



WEBB COUNTY, TEXAS

COMMISSIONERS COURT

PUBLIC NOTICE
COMMISSIONERS COURT MEETING
WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
AUGUST 9, 2021
9:00 a.m.

MARGIE R. IBARRA
COUNTY CLERK
FILED
2021 AUG -6 AM 8:33
WEBB COUNTY, TEXAS
BY  DEPUTY

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Business Office, Emergency Management, Human Resources, Risk Management, Tax Assessor-Collector; and any other Department reports); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. Honorable Rebecca Palomo, 341st District Court Judge

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-2030-0014320001	Professional Services	\$1,700	\$700	\$1,000	\$300
To:	1001-2030-001443000-035	Equipment & Maintenance	\$0	\$700	\$0	\$700

Issue: Not enough funds to pay for Court Reporter Equipment Maintenance.

Solution: Seeking authorization from court to approve transfer.

Result: Transfer of funds will cover this expense for fiscal year.

6. Honorable Hugo Martinez, County Court at Law 1 Judge

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-2060-001-451157	Adult Misdemeanor	\$115,000	\$4,500	\$53,800	\$49,300
To:	1001-2060-001-461000	Materials and Supplies	\$5,500	\$4,500	\$211	\$4,711

Issue: More microphones are needed for the courtroom in order to accommodate our hybrid dockets.

Solution: Transfer money in order to make the purchase.

Result: The court will be able to run a more efficient court and allow for all parties both in-person and online get a clear record of the court proceedings.

7. Auditor

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer). **[Fund #4100 - Debt Service]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	4100-9020-001-482701-240	Paying Agent Fee-2019A	\$1,500	\$750	\$750	\$0
To:	4100-9020-001-482701-255	Paying Agent Fee-2020	\$0	\$750	\$0	\$750

Issue: Budget is needed to cover paying agent fee from series 2020.

Solution: Court approval for transfer of budget and pay invoice timely.

Result: Paying agent fee will be paid.

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) and transfer remaining unused funds of \$81.80 in Library Construction Capital Project Fund to the General Fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	3060-6270-001-474501	Construction in Progress	\$0	\$81.80	\$81.80	\$0
To:	3060-9080-001-485005	Transfers Out	\$0	\$81.80	\$0	\$81.80

Issue: Construction project was completed in FY-2019. Fund has remaining \$81.80.

Solution: Transfer remaining funds to the General Fund to close capital project fund.

Result: Capital project fund will be closed.

- c. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfers) within Grant funds. **[Requested by 341st District Court]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2351-2040-001-421000	Insurance	\$30,030	\$1,165	\$10,373.00	\$9,208.00
To:	2351-2040-001-410000	Payroll	\$175,000	\$137	\$2,402.49	\$2536.49
	2351-2040-001-422000	FICA	\$12,953	\$261	\$70.07	\$190.93
	2351-2040-001-423000	Retirement	\$20,893	\$633	\$319.95	\$313.05
	2351-2040-001-425000	Unemployment	\$996	\$134	\$117.20	\$16.80
				\$1,165		

Issue: Discussion and possible action to approve the ministerial budget amendment (line item transfers) within Grant Funds.

Solution: Request a ministerial budget amendment.

Result: Ensuring funding within payroll accounts for the remainder of the grant period ending May 30, 2021.

- d. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within Grant funds; and any other matters incident thereto. **[Requested by Drug Court Program]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2353-2040-003-459020	Other Expenses	\$73,728	\$1,500	\$34,517.32	\$33,017.32
To:	2353-2040-003-458000	Administrative Travel	\$14,488	\$1,500	\$9,454.00	\$10,954.00

Issue: Additional funds are needed to cover travel expenses for training purposes that require traveling out of state for the National Association of Drug Court Professional Annual Conference (NADCP) which will be held in Washington, D.C. from August 15-18, 2021, as part of the Substance Abuse and Mental Health Administration (SAMHSA) Grant No. TI081059-01 for the Webb County Adult Drug Court.

Solution: Request the ratification of the line item transfer by the Webb County Commissioners Court.

Result: Ensure all FIVE (5) staff members working directly with the Webb County Adult Drug Court will be able to attend and benefit from the educational workshops and courses offered by the NADCP conference.

- e. Discussion and possible action to approve, by order, a budget amendment to the District Attorney State forfeiture fund by increasing the expenditure budget by \$40,000; said amount is available from seized funds pursuant to Chapter 18 of the Texas Code of Criminal Procedure. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2161-2260]**

	Account Name	Account Number	Amount
From:	Fund Balance	2161-259700	\$40,000
To:	Capital Outlay	2161-2260-001-470000	\$40,000

Issue: New proceeds under Chapter 18 of the Texas Code of Criminal Procedure have been awarded and may be spent by the attorney representing the State after a budget for the expenditure of the proceeds has been submitted to the Governing Body.

Solution: Submit a budget to the Governing Body that clearly list and defines the categories of expenditures.

Result: The attorney representing the State can utilize the new proceeds for the official use of his Office.

- f. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) for an accounting and reporting software service agreement for implementation of GASB 87 Leases:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1310-001-431007-010	Operational Reserve		\$25,000		
To:	1001-1260-001-443000-035	Repairs & Maint. Equip.	\$12,500	\$25,000	\$8,355	\$33,355

Issue: GASB issued statement No. 87, Leases. Effective 10/01/2021 Webb County must comply with financial reporting of operating leases to include in lease assets and lease debt. Asking Purchasing department to get a five-year agreement, contingent upon budget. Pricing annual subscriptions are dependent upon number of lease obligations. Currently, Webb County has about 422 leases (vehicles, copiers, buildings, and heavy machinery) and it would cost around \$25,000 per year.

Solution: Approve additional funding for current and following years in order to comply with GASB 87 leases.

Result: Software will provide lease information to meet accounting standards of GASB 87. Review and update all lease inputs within the application. View the lease

liability balance, lease payments, interest expense, lease asset balance and amortization expense in an exportable table format. Export journal entries into Excel to record retrospective restatement, beginning lease balances and ongoing lease activity.

- g. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Forfeiture funds. **[Requested by Constable Pct. 1]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2180-59700	Fund Balance	\$132,174.06	\$65,772.14	\$132,174.06	\$66,401.92
To:	2180-3150-001-460105	Minor Tools and Apparatus	\$517.63	\$65,772.14	\$517.63	\$66,289.77

Issue: Our agency is in need of (14) mobile radios for deputies currently lacking a mobile radio.

Solution: Authorize the line item transfer to make funds available to complete the purchase of (14) mobile radios.

Result: A Purchase Order for the authorized amount will be issued utilizing Constable Pct. 1 forfeiture funds account.

- h. Discussion and possible action to approve, by order, a budget amendment to the District Attorney State forfeiture fund by increasing the expenditure budget by \$16,000; said amount is available from seized funds pursuant to Chapter 59 of the Texas Code of Criminal Procedure. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2160-2260]**

	Account Number	Account Name	Amount
From:	2160-259700	Fund Balance	\$16,000
To:	2160-2260-001-457006	Law Enforcement - Other	\$16,000

Issue: New proceeds under Chapter 59 of the Texas Code of Criminal Procedure have been awarded and may be spent by the attorney representing the State after a budget for the expenditure of the proceeds has been submitted to the Governing Body.

