WEBB COUNTY
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET

INSTRUCTIONS:

ALL budget appropriation transfer and supplemental budget requests for grants and forfeitures require Auditor's Office pre-approval for court agenda. Please submit the signed form to the Auditor's Office for review along with copy of grant award, terms of award, proof of receipt of additional revenue and/or other backup to support this request for our review. Should pre-approval be granted, the Department will be notified and Auditor's Office will upload the signed form as part of the proposed agenda item. Agenda items will be between Auditor's Office sponsored by the Department requesting the budget amendment.

Requesting Department: 406th DC - 2872 TVC Veterans   Date of Request: 03/15/2022

Request Type (check one):

[✓] **Departmental Line Item Transfer**
(Check if transfer within existing budget)

[ ] **Supplemental Budget**
(Check if new unbudgeted revenue / expenditure)

Transfer From / Supplemental Revenue:

Account Number	Account Name	Amount
2872-2040-001-458000	Administrative Travel	$3,060.00
2872-2040-001-458010	Local Mileage	$1,635.00
2872-2040-001-458090	Travel	$7,572.00
2872-2040-001-432001-085	Professional Services	$307.00
2872-2040-001-462605	Fuel Lubricants	$2,636.00
2872-2040-001-460000	Office Supplies	$500.00
2872-2040-001-422000	FICA County Share	$680.00
2872-2040-001-425000	Unemployment	$80.00
	TOTAL	$16,470.00

Transfer To / Supplemental Expenditure Accounts:

Account Number	Account Name	Amount
2872-2040-001-421000	Health Insurance	$590.00
2872-2040-001-423000	Retirement County Share	$15,879.50
2872-2040-001-426000	Workers Compensation	$0.50
	TOTAL	$16,470.00

Justification for Request:
Funds needed to cover fringe benefits.

Approved by Department Signing Authority:

Judge Oscar J. Hale, Jr. 406th Judicial District Judge
_____
Print Name/Title

Oscar J Hale (signature)
Signature

FOR AUDITOR'S USE ONLY

Recommended by County
Auditor's Office: *Leticia Espinosa*   Date: 3/16/22

FOR BUDGET OFFICE USE ONLY

Commissioners Court Approval Date: _____   Agenda Item: _____

Date Entered by Budget Office: _____   Initials: _____

Form BA 01 - April 2018