



WEBB COUNTY  
COMMUNITY ACTION AGENCY  
MAIN OFFICE 520 REYNOLDS ST 2<sup>ND</sup> FLOOR  
LAREDO, TEXAS 78040 TELEPHONE (956) 523-4182



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## Letter of Intent to Apply

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Date: 04/01/22

Honorable Tano Tijerina  
Webb County Judge  
Webb County Courthouse  
1000 Houston Street (3<sup>rd</sup> Floor)  
Laredo, Texas 78040

Re: Letter of Intent to apply for "2022 Emergency Food and Shelter Program Phase 39"

Dear Judge Tijerina:

In accordance with the Webb County Single Point of Contact (SPOC) Policy and Procedures – *revised 3/29/17*, please accept this "*Letter of Intent to Apply*" for grant funds under the Emergency Food and Shelter Program Phase 39. The (Department/Office) requests authorization to apply for a grant of \$5,000.00 from EFSP for the creation/continuation of emergency food assistance. Your favorable review of the following information required under the SPOC policy and authorization to develop and submit the grant proposal shall be appreciated.

**General Information:**

- A. Project Title: Emergency Food and Shelter Program Phase 39
- B. Project Description: CAA seeks to address the hunger needs of the community using the Meals-on-Wheels/Elderly Nutrition Program; the primary goal is to Provide cooked meals to eligible individuals.
- C. \_\_\_\_\_
- C. Contact Person: Maria G. Silva
- D. Department/Office Telephone number: (956) 523-4605
- E. All departments that request grant application authorization from the County Commissioner's Court are required to participate in the County Biometric Time Clock Plus system in order to ensure compliance with existing County policy. Please acknowledge compliance with the signature of the designated Contact Person:
- \_\_\_\_\_  
*Contact Person/Signature*
- F. For all grant-funded projects involving current county employees that propose grant funding for overtime will be required to use the County Biometric Time Clock Plus system and have GPS monitors in their vehicles, except for those involved in undercover work. Please acknowledge the intent to comply with the signature of the designated Contact Person:
- \_\_\_\_\_

Contact Person/Signature

G. All future grant-funded programs involving current County employees will include only Full Time Equivalency (FTE) percentages in a project's budget and will also apply to all future renewal projects; Please acknowledge this criteria with the signature of the designated Contact Person:

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Contact Person/Signature

H. A complete hard copy of the grant application is required to be submitted to the Economic Development Department inclusive with the "Letter of Intent to Apply" at least two (2) weeks before the grant application is presented to the County Commissioners Court requesting authorization to submit the grant application to the State or Federal funding agency. The complete hard copy of the grant application shall include at a minimum - Project Narratives, Performance Statement, Budget, Personnel Budget breakdown and Budget Narratives. This policy will be effective February 27, 2017; If not provided at submission of the Letter of Intent, then it must be submitted with ample time for review and approval by the Grant Application Review Committee (GARC)? Extenuating circumstances for not adhering to this procedure must be provided in writing for review and approval. Please acknowledge this requirement with the signature of the designated Contact Person:

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Contact Person/Signature

I. Any and all budget amendments, budget modifications and/or line item transfer requests that may arise from grant-funded activity shall be submitted through the Economic Development Department - Single Point of Contact (whether Competitive or Formula grants, County (Federal and State allocations) that use the Webb County General Fund first then receives reimbursement at a later time). The budget request will be forwarded for review by the Grant Application Review Committee (GARC) for possible placement on the Webb County Commissioner's Court Agenda. Please acknowledge this requirement with the signature of the designated Contact Person:

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Contact Person/Signature

J. Project Time Frames:                      Start Date:                                      01/01/2022  
Ending Date :                                      10/31/2022  
Project Duration:                                      2022

K. Project Area:                      WEBB COUNTY

**Project Analysis:**

- 1) What County needs, services or problems will be addressed by this project? CAA seeks to service eligible households with cooked meals.
- 2) What is the grant matching amount of local funds or in-kind that will be proposed? Please identify specific sources of funds. No grant match