Solution: Submit a budget to the Governing Body that clearly list and defines the categories of expenditures.

Result: The attorney representing the State can utilize the new proceeds for the official use of his Office.

- i. Discussion and possible action to approve, by order, a budget amendment of \$15,900 to the District Attorney Federal Forfeiture Fund from new proceeds received from the U.S. Department of the Treasury Equitable Share Program. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2163 (Treasury - Federal Forfeiture)]**

	Account Number	Account Name	Amount
From:	2163-259700	Fund Balance	\$15,900
To:	2163-2260-001-457006	Law Enforcement - Other	\$15,900

Issue: New equitable shared funds have been awarded to the District Attorney's Office and may be spent after a budget for the expenditure of the proceeds has been submitted to the Governing Body. The budget must be detailed and clearly define the categories of expenditures.

Solution: Submit a budget to the Governing Body that clearly defines the categories of expenditures to be incurred with the new proceeds.

Result: The District Attorney's Office will add the new proceeds to its current expenditure budget to be utilized for law enforcement purposes in accordance with the Department of the Treasury Equitable Sharing Guidelines.

8. Budget Officer

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer):

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2004-1010-001-463567-005	LIFE Repairs	\$275,000	\$10,000	\$275,000	\$265,000
To:	2004-1010-001-463526	Community Promotions	\$20,000	\$10,000	\$20,000	\$30,000

Issue: Pony League sponsorship was approved pending the transfer of additional funding.

Solution: Transfers as above listed.

Result: Payment was processed and requested for ratification.

- b. Discussion and possible action to approve, by Order, the following budget amendments (line item transfers):

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2031-1010-001-432065-005	Director Fees	\$10,000	\$10,000	\$10,000	\$0
	1001-1100-001-443000-365	Repairs & Main't- Life Downs	\$50,000	\$43,053	\$49,179	\$6,126
				\$53,053		

To:	2031-1010-001-460105	Minor Tools & Apparatus	\$0	\$10,000	\$0	\$10,000
	2031-1010-001-470000	Capital Outlay	\$0	\$43,053	\$0	\$43,053
				\$53,053		

Issue: Building Main't is purchasing two John Deere mowers and furniture for the Fairgrounds. This purchase needs to come from capital outlay and minor tools accounts.

Solution: Transfer as mentioned above.

Result: Transfers will complete procurement process.

9. Building Maintenance

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General Fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1100-001-460028	Janitorial Supplies	\$52,000	\$10,000	\$29,279.93	\$19,279.93
	1001-1100-001-461000	Materials & Supplies	\$100,000	\$10,000	\$22,813.51	\$12,813.51
				\$20,000		
To:	1001-1100-001-460105	Minor Tools & Apparatus	\$15,000	\$20,000	\$90.84	\$20,090.84

Issue: This line item transfer will ensure sufficient funding for the purchase of minor tools and apparatus.

Solution: Request approval from Commissioners Court for line item transfer.

Result: There will be sufficient funds for the purchase of minor tools and apparatus for Building Maintenance Department.

10. Casa Blanca Golf Course

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within Golf Course funds:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	7100-6090-001-443000-130	Repairs & Main't- Carts	\$3,000	\$3,840	\$3,840	\$0
	7100-6110-001-461005-030	Merchandise-Shoes	\$0	\$20	\$1,323	1,303
	7100-6120-001-463005-010	Groceries Food	\$0	\$9,100	\$9,106	\$6
				\$12,960		
To:	7100-6080-001-461000-030	Materials & Supplies- Golf	\$2,000	\$3,840	\$406	\$4,018

	7100-6120-001-456305	Uniforms	\$700	\$20	\$3	\$23
	7100-6120-001-463006-005	Food & Beverage COS	\$38,400	\$9,100	\$535	\$9,635
				\$12,960		

Issue: There is a shortfall in funding for materials for the golf course.

Solution: Transfer as above listed.

Result: Supplies for the golf course can be purchased through procurement.

- b. Discussion and possible action to increase funding to the following accounts within the Golf Course Fund not to exceed \$17,000; and any other matters incident thereto.

7100-6080-001-443000-035 Repairs & Main't- \$2,500

7100-6080-001-460000 Office Supplies- \$1,000

7100-6080-001-460105 Minor Tools & Apparatus- \$4,000

7100-6100-001-460035 Range Balls- \$2,500

7100-6110-001-461005-035 Merchandise COS Equipment- \$2,000

7100-6110-001-461005-040 Merchandise COS Equipment- \$3,500

7100-6120-001-459019 Miscellaneous- \$1,500

Issue: Supplies are needed at the golf course to close out this fiscal year.

Solution: Add funds to accounts listed above in order to fulfill purchases.

Result: Will have sufficient funds to complete purchases for the remainder of the year.

11. Civil Legal Division

- a. Discussion and possible action to authorize a contract between IBM and Webb County for server maintenance and service of software. The contract begins on October 1, 2021 and ends on September 30, 2022 at a total cost of NINETEEN THOUSAND THREE HUNDRED EIGHTY-THREE DOLLARS and 40/100 Cents (\$19,383.40) funding will be used from 2021-2022 budget and authorizing the County Judge to sign and execute all relevant documents; and any other matters incident thereto. **[Accounts #1001-1280-001-443000-035 (Repairs & Maint. Equipment) and #1001-1280-001-443000-110 (Repairs & Maint. Software)]**
- b. Discussion and possible action to approve a five (5) year (October 1, 2021 through September 31, 2026) Memorandum of Agreement (MOA) as authorized by Chapter 43 of the Texas Agriculture Code and Chapter 791 of the Texas Government Code between Texas A&M AgriLife Extension Service and Webb County, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Jorge L. Trevino, Civil Legal Division]**

Issue: A formal agreement is needed to document the continuing cooperative demonstration work in agriculture and other continuing education programs and services for the citizens of Webb County between Texas A&M and Webb County

Solution: Enter into an agreement with Texas A&M for the cooperative demonstration work in agriculture along with other continuing education programs and services.

Result: This MOA will establish each cooperative agencies role and responsibilities.

