



# WEBB COUNTY, TEXAS

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## COMMISSIONERS COURT

MARGIE R. IBARRA  
COUNTY CLERK  
FILED

2021 SEP 10 AM 8:38

WEBB COUNTY, TEXAS

BY REH DEPUTY

### **PUBLIC NOTICE COMMISSIONERS COURT MEETING**

WEBB COUNTY COURTHOUSE  
1000 HOUSTON STREET, 2ND FLOOR  
LAREDO, TEXAS 78040  
SEPTEMBER 13, 2021  
9:00 a.m.

#### **CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE**

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Business Office, Emergency Management, Human Resources, Risk Management, Tax Assessor-Collector; and any other Department reports); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

**COURT TO DISCUSS AND ACT ON THE FOLLOWING:**

**CONSENT AGENDA:** At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

**CONSENT ITEMS**

**5. Honorable Monica Notzon, 111th District Court Judge**

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

|       | <b>Acct. Number</b>  | <b>Acct. Name</b>          | <b>Adopted</b> | <b>Request</b> | <b>Current</b> | <b>End Bal.</b> |
|-------|----------------------|----------------------------|----------------|----------------|----------------|-----------------|
| From: | 1001-2230-001-451002 | Transcripts                | \$50,000       | \$20,000       | \$50,000       | \$30,000        |
| To:   | 1001-2230-001-451003 | Court Interpreter/Reporter | \$65,000       | \$20,000       | \$291          | \$20,291        |

**Issue:** There are pending invoices for Court Interpreter/Reporter for the 49th, 406th and 111th District Courts and the General Judicial account has insufficient funds to pay these pending invoices.

**Solution:** Transfer monies to cover the pending invoices.

**Result:** All invoices pending will be processed and paid.

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

|       | Acct. Number         | Acct. Name            | Adopted  | Request | Current  | End Bal.   |
|-------|----------------------|-----------------------|----------|---------|----------|------------|
| From: | 1001-2020-001-432001 | Professional Services | \$5,000  | \$2,000 | \$5,000  | \$3,000    |
| To:   | 1001-2020-001-461000 | Materials & Supplies  | \$10,000 | \$2,000 | \$854.62 | \$2,854.62 |

**Issue:** The Court has been conducting hybrid court hearings and is in need of equipment to conduct hybrid jury trials. The Court will be ordering the needed equipment and needs funds to cover the invoices.

**Solution:** Transfer funds to cover the equipment expense.

**Result:** The Court will be able to conduct hybrid trials.

6. **Auditor**

- a. Discussion and possible action to ratify the approval, by Order, the following budget amendment (line item transfers) within Grant funds. **[Requested by James Flores, Community Action Agency Director]**

|       | Acct. Number         | Acct. Name           | Adopted | Request | Current | End Bal. |
|-------|----------------------|----------------------|---------|---------|---------|----------|
| From: | 2371-5260-521-464010 | Dues & Memberships   | \$475   | \$100   | \$402   | \$302    |
| To:   | 237-5260-521-456105  | Licenses and Permits | \$300   | \$100   | \$0.00  | \$100    |

**Issue:** The Meals on Wheels requires a money transfer into this accounts to cover food permit

**Solution:** By Commissioners court ratification of these approval the account will have funds to cover the cost.

**Result:** With funds available, the department will be able to continue with daily operations necessary to carry out home delivered meals and congregate meals program.

- b. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within Grant funds; and any other matters incident thereto. **[Requested by Margarita Herrera-Garza, Drug Court Program Director]**

|       | Acct. Number         | Acct. Name            | Adopted  | Request | Current     | End Bal.    |
|-------|----------------------|-----------------------|----------|---------|-------------|-------------|
| From: | 2353-2040-003-459020 | Other Expenses        | \$73,728 | \$2,100 | \$34,367.35 | \$32,267.35 |
| To:   | 2353-2040-003-458000 | Administrative Travel | \$7,684  | \$2,100 | \$665.00    | \$2,765.00  |

**Issue:** Additional funds are needed to cover unforeseen expenses due to the cancellation of flights by airlines because of inclement weather.

**Solution:** Request the ratification of the line item transfer by the Webb County Commissioners Court.

**Result:** Approval of funds will provide reimbursements for allowable expenses incurred because of the delay in flights.

- c. Discussion and possible action to ratify, by order, a budget amendment to the District Attorney State forfeiture fund by increasing the expenditure budget by \$9,454; said amount is available from seized funds pursuant to Chapter 18 of the Texas Code of Criminal Procedure. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2161-2260]**

|       | Account Number       | Account Name            | Amount  |
|-------|----------------------|-------------------------|---------|
| From: | 2161-259700          | Fund Balance            | \$9,454 |
|       |                      |                         |         |
| To:   | 2161-2260-001-412000 | Part-Time               | \$8,484 |
|       | 2161-2260-001-422000 | FICA County Share       | \$650   |
|       | 2161-2260-001-423000 | Retirement County Share | \$259   |
|       | 2161-2260-001-425000 | Unemployment Tax        | \$56    |
|       | 2161-2260-001-426000 | Worker Compensation     | \$5     |
|       |                      |                         | \$9,454 |

**Issue:** New proceeds under Chapter 18 of the Texas Code of Criminal Procedure have been awarded and may be spent by the attorney representing the State after a budget for the expenditure of the proceeds has been submitted to the Governing Body.

**Solution:** Submit a budget to the Governing Body that clearly list and defines the categories of expenditures.

**Result:** The attorney representing the State can utilize the new proceeds for the official use of his Office.

- d. Discussion and possible action to ratify, by order, a budget amendment to the District Attorney State forfeiture fund by increasing the expenditure budget by \$3,500; said amount is available from seized funds pursuant to Chapter 59 of the Texas Code of Criminal Procedure. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2160-2260]**

|       | Account Number       | Account Name          | Amount  |
|-------|----------------------|-----------------------|---------|
| From: | 2160-259700          | Fund Balance          | \$3,500 |
| To:   | 2160-2260-001-458000 | Administrative Travel | \$3,500 |

**Issue:** New proceeds under Chapter 59 of the Texas Code of Criminal Procedure have been awarded and may be spent by the attorney representing the State after a budget for the expenditure of the proceeds has been submitted to the Governing Body.

**Solution:** Submit a budget to the Governing Body that clearly list and defines the categories of expenditures.

**Result:** The attorney representing the State can utilize the new proceeds for the official use of his Office.

- e. Discussion and possible action to ratify, by order, a budget amendment of \$9,976 to the District Attorney Federal Forfeiture Fund from new proceeds received from the U.S. Department of Justice Equitable Share Program. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2162 (Department of Justice - Federal Forfeiture)]**

|       | Account Number       | Account Name            | Amount  |
|-------|----------------------|-------------------------|---------|
| From: | 2162-259700          | Fund Balance            | \$9,976 |
|       |                      |                         |         |
| To:   | 2162-2260-001-413000 | Overtime                | \$8,050 |
|       | 2162-2260-001-422000 | FICA County Share       | \$615   |
|       | 2162-2260-001-423000 | Retirement County Share | \$991   |
|       | 2162-2260-001-425000 | Unemployment Tax        | \$54    |
|       | 2162-2260-001-426000 | Worker Compensation     | \$266   |
|       |                      |                         | \$9,976 |

**Issue:** New equitable shared funds have been awarded to the District Attorney's Office and may be spent after a budget for the expenditure of the proceeds has been submitted to the Governing Body. The budget must be detailed and clearly define the categories of expenditures.

**Solution:** Submit a budget to the Governing Body that clearly defines the categories of expenditures to be incurred with the new proceeds.

**Result:** The District Attorney's Office will add the new proceeds to its current expenditure budget to be utilized for law enforcement purposes in accordance with the Department of Justice Equitable Sharing Guidelines.

- f. Discussion and possible action to approve, by Order, the following budget amendment (Line Item Transfer) to increase the expense account in the amount of \$6,278 from revenues from the Fund Balance Unreserved Undesignated. **[Requested by Margie Ibarra, County Clerk]**

|       | Acct. Number | Acct. Name   | Adopted | Request | Current     | End Bal.   |
|-------|--------------|--------------|---------|---------|-------------|------------|
| From: | 2009-259700  | Fund Balance | \$ n/a  | \$6,278 | \$12,127.84 | \$5,849.84 |

|     |                      |                         |         |     |         |         |
|-----|----------------------|-------------------------|---------|-----|---------|---------|
| To: | 2009-2310-001-460105 | Minor Tools & Apparatus | \$2,500 | \$0 | \$2,500 | \$8,778 |
|-----|----------------------|-------------------------|---------|-----|---------|---------|

**Issue:** The warranties for the County Clerk's public records servers have expired in May 2021.

**Solution:** Approval of this line item transfer will ensure that the department has sufficient funds to renew the warranties for the County Clerk's Public Records servers.

**Result:** Renewal of the warranties will allow the department to have continued access to the systems needed for its public records archives.

