



# WEBB COUNTY, TEXAS

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## COMMISSIONERS COURT

**PUBLIC NOTICE**  
**COMMISSIONERS COURT MEETING**  
WEBB COUNTY COURTHOUSE  
1000 HOUSTON STREET, 2ND FLOOR  
LAREDO, TEXAS 78040  
OCTOBER 25, 2021  
9:00 a.m.

MARGIE R. IBARRA  
COUNTY CLERK  
FILED  
2021 OCT 21 PM 4: 09  
WEBB COUNTY, TEXAS  
BY JB DEPUTY

### CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Emergency Management, Human Resources, Judicial Collections, Risk Management, Tax Assessor-Collector; and any other Department reports); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

**COURT TO DISCUSS AND ACT ON THE FOLLOWING:**

**CONSENT AGENDA:** At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

**CONSENT ITEMS**

**5. Auditor**

- a. Discussion and possible action to approve, by Order, a budget amendment from funds available by increasing the expenditure budget in the amount of \$25,000.00 from the U.S. Department of Justice in accordance with Texas Local Government Code, Section 111.0706 (Special Budget for Grant or Aid Money); and any other matters incident thereto. No financial impact to the general fund. **[Requested by Harold DeVally, Constable Pct. 4; Fund #2202]**

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Amount</b>
From:	2202-259700	Fund Balance	\$25,000
To:	2202-3170-001-457006	Law Enforcement-Other	\$10,000
	2202-3170-001-455501	Drug Free Campaign	\$10,000
	2202-3170-001-461006	Canine Expenditures	\$5,000
			\$25,000

**Issue:** Proceeds from equitable shared funds from the U.S. Department of Justice may be spent after a budget for the expenditure of the proceeds has been submitted to the governing body.

**Solution:** Submit a breakdown of monies distributed to the governing body that clearly list and defines the categories of expenditures.

**Result:** These funds will be available for official use to meet the needs of the office.

- b. Discussion and possible action to approve, by Order, a budget amendment (line item transfers) to the Constable Pct. 4 State forfeiture fund by increasing the expenditure budget by \$4,769; said amount is available from seized funds pursuant to Chapter 59 of the Texas Code of Criminal Procedure, Section 111.07075 (Special Budget for Revenue Received after Start of Fiscal Year). **[Requested by Harold DeVally, Constable Pct. 4; Fund #2201-3170-352100 (State Forfeiture)]**

	Account Name	Account Number	Amount
From:	Fund Balance	2201-259700	\$4,769
To:	Fica County Share	2201-3170-001-422000	\$1,482
	Retirement County Share	2201-3170-001-423000	\$2,578
	Workers Compensation	2201-3170-001-426000	\$581
	Unemployment Tax	2201-3170-001-425000	\$128
			\$4,769

**Issue:** Funds will be used to pay fringe benefits for 2021-2022 Agreement.

**Solution:** Submit a budget to the Governing Body that clearly lists and defines the categories of expenditures.

**Result:** The department can utilize the new proceeds for the official use of this office.

- c. Discussion and possible action to approve, by Order, a budget amendment to the District Attorney State forfeiture fund by increasing the expenditure budget by \$220,000; said amount is available from seized funds pursuant to Chapter 18 of the Texas Code of Criminal Procedure. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2161-2260]**

	Account Name	Account Number	Amount
From:	Fund Balance	2161-259700	\$220,000
To:	Capital Outlay	2161-2260-001-470000	\$220,000

**Issue:** New proceeds under Chapter 18 of the Texas Code of Criminal Procedure have been awarded and may be spent by the attorney representing the State after a budget for the expenditure of the proceeds has been submitted to the Governing Body.

**Solution:** Submit a budget to the Governing Body that clearly list and defines the categories of expenditures.

**Result:** The attorney representing the State can utilize the new proceeds for the official use of his Office.

- d. Discussion and possible action to approve, by order, a budget amendment of \$5,000 to the District Attorney Federal Forfeiture Fund from new proceeds received from the U.S. Department of Justice Equitable Share Program. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2162 (DOJ - Federal Forfeiture)]**

	Account Name	Account Number	Amount
From:	Fund Balance	2162-259700	\$5,000
To:	Bullet Proof Vests	2162-2260-001-456320	\$5,000

**Issue:** New equitable shared funds have been awarded to the District Attorney's Office and may be spent after a budget for the expenditure of the proceeds has been submitted to the Governing Body. The budget must be detailed and clearly define the categories of expenditures.

**Solution:** Submit a budget to the Governing Body that clearly defines the categories of expenditures to be incurred with the new proceeds.

**Result:** The District Attorney's Office will add the new proceeds to its current budget to be utilized for law enforcement purposes in accordance with the Department of Justice Equitable Sharing Guidelines.

- e. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within forfeiture funds. **[Requested by Sheriff, Martin Cuellar]**

	Acct. Number	Acct. Name	Request
From:	2151-259700	Fund Balance	\$630
To:	2151-3010-001-413000	Overtime	\$120
	2151-3010-001-423000	Retirement County Share	\$350
	2151-3010-001-426000	Workers Compensation	\$160
			\$630

**Issue:** Funds needed to cover end of the year expenses (9/30/21).

**Solution:** Seeking authorization to transfer funds.

**Result:** Transfer of funds will cover expenses.

- f. Discussion and possible action to approve the following budget amendment to allow carry-over of Contract Number #06HE00072901 American Rescue Plan and Consolidated Appropriations Act for the Head Start program (\$1,870,150.87) in grant balances for Head Start CRRSA Act and ARP Fund account #2358-5150-330300-030 into 2021-2022. Contract commenced on April 1, 2021 and shall end on March 31, 2023. This carryover balance will not require a County Match. **[Requested by Aliza Oliveros, Head Start Director]**

**Issue:** Year end balances must be carried over and entered into the New World in order to continue the availability of these grant funds. American Rescue Plan and Consolidated Appropriations Act.

**Solution:** Approval of budget allowing for carryover of year-end balances for Head Start.

**Result:** Continued availability of grant funds.

- g. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within Forfeiture funds. **[Requested by Rodolfo "Rudy" Rodriguez, Constable Pct. 1]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2180-259700	Fund Balance	\$251,365	\$1,500	\$251,365	\$249,865
To:	2180-3150-001-444400	Rent Expense	\$0	\$1,500	\$0	\$1,500

**Issue:** Storage fees for 2021-2022 fiscal year need to be paid.

**Solution:** Transfer monies from fund balance to cove storage rental expenditure.

**Result:** Storage fee's for fiscal year 2021-2022 will be covered.

- h. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Grant funds to cover budget balances from 2021- fiscal year. This action will not have an impact to the County General Fund . **[Requested by James Flores, Director - CAA and Economic Development Department]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2368-5270-521-463801	Emergency Services	\$119,888.64	\$119,888.64	\$119,888.64	\$ -0-

	2368-5270-521-46381-005	Emergency Services Rent	\$45,000.00	\$45,000.00	\$45,000.00	\$-0-
	2368-5270-521-4445000	Equipment Rental	\$2,040.00	\$2,040.00	\$2,040.00	\$-0-
				\$166,928.64		
To:	2368-5270-521-457008-010	Contractual skills training	\$136,391.37	\$164,888.64	\$41,576.37	\$206,465.01
	2368-5270-521-461000	Materials & Supplies	\$3,056.51	\$2,040.00	\$3,056.51	\$5,096.51
				\$166,928.64		
From:	2368-5170-521-463801	Emergency Services	\$1,253.52	\$1,253.52	\$1,253.52	\$-0-
	2368-5170-521-441205	Utilities	\$813.00	\$813.00	\$813.00	\$-0-
	2368-5170-521-456205	Training & Education	\$1,990.00	\$1,990.00	\$1,990.00	\$-0-
	2368-5170-521-458060	In-Town Mileage	\$2,846.33	\$2,685.33	\$2,685.33	\$-0-
	2368-5170-521-464010	Dues & Memberships	\$5,475.00	\$2,625.00	\$2,625.00	\$-0-
	2368-5170-521-470000	Capital Outlay	\$10,599.55	\$10,599.55	\$10,599.55	\$-0-
				\$19,966.40		
To:	2368-5170-521-457008-010	Contractual Skills Training	\$136,391.37	\$1,253.52	\$41,576.37	\$42,829.89
	2368-5170-521-460105	Minor Tools Apparatus	\$2,813.03	\$16,000.00	\$744.28	\$16,744.28
	2368-5170-521-461000	Materials & Supplies	\$4,921.31	\$2,712.88	\$3,527.30	\$6,240.18
				\$19,966.40		

**Issue:** Funds available in account will not cover cost needed to continue operation of service through the end of the budget year.

