



WEBB COUNTY, TEXAS
COMMISSIONERS COURT

MARGIE R. IBARRA
COUNTY CLERK
FILED

2021 OCT -5 AM 8:51

WEBB COUNTY, TEXAS

BY REH DEPUTY

PUBLIC NOTICE
COMMISSIONERS COURT MEETING

WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
FRIDAY, OCTOBER 8, 2021
9:00 a.m.

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Business Office, Emergency Management, Human Resources, Risk Management, Tax Assessor-Collector; and any other Department reports); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. Auditor

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfers) within Grant Funds. **[Requested by Community Action Agency]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2371-5260-521-44300-020	Repairs & Maint. Bldg.	\$962.70	\$41.20	\$41.70	\$0.00
	2371-5260-521-422000	FICA	\$13,332.00	\$2,000.00	\$3,314.78	\$1,314.78
	2371-5260-521-4100000	PayRoll	\$174,954.00	\$2,000.00	\$16,312.35	\$14,312.35
	2371-5260-521-458090	Travel	\$500.00	\$200.00	\$200.00	\$0.00
				\$4,241.20		
To:	2371-5260-521-44300-035	Repairs & Maint. Equip.	\$5,000.00	\$41.20	\$76.72	\$117.92
	2371-5260-521-463030	Bulk Food	\$64,975.00	\$4,200.00	\$1,295.43	\$5,495.43
				\$4,241.20		

Issue: Meals On Wheels Requires Funds to be Transfer into the In these account to cover the increase in food cost.

Solution: By Commissioners Court ratification of the approval, we will have funds to cover cost

Result: With funds available, the department will be able to cover the cost for the home delivered meals and congregate meals program.

- b. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfers) within Forfeiture funds. **[Requested by Martin Cuellar, Sheriff]**

	Acct. Number	Acct. Name	Request	End Bal.
From:	2153-3010-001-461000	Materials & Supplies	\$100	\$100
	2151-3010-001-425000	Unemployment Tax	\$80	\$80
			\$180	
To:	2153-3010-001-441805	Internet Service	\$100	\$100
	2151-3010-001-426000	Workers Compensation	\$80	\$80
			\$180	

Issue: Low on funds to pay internet invoice. Workers Comp account is in deficit.

Solution: Seeking authorization to ratify funds.

Result: Transfer funds clear deficit, and pay invoice.

- c. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Grant funds. **[Requested by Martin Cuellar, Sheriff]**

	Acct. Number	Acct. Name	Adopted	Current	Request	End Bal.
From:	2610-3010-001-470000	Capital Outlay	\$12,000	\$802.00	(\$802.00)	-0-
To:	2610-3010-001-461000	Materials & Supplies	\$46,008	\$3,022.74	\$802.00	\$3,824.74

Issue: The federal agency has authorized remaining grant funds to be utilized for the purchase of needed materials and supplies.

Solution: Request authorization from the court to conduct a needed line item transfer.

Result: Remaining grant funds will be utilized for needed materials and supplies to continue vigilance against the COVID-19 pandemic.

- d. Discussion and possible action to approve a budget amendment by increasing revenues and expenditures in the amount of \$2,220,792.00 for new revenues received for the Available and Permanent School Funds as of September 30, 2021 in accordance with Texas Local Government Code, Section 111.07075 (special budget for Revenue Received after Start of Fiscal Year). **[Fund #5100/5200 (Available and Permanent School Funds)]**

Revenue G/L Account Number	G/L Account Name	Amount
5100-8010-362200	Grazing Lease	\$185,678.00
5200-1250-362100	Royalties	\$2,035,114.00
Expenditure G/L Account Numbe	G/L Account Name	Amount
5100-8010-001-480001	L.I.S.D.	\$59,045.00
5100-8010-001-480002	U.I.S.D.	\$125,890.00
5100-8010-001-480003	Webb Consolidated	\$743.00
5200-8010-001-480001	L.I.S.D.	\$647,166.00
5200-8010-001-480002	U.I.S.D.	\$1,379,807.00
5200-8010-001-480003	Webb Consolidated	\$8,141.00
Total		\$2,220,792.00

Issue: Increase FY-2021 budget to cover future expenditures. Funding available in the fund balance account.

Solution: Appropriate new expenditures to be used for the purpose of program expenditures.

Result: Finalize special budget using FY-2021 proceeds for the purpose stated on this agenda item.

6. Community Action Agency

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective October 8, 2021:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1217	Food Transporter	\$10.00 (Grant funds)

Issue: The Employee that was in Slot #1217 resigned effective 09/22/2021.