- g. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer). **[Fund #2026 - Election Chapter 19 Fund]**

|       | Acct. Number         | Acct. Name           | Adopted  | Request | Current | End Bal. |
|-------|----------------------|----------------------|----------|---------|---------|----------|
| From: | 2026-1110-001-456205 | Training & Education | \$5,000  | \$2,100 | \$5,000 | \$2,900  |
| To:   | 2026-1110-001-450001 | Contract Services    | \$26,500 | \$2,100 | \$0     | \$2,100  |

**Issue:** Account for contract services needs budget to record payments made and reimbursed by Secretary of State.

**Solution:** Approve budget line item transfer.

**Result:** Election Chapter 19 Fund expenditures will be recorded according to categories.

- h. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within grant funds. **[Requested by Jose R. Salinas, Justice of the Peace, Pct. 4 ]**

|       | Acct. Number         | Acct. Name       | Adopted | Amended | Request  | Current  | End Bal. |
|-------|----------------------|------------------|---------|---------|----------|----------|----------|
| From: | 2734-2180-001-422000 | FICA             | \$1,842 | \$1,790 | \$282.01 | \$524.58 | \$282.01 |
|       | 2734-2180-001-423000 | Retirement       | \$2,962 | \$2,962 | \$389.59 | \$802.81 | \$413.22 |
|       | 2734-2180-001-425000 | Unemployment     | \$166   | \$116   | \$26.61  | \$48.79  | \$22.18  |
|       | 2734-2180-001-426000 | Workers Comp     | \$18    | \$18    | \$7.25   | \$9.19   | \$1.94   |
|       |                      |                  |         |         | \$705.46 |          |          |
| To:   | 2734-2180-001-421000 | Heathh Life Ins. | -       | \$3,935 | \$705.46 | -        | \$705.46 |

**Issue:** Additional funds are needed to cover the ending fiscal year of grant.

**Solution:** Request a line item transfer

- i. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Grant Funds. **[Requested by Martin Cuellar Webb County Sheriff]**

|       | Acct. Number         | Acct. Name              | Adopted   | Request | Current  | End Bal. |
|-------|----------------------|-------------------------|-----------|---------|----------|----------|
| From: | 2741-3010-001-413000 | Overtime                | \$113,287 | \$60    | \$372.92 | \$312.92 |
| To:   | 2741-3010-001-423000 | Retirement County Share | \$13,866  | \$60    | \$-20.38 | \$39.62  |

**Issue:** Shortfall on funds account 2741-3010-001-42300 LBSP Grant.

**Solution:** Seeking authorization to transfer funds within grant.

**Result:** Transfer of funds to clear deficit.

- j. Discussion and possible action to approve, by order, a budget amendment by increasing expenditures in the amount of \$1,695,274 in accordance with Texas Local Government Code, Section 111.07075 (Special Budget for Revenue Received after Start of Fiscal Year). **[Fund #6100 (Employee's Health Benefits Fund)]**

|       | GL Account           | Account Name               | Amount      |
|-------|----------------------|----------------------------|-------------|
| From: | 6100-257900          | Fund Balance               | \$1,695,274 |
|       |                      |                            |             |
| To:   | 6100-1090-001-452008 | Claims paid - Dental       | \$56,153    |
|       | 6100-1090-001-452009 | Claims paid - Prescription | \$295,770   |
|       | 6100-1090-001-452010 | Claims paid - Medical      | \$1,343,351 |
|       |                      |                            | \$1,695,274 |

**Issue:** Fund expenditure line items need a budget to process invoices for health insurance.

**Solution:** Increase budget for expenditures with fund balance available funds.

**Result:** Fund expenditures will be processed and recorded promptly.

## 7. Budget Officer

- a. Discussion and possible action to transfer county payroll savings funds accumulated as of August 23, 2021 in the amount of \$300,056 to the Operational Reserve account; and any other matters incident thereto.

**Issue:** Commissioners court directed a quarterly payroll sweep.

**Solution:** Complete third quarterly payroll sweep.

**Result:** Savings for Operational Reserve will be available.

**8. Building Maintenance**

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective September 13, 2021:

| <u>Slot #</u> | <u>Title</u> | <u>Hourly Rate</u> |
|---------------|--------------|--------------------|
| 038           | Custodian    | \$11.84 7/A-E      |

**Issue:** Request to fill vacant Slot #038 Custodian which was vacated on August 20, 2021.

**Solution:** Approval to post and fill Slot #038.

**Result:** This action will allow Building Maintenance Department to continue to function efficiently and effectively.

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund:

|       | <b>Acct. Number</b>      | <b>Acct. Name</b>                 | <b>Adopted</b> | <b>Request</b> | <b>Current</b> | <b>End Bal.</b> |
|-------|--------------------------|-----------------------------------|----------------|----------------|----------------|-----------------|
| From: | 1001-1100-001-443000-075 | Repairs & Maint. Vehicle          | \$9,000        | \$5,000        | \$6,245.90     | \$1,245.90      |
|       | 1001-1100-001-443000-295 | Repairs & Maint. - J.P. Pct. 3    | \$3,500        | \$2,000        | \$3,500.00     | \$1,500.00      |
|       |                          |                                   |                | \$7,000        |                |                 |
| To:   | 1001-1100-001-443000-255 | Repairs & Maint. - Justice Center | \$75,000       | \$7,000        | \$398.75       | \$7,398.75      |

**Issue:** The requested line item transfer is to fund the Repair & Maintenance of Justice Center account to replace fire alarm control - fire suppression panel back up batteries and to install emergency panic button in J.P. Precinct 1, Place 1 Department.

**Solution:** Transfer funds as requested above.

**Result:** Funds will be available for the purchase of repairs and maintenance.

- c. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within the General fund:

|       | <b>Acct. Number</b>      | <b>Acct. Name</b>               | <b>Request</b> |
|-------|--------------------------|---------------------------------|----------------|
| From: | 1001-1130-001-431007-010 | Operational Reserve             | \$2,000        |
| To:   | 1001-1100-001-443000-330 | Repairs & Main't- Youth Village | \$2,000        |



**Issue:** There was water leak at the Youth Village that needed repairs. Emergency PO was issued.

**Solution:** Transfer will reimburse Building Main't for this expense.

**Result:** Department can maintain expenses until the end of this month.

**9. Civil Legal Division**

- a. Discussion and possible action to enter into an Consulting Services Agreement with Essential Elements, LLC to provide Educational Training and Technical Assistance Services for the Webb County Webb County Head Start for a term to commence upon execution of the MOU and shall terminate upon the completion of the Training and Technical Assistance Services, for a total cost of Three Thousand Seven Hundred Fifty Dollars (\$3,750.00) and authorizing the County Judge to execute all relevant documents and any matters incident thereto. **[Requested by Aliza Oliveros, Director, Webb County Head Start Director; Account #2357-5230-531-432068 (Consultants Training)]**
- b. Discussion and possible action to approve a One (1) year Professional Service agreement with Recovery Monitoring Solutions, to provide continuous alcohol monitoring, breath-alcohol testing and/or drug patch services for the Webb County Adult Drug Court Program commencing September 1, 2021 through August 31, 2022. Participants will directly pay the vendor when drug patch services are applied, therefore there is no impact to the general fund and authorizing the Webb County Judge to execute all relevant documents. **[Requested by Judge Tano E. Tijerina, County Judge]**
- c. Discussion and possible action to approve a Substance Abuse Treatment Services Operation Agreement between People with Ideas of Love, Liberty, Acceptance, and Respect (P.I.L.L.A.R.) and Webb County for the Adult Drug Court Program, Substance Abuse Mental Health Services Administration (SAMHSA) Grant Fund Number 1H79TI081059-2 for a term of One (1) year commencing September 30, 2021 thru September 29, 2022, for professional counseling services of eligible court participants with a total cost not to exceed One Hundred Nine Thousand Two Hundred Dollars (\$109,200.00) over the term of the agreement, paid monthly in the amount of Nine Thousand One Hundred Dollars (\$9,100.00) in accordance with the Texas Local Government Code; Section 262.024 (Discretionary Exemptions)(A)(4) a personal or professional service; and authorizing the County Judge to execute all relevant documents, and any other matters incident thereto. **[Requested by Judge Tano E. Tijerina, County Judge; Account #2353-1020-003-432001 (Professional Services)]**

- d. Discussion and possible action to enter into a professional services agreement between Webb County, on behalf of the Webb County Sheriff's Office, and Allen Jarrel to provide specialized training for law enforcement personnel and other law enforcement services, for a performance period of twelve (12) months at a cost of One Thousand Five Hundred Dollars (\$1,500.00) per month, effective October 1, 2021 through September 30, 2022, for an amount not to exceed eighteen thousand dollars (\$18,000.00); and authorizing the Webb County Judge to sign all relevant documents and any matters incident thereto. **[Requested by Martin Cuellar, Sheriff; Account #2152-3010-001-432001 (Professional Services)]**
  
- e. Discussion and possible action to enter into a Three (3) year agreement from October 1, 2021 through September 30, 2022 with Webb County and T.E.B. Benefits Group Inc. for software that will aid in the administration of the County's 125 Cafeteria Plan utilized by Webb County employees for the flexible spending on medical expenses in the Benefits Administration System Cost of One Dollar and Ninety-Five Cents \$1.95/Per Employee Per Month ("PEPM"); and authorizing the Webb County Judge to sign all relevant documents and any other matters incident thereto. **[Requested by Risk Management Account #6100-1090-001-432057 (Cafeteria Plan Administration Fees)]**
  
- f. Discussion and possible action to enter into a one (1) year (September 1, 2021 through August 31, 2022) Participating Entity Services Agreement between Appriss, Inc. and Webb County. The agreement is by and through the State of Texas, Department of Information Resources for products and related services with Appriss, Inc. and will provide appropriate maintenance to the software used with VINE (Victim Information and Notification Everyday Program) at a total cost of Thirty Thousand One Hundred Forty-Three Dollars and Sixty-Six cents (\$30,143.66) that will be paid by the Office of The Attorney General. There is no impact to the General Fund, authorizing the County Judge to execute any and all relevant documents; and any other matters incident thereto. **[Requested by Martin Cuellar, Webb County Sheriff, Account #2712-3010-001-443000-035]**
  
- g. Discussion and possible action to approve a twelve (12) month (October 1, 2021 through September 30, 2022) Professional Services Agreement between Justice Benefits, Incorporated and Webb County for professional services in assisting the County in obtaining reimbursements through Federal Financial Participation at a cost determined by reimbursement amounts which are Eleven Percent (11%) for amounts up to One Hundred Fifteen Thousand Dollars (\$115,000.00) and Twenty Two Percent (22%) of amounts over One Hundred Fifteen Dollars (\$115,000.00) and authorizing the County Judge to sign and execute all relevant documents; and any other matters incident thereto. **[Requested by Sheriff Martin Cuellar]**
  
- h. Discussion and possible action to authorize the renewal of a subscription to ContractSafe for database and contract tracking and assistant software services effective from September 30, 2021 through September 29, 2022 at a cost of Five Thousand Nine Hundred and Eighty Eight dollars (\$5,988.00) and any matters incident thereto; authorizing the County Judge to sign all relevant documents as necessary. **[Requested by Civil Legal Division; Account**

**#1001-1130-001-432001 (Professional Services)]**

- i. Discussion and possible action to approve a Master Service and Consulting and Maintenance Agreement for the Supervisory Control and Data Acquisition (S.C.A.D.A.) systems integration, calibrations, service, maintenance agreement between Webb County and TRAC-n-TROLL Inc., as needed by the Utilities Dept. for a Three year (3yr.) primary term effective October 1, 2021 thru September 30, 2024, with two additional One year (1yr.) renewal option terms, as per the hourly service rates for on-call service/maintenance of the SCADA system, see Exhibit "A" and authorizing the Webb County Judge to execute any and all relevant documents and any other matters incident thereto. **[Requested by Tomas Sanchez, Water Utilities Director; Account #7200-7050-001-443000-035 (Repairs & Maintenance Equipment)]**

**Issue:** Upon completion of the SCADA System at the Water Treatment Plant, it is highly recommended that a Service Agreement is established with the vendor to ensure that equipment is running effectively and in a correct manner.

