



# WEBB COUNTY, TEXAS

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## COMMISSIONERS COURT

**PUBLIC NOTICE**  
**COMMISSIONERS COURT MEETING**  
WEBB COUNTY COURTHOUSE  
1000 HOUSTON STREET, 2ND FLOOR  
LAREDO, TEXAS 78040  
NOVEMBER 22, 2021  
9:00 a.m.

MARGIE R. IBARRA  
COUNTY CLERK  
FILED  
2021 NOV 19 AM 8:35  
WEBB COUNTY, TEXAS  
BY AG DEPUTY

### CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Business Office, Emergency Management, Human Resources, Judicial Collections, Risk Management, Tax Assessor-Collector; and any other Department reports); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

**COURT TO DISCUSS AND ACT ON THE FOLLOWING:**

**CONSENT AGENDA:** At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

**CONSENT ITEMS**

**5. Auditor**

- a. Discussion and possible action to ratify, by order, a budget amendment to the District Attorney State forfeiture fund by increasing the expenditure budget by \$10,000; said amount is available from seized funds pursuant to Chapter 18 of the Texas Code of Criminal Procedure. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2161-2260]**

	<b>Account Number</b>	<b>Account Name</b>	<b>Amount</b>
From:	2161-259700	Fund Balance	\$10,000
To:	2161-2260-001-456305	Uniforms	\$10,000

**Issue:** New proceeds under Chapter 18 of the Texas Code of Criminal Procedure have been awarded and may be spent by the attorney representing the State after a budget for the expenditure of the proceeds has been submitted to the Governing Body.

**Solution:** Submit a budget to the Governing Body that clearly list and defines

the categories of expenditures.

**Result:** The attorney representing the State can utilize the new proceeds for the official use of his Office.

- b. Discussion and possible action to approve, by order, a budget amendment of \$10,000 to the District Attorney Federal Forfeiture Fund from new proceeds received from the U.S. Department of the Treasury Equitable Share Program. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2163 (Treasury - Federal Forfeiture)]**

	<b>Account Number</b>	<b>Account Name</b>	<b>Amount</b>
From:	2163-259700	Fund Balance	\$10,000
To:	2163-2260-001-461000	Materials & Supplies	\$10,000

**Issue:** New equitable shared funds have been awarded to the District Attorney's Office and may be spent after a budget for the expenditure of the proceeds has been submitted to the Governing Body. The budget must be detailed and clearly define the categories of expenditures.

**Solution:** Submit a budget to the Governing Body that clearly defines the categories of expenditures to be incurred with the new proceeds.

**Result:** The District Attorney's Office will add the new proceeds to its current expenditure budget to be utilized for law enforcement purposes in accordance with the Department of the Treasury Equitable Sharing Guidelines.

- c. Discussion and possible action to approve, by order, a budget amendment of \$18,000 to the District Attorney Federal Forfeiture Fund from new proceeds received from the U.S. Department of Justice Equitable Share Program. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2162 (Department of Justice - Federal Forfeiture)]**

	<b>Account Number</b>	<b>Account Name</b>	<b>Amount</b>
From:	2162-259700	Fund Balance	\$18,000
To:	2162-2260-001-456205	Training & Education	\$18,000

**Issue:** New equitable shared funds have been awarded to the District Attorney's Office and may be spent after a budget for the expenditure of the proceeds has been submitted to the Governing Body. The budget must be detailed and clearly define the categories of expenditures.

**Solution:** Submit a budget to the Governing Body that clearly defines the categories of expenditures to be incurred with the new proceeds.

**Result:** The District Attorney's Office will add the new proceeds to its current expenditure budget to be utilized for law enforcement purposes in accordance with the Department of Justice Equitable Sharing Guidelines.

- d. Discussion and possible action to approve the following budget amendment on Fiscal Year 21 Project Grant Agreement CAF 2101 (22) 072\_20 to allow carryover of One Hundred Ninety-Two Thousand Seventy-Three Dollars (\$192,073.00) in grant balance from CAA - El Aguila Fund 2661 into the new Fiscal Year 21-22 starting September 2021. No impact to General Fund. All required documentation has been submitted to the Economic Development Department and the solicitation is compliant with Webb County (SPOC) Single Point of Contact procedures. **[Requested by James Flores, CAA Executive Director]**

**Issue:** CAA- El Aguila Rural Transportation 5311 CARES Act grant originally ended August 31<sup>st</sup> 2021 and was extended by the Texas Department of Transportation (TxDOT) through December 31st 2022. Year-end balance must be carried over into New World system in order to continue the availability of these funds.

