



# WEBB COUNTY, TEXAS

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## COMMISSIONERS COURT

**PUBLIC NOTICE**  
**COMMISSIONERS COURT MEETING**  
WEBB COUNTY COURTHOUSE  
1000 HOUSTON STREET, 2ND FLOOR  
LAREDO, TEXAS 78040  
SEPTEMBER 20, 2021  
9:00 a.m.

MARGIE R. IBARRA  
COUNTY CLERK  
FILED  
2021 SEP 17 AM 8:42  
WEBB COUNTY, TEXAS  
BY REH DEPUTY

### CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Business Office, Emergency Management, Human Resources, Risk Management, Tax Assessor-Collector; and any other Department reports); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

**COURT TO DISCUSS AND ACT ON THE FOLLOWING:**

**Commissioners Court Administrator**

5. Discussion and possible action to consider the recommendation of the Webb County Salary Grievance Committee in accordance to the TX Local Gvt. Code Sec. 152.016 regarding the salary grievance filed by the Honorable Patricia Barrera, Webb County Tax assessor Collector requesting her proposed salary be increased from \$98,303.63 to \$116,027. Said hearing was held on September 15<sup>th</sup> 2021; and any other matters incident thereto.
  
6. Discussion and possible action to approve County Voluntary Separation Program contracts signed by county employees, including pending contracts, with an effective date of separation on or before September 30, 2021 for a total payout amount up to Two Hundred Eighty Thousand Five Hundred Eighty-Seven Dollars and Eighty-Five Cents (\$280,587.85), with additional action to authorize a budget amendment; and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. **[Account #1001-1130-001-431007-015 (Wage & Classification Study)]**

**Budget Officer**

**PUBLIC HEARING**

7. Public Hearing to consider the proposed budget for fiscal year 2021-2022 pursuant to Texas Local Government Code Section 111.067. At the Conclusion of the Public Hearing, the Commissioners Court shall take action on the proposed budget pursuant to Texas Local Government Code Section 111.068.

This budget will raise more total property taxes than last year's budget by \$5,623,778.00, which is a 6.84% and of that amount, \$1,300,368.09 is tax revenue to be raised from new property added to the tax roll this year.

**CLOSE PUBLIC HEARING**

8. Discussion and possible action to adopt Commissioners Court Order setting the salaries and allowances of elected county officers in compliance with Texas Local Government Code Section 152.013 as follows:

<u>Title</u>	<u>Base Pay</u>	<u>Longevity</u>	<u>Current Salary</u>	<u>Proposed Increase</u>	<u>New Salary for FY 2021-2022</u>	<u>Foot Note</u>	<u>Total</u>
County Judge**	\$96,909.00	\$1,211.36	\$98,120.36	\$1,226.50	\$99,346.86	\$4,800	\$104,146.86

Commissioner Pct. 1	\$78,126.00	\$976.58	\$79,102.58	\$16,628.42	\$95,731.00		
Commissioner Pct. 2	\$78,126.00	\$976.58	\$79,102.58	\$16,628.42	\$95,731.00		
Commissioner Pct. 3	\$78,126.00	\$976.58	\$79,102.58	\$16,628.42	\$95,731.00		
Commissioner Pct. 4	\$78,126.00	\$976.58	\$79,102.58	\$16,628.42	\$95,731.00		
49th District Court **	\$10,800.00	\$ -	\$10,800.00	\$ -	\$10,800.00	\$4,800	\$15,600.00
111th District Court **	\$13,200.00	\$ -	\$13,200.00	\$ -	\$13,200.00	\$4,800	\$18,000.00
341st District Court **	\$13,200.00	\$ -	\$13,200.00	\$ -	\$13,200.00	\$4,800	\$18,000.00
406th District Court **	\$13,200.00	\$ -	\$13,200.00	\$ -	\$13,200.00	\$4,800	\$18,000.00
CCL#1 **	\$171,000.00	\$2,139.20	\$173,139.20	\$2,164.24	\$175,303.44	\$4,800	\$180,103.44
CCL#2 **	\$171,000.00	\$2,139.20	\$173,139.20	\$2,164.24	\$175,303.44	\$4,800	\$180,103.44
JP Pct 1, PI 1	\$80,363.00	\$ -	\$80,363.00	\$1,004.54	\$81,367.54		
JP Pct 1, PI 2	\$80,363.00	\$5,775.44	\$86,138.44	\$1,076.73	\$87,215.17		
JP Pct 2, PI 1	\$80,363.00	\$5,775.44	\$86,138.44	\$1,076.73	\$87,215.17		
JP Pct 2, PI 2	\$80,363.00	\$5,775.44	\$86,138.44	\$1,076.73	\$87,215.17		
JP Pct 3	\$80,363.00	\$5,775.44	\$86,138.44	\$1,076.73	\$87,215.17		
JP Pct 4	\$80,363.00	\$5,775.44	\$86,138.44	\$1,076.73	\$87,215.17		
Constable Pct 1 *	\$77,983.00	\$2,400.39	\$80,383.39	\$1,004.79	\$81,388.18	\$12,350	\$93,738.18
Constable Pct 2 *	\$77,983.00	\$2,400.39	\$80,383.39	\$1,004.79	\$81,388.18	\$12,350	\$93,738.18
Constable Pct 3 *	\$77,983.00	\$2,400.39	\$80,383.39	\$1,004.79	\$81,388.18	\$12,350	\$93,738.18
Constable Pct 4 *	\$77,983.00	\$2,400.39	\$80,383.39	\$1,004.79	\$81,388.18	\$12,350	\$93,738.18
County Attorney	\$144,684.00	\$1,808.55	\$146,492.55	\$1,831.16	\$148,323.71		
County Clerk	\$94,406.00	\$15,793.49	\$110,199.49	\$1,377.49	\$111,576.98		
County Sheriff *	\$121,963.00	\$1,532.64	\$123,495.64	\$1,543.70	\$125,039.34	\$12,350	\$137,389.34
County Treasurer	\$92,931.00	\$17,268.49	\$110,199.49	\$1,377.49	\$111,576.98		
District Attorney ***&****	\$47,604.00	\$4,235.05	\$51,839.05	\$647.99	\$52,487.04	\$38,640	\$91,127.04
District Clerk	\$94,406.00	\$15,793.49	\$110,199.49	\$1,377.49	\$111,576.98		
Tax Assessor-Collector	\$97,090.00	\$ -	\$97,090.00	\$1,213.63	\$98,303.63		