- 3) Will this proposed project add cost, services or any financial responsibility to the County's General Fund after the project ends? Please explain. No general fund requested
- 4) Will this project add employees to the county payroll if and when the grant is terminated? Please explain. No, employees are for grant needs.
- 5) Does this project propose any monetary grant-funded stipends, incentive pay, supplement pay or any other pay that exceeds County General Fund salary? These types of monetary compensation are strictly prohibited. No monetary compensation requested.
- 6) What are the operating and maintenance costs of the grant funded project activities that will be funded by the county? No general fund requested
- 7) How many citizens will be served and in what way? Please explain. The grant will provide service to approximately 460 Meals-on-Wheels and Elderly Nutrition Program eligible individuals.
- 8) Please provide the name of the department representative responsible for providing the Economic Development staff with the copy of the submitted grant application.  
Maria Silva

**Financial Analysis**

- A. Type of Request: Grant ( X )    Loan ( )    Combination ( )
  - Amount of Request:                    \$ 5,000.00
  - Amount of Cash Match/In-Kind       \$ 0.00
  - Total Project Costs:                    \$ 5,000.00
  - New ( X )    Continuation ( )
  - Funding Agency: Emergency Food and Shelter Program (EFSP)
- B. Is there any assurance that the grant will be continued/refunded by the funding agency? Please explain.  
No, annual applications are submitted depending on funding.
- C. What wording or commitments will be included in the grant application for 'continuity of activities', 'project sustainability plan' or 'funding of activities' after the grant has ended? Please explain in detail.  
No impact on the General Fund

**For Economic Development Department Office Use Only:**

**IV. APPLICATION REVIEW COMMENTS**

A. STAFF COMMENTS :

Staff Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Webb County  
Emergency Food & Shelter Program**

**Phase 39  
Applicant Information**

Name of Agency: Webb County Community Action Agency

Address: 520 Reynolds St.

City: Laredo State: Tx. Zip Code: 78040 County: Webb

Telephone Number: 956-523-4605 Fax: N/A E-Mail: msilva@webbcountytx.gov

Agency Classification:  Non-profit  Unit of Government

Contact Person: Maria Silva - Deputy Director

Alternate Contact Person: James Flores, Director

Is agency currently providing emergency food and/or shelter assistance? Yes

If so, in what manner?

WCCAA Social Services program offers emergency food bags to clients in need. Under the Meals on Wheels Program & Elderly Nutrition Program, the agency is able to provide cooked home delivered meals to eligible population.

What are your funding sources?

WCCAA Social Services has two funding sources for emergency food services -The Emergency Food and Shelter Program and the Community Service Block Grant. WCCAA Meals on Wheels Program has two funding sources - Meals on Wheels of America and local county funds.

Does agency practice non-discrimination?

Does agency have an accounting system in place and conduct annual audit of program? Yes   
Date of last audit: 03/21/22 (Attach most current Audit)

Copy of your current program budget. (Revenues & Expenditures)

Does agency have a volunteer board of directors or advisory board? Yes   
(Attach Board Roster)

Program/Services: Provide a description of the agency's target population, program services, and eligibility criteria. (Attach a copy of the agency's client application and eligibility guidelines.)

See Attachment

**Total allocation for Webb County Phase 39 is \$117,393 (\$1,393 for administration). The total amount available for each category is \$29,000 (food, shelter, rent or utilities).**

**Webb County  
Emergency Food & Shelter Program**

**Phase 39  
Applicant Information**

Provide an approximate breakdown as to the number of meals, nights of shelter, or days of utilities you will provide with the grant amount requested for Phase 39 per category:

**Emergency Food and Shelter Funds Phase 39 Request**

<b>Food</b> (Amount Available \$29,000)	Amount Requested	# Meals served or weight of food	Total number of people served
(A) Served Meals			
(B) Emergency Food Baskets/Bags			
(C) Other Food	\$5,000.00		460

<b>Shelter</b> (Amount Available \$29,000)	Amount Requested	# Nights Sheltered	Total number of people served
(D) Mass Shelter			
(E) Other Shelter (Motel/Hotel)			

<b>Utility</b> (Amount Available \$29,000)	Amount Requested	# Bills Paid	Total number of people served
(F) Utility Assistance			

<b>Rent/Mortgage</b> (Available \$29,000)	Amount Requested	# Bills Paid	Total number of people served
(G) Rent/Mortgage Assistance			

	Requested	Served
Total <b>\$117,393</b> (\$1,393 Administration)	\$5,000.00	460

Maria Silva  
 \_\_\_\_\_  
 Type Name of Authorized Representative  
 \_\_\_\_\_  
 Signature of Authorized Representative