**Solution:** Commissioners Court authorizes budget amendment to carryover year-end balance from CAA - El Aguila STATE grant.

**Result:** Approval of budget carry over will ensure continuation of transportation services to the rural areas of Webb County.

- e. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Grant funds to cover budget balances form 2021- fiscal year. This action will not have an impact to the County General Fund. **[Requested by James Flores, CAA and Economic Development Director]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2362-5360-521-463805	Heating Cooling Systems	\$10,000.00	\$10,000	\$10,000.00	\$ - 0-
To:	2362-5360-521-457900	Program Services Expenditures	\$24,439.10	\$10,000	\$2,734.88	\$12,734.88

**Issue:** Funds available in account will not cover cost needed to continue operation of service through the end of the budget year.

**Solution:** Approve the line item transfer.

**Result:** There will be sufficient funds in both mentioned line items which will

allow for continuation of service.

- f. Discussion and possible action to create a special revenue fund for the District Attorney State Forfeiture Chapter 59 Victim Services Program as per Art. 59.06(t); and any other matters incident thereto.

**Issue:** In 2019 the Texas Legislature added section "t" to Art. 59.06 CCP, Disposition of Forfeited Property. Art. 59.06(t) provides that the gross amount forfeited shall be used to provide direct victim services.

**Solution:** Create special revenue fund to account and segregate resources related to Chapter 59 victim services.

**Result:** Special revenue fund to track and report any State forfeiture assets and expenses associated.

- g. Discussion and possible action to approve, by order, a budget line item transfer in the amount of \$267,940.17 from the Operational Reserve - Payroll Savings effective September 30, 2021, and transfer out to Election Service Contracts; and any other matters incident thereto. **[Fund #2010 (Election Service Contracts)]**

**Issue:** Bank Reconciliations are pending since November 2020. General ledger records show a cash fund deficit of \$267,940.47.

**Solution:** Budget amendment and transfer of funds from General Fund is needed to complete bank reconciliations and eliminate cash fund deficit thru September 30, 2021.

**Result:** Elections Office bank account will be reconciled and cash fund deficit eliminated.

## 6. Civil Legal Division

- a. Discussion and possible action to approve an amendment to the Inter-Governmental Service Agreement (IGSA) Contract 70DCR18DIG000010 (Laredo Processing Center) issued by the federal government in order to incorporate their "Ensuring Adequate COVID-19 Safety Protocols for Federal Contractors" requirements; and authorizing the Webb County Judge to sign all relevant documents and any other matters incident thereto. This will have no impact on the County's General Fund. **[Requested by the Civil Legal Division, Laredo Processing Center; Account #1001-209250-185]**

- b. Discussion and possible action to ratify a Professional Service Agreement between Webb County and Dr. Thadeus J. Schulz M.D. for medical examiner services for the performance period of November 7, 2021, through November 15, 2021. This agreement establishes the terms and conditions under which Dr. Thadeus J. Schulz M.D. will provide the professional service of Deputy Medical Examiner in an amount not to exceed Thirty Thousand Dollars (\$30,000.00) while the Webb County Medical Examiner (ME) is on leave; and authorizing the County Judge to sign all relevant documents and any other matters incident thereto. **[Requested by the Civil Legal Division, Account #1001-1130-001-4320010 (Professional Services)]**

**Issue:** The Webb County Medical Examiner is set to be out on leave and finding a qualified Deputy Medical Examiner was challenging.

**Solution:** Ratify the agreement for a temporary qualified expert to perform duties while the ME is out on leave.

**Result:** Webb County will be able to pay for the qualified expert on duty while the Webb County Medical Examiner was out on Leave.

