



MARGIE R. IBARRA
COUNTY CLERK
FILED

WEBB COUNTY, TEXAS

2021 AUG 20 AM 8:27

COMMISSIONERS COURT

WEBB COUNTY, TEXAS

BY REH DEPUTY

PUBLIC NOTICE
COMMISSIONERS COURT MEETING
WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
AUGUST 23, 2021
9:00 a.m.

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Emergency Management, Human Resources, Judicial Collections, Risk Management, Tax Assessor-Collector; and any other Department reports); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. Honorable Rebecca Palomo, 341st District Court Judge

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-2030-001-464005	Books & Subscriptions	\$850	\$195	\$850.00	\$655.00
	1001-2030-001-461000	Materials & Supplies	\$10,000	\$1,500	\$2,964.70	\$1,464.70
				\$1,695		
To:	1001-2030-001-458000	Administration Travel	\$2,500	\$1,695	\$14.76	\$1,709.76

Issue: Not enough funds to pay for scheduled trainings.

Solution: Seeking authorization from court to approve transfer.

Result: Transfer of funds will cover expense for the fiscal year.

6. Auditor

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer):

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2026-1110-001-451201	Election Expense	\$5,000	\$4,140	\$5,000	\$860
To:	2026-1110-001-450001	Contract Services	\$26,500	\$4,140	\$0	\$4,140

Issue: Election Chapter 19 Fund account for contract services needs budget to record payments made and reimbursed by Secretary of State.

Solution: Approve budget line item transfer.

Result: Election Chapter 19 Fund expenditures will be recorded according to categories.

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) to cover TxDOT CTIF grant matching requirement: **[Fund 2007 (Road & Bridge)]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2007-7150-001-462605	Fuel & Lubricants	\$336,000	\$74,842	\$126,180	\$51,338
	2007-7150-001-444500	Equipment Rental	\$30,000	\$20,000	\$27,392	\$7,392
				\$94,842		
To:	2007-7150-001-463901-005	Comm. Court TxDOT CTIF	\$300,000	\$94,842	\$0	\$94,842

Issue: TxDOT CTIF 2020 grant award requires matching funds budgeted under Road and Bridge Fund. County has budgeted matching funds for five years; but road projects were mostly completed in fiscal year 2021.

Solution: Budget line item transfer to cover the cost of CTIF-2020 required matching funds for payment No. 7.

Result: Grant matching funds will comply with TxDOT requirement for payment No. 7.

- c. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer). **[FUND 4100 - Debt Service]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	4100-9020-001-482701-160	Paying Agent Fee-2012	\$1,500	\$751	\$1,000	\$249

To:	4100-9020-001-482401-255	Interest Expense-2020	\$0	\$1	\$1,314,444	\$1,314,445
	4100-9020-001-482701-260	Paying Agent Fee-2020-B	\$0	\$750	\$0	\$750

Issue: Budget is needed to cover paying agent fee (series 2020-B) and interest (series 2020).

Solution: Court approval for transfer of budget and pay invoice timely.

Result: Paying agent fee will be paid.

- d. Discussion and possible action to ratify, by order, a budget amendment of \$7,845 to the District Attorney Federal Forfeiture Fund from new proceeds received from the U.S. Department of the Treasury Equitable Share Program. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2163 (Treasury - Federal Forfeiture)]**

	Account Number	Account Name	Amount
From:	2163-259700	Fund Balance	\$7,845
To:	2163-2260-001-432001	Professional Services	\$3,345
	2163-2260-001-441001	Telephone	\$4,500
			\$7,845

Issue: New equitable shared funds have been awarded to the District Attorney's Office and may be spent after a budget for the expenditure of the proceeds has been submitted to the Governing Body. The budget must be detailed and clearly define the categories of expenditures.

Solution: Submit a budget to the Governing Body that clearly defines the categories of expenditures to be incurred with the new proceeds.

Result: The District Attorney's Office will add the new proceeds to its current expenditure budget to be utilized for law enforcement purposes in accordance with the Department of the Treasury Equitable Sharing Guidelines.

- e. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within grant funds: **[Requested by Isidro "Chilo" Alaniz, Webb County District Attorney]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2739-2260-001-421000	Health Life Insurance	\$47,819	\$1,300	\$4,820	\$3,520
	2739-2260-001-422000	FICA County Share	\$29,435	\$99	\$2,687	\$2,588
	2739-2260-001-426000	Worker Compensation	\$1,608	\$11	\$153	\$142
	2739-2260-001-458000	Administrative Travel	\$10,250	\$347	\$15,789	\$15,442
				\$1,757		

To:	2739-2260-001-410000	Payroll Cost	\$384,775	\$1,422	\$32,617	\$34,039
	2739-2260-001-423000	Retirement	\$47,173	\$330	\$3,857	\$4,187
	2739-2260-001-425000	Unemployment Tax	\$2,578	\$5	\$220	\$225
				\$1,757		

Issue: Additional funds are needed to cover projected payroll expenditures.

Solution: Request a line item transfer

Result: Ensure funding within the payroll accounts for the remainder of the grant period.

- f. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Forfeiture funds. **[Requested by Rudy Rodriguez, Constable Pct. 1]**

	Acct. Number	Acct. Name	Request	Current	End Bal.
From:	2180-59700	Fund Balance	\$1,000	\$66,401.92	\$65,401.92
To:	2180-3150-001-460105	Minor Tools & Apparatus	\$1,000	\$517.63	\$1,517.63

Issue: Deputies are currently utilizing Bullet Proof Vest Body Armor that is 5 or more years old, and some Deputies currently do not have Bullet Proof Vest Body Armor. Bullet Proof Vest Body Armor is recommended to be exchanged every 5 years or less.

