



WEBB COUNTY, TEXAS

COMMISSIONERS COURT

PUBLIC NOTICE COMMISSIONERS COURT MEETING

WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
MAY 23, 2022
9:00 a.m.

MARGIE R IBARRA
COUNTY CLERK
FILED
2022 MAY 20 AM 8:33
WEBB COUNTY, TEXAS
BY *Key* DEPUTY

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Business Office, Emergency Management, Human Resources, Judicial Collections, Risk Management, Tax Assessor-Collector; and any other Department reports); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. Auditor

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Federal funds. **[Requested by Aliza Oliveros, Head Start Director]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2358-5205-531-460004	Classroom Supplies	\$250,000	\$199,049.06	\$225,771.42	\$26,722.36
To:	2358-5205-531-470000	Capital Outlay	\$0.00	\$199,049.06	\$0.00	\$199049.06

Issue: Funds are available in classroom supplies line item.

Solution: Approve line item.

Result: Funds will be available in capitol outlay line item.

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Grant Funds. **[Requested by Community Action Agency]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2371-5260-521-458060	In town Mileage	\$14,000	\$5,500	\$9,231.93	\$3,731.93
	2371-5260-521-443000-075	Repairs & Maint. Vehicle	\$5,000	\$3,000	\$4,252.62	\$1,252.62
	2371-5260-521-452001-015	Insurance Other Vehicle	\$800	\$110	\$800.00	\$690.00
	2025-5320-521-444500	Equipment Rental	\$538	\$200	\$538.00	\$338.00
	2025-5320-521-452001-015	Insurance Other Vehicles	\$351	\$351	\$351.00	\$0.00
	2025-5320-521-463030	Bulk Food	\$38,120	\$5,000	\$7,653.85	\$2,653.85
				\$14,161		
To:	2371-5260-521-46100	Materials & Supplies	\$30,000	\$5,500	\$6,169.38	\$11,669.38

	2371-5260-521-462605	Fuel & Lubricants	\$10,000	\$3,000	\$4,719.33	\$7,7193.33
	2371-5260-521-421000	Health Life Insurance	\$29,652	\$110	\$12,152.33	\$12,262.33
	2025-5320-521-461000	Material Supplies	\$3,671	\$551	\$15.52	\$566.52
	2025-5320-521-421000	Health Life Insurance	\$6,956	\$5,000	(228.53)	\$4,771.47
				\$14,161		

Issue: The Meals On Wheels / Elderly Nutrition Program requires these Transfers to continue to give the best service to the elderly of our county.

Solution: Approval of the line items will provide the budget adjustment to continue with our services.

Result: With the Transfers done, the department will be able to cover the cost and needs for the home delivered meals and congregate meal program,

6. Building Maintenance

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective May 23, 2022.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
0038	Custodian	\$11.84 7/A-E

Issue: Request to fill vacant Slot # 0038 Custodian which was vacated on April 21, 2022.

Solution: Approval to post and fill Slot #0038.

Result: This action will allow Building Maintenance Department to continue to function efficiently and effectively.

7. Civil Legal Division

- a. Discussion and possible action to enter into a professional services contract with Timothy J Tubbs for law enforcement consulting work, in accordance with Texas Local Government Code 262.024 (Discretionary Exemption) (a.) (4.) Professional Services for a performance period of Twelve (12) months at a cost of Eight Hundred Dollars (\$800.00) per month, effective June 1, 2022 through May 31, 2023, for an amount not to exceed \$9,600, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. This professional services contract will be paid through forfeiture funds; and, thus, will have no impact to the general fund. **[Requested by the Webb County Sheriff's Office, Account #2152-3010-001-432001 (Professional Services)]**

Issue: The Webb County Sheriff's Office requires the services for specialized law enforcement training and Intel gathering.

Solution: Enter into contracted to Intel gathering and specialized training.

Result: The Webb County Sheriff's Office will receive specialized training for law enforcement personnel, provide support with ongoing and future investigations, provide recommendations on standard operating procedures, consult on Border Security issues and serve as an advisor/liaison with federal, state, and local law enforcement authorities, provide research and recommendations concerning US federal and state legislative issues.