- c. Discussion and possible action to approve a Professional Master Service, Consulting and Support Services Agreement between Webb County and Trac-N-Trol Inc./Flowatch on behalf of the Utilities Department in order to monitor the system with detailed surface water monthly operating reports (S.W.M.O.R.), for a three year (3yr.) term effective retroactively from October 1, 2021 thru September 30, 2024, at the rate/fee of \$1,500.00 per month, and authorizing the Webb County Judge to execute any and all relevant documents and any other matters incident thereto. **[Requested by Tomas Sanchez; Water Utilities Director; Account #7200-7050-001-443000-035 (Repairs and Maintenance of Equipment)]**
- d. Discussion and possible action to enter into a Memorandum of Understanding (MOU) for the FY 2021 Edward Byrne Justice Assistance Grant (“JAG”) funded by the Department of Justice (“DOJ”) between Webb County on behalf of the Webb County Sheriff’s Office and the City of Laredo acting on behalf of the Laredo Police Department, which will support equipment, contractual services and supplies for law enforcement operational purposes. The proposed amount Webb County Sheriff’s Office will receive is Thirty-Three Thousand Four Hundred Fifteen Dollars (\$33,415). There are no matching funds required and therefore there will be no impact to the general fund; and authorizing the County Judge to execute all relevant documents and any other matters incident thereto. **[Requested by Martin Cuellar, Webb County Sheriff Account No. to be determined based on the grant]**

- e. Discussion and possible action to approve a One year renewal of the Annual Cloud Subscription and Maintenance Support Agreement between Webb County and Trac-N-Trol Inc./Flowatch on behalf of the Utilities Department, for cloud based monitoring and providing the Utilities Department with Flowatch/(S.W.M.O.R.S.) surface water monthly operating report system for a one year (1yr.) renewal term effective retroactively from October 1, 2021 thru September 30, 2022, at the rate/fee of \$20,000.00 per year, and authorizing the Webb County Judge to execute any and all relevant documents and any other matters incident thereto. **[Requested by Tomas Sanchez; Water Utilities Director; Account #7200-7050-001-443000-035 (Repairs and Maintenance of Equipment)]**
  
- f. Discussion and possible action to approve a three year (3yr.) Water Dispenser Transaction and Maintenance Program Fee and Support Agreement for all three (3) Water Dispenser locations between Webb County and Aquaflo Intl., Inc. for the Utilities Department, effective retroactively from October 1, 2021 thru September 30, 2024, at the annual fee/rate of \$3,098.00 per year plus a ten cent (\$0.10) per transaction fee; and authorizing the Webb County Judge to execute any and all relevant documents and any other matters incident thereto. **[Requested by Tomas Sanchez; Water Utilities Director; Account #'s for Colorado Acres (2) Load Stations a.)7200-7060-001-443000-060 (Repairs and Maintenance Dispenser) & b.) Account #7200-7060-341181 (Credit Card Fee/Cost) Account #'s for La Presa Load Station a.) Account #7200-7065-001-443000-060 (Repairs and Maintenance Dispenser) & b.) Account #7200-7065-341181 (Credit Card Fee/Cost)]**
  
- g. Discussion and possible action to ratify and enter into a twelve (12) month (July 1, 2021 through June 30, 2022) renewal agreement to the Master Subscription Agreement between AutoMon, LLC and Webb County for the 406<sup>th</sup> District Court Veterans Treatment Program for software subscription licenses for purpose of monitoring court program participants at a cost of Five Thousand Five Hundred Twelve Dollars and Fifty Cents (\$5,512.50), and authorizing the County Judge to sign all relevant documents and any other matters incident thereto. **[Requested by Judge Oscar J. Hale, 406<sup>th</sup> District Court; Account #2872-2040-001-432001]**

**7. Community Action Agency**

- a. Discussion and possible action to authorize the Community Action Agency Department to prepare and submit a Contract Amendment with Budget and Performance Statement Modification to the Texas Department of Housing and Community Affairs - Office of Colonia Initiatives (TDHCA-OCI). (Self-Help Center - TDCP Contract #7220013) and authorizing the County Judge to sign and any all relevant documents. This will not impact the general fund.

**Issue:** The Texas Department of Housing and Community Affairs has offered additional funding in the amount of \$350,000 for the Self-Help Center -TCDP Contract #7220013 Self-Help Center Program. Additionally, recent rule changes which include increased maximum cost limits for rehabilitation, reconstruction and new construction activities are being implemented, require a Contract Amendment with Budget and Performance Statement Modifications to adjust the number of homes that can be completed with the new funding limits and the number of beneficiaries that will be assisted. The Texas Department of Housing and Community Affairs requires a Resolution issued by the Commissioner's Court to consider this Contract Amendment Request.