Solution: Transfer the monies to complete the purchase of 21 Body Armor vest, to be worn on a daily basis.

Result: The Deputy's probability of survival is increased from a 53% chance without any type of Body Armor to an 83% chance with Body Armor. (Data Source Law Enforcement Officers Killed and Assaulted (LEOKA) database)

- g. Discussion and possible action to approve, by Order, the following budget amendment for funds available by increasing the expenditure budget from the U. S. Department of Justice O.P.S.G; and any other matters incident thereto. This will not have an impact on the general fund. **[Requested by Rudy Rodriguez, Constable Pct. 1]**

	Acct. Number	Acct. Name	Request	Current	End Bal.
From:	2468-3150-392000	Sale of Equipment	\$15,430	\$15,430	\$0
To:	2468-3150-001-460105	Minor Tools & Apparatus	\$15,430	\$0	\$15,430

Issue: Proceeds from the sale of O.P.S.G. equipment from the U. S. Department of Justice may be spent after a budget for the expenditure of the proceeds has been submitted to the governing body.

Solution: Submit a breakdown of monies distributed to the governing body that

clearly lists and defines the categories expenditures.

Result: These funds will be available for official use to meet the needs of the office, and will be used towards the purchase of 21 Bullet Proof Vest Body Armor.

7. Budget Officer

- a. Discussion and possible action to ratify, by Order, the following budget amendments (line item transfers):

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1130-001-441001	Telephone	\$200,000	\$4,500	\$63,437	\$58,082
To:	1001-1320-001-454000	Advertising	\$1	\$2,500	\$1	\$2,501
	1001-1310-001-454000	Advertising	\$23,639	\$2,000	\$0	\$2,000
				\$4,500		

Issue: State mandated ads are due for budgetary and tax purposes.

Solution: Transfer as above requested.

Result: Webb county will be in compliance with state regulations.

8. Casa Blanca Golf Course

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within the Golf Course funds:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	7100-6125-001-432001	Professional Services	\$25,000	\$1,000	\$3,000	\$2,000
To:	7100-6130-001-441001	Telephone	\$1,000	\$500	\$1	\$501
	7100-6130-001-441705	Utilities Cable	\$2,000	\$500	\$222	\$722

Issue: There are outstanding utility bills pending payment at the Business Office.

Solution: Transfer as above requested.

Result: Invoices will be paid in time.

9. **Civil Legal Division**

- a. Discussion and possible action to approve a contractual amendment to the Inter-Governmental Service Agreement (IGSA) regarding the Laredo Processing Center in Laredo, TX into ICE IGSA 70CDCR18DIG000010 in order to incorporate the Wage Determination changes set out by the Department of Labor for Assistant Shift Supervisor and Senior Detention Officer; and authorizing the Webb County Judge to sign all relevant documents and any other matters incident thereto. This will have no impact on Webb County's General Fund and there is no requisition with this Amendment. **[Requested by the Webb County Sheriffs' Office, LPC Account #1001-209250-185]**

Issue: A modification is required pursuant to the Department of Labor's (DOL) Wage Determination (WD) 2015-5239 at CoreCivic's Laredo Processing Center located in Laredo, TX; IGSA 70CDCR18DIG000010.

Solution: Incorporate DOL WD # 2015-5239 Revisions into IGSA 70CDCR18DIG000010 (Laredo Processing Center privately owned by CoreCivic)

Result: Approval will not cost the County any money and said IGSA will comply with the DOL Wage Determination.

- b. Discussion and possible action to authorize a Memorandum of Understanding (MOU) between Webb County for benefit of the Webb County Jail and The Rape Crisis Center (RCC) which will provide a Prison Rape Elimination (PREA) support hotline at no cost to Webb County which will assist the Webb County Jail with identifying and aiding victims of sexual violence or concerns regarding mental health needs of inmates; and authorizing the County Judge to execute all relevant documents related to this MOU; and any other matters thereto. **[Requested by Jorge L. Trevino, Jr. on behalf of the Webb County Sheriff's Office]**

Issue: The Webb County Jail would like to provide additional services to Webb County Jail inmates/detainees and obtain training related to this MOU.

Solution: The Rape Crisis Center (RCC) has extended the offer to provide no cost services to Webb County which includes a hotline, free relevant training to correctional officers, free posters and literature for the jail on how detainees/inmates may request services.

Result: Webb County will receive PREA Services free of charge along with any training.

10. **Honorable Adrian Cortez, Constable Pct. 3**

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1130-001-431007-010	Operational Reserve		\$3,125		
To:	1001-3160-001-443000-075	Repairs & Main't- Vehicles	\$9,000	\$3,125	\$1,619	\$4,744

Issue: Unit #1617 transmission needs to be replaced, there is a shortfall in funds.

Solution: Transfer as about requested.

Result: Purchase Order will be processed.

11. **Honorable Harold Devally, Constable Pct. 4**

- a. Discussion and possible action to authorize the transfer/donation of the following skybox from Zavala County Sheriff's office to the Webb County Constable Precinct 4 office and to make the necessary adjustments to the Webb County Inventory report; and any other matters incident thereto. **[Account #1001-3170-001-462605 (Fuel and Lubricants) Account #1001-3170-001-443000-075 (Repair & Maintenance Vehicles)]**

Year	Make/Model	Vin #
2010	Skybox	ICX6810017

Issue: Zavala County Sheriff office is in agreement to donate vehicle to Webb County Constable Precinct 4.

Solution: Constable Precinct 4 will add said vehicle to office fleet.