**Solution:** Approve the line item transfer.

**Result:** There will be sufficient funds in both mentioned line items which will allow for continuation of service.

**6. Civil Legal Division**

- a. Discussion and possible action to approve a minor boundary modification application for expansion of City of Laredo's Foreign Trade Zone (F.T.Z.) No. 94, with the Foreign Trade Zone Board/U.S. Dept. of Commerce as requested by Specialized Custom Services, Inc., as (Lessee-Tenant) and Embarcadero Business Center/Farias Development, Ltd. & the City of Laredo by adding Lot Number 7B, Block 8, Phase 3A, Embarcadero Business Center Laredo, Webb County, Texas and commonly known as 8511 F.M. 3464/Milo Rd., Laredo, Webb County, Texas 78045, to F.T.Z. No. 94, for approval by Webb County, and

authorizing the Webb County Judge to execute any and all relevant documents and any other matters incident thereto. **[Requested by Specialized Custom Services, Inc.-Tenant/Embarcadero Bus. Ctr.-Farias Development Ltd./City of Laredo]**

- b. Discussion and possible action to approve a minor boundary modification application for expansion of City of Laredo's Foreign Trade Zone (F.T.Z.) No. 94, with the Foreign Trade Zone Board/U.S. Dept. of Commerce as requested by American Air Freight, Inc., as (Lessee-Tenant) and Miguel & Araceli Angula, (Owner/Landlord) & the City of Laredo by adding Lot Number 3, Block 13, McPherson Acres, Phase IV, Laredo, Webb County, Texas and commonly known as 5812 East Dr., Laredo, Webb County, Texas 78045, to F.T.Z. No. 94, for approval by Webb County, and authorizing the Webb County Judge to execute any and all relevant documents and any other matters incident thereto. **[Requested by American Air Freight, Inc. - Tenant/Miguel & Araceli Angula - Owner/Landlord/City of Laredo]**
- c. Discussion and possible action to approve a Memorandum of Understanding between Webb County for the benefit of the Webb Sheriff's Office and Homeland Security & Investigations for reimbursement of employee overtime incurred from joint law enforcement operations, for the performance period of October 1, 2021 through September 30, 2022, in the amount of FIFTEEN THOUSAND Dollars (\$15,000.00) per officer. Forfeiture funds will be utilized to cover the applicable fringe benefits associated with this project's employee(s) overtime, therefore there will be no impact to the General Fund; and authorizing the Webb County Judge to sign all relevant documents and any other matters incident thereto. **[Requested by Webb County Sheriff, Martin Cuellar; Fund-2601 Homeland Security and Fund 2151 State Forfeiture Funds for Fringe]**

**Issue:** Collaboration between Federal, State and local law enforcement agencies is necessary to combat criminal organizations illegally exploiting America's travel, trade, financial and immigration systems.

**Solution:** Accept Federal assistance to continue local participation in Homeland Security investigations, strategic initiatives and prosecution of organized crime.

**Result:** Disruption of organized criminal activity in Webb County and along the Texas border.

- d. Discussion and possible action to approve a One (1) year renewal agreement with GovernmentJobs.com, Inc. d/b/a NEOGOV, Inc. for the continued online services for job announcements, descriptions, employment applications, etc., for the performance period commencing on October 1, 2021 through September 30, 2022 at a cost of Twenty-Two Thousand Twenty-Nine Dollars and Fifty-Three Cents (\$22,029.53); and authorizing the County Judge to sign all relevant documents and any other matters incident thereto. **[Requested by Ernest Guajardo, Human Resources Director; Account #1001-1230-001-443000-110 (Repairs and Maintenance Software)]**

- e. Discussion and possible action to approve an agreement between Webb County and Badger Meter, Inc., d/b/a National Meter & Automation in the amount of \$21,672.00, to purchase 25,200 automated cellular registers, as needed for the Automated Meter Infrastructure (AMI) , used by the Webb County Utilities Department. Cellular register technology systems provide automatic and accurate household water consumption data meter readings, a customer feedback portal, monitors real-time water consumption, leak site information, and security technology to identify and eliminate water theft, meter tampering, and/or prohibited access of meters; and authorizing the Webb County Judge to execute any and all relevant documents and any other matters incident thereto. **[Requested by Tomas Sanchez; Water Utilities Director; Account #7200-7050-001-443000-035 (Repairs & Maintenance)]**
  
- f. Discussion and possible action to enter into a Utility Payment Collection Service Agreement between Ad-Comp Systems, Inc. and Webb County for the Water Utilities Department in order to collect and process utility payments through telephonic means. The term of the agreement shall be for One (1) year, starting on or about November 1, 2021 and/or the actual start date of the first live transaction, at a cost of Seventy-Five Cents (.75) per call/transaction; and authorizing the County Judge to sign and execute all relevant documents, and any other matters incident thereto. **[Requested by Tomas Sanchez, Director Utilities Department; Account #7200-050-001-443000-035 (Repairs & Maintenance of Equipment)]**

**7. Community Action Agency**

- a. Discussion and possible action to approve the annual payment for memberships Dues for Meals on Wheels America, the membership dues is in the amount of \$250.00 for the period covering January 1, 2022, through December 31, 2022. **[Account #2025-5320-521-464010 (Dues & Memberships)]**

**Issue:** Membership will continue to give all the information needed for new funding opportunities, to be part of the new COVID-19 Resource Center and the Member-only platform Meals On Wheels Connect that can be used to lean on one another for support, guidance and pep-talks.

**Solution:** Obtain court approval as required.

**Result:** By providing funding, leadership, education, research and advocacy support, Meals on Wheels America empowers its local member programs to strengthen their communities, one senior at a time.

- b. Discussion and possible action to accept award Contract for the Comprehensive Energy Assistance Program (CEAP) and American Rescue Plan Act (ARP Act) from Texas Department of Housing and Community Affairs (TDHCA) for the Program Year 2021 in the amount of (\$1,774,568.00) ONE MILLION SEVEN HUNDRED SEVENTY FOUR FIVE HUNDRED SIXTY EIGHT THOUSAND and



authorizing the County Judge to sign all relevant documents. This Contract shall commence on October 1, 2021 and, shall end on September 30, 2022. This action will not have an impact to the General Fund. Documentation has been reviewed by Webb County Economic Development Department and is compliant with SPOC policies and procedures. **[Requested by James Flores, Director of Community Action Agency & Economic Development Department; Grant Account #2362-5150-330300]**

**Issue:** Texas Department of Housing and Community Affairs (TDHCA) has awarded Webb County Community Action Agency the amount of \$1,774,568.00 under the Comprehensive Energy Assistance Program for the program year 2021 .