**Solution:** Commissioners Court pass a Resolution authorizing the submission of this Contract Amendment with Budget and Performance Statement Modification as required by the Texas Department of Housing and Community Affairs.

**Result:** Webb County can proceed to assist qualified colonia residents with housing rehabilitation, reconstruction or new construction through the Self-Help Center Grant.

**8. Honorable Esther Degollado, District Clerk**

- a. Discussion and possible action authorizing Purchasing Agent to add one (1) new cell phone device including data services for the Webb County District Clerk's Central Jury Room pursuant to Sections 271.101 and 271.102, Texas Local Government Code, Cooperative Purchasing Program DIR Agreement TSO-3420 at a monthly rate of \$39.99 plus surcharges and other related fees per line with AT&T FirstNet plan and subject to annual budgetary appropriations. **[Account #2300-001-451147 (Juror Expense)]**

**Issue:** A cell phone for the Central Jury Room is necessary to receive confirmations of all the notifications sent to potential jurors. At this time, all confirmations are going to the personal cell phone of the Chief Deputy.

**Solution:** Purchase a cell phone specifically for Jury use.

**Result:** Approve the purchase of a cell phone for the Central Jury Room to relieve the personal cell phone of the Chief Deputy.



## 9. Economic Development

- a. Discussion and possible action to accept award ARP 2201 (22) 107\_21 and enter into an agreement with the Texas Department of Transportation for Webb County Community Action Agency - El Aguila Rural transportation in the amount of SEVEN HUNDRED SEVENTY SEVEN DOLLARS (\$777.00) and authorizing the County Judge to sign all relevant documents. This grant does NOT require a County Match. All required documentation has been submitted to the Economic Development Department for review and the solicitation is compliant with Webb County (SPOC) Single Point of Contact procedures. **[Requested by James Flores, CAA Executive Director]**

**Issue:** El Aguila Rural Transportation is a grant funded agency.

**Solution:** Federal grant fund acceptance will benefit operational expenses.

**Result:** Continuation of transportation services throughout the rural areas of Webb County

- b. Discussion and possible action to ratify a contract amendment with a performance statement modification and budget modification to the Texas Department of Agriculture Community Development Block Grant Mirando Water Well Contract No. 7219095 for the purpose of constructing an additional water Well #5, and authorizing the County Judge to sign all relevant documents. **[Requested by James Flores, CAA and Economic Development Director; Account #1001-1160-001-463904-015]**

**Issue:** Based on the results of the 36-hour pumping test required by Texas Commission on Environmental Quality (TCEQ) Public Water System Review Team, our Project Engineer, Wayne Nance, has recommended we drill an additional well; Well #5. Unfortunately, the design capacity of the Production Well #4 is less than the 35 GPM necessary to meet TCEQ's installed well capacity vs service connections standard.

**Solution:** To drill an additional water well to have enough water gallons per minute (GPM) to supply water for all service connections.

**Result:** TCEQ water service connection requirement will be met.

- c. Discussion and possible action to accept a Fiscal Year (FY) 2021 Justice Assistance Grant (JAG) grant award from the Department of Justice as prepared, written, coordinated by the Webb County Sheriff's Office Grant Writer in conjunction with the City of Laredo in the amount of \$33,415; and authorizing the Webb County Judge to execute all relevant documents related to this grant; and any other matters incident thereto. This grant does

not require any type of match, and, thus, has no impact to the general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Martin Cuellar, Sheriff]**

**Issue:** Supplemental equipment, contractual services, and supplies will allow the Webb County Sheriff's Office to provide better and more enhanced law enforcement services.

**Solution:** Grant award to provide supplemental equipment, contractual services, training/travel, and supplies for the Webb County Sheriff's Office.

**Result:** The Webb County Sheriff's Office and its staff will be equipped with needed new, updated technology, equipment, training/travel, contractual services, and supplies.