Result: The transfer of vehicle will allow department to continue to function efficiently and effectively.

12. **Honorable Victor Villarreal, County Court at Law 2 Judge**

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-2070-001-433001	Court Appointed Attorney	\$5,000	\$1,000	\$5,000.00	\$4,000
To:	1001-2070-001-458000	Administrative Travel	\$2,500	\$1,000	\$123.38	\$1,123.38

Issue: Administrative Travel line item monies are needed to process the Advanced Travel Claim for Roxanne Soto Serna, 2021 Texas Court Reporters Convention in September.

Solution: Approve line item transfer.

Result: Timely process of the Advanced Travel Claims to comply with county deadlines and CLE requirements.

13. Economic Development

- a. Discussion and possible action to accept the Substance Abuse and Mental Health Services Administration (SAMHSA) Grant Award, 5H79TI081059-02, year 4 of a 5 year continuation grant, in the amount of FOUR HUNDRED THOUSAND DOLLARS (\$400,000.00) beginning September 30, 2021, for the Webb County Adult Drug Court, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. There is no match required, therefore there is no financial impact to the general fund. All required documents were sent for review to the Economic Development Department and the acceptance of the continuation grant is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Margarita Herrera-Garza, Drug Court Program Director]**

Issue: Notice of Award for Webb County Adult Drug Court, SAMHSA Grant year 4 was received on 07/30/2021, thus acceptance by Commissioners Court is required.

Solution: Accept the Notice of Award for the Adult Drug Court and proceed with continuity of co-occurring substance abuse services to Webb County population and adjacent counties.

Result: Acceptance funds will allow the Webb County Adult Drug Court to continue to enhance and expand its services to all qualifying candidates.

- b. Discussion and possible action to authorize the acceptance of the Fiscal Year 2022-2023 Biennium State Aid and Targeted Grants Contract from the Texas Juvenile Justice Department in the amount of Two Million One Hundred Nine Thousand Six Hundred Sixty-Four (\$2,109,664.00) Dollars State Aid; and \$26,294.00 Targeted Grant B - Border Children's Justice Project, for the Webb County Juvenile Department. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Gerardo Liendo, Chief Juvenile Probation Officer]**

Issue: The Texas Juvenile Justice Department has made available and offered state financial assistance monies to the Webb County Juvenile Department to assist in the provision of basic juvenile probation services and/or the operation of a pre-adjudication secure detention facility.

Solution: Approval and acceptance of the grant will allow the Webb County Juvenile Probation Department to continue providing, developing, and supporting community-based juvenile probation services and programs and meet program objectives.

Result: Approval of grant will enhance the department's capabilities to expand and supplement services available to and provide for juveniles under the jurisdiction of the juvenile department, assist in reducing delinquency, increase offender accountability, and rehabilitate juvenile offenders through a comprehensive, coordinated, community-based juvenile probation system.

- c. Discussion and possible action to approve the submission of Grant Amendment No. 3 to Contract #58990003318 for the Comprehensive Energy Assistance Program (CEAP) from Texas Department of Housing and Community Affairs (TDHCA) for the fiscal year 2021 to amend the Administration and Direct Services budget; designating the Webb County Judge as the authorized official to sign all relevant documents; and any other matter incident thereto. All required documents were sent to for review through the Economic Development Department and the amendment is in compliant with the Webb COuntY Single Point of Contact (SPOC) procedures. This action will have no impact to the General Fund. **[Requested by James Flores, Director of Community Action Agency and Economic Development Department; Account #2362-5150-3303000]**

Issue: Approve Amendment #3 for the Comprehensive Energy Assistance Program Contract from Texas Department of Housing and Community Affairs for the Fiscal Year 2021 transfer from various accounts to Utility Assistance.

Solution: The Comprehensive Energy Assistance program provides direct client to eligible elderly, disabled and low income residents of Webb County.

Result: The services are intended to assist eligible Web County residents up to 8 highest remaining calendar months of energy consumption.

- d. Discussion and possible action to approve the submission of Grant Amendment No.2 to contract #58210003406 for the Comprehensive Energy Assistance Program (CEAP) from Texas Department of Housing and Community Affairs (TDHCA) for the Fiscal Year 2021 to transfer from Administration and Training Travel Allowance to Utility Assistance; designating the Webb County Judge as the authorized official to sign all relevant documents; and any other matter incident thereto. All required documents were sent for review through the Economic Development Department and the amendment is in compliant with the Webb County Single Point of Contact (SPOC) procedures. This action will have no impact to the General Fund. **[Requested by James Flores, Director of Community Action Agency and Economic Development Department; Account #2362-5150-3303000]**

Issue: Approve Amendment # 2 for the Comprehensive Energy Assistance Program Contract from Texas Department of Housing and Community Affairs for the Fiscal Year 2021 transfer from Administration and Training to Utility

Assistance.

Solution: The Comprehensive Energy Assistance Program provides direct client services to eligible elderly, disabled and low income residents of Webb County.

Result: The services are intended to assist eligible Webb County residents for remaining calendar months of energy consumption. The Comprehensive Energy Assistance Program allocation for this contract is for 12 months.

- e. Discussion and possible action to ratify the acceptance of award and enter into agreement with the Texas Department of Housing & Community Affairs for the Texas Emergency Mortgage Assistance Program (TEMAP) in the amount of FIVE HUNDRED THOUSAND DOLLARS (\$500,000.00). All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures; and authorizing the County Judge to sign all relevant documents; and any matters incident thereto. **[Requested by James Flores, Economic Development Director]**

Issue: There is a great need for mortgage assistance in Webb County due to the financial hardships created by the COVID-19 Pandemic.