Deputy Director  
 \_\_\_\_\_  
 Title  
 04/13/2022  
 \_\_\_\_\_  
 Date

Every agency must submit: **Original application and** one set of required attachments

1. Most Recent Audit
2. Program Budget
3. Board/Advisory Board Roster
4. Client Application or Eligibility Guidelines

Application Deadline: **April 15 at 12:00 Noon**

United Way of Laredo, Inc.  
 1815 E. Hillside Rd.  
 uwlaredo@unitedwaylaredo.org

**Webb County  
Emergency Food & Shelter Program**

**Phase ARPAR  
Applicant Information**

Name of Agency: Webb County Community Action Agency

Address: 520 Reynolds St.

City: Laredo State: Tx. Zip Code: 78040 County: Webb

Telephone Number: (956) 523-4604 Fax: \_\_\_\_\_ E-Mail: mgsilva@webbcountytx.gov

Agency Classification:  Non-profit  Unit of Government

Contact Person: Maria Silva - Deputy Director

Alternate Contact Person: James Flores - Director

Is agency currently providing emergency food and/or shelter assistance? Yes

If so, in what manner?

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What are your funding sources?

WCCAA Social Services has two funding sources for emergency food services -The Emergency Food and Shelter Program and the Community Service Block Grant. WCCAA Meals on Wheels Program has two funding sources - Meals on Wheels of America and local county funds.

Does agency practice non-discrimination? Yes

Does agency have an accounting system in place and conduct annual audit of program? Yes   
Date of last audit: 03/21/22 (Attach most current Audit)

Copy of your current program budget. (Revenues & Expenditures)

Does agency have a volunteer board of directors or advisory board? Yes   
(Attach Board Roster)

Program/Services: Provide a description of the agency's target population, program services, and eligibility criteria. (Attach a copy of the agency's client application and eligibility guidelines.)

See attachment

**Total allocation for Webb County Phase ARPAR is \$362,833 (\$833 for administration).  
The total amount available for each category is \$90,500 (food, shelter, rent or utilities).**

**Webb County  
Emergency Food & Shelter Program**

**Phase ARPAP  
Applicant Information**

Provide an approximate breakdown as to the number of meals, nights of shelter, or days of utilities you will provide with the grant amount requested for Phase ARPAP per category:

**Emergency Food and Shelter Funds Phase ARPAP Request**

<b>Food</b> (Amount Available \$90,500)	Amount Requested	# Meals served or weight of food	Total number of people served
(A) Served Meals			
(B) Emergency Food Baskets/Bags			
(C) Other Food	\$15,000.00		1380

<b>Shelter</b> (Amount Available \$90,500)	Amount Requested	# Nights Sheltered	Total number of people served
(D) Mass Shelter			
(E) Other Shelter (Motel/Hotel)			

<b>Utility</b> (Amount Available \$90,500)	Amount Requested	# Bills Paid	Total number of people served
(F) Utility Assistance			

<b>Rent/Mortgage</b> (Available \$90,500)	Amount Requested	# Bills Paid	Total number of people served
(G) Rent/Mortgage Assistance			

	Requested	Served
Total <b>\$362,833</b> (\$833 Administration)	\$15,000.00	1380

Maria Silva  
Type Name of Authorized Representative

Deputy Director  
Title

Signature of Authorized Representative

04/13/2022  
Date

Every agency must submit: **Original application** and one set of required attachments

