



WEBB COUNTY, TEXAS

COMMISSIONERS COURT

PUBLIC NOTICE
COMMISSIONERS COURT MEETING
WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
JANUARY 24, 2022
9:00 a.m.

BY *MR D* DEPUTY

7:77 JAN 20 PM 4:37
WEBB COUNTY, TEXAS

GEORGE R IBARRA
COUNTY CLERK
FILED

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Emergency Management, Human Resources, Judicial Collections, Risk Management, Tax Assessor-Collector, and any other Department reports); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. Auditor

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within Forfeiture funds. **[Requested by Rudy Rodriguez, Constable Pct. 1]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2180-3150-001-456305	Uniform	\$5,050	\$1,500	\$5,050	\$3,550
To:	2180-3150-001-464005	Books & Subscriptions	\$0	\$1,500	\$0	\$1,500

Issue: Federal Forfeiture line item transfer to cover any future expenditures.

Solution: Request a line item transfer within same fund.

Result: Funds will be available for any future expense.

- b. Discussion and possible action to approve, by Order, a budget amendment to the DEA High Intensity Drug Trafficking Area Program (HIDTA Grant) by increasing the expenditure budget by \$9,037 with an effective Date of December 31, 2021; said amount is available from local funds in the form of matching funds allocated to this program for Fiscal Year 2022. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Account #1001-1160-001-463903-025]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2592-2260-337200	Revenue From Webb	\$100,125	\$9,037	\$-7,382	\$1,655
To:	2592-2260-001-410000	Payroll Cost	\$459,784	\$259	\$-259	\$-0-
	2592-2260-001-421000	Health Life Insurance	\$62,304	\$119	\$-119	\$-0-
	2592-2260-001-422000	FICA County Share	\$24,939	\$8,377	\$-8,377	\$-0-
	2592-2260-001-423000	Retirement County Share	\$57,600	\$274	\$-274	\$-0-

	2592-2260-001-426000	Worker Compensation	\$14,049	\$8	\$-8	\$-0-
				\$9,037		

Issue: The HIDTA Grant contract ended December 31, 2021, with some line items reflecting deficits.

Solution: Request a budget amendment to eliminate the deficits.

Result: The line items will have sufficient funds to eliminate the deficits.

- c. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within grant funds to cover budget balances from 2021-Fiscal year. This action will not have an impact to the County General Fund. **[Requested by James Flores, CAA and Economic Development Department Director]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2368-5170-521-460105	Minor Tools & Apparatus	\$18,813.03	\$5,000	\$16,744.28	\$11,744.28
To:	2368-5170-521-441001	Telephone	\$5,661.48	\$5,000	\$16.10	\$5,016.10

Issue: Funds available in account will not cover cost needed to continue operation of service through the end of the budget year.

Solution: Approve the line item transfer.

Result: There will be sufficient funds in both mentioned line items which will allow for continuation of service.

- d. Discussion and possible action to approve a budget amendment by increasing revenues and expenditures in the amount of \$100,000.00 for new revenues (carryover amount from year 3) received for the County Court at Law II DWI Court Program in accordance with Texas Local Government Code, Section 111.07075 (Special Budget for Revenue Received after Start of Fiscal Year). **[Requested by Judge Victor Villarreal, County Court at Law #2]**

From:		
Revenue	2356-2070-330300	\$100,000
To:		
Insurance	2356-2070-003-421000	\$1,000
Administrative Travel	2356-2070-003-458000	\$32,000
Other	2356-2070-003-459020	\$55,500
Surveillance Supp	2356-2070-003-460021	\$1,500
Minor Tools	2356-2070-003-460105	\$3,000
Materials and Supplies	2356-2070-003-461000	\$7,000

Issue: The Substance Abuse and Mental Health Services Administration approved the County Court at Law II formal request for carryover in the amount of \$100,000.00.

Solution: Approve agenda item in order to appropriate new revenues and expenditures to be used for the purpose of program expenditures.

Result: County Court at Law II will continue to provide uninterrupted services to clients in the DWI Court Program.