Solution: This grant will allow Webb County to assist eligible non-entitlement residents throughout Webb County, Texas affected by COVID-19 with mortgage assistance.

Result: If approved, funding would provide mortgage assistance for eligible non-entitlement residents affected by COVID-19.

- f. Discussion and possible action to ratify the County Court-at-Law II DWI Court Program submission of a Year 4, non-competing Continuation Grant Application for SAMHSA Grant #TI-081049 (TI-18-008) in the amount of Four Hundred Thousand Dollars (\$400,000.00) and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. This grant solicitation has been reviewed, and is compliant with SPOC. There will be no impact to the General Fund. **[Requested by County Court at Law #2 - DWI Court Program]**

Issue: The grant application was submitted on June 11, 2021 so as not to lose the grant funds. Grant funds have been already awarded for the next 5 years. The grant is currently entering year 4 out of the 5. However, it is required by the funding agency to submit a non-competing continuation application for each individual year of the grant. Thus, since it is the intention of County Court-at-Law II to continue to renew services under the grant over the next 5 years, a non-competing continuation application will be submitted by the DWI Court Program to continue services for year 4.

Solution: Ratify the submission of the continuation application as submitted in order to allow DWI Court Program, to continue to offer services under the grant for year 4.

Result: Webb County Court-at-Law II will continue to remain in compliance with SPOC, and with the submission rules and regulations set for by the funding agency.

14. Emergency Management

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3120-001-460105	Minor Tools & Apparatus	\$20,000	\$887.04	\$19,112.96	\$18,225.92
To:	1001-3120-001-443000-075	Reparis & Maint. Vehicle	\$-0-	\$887.04	\$-0-	\$887.04

Issue: Monies are needed to purchase tires for Emergency Management Vehicle.

Solution: Department will be able to purchase tires.

Result: There will be sufficient funds to maintain vehicle.

15. Engineering

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) for the Engineering Department:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2007-1190-001-458000	Administrative Travel	\$6,275	\$100	\$4,932.44	\$4,832.44
To:	2007-1190-001-432001	Professional Services	\$0	\$100	\$0	\$100.00

Issue: A Title Search is needed for property in Lot No. 42 in Ranchitos los Centenarios. Residents are complaining about road conditions due to previous thunderstorms. Previously, Webb County does not have a Right of Way due to owner being a minor under a Trustee. Owner is of age and is able to sign Right of Way.

Solution: Budget Officer approved Ministerial Budget Amendment for the procurement of Title Search.

Result: Approve and ratify so that road in Ranchitos Los Centenarios can be maintained by the Road & Bridge Department.

16. Fire Suppression & EMS Services

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3140-001-431009	Stipends	\$45,000	\$5,000	\$32,961.49	\$27,961.49
To:	1001-3140-001-441205	Utilities	\$10,000	\$4,000	\$166.21	\$4,166.21
	1001-3140-600-441205	Utilities	\$5,000	\$1,000	\$867.76	\$1,867.76
				\$5,000		

Issue: Transfer of funds is required to cover estimated forecasted expenditures in the utilities line items.

Solution: Approval of line item transfer to cover forecasted expenses.

Result: Line items will have sufficient funds and fire department operations will continue.

17. Head Start

Disclaimer: All Head Start monies are 100% Federal funds

- a. Discussion and possible action to accept the 2021 - 2022 grant (Year 3 of a 5 Year Funding Cycle) for the Early Head Start Child Care Partnership program in the amount of \$864,237.00 (Federal), with an in-kind match of \$216,059.00 (Non Federal), for a total of \$1,080,296.00 to serve 72 eligible children and their families from September 1, 2021 through August 31, 2022 in Webb County. Acceptance of this grant award includes approval of salary adjustments and the filling of new/revised positions, as documented in the narrative of the grant application.
- b. Discussion and possible action to accept the 2021 - 2022 grant (Year 3 of a 5-Year Funding Cycle) for the Head Start and Early Head Start program in the amount of \$11,215,902 (Federal), with an in-kind match of \$2,803,977 (Non-Federal), for a total of \$14,019,879 to serve 1,218 Head Start and 72 Early Head Start eligible children and their families from September 1, 2021 through August 31, 2022 in Webb County. Acceptance of this grant award includes approval of salary adjustments and the filling of new/revised positions, as documented in the narrative of the grant application.
- c. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers):

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2357-5230-531-458000	Administrative Travel	\$38,000	\$6,000	\$36,185.64	\$30,185.64

To:	2357-5230-531-460031	College Books	\$500	\$2,000	\$83.50	\$2,083.50
	2357-5230-531-456205	Training & Education	\$28,400	\$4,000	\$348.25	\$4,348.25
				\$6,000		

Issue: Funds are available in Administrative Travel line item.

Solution: Approve line item transfer.

Result: Funds will be available in College books & Training & Education.

- d. Discussion and possible action to approve the posting and filling of the following Slots:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
1614	Child Care Partnership Part Time Teacher Floater	\$9.70	26
1615, 1643	Child Care Partnership Part Time Classroom Aide	\$9.70	26
2049	Part Time Classroom Aide	\$9.71	20
1105,1696,1779, 2032,2156,2194	Substitute	\$9.71	20
2 new slots	Substitute	\$9.71	20
2018	Family Service Worker	\$17.94	26

18. Human Resources

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1230-001-461000	Materials & Supplies	\$15,000	\$2,100	\$3,998.74	\$1,915.78
To:	1001-1230-001-460105	Minor Tools & Apparatus	\$2,000	\$2,100	\$50.83	\$2,150.83

Issue: This line item transfer will ensure sufficient funding for the purchase of minor tools and apparatus.