1. Most Recent Audit
2. Program Budget
3. Board/Advisory Board Roster
4. Client Application or Eligibility Guidelines

Application Deadline: **April 15 at 12:00 Noon**

United Way of Laredo, Inc.  
1815 E. Hillside Rd.  
uwlaredo@unitedwaylaredo.org



## Budget Performance Report

February 28, 2022

FUND NAME	Amended Budget		Committed & Encumbrances	YTD Expenses	Available Funds	%USED
	Budget	Budget				
<b>CEAP</b>						
PY 01/01/2021-03/31/2022						
Utility Assistance	\$ 690,543.00	\$ 1,721,104.79	\$ -	\$ 1,721,104.79	\$ -	100%
Household Crisis	\$ 690,543.00	\$ 705.41	\$ -	\$ 705.41	\$ -	100%
Training Travel Allowance	\$ 2,500.00	\$ -	\$ -	\$ -	\$ -	-
Administration	\$ 124,141.00	\$ 108,267.00	\$ -	\$ 89,151.62	\$ 19,115.38	82%
Program Services	\$ 211,678.00	\$ 111,623.80	\$ -	\$ 91,955.86	\$ 19,667.94	82%
<b>Totals for PY 2021 CEAP</b>	<b>\$ 1,719,405.00</b>	<b>\$ 1,941,701.00</b>	<b>\$ -</b>	<b>\$ 1,902,917.68</b>	<b>\$ 38,783.32</b>	<b>90%</b>
<b>CEAP</b>						
PY 01/01/2022-12/31/2022						
Utility Assistance	\$ 694,020.00	\$ 694,020.00	\$ 1,118,674.17	\$ -	\$ (424,654.17)	161%
Household Crisis	\$ 694,020.00	\$ 694,020.00	\$ -	\$ -	\$ 694,020.00	0%
Training Travel Allowance	\$ 2,500.00	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00	-
Administration	\$ 124,765.00	\$ 124,765.00	\$ -	\$ -	\$ 124,765.00	0%
Program Services	\$ 212,744.00	\$ 212,744.00	\$ -	\$ -	\$ 212,744.00	0%
<b>Totals for PY 2022 CEAP</b>	<b>\$ 1,728,049.00</b>	<b>\$ 1,728,049.00</b>	<b>\$ 1,118,674.17</b>	<b>\$ -</b>	<b>\$ 609,374.83</b>	<b>65%</b>
<b>CEAP ARPA</b>						
PY 10/01/2021-09/30/2022						
Utility Assistance	\$ 699,429.00	\$ 699,429.00	\$ 418,754.21	\$ 22,053.47	\$ 258,621.32	63%
Household Crisis	\$ 699,429.00	\$ 699,429.00	\$ 593.99	\$ -	\$ 698,835.01	0%
Administration	\$ 161,308.00	\$ 161,308.00	\$ -	\$ 1,541.50	\$ 159,766.50	4%
Program Services	\$ 214,402.00	\$ 214,402.00	\$ -	\$ 19,281.26	\$ 195,120.74	9%
<b>Totals for PY 2021 CEAP ARPA Act</b>	<b>\$ 1,774,568.00</b>	<b>\$ 1,774,568.00</b>	<b>\$ 419,348.20</b>	<b>\$ 42,876.23</b>	<b>\$ 1,312,343.57</b>	<b>26%</b>

**Budget Performance Report**  
February 28, 2022

FUND NAME	Budget	Amended Budget	Committed & Encumbrances	YTD Expenses	Available Funds	%USED
<b>CSBG</b>						
PY 01/01/2021-03/31/2022	\$ 588,000.00	\$ 593,898.00	\$ -	\$ 487,867.10	\$ 106,030.90	82%
1st allocation \$147,462.00						
2nd allocation \$440,510.00						
3rd allocation \$5,898						
<b>Totals for PY 2021 CSBG</b>	\$ 588,000.00	\$ 593,898.00	\$ -	\$ 487,867.10	\$ 106,030.90	82%
<b>CSBG</b>						
PY 01/01/2022-12/31/2022	\$ 294,000.00	\$ 294,000.00	\$ -	\$ -	\$ 294,000.00	0%
1st allocation \$294,000.00						
2nd allocation - PENDING						
3rd allocation - PENDING						
<b>Totals for PY 2022 CSBG</b>	\$ 294,000.00	\$ 294,000.00	\$ -	\$ -	\$ 294,000.00	0%
<b>CSBG 2021-2022 County Match</b>						
PY 10/01/21-12/31/2021	\$ 27,385.47	\$ 27,385.47	\$ -	\$ 27,385.47	\$ -	100%
PY 01/01/2022-09/30/2022	\$ 27,385.47	\$ 27,385.47	\$ -	\$ 6,085.68	\$ 21,299.81	22%
<b>Totals for County Match</b>	\$ 54,770.94	\$ 54,770.94	\$ -	\$ 33,471.13	\$ 21,299.81	61%