**Solution:** The court approval will allow the Webb County Community Action Agency provide direct services to eligible low-income residents of Webb County under the CEAP program.

**Result:** These funds are intended to assist eligible Webb County residents with up to 8 highest remaining calendar months of energy consumption.

- c. Discussion and possible action to enter into a Memorandum of Understanding between Astudillo Elite Truck Driver Training, Limited Liability Company and Webb County Community Action Agency (WCCAA) to include Community Services Block Grant (CSBG) for funds of Commercial Driver's License (CDL) Truck Driving classes. This project is funded through the Texas Department of Housing and Community Affairs (TDHCA) Community Services Block Grant (CSBG), two (2) year term, commencing on January 1, 2022 through December 31, 2023 and authorizing the Webb County Judge to sign any relevant documents. **[Requested by James Flores, Director of Community Action Agency & Economic Development Department; Account #2368-5170-521-457008-010 (Contractual Skills Training)]**

**Issue:** Texas Department of Housing and Community Affairs requires, the agency must assist qualify Webb County residents to transition out of poverty program (T.O.P.).

**Solution:** Webb County Community Action Agency would enter a Memorandum of Understanding and fund the Truck Driver Training Classes with Astudillo Elite Truck Driver Training, Limited Liability Company.

**Result:** By providing the training to qualifying Webb County residents, it would increase the resident's probability of transitioning out of poverty.

- d. Discussion and possible action to approve the following budget to carry over \$500,000.00 in grant balances for the Texas Emergency Mortgage Assistance Program (TEMAP) into Fiscal Year 2022 Fund #2531 and any other matters incident thereto. This action will have no impact to the General fund.

Acct. Number	Acct. Name	Bal.	End Bal.
2531-5150-521-410000	Payroll	\$41,000	\$41,000
2531-5150-521-421000	Health Life Insurance	\$5,029	\$5,029
2531-5150-521-422000	FICA County Share	\$3,126	\$3,136
2531-5150-521-423000	Retirement County Share	\$5,043	\$5,043
2531-5150-521-425000	Unemployment	\$21	\$21
2531-5150-521-426000	Worker Compensation	\$271	\$271
2531-5150-521-454000	Advertising	\$2,500	\$2,500
2531-5150-521-461000	Materials & Supplies	\$8,000	\$8,000
2531-5150-521-463801-030	Emergency Services Mortgage	\$435,000	\$435,000
2531-5270-330300	Grant Revenue	\$ 500,000	\$ 500,000

**Issue:** These Texas Emergency Mortgage Assistance Program (TEMAP) Grant funds were unused from the prior fiscal year. Newly implemented procedures require year-end balances to be carried over and entered in the system in order to continue the availability of these grant funds.

**Solution:** Commissioners Court Authorization to carry over year-end balances for the Texas Emergency Mortgage Assistance Program.

**Result:** Continued availability of Texas Emergency Mortgage Assistance Program funds for the Webb County Community Action Agency Social Services.

**8. Honorable Rudy Rodriguez, Constable Pct. 1**

- a. Discussion with possible action to approve an agreement for one year (October 1, 2021 September 30, 2022) between the United States Department of Justice, Drug Enforcement Administration (DEA) and Webb County Constable Pct.1 in the amount of \$19,180, to fund Account #2583-3150-001-413000 and authorizing the Webb County Judge to execute all relevant documents and any other matters incident thereto. There will be no Financial impact to the general fund, as FLSA pay, straight time, overtime, and fringe benefits will be paid through State forfeiture funds in total of \$4,725.

**Issue:** Collaboration between federal, state, and local law enforcement agencies is necessary to pursue and dismantle organized crime organizations along Webb County and the Texas.

**Solution:** Accept federal assistance to continue local participation in Joint Operations under the Organized Crime Drug Enforcement Task Forces Program.

**Result:** Disruption of organized crime activity along the Texas border and in Webb County.

9. **Honorable Harold Devally, Constable Pct. 4**

- a. Discussion and possible action to approve the acceptance of overtime and fringe benefits of the grant funded State and Local Overtime and Authorized Expense/Strategic Initiative Program under the Organized Crime Drug enforcement Task Force. OCDEF will cover \$19,372.00 in overtime from Fund Source 2602. Also, to increase fringe benefits accounts of \$4,769.00 by Constable Pct. 4 State Forfeiture Fund #2201 to cover fringe benefits, therefore no impact to the General Fund.

**Issue:** Approval from Commissioners Court to continue providing fringe benefits covered by the Constable Pct. 4.

**Solution:** Approval by Commissioners Court.

**Result:** Constable Pct. 4 continue providing fringe benefits to the designee.

10. **Honorable Marco Montemayor, County Attorney**

- a. Discussion and possible action to approve a renewal of Title IV-E Child Welfare Services Contract #HHS00028500043 and Title IV-E Legal Services Contract #HHS000285100042 with the Texas Department of Family and Protective Services for a term of One (1) year (October 1, 2021 through September 30, 2022) requiring Webb County to maintain a Child Welfare Board and providing for the reimbursement for certain expenditures made by Webb County relating to foster children, and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto.

11. **Honorable Isidro Alaniz, District Attorney**

- a. Discussion and possible action to approve a reimbursement agreement between the District Attorney's Office and the Organized Crime Drug Enforcement Task Forces program (OCDEF) for an amount not to exceed \$166,204. The total reimbursable amount covers overtime for investigators assigned to the DEA Task Force (\$135,604) and payments related to 3 leased vehicles (\$30,600). The period of performance for this award is October 1, 2021, through September 30, 2022. Forfeiture funds will be utilized to cover the fringe benefits allocated to the overtime therefore no impact to the General Fund. **[Account #2587-2260-001-413000]**

**Issue:** Collaboration between Federal, State and local law enforcement agencies is necessary to pursue and dismantle organized crime organizations along Webb County and the Texas Border.

**Solution:** Accept Federal assistance to continue local participation in Joint Operations under the Organized Crime Drug Enforcement Task Forces Program.

**Result:** Disruption of organized criminal activity along the Texas border and in Webb County.

**12. Economic Development**

- a. Discussion and possible action to authorize the acceptance of a Law Enforcement Terrorism Prevention Activity (LETPA) grant award as developed, written, presented, and submitted by the Webb County Sheriff's Office to the Homeland Security Grant Division (HSGD) Office of Governor (OOG) in the amount of \$22,023.78 for equipment and supplies and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any type of match; and, thus will have no impact to the general fund. All required documents were sent to the Economic Development Department and were found in compliance with the Single Point of Contact (SPOC) policy.  
**[Requested by Martin Cuellar, Webb County Sheriff]**

**Issue:** Since the tragedy of 9/11, the urgent need for expanded and enhanced law enforcement efforts to prevent terrorism in the United States was understood to help save the lives of both first responders and the people they serve.

**Solution:** Grant award to fund enhanced capabilities for the Webb County Sheriff's Office.

**Result:** The Webb County Sheriff's Office will have increased capacities and enhanced capabilities.

- b. Discussion and possible action to authorize the submission of a grant application as developed, written, and submitted by and for the Webb County Sheriff's Office to the Office of the Governor Homeland Security Grants Division in the amount estimated at \$7,000,000 for the FY 2022 Operation Lone Star (OLS) Grant Program- Competitive for overtime/applicable fringe benefits, part-time/temporary grant-funded employee salary/fringe benefits, equipment/software, training/travel, and supplies; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant requires no match; and, thus will have no impact to the general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures.  
**[Requested by Martin Cuellar, Webb County Sheriff]**

**Issue:** Local law enforcement working in international border communities must work within limited budgetary constraints to provide both proactive and responsive law enforcement services while transborder criminal organizations possess unlimited funding to access the latest technology and equipment to avoid detection/disruption of their activities utilizing their proceeds obtained through illegal but highly lucrative drug trafficking and other unlawful enterprises.