**Solution:** The Vendor will have the capability to troubleshoot the system remotely to alleviate long term fails to the system causing Potential State Enforcements.

**Result:** Appropriate Maintenance to the System.

- j. Discussion and possible action to enter into a Consulting Services Agreement between Webb County for the benefit of the Webb County Headstart Department and Essential Elements, LLC to provide Educational Training and Technical Assistance Services for a term to commence (June 1, 2021 through September 24, 2021) execution of the MOU and shall terminate upon the completion of the Training and Technical Assistance Services, for a total cost of Three Thousand Seven Hundred Fifty Dollars (\$3,750.00) and authorizing the County Judge to execute all relevant documents and any matters incident thereto. **[Requested by Aliza Oliveros, Director, Webb County Head Start; Account #2357-5230-531-432068 (Consultants Training)]**

- k. Discussion and possible action to approve a one-year professional services agreement from (September 29, 2021 through September 30, 2022) between Webb County for the benefit of the Adult Drug Court Treatment Program and La Familia Consulting and Counseling Services L.C. for services associated with the evaluation of Webb County's Adult Drug Court program funded by the Substance Abuse and Mental Health Services Administration (SAMHSA) Grant Award #1H79TI081059-02, at a cost of not more than Two Thousand Eighty-Three Dollars (\$2,083.00) per month for a total cost not to exceed Twenty-Five Thousand Dollars (\$25,000) for the year; and authorizing the County Judge to sign all relevant documents, and all other matters incident thereto. **[Requested by the Adult Drug Court Program Account #2353-1020-003-432001 (Professional Services)]**

**Issue:** The approval by the commissioners court the evaluation agreement is need under the SAMHSA grant in which a treatment provider can provide the evaluation

of the local drug court program.

**Solution:** The Commissioners Court approving the agreement so that an license treatment provider can submit evaluations to the Drug Court Program.

**Result:** The Adult Drug Court Program will be able to continue to provide services and operate fully as a treatment program that is evaluated by a treatment provider.

- I. Discussion and possible action to submit an Application for Special Risk Accident Insurance with Ameritas Life Insurance Corporation and to enroll and provide accident insurance coverage for 1,282 participants who are enrolled children in Webb County Head Start/Early Head Start/Child Care Partnership. The term of coverage will be for One (1) year, effective on October 1, 2021, and shall expire on September 30, 2022, for a total cost of Six Thousand Four Hundred Ten Dollars (\$6,410.00), and authorizing the Webb County Judge to sign all relevant documents; and any other matters incident thereto. **[Requested by Aliza Oliveros, Webb County Head Start Director; Account #'s 2357-5200-531-452001-060 (\$6,090.00); & Account #2361-5200-531-452001-030 (\$320.00)]**

**10. Honorable Cindy Liendo, Webb County Commissioner Pct. 4**

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

|       | <b>Acct. Number</b>  | <b>Acct. Name</b>         | <b>Adopted</b> | <b>Request</b> | <b>Current</b> | <b>End Bal.</b> |
|-------|----------------------|---------------------------|----------------|----------------|----------------|-----------------|
| From: | 1001-1060-001-456005 | Postage & Courier Service | \$250          | \$234          | \$234.00       | \$0.00          |
| To:   | 1001-1060-001-461000 | Materials & Supplies      | \$8,300        | \$234          | \$1,845.67     | \$2,079.67      |

**Issue:** Current account has been depleted and funding is necessary to finish off the fiscal year.

**Solution:** Approve Line Item Transfer.

**Result:** Sufficient funding for continued operations.

**11. Community Action Agency**

- a. Discussion and possible action to accept Amendment No. 18 for the Health and Human Services Commission (HHSC) Contract #000158100) for the fiscal Year 2021-2022, in the amount of (\$437,682.06) FOUR HUNDRED THIRTY-SEVEN THOUSAND SIX HUNDRED EIGHTY-TWO DOLLARS AND SIX CENTS and authorizing the County Judge to sign all relevant documents. This action will not have an impact to the General Fund. Documentation has been reviewed by Webb County Economic Development Department and is compliant with SPOC policies and procedures. **[Grant Account #2371-5150-521-330300]**

**12. Honorable Rudy Rodriguez, Constable Pct. 1**

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund:

|       | <b>Acct. Number</b>  | <b>Acct. Name</b>       | <b>Adopted</b> | <b>Request</b> | <b>Current</b> | <b>End Bal.</b> |
|-------|----------------------|-------------------------|----------------|----------------|----------------|-----------------|
| From: | 1001-3150-001-456305 | Uniforms                | \$20,000       | \$1,000        | \$13,383.48    | \$12,383.48     |
|       | 1001-3150-001-464010 | Dues & Memberships      | \$2,000        | \$780          | \$780          | \$0             |
|       | 1001-3150-001-460140 | Fire Arms & Ammunition  | \$4,000        | \$948          | \$4,772.50     | \$3,824.50      |
|       | 1001-3150-001-464005 | Books & Subscriptions   | \$1,250        | \$730.80       | \$730.80       | \$0             |
|       |                      |                         |                | \$3,458.80     |                |                 |
| To:   | 1001-3150-001-460105 | Minor Tools & Apparatus | \$0            | \$1,000        | \$0            | \$1,000         |
|       | 1001-3150-001-461000 | Materials and Supplies  | \$8,000        | \$2458.80      | \$3,079.47     | \$5,538.27      |
|       |                      |                         |                | \$3,458.80     |                |                 |

**Issue:** Deputies are currently utilizing Bullet Proof Vest Body Armor that is 5 or more years old, and some Deputies currently do not have Bullet Proof Vest Body Armor. Bullet Proof Vest Body Armor is recommended to be exchanged every 5 years or less. Printers and other office equipment is old and faulty.

**Solution:** Transfer the monies to complete the purchase of 21 Body Armor vest, to be worn on a daily basis. Line item transfer will cover the replacement of old and faulty office equipment.

**Result:** The Deputy's probability of survival is increased from a 53% chance without any type of Body Armor to an 83% chance with Body Armor. (Data Source [Law Enforcement Officers Killed and Assaulted \(LEOKA\) database](#)) Office equipment will be for daily use by all staff.

**13. Honorable Harold Devally, Constable Pct. 4**

- a. Discussion and possible action to ratify and approve, by Order, the following budget amendment (line item transfer) within the General fund:

|       | <b>Acct. Number</b>  | <b>Acct. Name</b>         | <b>Adopted</b> | <b>Request</b> | <b>Current</b> | <b>End Bal.</b> |
|-------|----------------------|---------------------------|----------------|----------------|----------------|-----------------|
| From: | 1001-3170-001-444500 | Equipment Rental          | \$500          | \$130.00       | \$130.00       | \$0             |
|       | 1001-3170-001-456005 | Postage & Courier Service | \$250          | \$150.00       | \$150.00       | \$0             |
|       | 1001-3170-001-458000 | Administrative Travel     | \$1,375        | \$209.89       | \$209.89       | \$0             |
|       | 1001-3170-001-460105 | Minor Tools & Apparatus   | \$500          | \$160.00       | \$160.00       | \$0             |

|     |                          |                           |          |          |          |          |
|-----|--------------------------|---------------------------|----------|----------|----------|----------|
|     | 1001-3170-001-460140     | Fire Arms & Ammunition    | \$4,000  | \$99.00  | \$99.00  | \$0      |
|     |                          |                           |          | \$748.89 |          |          |
| To: | 1001-3170-001-443000-075 | Repairs & Maint. Vehicles | \$12,000 | \$748.89 | \$156.28 | \$905.17 |

**Issue:** There are insufficient funds to pay for repairs needed for emergency vehicles.

**Solution:** By approving transfer of funds, department will have sufficient funds to pay such expenses.

**Result:** Department will be able to pay for changes in emergency vehicles.

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

|       | Acct. Number             | Acct. Name                | Adopted  | Request  | Current  | End Bal. |
|-------|--------------------------|---------------------------|----------|----------|----------|----------|
| From: | 1001-3170-001-456305     | Uniforms                  | \$10,000 | \$115.55 | \$115.55 | \$0      |
| To:   | 1001-3170-001-443000-075 | Repairs & Maint. Vehicles | \$12,000 | \$115.55 | \$59.88  | \$175.43 |

**Issue:** Transfer is needed to cover expenses for the remainder of the fiscal year.

**Solution:** Approve line item transfer request.

**Result:** The transfer of funds will cover any expenditures for the remainder fiscal year.

**14. Honorable Hugo Martinez, County Court at Law 1 Judge**

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund:

|       | Acct. Number         | Acct. Name                 | Adopted  | Request | Current  | End Bal. |
|-------|----------------------|----------------------------|----------|---------|----------|----------|
| From: | 1001-2060-001-451158 | Juvenile Misdemeanor       | \$18,000 | \$3,000 | \$10,500 | \$7,500  |
|       | 1001-2060-001-433001 | Court Appointed Attorney   | \$9,000  | \$1,200 | \$5,000  | \$3,800  |
|       |                      |                            |          | \$4,200 |          |          |
| To:   | 1001-2060-001-451003 | Court Interpreter/Reporter | \$4,250  | \$3,000 | \$950    | \$3,950  |
|       | 1001-2060-001-461000 | Materials and Supplies     | \$10,000 | \$1,200 | \$284    | \$1,384  |
|       |                      |                            |          | \$4,200 |          |          |

**Issue:** There are pending invoices for services already rendered that require payment. In addition, there is a need for more equipment in the courtroom to prepare for upcoming trial and future trials in 2022.