- c. Discussion and possible action to enter into an Interlocal Agreement with United Independent School District for juvenile court coordinators for Justice of the Peace Court Precinct 2, Place 1 (\$17,919.19 County Share) and Justice of the Peace Court Precinct 4 (\$24,635.77 County Share) in the total amount of Forty-Two Thousand Five Hundred Fifty-Four Dollars and Ninety-Six Cents (\$42,554.96) for a One year period commencing September 1, 2021 through August 31, 2022 and any other matters incident thereto; and authorizing the County Judge to sign all relevant documents. **[Juvenile Case Manager Fund J.P. Pct. 4 J. Salinas #2014-2180-341262 and J.P. Pct. 2 Pl.1 R. Quintana #2014-2160-001-43201 Professional Services]**
- d. Discussion and possible action to enter into a one (1) year (August 31, 2021, through August 31, 2022) extension of an Interlocal Agreement between The Texas Parks and Wildlife Department and Webb County to house patrol boats and equipment at the Lake Casa Blanca Storage Facility at a monthly cost of One Hundred Dollars (\$100.00) and a total cost of One Thousand Two Hundred Dollars (\$1,200.00) over the term of the extension agreement and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Jorge L. Trevino, Jr., Civil Legal Division]**
- e. Discussion and possible action to approve a three (3) month extension agreement between Webb County for the benefit of the Webb County District Attorney's Office and Journal Technologies, Inc.(as successor in interest to New Dawn Technologies, Inc.) in the amount of Nine Thousand One Hundred Two Dollars and Fifty Cents (\$9,102.50) per month and not to exceed the total amount of Twenty-Seven Thousand Three Hundred Seven Dollars and Fifty Cents (\$27,307.50) from June 30, 2021 to September 30, 2021 in order to extend the End of Life software date prior to the software upgrade set for September 30, 2021; and authorizing the Webb County Judge to sign all relevant documents and any other matters incident thereto. **[Requested by the District Attorney's Office; Account #1001-1280-001-443000-110 (Repairs & Maintenance Software)]**
- f. Discussion and possible action to enter into a construction contract with Azar Services LLC for the renovation of approximately 2,200 linear feet of 8' wide, 4" thick concrete golf cart paths located throughout the general area of the golf course at a cost of One Hundred Forty-Six Thousand Twenty-Five Dollars (\$146,025.00) and any other matters incident thereto; authorizing the County Judge to sign all relevant documents. **[Requested by Engineering Department - Account**

#7100-6080-001-470000 (Golf Administration-Capital Outlay)]

12. Honorable Jesse Gonzalez, Webb County Commissioner Pct. 1

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-6310-001-462605	Fuel & Lubricants	\$3,000	\$1,000	\$1,791.45	\$791.45
To:	1001-6310-001-461000	Materials & Supplies	\$2,500	\$1,000	\$1,502.50	\$2,502.50

Issue: Funding availability in Materials & Supplies and Goods for Public Events budget will not cover the remainder of the fiscal year.

Solution: Request approval from Commissioner's Court for line item transfer to provide funding for the remainder of the fiscal year.

Result: Material & Supplies and Goods for Public Events will be sufficient to carry through the end of the fiscal year.

13. Honorable Cindy Liendo, Webb County Commissioner Pct. 4

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1060-001-443000-035	Repairs & Maint. Equip.	\$2,800	\$2,800	\$2,800.00	\$0.00
To:	1001-1060-001-461000	Materials & Supplies	\$5,500	\$2,800	\$905.91	\$3,705.91

Issue: Current account has been depleted and funding is necessary to finish off the fiscal year.

Solution: Approve Line Item Transfer.

Result: Sufficient funding for continued operations.

14. Community Action Agency

- a. Discussion and possible action to approve the posting and filling of the following Full-Time Slot with benefits, to be funded from the Comprehensive Energy Assistance Program Grant (CEAP) Account #2362-5150-3303000 and Community Services Block Grant (CSBG) Account #2368-5170-3303000. This position will be 100% grant funded and there will be no impact to the General Fund.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
0099	Case Manager	\$15.00

Issue: Vacant Case Manager position.

Solution: Post and fill vacant slot.

Result: Filling the position will allow the department to effectively continue the flow of work.

- b. Discussion and possible action to approve the posting and filling of the following Full- Time Slot with benefits, to be funded from the Comprehensive Energy Assistance Program Grant (CEAP) Account #2362-5150-3303000 and Community Services Block Grant (CSBG) Account #2368-5170-3303000. This position will be 100% grant funded and there will be no impact to the General Fund.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1155	Caseworker	\$13.00

Issue: Vacant Caseworker position.

Solution: Post and fill vacant slot.

Result: Filling of position will allow the department to effectively continue the flow of work.

- c. Discussion and possible action to approve Webb County Home Delivered Meals (HDM) waiver to the inter-local agreement between Webb County: DBA - Community Action Agency Meals on Wheels Program and the Texas Department of Health and Human Services Commission (HHSC) as required to provide 'emergency' hot, shelf stable, cool and/or frozen meals to HDM consumers; and authorizing the County Judge to sign all relevant document; any other matters incident thereto. Fiscal Year: October 1, 2021 – September 30, 2022. It is compliant with the SPOC Policy and Procedures. Agenda item will not have an impact to the General Fund.

Issue: The Current inter-local agreement is set to expire September 30, 2021. The F2027 Waiver is renewed on an annual basis as per federal requirements; this document will reflect this change.

Solution: The Commissioners Court approves the new F2027 to the inter-local agreement to reflect the change in the expiration date in the expiration date October 1, 2021, though September 30, 2022,

Result: The Meals on Wheels program will continue to provide Home Delivered Meals to consumers in the case of an event as described and approved by state office Contract Manager.

- d. Discussion and possible action to approve the posting and filling of the following Full-Time Slot with benefits, to be funded from the Comprehensive Energy Assistance Program Grant (CEAP) Account #2362-5150-3303000 and Community Services Block Grant (CSBG) Account # 2368-5170-3303000. This position will be 100% grant funded and there will be no impact to the General Fund.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
#2884	Community Social Services Manager	\$19.95

Issue: Vacant Community Social Services Manager position.

Solution: Post and fill vacant slot.

Result: Filling the position will allow the department to effectively continue the flow of work.

15. Honorable Harold Devally, Constable Pct. 4

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3170-001-460140	Fire Arms & Ammunition	\$4,000	\$33	\$132.00	\$99.00
	1001-3170-001-464010	Dues & Memberships	\$250	\$190	\$190.00	\$0
				\$223		
To:	1001-3170-001-456205	Training & Education	\$1,875	\$223	\$97.32	\$320.32

Issue: The following account # 1001-3170-001-456205 (Training & Education) requires additional funds to cover estimated future expenditures that are forecasted to occur for the remainder of the fiscal year.

Solution: A line item transfer will assist in account not reaching a deficit.

Result: The transfer of funds will cover any estimated future expenditures for the remainder fiscal year.

16. Honorable Margie Ibarra, County Clerk

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) to increase the expense account in the amount of \$2,284.33 from revenues received from the Cost Recovery Fee Fund.

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2015-259700	Cost Recovery Fee Fund	\$0.00	\$2,284.33	\$2,284.33	\$0
To:	2015-2310-001-460105	Minor Tools & Apparatus	\$0.00	\$2,284.33	\$0	\$2,284.33

Issue: The department needs funds to purchase and replace older computers in the office.

Solution: Approval of this line item transfer will ensure that we have sufficient funds to purchase a desktop computer and the necessary software/hardware.

Result: The approval of this line item transfer will allow our department to purchase equipment and continue to handle the required operating tasks efficiently and effectively.

17. Honorable Esther Degollado, District Clerk

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-2290-001-461000	Materials & Supplies	\$30,000	\$1,000	\$6,354.16	\$5,354.16
To:	1001-2290-001-458000	Administrative Travel	\$1,875	\$1,000	\$895.00	\$1,895.00

Issue: Insufficient Funds to cover expenses for necessary conferences.

Solution: Approval of transfer of funds.