6. **Bruni Community Center**

- a. Discussion and possible action to accept a donation of one (1) Spectra GE Black and White Electric Stove (Model #164D3852G012) from Ms. Nelda Cortinas for the purpose of using it at the Bruni Community Center for public use and to further authorize the Purchasing Agent to auction the inoperable gas stove that will be replaced by donation in accordance with the Texas Local Government Code; Section 263.152 (Disposition)(1) and any other matters incident thereto.

Issue: Currently the Bruni Community Center's Gas stove is inoperable and department is seeking funding solutions to acquire a new one.

Solution: Secure approval from Commissioners Court to accept the reference donation for public use and to add to Webb County's property records.

Results: Donation of stove will be used for Community Center activities open to the general public and inoperable gas stove will be placed up for auction by the Webb County Purchasing Agent.

7. **Civil Legal Division**

- a. Discussion and possible action to enter into a One (1) year lease agreement (February 1, 2022 through January 31, 2023) between Webb County and the City of Laredo for the use of a four (4) City of Laredo owned lease spaces by the Webb County Headstart/Early Headstart Program as follows: Lease space #1, located at 2200 Zacatecas St., (Tatangelo Head Start) at a monthly rental rate of \$654.12; Lease space #2, located at 3501 Eagle Pass; (Villa Alegre Head Start) at a monthly rental rate of \$948.27; Lease Space #3, located at 2802 McDonell Ave., (Coordinator's Annex) at a monthly rental rate of \$565.93, and approval of a month to month lease agreement/ tenancy for Lease space #4, located at 2518 Cedar Ave., (Jesus Garcia Head Start), Laredo, Texas at a monthly rate of \$954.88; for a combined total monthly rental rate of (\$3,123.20) for all four lease spaces over the rental term and authorizing the County Judge to execute all relevant documents and any other matters incident thereto. **[Requested by Aliza Oliveros, Webb County Head Start Director; Account #2357-5200-531-444100 (Space Rental)]**
- b. Discussion and possible action to enter into a sixty (60) month (January 1, 2022, through January 1, 2027) Non-Financial Cooperative Agreement of Affiliation between Laredo College and Webb County for the Head Start/Early Head Start Program. The purpose of the agreement is for the Child Development Program at Laredo College and the Webb County Head Start/Early Head Start Program to develop and implement fieldwork and/or clinical experience for Child Development and/or Education students and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Aliza Oliveros, Director, Webb County Head Start/Early Head Start]**

8. **Community Action Agency**

- a. Discussion and possible action to approve the posting and filling of the following full-time slot with benefits, to be funded from the Comprehensive Energy Assistance Program Grant (CEAP) Account #2362-5150-3303000 and Community Services Block Grant (CSBG) Account# 2368-5170-3303000. This position will be 100% grant funded and there will be on impact to the General Fund.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
0099	Case Manager	\$15.45

Issue: Vacant Case Manager position.

Solution: Post and fill vacant slot.

Result: Filling the position will allow the department to effectively continue the flow of work.

9. Economic Development

- a. Discussion and possible action to approve the submission of a grant application to the Office of the Governor Public Safety Office Criminal Justice Division for a County Innovations Grant estimated at \$250,000 over the term of the contract. The Webb County Trafficking Emergency Network Diversion Program will utilize this funding opportunity to prevent, investigate, and/or prosecute the commercial sexual exploitation of foster youth in Webb County. This formal request shall authorize the County Judge to act as the County's Executive Officer and Authorized Representative in all matters pertaining to the County's participation in this grant. There is no match requirement for this grant. All grant documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. Contract Term: October 1, 2022 to September 30, 2023. **[Requested by Child Protection Court, Selina L. Mireles, Associate Judge]**

Issue: There is a need for resources to address the issue of sexual exploitation in our community. Persons who have suffered abuse in childhood or adolescence are susceptible to being sexually trafficked or exploited. There is a need to train those involved in the criminal justice system on how to identify potential and current victims and stop the cycle of exploitation. The Office of the Governor of Texas has provided available resources through a grant opportunity to enhance awareness, intervention and prevention of this serious issue.

Solution: Authorize the submission of the grant application as set forth above to ensure that the County, CPS and Child Protection Court, may create a diversion program for potential and current victims of sexual exploitation.