- d. Discussion and possible action to authorize Webb County Fire with the assistance of the Economic Development Department to develop and submit a U.S. Department of Homeland Security, FY 2021 Assistance to Firefighters Grant for up to \$300,000.00, for new personal protective equipment to outfit 30 firefighting personnel, and 16 self-contained breathing apparatus (SCBA) with cylinders; and authorizing the County Judge to act as the Authorized Representative in all matters pertaining to the County's request for Assistance to Firefighters Grant Program funding and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This application requires a five percent (5%) cash match should the application be funded, amount shall not exceed the sum of Fifteen Thousand Dollars (\$15,000). All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Rick Rangel, Fire Suppression & EMS Services Chief; Account #1001-1130-001-431007-010 (Operational Reserve)]**

**Issue:** Submission of Assistance to Firefighters Grant (AFG) Application to benefit the Webb County Volunteer Fire Department through the acquisition of personal protective equipment for firefighters, and SCBA.

**Solution:** The Economic Development Department will develop and submit the application on behalf of the Webb County Volunteer Fire Department.

**Result:** Well- equipped firefighters to respond safely to emergency incidents, and meet required standards.

10. **Fire Suppression & EMS Services**

- a. Discussion and possible action to accept a donation from Electric Transmission Texas, LLC (ETT) as per Local Government Code 81.032, in the amount of \$2,000 to be utilized in the following line items: Administrative Travel and Uniforms; and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. **[Account #1001-3140-001-458000 (Administrative Travel); #1001-3140-001-456305 (Uniforms)]**

**Issue:** Donation check issued by Electric Transmission Texas, LLC to support the mission of the Webb County Volunteer Fire Department.

**Solution:** Deposit money accordingly, \$1,000 into Administrative Travel and \$1,000 into Uniforms.

**Result:** Continue working relationship with ETT, and meet department needs.

11. **Head Start**

**Disclaimer: All Head Start monies are 100% Federal funds**

- a. Discussion and possible action to approve the conversion of one full-time slot to two part-time slots with salary changes and approve the posting and filling of the vacant slots, subject upon the availability of payroll funds:

	<u>Slot#</u>	<u>Title</u>	<u>Hourly Rate</u>
From:	1358	Teacher Assistant Floater	\$11.79
To:	TBD	Part-Time Substitute Teacher	\$9.71
	TBD	Part-Time Substitute Teacher	\$9.71

- b. Discussion and possible action to approve the Head Start/Early Head Start/Child Care Partnership Addenda for Personnel Policies and Procedures, Program Governance and Management Procedures, and Roles and Responsibilities of the Governing Body and Procedures describing how the Webb Count Commissioners Court and the Policy Council will implement Shared Decision making. Approval of the Addenda includes, but is not limited to: Procedures for Electing Policy Council Members, Reimbursement and Participation in Policy Council activities; Standard of Conduct for Governing Body, Staff, Contractors, and Volunteers; Personnel Policies and decisions regarding employment of all program staff; Criteria for Employment and Dismissal of all Program Staff; Recruitment, Selection, and Enrollment Priorities; Budget Planning Process / Cost Allocation Plan;

Selection of Independent Financial Auditors; Procedures for Reviewing Applications for Funding and Amendments; Selection of Service Areas/Delegate Agency Selection; Self-Assessment Process, to include follow-up activities.

**12. Public Defender**

- a. Discussion and possible action to approve the posting and filling of the following slots, as well any remaining vacant slot created by promoting from within, subject to the availability of payroll funds and any applicable Civil Service guidelines, as well as any and all Wage Plan Policies, effective November 22, 2021:

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
0264	Legal Assistant	\$31,518.75 - \$33,124.48 (12/A-E)
0273	Assistant Public Defender II	\$73,955.87 - \$81,683.23 (23/N-V)

**Issue:** Slot #0264 will become vacant on November 18, 2021. The Legal Assistant slot may be filled from within, thus, creating a vacant Administrative Clerk position. Slot #0273 will become vacant on November 30, 2021.

**Solution:** Request is being made to post and fill the vacant slots and any remaining vacant slot created by promoting from within.

**Result:** This action will allow our department to potentially promote from within, fill the remaining vacant slots, and allow our department to continue to function efficiently and effectively.

**13. Purchasing**

- a. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code, Section 263.152 (Disposition) and to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

**Issue:** Excess county property that is either by definition salvage or surplus property because of time, accident, or any other cause such as, wear and deterioration, damaged, or obsolete that has no value and/or usefulness for the intended purpose and is no longer needed by the department.