Result: The transfer of funds will cover the expenses for the remainder of the fiscal year.

18. Economic Development

- a. Discussion and possible action to authorize Economic Development to develop and submit a County Essential Services grant application on behalf of the District Attorney's Office to the Office of the Governor, Public Safety Office in an amount estimated at \$500,000. This grant will cover extraordinary costs associated with investigation or prosecution of a capital murder or crimes committed because of

bias or prejudice as defined in Article 104.004 of the Code of Criminal Procedure. This formal request shall authorize the County Judge to execute all relevant documents, including the resolution; and any other matters incident thereto. There is no cash match requirement for this grant; All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. Contract Term: September 1, 2021 to August 31, 2022. **[Requested by Isidro "Chilo" Alaniz, District Attorney]**

Issue: Costs associated with investigation / or prosecution of a capital murder or crimes committed because of bias or prejudice can be extraordinary. Some expenditures that may be incurred within these types of cases are costs related to expert witness, prosecution costs, courtroom security, juror expenses, and investigative services resulting in a need for additional financial resources.

Solution: Governing Body approval to submit the grant application for funding.

Result: The District Attorney's Office will have an opportunity to request financial assistance to help defray the costs associated with the investigation/or prosecution of a capital murder or crimes committed because of bias or prejudice as defined in Article 104.004 of the Code of Criminal Procedure.

- b. Discussion and possible action to approve the Master Grant Agreement #MGA-2022-2026-WEBB CO-083 for Webb County Community Action Agency from the Texas Department of Transportation (TxDOT) wherein said Agreement is accepted for and on behalf of Webb County C.A.A.- El Aguila Rural Transportation Program and authorizing the County Judge to execute all relevant documents. All required documentation has been submitted to the Economic Development Department for review and the solicitation is compliant with Webb County (SPOC) Single Point of Contact procedures. No Impact to the General Fund. **[Requested by James Flores, CAA Executive Director]**

Issue: El Aguila Rural Transportation is a grant funded agency.

Solution: Submission of completed Master Grant Agreement will benefit administrative, operations and capital expenses and allow for continued transportation services to the rural areas of Webb County.

Result: Continuation of services throughout the rural areas of Webb County for the next five years.

- c. Discussion and possible action to approve the Community Services Block Grant-Community Needs Assessment (CNA) required by Texas Department of Housing and Community Affairs (TDHCA) in accordance with Texas Administrative Code (TAC) Title 10 Part 1, Chapter 6, Subchapter B, Rule 6.206 and authorizing the County Judge to sign all relevant documents. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. This action will not have an impact to the General Fund. **[Requested by James**

Flores-Director, CAA and Economic Development Department]

Issue: Texas Department of Housing and Community Affairs requires that Community Action Agency (WCCAA) submits a Community Services Block Grant Community Needs Assessment very three (3) years in accordance with Texas Administrative Code (TAC) Tittle 10 Part 1, Chapter 6, Subchapter B, Rule 6.206.

Solution: Webb County C.A.A. staff shall prepare the Community Services Block Grant -Community Needs Assessment.

Result: Compliance with the Texas Administrative Code (TAC) Title 10 Part Chapter 6, Subchapter B, Rule 6.206.

19. Fire Suppression & EMS Services

- a. Discussion and possible action to accept Medina Electric Community Empowerment Program (CEP) grant funds for 2021 in the amount of \$2,000.00, and additional funds of \$4,000.00 to be utilized in the purchase of newly revised editions of fire training text books and instructor resource kits to maintain an updated in-house library for use by all fire department personnel; additional funds will be used for purchase of materials and supplies for Webb County Volunteer Fire Department. Creation of fund disbursement line items #2929-3140-003-456205 (Training & Education), #2929-3140-003-461000 (Materials & Supplies), #2929-3140-003-464005 (Books & Subscriptions), and creation/increase of revenue account #2929-3140-003-357420; authorizing the County Judge to sign all relevant documents; and any other matter incident thereto. **[Accounts #2929-3140-003-456205; #2929-3140-003-461000; #2929-3140-003-464005]**

Issue: Acceptance of Medina Electric, Community Empowerment Program grant funding.

Solution: Accept funds, and utilize monies for intended purpose. Purchase training text books, instructor resource kits, and additional materials and supplies for department.

Result: Properly stocked emergency units ready for response, and well-trained personnel.

20. Head Start

Disclaimer: All Head Start monies are 100% Federal funds

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers):

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2357-5200-531-410000	Payroll	\$662,141	\$20,000.00	\$107,879.76	\$87,879.76
	2357-5200-531-421000	Health Insurance	\$100,598	\$5,000.00	\$26,707.55	\$21,707.55
	2367-5150-531-410000	Payroll	\$57,071	\$20,399.26	\$24,050.20	\$3,650.94

	2367-5150-531-421000	Health Insurance	\$10,857	\$8,600.00	\$9,037.42	\$437.42
	2367-5150-531-422000	FICA	\$5,077	\$3,800.00	\$4,140.29	\$340.29
	2358-5190-531-460105	Minor Tools & Apparatus	\$76,873	\$30,000.00	\$38,194.32	\$8,194.32
				\$87,799.26		
To:	2357-5190-531-443000-020	Building Maintenance	\$66,755	\$25,000.00	\$22,680.64	\$47,680.64
	2367-5190-531-457008-030	Contractual-AURA	\$198,000	\$32,799.26	\$0.00	\$32,799.26
	2358-5190-531-461000	Materials & Supplies	\$5,000	\$30,000.00	\$237.00	\$30,237.00
				\$87,799.26		

Issue: Funds are available in Payroll RHS/CCP, Health Insurance RHS/CCP, FICA CCP, and Minor Tools & Apparatus line items.

Solution: Approve line item transfer.

Result: Funds will be available in the Building Maintenance, Contractual AURA and Materials & Supplies line item.

21. Information Technology

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1280-001-443000-110	Repairs & Maint. Software	\$885,000	\$47,600	\$129,052	\$81,452
To:	1001-1280-001-470000-195	Capital Outlay I.T. Hardware	\$74,000	\$47,600	\$18,759	\$66,359

Issue: To purchase additional disk space to host District Attorneys information.

Solution: Approve line item transfer.

Result: Transfer will allow hardware to be purchased.

22. Human Resources

- a. Discussion and possible action to approve revisions to the Webb County Personnel Policies manual section 3.02 Procedures and any other matters incident thereto.

Issue: Webb County Personnel Policy 3.02 needs to be revised in an effort to provide Departments clarification and proper procedures.

Solution: Approval of these revisions will clarify County Policy 3.02, providing direction and procedures to Departments, facilitating operations of daily functions.

Result: County Departments will better address the operations of their daily functions using current mandates and procedures.

23. Judicial Collections

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective August 18, 2021:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1873	Collection Specialist	\$15.15 - \$15.93 12/A-E

Issue: Slot #1873 will become vacant on August 18, 2021.

Solution: Request is being made to fill the vacant slot.

Result: The filling of slot #1873 will allow our department to continue to function efficiently and effectively.