Result:The Texas Emergency Network Diversion Program will be in compliance with SPOC, and with the submission rules and regulations set forth by the funding agency.

- b. Discussion and possible action to authorize the acceptance of a grant award from the Firehouse Subs Public Safety Foundation as developed, prepared, written, and submitted by the Webb County Sheriff's Office Grant Writer for the purchase of 41 Point Blank Ballistic Vests valued at up to \$34,809 for the Sheriff's Office peace officers; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any type of match; and, thus will have no impact to the general fund. All required documents were sent to the Economic Development Department and were found in compliance with the Single Point of Contact (SPOC) policy. **[Requested by Martin Cuellar, Webb County Sheriff]**

Issue: According to the Officer Down Memorial Page, law enforcement continues to be one of the most dangerous professions in the United States.

Solution: Grant award so that the Webb County Sheriff's peace officers be provided with a supplemental source of safety equipment.

Result: The Webb County Sheriff's Office law enforcement officers will be able to utilize critical safety and life-saving equipment.

- c. Discussion and possible action to continue paying grant funded personnel under the High Intensity Drug Trafficking Area (HIDTA) Task Force Agreement, DEA Narcotics Task Force until notification about grant continuation award from the U.S. Department of Justice Drug Enforcement Administration. This grant has been active for the past 27 years and is anticipated to continue. **[Requested by Martin Cuellar, Webb County Sheriff; Grant Fund Account #2906]**

Issue: HIDTA is a multi-agency task force that continues to gather intelligence and disrupts the illicit flow of narcotics and money laundering activities along the South Texas Border region. South Texas HITDA is an alliance of over 57 federal, state and local law enforcement agencies working together to combat drug trafficking and related crimes. Historically the Grantor has always submitted award letters to local law enforcement agencies between the months of February and March; Nonetheless, the grants are retroactive to January 1st of each calendar year.

Solution: For the Webb County Sheriff's Office to continue supporting HIDTA by employing grant funded investigators and continue corroborating with other law enforcement agencies to push forward the mission and goals of the South Texas HIDTA task force.

Result: The Webb County Sheriff's Office will continue to employ two (2) HIDTA funded investigators who will actively participate and help the task force fight against the continued flow of illicit drugs and related crime within the South Texas region.

- d. Discussion and possible action to approve the submission of a grant application to the Office of National Drug Control Policy for the continuation of a High Intensity Drug Trafficking Area (HIDTA) Grant estimated at \$530,150 over the term of the contract. This formal request shall authorize the County Judge to act as the County's Executive Officer and Authorized Representative in all matters pertaining to the County's participation in this grant. There is no cash match requirement for this grant; however, the District Attorney's Office requests additional funding in the form of cash match to cover expenditures in excess of the grant award. The cash match in the amount of \$118,998 is requested each year through the county's budget process. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. Contract Term: January 1, 2022 to December 31, 2022. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2592; Account #1001-1160-001-463903-025]**

Issue: There is evidence that trafficking in narcotics and dangerous drugs exists in Laredo, Texas and that such illegal activity has a substantial and detrimental effect on the health and welfare of the people of Texas.

Solution: Gather and report intelligence data relating to trafficking in narcotics and dangerous drugs. Conduct undercover operations and engage in other traditional methods of investigations.

Result: Disrupt the illicit drug traffic in Laredo by immobilizing targeted violators and trafficking organizations.

- e. Discussion with possible action to authorize the submission of a grant application as developed, written, and submitted by and for the Webb County Adult Drug Court Program to the Office of the Governor, Public Safety Office, Criminal Justice Division Specialty Courts Grant Program, FY2023 in an amount not to exceed Three Hundred Thousand Dollars (\$300,000) and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any kind of match; and will have no impact to the general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Margarita Herrera-Garza, DCP Program Director]**

Issue: To expand the Webb County Adult Drug Court program in capacity and treatment services to 40 new clients. Additional services include Drug testing, monitoring services, co-occurring substance

abuse and family services and case management that are all essential and contribute to the rehabilitation of each client.

Solution: If awarded, Drug Court will expand its current capacity and services to individuals who meet eligible criteria.

Result: Webb County Drug Court Program will remain in compliance with SPOC and with the submission of rules and regulations set forth by the funding agency.