- b. Discussion and possible action to enter into an addendum agreement for four (4) months (May 23, 2022 through September 30, 2022) Lease with Maintenance Agreement between Toshiba Business Solutions and Webb County for the Webb County Sheriff's Office for one (1) Toshiba E-Studio KIP 660 Digital Copier, at a cost of Two Thousand Two Hundred Forty-Nine Dollars and Ninety-Five Cents (\$2,249.95) per quarter intended to be incorporated into the Master Agreement with Toshiba Business Solutions for the October 1, 2022 budget, subject to commissioners court annual budget appropriations and authorizing the County Judge to sign and execute all relevant documents and any other matters incident thereto. **[Requested by Martin Cuellar, Sheriff; Account #1001-3010-001-444500]**
- c. Discussion and possible action to purchase one Lexmark XC4143 Color MFP from Toshiba Business Solutions for the Webb County Sheriff's Office, Texas DIR Contract # DIR-CPO-4426, at a cost of Two Thousand Forty Dollars and Eighty-Four cents (\$2,040.84) and authorizing the County Judge to sign and execute all relevant documents and any other matters incident thereto. **[Requested by Martin Cuellar, Sheriff; Account #1001-4070-001-460105 (Minor Tools)]**
- d. Discussion and possible action to enter into a Thirty Six (36) month (April 29, 2022 through April 28, 2025) Authorized Provider Agreement between Webb County and The American Red Cross for training courses for Head Start employees, members and/or clients at a total cost not to exceed THREE THOUSAND DOLLARS (\$3,000.00) and authorizing the County Judge to execute all relevant documents, and any other matters incident thereto. **[Requested by Aliza Oliveros, Webb County Head Start Accounts #2357-5230-531-456205, 2367-5230-531-456205, and 2361-5230-531-456205 (Training and Education)]**
- e. Discussion and possible action to approve a three-year (May 23, 2022 through May 22, 2025) Vending Machine Services Contract with Laredo Vending Co. (Company) for the provision of cold beverages and snacks to be dispensed from vending machines located at various Webb County Facilities with Webb County receiving twelve percent (12%) of Laredo Vending Company's gross monthly sales revenues from said vending machines, and authorizing the Webb County Judge to execute all relevant documents.
- Issue:** Allow for the provision of cold beverages and snacks to Webb County Employees and the public visiting the various county facilities through vending machines operated by an approved vendor with Webb County retaining part of the vendor's sales revenues generated from said vending machines.
- Solution:** Enter into a Contract with a county approved vendor for the sale of beverages and snacks through vending machines with part of the revenues generated from said sales to go to Webb County.
- Result:** Webb County Employees and General Public would be able to access cold beverages and snacks from various vending machines located on county owned buildings.
- f. Discussion and possible action to enter into a Non-Financial Memorandum of Understanding (MOU) between Gateway Community Health Center, Inc. (Gateway) and Webb County for the Bruni Public Health Facility (Health Facility). This MOU provides a common understanding of the collaboration and relationship between Gateway and Webb County for providing services at the Health Facility. It establishes clear expectations and a reliable way of relating to one another for mutual cooperation. The term of the MOU shall be for one (1) year, commencing on May 27, 2022 and ending on May 26, 2023 and authorizing the County Judge to sign and execute all relevant documents and any other matters incident thereto. **[Requested by Nancy Cadena, Director, Webb County Indigent Health Department]**

- g. Discussion and possible action to enter into third party funding agreement with Laredo International Fair and Exposition in the amount of Fifty Thousand Dollars (\$50,000.00) as per the FY 2022 budget and any matters incident thereto; authorizing the County Judge to sign all relevant documents. **[Third Party Funding #2004-1010-001-463567]**

8. Community Action Agency

- a. Discussion and possible action to approve the posting and filling of the following Slot Full-Time with benefits, to be funded from the Community Services Block Grant (CSBG) Account #2368-5170-521-410000. This position will be 100% grant funded and there will be no impact to the General Fund.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1153	Case Management Specialist	\$17.46

Issue: Vacant Case Management Specialist position.

Solution: Post and fill vacant slot.

Result: Filling the position will allow the department to effectively continue the flow of work.

- b. Discussion and possible action to authorize Webb County Community Action Agency to enter into a Low Income Household Water Assistance Program (LIHWAP) Water Provider Agreement with Water Services providers (listed below). This Water Provider Agreement is a Texas Department of Housing and Community Affairs (TDHCA) Contract and authorizing the County Judge to sign all relevant documents and any other matters incident thereto. This agreement shall be effective the 1st day of January 2022 for a period not to exceed one year from the effective date, although the Parties can agree in writing to extensions for up to one additional year.

List of Water Provider Agreement

City of Laredo - Utility Department
Bruni Rural Water Supply Corporation

Issue: Webb County Community Action Agency will enter into a Low Income Household Water Assistance Program (LIHWAP) Water Provider Agreement with Water Services Providers.

Solution: This Water Provider Agreement is a Texas Department of Housing and Community Affairs (TDHCA) grant.