## Budget Performance Report

February 28, 2022

FUND NAME	Amended Budget	Committed & Encumbrances	YTD Expenses	Available Funds	%USED
<b>Emergency Rental Assistance</b>					
PY 01/12/2021-09/30/2022	\$ 427,890.00	\$ 128,264.00	\$ 322,200.32	\$ 402,814.38	53%
<b>Totals for PY 2021 ERAP</b>	<b>\$ 427,890.00</b>	<b>\$ 128,264.00</b>	<b>\$ 322,200.32</b>	<b>\$ 402,814.38</b>	<b>53%</b>
<b>Texas Emergency Mortgage Assistance Program</b>					
PY 06/15/2021-06/14/2022	\$ 500,000.00	\$ 5,420.93	\$ 13,734.44	\$ 480,844.63	4%
<b>Totals for PY 2021 TEMAP</b>	<b>\$ 500,000.00</b>	<b>\$ 5,420.93</b>	<b>\$ 13,734.44</b>	<b>\$ 480,844.63</b>	<b>4%</b>
<b>MEDINA DONATION</b>					
FY 10/01/2021-09/30/2022	\$ 1,500.00	\$ -	\$ 1,320.81	\$ 179.19	88%
<b>RELIANT DONATION</b>					
FY 10/01/2021-09/30/2022	\$ 34,269.89	\$ -	\$ 32,785.16	\$ 1,484.73	96%
<b>NEIGHBOR TO NEIGHBOR/FIRST CHOICE</b>					
FY 10/01/2021-09/30/2022	\$ 3,674.45	\$ -	\$ -	\$ 3,674.45	0%
Administrative	\$ 4,876.48	\$ -	\$ -	\$ 4,876.48	0%
Utilities	\$ 44,320.82	\$ -	\$ 34,105.97	\$ 10,214.85	77%
<b>Totals for Donations and Other Funds</b>	<b>\$ 44,320.82</b>	<b>\$ -</b>	<b>\$ 34,105.97</b>	<b>\$ 10,214.85</b>	<b>77%</b>

**Budget Performance Report**  
February 28, 2022

FUND NAME	Budget		Committed & Encumbrances		YTD Expenses	Available Funds	%USED
	Budget	Amended Budget	Encumbrances	Committed & Encumbrances			
ELDERLY NUTRITION FY 10/01/2021--9/30/2022	\$ 118,100.00	\$ 118,100.00	\$ 19,781.62	\$ 19,781.62	\$ 48,877.43	\$ 49,440.95	58%
MEALS ON WHEELS FY 10/01/2021--9/30/2022	\$ 480,782.00	\$ 480,782.00	\$ 64,725.85	\$ 64,725.85	\$ 185,128.54	\$ 230,927.61	52%
Other Revenues FY 10/01/2021--9/30/2022	\$ 8,000.00	\$ 8,000.00	\$ -	\$ -	\$ -	\$ 8,000.00	0%
County Match FY 10/01/2021--9/30/2022	\$ 35,100.00	\$ 35,100.00	\$ -	\$ -	\$ -	\$ 35,100.00	0%
<b>Totals for Meals on Wheels &amp; Other funds</b>	<b>\$ 641,982.00</b>	<b>\$ 641,982.00</b>	<b>\$ 84,507.47</b>	<b>\$ 84,507.47</b>	<b>\$ 234,005.97</b>	<b>\$ 323,468.56</b>	<b>50%</b>
<b>SELF-HELP--12/01/20-12/01/24</b>							
Public Service Activity	\$ 56,000.00	\$ 56,000.00	\$ -	\$ -	\$ 23,002.11	\$ 32,997.89	41%
Residential Housing Activity	\$ 174,000.00	\$ 174,000.00	\$ -	\$ -	\$ -	\$ 174,000.00	0%
Reconstruction	\$ 225,000.00	\$ 225,000.00	\$ -	\$ -	\$ 3,000.00	\$ 222,000.00	1%
New Construction	\$ 140,000.00	\$ 140,000.00	\$ -	\$ -	\$ -	\$ 140,000.00	0%
Administrative Funds	\$ 105,000.00	\$ 105,000.00	\$ -	\$ -	\$ 43,530.06	\$ 61,469.94	41%
<b>Total Grant Funds</b>	<b>\$ 700,000.00</b>	<b>\$ 700,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 69,532.17</b>	<b>\$ 630,467.83</b>	<b>10%</b>
County Match (Annual) FY 2022	\$ 168,100.00	\$ 168,100.00	\$ -	\$ -	\$ 55,473.04	\$ 112,626.96	33%
<b>Totals for Self Help &amp; Other funds</b>	<b>\$ 868,100.00</b>	<b>\$ 868,100.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 125,005.21</b>	<b>\$ 743,094.79</b>	<b>14%</b>