**Solution:** Authorize the Purchasing Agent to attempt to sell the County surplus or salvage property through public auction, dispose or destroy

property that cannot be sold through public auction because it has deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products and/or donate as permitted by state law.

**Result:** Generate auction revenue from sale of county property, reduce county expenditures by transferring surplus property to other departments and make room for future assets replacing salvage or surplus items no longer needed.

**14. Honorable Martin Cuellar, Sheriff**

- a. Discussion and possible action to authorize the purchase of TrafficCatch hardware to include annual cloud server, license and user access to Traffidata from Jenoptik in an amount not to exceed \$21,135.00 and in accordance with the Texas Local Government Code; Section 262.024 Discretionary Exemptions (a)(7a) items for which competition is precluded because of the existence of patents, copyrights, secret processes, or monopolies and any other matters incident thereto. [**Account #2468-3010-001-443000-035 (Repair Maint. Equipment Operation Stonegarden Grant)**]

**Issue:** The Webb County Sheriff's Office will be utilizing federal grant funds to purchase TrafficCatch hardware to gather data for investigative purposes.

**Solution:** Authorize the grant supported equipment in order to provide the Webb County Sheriff's Office with the necessary investigative tools.

**Result:** Proceed with the grant funded purchase.

- b. Discussion and possible action to authorize the purchase of two (2) VECTOR LPR Rapid Deployment Trailer from Jenoptik Light & Safety for the amount not to exceed \$97,000 and In accordance with the Texas Local Government Code; Section 262.024 Discretionary Exemptions (a)(7a) items for which competition is precluded because of the existence of patents, copyrights, secret processes, or monopolies and any other matters incident thereto. [**Account #2468-3010-001-47000 (Capital Outlay Operation Stonegarden Grant)**]

**Issue:** The Webb County Sheriff's Office will be utilizing federal grant funds to purchase a VECTOR LPR Rapid Deployment Trailer to gather data for investigative purposes.

**Solution:** Authorize the grant supported equipment in order to provide the Webb County Sheriff's Office with the necessary investigative tools.

**Result:** Proceed with the grant funded purchase.

## REGULAR AGENDA

### Economic Development

15. Discussion and possible action to authorize the Economic Development Department to develop and submit an application for the Texas Department of Housing and Community Affairs under the Community Development Block Grant Community Resiliency Program Fund in the amount of up to \$5,000,000.00 and up to \$1,200,000.00 coming from match funds and to approve a resolution authorizing the submission of an application to construct a new public health facility in Pct. 1 and authorizing the County Judge as the authorized signatory for the Community Resiliency Program; and authorize the Webb County Judge to sign all relevant documentation.

**Issue:** Pct. 1 does not have a public health facility.

**Solution:** If approved, Pct. 1 will have a new public health facility.

**Result:** This grant will allow for Webb County to construct a new public health facility to assist residents of Pct. 1.

16. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective November 22, 2021:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1508	Program Administrator	\$18.46 - \$20.14 16/A-H

**Issue:** The employee that was in slot #1508 will be transferred to another department effective 11/18/2021.

**Solution:** Request to fill this vacant slot will allow the department to continue to operate effectively.

**Result:** The filling of slot #1508 will allow the department to run on a full staff if the court grants approval.

## Community Action Agency

17. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund effective, September 30, 2021:

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	1001-1160-001-463902-005	Match-CAA Rural Transportation	\$45,100	\$24,889.56	\$45,100.00	\$20,210.44
To:	1001-1160-001-463904-110	Match-CAA Self Help	\$168,100	\$24,889.56	\$52,266.11	\$77,155.67

**Issue:** Fund 2530 was created to cover Colonia Self Help Program related expenses during Fiscal Years 2016-2021. These funds were not covered by the grant.

**Solution:** Transfer will be allocated from within CAA Grant Matching funds.

**Result:** Fund will close out for the fiscal year September 30, 2021.

18. Discussion and possible action to approve and adopt the revised Self-Help Center (SHC) Housing Rehabilitation/Reconstruction and New Construction Guidelines for SHC Contract Number 7220013.

**Issue:** Texas Department of Housing and Community Affairs (TDHCA) has proposed rule changes for the Self-Hep Center Programs. Webb County needs to revise the Self-Help Center Program's Guidelines to coincide with the proposed rule changes. The current grant Contract Number is 7220013.