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1270-001-456005	Postage & Courier Service	\$5,000	\$3,000	\$4,649.70	\$1,649.70
To:	1001-1270-001-461000	Materials & Supplies	\$4,500	\$3,000	\$89.67	\$3,089.67

Issue: Additional funds are needed in Materials & Supplies for filing cabinets as well as office supplies for the remainder of the fiscal year.

Solution: Approve the line item transfer.

Result: Our department will have the adequate funds for all supplies needed for the remainder of the fiscal year.

24. Pre-Trial Services

- a. Discussion and possible action to accept the Texas Indigent Defense Commission (TIDC) Improvement Grant for fiscal year 2021-2022, in the amount of \$14,451.00, with a 20% county match of \$2,890.00; authorizing the Webb County Judge to sign all pertinent documents. This grant will be renewed for a possible 2nd year for FY 2022-2023, with a 40% county cash match. **[Account #1001-1160-001-463909-015 will be utilized for the cash match]**

Issue: Webb County has identified the need to hire weekend staff for the pre-trial service department to handle the front-end indigent defense process during the

weekend magistrate hearings at the jail.

Solution: The pre-trial services department will carry out judicial activities during the weekend magistrate process in accordance to state legislative rules, local rules and guidelines in reference to indigent defense.

Result: Our goal is to have an efficient and effective indigent defense process at the front-end of the criminal justice proceedings during the week. This will provide indigent offenders qualified attorneys to represent them in accordance with state legislative and local rules.

- b. Discussion and possible action to approve a part-time grant funded position and a new job title and job description, non-exempt weekend employee:

Slot #: To be determined

Title: Weekend Indigent Defense Coordinator (Part-Time)

Hourly Rate: \$14.42 - \$15.16 - 11/A -E

Issue: Webb County has identified the need to hire weekend staff for the pre-trial services department to handle the front-end indigent defense process during the magistrate hearings at the jail.

Solution: Hiring staff for the pre-trial services department to carry out judicial activities during the weekend magistrate process in accordance to state legislative and local rules in reference to indigent defense.

Result: Our goal is to have an efficient and effective indigent defense process that will not hinder our daily weekday operations. Hiring weekend personnel will not interrupt or hinder our daily weekday operations due to having a lack of personnel to cover the daily duties for the office.

25. Public Defender

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-2280-001-458000	Administrative Travel	\$20,560	\$6,020	\$8,153.89	\$2,133.89
	1001-2280-001-432001	Professional Services	\$2,125	\$930	\$1,930.80	\$1,000.80
				\$6,950		
To:	1001-2280-001-160105	Minor Tools & Apparatus	\$0.00	\$6,950	\$0.00	\$6,950.00

Issue: Our office is need of document scanners in order to scan our current criminal case files into Odyssey.

Solution: Considering the voluminous amount of documents our office handles, court approval of this item will allow our office to have digital access to our case files on Odyssey.

Result: This will allow our office to continue to function efficiently and effectively.

26. Purchasing

- a. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code, Section 263.152 (Disposition) and to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

Issue: Excess county property that is either by definition salvage or surplus property because of time, accident, or any other cause is so worn, damaged, or obsolete that it has no value and/or some usefulness for the intended purpose and is no longer needed by the department.

Solution: Authorize the Purchasing Agent to attempt to sell the County surplus or salvage property through public auction, dispose or destroy property that cannot be sold through public auction because it has deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products and/or donate as permitted by state law.

Result: Generate auction revenue from sale of county property, reduce county expenditures by transferring surplus property to other departments and make room for future assets replacing salvage or surplus items no longer needed.

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1310-001-456205	Training & Education	\$7,500	\$1,900	\$3,463.50	\$1,563.50
To:	1001-1310-001-462605	Fuel & Lubricants	\$500	\$200	\$84.09	\$284.09
	1001-1310-001-461000	Materials & Supplies	\$5,000	\$1,700	\$538.35	\$2,238.35
				\$1,900		

Issue: Department is in need of additional funds for cover costs of fuel for vehicles and supplies for department office and warehouse needs.

Solution: Approve budget amendment to have funds available for requested materials.

Result: Proceed with requested expenditures.

- c. Discussion and possible action to rescind award to Cordant Health Solutions approved during the regular scheduled meeting dated July 26, 2021, item #38 for RFP 2021-010 "Urinalysis Testing for Community Supervision and Corrections Department (CSCD) and to further reject all rankings and any other matters incident thereto. [**Account #2775-402-460021 (Surveillance Supplies)**]

Issue: CSCD currently has an active MOU with Avertest LLC, DBA Averhealth and the automatic renewal clause for an additional year was effective July 1, 2021. This additional term will be year three (3) of the MOU.

Solution: Rescind prior award and reject all proposals submitted for RFP 2021-010. CSCS will terminate the renewal clause during CY 2022 in order to avoid the automatic renewal clause and allow the formal solicitation process to start over during fiscal year 2022.

Result: CSCD will continue to receive urinalysis services from Avertest DBA Averhealth for the remaining year on the MOU and terminate any renewal clause ninety (90) days prior to end of term.

- d. Discussion and possible action to authorize the Purchasing Agent to secure competitive sealed proposals for the Heating, Ventilation and Cooling (HVAC) System Upgrades to both the Justice of the Peace Office building located at 901 South Milmo and the Casa Ortiz property located at 915 Zaragoza Street in accordance with the Texas Local Government Code; Section 262.030 (Alternative Competitive Proposal Procedure for Certain Goods and Services) and any other matters incident thereto.

Issue: The Building Maintenance department is recommending upgrades to the existing HVAC systems at both locations identified in the subject area. The total cost is anticipated to exceed \$50,000.00. Formal competitive proposals will be required to comply with the State procurement laws.

Solution: Consider authorizing the Purchasing Agent to seek competitive proposals to secure the best value proposal for Webb County in accordance with the Texas Local Government Code, Section 262.030, which also permits the governing body to seek best and final offers prior to award and execution of contract. The purchasing agent recommends this delivery method and is seeking consent from the Court to use it in order to secure formal proposals.

Result: Consider authorizing the Purchasing Agent to seek competitive proposals

to secure the best value proposal for Webb County in accordance with the Texas Local Government Code, Section 262.030, which also permits the governing body to seek best and final offers prior to award and execution of contract. The purchasing agent recommends this delivery method and is seeking consent from the Court to use it in order to secure formal proposals.

- e. Discussion and possible action to authorize the Purchasing Agent to secure competitive sealed proposals for an outdoor digital billboard lease to be located at the Casa Blanca Golf Course property facing Loop 20 in accordance with the Texas Local Government Code; Section 262.030 (Alternative Competitive Proposal Procedure for Certain Goods and Services) and any other matters incident thereto.

Issue: To determine if Commissioners Court would consider securing formal proposals for an outdoor billboard lease to be located at the Casa Blanca Golf Course along Loop 20. A ground rent lease could potentially generate revenue for Webb County to support the general fund balance and/or other budgetary items as authorized by Commissioners Court.

Solution: Consider authorizing the Purchasing Agent to seek competitive proposals to secure a best value proposal for Webb County in accordance with the Texas Local Government Code, Section 262.030, which also permits the governing body to seek best and final offers prior to award and execution of contract. The purchasing agent recommends this delivery method and is seeking consent from the Court to use it in order to secure formal proposals.