- f. Discussion and possible action to authorize the Economic Development Department to develop and submit a Fiscal Year 2021 Staffing for Adequate Fire and Emergency Response (SAFER) Grant application to the U.S. Department of Homeland Security for up to \$2,800,000.00, and authorizing the County Judge to act as the Authorized Representative in all matters pertaining to the County's request for funding. The purpose of the application is to supplement the Webb County Volunteer Fire Department with a minimum of twelve (12) frontline firefighters. This application does not require a cash match. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Fire Suppression & EMS Services]**

Issue: As the Webb County Volunteer Fire Department expands to insure the safety of Webb County residents, so does the demand for paid, certified, frontline firefighting personnel.

Solution: The acquisition of grant funds will offset Webb County personnel expenses for a three-year period.

Result: A healthy budgetary outlook for Webb County and the volunteer fire department.

10. Head Start

Disclaimer: All Head Start monies are 100% Federal funds

- a. Discussion and possible action to approve the "Annual Report to the Public" for the 2020 - 2021 Program Year and to make available to the public via the Head Start website at <https://www.webbcountytx.gov/HeadStart/AnnualReport/default.aspx>
- b. Discussion and possible action to approve the title change of employee within the following Slot with salary changes, subject upon the availability of payroll funds:

	<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
From:	1087	Part-Time Maint. Worker	\$13.56
To:	1087	Full-Time Food Transporter	\$13.33

- c. Discussion and possible action to approve the posting and filling of the following Slots:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
1111	Substitute	\$9.71	20
1352	CDA Teacher Assistant	\$11.79	21

11. **Purchasing**

- a. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code, Section 263.152 (Disposition) and to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

Issue: Excess county property that is either by definition salvage or surplus property because of time, accident, or any other cause such as, wear and deterioration, damaged, or obsolete that has no value and/or usefulness for the intended purpose and is no longer needed by the department.

Solution: Authorize the Purchasing Agent to attempt to sell the County surplus or salvage property through public auction, dispose or destroy property that cannot be sold through public auction because it has deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products and/or donate as permitted by state law.

Result: Generate auction revenue from sale of county property, reduce county expenditures by transferring surplus property to other departments and make room for future assets replacing salvage or surplus items no longer needed.

- b. Discussion and possible action to approve and consent to a contract assignment from Family Chevrolet (Awarded Bid No. 2022-01 for Auto Parts on July 12, 2021, Item 17.b.) to Sames Chevrolet as authorized in the original agreement between Webb County and Family Chevrolet in accordance with Section 15 (Prohibitions against Assignment) and authorizing the Webb County Judge to sign all relevant documents and any other matters incident thereto.

Issue: Family Chevrolet has submitted written consent to assign its agreement over to Sames Chevrolet.

Solution: The Agreement between Webb County and Family Chevrolet permits assignment so long as it is in writing.

Result: Webb County will continue to receive its products for Auto Parts.

- c. Discussion and possible action to approve and consent to a contract assignment from Family Chevrolet (Awarded Bid No. 2022-02 for Mechanical & Electrical Repairs including parts on July 12, 2021, Item 17.b.) to Sames Chevrolet as authorized in the original agreement between Webb County and Family Chevrolet in accordance with Section 15 (Prohibitions against Assignment) and authorizing the Webb County Judge to sign all relevant documents and any other matters incident thereto.

Issue: Family Chevrolet has submitted written consent to assign its agreement over to Sames Chevrolet.

Solution: The Agreement between Webb County and Family Chevrolet permits assignment so long as it is in writing.

Result: Webb County will continue to receive its services for Auto, Truck and Heavy Equipment Mechanical Repairs.

REGULAR AGENDA

Honorable Monica Notzon, 111th District Court Judge

12. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-2020-001-432001	Professional Services	\$5,000	\$5,000	\$5,000	\$0.0
To:	1001-2020-001-458000	Administrative Travel	\$2,500	\$5,000	\$546.45	\$5,546.45

Issue: The 111th District Court has insufficient funds for mandatory trainings required for specific positions, including but not limited to the Judge, Court Reporter, and Bailiff.