Solution: Request approval from Commissioners Court for line item transfer.

Result: Will have sufficient funds for the purchase of minor tools and apparatus.

19. **Purchasing**

- a. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code, Section 263.152 (Disposition) and to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

Issue: Excess county property that is either by definition salvage or surplus property because of time, accident, or any other cause is so worn, damaged, or obsolete that it has no value and/or some usefulness for the intended purpose and is no longer needed by the department.

Solution: Authorize the Purchasing Agent to attempt to sell the County surplus or salvage property through public auction, dispose or destroy property that cannot be sold through public auction because it has deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products and/or donate as permitted by state law.

Result: Generate auction revenue from sale of county property, reduce county expenditures by transferring surplus property to other departments and make room for future assets replacing salvage or surplus items no longer needed.

- b. Discussion and possible action to rescind award of Invitation to Bid (ITB) 2022-18 Annual Contract for Refuse Collection to Southern Sanitation approved on July 26, 2021 - item # 32 and any other matters incident thereto.

Issue: Vendor was awarded more than 50% of Webb County sites based on low bid. Vendor refused the award and placed a condition to have all sites awarded to Southern Sanitation. Vendor was asked to reconsider their position but declined.

Solution: Consider recommendation to rescind award to Southern Sanitation.

Result: Trashco Ltd. will remain the sole vendor servicing Webb County departments for refuse collection.

- c. Discussion and possible action to authorize the Purchasing Agent to solicit formal Requests for Qualifications for a roofing consultant to prepare design plans, technical specifications and provide site presence and construction oversight for the removal and installation of a new waterproof roofing system based upon existing conditions at the Webb County Justice Center Building and any other matters incident thereto.

Issue: The Justice Center Building roof has leaked on multiple occasions during heavy rains. Webb County does not have the expertise to perform a thorough inspection of the roof and/or to prepare detail specifications and plans for vendors

to submit formal bids for the removal and installation of a new roof to prevent further damage to County property due to water penetrating the roof during heavy rains.

Solution: Authorize the solicitation of a professional roof consultant to prepare a detailed assessment of roof condition and to further prepare plans and technical specifications to remove existing roof and install a new roofing system to prevent any further damage to building and its contents.

Result: Proceed with the formal solicitation of RFQ and return to court with a recommendation to award.

20. Risk Management

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers):

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	6100-1090-001-452009	Claims Paid-Prescription	\$2,275,690	\$126,615	\$166,630.88	\$40,015.88
To:	6100-1090-001-452008	Claims Paid-Dental	\$365,620	\$6,021	\$0.54	\$6,021.54
	6100-1090-001-452010	Claims Paid-Medical	\$9,106,192	\$120,594	\$0.54	\$120,594.00
				\$126,615		

Issue: Line-item transfer is required to cover pending medical claims due to high cost Covid claims.

Solution: Obtain approval for line-item transfer.

Result: Account will be funded to pay pending claims.

21. Road & Bridge

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Road & Bridge funds:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2007-7150-001-462605	Fuel & Lubricants	\$336,000	\$10,000	\$119,564.99	\$109,564.99
To:	2007-7150-001-443000-035	Repair & Maint. Equip.	\$136,000	\$10,000	\$1,163.34	\$11,163.34

Issue: The requested line item transfer is to fund the Repair & Maintenance of Equipment account, to be able to finish the FY.

Solution: Transfer funds as requested above.

Result: Funds will be available to close FY.

22. Water Utilities

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Water Utilities fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	7200-7050-001-443000-350	Repair & Maint. Pumps & Motors	\$76,050	\$40,000	\$60,372.00	\$20,372.00
	7200-7060-001-460032	Chemicals	\$9,350	\$9,000	\$9,350.00	\$350.00
	7200-7060-001-461000	Materials & Supplies	\$10,750	\$3,000	\$6,050.11	\$3,050.11
	7200-7050-001-460032	Chemicals	\$121,000.00	\$9,200	\$24,786.02	\$15,586.02
	7200-7060-001-443000-350	Repairs & pumps and motors	\$12,750	\$5,000	\$12,750.00	\$7,750.00
				\$66,200		
To:	7200-7050-001-443000-035	Repair & Maint. Equipment	\$119,000	\$20,000	\$12,288.00	\$32,288.00
	7200-7080-001-443000-035	Repair & Maint. Equipment	\$33,400	\$20,000	\$18,286.00	\$38,286.00
	7200-7060-001-443000-075	Repair & Maint. Vehicles	\$19,750	\$9,000	\$284.61	\$9,284.61
	7200-7060-001-432001-085	Repair & Maint. Equipment	\$12,750	\$5,000	\$358.54	\$5,358.54
	7200-7050-001-469001-005	Operating Lease Principal	\$54,500.00	\$9,200	\$26.31	\$9,226.31
	7200-7060-001-443000-060	Repair & Maint. Dispenser	\$5,450	\$3,000	\$56.19	\$3,056.19
				\$66,200		

Issue: Additional funds are needed to cover cost for repairs and preventatives maintenance for Water and Wastewater back-up generators.

Solution: Approve the line item transfer.

Result: Our Department will have adequate funds to finish fiscal year.

- b. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective August 23, 2021:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2877	Wastewater Operator I	\$15.15 12/A-E

Issue: Position became vacant August 17, 2021.

Solution: Approve the filling of vacant slot to meet the labor demands currently being faced at the Wastewater Department.

Result: The filling of this position will alleviate work overload created by vacancy and allow for efficiency, effectiveness and production of work within the department and to better serve the needs of our customers- the residents of Rio Bravo and El Cenizo.