**Solution:** Supplemental grant award to provide supplemental resources to assist in combating illegal drug trafficking and provide enhanced border security for the

residents/citizens of Laredo/Webb County.

**Result:** The Webb County Sheriff's Office and its sworn officer force will be equipped with needed additional resources.

- c. Discussion and possible action to authorize the submission of a grant application as developed, written, and submitted by and for the Webb County Sheriff's Office to the Office of the Governor Homeland Security Grants Division in the amount estimated at \$2,843,994.20 for the FY 2022 Operation Lone Star (OLS) Mandated Grant Program (Grant No. 4376701) for overtime/applicable fringe benefits, part-time/temporary grant-funded employee salary/fringe benefits, equipment/software, training/travel, and supplies; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant requires no match; and, thus will have no impact to the general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Martin Cuellar, Webb County Sheriff]**

**Issue:** Local law enforcement working in international border communities must work within limited budgetary constraints to provide both proactive and responsive law enforcement services while transborder criminal organizations possess unlimited funding to access the latest technology and equipment to avoid detection/disruption of their activities utilizing their proceeds obtained through illegal but highly lucrative drug trafficking and other unlawful enterprises.

**Solution:** Supplemental grant award to provide supplemental resources to assist in combating illegal drug trafficking and provide enhanced border security for the residents/citizens of Laredo/Webb County.

**Result:** The Webb County Sheriff's Office and its sworn officer force will be equipped with needed additional resources.

- d. Discussion and possible action to accept a FY 222 Truancy Prevention and Intervention Program grant in the amount of \$22,010.18 from the Office of the Governor as developed, prepared, written, and submitted by the Justice of the Peace, Pct. 4 in conjunction with the Webb County Sheriff's Office Grant Writer to continue to pay the grant-funded salary and fringe benefits for the Juvenile Case Manager in order to continue to divert at-risk truant juveniles from entering into the criminal justice system, and designating the Webb County Judge as the authorized official; and any other matters incident thereto. This grant requires no matching and/or in-kind requirements; and, thus, there is no impact to the general fund. All required documents were sent to the Economic Development Department and were found in compliance with the Single Point of Contact (SPOC) policy. **[Requested by Judge Jose R. Salinas, Justice of the Peace, Pct. 4; Grant Account #2733]**

**Issue:** Truancy can be considered a gateway to juvenile delinquency and is a nationwide problem that negatively affects not only the delinquent youth and their families but also adversely impacts schools, neighborhoods, and the local

community at large. In addition, youth at-risk for juvenile delinquency who enter into the juvenile justice system tend to face limited future career, educational, and other socio-economic prospects, especially in the South Texas area.

**Solution:** Grant award to continue to fund a currently grant-funded truancy case manager in order to continue to provide prevention, diversion, and intervention strategies through the court of the Justice of the Peace, Precinct 4 in Laredo/Webb County area.

**Result:** Increased focus on diversion strategies to steer at-risk juveniles from the juvenile and criminal justice system.

- e. Discussion and possible action to authorize the acceptance of a grant award as developed, written, and submitted by and for the Webb County Sheriff's Office to the Office of the Governor Criminal Justice Division in the amount estimated at \$29,057.99 for overtime and applicable fringe benefits for members of the Mental Health Unit to provide mental health services, including commitments, executions of court orders, and transports to mental health facilities as well as grant funding for training/consultant services to provide supplemental instruction to deputies of the Sheriff's Office on responding to mental health scenarios/crisis intervention; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any type of match; and, thus will have no impact to the general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures.

**[Requested by Martin Cuellar, Webb County Sheriff; Grant Fund #2738]**

**Issue:** The local Laredo/Webb County community continues to constitute a medically and mental health underserved area, which requires mentally ill youth and adults to travel to out-of-town facilities in order to receive these needed mental health services.

**Solution:** Grant award to provide training and consultant services to provide supplemental instruction on responding to crisis intervention/mental health matters for the officers of the Webb County Sheriff's Office as well as overtime and applicable fringe benefits for the Mental Health Unit to transport mental health patients to these out-of-town facilities so that they may receive the care that they require.

**Result:** Grant funding will allow officers of the Sheriff's Office to receive supplemental training on crisis intervention and members of the Mental Health Unit to undertake complex and time consuming activities and requirements, including execution of court orders, mental health commitments, and the actual transports to out-of-town mental health facilities, so that the mentally ill patients, their families, and the overall community can be better served.

- f. Discussion and possible action to approve the acceptance of a Violent Crimes Against Women Criminal Justice and Training (VAWA) grant award as developed, written, presented, and submitted by the Webb County Sheriff's Office to the Criminal Justice Division (CJD) Office of Governor (OOG) in the amount estimated at \$7,000 for training and supplies for investigators and patrol officers working at the Webb County Sheriff's Office serving victims of violent crimes against women and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. This grant requires a Thirty (30%) percent cash match, or a \$3,000 cash match, which will be met by the Webb County Sheriff's Office state forfeiture funds. Thus, this grant will have no impact to the general fund. All required documents were sent to the Economic Development Department and were found in compliance with the Single Point of Contact (SPOC) policy. **[Requested by Martin Cuellar, Sheriff; Grant Fund #2605; Cash Match Account #2151-9080-001-485005 (Transfer out from State Forfeiture Funds)]**

**Issue:** Violence against women is among the most intractable and deadliest criminal justice problems in the United States, especially domestic violence and in the South Texas area. According to published statistics, the number of American women between 2001-2012 who were murdered by current or ex male partners in the United States was 11,766. That's almost double the amount of casualties lost during wars in Afghanistan and Iraq. Women who will be victims of severe violence by an intimate partner in their lifetimes number 1 in 4. ("30 Shocking Domestic Violence Statistics That Remind Us It's An Epidemic" Vagianos 10/23/2014).

**Solution:** Grant award to enhance the tools, techniques, and training to those investigators who follow-up to calls for assistance, conduct interviews with these victims, file incident reports, provide these victims information/referrals to service providers, initiate arrests of perpetrators, refer cases for prosecution, and prepare testimony/evidence for trial in cases of domestic violence, sexual assault, dating violence, and stalking.

**Result:** Enhanced law enforcement services, including investigative techniques, to deal with emergent criminal trends, such as cyber stalking, and improved efficacy of the law enforcement response to the needs of victims of violent crime.

- g. Discussion and possible action to authorize the acceptance of a grant award as developed, written, and submitted by and for the Webb County Sheriff's Office to the Office of the Governor Criminal Justice Division in the amount estimated at \$10,830 for equipment, minor tools, and supplies for the officers and canines of the K9 unit; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any type of match; and, thus will have no impact to the general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Martin Cuellar, Webb County Sheriff]**

**Issue:** K9s and the Officers who handle them perform a myriad of important law enforcement duties. However, due to the complexity, diversity, and wide depth/breadth of important law enforcement/criminal justice functions all Sheriff's

Offices perform, there are finite financial resources available to provide for these types of specialized divisions.

**Solution:** Grant application to provide supplemental resources for equipment, minor tools, and supplies in support of the K9 unit.

**Result:** Grant funding will allow members of the K9 Unit to be equipped with supplemental resources.

- h. Discussion and possible action to approve a resolution authorizing the Honorable Tano E. Tijerina, Webb County Judge, as authorized signatory and approving the submission of a grant application to the Texas Parks and Wildlife Department for the Community Outdoor Outreach Program, and authorize the Webb County Judge to sign all relevant documentation. This action will have no impact on the County's General Fund.