**Solution:** Transfer money from line items to pay invoices and purchase equipment.

**Result:** Invoices will be paid in a timely manner and we will be able to purchase the equipment necessary for trials.

**15. Honorable Victor Villarreal, County Court at Law 2 Judge**

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund:

|       | <b>Acct. Number</b>  | <b>Acct. Name</b>        | <b>Adopted</b> | <b>Request</b> | <b>Current</b> | <b>End Bal.</b> |
|-------|----------------------|--------------------------|----------------|----------------|----------------|-----------------|
| From: | 1001-2070-001-433001 | Court Appointed Attorney | \$10,000       | \$3,410.00     | \$4,000.00     | \$590.00        |
|       | 1001-2070-001-458000 | Administrative Travel    | \$2,500        | \$107.99       | \$107.99       | \$0.00          |
|       | 1001-2070-001-461000 | Materials & Supplies     | \$5,000        | \$93.80        | \$93.80        | \$0.00          |
|       |                      |                          |                | \$3,611.79     |                |                 |
| To:   | 1001-2070-001-464005 | Books & Subscriptions    | \$1,500        | \$3,611.79     | \$141.30       | \$3,753.09      |

**Issue:** Webb County Court-at-Law II was selected by the Office of Court Administration as a pilot court for the Thompson Reuters CaseLines platform in Texas on May 2020. This was in line with the Court's paperless procedures that began in March, 2020. With Caselines, evidence exchange occurs online, the record is accurate, and the Court's paperless procedures are transparent. The pilot will soon be over and monies are needed to enter into the 12 month agreement.

**Solution:** Approve line item transfers.

**Result:** Online evidence exchange will continue with no interruptions.

- b. Discussion and possible action to enter into a 12 month subscription agreement (Document Q-01248398) with West Publishing Corporation for the use of CaseLines Limited Jurisdiction Cases for the digital exchange of proposed exhibits and online evidence in an amount not to exceed Three Thousand Seven Hundred Fifty Dollars (\$3,750.00) and any matters incident thereto; authorizing the County Judge to sign all relevant documents. **[Account #1001-2070-001-464005]**

**16. Honorable Isidro Alaniz, District Attorney**

- a. Discussion and possible action to continue paying grant funded personnel under CJD Grant No. 2466310, Region 2 Border Prosecution Unit Grant, for Ninety (90) days, until notification about grant continuation award from the Homeland Security Grants Division of the Governor's Office. All personnel cost will be reimbursed with grant funds. **[Fund #2739-2260]**

**Issue:** Current grant funding expired August 31, 2021. The District Attorney's Office has not received notice of award for the new grant. Unless this item is approved, personnel working under said grant will not be paid after August 31, 2021.

**Solution:** Grant a 90-day payroll extension for employees working under this grant.

**Result:** The District Attorney's Office will continue to improve quality of prosecuting criminals charged with border crimes as defined by Texas Government Code 772.007(a)(1).

**17. Economic Development**

- a. Discussion and possible action to authorize the development and submission of a Community Outdoor Outreach Program Grant Application to the Texas Parks and Wildlife Department in an amount not to exceed \$60,000; and authorizing the County Judge to act as the County's Executive Officer and Authorized Representative in all matters pertaining to the County's participation in the 2022 TPWD Community Outdoor Outreach Program Grant. There is no cash match requirement for this grant; All required documents were reviewed by the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by James Flores, Economic Development Director]**

**Issue:** According to the SAIPE (Small Area Income and Poverty Estimates) Map on the U.S. Census Bureau website, in 2019 Webb Counties' poverty percentage was 20.9%, in comparison to 13.6 % in the state of Texas and 12.3% for the United States. Unfortunately, due to these factors, youth in our community lack the opportunity to immerse themselves in Texas' natural beauty and partake in healthy outdoor recreational activities.

**Solution:** The Webb County Economic Development Department's grant application for a 2022 Community Outdoor Outreach Program (CO-OP) Grant will offer a series of recreational workshops held on site at several State Parks and Natural Areas designed to expose young people who would not otherwise have the opportunity to experience the natural beauties and recreational facilities available to them through the State Park System.

**Result:** Many youth will experience - mostly for the first time, outdoor recreational activities that are not locally available to them and that are beyond their financial



reach. As a long-term goal, it is hoped that the participants will grow to appreciate the value and beauty of the Parks and in turn lead to a lifelong appreciation of the natural beauty Texas has to offer.

- b. Discussion and possible action to accept award and enter into agreement in the amount of \$5,050.00 from Emergency Food & Shelter Program (EFSP) Local Board in Webb County for Phase #38 and authorizing the County Judge to sign all relevant documents. All required documents were sent for review through Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. Webb County will utilize these funds for Emergency Food Services. There will be no impact to the County's General Fund. **[Requested by James Flores, Community Action Agency and Economic Development Department Director; Fund #2473-5170-521-441211]**

**Issue:** The Emergency Food & Shelter Program Phase # 38 will award \$5,050.00 to Webb County Community Action Agency for Emergency Food Services. Agency will provide funding to purchase food supplies for program services.

**Solution:** To place the agenda item in order to obtain Commissioners Court approval to accept the award in the amount of \$5,050.00.

**Result:** This will allow Webb County Community Action Agency to assist eligible Webb County constituents with food.

- c. Discussion and possible action to accept the grant award from the Texas Indigent Defense Commission for year Four of the T.I.D.C. F.Y. 2022 Discretionary Grant - Webb County Integrated Defense Project for \$39,349.56 in grant funds requiring a cash match of \$157,398.25 and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. All required documents were sent for review through the Economic Development Department, and the solicitation is compliant with the Webb County Single Point of Contact (S.P.O.C.) policy. **[Requested by Virginia Aranda, Public Defender; Cash Match Account #1001-1160-001-463909-010]**

**Issue:** Acceptance of the Statement of Grant Award for year four of the Webb County Integrated Defense Project is required by the Texas Indigent Defense Commission for the continuation of the grant funded project.

**Solution:** By accepting this award, the Public Defender's Office will be able to continue with the Webb County Integrated Defense Project through year four.

**Result:** The Public Defender's Office will be able to continue servicing clients with mental health needs and immigration issues through the Webb County Integrated Defense Project.

- d. Discussion and possible action to accept award 5311- 2021- WEBB CO- 00015 and enter into agreement with the Texas Department of Transportation for Webb County Community Action Agency- El Aguila Rural Transportation in the amount of FOUR HUNDRED THIRTY EIGHT THOUSAND FOUR HUNDRED NINETEEN DOLLARS (\$438,419.00) and authorizing the County Judge to sign all relevant documents. This grant includes a proposed County Match in the amount of TWENTY FIVE THOUSAND DOLLARS (\$25,000.00). All required documentation has been submitted to the Economic Development Department for review and the solicitation is compliant with Webb County (SPOC) Single Point of Contact procedures. **[Requested by James Flores, CAA Executive Director; Account #2661-5150-337800 (Revenue Matching Funds)]**

**Issue:** El Aguila Rural Transportation is a grant funded agency.

**Solution:** Execution of grant for Federal funds will benefit administrative, operations and capital expenses and allow for continued transportation services.

**Result:** Continuation of services throughout the rural areas of Webb County.

- e. Discussion and possible action to accept award STATE-R- 2021- WEBB CO- 00039 and enter into agreement with the Texas Department of Transportation for Webb County Community Action Agency- El Aguila Rural Transportation in the amount of THREE HUNDRED SIXTEEN THOUSAND FOUR HUNDRED EIGHTY SEVEN DOLLARS (\$316,487.00) and authorizing the County Judge to sign all relevant documents. This grant does NOT require a County Match. All required documentation has been submitted to the Economic Development Department for review and the solicitation is compliant with Webb County (SPOC) Single Point of Contact procedures. No Impact to the General Fund. **[Requested by James Flores, CAA Executive Director]**

**Issue:** El Aguila Rural Transportation is a grant funded agency.

**Solution:** Application for State funds will benefit both operations and administrative expenses and allow for continued transportation services.

**Result:** Continuation of services throughout the rural areas of Webb County.

- f. Discussion and possible action to authorize the acceptance of a Victim Coordinator and Liaison Grant (VCLG) award in the amount of \$45,000 from the Office of the Texas Attorney General (OAG) as developed, coordinated, written, and submitted by the Webb County Sheriff's Office for continued payment of the salary and fringe benefits of the crime victim advocate; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require a match; and, thus, there will be no impact to the general fund. All required documents were sent to the Economic Development Department and were found in compliance with the Single Point of Contact (SPOC) policy. **[Requested by Martin Cuellar, Webb County Sheriff; Grant Account #2713]**

**Issue:** Victims of violent crime suffer significant financial duress, emotional trauma, and physical injuries. While the State of Texas has set up a system to compensate these victims for their expenses and financial losses due to death, disabling injuries, and emotional trauma utilizing collected court costs from convicted offenders, the victims often must navigate the complex state compensation system and extensively document their benefit eligibility while still under emotional and physical distress.

**Solution:** The Webb County Sheriff's Office grant funded Crime Victim Advocate will offer critical support, facilitate/expedite filling out detailed paperwork, provide needed guidance through the bureaucratic process, and deliver outreach/education to the local community.

**Result:** Victims of violent crime in Webb County, including victims from special populations, such as children, youth, rural, colonia, monolingual, and elderly populations, will be provided with direct victim services, training, and outreach/education.

- g. Discussion and possible action to accept a grant award in the amount of \$30,143.66 (OAG Contract No. 2219681) for the Fiscal Year (FY) 2022 Statewide Automated Victim Notification Service (SAVNS) from the Office of the Texas Attorney General (OAG) for the automated notification of crime victims for a period of Twelve (12) months beginning on September 1, 2021, through August 31, 2022, for a total amount of Thirty Thousand One Hundred Forty-Three Dollars and Sixty-Six Cents (\$30,143.66) and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. There is no cash match; and, thus, there is no impact to the general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Martin Cuellar, Sheriff; Fund #2712 (Texas SAVNS Contract)]**

**Issue:** In the past decades, many crime victims, such as victims of sexual assault and domestic violence, were unaware if their respective crime perpetrators were able to post bail and released from the corrections system. In late 1993, one particular victim who had been raped, assaulted, and stalked in Jefferson County was unaware that her former boyfriend had been released and was subsequently ambushed by him after she left work. She was shot Seven (7) times at point blank range and killed on that day, her 21st birthday.