Solution: Transfer funds within the budget of the 111th District Court.

Result: All required and/or mandatory trainings will be attained.

Economic Development

13. Discussion and possible action to ratify change order No. 3 to decrease the contract amount by \$6,300.00 due to items not needed and to grant a time extension for the date of January 3, 2022 to the contract with RG Enterprises, LLC, for the Texas Department of Agriculture TXCDBG Mirando Water Well Phase 1 Project No. 7219095; and authorizing the County Judge to execute any relevant documents; and any other matters incident thereto.

Issue: Items were not needed to complete the project. Therefore, a total of \$6,300.00 will not be necessary to complete contractual activities. In addition, contractor needed extra time to complete activities, due to issues with rock and caliche, which slowed down the process.

Solution: Approve change order #3 that will allow for the contractor to complete contractual activities.

Result: Contractor will finish construction within contract timeframe.

Human Resources

14. Discussion and possible action to amend Webb County Personnel Policies manual in an effort to comply with HB2073.

Issue: The following needs to be added to the Webb County Personnel Policy manual in an effort to comply with HB2073.

Solution: Approval of these revisions will enable Webb County to comply with State mandates as required by HB2073.

Result: Webb County will be in compliance with State Law, HB2073.

Civil Legal Division

- 15. Discussion and possible action approve a One (1) year Check Verification and Guaranteed Payment Processing Service and Loaner Agreement with Cross-Check in order for the Webb County Tax Assessor Collector to verify if individuals or business customers have sufficient funds drawn on their checking accounts at a cost of a 1.29% per transaction with an accompanying fee of ten cents (\$.10) per said transaction along with a fifteen dollar (\$15.00) per month subscription fee under the Agreement with said checks being verified through the use of point-of-sale equipment (25 machines) loaned to the Webb County Tax Assessor Collector by Cross-Check at a shipping cost of Four Hundred Dollars (\$400.00) and any other matters incident thereto. **[Requested by Patricia Barrera, Tax-Assessor Collector; Account #9080-101000-445 (Cash Tax Office Clearing Account)]**

- 16. Discussion and possible action to approve, by Order, and allow the Webb County Elections Administrator to enter into a Joint Primary Election Services Contract with the Democratic and Republican Party Chairs in order for the Webb County Elections Administrator to conduct and supervise the Webb County Primary Election for both parties to be held on March 1, 2022, and, if necessary, their runoff elections to be held May 24, 2022, and any other matters incident thereto. **[Requested by Jose Luis Castillo, Elections Office Administrator]**

Elections

- 17. Discussion and possible action to enter into a one year (October 1, 2021 through September 20, 2022) Field System Software Maintenance, Warranty, and Oracle Sublicense Support Agreement with VOTEC Corporation (VOTEC Election Management and Compliance Support) in the amount of Forty-Seven Thousand Three Hundred Sixty One Dollars Twenty-Seven Cents (\$47,361.27) plus the sum of Twelve Thousand Two Hundred Forty Dollars (\$12,240.00) for the Field System Software Support for a combined total of FIFTY-NINE THOUSAND SIX HUNDRED ONE DOLLARS TWENTY-SEVEN CENTS (\$59,601.27), and any other matters incident thereto and authorizing the County Judge to execute all relevant documents. **[Account #1001-001-451201 (General Fund-Elections Expense)]**

Engineer

- 18. Presentation by Mr. Ricardo Solis, Able City, on the Casa Blanca Golf Course Improvements Project and discussion and possible action to review and accept or modify architectural rendering and floor plan for the Project and any other matters incident thereto.

- 19. Status report on the Webb County Youth Village and progress on construction with further discussion and possible action regarding the release of retainage if project is deemed complete, and any other matters incident thereto. **[Requested by Webb County Judge Tano E. Tijerina]**

Information Technology

- 20. Discussion and possible action to approve the posting and filling of the following slots, as well as promoting from within, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective January 24, 2022:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2128	Systems Administrator	\$22.50 - \$23.64 20 A/E
2387	Systems Support Technician	\$17.57 - \$18.47 15/A-E

Issue: Slot #2387 will become vacant on January 28, 2022. Slot #2128 will be filled from within.