**Issue:** A resolution is required as part of the grant application.

**Solution:** To get resolution approved by Commissioners Court.

**Result:** Webb County will be able to submit a grant application to Texas Parks and Wildlife Department for the Community Outdoor Outreach Program.

- i. Discussion and possible action to accept the Trafficking Emergency Network Diversion grant award in the amount of One Hundred Twenty Thousand Dollars (\$120,000) and enter into an agreement with the Office of the Governor; and designating the Webb County Judge as the authorized official to sign all relevant documents; and any other matters incident thereto. All required documents were sent for review through the Economic Development Department and were found to be in compliance with the Single Point of Contact (SPOC) policy. There is no cash match requirement for this grant. **[Requested by Judge Selina Mireles, Child Protection Court]**

**Issue:** Human sex trafficking is a problem that exists in South Texas but there are presently no coordinated programs and services for victims in Laredo, Texas, or in Webb County.

**Solution:** Hold a specialty diversion court once or twice each month to oversee the diversion of the youth and young adults into diversion trauma informed social and mental health services as well as any medical or educational services needed to assist victims.

**Result:** Provide trauma informed services to address the immediate needs of victims and divert them from the continued risk of sexual exploitation.



- j. Discussion and possible action to approve the submission of a grant application to the Office of the Governor Public Safety Office Homeland Security Grants Division for the Border Prosecution Unit Grant House Bill 9 estimated at \$780,000 over the term of the contract. This formal request shall authorize the County Judge to act as the County's Executive Officer and Authorized Representative in all matters pertaining to the County's participation in this grant. There is no match requirement for this grant. All grant documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. Contract Term: September 1, 2021 to August 31, 2023. **[Requested by Isidro "Chilo" Alaniz, District Attorney]**

**Issue:** There is a need for additional resources to prosecute misdemeanor and felony cases, provide technical assistance and training to law enforcement agencies that operate within the Texas-Mexican Border area. State funds for this type of assistance have been made available through the Texas Supplemental Appropriations Act, Section 6 for Trusted Programs.

**Solution:** Authorize the submission of the grant application as set forth above.

**Result:** The District Attorney's Office will have an opportunity to receive additional resources that will aid in deterring and combating criminal activity within the Texas-Mexican Border.

- k. Discussion and possible action to authorize the 406th Judicial District Court Veterans Treatment Program to submit a continuation grant application for the 2022-2023 Regional Veterans Court Program offered by the Texas Veterans Commission in an amount not to exceed \$300,000; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any cash match. All grant documents have been found to comply with the Single Point of Contact procedures developed by Webb County. **[Requested by 406th District Court Veterans Treatment Program]**

**Issue:** The Texas Veterans Commission has been authorized to issue grants in support of Veterans Treatment Courts to address the needs of veteran participants and their families. This grant will provide necessary resources to assist the veteran population in Webb and surrounding counties.

**Solution:** The 406th Veterans Treatment Program's fiscal responsibility and obligation to submit a Request for Application to the Texas Veterans Commission Fund for Veterans' Assistance 2022-2023 Veterans Treatment Court Grant.

**Result:** The 406th Veterans Treatment program will be able to continue to provide additional services and/or enhance the services currently being provided.

**13. Engineering**

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) for the Engineering Department:

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	3716-7230-703-470000	Wormser Road-Capital Outlay	\$2,995,000	\$1,745,000	\$2,995,000	\$1,250,000
	3716-7230-704-432001	Vaquillas Road-Professional Services	\$74,706	\$74,706	\$74,706	\$0
	3716-7230-704-470000	Vaquillas Road-Capital Outlay	\$1,419,419	\$1,419,419	\$1,419,419	\$0
	3716-7230-707-432001	Galvan Road-Professional Services	\$50,000	\$50,000	\$50,000	\$0
	3716-7230-707-470000	Galvan Road-Capital Outlay	\$950,000	\$950,000	\$950,000	\$0
	3716-7230-709-470000	Mangana Hein Road-Capital Outlay	\$1,520,000	\$120,000	\$1,520,000	\$1,400,000
				\$4,359,125		
To:	3716-7230-709-432001	Mangana Hein Road-Professional Services	\$80,000	\$70,000	\$80,000	\$150,000
	3716-7230-711-470000	Espejo Molina Road-Capital Outlay	\$0	\$400,000	\$0	\$400,000
	3716-7230-712-470000	Milagro Road-Capital Outlay	\$0	\$400,000	\$0	\$400,000
	3716-7230-713-470000	Maria Elena-Capital Outlay	\$0	\$400,000	\$0	\$400,000
	3716-7230-714-470000	Main Street-Capital Outlay	\$0	\$650,000	\$0	\$650,000
	3716-7230-715-470000	Camino Las Lomas-Capital Outlay	\$0	\$355,000	\$0	\$355,000
	3716-7230-716-470000	7150 G-Capital Outlay	\$0	\$1,684,125	\$0	\$1,684,125
	3716-7230-717-470000	Rancho Penitas Road-Capital Outlay	\$0	\$400,000	\$0	\$400,000
				\$4,359,125		

**Issue:** Webb County is proposing Road Projects for the following roads: Mangana Hein Road, Espejo Molina Road, Milagro Road, Maria Elena, Main Street, Camino Las Lomas, 7150G and Rancho Penitas Road.

**Solution:** The Engineering Department is distributing funds from the 2020 County Transportation Infrastructure Fund (CTIF) Grant to accomplish these road projects.

**Result:** County roads will be maintained for use by county residents, first responders and school district.

**14. Fire Suppression & EMS Services**

- a. Discussion and possible action to accept EMS County Assistance and 2nd issuance of System Development funds provided through the Seven Flags Regional Advisory Council (RAC) Trauma Service Area "T" in the amount of \$1,358.56, to be utilized in the purchase of EMS/materials & supplies, training, travel, personnel cost, membership to professional/technical organizations, public education, vehicle maintenance and equipment for all stations of the Webb County Volunteer Fire Department, and authorizing the County Judge to sign all relevant documents; and any other matter incident thereto. **[Accounts #2929-3140-357420-010 & 2929-3140-001-461000]**

**Issue:** State funding provided through Seven Flags RAC for EMS needs/operations.

**Solution:** Accept funds, and utilize monies for purchase of supplies, training, travel, equipment and its maintenance.

**Result:** Properly stocked emergency units ready for response, and well prepared personnel.

**15. Head Start**

**Disclaimer: All Head Start monies are 100% Federal funds**

- a. Discussion and possible action to accept the 2020-2021 United States Department of Agriculture Child and Adult Care Food Program Emergency Operational Costs Reimbursement Program for the Head Start and Early Head Start program from October 1, 2020 through September 30, 2021. This program provides reimbursement of meals (Breakfast, Lunch and snack) to enrolled children and employed kitchen staff. Pursuant to Section 722 of P.L. 116-260 the Consolidated Appropriations Act 2021, Title VII, Chapter 3 (the Act) the Food and Nutrition Service (FNS) has offered additional funds to State agencies administering the Child and Adult Care Food Program (CACFP) to provide local operators of those programs with additional reimbursements for emergency operating costs they incurred during the public health emergency.

**Issue:** The United States Department of Agriculture awarded Webb County Head Start \$51,234.58 for emergency operating costs incurred during the public health

emergency.