**Solution:** As a result of community outrage, an automated telephone notification system for crime victims and other concerned citizens was instituted: Victim Information and Notification Everyday (VINE) Service. This nationwide system is funded for Texas counties through the Texas Office of the Attorney General (OAG) and is currently utilized by Webb County.

**Result:** The crime victims of Laredo/Webb County can enroll in this program and will be provided with automated notification upon an offender's custody status change, such as release, transfer, and/or relevant district court dates.

- h. Discussion and possible action to authorize the acceptance of a Victim Coordinator and Liaison Grant from the Office of the Texas Attorney General in the amount of \$45,000 for a victim assistance coordinator position; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require matching funds. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Grant Fund #2714]**

**Issue:** Webb County has seen a dramatic rise in cases involving domestic violence. These cases involve victims of crime that suffer emotional trauma and physical injuries. The State of Texas has set up a Victim of Crime Compensation Fund that provides benefits to victims of these types of crimes; however, the system is complex and normally victims have to document their benefit eligibility while still under emotional trauma and physical distress. This grant funds the position of a victim assistance coordinator that will work closely with prosecutors, investigators and counselors to meet the needs of crime victims.

**Solution:** Accept the grant award from the Office of the Texas Attorney General.

**Result:** The victim assistance coordinator will continue to provide the services outlined above to victims of crime in Webb County.

**18. Fire Suppression & EMS Services**

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer):

|       | <b>Acct. Number</b>      | <b>Acct. Name</b>         | <b>Adopted</b> | <b>Request</b> | <b>Current</b> | <b>End Bal.</b> |
|-------|--------------------------|---------------------------|----------------|----------------|----------------|-----------------|
| From: | 2929-3140-001-443000-075 | Repairs & Maint. Vehicles | \$1,544        | \$494.40       | \$2,494.40     | \$2,000.00      |
| To:   | 2929-3140-001-461000     | Materials & Supplies      | \$2,405        | \$494.40       | \$694.00       | \$1,188.40      |

**Issue:** Transfer of funds is required to cover annual maintenance cost of ESO incident reporting software.

**Solution:** Approval of line item transfer to cover this annual expense.

**Result:** Line items will have sufficient funds and fire department will continue seamless operations.

**19. Head Start**

**Disclaimer: All Head Start monies are 100% Federal funds**

- a. Discussion and possible action to approve the posting and filling of the following Slot:

Slot #                      Title                                      Hourly Rate                                      Pay Periods

**20. Indigent Healthcare Services**

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

|       | Acct. Number             | Acct. Name                                 | Adopted   | Request  | Current  | End Bal. |
|-------|--------------------------|--|-----------|----------|----------|----------|
| From: | 1001-5030-001-432063-020 | Medical Services<br>Hospital<br>Outpatient | \$460,200 | \$10,000 | \$84,423 | \$74,423 |
| To:   | 1001-5030-001-463555     | Indigent Health                            | \$30,000  | \$10,000 | \$497    | \$10,497 |

**Issue:** Line item transfer is requested to purchase second doses of Zoster (shingles) vaccines and medical supplies needed to administer influenza vaccines.

**Solution:** Commissioners Court approval of budget line item transfer to cover the medical costs.

**Result:** Approval of line item transfer will ensure funding to purchase second doses of vaccines and medical supplies needed.

**21. Information Technology**

- a. Discussion and possible action to authorize the purchase of additional storage capacity equipment from Dell for the benefit of the District Attorney's Office in an amount not to exceed One Hundred and Thirty Six Thousand One Hundred Ninety Two Dollars (\$136,192) pursuant to Section 271.101 and 271.102, Texas Local Government Code, Cooperative purchasing program DIR Agreement TSO-3763 and any other matters incident thereto. **[Requested by Isidro "Chilo" Alaniz, District Attorney; IT Dept. Account #1001-1280-001-470000 (Capital Outlay) in the amount of \$96,192; DA Forfeiture Account #2161-2260-001-470000 (Capital Outlay) in the amount of \$40,000]**

**Issue:** The adoption of body-worn cameras by law enforcement nationwide (and locally) has resulted in a significant increase in the amount of digital evidence being created. This evidence must be stored and backed up. The County's current backup solution is does not have sufficient storage space to store this evidence.

**Solution:** Purchase additional storage capacity for the County's backup solution.

**Result:** The County's backup solution will have sufficient capacity to store the additional video evidence.

**22. Honorable Juan Paz, Jr., Justice of the Peace Pct. 1 Pl. 1**

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund:

|       | <b>Acct. Number</b>  | <b>Acct. Name</b>     | <b>Adopted</b> | <b>Request</b> | <b>Current</b> | <b>End Bal.</b> |
|-------|----------------------|-----------------------|----------------|----------------|----------------|-----------------|
| From: | 1001-2140-001-456005 | Postage & Courier     | \$1,000        | \$970.27       | \$970.27       | \$0.00          |
|       | 1001-2140-001-433011 | Visting Judge         | \$50           | \$50.00        | \$50.00        | \$0.00          |
|       | 1001-2140-001-464010 | Dues & Memberships    | \$200          | \$90.00        | \$90.00        | \$0.00          |
|       | 1001-2140-001-458000 | Adminstrative Travel  | \$1,125        | \$302.36       | \$302.36       | \$0.00          |
|       | 1001-2140-001-464005 | Books & Subscriptions | \$1,000        | \$863.85       | \$863.85       | \$0.00          |
|       |                      |                       |                | \$2,276.48     |                |                 |
| To:   | 1001-2140-001-461000 | Materials & Supplies  | \$5,000        | \$2,276.48     | \$-664.67      | \$1,611.81      |

**Issue:** Current account has been depleted and funding is necessary to finish off fiscal year.

**Solution:** Approve Line Item Tranfers.

**Result:** Suffient funding for continued operations.

**23. Medical Examiner**

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund:

|       | <b>Acct. Number</b>  | <b>Acct. Name</b>     | <b>Adopted</b> | <b>Request</b> | <b>Current</b> | <b>End Bal.</b> |
|-------|----------------------|-----------------------|----------------|----------------|----------------|-----------------|
| From: | 1001-3100-001-432001 | Professional Services | \$60,000       | \$6,650.00     | \$8,215.92     | \$1565.92       |
|       |                      |                       |                |                |                |                 |
| To:   | 1001-3100-001-461000 | Materials & Supplies  | \$17,500       | \$4,000        | \$589.26       | \$4,589.26      |
|       | 1001-3100-001-460000 | Office Supplies       | \$2,250        | \$250          | \$538.48       | \$788.48        |
|       | 1001-3100-001-441205 | Utilities             | \$15,500.00    | \$2,300        | \$62.19        | \$2,362.19      |
|       | 1001-3100-001-456205 | Training & Education  | \$625          | \$100          | \$625          | \$725           |
|       |                      |                       |                | \$6,650        |                |                 |

**Issue:** Monies in several accounts will be exhausted and require a line item transfer to cover for the remaining of the fiscal year.

**Solution:** Process line item transfer to have sufficient monies for the remainder of the fiscal year.

**Result:** Sufficient funds to cover invoices for the remaining of the fiscal year.

**24. Planning & Physical Development**

- a. Discussion and possible action to issue a “Certificate of Compliance with Plat Requirements” to authorize water and electrical service connection pursuant to Section 232.029(c)(2), Local Government Code., to an unplatted 4.9880 acre tract of land, more or less, known as Tract 10, Ranchitos Los Minerales Annex, as further described in Vol. 519, Pgs. 408-414 of the Webb County Deed Records (ID 11304).

**Issue:** Item is a regulatory compliance issue regarding real property development provisions of state law and local regulations with particular emphasis on the Model Subdivision Rules enacted for residential subdivisions. Commissioners Court must certify to certain property conditions before utility service connections may be authorized.

**Solution:** As reflected in agenda backup, staff has verified compliance matters and recommends the Court’s approval of this certificate.

**Result:** If approved, applicant may connect property to water and electrical utility services. If not approved, utility connection to property is prohibited.

**25. Public Information Office**

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

|       | <b>Acct. Number</b>  | <b>Acct. Name</b>       | <b>Adopted</b> | <b>Request</b> | <b>Current</b> | <b>End Bal.</b> |
|-------|----------------------|-------------------------|----------------|----------------|----------------|-----------------|
| From: | 1001-1300-001-461000 | Materials & Supplies    | \$4,500        | \$1,200        | \$1835.34      | \$635.34        |
| To:   | 1001-1300-001-460105 | Minor Tools & Apparatus | \$5,000        | \$1,200        | \$236.36       | \$1,436.36      |

**Issue:** Needing to purchase equipment for WebEx meetings for Commissioners Court and different departments.

**Solution:** Transfer funds from Materials & Supplies to Minor Tools & Apparatus.

**Result:** Department will be able to purchase needed equipment.

**26. Purchasing**

- a. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code, Section 263.152 (Disposition) and to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

**Issue:** Excess county property that is either by definition salvage or surplus property because of time, accident, or any other cause is so worn, damaged, or obsolete that it has no value and/or some usefulness for the intended purpose and is no longer needed by the department.

**Solution:** Authorize the Purchasing Agent to attempt to sell the County surplus or salvage property through public auction, dispose or destroy property that cannot be sold through public auction because it has deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products and/or donate as permitted by state law.

**Result:** Generate auction revenue from sale of county property, reduce county expenditures by transferring surplus property to other departments and make room for future assets replacing salvage or surplus items no longer needed.