Result: Texas Department of Housing and Community Affairs (TDHCA) will provide emergency assistance to low-income households, particularly those with the lowest incomes that pay a high proportion of household income for water, storm, water, drinking water, wastewater/sewer, and groundwater services collectively named (Water Services).

9. Economic Development

- a. Discussion and possible action to apply for a FY 2021-2022 federal 5339 Bus and Bus Facilities Grant for Webb County Community Action Agency from Texas Department of Transportation (TxDOT) in the amount of SEVENTY SIX THOUSAND TWENTY EIGHT DOLLARS (\$76,028.00). This grant does not require County Match. All required documentation has been submitted for review to the Economic Development Department and the solicitation is compliant with Webb County Single Point of Contact (SPOC) procedures. No impact to the General Fund. **[Requested by James**

Flores, CAA Executive Director]

Issue: CAA-EI Aguila Rural Transportation is a grant funded agency. Annually, TxDOT allots monies to replace vehicles that are projected to exceed their use life benchmark (ULB).

Solution: This grant allows us to upgrade our fleet as designated by TxDOT.

Result: Decrease in agency's vehicle maintenance cost and continuation of services throughout the rural areas of Webb County.

- b. Discussion and possible action to approve the submission of a grant application as prepared and submitted by the Webb County Head Start and Early Head Start Program to the Department of Health and Human Services Administration for Children & Families for Fiscal Year 2022 - 2023 in the total amount of \$11,537,698 (Federal) and \$2,884,425 (Non-Federal) for a total amount of \$14,422,123 for services to 1,290 eligible children and their families; and authorizing the Webb County Judge to execute all relevant documents related to this grant; and other matters thereto. Furthermore, this grant does not require a cash match; and thus will have no impact to the General Fund. All required documents were sent to review through the Economic Development Department and the solicitation is compliant with the Webb County Point of Contact (SPOC) procedures.
[Requested by Aliza Oliveros, Head Start Director]

- c. Discussion and possible action to approve the submission of a grant application as prepared and submitted by the Webb County Early Head Start Child Care Partnership Program to the Department of Health and Human Services Administration for Children and Families for Fiscal Year 2022 - 2023 Refunding, COLA, and Quality Improvement (QI) grant in the amount of \$893,525 (Federal) and \$223,381 (Non-Federal) for a total amount of \$1,116,906 for services to 72 eligible children and their families; authorizing the Webb County Judge to execute all relevant documents related to this grant; and any other matters incident thereto. Furthermore, this grant does not require a cash match; and thus will have no impact to the general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Aliza Oliveros, Head Start Director]**

10. **Head Start**

Disclaimer: All Head Start monies are 100% Federal funds

- a. Discussion and possible action to approve the 2022 - 2023 Training and Technical Assistance Plan.

Issue: The Head Start / Early Head Start / Child Care Partnership Program is mandated to have a staffing plan that addresses staff qualifications, job descriptions, staffing levels, and linkage to education and training that will allow staff to advance through various roles with increasing levels of responsibility and comprehension.

Solution: Approve and implement the 2022 - 2023 Training and Technical Assistance Plan.

Result: The program will have an approved plan in place to address staff training and educational needs.

- b. Discussion and possible action to approve the Head Start, Early Head Start, Child Care Partnership 2022 Community Assessment Update.

Issue: In accordance with Head Start Program Performance Standards, determining community strengths, needs and resources, in order to design a program that meets community needs and builds on strengths and resources, a program must conduct a Community Assessment at least once over a five-year grant period with updates. The Community Assessment must use data that describes community strengths, needs, and resources.

Solution: Review and approve the 2022 Community Assessment Update.

Result: The Head Start, Early Head Start, and Child Care Partnership Program will be in compliance with the Head Start Program Performance Standards (HSPPS).

- c. Discussion and possible action to approve the Head Start / Early Head Start / Child Care Partnership 2022 Strategic Plan Update.

Issue: Head Start programs are mandated to develop multi-year (long-range) program goals and financial objectives that address the finding of the Community Assessment that are consistent with the philosophy of the program and reflects the findings of the program's annual Self-Assessment.

Solution: Provide input, discussion, and feedback for program planning and approve the 2022 Strategic Plan Update.

Result: The program will continue with on-going, systemic processes of program planning in consultation with program staff, parents, Policy Council, and Webb County Commissioners Court.

- d. Discussion and possible action to approve the Head Start, Early Head Start, Child Care Partnership Local Self-Assessment and Program Improvement Plan based on the results of the 2021 - 2022 Local Self-Assessment.

