

ATTACHMENT A Recommended Revisions

POSITIONS EXCLUDED FROM CIVIL SERVICE BY RULE OF THE CIVIL SERVICE COMMISSION

All of the following positions are, by order of the Civil Service Commission, exempt from civil service. Such exemptions remain effective even if there is a change in the name of the position.

1. Part-time employees (those who work, on average, fewer than thirty hours per week).
2. All Department Heads as identified in the General Order of Personnel Positions as appended to the Webb County Budget.
3. Executive Administrator to the County Judge.
4. Executive Assistant to the County Judge.
5. Administrative Assistants to County Commissioners.
6. Executive Administrator to the Treasurer (Present title Chief Deputy County Treasurer)
7. Chief Deputy Administrator, Tax Assessor-Collector's office (Slot #124). (Present title Chief Deputy Tax Assessor)
8. Supervisor - Property Taxes, Tax Assessor-Collector's office (Slot #120). (Present title Motor Vehicle Investigation. Supervisor)
9. Supervisor - Motor Vehicles, Tax Assessor-Collector's office (Slot #127).
10. Supervisor - Reporting & AS/400 Management, Tax Assessor-Collector's office (Slot #881). (Present title Records and Reports Supervisor)
11. All employees of the District Courts.
12. All employees of the County Courts at Law.
13. First Assistant Public Defender.
14. Chief Deputy District Clerk.
15. Chief Deputy District Clerk for the Central Jury Room.
16. Chief Deputy County Clerk.
17. Deputy Chief Sheriff (Slot #420).
18. Chief Deputy Sheriff (Slot #421).
19. Administrative Assistant to the Sheriff (Slot #417). (Present title Administrative Manager)
20. Major-Patrol Division (Slot #536) of the Sheriff's Department. (Present title Sergeant remove from list position is covered)
21. Major-Jail Division (Slot #427) of the Sheriff's Department. (Present title Commander-remove from list position is covered)
22. Public Relations Officer (Slot #547) of the Sheriff's Department.
23. Comptroller (Slot #533) of the Sheriff's Department. (Present title Finance Director)
24. Major (Slot #357) of the Sheriff's Department. (Present title Commander-remove from list position is covered)
25. Senior Captain (Slot #358) of the Sheriff's Department. (Present title Commander-remove from list position is covered covered)
26. Chief Deputy Constables
27. Major for Constable Precinct 2. (Does not exist-remove from list)
28. Assistant Fire Chief (Slot #2600)
29. Administrative Captain (Slot #1290) of Constable Precinct 4 -12/2013. (Positions 1,2 and 3 under Civil Service) (Recommendation include Position 4 on Civil Service)

30. Captain, Jail Division (Slot # 2676 wrong slot number this slot is presently a Community Event Coordinator). It may be Slot# 0548 from Sheriff's Department-remove
31. Community Events Coordinator, Commissioner Precinct 3 (Slot #2676). (Present title Community Events Coordinator-remove)
32. Certified Peace Officer, Justice of the Peace, Precinct 1, Place 1 (Slot #2683). (Present title Traffic Court Coordinator- remove, position covered)
33. Community Events Coordinator, Commissioner Precinct 4 (Slot #0329). (Present title Precinct Relations Administrator-remove)
34. (Commissioner) Precinct Relations Administrator (Slot # 2745) – 1/2013 & 1/2015 (under Commissioner Pct. 3-remove)
35. Group Supervisor (Slot #2728) of Sheriff's Office – 7/2013. (Does not Exist-Grant-remove from list)
36. Project Coordinator (Slot #1742) of Commissioner Pct. 1 – 12/2013. (Present title Officer II Sheriff position is covered)
37. Executive Administrator (Slot#2334) – Constable Pct. 4 – 03/18/2014. (Present title Executive Assistant)
38. Administrative Clerk (Slot # 2862) – Commissioner Pct. 4 - 01/15/2015. (Does not exist-remove from list)
39. Assistant Fire Chief (Same as # 28) (Slot # 2599) – Fire Department - 07/23/2015.
40. Assistant Purchasing Agent (Slot # 0109) – Purchasing Department - 11/30/2016
41. Risk Management Director (Slot# 0862)-Risk Department-03/07/2017 (Remove-Position already included in #2)
42. Human Resources Director (Slot# 2426) – Human Resources Department - 03/07/2017. (Remove--Position already included in #2)
43. Environmental & Gaming Investigator (Slot# 1252) – Constable Pct. 1 - 08/17/2017. (Slots moved to Sheriff remove from list slot is covered.)
44. Environmental & Gaming Investigator (Slot # 1331) – Constable Pct. 1 - 08/17/2017. (Slot moved to Sheriff remove from list slot is covered.)
45. Pre-Trial Supervisor (Slot # 2091) – Pre-Trial Services - 02/19/2019.
47. Office Administrator (Slot # 2829) – Commissioner's Court - 06/26/2019. (Position under Court Administrator, not an elected official, should be removed from list.)
48. Administrative Assistant (Slot# 027)-Treasurer's Office-02/06/2020