**Solution:** Acceptance of award will benefit operational expenses and allow for continued services.

**Result:** Continuation of services.

**16. Medical Examiner**

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective October 25, 2021:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2460	Autopsy Technician/Transporter	\$16.73-\$17.58 14/A-E

**Issue:** Request to fill vacant Slot #2460 Autopsy Technician/Transporter for Medical Examiner Department which was vacated on July 31, 2020.

**Solution:** Approval to post and fill Slot #2460.

**Result:** By approving the filling of Slot #2460 will alleviate overload and allow for efficiency and productivity of work within the Medical Examiner's Office.

**17. Planning & Physical Development**

- a. Discussion and possible action to issue a "Certificate of Compliance with Plat Requirements" to authorize water and electrical service connections pursuant to Section 232.029(c)(2), Local Government Code., to an unplatted 3.6039 acre tract of land, more or less, known as Tract 67, Ranchitos Los Minerales Annex, as further described in Vol. 594, Pgs. 64-66 of the Webb County Deed Records (ID 11397 & ID 11450).

**Issue:** Item is a regulatory compliance issue regarding real property development provisions of state law and local regulations with particular emphasis on the Model Subdivision Rules enacted for residential subdivisions. Commissioners Court must certify to certain property conditions before utility service connections may be authorized.

**Solution:** As reflected in agenda backup, staff has verified compliance matters and recommends the Court's approval of this certificate.

**Result:** If approved, applicant may connect property to water and electrical utility services. If not approved, utility connection to property is prohibited.

**18. Pre-Trial Services**

- a. Discussion and possible action to approve a One (1) year renewal Professional Service agreement with Recovery Monitoring Solutions, to provide continuous alcohol monitoring, breath-alcohol testing and/or drug patch services for the Webb County Pretrial Services Department commencing October 1, 2021 through December 31, 2022. Participants who are being monitored will directly pay the vendor Seventy-Five Dollars (\$75) and the Pretrial Department will pay Seventy Dollars (\$70) when services are utilized, and authorizing the Webb County Judge to execute all relevant documents. **[Account #1001-2390-432001 (Professional Services)]**

**19. Public Defender**

- a. Discussion and possible action to approve an annual West Legal Handbook & E-Book Subscription Renewal Agreement by Webb County and Thomson-Reuters, for the Webb County Public Defender's Office, commencing August 1, 2021 thru September 30, 2022, in the amount of \$248.89 per month, and authorizing the Webb County Judge to execute any and all relevant documents and any other matters incident thereto. **[Account #1001-2280-001-464005 (Books & Subscriptions)]**
- b. Discussion and possible action to approve the posting and filling of slots #2754 and #0254 as well as any remaining vacant slot created by promoting from within, subject to the availability of payroll funds and applicable Civil Service guidelines, as well as any and all Wage Plan Policies, effective October 25, 2021:

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
0254	Supervising Attorney	\$90,108.04 - \$100,767.12 (25 / N-W)
2754	Assistant Public Defender II	\$73,955.87 - \$81,683.23 (23 / N-V)

**Issue:** Slots #0254 and #2754 became vacant on October 1, 2021. Slot #0254 will be filled from within, thus, leaving an Assistant Public Defender II slot vacant.

**Solution:** Request is being made to post and fill the vacant Assistant Public Defender II slot (#2754), promote an employee to the vacant Supervising Attorney slot (#0254), and to fill the remaining vacant Assistant Public Defender II slot.

**Result:** This action will allow our department to promote from within and fill the remaining vacant slots, and will allow us to continue to function efficiently and effectively.

20. **Purchasing**

- a. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code, Section 263.152 (Disposition) and to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

**Issue:** Excess county property that is either by definition salvage or surplus property because of time, accident, or any other cause such as, wear and deterioration, damaged, or obsolete that has no value and/or usefulness for the intended purpose and is no longer needed by the department.

**Solution:** Authorize the Purchasing Agent to attempt to sell the County surplus or salvage property through public auction, dispose or destroy property that cannot be sold through public auction because it has deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products and/or donate as permitted by state law.

**Result:** Generate auction revenue from sale of county property, reduce county expenditures by transferring surplus property to other departments and make room for future assets replacing salvage or surplus items no longer needed.

- b. Discussion and possible action to approve a professional service contract between Webb County and GovSpend for a 3 year agreement for 5 GovSpend SmartSearch Licenses effective October 1, 2021 through September 30, 2024 for a total not to exceed Three Thousand Dollars (\$3,000) annually, subject to annual appropriations; and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. **[Account #1001-1310-001-432001 (Professional Services)]**

**Issue:** There is a need to have access of other governments' information of vendors and contracts in order to secure better prices for informal and formal bids as well as being able to validate sole source companies for Webb County.

**Solution:** Approve recommended GovSpend SmartSearch Licenses that represent a suite of proprietary software applications developed and offered exclusively by GovSpend and patented by the United States Patent & Trademark Office (US 2014/0188948 A1)

**Result:** Increase results of vendor participation for formal and informal bids in order to secure financial savings and procurement efficiency as well as exclusive software to validate companies claiming sole source status.

21. **Risk Management**

- a. Discussion and possible action to approve a Non-Financial Memorandum of Understanding (MOU) between Texas A&M International University (TAMIU) and Webb County to provide Criminal Justice and Sociology students credit by completing 160 hours of internship work with Webb County Departments. The term of the MOU will be from August 1, 2021 through August 31, 2022, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto.

22. **Road & Bridge**

- a. Discussion and possible action to approve an annual Hardware and Software License Renewal and Support Services Agreement between Webb County and Mega-Tronics International Corp., for the Road & Bridge Department fuel management system, commencing October 2, 2021 thru October 1, 2022, in the annual amount of \$2,964.00, and authorizing the Webb County Judge to execute any and all relevant documents and any other matters incident thereto.  
**[Requested by Jose L. Neira-Director-Webb County Road & Bridge Department, Funding Source-Account No. 1001-1120-001-443000-025 Repairs and Maintenance/Fuel Pumps]**

23. **Honorable Martin Cuellar, Sheriff**

- a. Discussion and possible action to approve a reimbursement agreement between Webb County on behalf of the Webb County Sheriff's Office and the Organized Crime Drug Enforcement Task Force (OCDETF) during the performance period of October 1, 2021 through September 30, 2022 for an amount not to exceed Nineteen Thousand Three Hundred Seventy-Two Dollars (\$19,372.00) in overtime for the Webb County Sheriff's Office deputies through the OCDETF Investigation/Strategic Initiative and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. Estimated applicable fringe benefits in the amount of \$4,650 for this overtime will be covered by forfeiture funds; and, thus, this agreement will have no impact to the general fund. **[Fund #2600 OCDETF, and Fund #2151 - State Forfeiture Funds to Cover Fringe]**

**Issue:** Collaboration between federal, state and local law enforcement agencies is necessary to pursue and dismantle organized crime organizations within Webb County and along the Texas international border.

**Solution:** Enter into contractual agreement for the new fiscal year with federal agencies to continue local participation in joint overtime operations under the Organized Crime Drug Enforcement Task Forces Program.

**Result:** Disruption of organized crime activity along the Texas border and in Webb County.

**24. Water Utilities**

- a. Discussion and possible action to approve the posting and filling of the following Slots, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective October 25, 2021:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2984	Truck Driver	\$14.42 11/A-E
2985	Truck Driver	\$14.42 11/A-E

**Issue:** Fill positions needed to complete the full complement of required truck drivers for Las Presas.

**Solution:** Obtain authorization to advertise and fill positions with qualified candidates.

**Results:** Provide for continuous operation for Las Presas.

- b. Discussion and possible action to enter into an online Credit Card Processing and Payment Collection Service Agreement between Webb County and Bridge-Pay Network Solutions, LLC., for the Water Utilities Department for collection and processing of credit card utility payments by our residents. The term of the agreement shall be for one (1) year, starting on or about September 1, 2021 and/or the actual start date of the first credit card transaction at the rate of .10 cents per transaction; and authorizing the County Judge to sign and execute all relevant documents, and any other matters incident thereto. **[Account #7200-7050-001-443000-110 (Repairs & Maintenance Software)]**



## REGULAR AGENDA

### Honorable Martin Cuellar, Sheriff

25. Discussion and possible action to authorize the following change in job title/job description for Slot #1520 for submission to the Civil Service Commission.