Solution: Request is being made to post and fill the vacant slots.

Result: This action will allow our department to promote from within and to fill the vacant slot, allowing our department to continue to function efficiently and effectively.

Purchasing

21. Discussion and possible action to approve an Order and Resolution for the purpose of authorizing a public property finance contract issued under the Local Government Code Section 271.005 (Authority to Contract for Personal Property) between Government Capital Corporation and Webb County for the purpose of financing three (3) Automated Side Load Refuse Trucks for the Road and Bridge Department with a proposed financing term of Five (5) annual payments of \$203,792.88 at an interest rate of 2.888%, with first annual payment due 12 months after signing; and to further authorize the Civil/Legal Department to finalize all related legal documents with final authorization from the County Judge and any other matters incident thereto. **[Debt Service Account & Road & Bridge Capital Outlay Account]**

Issue: There is currently no funding in the Road and Bridge 2021-2022 FYE budget for the purchase of this heavy equipment.

Solution: Approve the recommended financing option being provided by Government Capital Corporation for the three (3) refuse trucks for the Road and Bridge Department. Funding option includes a 5-year term with first payment due 12 months after signing and annually thereafter.

Result: Once the finance agreement is executed, it will take 3-5 business days to receive the wired funds that will be allocated to the Road and Bridge Capital outlay account and recorded under long term debt service. Once funds are allocated to the general fund account, the Purchasing Agent will authorize the order through an official purchase order. Estimated time of delivery is 12 months.

22. Discussion and possible action to authorize the purchase of Three (3) 2023 Autocar ACX64 Xpeditor with Amrep Automated Side Load Refuse Trucks from Chastang Enterprises, Inc. (Buy-Board Contract No. 601-19) for an amount not to exceed \$936,293.00 to include a five (5) year Cummins Engine, After-treatment and Transmission Warranty pursuant to the Texas Local Government Code; Sections 271.101, 271.102, Sub-Chapter F. Cooperative Purchasing Programs. Purchase will be contingent upon the approval of a funding source by Commissioners Court and any other matters incident thereto **[Account #2007-7160-001-470000 (Capital Outlay)]**

Issue: Currently the County has 2013 models that have had reoccurring mechanical programs putting a strain on the operations for refuse collection. Road and Bridge Director is recommending that the units be replaced.

Solution: Purchase new refuse trucks from cooperative vendor. 2023 models will take up to 12 months to build and deliver after ordering.

Result: If approved, the refuse trucks will be ordered once the financing is secured and allocated to the Road and Bridge capital outlay account.

23. Discussion with possible action to authorize the Purchasing Agent to seek competitive pricing for materials and services necessary for the repair and/or replacement of livestock pens used by the Webb County Sheriff's Office, and any other matters incident thereto. **[Requested by Webb County Judge Tano E. Tijerina and Sheriff Martin Cuellar]**

Veteran's Office

24. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective January 24, 2022:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2260	Administrative Secretary	\$13.73 - \$14.43 - 10/A-E

Issue: The employee that was holding position as Administrative Secretary (slot #2260) has resigned, effective November 4, 2021.

Solution: Request to fill this vacant slot will allow the department to continue to operate efficiently, with the opportunity of step increase after six-month probationary period.

Result: The filling of slot #2260 will allow the department to run on a full staff if the court grants approval.

Water Utilities

25. Discussion and possible action to award a contract in the amount of \$68,080.00 by sole source service provider American Generator Services LLC, to modify and upgrade our current backup Transfer Switch Sequence/Operation Programming for the power outage generators located at the Rio Bravo Water Treatment Plant. **[Account #7220-7280-001-443000-035, Repairs & Maintenance Equipment (2016 Water Utility Improvement Series)]**

Issue: When the Rio Bravo Water Treatment Plant as built and put online in 2006 the generators were installed and programmed with natural gas as the primary source for power and the electrical utility generators to be used as a secondary backup power source. We currently have system running with electrical utility due to the cheaper cost compared to natural gas powered generators, which are more expensive to run due to the high cost of natural gas. The dual source power programming is will give the Utilities Dept. to automatically switch from one source of power i.e.; gas to electric or electric to gas as the main power source for the generators in the event of a power outage.