Result: Seek out formal proposals, secure best and final offer and present to Commissioners Court for their consideration for a short and/or long-term ground lease for digital billboard advertising.

27. Risk Management

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective August 8, 2021:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2319	Administrative Secretary	\$13.73 - \$14.43 10 A/E

Issue: Request to fill vacant Slot #2319 Administrative Secretary for the Risk Management Department which was vacated on August 4, 2021.

Solution: Approval to post and fill slot.

Result: This action will allow the Risk Management Department to continue to function efficiently and effectively.

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1130-001-431007-010	Operational Reserve		\$90,000		
To:	1001-1180-001-452007	Claims Paid	\$200,000	\$90,000	\$44,000	\$134,000

Issue: Request to transfer much needed funds to complete unexpected Wind/rain Damage repairs.

Solution: Once transfer of funds are complete we will be able to finish the repairs.

Result: This action will allow the repairs to be completed.

28. **Honorable Martin Cuellar, Sheriff**

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-4070-001-460000	Office Supplies	\$20,000	\$5,962.62	\$5,962.62	\$0
To:	1001-3010-001-443000-090	Repair Maint. Helicopter	\$0	\$3,000	\$2,549.44	\$5,549.44
	1001-3010-001-45635	Uniforms	\$70,000	\$2,962.62	\$1,701.20	\$4,663.82
				\$5,962.62		

Issue: The Helicopter is in need of Clippers as per inspection. Uniform account running low on funds to purchase new badges for employees.

Solution: Seeking authorization to ratify mentioned accounts.

Result: Clippers will be purchased and pass inspection. Badges will be ordered.

- b. Discussion and possible to action to adopt fees charged for civil services by the Sheriff as follows:

Sheriff's Office proposed fees	
Service of Citation	\$100
Service of Indictments	\$100
Service of Citation by Publication	\$100
Service of Citation Posting	\$100
Serving of Subpoenas	\$100
Serving of Summons	\$100
Serving of Summons (Juvenile)	\$100

Serving of Subpoenas (Juvenile)	\$100
Serving Forcible Detainer	\$125
Serving Small Claims Court Citation	\$100
Serving Justice Court Citation	\$100
Temporary Restraining Order	\$125
Writ of Attachment	\$200
Writ of Execution	\$200
Writ of Garnishment	\$200
Writ of Possession	\$200
Writ of Sequestration	\$200
Order of Sale	\$200
Protective Order (to be charged to respondent)	\$150
For Executing a Deed to purchaser of real estate under Execution Order Sales	\$50
Bill of Sale	\$50
For Executing a Bill of Sale to each purchaser of personal prop under Execution of order of sale when demanded by purchaser	\$50
Sheriff's Court Services Fee	\$20
Service of Precept	\$80
Protective Order (to be charged to respondent)	\$150

Issue: The Texas Comptroller of Public Accounts is compiling the 2022 Sheriffs' and Constables' Fees report as required under Texas Local Government Code, Section 118.131. This law requires each Commissioners Court to set fees charged for civil services by the Sheriffs' and Constables' and directs that these fees be reported to the Comptroller. These fees must be set before October 1st of each year.

Solution: Commissioners Court approval of new fees for civil services to meet October 1st deadline.

Result: Webb County and the Sheriff's Office will meet the requirements required by the Texas Comptroller of Public Accounts

29. Honorable Juan Paz, Jr., Justice of the Peace Pct. 1 Pl. 1

a. Discussion and possible action to authorize membership under Local Government Code Section §89.002 requires that the Commissioners Court may spend, in the name of the county, money from the county's general fund for membership fees and dues of a nonprofit state association of counties if:

- (1) a majority of the court votes to approve membership in the association;
- (2) the association exists for the betterment of county government and the benefit of all county officials;
- (3) the association is not affiliated with a labor organization;
- (4) neither the association nor an employee of the association directly or indirectly influences or attempts to influence the outcome of any legislation pending before the legislature, except that this subdivision does not prevent a person from

providing information for a member of the legislature or appearing before a legislative committee at the request of the committee or the member of the legislature; and

(5) neither the association nor an employee of the association directly or indirectly contributes any money, services, or other valuable thing to a political campaign or endorses a candidate or group of candidates for public office.

Issue: to authorize membership under Local Government Code Section §89.002 requires that the Commissioners Court may spend, in the name of the county, money from the county's general fund for membership fees and dues of a nonprofit state association of counties. (Texas Justice Training Center, State Association of Counties)

Solution: To better educate Justice of the Peace Pct. 1 Pl. 1 staff and constituents

Result: Compliance with Local Government Code Section §89.002

30. Rio Bravo Community Center

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-6210-001-443000-075	Repairs & Maint.-Vehicles	\$1,500	\$500	\$1,500	\$1,000
To:	1001-6210-001-462605	Fuel & Lubricants	\$2,000	\$500	\$0	\$500

Issue: Funding availability in Fuel & Lubricants budget will not cover costs for the remainder of the fiscal year.

Solution: Request approval from Commissioner's Court for line item transfer to provide funding for the remainder of the fiscal year.

Result: Fuel & Lubricants account will be sufficient to carry through the end of the fiscal year.

31. Water Utilities

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective August 9, 2021:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1535	Operator I	\$15.15 12/A-E (No License)
	Operator II	\$16.73 14/A-E (Class C License)

Operator II \$18.46 16/A-H (Class B License)

Issue: Position became vacant July 30, 2021.

Solution: Fill vacant position.

Result: The filling of this position will alleviate work overload created by vacancy and allow for efficiency, effectiveness and production of work within the department and to better serve the needs of the County.

REGULAR AGENDA

Honorable Martin Cuellar, Sheriff

32. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund to purchase a Kettle, Walk-in Freezer/Cooler, Stove, Clothes Washer, Graphic Door Control Panel, and fence repairs for the Webb County Jail and to further authorize the Purchasing Agent to seek competitive pricing in accordance with the Webb County Purchasing Policies and State procurement rules and any other matters incident thereto.

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3010-001-444500	Equipment Rental	\$45,000	\$12,647.13	\$14,147.13	\$1,500
	1001-3010-001-455502	Narcotics Disposal	\$5,000	\$5,000	\$5,000	\$0
	1001-4070-001-412000	Part-time	\$614,003	\$60,000	\$170,530.96	\$110,530.96
	1001-4070-001-441205-005	Utilities	\$125,000	\$29,000	\$57,358.93	\$28,358.93
	1001-3010-001-441205-005	Utilities	\$55,000	\$25,000	\$35,776.05	\$10,776.05
	1001-3050-001-460000	Office Supplies	\$1,000	\$1,000	\$1,000	\$0
	1001-3010-001-443000-035	Repair Maint. Equip.	\$25,000	\$11,000	\$14,486.56	\$3,486.56
	1001-1130-001-431007-010	Operational Reserve		\$76,352.87		
				\$220,000		
To:	1001-4070-001-470000	Capital Outlay	\$0	\$220,000	\$0	\$220,000

Issue: The Webb County Jail needs to replace the mentioned equipment, as the assets have far exceeded their useful life and are requiring frequent or major repairs.

