

Maricela Benavides

From: Maria G. Silva
Sent: Thursday, April 28, 2022 3:55 PM
To: Maricela Benavides
Cc: Adrian P. Garnica; Adolfo Gutierrez; Elisa Perez
Subject: Fwd: EFSP Phase 39 LRO Certification Documents are Ready

Good afternoon Ms. Benavides:

Please create the agenda item for EFSP PH. 39z

Thank you,
María Silva
Deputy Director
Webb County
Community Action Agency
Economic Development
Phone# (956) 523-4605
mgsilva@webbcountytx.gov

From: efsp@uww.unitedway.org <efsp@uww.unitedway.org>
Sent: Thursday, April 28, 2022 3:25:38 PM
To: mgsilva@webbcountytx.gov <mgsilva@webbcountytx.gov>
Subject: EFSP Phase 39 LRO Certification Documents are Ready

Dear Maria G. Silva

Community Action Agency (LRO ID # 843800005) has been allocated \$5000, by the Emergency Food and Shelter Program (EFSP) Local Board in Webb County for Phase 39. To be eligible to receive these funds, your agency must:

- Have submitted a Final Report for all previous Phases in which your agency has received an EFSP award;
- Cleared all outstanding Compliance Exceptions from all previous phases;
- Be in good standing with the EFSP National Board;
- Confirm all contact and organizational information is up to date; and
- Complete all applicable Certification Forms, which are now available on the EFSP website.

To access the required Certification Forms, please log into the EFSP website. First, ensure the contact, organizational, and banking information is correct and up to date, under **Manage Personal Information** on the left-hand navigation menu. After you have updated your contact information, select **LRO Plan** from the left-hand navigation menu. Please ensure the menus are set to the current **Phase** and the correct **Award Type**. From the LRO Plan, you will be able to generate the required certifications, which will be sent via email to the email address on file to be electronically signed with DocuSign.

For questions about this award or the dates of your spending period, please contact the Local Board contact, Peggy Duncan, at peggy@unitedwaylaredo.org or 956-723-9113.

Thank you,
Peggy Duncan