**Budget Performance Report**  
February 28, 2022

FUND NAME	FUND NAME	Amended Budget	Committed & Encumbrances	YTD Expenses	Available Funds	%USED
Budget	Budget					
<b>RURAL TRANSIT</b>						
CARES Act Grant Round 2	\$ 192,073.00	\$ 192,073.00	\$ -	\$ 173,570.00	\$ 18,503.00	90%
PY 01/01/2021-12/31/2022						
5311 ARP	\$ 51,767.00	\$ 51,767.00	\$ -	\$ 48,134.00	\$ 3,633.00	93%
PY 12/01/2021-12/31/2022						
5311 Federal Funds	\$ 438,419.00	\$ 438,419.00	\$ -	\$ -	\$ 438,419.00	0%
PY 09/01/2021-12/31/22						
5311 State Funds (opera-matching)	\$ 316,487.00	\$ 316,487.00	\$ -	\$ -	\$ 316,487.00	0%
PY 09/01/2021-08/31/2022						
5311 Federal Funds	\$ 360,894.00	\$ 360,894.00	\$ -	\$ 317,687.00	\$ 43,207.00	88%
PY 09/01/2020-08/31/2022						
5311 State Funds (opera-matching)	\$ 225,482.00	\$ 225,482.00	\$ -	\$ 111,001.00	\$ 114,481.00	49%
PY 09/01/2020-08/31/2022						
5339 Discretionary Grant (Capital Purchase)	\$ 37,276.00	\$ 37,276.00	\$ -	\$ -	\$ 37,276.00	0%
PY 09/01/2020-09/30/2022						
Other Revenues	\$ 26,165.94	\$ 26,165.94	\$ -	\$ -	\$ 26,165.94	0%
FY 10/01/2021-09/30/2022						
County Contribution ( Allowable Expense)	\$ 61,896.00	\$ 61,896.00	\$ -	\$ 15,474.00	\$ 46,422.00	25%
FY 10/01/2021-9/30/2022						
Webb County Match	\$ 45,100.00	\$ 45,100.00	\$ -	\$ -	\$ 45,100.00	0%
FY 10/01/2021-9/30/2022						
<b>Totals for Rural Trans. &amp; Other funds</b>	<b>\$ 1,755,559.94</b>	<b>\$ 1,755,559.94</b>	<b>\$ -</b>	<b>\$ 665,866.00</b>	<b>\$ 1,089,693.94</b>	<b>38%</b>

**Projections: (Revenues)**

El Aguilia FARES:	
Projection	\$ 87,000.00
Amended Projection	\$ -
Total Projection	\$ 87,000.00
Previous Monthly Revenue	\$ 16,279.07
Monthly Revenue	\$ 3,913.28
YTD Revenue Totals	\$ 20,192.35
Projected Balance	\$ 66,807.65
	23.21%
	76.79%

**Budget Performance Report**  
February 28, 2022

FUND NAME	Amended	Committed &	YTD	Available	%USED
Budget	Budget	Encumbrances	Expenses	Funds	

Adopted Budgets	Amended Budgets	Committed & Encumbrances	YTD Expenses	Available Funds	%USED
\$ 8,680,475.94	\$ 9,334,058.64	\$ 1,671,707.30	\$ 3,419,987.77	\$ 4,242,363.57	59%

**PROGRAM YEAR GRANTS  
AGENCY GRAND TOTALS**

Adopted Budgets	Amended Budgets	Committed & Encumbrances	YTD Expenses	Available Funds	%USED
\$ 561,553.70	\$ 561,553.70	\$ 19,781.62	\$ 187,401.57	\$ 354,370.51	37%

**FISCAL YEAR GRANTS  
AGENCY GRAND TOTALS**

Adopted Budgets	Amended Budgets	Committed & Encumbrances	YTD Expenses	Available Funds	%USED
\$ 1,180,782.00	\$ 1,180,782.00	\$ 64,725.85	\$ 254,660.71	\$ 861,395.44	27%