Solution: Approve and authorize the Backup Generator upgrades to our Transfer Switch Station.

Result: Department will have the ability to automatically transfer from electrical to natural gas power for the Backup Generators in the event of a Power Outage and ensure continuance of utility services to both Rio Bravo and El Cenizo.

26. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective January 24, 2022:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2301	Operator I	\$15.15 12/A-E

Issue: Position become Vacant January 7, 2022.

Solution: Fill vacant position.

Result: The filling of this position will alleviate work overload created by vacancy and allow for efficiency, effectiveness and production of work within the department and to better serve the needs of the county.

Budget Officer

27. Discussion and possible action to transfer county payroll savings funds accumulated as of January 21, 2022 in the amount of \$975,736 to the Operational Reserve account and second quarterly allocation for new computers based on survey performed by Information Technology; and any other matters incident thereto.

Account Number	Account Name	Amount
1001-1130-001-431007-010	Operational Reserve	\$925,736
1001-1130-001-460105	Minor Tools& Apparatus	\$50,000

Issue: Commissioners court directed a quarterly payroll sweep and allocation of funding for new computers for county departments.

Solution: Complete first quarterly payroll sweep.

Result: Savings for Operational Reserve and computers will be available.

28. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) from the Wage Classification reserve to cover payroll expense for Election administrator:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1130-001-431007-015	Wage Classification	\$50,000	\$23,414.46	\$117,914.98	\$94,500.52
To:	1001-1110-001-410000	Payroll Cost	\$258,118	\$19,410	\$165,070.92	\$184,480.92
	1001-1110-001-442000	FICA	\$19,746	\$1,474.88	\$11,025.20	\$12,500.08
	1001-1110-001-423000	Retirement	\$31,748	\$2,392.06	\$19,543.76	\$21,935.82
	1001-1110-001-425000	Unemployment	\$1,703	\$127.84	\$1,627.59	\$1,755.43
	1001-1110-001-426000	Workers Comp.	\$129	\$9.68	\$22.89	\$32.57
				\$23,414.46		

Issue: Filling of the Election's Administrator is in violation of filling vacancy, and the employee is entitled to retroactive pay from September 28th 2021.

Solution: Transfer will allow employee to be paid.

Result: Filling of vacancy will be in compliance with budgetary statute.

Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2

29. Discussion and possible action to authorize county departments and staff to develop a plan for the installation of requested speed humps in Oilton Park located in Oilton, Webb County, Texas; and any other matters incident thereto.