**Footnote**

*Operational Allowance	\$12,350.00	<b>Increase</b>	\$176,244.97
**Juvenile Board Supplement	\$4,800.00	<b>Fringe</b>	\$38,773.89
***State Supplement	\$3,640.00	<b>Total</b>	\$215,018.86
****Jail Intake Stipend	\$35,000.00		

9. Discussion and possible action to adopt the county budget for fiscal year 2021-2022 pursuant to Chapter 111 of the Texas Local Government Code. The Court may make any modifications to the proposed budget that it considers warranted by law and required by the interest of the taxpayers by majority vote.

**9. (A)** Discussion and possible action to itemize and set fees, by Order, as part of the FY 21-22 budget preparation process for the county's floodplain management program including but not limited to determinations, development permits, certifications and inspections as prescribed by the provisions of Section 16.324, Texas Water Code. Staff recommends keeping the same fee schedule approved with the FY 21-22 budget.

10. Discussion and possible action, by Order, to amend the Webb County Budget & Fiscal Policies for fiscal year 2021-2022; and any other matters incident thereto.

**Issue:** Update policy to reflect ratification procedure and non-transferable accounts.

**Solution:** Amending the current budget and fiscal policy will cover ratifications.

**Result:** Policy will no longer require ratification items under \$10,000 to be presented to Commissioners Court. Goods for Public Events will be listed as restricted.

11. Discussion and possible action to authorize a one-time payout of Annual Leave overage time for county employees; specifically and only for county employees that will surpass the current annual leave cap of that in excess of 176 annual leave hours from the current fiscal year (Fiscal Year 2020-2021) to the subsequent fiscal year (Fiscal Year 2021-2022) as per as per Personnel Policy 9.03(b); and any other matters incident thereto. **[Account #1001-1130-001-431007-010 (Operational Reserve and Payroll/Fringe Savings)]**

**Honorable Margie Ibarra, County Clerk**

**OPEN PUBLIC HEARING**

12. Public hearing to consider and discuss the Archival Plan for Fiscal Year 2021 – 2022 for funding of the automation project and records management and preservation services performed by the Webb County Clerk. This plan includes a Records Archive Fee of \$10.00 pursuant to Texas Local Government Code Section 118.025, effective September 1, 2019. **[Account #2003-2310]**

**CLOSE PUBLIC HEARING**

13. Discussion and possible action to approve the Archival Plan for Fiscal Year 2021-2022 for funding of the automation project and records management and preservation services performed by the Webb County Clerk. This plan includes a Records Archive Fee of \$10.00 pursuant to Texas Local Government Code Section 118.025, effective September 1, 2019.

**Honorable Esther Degollado, District Clerk**

**OPEN PUBLIC HEARING**

14. Public hearing pursuant to Texas Government Code 51.305 to consider and discuss a plan for the preservation and restoration of the District Court records archive pursuant to Texas Government Code Chapter 51, Subchapter D. The plan includes a provision to impose a Records Archive Fee of \$10.00 to preserve and restore district court records, effective October 1, 2021.

**CLOSE PUBLIC HEARING**

15. Discussion and possible action to approve the Preservation and Restoration Records Archive Plan for the District Clerk of Webb County, including the imposition of a \$10.00 fee for documents filed with the District Clerk, effective October 1, 2021, and any other matters incident hereto.