**OTHER GRANTS  
AGENCY GRAND TOTAL**

# WCCAA ADVISORY BOARD MEMBER ROSTER

PY-2022

Revised: January 7, 2022

COMPANY NAME	CATEGORY TYPE	NAME OF REPRESENTATIVE	TERM STARTED	TERM ENDED	CONTACT INFORMATION	BOARD POSITION	COMMITTEE ASSIGNMENTS
County Judge-Tano E. Tijerina	A	Erasmio Villarreal	1/1/2019	12/31/2022	Phone: 763-4408 Address: 117 Illinois Email: Evranch06@hotmail.com	President	Program, Finance & Planning
Commissioner Cindy Liendo	A	Sergio Mora	1/1/2019	12/31/2022	Phone: 898-2317 Address: 119 West Village Blv. Email: sergiomora@gmail.com	Member	Program Eva.
Commissioner Rosaura Tijerina	A	Juan Avila	1/1/2019	12/31/2022	Phone: 337-6953 Address: 2704 E.Locust Email: juanavila0765@gmail.com	Member	By-Laws
Commissioner Rosaura Tijerina	A	Alicia Herrera	1/1/2019	12/31/2022	Phone: 337-6947 Address: 3702 Barcelona Ave. Email: aliceg@webbcountytx.gov	Alternate	
Commissioner Rosaura Tijerina	A	Gregorio Araiza	1/1/2019	12/31/2022	Phone: 774-4855 Address: 1103 Savannah Loop Email: gregaraiza@webbcountytx.gov	Alternate	
Commissioner John Galo	A	Jose Luis Rodriguez	1/1/2021	12/31/2024	Phone: 523-4625 Address: 1000Houston St. E-jrodriguez@webbcountytx.gov	Member	
Commissioner Jesse Gonzalez	A	Jose Luis Gutierrez	1/1/2021	12/31/2024	Phone: 261-9023 Address: 816 State Hwy 359 unit c E-mail: jgutierrez@arch.tamu.edu	Vice-President	Program, Finance & Nominating
County Atty. Marco Montemayor	A	Ruben Arce	01/01/2021	12/31/2024	Phone: 523-4044 Address: 1110 Washington Street Email: rarce@webbcountytx.gov	Member	
County Atty. Marco Montemayor	A	Timothy Bland	1/1/2021	12/31/2024	Phone: 523-4044 Address: 1110 Washington Street Email: tbland@webbcountytx.gov	Alternate	

COMPANY NAME	CATEGORY TYPE	NAME OF REPRESENTATIVE	TERM STARTED	TERM ENDED	CONTACT INFORMATION	BOARD POSITION	COMMITTEE ASSIGNMENTS
Area I- Lilia B. Perez		Vacancy			Vacancy		
Area III- El Cuatro	B	Brenda L. Garcia	4/8/2019	4/8/2023	Phone: 602-3698 Address: 2008 East Anna E-bze1324@gmail.com	Secretary	Program & Finance
Area VII- Santo Nino	B	David Moreno	2/12/2020	2/12/2024	Phone: 251-3492 Address: 2802 Cross E-david17833@gmail.com	Member	Nominating Comm.
Azteca-Guadalupe		Vacancy			Vacancy		
Area X- El Cenizo	B	Maximiliano Zapata	6/17/2021	6/17/2025	Phone: 401-4742 Address: 618 Hernandez maximiliano.zapp96@gmail.com	Treasurer	
Area V- Fernando Salinas	B	Vacancy			Vacancy		
Area IX- Rio Bravo	B	Jaanaí Moreno	6/18/2021	6/18/2025	Phone: 269-8750 Address: 1749 Margarita jaanaicityhallriobravo@gmail.com	Alternate	
Area IX- Rio Bravo	B	Claudia Picasso	6/18/2021	6/18/2025	Phone: 898-0714 Address: 1529 Margarita claudiapicasso676@gmail.com	Alternate	
Area VIII- Miranda, Oilton & Bruni	B	Nelda Cortinas	6/22/2021	6/22/2025	Phone: 471-0080 Address: P. O. Box 62 E-ncortinas@webbcountytx.gov	Member	
Area VIII- Miranda, Oilton & Bruni	B	Elsa Nelda Inocencio	6/22/2021	6/22/2025	Phone: 489-3276 Address: P. O. Box 22 E-inocencio@webbcountytx.gov	Alternate	



