

**WEBB COUNTY
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET**

INSTRUCTIONS:

ALL budget appropriation transfer and supplemental budget requests for grants and forfeitures require Auditor's Office pre-approval for court agenda. Please submit the signed form to the Auditor's Office for review along with copy of grant award, terms of award, proof of receipt of additional revenue and/or other backup to support this request for our review. Should pre-approval be granted, the Department will be notified and Auditor's Office will upload the signed form as part of the proposed agenda item. Agenda items will be between Auditor's Office sponsored by the Department requesting the budget amendment.

Requesting Department: SHERIFF'S OFFICE

Date of Request: 01/13/2022

Request Type (check one):

Departmental Line Item Transfer
(Check if transfer within existing budget)

Supplemental Budget
(Check if new unbudgeted revenue / expenditure)

Transfer From / Supplemental Revenue:

| Account Number | Account Name | Amount |
|------------------|-------------------|-------------------|
| 2908-3010-337200 | Revenue from Webb | \$4,469.95 |
| | | |
| | | |
| | | |
| | | |
| TOTAL | | \$4,469.95 |

Transfer To / Supplemental Expenditure Accounts:

| Account Number | Account Name | Amount |
|----------------------|--------------|-------------------|
| 2908-3010-001-410000 | Payroll | \$4,469.95 |
| | | |
| | | |
| | | |
| | | |
| TOTAL | | \$4,469.95 |

Justification for Request:

Budget Increase to cover shortfall due to increase in salaries for FY 2021

Centered as of Dec. 31, 2021 BYS

Approved by Department Signing Authority:

Sheriff Martin Cuellar Jr

Print Name/Title

M. Cuellar Jr
Signature

Recommended by County Auditor's Office:

Patricia Espinosa

FOR AUDITOR'S USE ONLY

Date: 1/24/2022

FOR BUDGET OFFICE USE ONLY

Commissioners Court Approval Date: _____

Agenda Item: _____

Date Entered by Budget Office: _____

Initials: _____