Slot #		Title
1520	From:	Grant Officer
1520	To:	Grant Writer

**Issue:** The Webb County Sheriff's Office Seeks to change position from Grant Officer to Grant Writer to correct job title. As per General orders there will be no change in salary rate.

**Solution:** Request authorization from the Webb County Commissioners Court and the Webb County Civil Service Commission to change the job title and description for slot 1520.

**Result:** Change in job description.

### Civil Legal Division

26. Discussion and possible action to enter into a construction contract with Tri-Gen Construction, L.L.C. in the amount not to exceed Six Hundred Forty-Three Thousand Nine Hundred Sixteen Dollars (\$643,916.00), which includes an Owners' contingency of Sixty Thousand Dollars (\$60,000.00) for the Webb County Constable Precinct 4 Administrative Building Expansion and any other matters incident thereto; authorizing the County Judge to sign all relevant documents. **[2019A Bond Series; Account #3870-3170-001-474501 (Construction in Progress)]**
27. Discussion and possible action to enter into an agreement with Capex Consulting Group to provide consulting services (analysis, benefits and recommendations) on participation in the proposed City of Laredo Tax Increment Reinvestment Zone Number Two in an amount not to exceed Fifteen Thousand Dollars (\$15,000.00) and any matters incident thereto; authorizing the County Judge to sign all relevant documents. **[Account #1001-1130-001-432001 (Professional Services)]**
28. Discussion and possible action to enter into an agreement with Capex Consulting Group to provide consulting services (analysis, benefits and recommendations) on participation in the proposed City of Laredo Tax Increment Reinvestment Zone Number Three in an amount not to exceed Fifteen Thousand Dollars (\$15,000.00) and any matters incident thereto; authorizing the County Judge to sign all relevant documents. [Funding 1001-1130-001-432001 Professional Services]

29. Discussion and possible action to approve corrected change orders numbers 002 through 006 and change order 008 (previously approved September 13, 2021), with no increase or decrease in the approved amounts approving change order 007 adding 13 rain days and extending the contract to November 9, 2021 (no increase or decrease in cost) approving change order number 010 in the amount of Eight Thousand One Hundred Fifteen Dollars (\$8,115.00) for the Medical Examiner Renovation Project and any matters incident thereto; authorizing the County Judge to sign all relevant documents. **[Account #3871-3100-001-474501 (Construction in Progress)]**

### Engineer

30. Discussion and possible action to authorize the Purchasing Agent to Request for Qualifications (RFQ) for an Appraiser to conduct a "Yellow Book" commercial appraisal, and a Land Planner to provide supporting documentation to the Appraiser for properties: Casa Blanca Golf Course and Lake Casa Blanca State Park in Laredo, Texas, County of Webb; and have the County Judge sign all relevant documents; and any other matters incident thereto. **[Account #1001-1130-001-432001 (Professional Services)]**

**Issue:** The Texas Department of Transportation needs to purchase land for Webb County in order to widen the highway along the Casa Blanca Golf Course and Lake Casa Blanca State Park. This land falls under Federal 6(F) guidelines.

**Solution:** Appraising of lands will ensure that they are "Yellow Book" appraised and will meet standards contained in the Uniform Appraisal Standards for Federal Land Acquisition.

**Result:** Ensure that the Federal investments in Section 6(F) Land and Water Conservation Fund Act (LWCF) assistance are being maintained.

### Purchasing

31. Discussion and possible action to award RFP No. 2021-007 "Webb County Detoxification Facility - Renovation Project" to the sole proposer Quantum Construction + Design for an amount not to exceed \$1,868,135.00 as the base bid with ten (10) alternate deducts totaling \$372,437.64, Webb County and its architect or engineer may discuss with the selected offeror options for a scope or time modification and any price change associated with the proposed based bid and the alternates listed as deductions prior to finalizing any construction contract in order to have a satisfactory contract with proposer in accordance with the Texas Government Code; 2269.151 Subchapter D. Competitive Sealed Proposal Method and any other matters incident thereto. **[Account #3902-7230-001-474501 (Construction In Progress); Series 2020 Interest Income (\$253,310.66)]**

## Risk Management

32. Discussion and possible action to authorize the County Judge to sign the 2022 Renewal Notice and Benefit Confirmation forms with the Texas Association of Counties (AmWINS Group Benefits) for the County Silver Choice Retiree Program. There will be an INCREASE in the retiree medical and retiree prescription supplement plan which covers County retirees 65 and over and their dependents and any other matters incident thereto.

**Solution:** Continue administering the program for the Silver Choice Retirees for Plan year 2021 and sign the agreement with TAC.

**Result:** The coverage for those Silver Choice retirees who choose to remain in the program will continue without interruption.

33. Discussion and possible action authorizing the Purchasing Agent to add four (4) new cell phone devices including data services for the Webb County Employee Medical & Wellness Clinic and Risk Management Department pursuant to Sections 271.101 and Texas Local Government Code, Cooperative Purchasing program DIR Agreement TSO-3420 at a monthly rate of \$39.99 plus surcharges and other related fees per line with AT&T FirstNet Plan and subject to annual budgetary appropriation. **[Account #1001-1180-001-441010 (Cell Phone Cost)]**

**Issue:** Cell phones with FirstNet services are needed to better assist with any county operations and emergencies.

**Solution:** A county issued cell phones will ensure better services and availability to the county.

**Result:** Approve cell phone services for Risk Management Department.

## Water Utilities

34. Discussion and possible action to authorize Webb County Civil Legal Division staff to enter into negotiations and make an offer to purchase the following two (2) tracts of land situated in Webb County, Texas; being the "Surface Only" of Lot 23 E & Lot 23 F, Habitat for Humanity Unit 2 Replat, Rio Bravo, Texas from RSM Land Co./Owner, at the 2021 appraisal by F. Leal appraiser/fair market value determination; and authorizing the Webb County Judge to execute any and all relevant documents and any other matters incident thereto. **[Possible Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.072 (Deliberations regarding purchase of Real Property) [Account #1001-1130-001-432001 (Professional Services)]**

**Honorable Mike Villarreal, Constable Pct. 2**

35. Discussion and possible action to allocate funding in the amount of \$10,0000 to sponsor the South Texas Justice of the Peace and Constable Association 28th Annual Educational Conference and any other matters incident thereto. **[Account #2004-1010-001-463526 (Community Promotions)]**

**Issue:** Funding is needed for food and beverages for attendees for the Educational Conference.

**Solution:** The approval of the donation for the Funding of the STJPCA 28th Annual Educational Conference.

**Result:** Have enough funds to accommodate attendees.

**Honorable Patricia Barrera, Tax-Assessor- Collector**

36. Discussion and possible action authorizing the Purchasing Agent to add Five (5) new cell phone devices including data services for the Webb County Tax Office pursuant to Sections 271.101 and 271.102, Texas Local Government Code, Cooperative Purchasing Program DIR Agreement TSO-3420 at a monthly rate of \$39.99 plus surcharges and other related fees per line with AT&T FirstNet Plan and subject to annual budgetary appropriations. **[Account #1001-1320-001-441035 (Cell Phones OPF)]**

**Issue:** Often the supervisors are never situated in one place. Supervisors are in meetings or walking around directing the traffic line, meeting with customers, supervising all different departments, and we have situations when we need to be reachable at all times. Be able to communicate with Appraisal District, the State, Dealers and other entities. We also make calls and visits to customers to collect NSF checks or Maquinitas. This is not only during working hours but also after hours during the week and including weekends. This also affect when checking security cameras in our office since they are only located in one office.