Issue: The Head Start Program Performance Standards mandate an annual local self-assessment.

Solution: Review and approve the local self assessment results and the Program Improvement Plan.

Result: The program will be in compliance with effectively overseeing progress toward program goals on an on-going and annual basis.

11. **Public Health Services**

- a. Discussion and possible action to approve the posting and filling of the following Slots, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective May 23, 2022:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2974	Data Entry Clerk	\$11.84 - 7/A-E
2975	Data Entry Clerk	\$11.84 - 7/A-E

Issue: Slot #2974 & #2975 recently became vacant and requesting to fill.

Solution: Approval from Commissioners Court will allow department to post and fill vacant slots.

Result: The filling of these slots will allow the department to continue to function efficiently and effectively.

12. **Purchasing**

- a. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code, Section 263.152 (Disposition) and to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

Issue: Excess county property that is either by definition salvage or surplus property because of time, accident, or any other cause such as, wear and deterioration, damaged, or obsolete that has no value and/or usefulness for the intended purpose and is no longer needed by the department.

Solution: Authorize the Purchasing Agent to attempt to sell the County surplus or salvage property through public auction, dispose or destroy property that cannot be sold through public auction because it has deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products and/or donate as permitted by state law.

Result: Generate auction revenue from sale of county property, reduce county expenditures by transferring surplus property to other departments and make room for future assets replacing salvage or surplus items no longer needed.

- b. Discussion and possible action to authorize the Purchasing Agent to order thirty (30) Watch-Guard Vista HD Body Worn Cameras, Software and Hardware to include an Extended Warranty on Rack Server Full Service on site for five (5) years from Motorola Solutions (Buy-Board #648-21) in accordance with the Texas Local Government Code; Sections 271.101, 271.102, Sub-Chapter F. Cooperative Purchasing Programs and any other matters incident thereto. **[Accounts #2743-3010-001-470000 (Body Worn Camera Enhancements - Sheriff Bargaining Unit-Administration-Capital Outlay); #2743-3010-001-460105 (Body Worn Camera Enhancements-Sheriff Bargaining Unit - Administration-Minor Tools & Apparatus)]**

Issue: The Webb County Sheriff's Office will utilize grant resources to be able to increase transparency and accountability through the continued utilization of body-worn cameras for its Patrol Officers.

Solution: Authorize the Purchasing Agent to order the cooperative pricing solution submitted by Motorola Solutions.

Result: Order will be placed contingent upon approval by Commissioners Court.

- c. Discussion and possible action to reject Invitation to Bid (ITB) 2022-007 "All Terrain Vehicles for Webb County Constable Pct. 1" to the lowest responsible bidder Ron Hoover Co. of Laredo, LLC., in an amount not to exceed \$61,178.50 in accordance with the Texas Local Government Code, Sub-Chapter C. Competitive Bidding in General, Section 262.021 and any other matters incident thereto.

Issue: On March 28, 2022, Commissioners Court tabled item no. 22 to award this formal solicitation.

Solution: Approve Bid rejection for the record.

Result: No other action requested, unless directed by commissioners court.

13. Honorable Martin Cuellar, Sheriff

- a. Discussion and possible action to enter into a professional services contract with Fernando Quiroga for law enforcement consulting work, in accordance with Texas Local Government Code 262.024 (Discretionary Exemption) (a.) (4.) Professional Services for a performance period of Twelve (12) months at a cost of Eight Hundred Dollars (\$800.00) per month, effective June 1, 2022 through May 31, 2023, for an amount not to exceed \$9,600, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. This professional services contract will be paid through forfeiture funds; and, thus, will have no impact to the general fund. **[Requested by the Webb County Sheriff's Office, Account #2152-3010-001-432001 (Professional Services)]**

Issue: The Webb County Sheriff's Office requires the services for specialized law enforcement training and Intel gathering.

Solution: Enter into contracted to Intel gathering and specialized training.

Result: The Webb County Sheriff's Office will receive specialized training for law enforcement personnel, provide support with ongoing and future investigations, provide recommendations on standard operating procedures, consult on Border Security issues and serve as an advisor/liaison with federal, state, and local law enforcement authorities, provide research and recommendations concerning US federal and state legislative issues.

14. Line Item Transfers

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund. **[Requested by Cindy Liendo, Commissioner Pct. 4]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1060-001-461000	Materials & Supplies	\$5,500	\$500	\$2,065.63	\$1,565.63
To:	1001-1060-001-458000	Administrative Travel	\$5,000	\$500	\$2,571.66	\$3,071.66

Issue: Insufficient funds for travel expenses.