23. Honorable Raul Reyes, Treasurer

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1250-001-45800	Administrative Travel	\$3,500	\$55	\$2,655.21	\$2,600.21
To:	1001-1250-456205	Training & Education	\$500	\$55	\$95.00	\$150.00

Issue: Additional funds needed for registration to attend the Annual County Treasurers' Association of Texas Conference.

Solution: Approve Line Item Transfer.

Result: Sufficient funding for Conference.

- b. Discussion and possible action to approve and file the Annual Webb County Investment Policy.

Issue: It is mandatory for the County to have an Annual Investment Policy on file.

Solution: This Policy will be in accordance with the Public Investment Act and reflects the Texas Government Code 2256 & 2257.

Result: Once approved by the Commissioners' Court it will be filed in a timely manner.

24. Fernando A. Salinas Community Center

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-6290-001-462205	Fuel & Lubricants	\$3,000	\$1,500	\$1,835.44	\$335.44
To:	1001-6290-001-461000	Materials & Supplies	\$2,550	\$1,500	\$86.21	\$1,586.21

Issue: Current account has been depleted and funding is necessary to finish off the fiscal year.

Solution: Approve Line Item Transfer.

Result: Sufficient funding for continued operations.

25. El Cenizo Community Center

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-6170-001-443000-075	Repairs & Maintenance	\$1,500	\$229.62	\$229.62	\$0
To:	1001-6170-001-461000	Materials & Supplies	\$2,500	\$229.62	\$997.99	\$1,227.61

Issue: The department does not have sufficient funds to purchase items for the Community Center.

Solution: Approval of line item transfer will allow that the department has the necessary funds to purchase the items.

Result: The approval of line item transfer will allow department to purchase the items.

26. Ernesto J. Salinas Community Center

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-6160-001-462605	Fuel & Lubricants	\$2,962	\$1,260	\$1,460.99	\$200.00
To:	1001-6160-001-461000	Material & Supplies	\$2,500	\$1,260	\$1,990.35	\$3,25.35

Issue: The department needs additional funds to purchase items that will be used at the Community Center.

Solution: Approval of line item transfer will ensure that the department has sufficient funds to purchase the items. necessary.

Result: The approval of line item transfers will allow department to purchase the items.

27. La Presa Community Center

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-6310-001-443000-075	Repairs & Maintance	\$500	\$1,000	\$1,219.56	\$219.56
To:	1001-6310-001-461000	Materials & Supplies	\$2,500	\$1,000	\$2,502.50	\$3,502.50

Issue: The department needs additional funds to purchase items for the Community Center.

Solution: Approval of line item transfer will ensure that the department has the necessary budget to purchase the items.

Result: The approval of line item transfer will allow department to purchase items.

28. Rio Bravo Activity Center

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-6320-001-443000-035	Repairs & Maintance	\$1,000	\$1,000	\$1,000	\$0
To:	1001-6320-001-461000	Materials & Supplies	\$1,800	\$1,000	\$1,620	\$3,420

Issue: The department needs to purchase items for the Activity Center.

Solution: Approval of line item transfer will ensure that the department has the necessary budget to purchase the items.

Result: The approval of line item transfer will purchase the items.

29. Rio Bravo Community Center

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-6210-001-443000-075	Repairs & Maintenance	\$1,500	\$800	\$1,000	\$200
To:	1001-6320-001-461000	Material & Supplies	\$2,300	\$800	\$163.74	\$963.74

Issue: The department needs funds to purchase items for the community center.

Solution: Approval of line item transfer will ensure that the department has the necessary budget to purchase the items.

Result: The approval of the line item transfer will allow department to purchase the items.

REGULAR AGENDA

Human Resources

- 30.** Discussion and possible action to approve salary adjustments for departments and elected officials as proposed by the Segal Waters Employee Classification and Wage Study, with additional authorization to approve a budget amendment by order into all payroll line items affected by the implementation of these revisions; and any matters incident thereto. **[Account #1001-1130-001-431007-015 (Wage and Classification Study)]**

Civil Legal Division

- 31.** Discussion and possible action to enter into an architectural services contract (AIA Document B133-2019) with Juan Homero Sanchez Architect, Inc. D/B/A JHS Architect for design of Webb County Fairgrounds Project in an amount not to exceed One Million Six Hundred Thirty-Two Thousand Dollars (\$1,632,000.00) and any matters incident thereto; authorizing the County Judge to sign all relevant documents. **[Account #3900-7230-001-474501]**
- 32.** Discussion and possible action to enter into an Engineering Services Agreement with Enprotec/Hibbs & Todd, Inc. for the development of construction plans and specifications as well as pre-construction services and construction administration services regarding upgrades and improvements, which could also consist of new construction, to include either microfiltration or ultrafiltration (“MF/UF”) to the Colorado Acres Reverse Osmosis Water Treatment Plant (the “Project”) located in Webb County Texas in an amount not to exceed Two Hundred Fifty-Nine Thousand Nine Hundred Forty Dollars (\$259,940.00) and any other matters

incident thereto; authorizing the County Judge to sign all relevant documents. **[Funds available under 2019A Bond Series (#3869-7230-001-474501-030)]**

Elections

- 33. Discussion and possible action for the Order of Constitutional Amendment/Special Election and to authorize and establish the Main and Temporary Branch Early Voting Polling Sites and Election Day Sites for the November 2, 2021 Constitutional Amendment/ Special Election within Webb County, Texas pursuant to Chapter 85, Texas Election Code.