Solution: Transfer funds to Capital Outlay to purchase equipment and repair fence for the Webb County Jail.

Result: Replacement of needed equipment and repairs for the Webb County Jail.

Economic Development

33. Discussion and possible action to authorize a tax abatement agreement under the Webb County Neighborhood Empowerment Zone (NEZ), Number One Program for Mr. Roberto Rodriguez as owner of a single family home situated in Webb County, Texas and being the surface only of all of lot number block four (4), in block number one thousand three hundred ninety-six (1396), Eastern Division of the City of Laredo; also commonly known as 2419 E. Stewart St., Laredo, Texas 78043; due to qualify property improvements pursuant to City of Laredo resolution No. 2018-R-91; and authorizing the County Judge to execute any and all relevant documents; and any other matters incident thereto.

Address

Term of Abatement

2419 E. Stewart St.

5 years

Issue: A tax abatement has been approved by City of Laredo for the single family home at 2419 E. Stewart St. and requires approval from the Webb County Commissioners Court and is necessary for the Webb County Tax Appraisal District to issue the respective tax abatement.

Solution: Approval of this tax abatement under the name of Mr. Roberto Rodriguez owner of the home at 2419 E. Stewart St. Laredo, Texas 78043

Result: Approval of this tax abatement will allow the Webb County Tax Appraisal District to issue the respective tax abatement under the NEZ, Number One Program.

Civil Legal Division

34. Discussion and possible action to enter into an architectural services contract (AIA Document B133-2019) with Juan Homero Sanchez Architect, Inc. D/B/A JHS Architect for design of Webb County Fairgrounds Project in an amount not to exceed One Million Six Hundred Thirty-Two Thousand Dollars (\$1,632,000.00) and any matters incident thereto; authorizing the County Judge to sign all relevant documents. **[Account #3900-7230-001-474501]**

Engineering

35. Discussion and possible action to approve payment in the amount of approximately \$6,918.50 to the City of Laredo for issuance of Building Permit for RFP #2020-014 Sheriff's Office Building Renovation Project; and any other matters incident thereto; and have the County Judge sign all relevant documents. **[Account #3867-7230-001-474501-002 (Construction in Progress) and #3905-7230-001-474501-002 (Construction in Progress Finish Out/Remodeling)]**

Issue: Building Permit is needed before construction of project begins.

Solution: Approve and issue check for Building Permit. Permit No. 21-8690, Plan Check \$2,099.50, Fire \$620.00, Permit Fee \$4,199.00. Total Amount of permit and review \$6,918.50.

Result: Proceed with Project.

Purchasing

36. Discussion and possible action to authorize the purchase of Fourteen (14) APX 6000 VHF MHZ Model 2.5 Portable Radios from Motorola Solutions in an amount not to exceed \$65,772.14 (HGAC Contract #RA05-18) for Webb County Constable Pct. 1 in accordance with the Texas Local Government Code, Sub-Chapter F. Cooperative Purchasing Program; Section 271.102 (Cooperative Purchasing Program Participation) and any other matters incident hereto. **[Account #2180-3150-001-460105 (Minor Tools & Apparatus)]**

Issue: Constable Pct. 1 needs to purchase fourteen (14) mobile radios for deputies currently lacking a mobile radio.

Solution: Authorize the purchase exceeding \$50,000.00 through a cooperative contract awarded to Motorola meeting all the competitive bidding requirements of the State of Texas.

Result: A Purchase Order (P.O.) for the authorized amount will be issued utilizing Constable Pct. 1 forfeiture funds account.

37. Discussion and possible action to authorize a five (5) year cloud-based Debt and Lease Management software agreement with DebtBook for an amount not to exceed \$132,500.00 and any other matters incident thereto. **[Account #1001-1260-001-443000-035 (Repairs & Maintenance-Equipment)]**

Issue: With new financial reporting standards for local governments and more specifically with GASB 87 and 96, the proposed cloud-based software will assist the County Auditor with the management of new debt and lease reporting requirements.

Solution: Consider approval of the best value proposal as recommended by the County Auditor. The Purchasing Agent advertised and secured three (3) proposals in respond to public solicitation request. Debtbook is the best price and is offering cloud base services that meet the expectations for financial reporting requirements by the County Auditor.

Results: Approve the proposal submitted by DebtBook for a five (5) year cloud-based software agreement as presented in order to comply with GASB 87/96 reporting requirements.

Risk Management

- 38. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer):

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	6100-1090-001-452009	Claims Paid Prescriptions	\$3,275,690	\$1,000,000	\$1,352,198.48	\$325,198.48
To:	6100-1090-001-452010	Claims Paid Medical	\$8,106,192	\$1,000,000	\$(918,276.67)	\$81,723.33

Issue: Line-item transfer is required to cover pending medical claims due to high cost Covid Claims.

Solution: Obtain approval for line-item transfer.

Result: Account will be funded to pay pending claims.

Honorable Marco Montemayor, County Attorney

- 39. Discussion and possible action to authorize the transfer/donation of the following vehicle from Scott M. Holtz, President, R13, Inc. An Arizona Nonprofit Corporation, Kingman, Arizona to the Webb County Attorney's Office and to make the necessary adjustments to the Webb County Inventory report; and any other matters incident thereto. **[Account #1001-2270-001-462600 (Fuel and Lubricants) Account #1001-2270-001-443000-075 (Repairs & Maintenance Vehicles)]**

Year	Make/Model	Vin #
2011	Ford F-150 Raptor	1FTFW1R61BFB90557

Issue: Scott M. Holtz no longer has use for vehicle and is in agreement to donate vehicle to Webb County Attorney's Office.

Solution: County Attorney's Office will add said vehicle to office fleet.

Result: The transfer of vehicle will allow department to continue to function efficiently and effectively.

Honorable Patricia Barrera, Tax-Assessor- Collector

- 40. Discussion and possible action to approve the 2021 Certified Tax Roll Values.
- 41. Discussion and possible action to approve the Anticipated Collection Rate for 2021 to be 101% for the Debt Service (Interest and Sinking Fund).
- 42. Discussion and possible action to approve the Certified Excess Collections for the Debt Service (Interest and Sinking Fund).

- 43. Discussion and possible action to approve the Anticipated Collection Rate for M&O to be 100%.
- 44. Discussion and possible action to establish a proposed tax rate for the year 2021; to take record vote on a proposed tax rate, including scheduling public hearing and meeting to adopt tax rate for the year 2021.

Honorable Rudy Rodriguez, Constable Pct. 1

- 45. Discussion and possible action to allow for a change in title/job description for Slot #2780 to be taken before the Civil Service Commission for approval; with further action to post and fill said vacancy subject to availability of payroll funds; and to approve the funding of slot #2780 in the amount not to exceed \$8,500 for the remainder of the current fiscal year; and any other matters incident thereto.

Issue: Our Office is currently understaffed and the filling of slot 2780 will allow for a more efficient manner executing of all Civil Process, providing a Bailiff and Sergeant at arms for both Jp courts and Juvenile court, security for youth village, security for J.J.A.E.P and serve the community needs.