**Risk Management**

16. Discussion and possible action to award renewal contract to USI Southwest, Inc., for Property/Casualty, Liability Insurance, Excess Workers Compensation, Aviation Liability, Boiler & Machinery, and Terrorism and Sabotage Property Damage Insurance, Cyber Liability and Commercial Automobile. Premium amount of \$1,100,000.00 through the following insurance carriers listed below, and authorizing the County Judge to execute all relevant documents. **[Account #1001-1180-001-452012 (Property & Casualty Premium) and #6200-1090-001-452013 (Property & Casualty Premium)]**

\* Zurich America  
\*Chubb -Wester Fire  
\*Travelers Casualty  
\*Lloyds of London  
\*Safety National

17. **Communications**

18. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 17th DAY OF SEPTEMBER, 2021

By: Melinda Mata  
Melinda Mata  
Court Administrator

CERTIFICATION OF NOTICE AND POSTING

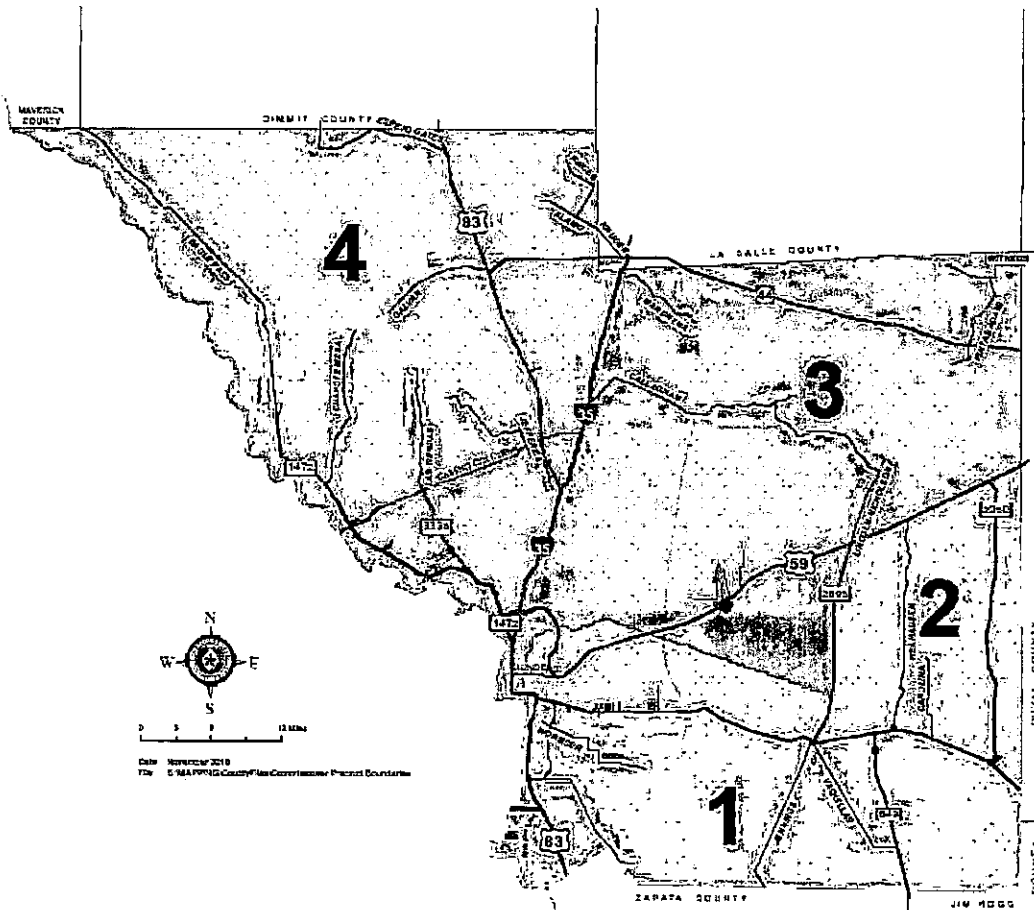
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 17th day of September, 2021 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 17th DAY OF SEPTEMBER, 2021






MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

By: Rosa E. Herrera  
For: Margie Ramirez-Ibarra, County Clerk  
By: Rosa E. Herrera, Recording Secretary





**COUNTY COMMISSIONERS**

- |   |   |                     |
|---|---|---------------------|
|  | <b>Honorable Tano E. Tijerina</b>           | <b>County Judge</b> |
|  | <b>Commissioner Jesse Gonzalez</b>          | <b>Precinct 1</b>   |
|  | <b>Commissioner Rosaura "Wawi" Tijerina</b> | <b>Precinct 2</b>   |
|  | <b>Commissioner John C. Galo</b>            | <b>Precinct 3</b>   |
|  | <b>Commissioner Cindy Liendo</b>            | <b>Precinct 4</b>   |

**Webb County, Texas  
Commissioner Precinct Boundaries**