Information Technology

- 34. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General Fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1130-001-431007-010	Operational Reserve		\$48,592		
To:	1001-1280-001-470000	Capital Outlay	\$-0-	\$48,592	\$47,600	\$96,192

Issue: The adoption of body-worn cameras by law enforcement nationwide (and locally) has resulted in a significant increase in the amount of digital evidence being created. This evidence must be stored and backed up. The County’s current backup solution is does not have sufficient storage space to store this evidence.

Solution: Purchase additional storage capacity for the County’s backup solution.

Result: The County’s backup solution will have sufficient capacity to store the additional video evidence.

Honorable Patricia Barrera, Tax-Assessor- Collector

- 35. PUBLIC HEARING ON TAX INCREASE

Public Hearing of proposed tax rate of \$0.410000 per \$100 value for Tax Year 2021. This rate raises \$87,824,956.00, which is \$5,623,778.00 or 6.84% more in revenues than that raise by taxes imposed last year. The tax rate will provide revenue for the General Fund and Debt Service. The rate includes \$0.351445 per \$100 value for General Fund Maintenance and Operation; \$0.039169 per \$100 value for General Fund – Debt Service Bonds; \$0.018284 for Road & Bridge Fund M&O; \$0.001102 for Road & Bridge – Debt Service – Bonds.

36. Discussion and possible action to levy a property Tax Rate of \$0.41000 per \$100 Taxable value by Order, under the provisions of Article VIII, Sections 9(a) and 9(b) of the Texas Constitution and Section 26.05 of The Texas Property Tax Code for Tax Year 2021. The rate includes \$0.351445 per \$100 value for General Fund Maintenance and Operation; \$0.039169 per \$100 value for General Fund – Debt Service Bonds; \$0.018284 for Road & Bridge Fund M&O; \$0.001102 for Road & Bridge – Debt Service Bonds.

This rate of \$0.410000 is effectively a 5.37 percent increase in the tax rate.

Honorable Raul Reyes, Treasurer

37. Discussion and possible action to approve, by order, a budget amendment by increasing revenues and expenditures in the amount of \$113,000.00 for Election Service Contracts Fund and a budget transfer from the Operational Reserve-Wages to Election Expense in the amount of \$233,000.00 in accordance with Texas Local Government Code, Section 111.07075 (Special Budget for Revenue Received after Start of Fiscal Year) and Texas Election Code, Section 31.100; and any other matters incident thereto. **[Fund #2010 (Election Service Contracts Fund)] [Co-Sponsored by Rafael Perez, Webb County Auditor]**

	Account #	Account Name	Request
From:	2010-1110-341100	Election Contractual Fees	\$113,000
	1001-1130-001-431007-015	Operational Reserve-Wages	\$233,000
			\$346,000
To:	2010-1110-001-451201	Election Expense	\$346,000

Issue: Election Service Contract fund has a beginning fund deficit. Joint election entities receipts and expenditures along with the 10% administrative fees have been exhausted. Bank Reconciliations are pending since October 2020.

Solution: Court approval of budget amendment and transfer of funds from operational reserve-wages is needed to complete bank reconciliations and cover fund deficit.

Result: Elections Office bank account will be reconciled and election service contracts fund deficit will be eliminated.

Budget Officer

38. Discussion and possible action to review and evaluate the County proposed fiscal year 2021-2022 budget with discussion and possible action to recommend any changes, if necessary, before the final adoption of the budget; and any other matters incident thereto.

39. Discussion and possible action to amend the current Webb County Budget and Fiscal policies to address employee position reclassifications; and any other matters incident thereto.

Commissioners Court Administrator

40. Discussion and possible action to authorize the Human Resources department to advertise for the position Webb County Chief Medical Examiner; to become available on January 1, 2022; with additional action to authorize a proposed salary for position of Chief Medical Examiner and Deputy Medical Examiner; and any other matters incident thereto.

Issue: Chief Medical Examiner Dr. Corinne Stern is expected to retire on December 31, 2021. There is a current county job posting for a Deputy Medical Examiner and we have not received qualified applicants.

Solution: Time is of the essence in soliciting requests for another Chief Medical Examiner. An increased salary for both positions should be considered for next fiscal year in an effort to attract more qualified candidates.

Result: Filling both Medical Examiner positions with qualified candidates.

Honorable Jesse Gonzalez, Webb County Commissioner Pct. 1

41. Discussion and possible action to authorize a one-time exemption to Personnel Policy 9.03(b) Annual Leave specifically and only for the employees that will surpass the current annual leave cap and allow for the transfer of that excess annual leave hours from the current fiscal year (Fiscal Year 2020-2021) to the subsequent fiscal year (Fiscal Year 2021-2022); and any other matters incident thereto. **[Co-Sponsored by Commissioner Cindy Liendo]**

Issue: During the ongoing pandemic, many employees have been unable to take annual leave in an effort to maintain adequate staffing within their departments.

Solution: Allow an exemption to this policy considering the extenuating circumstances in which many employees found themselves due to this life changing event.

Result: Employees will be able to utilize their annual leave whenever their authorized leave becomes reasonable.