**27. Honorable Martin Cuellar, Sheriff**

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfers) within the General fund:

|       | <b>Acct. Number</b>      | <b>Acct. Name</b>       | <b>Adopted</b> | <b>Request</b> | <b>Current</b> | <b>End Bal.</b> |
|-------|--------------------------|-------------------------|----------------|----------------|----------------|-----------------|
| From: | 1001-3010-001-455502     | Narcotics Disposal      | \$5,000        | \$5,000        | \$5,000        | \$0             |
|       | 1001-4070-001-450001-020 | Contact Services Zapata | \$50,000       | \$5,000        | \$10,500       | \$5,500         |
|       |                          |                         |                | \$10,000       |                |                 |
| To:   | 1001-4070-001-461000     | Materials & Supplies    | \$50,000       | \$8,000        | \$1,396.25     | \$9,196.25      |
|       | 1001-4070-001-443000-020 | Repair & Maint. Bldg.   | \$80,000       | \$2,000        | \$250.65       | \$2,250.65      |
|       |                          |                         |                | \$10,000       |                |                 |

**Issue:** With the rise of COVID, PPE is needed at the jail.

**Solution:** Seeking Authorization to transfer funds to mentioned accounts.

**Result:** PPE will be purchased for inmates and employee safety.

- b. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfers) within General Fund:

|       | <b>Acct. Number</b>      | <b>Acct. Name</b>       | <b>Adopted</b> | <b>Request</b> | <b>Current</b> | <b>End Bal.</b> |
|-------|--------------------------|-------------------------|----------------|----------------|----------------|-----------------|
| From: | 1001-3010-001-443000-035 | Repairs & Maint. Equip. | \$25,000       | \$9,000        | \$14,436.54    | \$5,436.56      |
|       | 1001-4090-001-460028     | Janitorial Supplies     | \$60,000       | \$1,500        | \$12,945.75    | \$11,445.75     |
|       |                          |                         |                | \$10,500       |                |                 |



|     |                      |                  |           |          |            |          |
|-----|----------------------|------------------|-----------|----------|------------|----------|
| To: | 1001-4090-001-432063 | Medical Services | \$100,000 | \$10,500 | \$3,477.65 | \$13,977 |
|-----|----------------------|------------------|-----------|----------|------------|----------|

**Issue:** There is an outstanding invoice from STAT that needs to get paid.

**Solution:** Transfer funds to our inmate Medical Services account.

**Result:** Pending invoice will be paid.

- c. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfers) within general funds:

|       | Acct. Number             | Acct. Name                | Adopted  | Request  | Current | End Bal. |
|-------|--------------------------|---------------------------|----------|----------|---------|----------|
| From: | 1001-4070-001-450001-020 | Contract Service Zapata   | \$50,000 | \$5,000  | \$5,500 | \$500    |
|       | 1001-4070-001-450001-030 | Contract Service Jim Hogg | \$5,000  | \$5,000  | \$5,000 | \$0      |
|       |                          |                           |          | \$10,000 |         |          |
| To:   | 1001-3010-001-432001-005 | Professional Services     | \$5,000  | \$10,000 | \$2,360 | \$12,360 |

**Issue:** We have an outstanding invoice from STAT due to employee Covid Testing.

**Solution:** Seeking Autorization to transfer funds to Professional Services.

**Result:** Pay outstanding invoice.

- d. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund:

|       | Acct. Number             | Acct. Name            | Adopted  | Request  | Current     | End Bal.    |
|-------|--------------------------|-----------------------|----------|----------|-------------|-------------|
| From: | 1001-3010-001-4445000    | Equipment Rental      | \$45,000 | \$8,000  | \$13,904.53 | \$5,904.53  |
|       | 1001-3010-001-460140     | Fire Arms and Ammo    | \$70,000 | \$3,000  | \$3,398.63  | \$398.63    |
|       | 1001-3190-001-444500     | Equipment Rental      | \$850    | \$850    | \$850       | \$0         |
|       | 1001-4090-001-460028     | Janitorial Supplies   | \$60,000 | \$4,000  | \$13,727.69 | \$9,727.69  |
|       | 1001-4070-001-444500     | Equipment Rental      | \$50,000 | \$6,000  | \$12,463.37 | \$6,463.37  |
|       |                          |                       |          | \$21,850 |             |             |
| To:   | 1001-4070-001-461000     | Materials & Supplies  | \$50,000 | \$5,750  | \$4,664.95  | \$10,414.95 |
|       | 1001-4070-001-443000-020 | Repair & Maint. Bldg. | \$80,000 | \$5,750  | \$2,924.65  | \$8,674.65  |
|       | 1001-3010-001-460105     | Minor Tools           | \$30,000 | \$3,350  | \$41.29     | \$3,391.29  |
|       | 1001-4070-001-460105     | Minor Tools           | \$7,500  | \$4,000  | \$103.81    | \$4,103.81  |

|  |                      |                      |          |          |            |            |
|--|----------------------|----------------------|----------|----------|------------|------------|
|  | 1001-3010-001-461000 | Materials & Supplies | \$50,000 | \$3,000  | \$1,748.71 | \$4,748.71 |
|  |                      |                      |          | \$21,850 |            |            |

**Issue:** Accounts for the Webb Count Jail and Admin are running low for needed purchases. We currently need PPE for Jailers, battery backups, building repairs.

**Solution:** Seeking Autorization to transfer funds to mention accounts.

**Result:** Purchase needed items for jail and admin.

**28. Water Utilities**

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the Water Utilities fund:

|       | Acct. Number         | Acct. Name               | Adopted   | Request  | Current   | End Bal. |
|-------|----------------------|--------------------------|-----------|----------|-----------|----------|
| From: | 7220-7270-001-432001 | Professional Services    | \$118,339 | \$42,955 | \$114,795 | \$71,840 |
| To:   | 7220-7270-001-474501 | Construction In Progress | \$34,295  | \$42,955 | \$37,045  | \$80,000 |

**Issue:** Emergency Purchase Order for acquisition of new Blower and the projection of purchase of an additional Blower at a cost of \$37,850.00 each.

**Solution:** Purchase of (2) Blowers installed.

**Result:** Operational flexibility and State regulatory compliance.

**REGULAR AGENDA**

**Budget Officer**

**PUBLIC HEARING**

29. Public Hearing to consider the proposed budget for fiscal year 2021-2022 pursuant to Texas Local Government Code Section 111.067. At the Conclusion of the Public Hearing, the Commissioners Court shall take action on the proposed budget pursuant to Texas Local Government Code Section 111.068.

This budget will raise more total property taxes than last year's budget by \$5,623,778.00, which is a 6.84% and of that amount, \$1,300,368.09 is tax revenue to be raised from new property added to the tax roll this year.

**CLOSE PUBLIC HEARING**

30. Discussion and possible action to adopt Commissioners Court Order setting the salaries and allowances of elected county officers in compliance with Texas Local Government Code Section 152.013 as follows:

| <b><u>Title</u></b>     | <b><u>Base Pay</u></b> | <b><u>Longevity</u></b> | <b><u>Current Salary</u></b> | <b><u>Proposed Increase</u></b> | <b><u>New Salary for FY 2021-2022</u></b> | <b><u>Foot Note</u></b> | <b><u>Total</u></b> |
|-------------------------|------------------------|-------------------------|------------------------------|---------------------------------|---|-------------------------|---------------------|
| County Judge**          | \$96,909.00            | \$1,211.36              | \$98,120.36                  | \$1,226.50                      | \$99,346.86                               | \$4,800                 | \$104,146.86        |
| Commissioner Pct. 1     | \$78,126.00            | \$976.58                | \$79,102.58                  | \$16,628.42                     | \$95,731.00                               |                         |                     |
| Commissioner Pct. 2     | \$78,126.00            | \$976.58                | \$79,102.58                  | \$16,628.42                     | \$95,731.00                               |                         |                     |
| Commissioner Pct. 3     | \$78,126.00            | \$976.58                | \$79,102.58                  | \$16,628.42                     | \$95,731.00                               |                         |                     |
| Commissioner Pct. 4     | \$78,126.00            | \$976.58                | \$79,102.58                  | \$16,628.42                     | \$95,731.00                               |                         |                     |
| 49th District Court **  | \$10,800.00            | \$ -                    | \$10,800.00                  | \$ -                            | \$10,800.00                               | \$4,800                 | \$15,600.00         |
| 111th District Court ** | \$13,200.00            | \$ -                    | \$13,200.00                  | \$ -                            | \$13,200.00                               | \$4,800                 | \$18,000.00         |
| 341st District Court ** | \$13,200.00            | \$ -                    | \$13,200.00                  | \$ -                            | \$13,200.00                               | \$4,800                 | \$18,000.00         |
| 406th District Court ** | \$13,200.00            | \$ -                    | \$13,200.00                  | \$ -                            | \$13,200.00                               | \$4,800                 | \$18,000.00         |
| CCL#1 **                | \$171,000.00           | \$2,139.20              | \$173,139.20                 | \$2,164.24                      | \$175,303.44                              | \$4,800                 | \$180,103.44        |
| CCL#2 **                | \$171,000.00           | \$2,139.20              | \$173,139.20                 | \$2,164.24                      | \$175,303.44                              | \$4,800                 | \$180,103.44        |
| JP Pct 1, PI 1          | \$80,363.00            | \$ -                    | \$80,363.00                  | \$1,004.54                      | \$81,367.54                               |                         |                     |
| JP Pct 1, PI 2          | \$80,363.00            | \$5,775.44              | \$86,138.44                  | \$1,076.73                      | \$87,215.17                               |                         |                     |
| JP Pct 2, PI 1          | \$80,363.00            | \$5,775.44              | \$86,138.44                  | \$1,076.73                      | \$87,215.17                               |                         |                     |