Solution: Request to fill this vacant slot will allow the department to continue operate effectively.

Result: The filling of the slot #1217 will allow the department to be full straff if

the court grants approval.

- b. Discussion and possible action to approve the 3% Wage increase to the Webb County Community Action Agency for the following lines of business: Community Social Services Program, Self-Help Center Program, Rural Transit Program (El Aguila), and Meals-On-Wheels/Elderly Nutrition Program. The State funding Agencies have noted that approval of staff salary increase are subject to approval at the local level only and contingent that it does not include an increase request in state funding. Though there are local funds allotted to CAA Programs, all staff salary increases will be paid 100% from grant funds and from other sources with the exception of the Elderly Nutrition Program, which is paid from county funding. **[Requested by James Flores, CAA Director]**

Issue: Webb County Community Action Agency staff has not participated on the wage increase adjustment since August 10, 2015.

Solution: The Webb County Community Action Agency is proposing staff salaries 3% Wage Adjustment.

Result: The Webb County Community Action Agency staff salaries be adjusted by 3% for the following programs, subject to the approval of the program funding agencies: The Community Social Services Program, Self-Help Center Program, Rural Transit Program (El Aguila), and Meals-On-Wheels/Elderly Nutrition Program.

7. Economic Development

- a. Discussion and possible action to authorize the Economic Development Department to develop and submit the 2022-2023 Fund for Veterans' Assistance (FVA) Veterans County Service Officer Funding Grant application AN-VSO-22-001 to the Texas Veterans Commission (TVC) in an amount not to exceed One Hundred Fifty Thousand Dollars (\$150,000.00) dollars in grant funds to extend current transportation services budget period from July 1, 2022 through June 30, 2023 offered to Webb County veterans and their families, and authorizing the Webb County Judge to execute all relevant documents on this application. This grant does not require in-kind or cash match commitment. The Webb County Veteran Service Office has provided all the necessary documentation for the Economic Development Department review. The solicitation is compliant with Webb County Single Point of Contact (SPOC) procedures. This action will have no impact on the General Fund. **[Requested by David Garza, Veteran's Office]**

Issue: Local Webb County veterans and surviving spouses need extended transportation services to essential medical appointments outside of the Webb County area, pharmacies, and local food pantry services for clients

who do not have any transportation means.

Solution: Approval of letter of intent will allow for the submittal application of the Texas Veterans Commission Grant for Webb County Veterans Service Officer Fund, which will enable funding for extended services.

Result: Upon approval of the Texas Veterans Commission Grant for Webb County Veterans Service Officer Fund, The Webb County Veteran Service Office will provide comprehensive services. These services will allow transportation to medical appointments within the surrounding 200-mile radius and let qualifying clients go to local pharmacies and receive perishables through local food banks.

- b. Discussion and possible action to approve **change order No. 2** in the amount of \$10,160.00 and a time extension for the date of October 30, 2021 to the contract with RG Enterprises, LLC, due to difficult soil for the Texas Department of Agriculture TXCDBG Mirando Water Well Phase 1 Project No. 7219095; with further approval to transfer funds required from account #3523-1150-001-410000; and authorizing the County Judge to execute any relevant documents; and any other matters incident thereto. **[Requested by James Flores, Economic Development Director; Account #3523-7230-001-432001 (Construction in Progress)]**

Issue: The contractor has been hitting rock and caliche that has been damaging their equipment and slowing down the process considerably.

Solution: Approve change order that will allow for the contractor to complete contractual activities and a time extension until October 30, 2021.

Result: Contractor will finish construction within contract timeframe.

- c. Discussion and possible action to accept the grant award with the Apache Corporation for the FY2021-2022 Apache Tree Program Grant Application for the donation of trees in the Santa Teresita Community Center, Precinct 3 and the Fred & Anita Community Center, Precinct 4; and authorizing the County Judge to act as the County's Executive Officer and Authorized Representative in all matters pertaining to the County's participation in the Apache Tree Grant Program. All required documents were sent for review to the Economic Development and the Solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. This grant does not require cash match. **[Requested by James Flores, Economic Development Director]**

Issue: Community Centers are limited to greenery.

Solution: To accept grant award of Tree donation from Apache Tree Grant

Program.

Result: To provide trees to the Community Centers for Precinct 3, and Precinct 4.