Honorable Tano E. Tijerina, Webb County Judge

42. Discussion and possible action to approve the re-appointment of Commissioner Rosaura "Wawi" Tijerina and Commissioner Cindy Liendo to the Border Region MHMR Community Center d/b/a Border Region Behavioral Health Center Board of Trustees for a Two (2) year term, effective September 1, 2021. **[Requested by Border Region Behavioral Health Center]**

Closed Session/Executive Session

43. Status report by Outside counsel with discussion and possible action regarding Hanson Professional Services Inc. **[Closed Session/Executive Session may be requested pursuant to Texas Government Code §551.071, Consultation with Attorney, pending or contemplated litigation]**

Presentations

44. Recognition and presentation of plaque to Alberto A. Flores, for being selected as the Port Director for Laredo Port Entry. **[Sponsored by Commissioner Rosaura Tijerina; Co-Sponsored by Commissioner John Galo]**
45. Recognition and presentation of plaques to the Nuevo Laredo, Tamaulipas newly elected Presidenta Carmen Lilia Canturosas Villarreal & Presidenta Suplente Municipal Liliana Margarita Arjona Barocio. **[Requested by Rosaura "Wawi" Tijerina, Commissioner Pct. 2]**
46. Discussion and possible action to proclaim the month of September as National Childhood Cancer Awareness Month in Webb County, Texas. **[Requested by Tano E. Tijerina, County Judge] [Co-Sponsored by Jesse Gonzalez, Commissioner Pct. 1]**
47. Recognition of Laredo Pony League Palomino Division 12U for winning the Pony World Series hosted in Laredo, Texas. First 12U team from Laredo to win Pony World Series. **[Requested by John Galo, Commissioner Pct. 3] [Co-Sponsored by Rosaura "Wawi" Tijerina, Commissioner Pct. 2]**
48. **Communications**
49. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 20th DAY OF AUGUST, 2021

By: Melinda Mata
Melinda Mata
Court Administrator

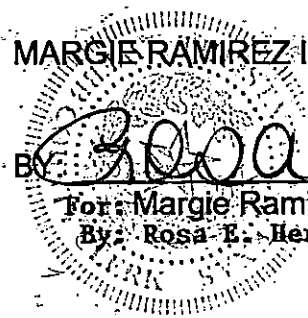
CERTIFICATION OF NOTICE AND POSTING

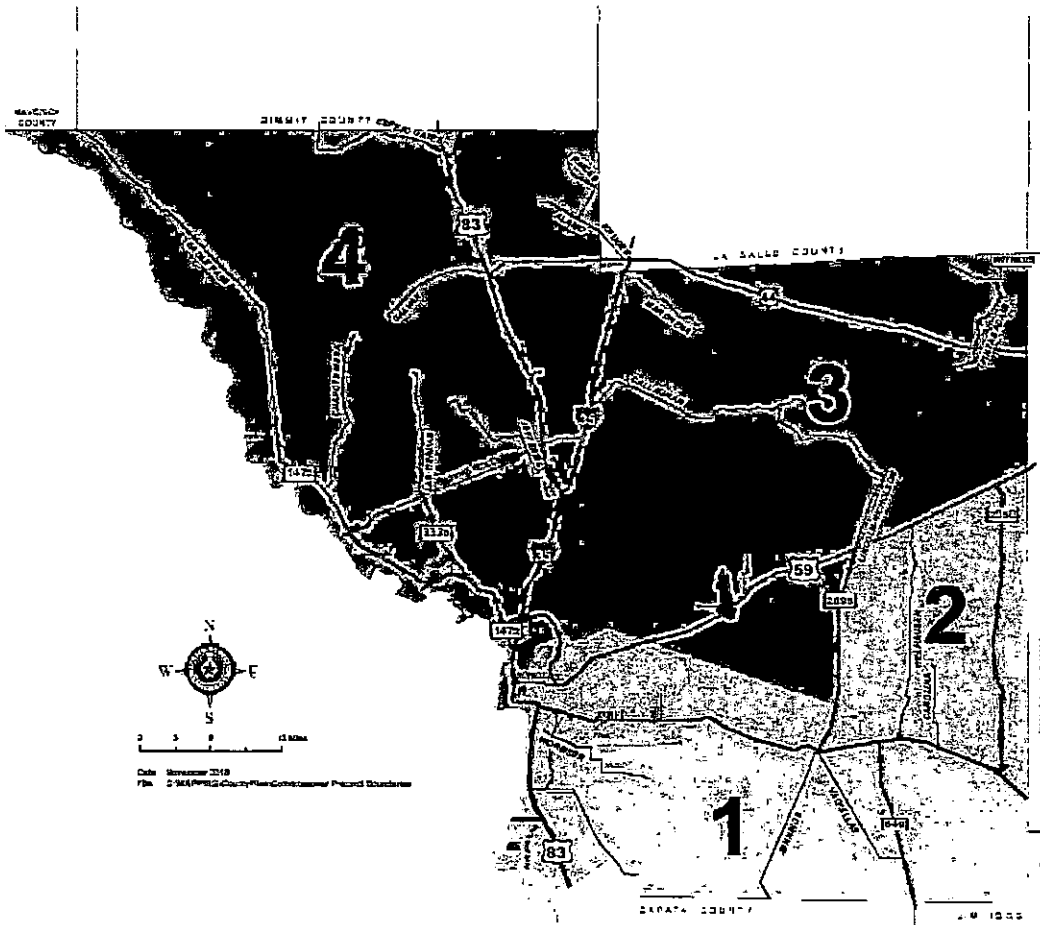
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 20th day of August, 2021 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 20th DAY OF AUGUST, 2021






MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

By: Rosa E. Herrera
for: Margie Ramirez-Ibarra, County Clerk
By: Rosa E. Herrera, Recording Secretary





COUNTY COMMISSIONERS

	Honorable Tano E. Tijerina	County Judge
	Commissioner Jesse Gonzalez	Precinct 1
	Commissioner Rosaura "Wawi" Tijerina	Precinct 2
	Commissioner John C. Galo	Precinct 3
	Commissioner Cindy Liendo	Precinct 4

**Webb County, Texas
Commissioner Precinct Boundaries**