Solution: To approve Line Item Transfer requested.

Result: Sufficient funds for travel expenses.

- b. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within the General Fund. **[Requested by Sheriff Martin Cuellar]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-4070-001-450001-035	Contract Services Maverick	\$50,000	\$10,000	\$43,092.00	\$33,092
To:	1001-4070-001-443000-020	Repair Maint. Bldg.	\$80,000	\$10,000	\$3,602.73	\$13,602.73

Issue: Low on funds to Repair Jail Cell 111. That cell is a padded cell for inmates coming in Violent etc.

Solution: Request a ministerial and proceed with Repairs.

Result: Transfer of funds will be in place to proceed with Purchase Order.

- c. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General Fund. **[Requested by Sheriff Martin Cuellar]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-4070-001-450001-020	Contract Services Zapata	\$25,000	\$20,000	\$25,000	\$5,000
To:	1001-4070-001-443000-020	Repair Maint. Bldg	\$80,000	\$20,000	\$7,307.15	\$27,307.15

Issue: Low on funds for repairs pertaining to Jail Building.

Solution: Transfer of funds to mentioned account.

Result: Proceed with future and current repairs needed at the jail.

- d. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund. **[Requested by Jose Luis Neira, Building Maintenance Director]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1100-001-443000-010	Repairs & Maint. Bldg. - Pest	\$15,000	\$4,000	\$6,497	\$2,497
	1001-1100-001-443000-075	Repairs & Maint. Vehicles	\$9,000	\$6,000	\$8,310	\$2,310
	1001-1100-001-443000-285	Repairs & Maint. Purchasing	\$1,500	\$1,000	\$1,500	\$500
	1001-1100-001-443000-309	Repairs & Maint. Constable Pct. 1	\$2,000	\$1,000	\$1,524	\$524
	1001-1100-001-443000-311	Repairs & Maint. Constable Pct. 3	\$2,000	\$1,000	\$1,628	\$628
	1001-1100-001-443000-325	Repairs & Maint. R&B	\$1,500	\$1,000	\$1,270	\$270
	1001-6050-001-462605	Fuel & Lubricants	\$3,000	\$1,500	\$2,351	\$851
	1001-6050-001-443000-355	Las Blancas Park	\$2,500	\$1,000	\$2,407	\$1,407
	1001-6050-001-443000-360	Larga Vista Park	\$2,500	\$1,500	\$2,500	\$1,000
				\$18,000		
To:	1001-1100-001-443000-020	Repairs & Maint. Bldg	\$46,900	\$6,000	\$2,455	\$8,455
	1001-1100-001-462605	Fuel & Lubricants	\$27,500	\$12,000	\$3,897	\$15,897
				\$18,000		

Issue: Extensive repairs were performed on chillers in order to maintain proper equipment function and the increase in fuel cost.

Solution: Request approval from Commissioner's Court for the line item transfer.

Result: Line Item transfer will ensure sufficient funding to accounts.

- e. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund. **[Requested by Chief Rick Rangel, Fire Suppression & EMS Services]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3140-001-460105	Minor Tools & Apparatus	\$48,000	\$26,096	\$41,222.95	\$15,126.95
To:	1001-3140-001-47000	Capital Outlay	\$0.00	\$26,096	\$0.00	\$26,096.00

Issue: Line item transfer is required to cover expenditures incurred with Minor Tools and Apparatus Line item, reclassified to the Capital Outlay account, due to cost of item purchased.

Solution: Transfer will allow expenditures to be properly classified for financial reporting purposes.

Result: Sufficient funds in corresponding line items for already encumbered expense.

- f. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund. **[Requested by Jesse Gonzalez, Commissioner Pct. 1]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1030-001-461000	Materials & Supplies	\$5,500	\$500	\$2,900	\$2,400
To:	1001-1030-001-458000	Administrative Travel	\$5,000	\$500	\$2,109.35	\$2,609.35

Issue: Insufficient funds for Travel Expense.

Solution: Approve Line Item Transfer to have the necessary funds for Travel.

Result: Have sufficient funds in the account for Travel Expenses.

- g. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-6210-001-458020	Car Allowance	\$600	\$600	\$600	\$0
To:	1001-6210-001-462605	Fuel & Lubricants	\$2,000	\$600	\$0	\$600

Issue: Our Fuel & Lubricants account has depleted its budget to cover any anticipated Fuel Expenditures for the remaining of our fiscal year.

Solution: Approve Line Item Transfer to provide the necessary fuel expenses for the remaining fiscal year.

Result: Fuel & Lubricants Line Item will have sufficient funds for center to operate accordingly.