Solution: Change job description and title, and fill slot #2780.

Result: It will alleviate the workload for the existing employees allowing the office to function more effectively and efficiently and serve civil documents in a timely manner.

<u>Slot #2780</u>	<u>Title</u>	<u>Salary</u>
From	Public Relations Specialist	\$18.46 hourly - 16A-H
To	Deputy Constable	\$18.46 hourly - 16A-H

Budget Officer

- 46. Discussion with possible action to adopt the updated County Travel Policies and Procedures to more accurately reflect actual travel costs to include meals, car rental, airfare, lodging, etc.; and any other matters incident thereto.

Commissioners Court Administrator

- 47. Report from Commissioners Court office regarding the implementation of SCORO software for the management of county capital improvement projects.
- 48. Discussion and possible action to initiate a Voluntary Separation Plan for county employees for proposed fiscal year 2021-2022 budget; and any other matters incident thereto.

Honorable Cindy Liendo, Webb County Commissioner Pct. 4

49. Presentation by United Way with discussion and possible action regarding United Way campaign kickoff; and any other matters incident thereto. **[Co-Sponsored by Tano E. Tijerina, County Judge]**

Honorable Tano E. Tijerina, Webb County Judge

50. Discussion and possible action to reconsider the action taken by Commissioners Court on July 26, 2021 regarding funding to Non-Governmental Organizations (NGO's) from the American Rescue Plan fund and designate and approve funding to NGO's from the General fund in the amount of \$100,000 to Holding Institute, \$100,000 to Catholic Social Services and \$25,000 to the Sisters of Mercy and any other matters incident thereto; approving standard third party funding agreements and authorizing the County Judge to sign all relevant documents.

Closed Session/Executive Session



51. Discussion and possible action to retain Allison, Bass & Magee, LLP to represent Webb County in Cause No. 2021 CVF000333-D1; Fausto Torres vs LISD City Laredo American Electric and authorizing the County Judge to execute any and all relevant documents and any other matters incident thereto. **[Executive Session may be requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071(1)(A) (Consultation with Attorney regarding pending or contemplated litigation)] [Account #1001-1130-001-432001 (Professional Services)]**
52. Status report, discussion and possible action regarding the compromise and settlement of the claim of Laredo Outlet Shoppes, LLC pursuant to the Commissioners Court authority under Chapter 89, §89.004, Texas Local Government Code and any matters incident thereto. **[Closed Session/Executive Session may be requested pursuant to Texas Government Code §551.07, Consultation with Attorney, pending or contemplated litigation]**
53. Discussion and possible action regarding the demand of Bibiana Cazares arising out of a motor vehicle accident involving a county vehicle and any matters incident thereto. **[Closed Meeting/Executive Session may be requested pursuant to Texas Government Code §551.07, Consultation with Attorney]**

Presentations

54. Recognition and presentation of medals to the Laredo Pony 11U team for advancing to the Pony Bronco 11U World Series in Chesterfield, Virginia. **[Requested by Tano E. Tijerina, County Judge]**
55. **Communications**

56. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

 DISABILITY ACCESS STATEMENT 

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 6th DAY OF AUGUST, 2021

By: Melinda Mata
Melinda Mata
Court Administrator

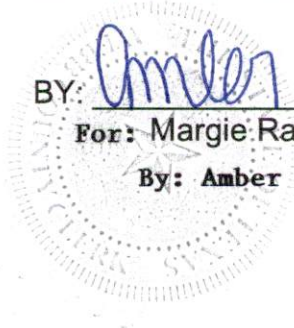
CERTIFICATION OF NOTICE AND POSTING

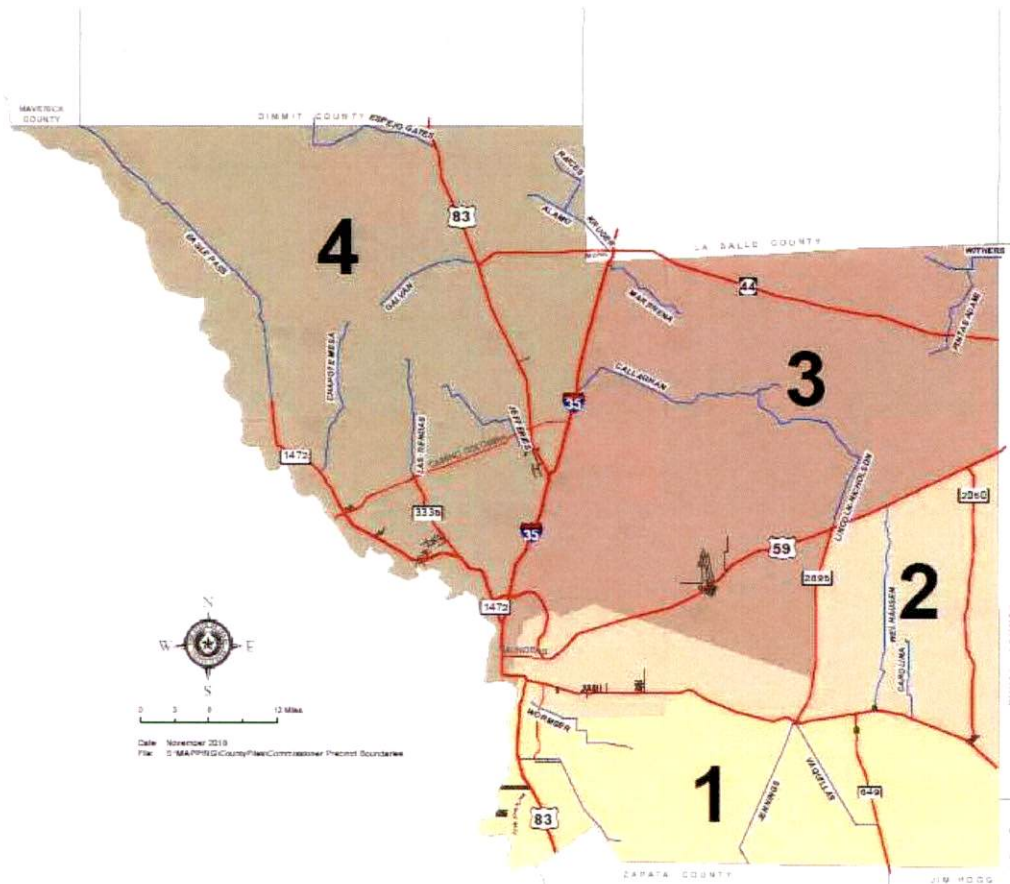
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 6th day of August, 2021 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.



DATED THIS 6th DAY OF AUGUST, 2021

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: Amber Lecea
For: Margie Ramirez-Ibarra, County Clerk
By: Amber Lecea, Senior Deputy Clerk





COUNTY COMMISSIONERS	
	Honorable Tano E. Tijerina
	Commissioner Jesse Gonzalez
	Commissioner Rosaura "Wawi" Tijerina
	Commissioner John C. Galo
	Commissioner Cindy Liendo
	County Judge
	Precinct 1
	Precinct 2
	Precinct 3
	Precinct 4

Webb County, Texas Commissioner Precinct Boundaries