

**WEBB COUNTY  
REQUEST FOR BUDGET APPROPRIATION TRANSFER  
OR SUPPLEMENTAL BUDGET**

**INSTRUCTIONS:**

ALL budget appropriation transfer and supplemental budget requests for grants and forfeitures require Auditor's Office pre-approval for court agenda. Please submit the signed form to the Auditor's Office for review along with copy of grant award, terms of award, proof of receipt of additional revenue and/or other backup to support this request for our review. Should pre-approval be granted, the Department will be notified and Auditor's Office will upload the signed form as part of the proposed agenda item. Agenda items will be between Auditor's Office sponsored by the Department requesting the budget amendment.

Requesting Department : Engineering Date of Request: 02/16/2022

**Request Type (check one):**



Departmental Line Item Transfer  
(Check if transfer within existing budget)



Supplemental Budget  
(Check if new unbudgeted revenue / expenditure)

**Transfer From / Supplemental Revenue:**

Account Number	Account Name	Amount
3716-7230-711-470000	Espejo Molina Road - Capital Outlay	\$5,000.00
3716-7230-712-470000	Milagro Road - Capital Outlay	\$1,667.00
3716-7230-713-470000	María Elena Road - Capital Outlay	\$1,667.00
3716-7230-714-470000	Main Street - Capital Outlay	\$1,666.00
3716-7230-715-470000	Camino Las Lomas - Capital Outlay	\$2,500.00
3716-7230-716-470000	7150G - Capital Outlay	\$80,603.00
	<b>TOTAL</b>	<b>\$93,103.00</b>

**Transfer To / Supplemental Expenditure Accounts:**

Account Number	Account Name	Amount
3716-7230-711-432001	Espejo Molina Road - Professional Services	\$5,000.00
3716-7230-712-432001	Milagro Road - Professional Services	\$1,667.00
3716-7230-713-432001	María Elena Road - Professional Services	\$1,667.00
3716-7230-714-432001	Main Street - Professional Services	\$1,666.00
3716-7230-715-432001	Camino Las Lomas - Professional Services	\$2,500.00
3716-7230-716-432001	7150G - Professional Services	\$2,500.00
3716-7230-717-432001	Penitas Road - Professional Services	\$5,000.00
3716-7230-717-470000	Penitas Road - Capital Outlay	\$73,103.00
	<b>TOTAL</b>	<b>\$93,103.00</b>

**Justification for Request:**

Professional Services line item transfer is requested for Geotechnical Services for approved Overlay Projects. Also, additional funds are needed for the Penitas Road Overlay Project. We have included quote for Geotechnical Services from Terracon.

Approved by Department Signing Authority:

Luis Perez Garcia, County Engineer

Print Name/Title



Signature

FOR AUDITOR'S USE ONLY	
Recommended by County Auditor's Office: <u>Patricia Espinosa</u>	Date: <u>2/16/2022</u>

FOR BUDGET OFFICE USE ONLY	
Commissioners Court Approval Date: _____	Agenda Item : _____
Date Entered by Budget Office: _____	Initials: _____