



WEBB COUNTY BUDGET OFFICE

REQUEST FOR MINISTERIAL / EMERGENCY BUDGET AMENDMENT

INSTRUCTIONS:

ALL budget appropriation transfer requests require Budget Office approval before being presented to court for ratification. Please submit the signed form to the Budget Office for review along with copy or backup to support this request for our review. The Budget Office will send the approved form to the department via email. Agenda items must be submitted by the department requesting ministerial budget amendment.

Requesting Department : Sheriff's Office **Date of Request:** 04/27/2022

Request Type (check one):

Departmental Budget Amendment

Emergency Budget Amendment

Transfer From:

Account Number	Account Name	Amount
1001-4070-001-44300-035	Repair Maint Equipment	\$5,000.00
1001-4070-001-4445000	Equipment Rental	\$5,000.00
TOTAL		\$10,000.00

Transfer To:

Account Number	Account Name	Amount
1001-4070-001-443000-020	Repair Maint Build	\$10,000.00
TOTAL		\$10,000.00

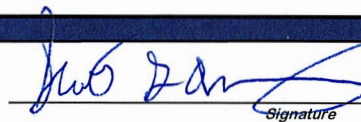
Justification for Request:

Low on Funds to Purchase A/C motor for jail 3rd floor

Approved by Department Signing Authority:

Chief Scott Avant

Print Name/Title



Signature

FOR BUDGET OFFICE USE ONLY

Commissioners Court Ratification Date: 04.28.22

Date Entered by Budget Office: BA 2022-00024765

BA#: _____

Agenda Item: _____

Initials: EO