Honorable Cindy Liendo, Webb County Commissioner Pct. 4

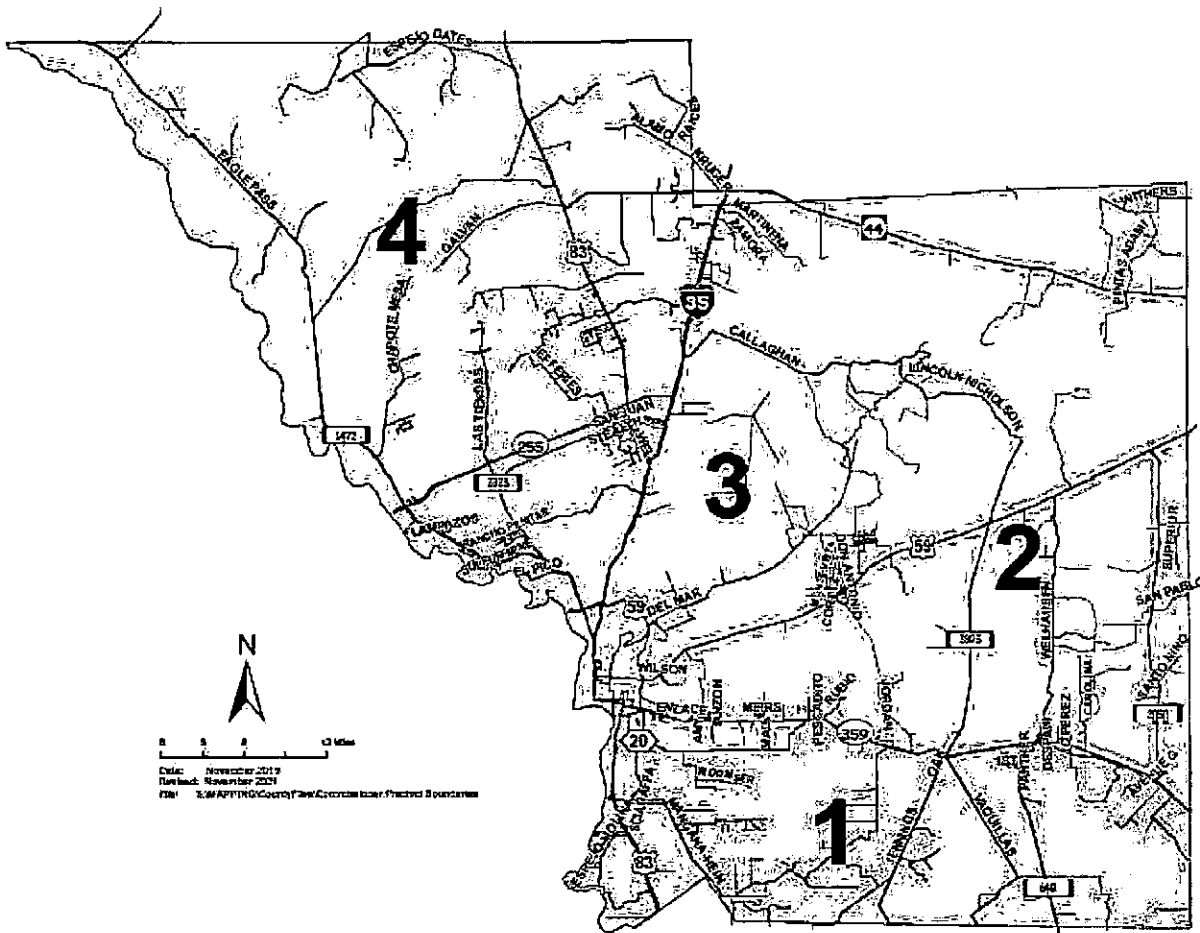
30. Discussion and possible action regarding ethylene oxide emissions, as reported by ProPublica, information given by the Clean Air Laredo Coalition at the Town Hall meeting held on December 8, 2021, the elevated cancer risk for residents of Laredo and Webb County, the air toxicity at Laredo schools, and any other matters incident thereto.

Honorable Tano E. Tijerina, Webb County Judge

31. Status report regarding Owners Representative with Gilpin Engineering Company for services related to the Webb County Fairgrounds project; and any other matters incident thereto. **[Executive Session/Closed Session may be requested pursuant to Government Code Section 551.0725 Deliberation Regarding Contract Being Negotiated]**

Closed Session/Executive Session

32. Status report by Ms. Melissa Morales Fletcher (retained outside legal counsel), with discussion and possible action regarding Cause No. 2018CVI001385 D4, styled Ricardo "Rick" Manuel Romo vs. Webb County, Texas and Marco Montemayor, Individually; and any other matters incident thereto. **[Closed Session/Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071(1)(A) (Consultation with Attorney regarding pending litigation)] [Requested by Civil Legal Division]**
33. Status report by outside counsel with discussion and possible action regarding Hanson Professional Services, Inc. **[Closed Session/Executive Session may be requested pursuant to Texas Government Code §551.071, Consultation with Attorney, pending or contemplated litigation]**
34. **Communications**
35. **Adjourn**



COUNTY COMMISSIONERS

	Honorable Tano E. Tijerina	County Judge
	Commissioner Jesse Gonzalez	Precinct 1
	Commissioner Rosaura "Wawi" Tijerina	Precinct 2
	Commissioner John C. Galo	Precinct 3
	Commissioner Cindy Liendo	Precinct 4

**Webb County, Texas
Commissioner Precinct Boundaries**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 20th DAY OF JANUARY, 2022

By: Melinda Mata
Melinda Mata
Court Administrator

CERTIFICATION OF NOTICE AND POSTING

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 20th day of January, 2022 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 20th DAY OF JANUARY, 2022

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: Margie Ramirez Ibarra
Margie Ramirez Ibarra, County Clerk