**Solution:** Webb County Commissioners Court approves the Self-Help Center's revised guidelines.

**Result:** Webb County's Housing Assistance Guidelines for the Self-Help Center Program Contract Number 7220013 will be up-to-date with recent TDHCA rule changes.

## Engineer

19. Discussion and possible action to authorize the Purchasing Agent, upon completion of plans, specifications and estimates, to solicit bids for the following overlay projects, as approved by the Texas Department of Transportation (TxDOT) Prioritized List and in accordance with the Texas Government Code; Section 2269.101 (Contracts for Facilities: Competitive Bidding) and to further designate the Webb County Engineer to prepare the construction documents required for this project in compliance with Section

2269.102 (Use of Architect or Engineer); and any other matters incident thereto. **[Funding - 2020 County Transportation Infrastructure Fund (CTIF)]**

Roadway Name or Designation	Project Limits
Espejo Molina Road	From end of road to 1 mile North
Milagro Road	From SH 359 to Maria Elena
Maria Elena Road	From Milagro to Main
Main Street	From Ibarra to Ozuna
Camino Las Lomas	From US59 to 7150G
7150G	From Camino Las Lomas to the end of Roadway
Rancho Penitas Road	From Palomino Road to 1 mile South at end of pavement

**Issue:** The Texas Department of Transportation has received Certification 2 for the road projects listed above included in the 2020 County Transportation Infrastructure Fund (CTIF-2020) Project Prioritized List, and have issued the Approval Letter to Commence Road Projects.

**Solution:** Assistant County Engineer is currently working on plans which will be ready upon approval from Commissioner Court to proceed with Purchasing Policies and Procedures.

**Result:** County Roads will be maintained for use by Webb County Residents, First Responders and School District.

20. Discussion and possible action to request further direction from Commissioners Court regarding the Becerra Creek bridge structure; and any other matters incident thereto. **[Possible Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.072]**

**Pre-Trial Services**

21. Discussion and possible action to increase funding for an additional \$7,222.83, (including FICA, Workers Comp and Unemployment) from the 2022, Texas Indigent Defense Commission (TIDC) multi-yearly grant for over-time pay for staff while we receive potential applications for a suitable candidate with additional action to approve the necessary budget amendment of \$1,444.57, which is 20% for the additional amount required. A letter requesting the budget change and a brief explanation why the funding increase is needed is required by the TIDC is to be submitted and signed by the county judge. **[Grant Fund #2704; Cash Match Account #1001-1160-001-463910-005] [Funding source:**



## **#1001-1130-001-431007-015 Operational Wage Classification Study]]**

**Issue:** We are experiencing very low interest in applicants for the position of Weekend Indigent Defense Coordinator. The employment announcement has been in circulation for about 7 weeks. We have never experienced a low number of applications for our office in the past. We were forwarded 6 applications. The one applicant that was considered has secured employment.

**Solution:** We would like to increase the original grant funding with an additional \$7,222.83, in order to compensate our hourly existing staff we currently have to work the weekend schedule. The TIDC will provide \$5,778.26, and Webb County will provide a cash match of \$1,444.57. The TIDC is requiring a brief letter to be signed by the county judge requesting the budget change and explanation why the additional funds.

**Result:** Increasing grant funding will help provide funding for staffing for the indigent defense process during the weekend, while we continue to post the job announcement for possible potential candidates.

### **Closed Session/Executive Session**

22. Status report with discussion and possible action to authorize general counsel, County Budget Officer, and CBA committee to finalize terms and conditions of the 2020 - 2027 Collective Bargaining Agreement with the Webb County Deputy Sheriffs' Association (WCDSA); with additional action to approve and finalize said agreement contingent upon approval by the WCDSA; and to authorize the County Judge to execute said agreement on behalf of Webb County; and to take any other action related to said agreement. **[Closed Session/Executive Session is requested pursuant to Government Code §551.0725 Deliberation Regarding Contract Being Negotiated; Closed Meeting]**
23. **Communications**
24. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 19th DAY OF NOVEMBER, 2021