COMPANY NAME	CATEGORY TYPE	NAME OF REPRESENTATIVE	TERM STARTED	TERM ENDED	CONTACT INFORMATION	BOARD POSITION	COMMITTEE ASSIGNMENTS
Vacancy	C	Vacancy			Vacancy		
Laredo Kidney Foundation	C	Brenda Pardue	1/28/2019	1/28/2023	Phone: 337-6272 Address: 1500 Arkansas Email: bpardue53@gmail.com	Member	
Laredo Kidney Foundation	C	Cesar Rodriguez	1/28/2019	1/28/2023	Phone: 334-1667 Address: 2706 Convent Email: rodkazr4@gmail.com	Alternate	
Holding Institute Community	C	Joe Barron	2/8/2021	2/8/2025	Phone: 774-5645 Address: 1102 Santa Maria E-joedinobarron@yahoo.com	Alternate	
Holding Institute Community	C	Rev. Michael Smith	2/8/2021	2/8/2025	Phone: 718-2070 Address: 1102 Santa Maria Email: masmith33@yahoo.com	Member	
Azteca Development Preservation	C	Rafael Torres	4/12/2021	4/12/2025	Phone: 726-4462 Address: 20 Iturbide St. Email: ritorres48@gmail.com	Alternate	
Azteca Development Preservation	C	Patricia Hernandez	4/12/2021	4/12/2025	Phone: 726-4462 Address: 20 Iturbide St. E-phdz.07@gmail.com	Member	



# WEBB COUNTY COMMUNITY ACTION AGENCY

MAIN OFFICE 520 REYNOLDS STREET 2<sup>ND</sup> FLOOR  
LAREDO, TEXAS 78040 TELEPHONE (956) 523-4182



## 2022 Webb County Community Action Agency – Emergency Food and Shelter Program

### I. Program Description / Overview

Webb County Community Action Agency (WCCAA) Administrative Offices are located at 520 Reynolds Street, Laredo, Texas 78040. Our agency provides social services assistance, utility payment assistance, elderly and disabled nutrition programs, and rural transportation service with program funding from the Texas Department of Housing & Community Affairs, Texas Department of Transportation, Texas Department of Human Services, U.S. Department of Transportation, and the County of Webb.

While funding to our agency provides for assistance to residents of our community, there is a much greater demand than there is funding; consequently, the WCCAA has to look to other service agencies for additional funding, support, and collaboration of resources. There is an extremely large demand for utility payment assistance, rent assistance, food, and emergency shelter.

### II. Goals and Objectives

The Webb County Community Action Agency seeks to address the hunger needs of the community using a partnership method with the local food banks; the primary goal is to provide emergency food items to at least 500 households (\$5,000 EFSP) who have a proven a need. The WCCAA has seen an increase in requests for assistance with emergency food items, which can be correlated to federal cutbacks on food assistance programs, such as food stamps. If funded, WCCAA caseworkers will serve as medium for determining the needs of each client. If funded, WCCAA caseworkers will serve as medium for determining the needs of each client. If eligible, a client will be able to receive a ten dollar (\$10.00) box of food to feed an average –sized family at least ten (10) meals (In accordance with state, federal and local guidelines see attached 2020 Eligibility Guidelines).

The Webb County Community Action Agency hopes to utilize this partnered effort to address the true hunger needs of Webb County.

# Webb County Community Action Agency Community Social Services

## 2022 Federal Income Guidelines

### Program Year 2022 Income Limits for CSBG (Effective January 28, 2022)

Persons in Family/Household	100% of Federal Poverty Guidelines	125% of Federal Poverty Guidelines	200% of Federal Poverty Guidelines
1	\$13,590	\$16,988	\$27,180
2	\$18,310	\$22,888	\$36,620
3	\$23,030	\$28,788	\$46,060
4	\$27,750	\$34,688	\$55,500
5	\$32,470	\$40,588	\$64,940
6	\$37,190	\$46,488	\$74,380
7	\$41,910	\$52,388	\$83,820
8	\$46,630	\$58,288	\$93,260
Families with more than 8 persons	Add \$4,720 for each additional person	Add \$5,900 for each additional person	Add \$9,440 for each additional person

Eligibility for CSBG is calculated at 200% of the Federal Poverty Income Guidelines through **September 30, 2022** and reverts back to 125% of the Federal Poverty Income Guidelines on **October 1, 2022**.

*SOURCE: U.S Department of Health and Human Services Federal Poverty Guidelines <https://aspe.hhs.gov/poverty-guidelines>*