**Solution:** Supervisors will be reachable at all times in order to address important issues and have direct communication with these entities at all times including while in meetings or after hours. Having work phones, we will also be able to install our security cameras in the work phones allowing us to view them while in meetings and will also centralize the calls from the employees to report absences and emergencies. It will also avoid the use of personal phones and have better control of the use.

**Result:** By approving the new cell phone devices, it will allow a more effective and prompt service to customers.

### **Commissioners Court Administrator**

37. Status report from the Webb County Planning Department and staff regarding the 2020 census data extraction for redistricting purposes; with discussion and possible action to contract with a professional outside agency to provide the service; if necessary; and any other matters incident thereto. **[Account #1001-1130-001-432001 (Professional Services)]**

### **Honorable Jesse Gonzalez, Webb County Commissioner Pct. 1**

38. Discussion and possible action to authorize the Purchasing Agent to purchase new exercise equipment for the recently renovated Rio Bravo Activity Center in an amount not to exceed \$8,841.00; with additional action to approve the budget amendment necessary within Fund 3015; and any other matters incident thereto. **[Account #3015-1030-001-460105 (Minor Tools & Apparatus)]**

### **Honorable John C. Galo, Webb County Commissioner Pct. 3**

39. Status report from county staff regarding the current countywide elevator system upgrades; with discussion and possible action on next phase of elevator repairs, including allocation of additional funding if necessary; and any other matters incident thereto.

### **Honorable Tano E. Tijerina, Webb County Judge**

40. Status Report on the American Rescue Plan Act State and Local Fiscal Recovery Funds.
41. Discussion and possible action by Resolution of the Webb County Commissioners Court to cast all of Webb County Commissioners Court's 913 votes for Jesse Gonzalez as Webb County Commissioners Court's action to appoint member(s) to the Webb County Appraisal District Board of Directors for the 2022-2023 term as per Section 6.03 of the Texas Property Tax Code.
42. Status report regarding Owners Representative with Gilpin Engineering Company for services related to the Webb County Fairgrounds project; and any other matters incident thereto. **[Executive Session/Closed Session may be requested pursuant to Government Code Section 551.0725 Deliberation Regarding Contract Being Negotiated]**
43. Discussion with possible action to initiate discussions with the real estate broker of record for the building located at 1100 Matamoros St., with adjacent parking lot, for negotiations for the potential purchase of said building for use by County departments; and any other matters incident thereto.

### **Closed Session/Executive Session**

44. Discussion and possible action regarding NOEL A. JARAMILLO vs. Manuel F. Garcia and Constable, Precinct 4, Cause Number 2021CVG001829D3, pending in the 341st Judicial District Court of Webb County Texas and representation of Constable Harold DeVally. **[Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)]**

### **Presentations**

45. In recognition of Julian A. Tijerina for becoming the 2021 All - American Thrower District Champion and Area Champion in both Discus and Shotput. **[Requested by Cindy Liendo, Commissioner Pct. 4]**
46. Recognition and Presentation of plaque to Pct.1 Zumba instructors Amanda Aguero, Abigail Romo, and Claudia A. Garcia in honor of Zumba instructor month. **[Requested by Jesse Gonzalez, Commissioner Pct. 1]**
47. **Communications**
48. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 21st DAY OF OCTOBER, 2021

By: Melinda Mata  
Melinda Mata  
Court Administrator

CERTIFICATION OF NOTICE AND POSTING

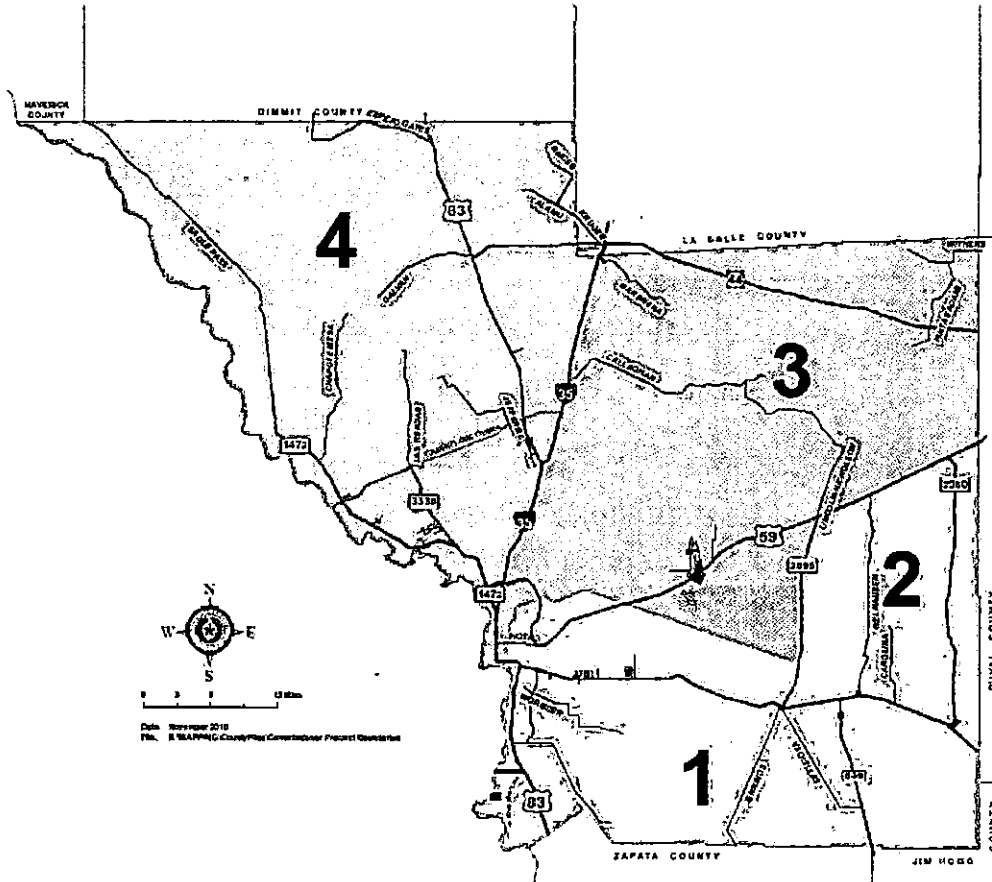
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 21st day of October, 2021 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 21st DAY OF OCTOBER, 2021

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS








BY: [Signature]  
for Margie Ramirez-Ibarra, County Clerk  
By: Jeremy Joe Briseno, Deputy County Clerk



Date: November 2018  
 File: 8. MAPPING County Precinct Commissioner

**COUNTY COMMISSIONERS**

- |   |                                      |              |
|---|--------------------------------------|--------------|
|  | Honorable Tano E. Tijerina           | County Judge |
|  | Commissioner Jesse Gonzalez          | Precinct 1   |
|  | Commissioner Rosaura "Waw!" Tijerina | Precinct 2   |
|  | Commissioner John C. Galo            | Precinct 3   |
|  | Commissioner Cindy Liendo            | Precinct 4   |

**Webb County, Texas  
 Commissioner Precinct Boundaries**