REGULAR AGENDA

Economic Development

15. Discussion and possible action to authorize the acceptance of a High Intensity Drug Trafficking Areas Grant (HIDTA Program) from the Executive Office of the President, Office of National Drug Control Policy in the amount of \$530,150 for the continued salary and fringe benefits of seven Task Force Investigators; and authorizing the Webb County Judge to act as the County's Executive Officer and Authorized Representative in all matters pertaining to the County's participation in this grant. There is no cash match requirement for this grant; however, the District Attorney's Office requests additional funding in the form of cash match to cover expenditures in excess of the grant award. The cash match in the amount of \$118,998 is requested each year through the county's budget process. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. Contract Term: January 1, 2022 to December 31, 2022. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Account #1001-1160-001-463903-025 (Federal Matching Narcotics Task Force DEA)]**

Issue: There is evidence that trafficking in narcotics and dangerous drugs exists in Laredo, Texas and that such illegal activity has a substantial and detrimental effect on the health and welfare of the people of Texas.

Solution: Gather and report intelligence data relating to trafficking in narcotics and dangerous drugs. Conduct undercover operations and engage in other traditional methods of investigations.

Result: Disrupt the illicit drug traffic in Laredo by immobilizing targeted violators and trafficking organizations.

Auditor

16. Discussion and possible action to accept the Audited Financial Statements for Webb County for the fiscal year ended September 30, 2021, as presented to the Audit Committee by Cascos and Associates, PC.

Civil Legal Division

17. Discussion and possible action to enter into a Construction Contract with Temprite Mechanical Inc. to upgrade the Webb County Justice of the Peace Precinct 2 Place 2 HVAC Units in an amount not to exceed ONE HUNDRED TWENTY-SEVEN THOUSAND ONE HUNDRED DOLLARS (\$127,100.00) and any other matters incident thereto and authorizing the County Judge to execute all relevant documents. **[Account Nos. 3865-7420-001-443000-375 (Campus Chiller Series 2016-Chiller Water Plan BAS-Administration-Repairs & Maintenance-Chiller System)]**

Issue: Justice of the Peace Precinct 2, Place 2 building is in need to upgrade its HVAC Units.

Solution: Temprite Mechanical Inc. was awarded Bid to do the Work. **Note:** There is a 24-26 week "turnaround time" to get the HVAC Units and 2 weeks to do the installation.

Result: Justice of the Peace Precinct 2, Place 2 building will have a new HVAC system.

18. Discussion and possible action to enter into a Construction Contract with Temprite Mechanical Inc. to Upgrade the Casa Ortiz building HVAC Units in an amount not to exceed SIXTY-NINE THOUSAND FIVE HUNDRED TWENTY DOLLARS (\$69,520.00) and any other matters incident thereto and authorizing the County Judge to execute all relevant documents. **[Account Nos. 3865-7420-001-443000-375 (Campus Chiller Series 2016-Chiller Water Plan BAS-Administration-Repairs & Maintenance-Chiller System)]**

Issue: Casa Ortiz building is in need of an upgrade to its HVAC System.

Solution: Temprite Mechanical Inc. was awarded Bid to do the Work. **Note:** There is a 24-26 week "turnaround time" to get the HVAC Units and 2 weeks to do the installation

Result: Casa Ortiz Building will be operating with a new HVAC system

19. Discussion and possible action to enter into a Construction Contract with Temprite Mechanical Inc. to upgrade the Webb County Jail Kitchen Cooler and Freezer Units in an amount not to exceed ONE HUNDRED FORTY-NINE THOUSAND ONE HUNDRED THIRTY-EIGHT DOLLARS AND FIFTY CENTS (\$149,138.50) and any other matters incident thereto and authorizing the County Judge to execute all relevant documents. **[Account #1001-4070-001-470000 (Jail Capital Outlay)]**

Issue: Webb County Jail Kitchen is in need to upgrade its Cooler and Freezer Units.

Solution: Temprite Mechanical Inc. was awarded Bid to do the Work. **Note:** There is a 15 week "turnaround time" to get the Cooler and Freezer Units and 5 to 6 weeks to do the installation

20. Discussion and possible action to approve the Premium Pay applications that qualified for a one time lump sum premium payment in the amount of Three Thousand Dollars (\$3,000.00) effective May 23, 2022 through September 30, 2022; subject to approval by the Webb County Auditors Office and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. **[Account #2703-5205-001-410010 (ARPA Grant Funds)]**

Engineer

21. Discussion and possible action to approve the transfer of funds in the amount of \$4,730.00 from account #3874 (Interest Income Series 2019). Funds are needed for Material Testing for the Constable Precinct 4 Administration Building Expansion; and authorizing the County Judge to execute any relevant documents and any other matters incident thereto. **[Account #3870-3170-001-474501 (Construction in Progress)]**

Issue: Material Testing is being requested from Project Architect for this project.