8. Head Start

Disclaimer: All Head Start monies are 100% Federal funds

- a. Discussion and possible action to enter into a Thirty-Three (33) month and thirty (30) day (November 1, 2021 to August 31, 2024) Child Care Partnership Agreement between Dr. Miroslava Vargas D/B/A Education Center Aura, Inc. and Webb County for the Webb County Head Start/Early Head Start Program wherein Education Center Aura, Inc. will set up, implement and operate nine (9) classrooms at a cost determined by student population; and authorizing the County Judge to sign all relevant documents and any other matters incident thereto. **[Requested by Aliza Oliveros, Webb County Head Start Program Director; Account #918-4208-7037-2]**

- b. Discussion and possible action to approve the renewal of a Software License and Support Services Agreement between Webb County and Management Information Technology USA, Inc. d/b/a Child Plus Software, for the Webb County Headstart/Early Headstart Education Program, for a One year (1yr.) term, starting October 1, 2021 thru September 30th, 2022, at an annual subscription fee of \$24,853.90, and authorizing the Webb County Judge to execute any and all relevant documents and any other matters incident thereto. **[Requested by Aliza Oliveros, Head Start Director; Account #2357-5200-531-457008 Contractual - \$22,229.00, Account #2361-5200-531-457008 Contractual - \$1,312.45, Account #2367-5200-531-457008 - \$1,312.45]**

9. Indigent Healthcare Services

- a. Discussion and possible action to approve the posting and filling of the following Slots, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective October 8, 2021:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2961	Nurse	\$27.46 18/Y
686	Nurse	\$27.46 18/Y

10. Purchasing

- a. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code, Section 263.152 (Disposition) and to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

Issue: Excess county property that is either by definition salvage or surplus property because of time, accident, or any other cause such as, wear and deterioration, damaged, or obsolete that has no value and/or usefulness for the intended purpose and is no longer needed by the department.

Solution: Authorize the Purchasing Agent to attempt to sell the County surplus or salvage property through public auction, dispose or destroy property that cannot be sold through public auction because it has deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products and/or donate as permitted by state law.

Result: Generate auction revenue from sale of county property, reduce county expenditures by transferring surplus property to other departments and make room for future assets replacing salvage or surplus items no longer needed.

11. Road & Bridge

- a. Discussion and possible action to ratify, by Order, the following ministerial budget amendment (line item transfer) within Road & Bridge Funds:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1120-001-462605	Fuel & Lubricant	\$20,000	\$2,500	\$24,748	\$22,248
To:	1001-1120-001-443000-025	Repairs & Maint. Fuel Pumps	\$7,500	\$2,500	\$41	\$2,541

Issue: The requested line item transfer is to pay the repair of the diesel pump damaged by the humid weather.

Solution: Transfer funds as requested above.

Result: Funds will be available to cover the repairs needed.

12. Water Utilities

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective October 11, 2021:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1535	Operator I	\$15.15 12/A-E

Issue: Position became Vacant October 1, 2021

Solution: Fill Vacant Position.

Result: The filling of this position will alleviate work overload created by vacancy and allow for efficiency, effectiveness and production of work within the department and to better serve the needs of the County.

REGULAR AGENDA

Honorable Rebecca Palomo, 341st District Court Judge

13. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective October 8, 2021:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
New slot	VTP Administrative Assistant	\$14.42 (Grant Funds)

Issue: A new full-time grant -position providing clerical to support the 341st Veterans Treatment Program must be filled.

Solution: Request authorization by the court posting of this position subject to the availability of payroll funds and any applicable Civil Service Guidelines.

Result: Filling of a Full-time slot will help augment the work of the 341st Veterans Treatment Program.

Auditor

14. Discussion with possible action to engage and expand the scope of services of the County's external auditor to audit and analyze the Election Services Contracts Fund – 2010 as a standard practice upon the change of Elections Office Administration as per Texas Election Code Title 3. Election Officers and Observers Chapter 31. Officers to Administer Elections Subchapter A. Secretary of State and Texas Administrative Code Title 1 Administration Part 4 Office of the Secretary of State Chapter 81 Elections, and any other matters incident thereto.

Human Resources

15. Discussion and possible action to re-appoint or designate new members of the Webb County Grievance Committee for Non - Civil Service Employee; and any other matters incident thereto. This will be in compliance with the Personnel Policy, Section 13.04.

