



Webb County Adult Drug Court Program
4101 Juarez St.
Laredo, Texas 78041
(956)523-4654

Non-Competitive Grant Application

Date: 01/06/2021

Honorable Tano Tijerina
Webb County Judge
Webb County Courthouse
1000 Houston Street (3rd Floor)
Laredo, Texas 78040

Re: Letter of Intent to apply for "(SAMHSA) Substance Abuse and Mental Health Administration Continuation grant #1H79TI081059-01"

Dear Judge Tijerina:

In accordance with the Webb County Single Point of Contact (SPOC) Policy and Procedures – *revised 3/29/17*, please accept this "non-competitive grant application" for SAMHSA Year 4 grant funds under the Webb County Adult Drug Court Program. The Webb County Adult Drug Court Program request authorization to apply for Non- competing continuation grant funds of \$400,000.000 from (SAMHSA) Substance Abuse and Mental Health Administration for the continuation of the Webb County Adult Drug Court Program year 4. Your favorable review of the following information required under the SPOC policy and authorization to develop and submit the grant proposal shall be appreciated.

General Information:

A. **Project Title:** Webb County Adult Drug Court Program

B. **Project Description:** The Webb County Adult Drug Court Program, will remain committed in providing individualized comprehensive treatment services for co-occurring psychiatric and substance abuse disorders to its participants through a one-stop-shop problem-solving court which uses the treatment drug-court model (ten key components). The services provided by the Drug Court Program include screening, assessment, treatment planning, recovery-oriented treatment, relapse prevention, mental health counseling, case management, and program coordination for adult substance use defendants/offenders.

C. **Contact Person:** Guadalupe Palomo

D. **Department/Office Telephone number:** 956 523-4654

E. All departments that request grant application authorization from the County Commissioner's Court are required to participate in the County Biometric Time Clock Plus system in order to ensure compliance with existing County policy. Please acknowledge compliance with the signature of the designated Contact Person:



Contact Person/Signature

F. For all grant-funded projects involving current county employees that propose grant funding for overtime will be required to use the County Biometric Time Clock Plus system and have GPS monitors in their vehicles, except for those involved in undercover work. Please acknowledge the intent to comply with the signature of the designated Contact Person:



Contact Person/Signature

G. All future grant-funded programs involving current County employees will include only Full Time Equivalency (FTE) percentages in a project's budget and will also apply to all future renewal projects; Please acknowledge these criteria with the signature of the designated Contact Person:



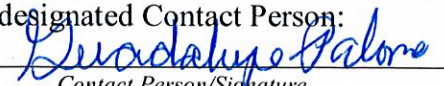
Contact Person/Signature

H. A complete hard copy of the grant application is required to be submitted to the Economic Development Department inclusive with the "non-competitive grant application" at least two (2) weeks before the grant application is presented to the County Commissioners Court requesting authorization to submit the grant application to the State or Federal funding agency. The complete hard copy of the grant application shall include at a minimum - Project Narratives, Performance Statement, Budget, Personnel Budget breakdown and Budget Narratives. This policy will be effective February 27, 2017; If not provided at submission of the Letter of Intent, then it must be submitted with ample time for review and approval by the Grant Application Review Committee (GARC)? Extenuating circumstances for not adhering to this procedure must be provided in writing for review and approval. Please acknowledge this requirement with the signature of the designated **It is less than two (2) weeks before the grant application is presented to the County Commissioners Court requesting authorization to submit the grant application to the Federal funding agency. A hard copy will be provided to the Economic Development Department with ample time. Application is due to grant agency February 2, 2021. Hard copy will be submitted on or before January 19, 2021.**

Contact Person: Guadalupe Palomo


Contact Person/Signature

I. Any and all budget amendments, budget modifications and/or line item transfer requests that may arise from grant-funded activity shall be submitted through the Economic Development Department - Single Point of Contact (whether Competitive or Formula grants, County (Federal and State allocations) that use the Webb County General Fund first then receives reimbursement at a later time). The budget request will be forwarded for review by the Grant Application Review Committee (GARC) for possible placement on the Webb County Commissioner's Court Agenda. Please acknowledge this requirement with the signature of the designated Contact Person:



Contact Person/Signature

J. Project Time Frames:

Start Date:
Ending Date :
Project Duration:

September 30, 2018
September 29, 2023
12 months

K. Project Area: Webb County

Project Analysis:

- 1) **What County needs, services or problems will be addressed by this project?** Webb County will continue to provide services as mandated by Chapter 123 Sec. 123.006 of the state government code. Services for residents of Webb County include providing individualized comprehensive treatment services for co-occurring psychiatric and substance abuse disorders to adult substance use defendants/offenders through a one-stop-shop problem-solving court which uses the treatment drug-court model (ten key components). The services provided by the Webb County Adult Drug Court Program include screening, assessment, treatment planning, recovery-oriented treatment, relapse prevention, mental health counseling, case management, and program coordination.
- 2) **What is the grant matching amount of local funds or in-kind that will be proposed?** Please identify specific sources of funds. No matching funds are required.
- 3) **Will this proposed project add cost, services or any financial responsibility to the County's General Fund after the project ends? Please explain.** No impact to the general fund or any financial responsibility to the county.
- 4) **Will this project add employees to the county payroll if and when the grant is terminated? Please explain.** Employees will not be added to county payroll, they will remain in continuation grants upon approval.
- 5) **Does this project propose any monetary grant-funded stipends, incentive pay, supplement pay or any other pay that exceeds County General Fund salary?** This grant does allow supplemental pay, however, it is not proposed by this project. Project is aware of county policy.
- 6) **What is the operating and maintenance costs of the grant funded project activities that will be funded by the county?** No operating or maintenance costs will be required to be funded by the county.
- 7) **How many citizens will be served and in what way? Please explain.** The Webb County Adult Drug Court Program will serve 460 participants during the 5-year grant period by providing individualized comprehensive treatment services for co-occurring psychiatric and substance abuse disorders to its participants through a one-stop-shop problem-solving court which uses the treatment drug-court model (ten key components). The services provided by the Webb County Adult Drug Court Program include screening, assessment, treatment planning, recovery-oriented treatment, relapse prevention, mental health counseling, case management, and program coordination for adult substance use defendants/offenders.
- 8) **Please provide the name of the department representative responsible for providing the Economic Development staff with the copy of the submitted grant application.** Guadalupe Palomo

Financial Analysis

A. Type of Request: Grant (X) Loan () Combination ()
Amount of Request: \$ 400,000.00
Amount of Cash Match/In-Kind \$ 0.00
Total Project Costs: \$ 400,000.00
New () Continuation (X)
Funding Agency: SAMHSA

B. **Is there any assurance that the grant will be continued/refunded by the funding agency? Please explain.** This will be year four that Webb County has requested the SAMHSA grant, The Funding Agency has allocated funds for continuation of grants; however, they are competitive in nature.

C. **What wording or commitments will be included in the grant application for ‘continuity of activities’, ‘project sustainability plan’ or ‘funding of activities’ after the grant has ended? Please explain in detail.** The Webb County Adult Drug Court Program has been awarded a Federal five-year grant that addresses sustainability and continuation of services.

For Economic Development Department Office Use Only:

IV. APPLICATION REVIEW COMMENTS

A. STAFF COMMENTS :

Staff Signature: _____

Date: _____