Solution: Company will provide density/moisture testing and laboratory evaluation of soils. Field testing and laboratory evaluation of concrete, observation of reinforced concrete. Concrete testing services.

Result: Approval of transfer of funds for Material Testing.

Purchasing

22. Discussion and possible action to award the following annual contracts, effective June 1, 2022 through September 30, 2023 and to further authorize the Webb County Judge to execute all independent contractor and vendor agreements and any other matters incident thereto.

Bid No. 2022-013 Contract for Road Construction TXDOT Flexible Base Material/Type F Pit Run Caliche & Fill Dirt (Item I, II, III, IV):

Emperor Services, Sierra Dump and Backhoe Services

Item Description	Emperor Bid Prices	Sierra Bid Prices
Item I - Type E TxDot Approved Flexible Base		
per cubic yard when weekly Diesel price per gallon is \$2.500 - 3.499	\$17.95	\$52.50
per cubic yard when weekly Diesel price per gallon is \$3.500 - 4.499	\$18.25	\$53.75
per cubic yard when weekly Diesel price per gallon is \$4.500 ≥	\$19.70	\$54.75
Item II - Type A Grade 1-2 TxDot Approved		
per cubic yard when weekly Diesel price per gallon is \$2.500 - 3.499	\$17.95	\$29.10
per cubic yard when weekly Diesel price per gallon is \$3.500 - 4.499	\$18.25	\$32.00
per cubic yard when weekly Diesel price per gallon is \$4.500 ≥	\$19.70	\$33.75
Item III - Type F Pit Run Caliche		
per cubic yard when weekly Diesel price per gallon is \$2.500 - 3.499	\$16.58	\$28.13
per cubic yard when weekly Diesel price per gallon is \$3.500 - 4.499	\$17.95	\$29.37
per cubic yard when weekly Diesel price per gallon is \$4.500 ≥	\$18.90	\$29.75
Item IV - Fill Dirt		
per cubic yard when weekly Diesel price per gallon is \$2.500 - 3.499	\$19.75	\$20.25
per cubic yard when weekly price per gallon is \$3.500 - 4.499	\$20.45	\$21.50
per cubic yard when weekly Diesel price per gallon is \$4.500 ≥	\$21.10	\$23.50

Bid No. 2022-013 Contract for Road Construction – Item V - LRA Premix Type D Cold Mix: Vulcan Construction Materials (Sole Bidder)

Item Description	Bid Price plus fuel surcharge fees	
Item V - LRA Premix Type D Cold Mix		
price per ton delivered to locations	7210 E. Saunders	\$97.45

SWD Fuel Surcharge Table

Fuel Price					
\$3.25 - \$3.24	1%	\$4.75 - \$4.84	16%	\$6.25 - \$6.34	31%
\$3.35 - \$3.44	2%	\$4.85 - \$4.94	17%	\$6.35-\$6.44	32%
\$3.45-\$3.54	3%	\$4.95-\$5.04	18%	\$6.45-\$6.54	33%
\$3.55-\$3.64	4%	\$5.05-\$5.14	19%	\$6.55-\$6.64	34%
\$3.65-\$3.74	5%	\$5.15-\$5.24	20%	\$6.65-\$6.74	35%
\$3.75-\$3.84	6%	\$5.25-\$5.34	21%	\$6.75-\$6.84	36%
\$3.85-\$3.94	7%	\$5.35-\$5.44	22%	\$6.85-\$6.94	37%
\$3.95-\$4.04	8%	\$5.45-\$5.54	23%	\$6.95-\$7.04	38%
\$4.05-\$4.14	9%	\$5.55-\$5.64	24%	\$7.05-\$7.14	39%
\$4.15-\$4.24	10%	\$5.65-\$5.75	25%	\$7.15-\$7.24	40%
\$4.25-\$4.34	11%	\$5.75-\$5.84	26%	\$7.25-\$7.34	41%
\$4.35-\$4.44	12%	\$5.85-\$5.94	27%	\$7.35-\$7.44	42%
\$4.45-\$4.54	13%	\$5.95-\$6.04	28%	\$7.45-\$7.54	43%

\$4.55-\$4.64	14%	\$6.05-\$6.14	29%	\$7.55-\$7.64	44%
\$4.65-\$4.74	15%	\$6.15-\$6.24	30%	\$7.65-\$7.74	45%