Civil Legal Division

16. Discussion and possible action to ratify a lease agreement with GODOT, LTD. for a One year period at monthly cost of Three Thousand Three Hundred Seventy-Five Dollars (\$3,375.00) for office space (Suite 102 Aurora Office Building, 9901 McPherson) for Constable Precinct 4 and any matters incident thereto. **[Funding available 1001-1130-001-444100]**
17. **Communications**
18. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 5th DAY OF OCTOBER, 2021

By: Melinda Mata
Melinda Mata
Court Administrator

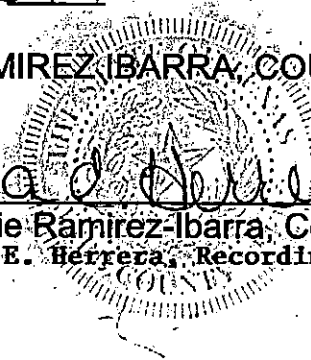
CERTIFICATION OF NOTICE AND POSTING

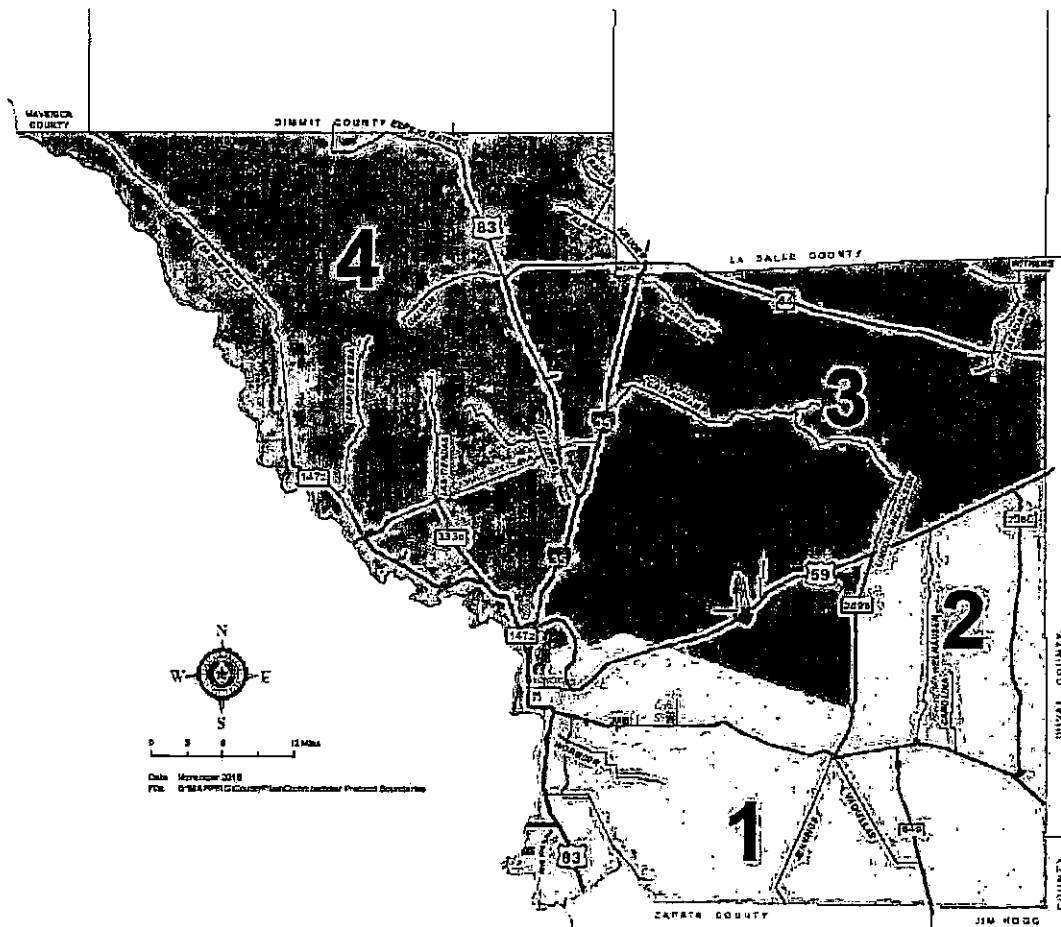
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 5th day of October, 2021 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.






DATED THIS 5th DAY OF OCTOBER, 2021

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: Rosa E. Herrera
for: Margie Ramirez-Ibarra, County Clerk
by: Rosa E. Herrera, Recording Secretary





COUNTY COMMISSIONERS		
	Honorable Tano E. Tijerina	County Judge
	Commissioner Jesse Gonzalez	Precinct 1
	Commissioner Rosaura "Wawi" Tijerina	Precinct 2
	Commissioner John C. Galo	Precinct 3
	Commissioner Cindy Liendo	Precinct 4

**Webb County, Texas
Commissioner Precinct Boundaries**