



# WEBB COUNTY BUDGET OFFICE

## REQUEST FOR MINISTERIAL / EMERGENCY BUDGET AMENDMENT

### INSTRUCTIONS:

ALL budget appropriation transfer requests require Budget Office approval before being presented to court for ratification. Please submit the signed form to the Budget Office for review along with copy or backup to support this request for our review. The Budget Office will send the approved form to the department via email. Agenda items must be submitted by the department requesting ministerial budget amendment.

**Requesting Department :** Auditor's

**Date of Request:** 08/13/2021

**Request Type (check one):**



Departmental Budget Amendment



Emergency Budget Amendment

### Transfer From:

Account Number	Account Name	Amount
4100-9020-001-482701-160	Paying Agent Fee Limited Tax Refunding 2012	\$751.00
<b>TOTAL</b>		<b>\$751.00</b>

### Transfer To:

Account Number	Account Name	Amount
4100-9020-001-482401-255	Interest Expense CO Series 2020	\$1.00
4100-9020-001-482701-260	Paying Agent Fee Limited Tax Refunding 2020 B	\$750.00
<b>TOTAL</b>		<b>\$751.00</b>

**Justification for Request:**

The following proposed line item transfer is intended to cover the 2020 Paying Agent Fee Limited Tax Refund expense B and Series CO 2020 interest expense.

### Approved by Department Signing Authority:

CARLOS GUERRA  
Print Name/Title

[Signature]  
Signature

### FOR BUDGET OFFICE USE ONLY

Commissioners Court Ratification Date: \_\_\_\_\_  
 Date Entered by Budget Office: \_\_\_\_\_  
 BA#: \_\_\_\_\_

Agenda Item: \_\_\_\_\_  
 Initials: \_\_\_\_\_