By: Melinda Mata  
Melinda Mata  
Court Administrator

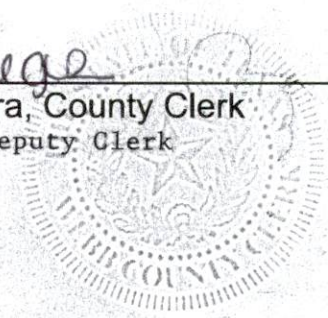
CERTIFICATION OF NOTICE AND POSTING

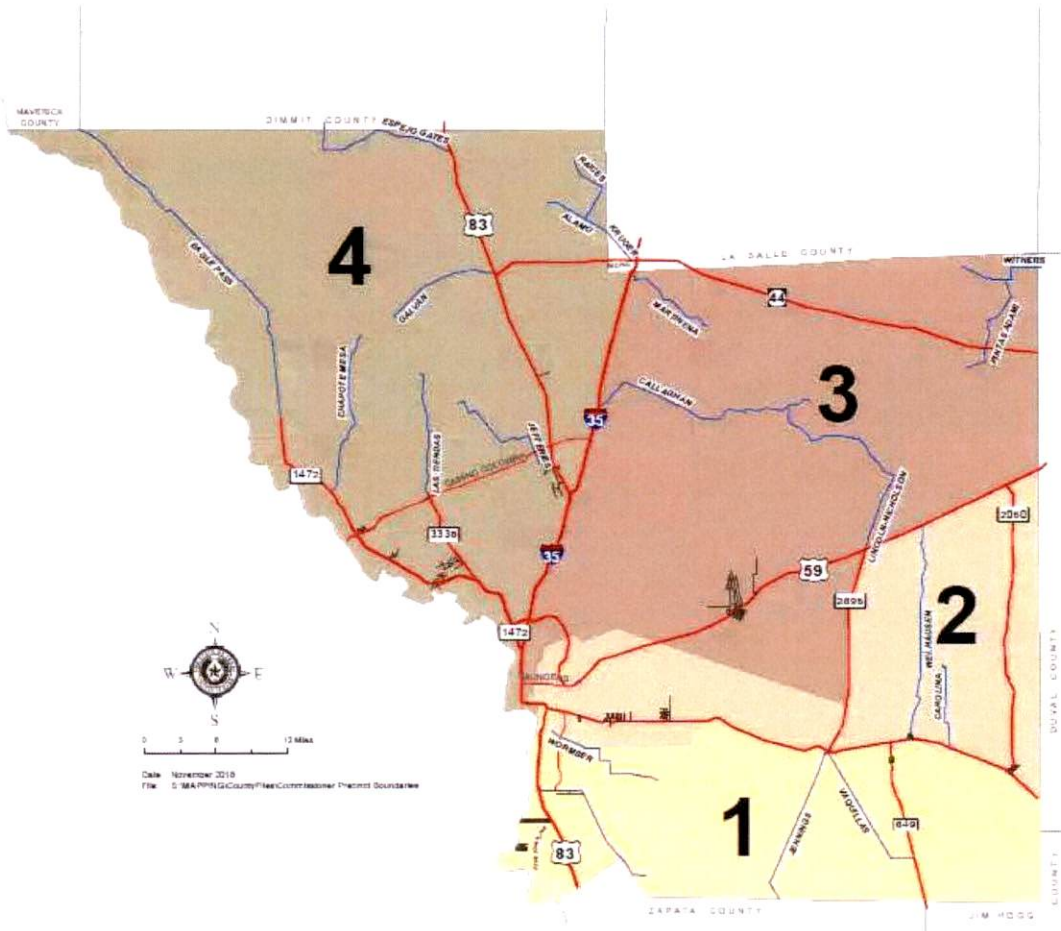
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 19th day of November, 2021 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 19th DAY OF NOVEMBER, 2021

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: Alicia Gallegos  
For: Margie Ramirez-Ibarra, County Clerk  
By : Alicia Gallegos, Deputy Clerk





Date: November 2019
   
 File: S:\MAPS\GIS\County\Precinct\Commissioner Precinct Boundaries

COUNTY COMMISSIONERS	
	Honorable Tano E. Tijerina
	Commissioner Jesse Gonzalez
	Commissioner Rosaura "Wawi" Tijerina
	Commissioner John C. Galo
	Commissioner Cindy Liendo
	County Judge
	Precinct 1
	Precinct 2
	Precinct 3
	Precinct 4

## Webb County, Texas Commissioner Precinct Boundaries