



WEBB COUNTY BUDGET OFFICE

REQUEST FOR MINISTERIAL / EMERGENCY BUDGET AMENDMENT

INSTRUCTIONS:

ALL budget appropriation transfer requests require Budget Office approval before being presented to court for ratification. Please submit the signed form to the Budget Office for review along with copy or backup to support this request for our review. The Budget Office will send the approved form to the department via email. Agenda items must be submitted by the department requesting ministerial budget amendment.

Requesting Department : Engineering Date of Request: 08/10/2021

Request Type (check one):

Departmental Budget Amendment

Emergency Budget Amendment

Transfer From:

Account Number	Account Name	Amount
2007-1190-001-458000	Administrative Travel	\$100.00
TOTAL		\$100.00

Transfer To:

Account Number	Account Name	Amount
2007-1190-001-432001	Professional Services	\$100.00
TOTAL		\$100.00

Justification for Request:

Funds will be used for a Title Search for Lot #42 in Ranchitos Los Centenarios.

Approved by Department Signing Authority:

Luis Perez Garcia, County Engineer

Print Name/Title

Signature

FOR BUDGET OFFICE USE ONLY

Commissioners Court Ratification Date: 08.23.21
Date Entered by Budget Office: 08.11.21
BA#: BA 2021-00040879

Agenda
Item : Pending
Initials: EO