|                               |              |             |              |            |              |          |              |
|-------------------------------|--------------|-------------|--------------|------------|--------------|----------|--------------|
| JP Pct 2, PI 2                | \$80,363.00  | \$5,775.44  | \$86,138.44  | \$1,076.73 | \$87,215.17  |          |              |
| JP Pct 3                      | \$80,363.00  | \$5,775.44  | \$86,138.44  | \$1,076.73 | \$87,215.17  |          |              |
| JP Pct 4                      | \$80,363.00  | \$5,775.44  | \$86,138.44  | \$1,076.73 | \$87,215.17  |          |              |
| Constable Pct 1 *             | \$77,983.00  | \$2,400.39  | \$80,383.39  | \$1,004.79 | \$81,388.18  | \$12,350 | \$93,738.18  |
| Constable Pct 2 *             | \$77,983.00  | \$2,400.39  | \$80,383.39  | \$1,004.79 | \$81,388.18  | \$12,350 | \$93,738.18  |
| Constable Pct 3 *             | \$77,983.00  | \$2,400.39  | \$80,383.39  | \$1,004.79 | \$81,388.18  | \$12,350 | \$93,738.18  |
| Constable Pct 4 *             | \$77,983.00  | \$2,400.39  | \$80,383.39  | \$1,004.79 | \$81,388.18  | \$12,350 | \$93,738.18  |
| County Attorney               | \$144,684.00 | \$1,808.55  | \$146,492.55 | \$1,831.16 | \$148,323.71 |          |              |
| County Clerk                  | \$94,406.00  | \$15,793.49 | \$110,199.49 | \$1,377.49 | \$111,576.98 |          |              |
| County Sheriff *              | \$121,963.00 | \$1,532.64  | \$123,495.64 | \$1,543.70 | \$125,039.34 | \$12,350 | \$137,389.34 |
| County Treasurer              | \$92,931.00  | \$17,268.49 | \$110,199.49 | \$1,377.49 | \$111,576.98 |          |              |
| District Attorney<br>***g**** | \$47,604.00  | \$4,235.05  | \$51,839.05  | \$647.99   | \$52,487.04  | \$38,640 | \$91,127.04  |
| District Clerk                | \$94,406.00  | \$15,793.49 | \$110,199.49 | \$1,377.49 | \$111,576.98 |          |              |
| Tax<br>Assessor-Collector     | \$97,090.00  | \$ -        | \$97,090.00  | \$1,213.63 | \$98,303.63  |          |              |

**Footnote**

|                             |             |                 |              |
|-----------------------------|-------------|-----------------|--------------|
| *Operational Allowance      | \$12,350.00 | <b>Increase</b> | \$176,244.97 |
| **Juvenile Board Supplement | \$4,800.00  | <b>Fringe</b>   | \$38,773.89  |
| ***State Supplement         | \$3,640.00  | <b>Total</b>    | \$215,018.86 |
| ****Jail Intake Stipend     | \$35,000.00 |                 |              |

**31.** Discussion and possible action to adopt the county budget for fiscal year 2021-2022 pursuant to Chapter 111 of the Texas Local Government Code. The Court may make any modifications to the proposed budget that it considers warranted by law and required by the interest of the taxpayers by majority vote.

**31. (A)** Discussion and possible action to itemize and set fees, by Order, as part of the FY 21-22 budget preparation process for the county's floodplain management program including but not limited to determinations, development permits, certifications and inspections as prescribed by the provisions of Section 16.324, Texas Water Code. Staff recommends keeping the same fee schedule approved with the FY 21-22 budget.

**32.** Discussion and possible action, by Order, to amend the Webb County Budget & Fiscal Policies for fiscal year 2021-2022; and any other matters incident thereto.

**Issue:** Update policy to reflect ratification procedure and non-transferable accounts.

**Solution:** Amending the current budget and fiscal policy will cover ratifications.

**Result:** Policy will no longer require ratification items under \$10,000 to be presented

to Commissioners Court. Goods for Public Events will be listed as restricted.

**County Judge and Commissioners Court**

- 33.** Discussion and possible action to designate the following meeting dates and times on which the Commissioners Court shall convene in regular term each month during Fiscal Year 2021-2022 pursuant to Section 81.005, Texas Local Government Code. All meetings shall start at 9:00 a.m. The Court may convene on any other day as deemed necessary and as authorized by law. Commissioners Court may at its discretion, re-schedule meeting dates and times if necessary.

October 12, 2021 (Tuesday)  
October 25, 2021  
November 8, 2021  
November 22, 2021  
December 13, 2021  
January 10, 2022  
January 24, 2022  
February 14, 2022  
February 28, 2022  
March 14, 2022  
March 28, 2022  
April 11, 2022  
April 25, 2022 (Special Meeting)  
May 9, 2022  
May 23, 2022  
June 13, 2022  
June 27, 2022  
July 11, 2022  
July 25, 2022  
August 8, 2022  
August 22, 2022  
September 12, 2022  
September 19, 2022\*  
September 26, 2022

\*Meeting for budget adoption purposes if needed.

- 34.** Discussion and possible action to approve the proposed holiday schedule for Fiscal Year 2021-2022; and any other matters incident thereto.

|                    |  |
|--------------------|--|
| Columbus Day       | October 11, 2021 (Monday)                  |
| Veteran's Day      | November 11, 2021 (Thursday)               |
| Thanksgiving       | November 25 & 26, 2021 (Thursday & Friday) |
| Christmas          | December 24, 2021 (Friday)                 |
| New Year's Day     | December 31, 2021 (Friday)                 |
| Martin Luther King | January 17, 2022 (Monday)                  |

|                  |                                       |
|------------------|---------------------------------------|
| President's Day  | February 21, 2022 (Monday)            |
| Easter           | April 15 & 18, 2022 (Friday & Monday) |
| Memorial Day     | May 30, 2022 (Monday)                 |
| Independence Day | July 4, 2022 (Monday)                 |
| Labor Day        | September 5, 2022 (Monday)            |

\*Four (4) Personal Holidays will be approved for this fiscal year

**Honorable Margie Ibarra, County Clerk**

**OPEN PUBLIC HEARING**

35. Public hearing to consider and discuss the Archival Plan for Fiscal Year 2021 – 2022 for funding of the automation project and records management and preservation services performed by the Webb County Clerk. This plan includes a Records Archive Fee of \$10.00 pursuant to Texas Local Government Code Section 118.025, effective September 1, 2019. **[Account #2003-2310]**

**CLOSE PUBLIC HEARING**

36. Discussion and possible action to approve the Archival Plan for Fiscal Year 2021-2022 for funding of the automation project and records management and preservation services performed by the Webb County Clerk. This plan includes a Records Archive Fee of \$10.00 pursuant to Texas Local Government Code Section 118.025, effective September 1, 2019.

**Honorable Esther Degollado, District Clerk**

**OPEN PUBLIC HEARING**

37. Public hearing pursuant to Texas Government Code 51.305 to consider and discuss a plan for the preservation and restoration of the District Court records archive pursuant to Texas Government Code Chapter 51, Subchapter D. The plan includes a provision to impose a Records Archive Fee of \$10.00 to preserve and restore district court records, effective October 1, 2021.

**CLOSE PUBLIC HEARING**

38. Discussion and possible action to approve the Preservation and Restoration Records Archive Plan for the District Clerk of Webb County, including the imposition of a \$10.00 fee for documents filed with the District Clerk, effective October 1, 2021, and any other matters incident hereto.

## Civil Legal Division

39. Discussion and possible action to approve the proposed Engineering Services Agreement with Enprotec/Hibbs & Todd, Inc. for the development of construction plans and specifications as well as pre-construction services and construction administration services regarding upgrades and improvements, which could also consist of new construction, to include either microfiltration or ultrafiltration ("MF/UF") to the Colorado Acres Reverse Osmosis Water Treatment Plant (the "Project") located in Webb County Texas in an amount not to exceed Two Hundred Ninety-Nine Thousand One Hundred Forty Dollars (\$299,140.00) or to terminate negotiations and authorize negotiations with the next ranked engineering firm and any other matters incident thereto; authorizing the County Judge to sign all relevant documents. **[Funds available under 2019A Bond Series (#3869-7230-001-474501-030)]**

## Engineer

40. Discussion and possible action to approve the closeout and release of retainage in the amount of \$41,388.70 to Southern Trenchless Solutions, LLC. (Purchase Order 2021-00002804) Buy Board Contract No. 555-18 for the Rehabilitation and Pump Replacement of the Webb County Lift Stations #1, #3 and Manhole Rehabilitation Phase II, in accordance with the Texas Local Government Code (Cooperative Purchasing Program Participation); and authorizing the County Judge to execute any relevant documents and any other matters incident thereto. **[Account #7220-206000 (Retainage Payable)]**

**Issue:** February 10, 2020 Commissioner Court approved Item 9d.

**Solution:** Water Utilities Department proceeded with project with the County Engineering Department's help with overseeing of this project.

**Result:** All required rehabilitation and pump replacement were completed.

41. Discussion and possible action to approve Change Order in the amount of approximately \$46,549.21 for the Webb County Medical Examiners' Renovation Project; with further approval to transfer funds required from account #3874 Interest Income Series 2019A; and authorizing the County Judge to execute any relevant documents; and any other matters incident thereto. **[Account #3871-3100-001-474501 (Construction in Progress)]**

**Issue:** Dr. Stern has requested additional changes for the Webb County Medical Examiners Building. Architect can accommodate them but there will be additional cost implications as some of these changes will be to retrofit the new construction that has already been built. The General Contractor is also requesting an increase of days to the contract, due to rain delays. The new contract time will be increased by thirteen days.

**Solution:** Update drawings and approve the new proposed changes.

**Result:** Approval of change order with further Commissioner Court approval of transfer of funds for modifications.

**Purchasing**

42. Discussion and possible action to accept the rankings and award Request for Qualifications (RFQ) No. 2021-007 "Civil Engineering Services for Webb County Fairgrounds Project" to the highest ranking-firm Top Site Civil Engineering Group LLC and to further authorize the Civil Legal Division to negotiate the terms and conditions of the professional service agreement and all necessary fees and any other matters incident thereto. **[Account #3901-7230-001-474501-005 (Fairgrounds / 2020 Bond Series)]**

| Company Name                  | 1  | 2  | 3  | 4   | Total Score | Ranking |
|-------------------------------|----|----|----|-----|-------------|---------|
| Civil Engineering Consultants | 92 | 91 | 85 | 90  | 358         | 2       |
| Crane Engineering Corp.       | 85 | 86 | 83 | 85  | 339         | 4       |
| Howland Engineering           | 87 | 83 | 86 | 88  | 344         | 3       |
| S&B Infrastructure            | 86 | 71 | 88 | 80  | 325         | 5       |
| Top Site Civil Group LLC      | 92 | 92 | 92 | 100 | 376         | 1       |

**Issue:** Commissioners court authorized the solicitation of professional civil engineering services for the Webb County Fairgrounds Project. Five (5) statements of qualifications were submitted and scored.

**Solution:** Approve highest-ranking firm for award of professional civil engineering service as recommended by the scoring committee.

**Result:** Authorize the Civil Legal Division to negotiate a professional service agreement with awarded firm, return to commissioners court for approval and execution of contract.

43. Discussion and possible action to accept the rankings and award Request for Qualifications (RFQ) No. 2021-006 "Consultation Services for Webb County Water Utility Tariff Update" to the highest-ranking firm Willdan Financial Services and to further authorize the Civil Legal Division to negotiate the terms and conditions of a financial consultation service agreement and all necessary fees and any other matters incident thereto. **[Account #1001-1130-001-432001 (General Fund-General Operating Exp-Administration Professional Services)]**

| Company Name                        | 1  | 2   | 3  | Total Score | Ranking |
|-------------------------------------|----|-----|----|-------------|---------|
| Capex Consulting Group              | 86 | 92  | 87 | 265         | 3       |
| GDS Associates Inc.                 | 80 | 93  | 77 | 250         | 4       |
| Raftelis Financial Consultants Inc. | 96 | 100 | 76 | 272         | 2       |
| Willdan Financial Services          | 99 | 97  | 91 | 287         | 1       |



**Issue:** Commissioners court authorized the solicitation of solicitations for this study. Four (4) statements of qualifications were submitted.

**Solution:** Consider awarding to highest-ranking firm as recommended by the scoring committee.

**Result:** Upon award approval, return to commissioners' court for approval and execution of contract.

44. Discussion and possible action to award Request for Qualifications (RFQ) 2021-008 "Wastewater Treatment Plant Upgrades-Engineering Services" to the highest ranking-firm Energy Systems Group LLC and to further authorize the Civil Legal Division to negotiate the terms and conditions of the professional service agreement and all necessary fees and any other matters incident thereto. **[Fund #2703 American Rescue Plan Act]**

| Company Name                  | 1  | 2   | 3  | Total Score | Ranking |
|-------------------------------|----|-----|----|-------------|---------|
| Energy Systems Group LLC      | 93 | 100 | 74 | 267         | 1       |
| Enprotec/Hibbs & Todd         | 87 | 85  | 92 | 264         | 2       |
| Freese and Nichols            | 84 | 80  | 82 | 246         | 5       |
| Garver                        | 93 | 95  | 69 | 257         | 3       |
| Premier Civil Engineering LLC | 85 | 92  | 76 | 253         | 4       |

**Issue:** Commissioners court authorized the solicitation of professional services for the Wasterwater Treatment Plant Upgrades -Engineering Services. Five (5) statements of qualifications were submitted.

**Solution:** Approve highest-ranking firm for award as recommended by the scoring committee.

**Result:** Authorize the Civil Legal Division to negotiate a professional service agreement with awarded firm, return to commissioners court for approval and execution of contract.

45. Discussion and possible action to accept the best and final offer from awarded firm Tri-Gen Construction, LLC, proceed to next highest ranking offeror or reject all proposals submitted for the Competitive Sealed Proposal (CSP) 2021-005 "Constable Pct. 4 Administration Building Expansion" solicitation and in accordance with the Texas Government Code; Competitive Sealed Proposals, Section 2269.155 (Selection of Offeror) and any other matters incident thereto. **[2019A Bond Series; Account #3870-3170-001-474501 (Construction In Progress)]**

| Company Name              | 1  | 2   | 3  | Total Score | Ranking |
|---------------------------|----|-----|----|-------------|---------|
| Romo Contractors LLC      | 69 | 68  | 70 | 207         | 3       |
| Tri-Gen Construction LLC  | 89 | 100 | 90 | 279         | 1       |
| Zertuche Construction LLC | 79 | 70  | 79 | 228         | 2       |

**Issue:** On July 12, 2021, under item 31, Commissioners Court authorized staff to negotiate with the highest ranking offeror – Tri-Gen Construction, LLC. Project Architects completed the negotiations and secured a best and final offer. Document is attached as backup to this agenda item.

**Solution:** Under 2269.155 (Selection of Offeror), the Commissioners Court has the authority to accept the best and final offer, stop negotiations with awarded firm and proceed with next highest ranking firm until a contract is reached or reject all proposals. Commissioners Court at its discretionary may also take no action.

**Result:** Secure a final decision from the Governing Body on this project based on the options permitted under the Texas Government Code, 2269.155 delivery method for public works projects.

### **Water Utilities**

46. Discussion and possible action to approve the purchase of Two (2) additional Blowers at a cost of \$37,850.00 not to exceed \$75,700.00 from Laredo Machine Shop, Rio Bravo, Texas. **[Account #7220-7270-001-474501 (Water Utility Improvement Series 2016, Construction In Progress-Wastewater)]**

**Issue:** Wastewater Blowers are used to supply the needed oxygen to the Wastewater Treatment Process, when this supply of air is stopped, adequate treatment will no longer be reached.

**Solution:** Purchase and replacement of equipment.

**Result:** Operational flexibility and State Regularoty compliance.

### **Honorable Tano E. Tijerina, Webb County Judge**

47. Discussion and possible action by Resolution of the Webb County Commissioners Court to nominate a candidate as Webb County's member to the Webb County Appraisal District Board of Directors for the 2022-2023 term pursuant Section 6.03 of the Texas Property Tax Code prior to December 15, 2021, Webb County Commissioners Court will cast its 913 votes in any manner it wishes for those individuals listed on the ballot provided by the Chief Appraiser; and any other matters incident thereto.

### **Closed Session/Executive Session**

48. Status report by outside counsel with discussion and possible action regarding Hanson Professional Services, Inc. **[Closed Session/Executive Session may be requested pursuant to Texas Government Code §551.071, Consultation with Attorney, pending or contemplated litigation]**

49. Communications

50. Adjourn

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 10th DAY OF SEPTEMBER, 2021

By: Melinda Mata  
Melinda Mata  
Court Administrator

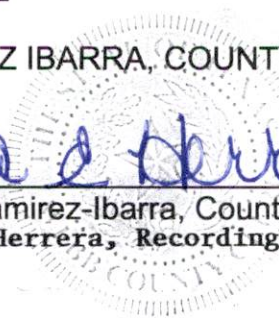
CERTIFICATION OF NOTICE AND POSTING

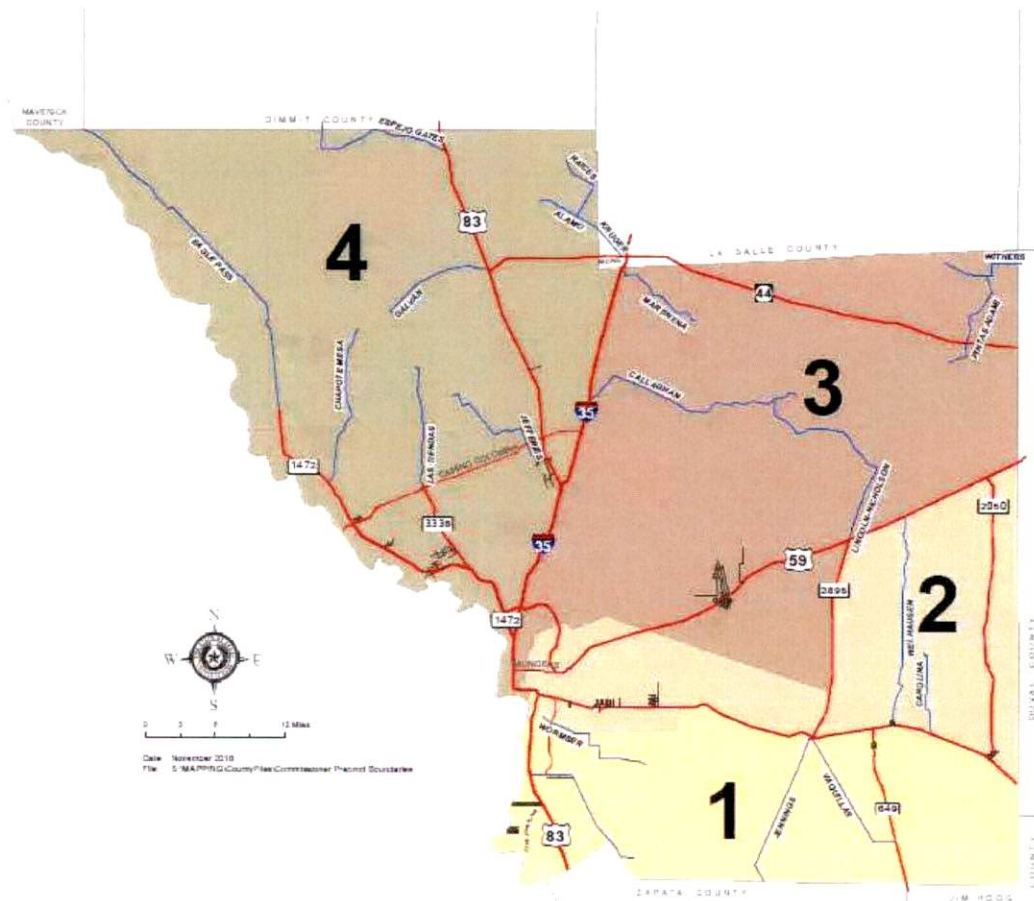
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 10th day of September, 2021 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 10th DAY OF SEPTEMBER, 2021






MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

By: Rosa E. Herrera  
Margie Ramirez-Ibarra, County Clerk  
By: Rosa E. Herrera, Recording Secretary





Date: November 2019  
 File: S:\MAPPING\County\Plan Commission\Prctcd Scout.ksh

| COUNTY COMMISSIONERS  |                                      | County Judge |
|---|--------------------------------------|--------------|
|  | Honorable Tano E. Tijerina           | Precinct 1   |
|  | Commissioner Jesse Gonzalez          | Precinct 2   |
|  | Commissioner Rosaura "Wawi" Tijerina | Precinct 3   |
|  | Commissioner John C. Galo            | Precinct 4   |
|  | Commissioner Cindy Liendo            |              |

## Webb County, Texas Commissioner Precinct Boundaries