Bid No. 2022-013 Contract for Road Construction – Item VI – MS-2 (5,600 gal. per order): Martin Asphalt Company (Sole Bidder)

Item Description	Bid Price
Item VI - MS-2 (5600 gallons per order)	
per 5600 gallons when weekly Diesel price per gallon is \$2.500 - 3.499	\$2.94
per 5600 gallons when weekly Diesel price per gallon is \$3.500 - 4.499	\$2.94
per 5600 gallons when weekly Diesel price per gallon is \$4.500 ≥	\$3.04

Bid No. 2022-013 Contract for Road Construction – Item VII – Water 130 BBL: Emperor Services (Sole Bidder)

Item Description	Bid Price
Item VII - Water 130 BBLs	
per 130 BBLs when weekly Diesel price per gallon is \$2.500 - 3.499	\$450.00
per 130 BBLs when weekly Diesel price per gallon is \$3.500 - 4.499	\$485.00
per 130 BBLs when weekly Diesel price per gallon is \$4.500 ≥	\$515.00

23. Discussion and possible action to authorize the Purchasing Agent to solicit Requests for Qualifications for Professional Services for a Mechanical Electrical & Plumbing (MEP) Engineer to prepare plans and specifications and construction administration for commercial size generators for three (3) Webb County Fire Stations in accordance with the Texas Government Code; Section 2254.004 (Contract for Professional Services of Architect, Engineer or Surveyor) and any other matters incident thereto. **[Account #2703-5205-006-432001 Professional Services - American Rescue Plan Act of 2021]**

Issue: On May 9, 2022, regular meeting, Commissioners Court authorized for this project to be funded by ARPA Federal Funds. Formal solicitations are required based on initial projected costs exceeding \$50,000.00. Fire Stations included are the Main Station, Quad City and Bontines Fire Station.

Solution: Authorize the Purchasing Agent to secure formal solicitations in accordance with the Texas Government Code; Section 2254.004 (Contract for Professional Services of Architect, Engineer or Surveyor) and any other General procurement standards identified in the Code of Federal Regulations §200.318 - §200.327.

Result: Return to Commissioners Court with the most highly qualified provider of these services on the basis of demonstrated competence and qualifications.

Commissioners Court Administrator

24. Discussion with possible action to change the Agent of Record from IBC Insurance to FalconSure for all currently active and future insurance bonds for Elected Officials; and any other matters incident thereto. **[Requested by Risk Management Department]**

Issue: Webb County changed their depository in August, 2019 but did not change their insurance coverage for bonds required for all Elected Officials.

Solution: All bonds for Elected Officials will remain with Western Surety, CNA and Suretec (current carriers) but will now be serviced by FalconSure.

Result: Bonds for Webb County Elected Officials will now be serviced by FalconSure.

Honorable John C. Galo, Webb County Commissioner Pct. 3

25. Discussion and possible action to authorize the county Policy Committee to review the current Ethics and Procurement policy in an effort to address all proposed county vendors that may have a direct/indirect affiliation with the county, and any other matters incident thereto.
26. Discussion and possible action to authorize the county Wage and Pay Scale Committee to review and proposed changes to Section 7.01 "Webb County Government Classification/Step Increase Pay Scale" policy for new employees placed on required Six (6) month probationary status at time of hire; and any other matters incident thereto.

Closed Session/Executive Session

27. Status Report with discussion and possible action regarding negotiations and proposed settlement proposal/offer from owner regarding Webb County's offer to purchase of Lots 23 E & Lot 23 F, Habitat for Humanity Unit 2 Replat, Rio Bravo, TX., to expand lift station site as needed by the Webb County Utilities Dept.; and authorizing the Webb County Judge to execute any and all relevant documents and any other matters incident thereto. **[Possible Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071 (a) & (b) and 551.072 (Deliberations regarding landowner's proposal and/or settlement offer for the purchase of Real Property) [Requested by Thomas Sanchez, Director, Webb County Utilities Dept.]**
28. Discussion and possible action regarding the lease and use of an approximate three acre site located on the Webb County school lands (Lomas/Cuchillas pastures) and any other matters incident thereto. **[Closed Session/Executive Session may be requested pursuant to Texas Government Code §551.071, Consultation with Attorney, pending or contemplated litigation]**

Presentations

29. Recognition and presentation of certificates to the Laredo Juniors Volleyball Club 13's Navy Team for qualifying to play in the 2022 USA Volleyball Girls Junior National Championship Tournament (GJNC) in Indianapolis, Indiana. **[Sponsored by Commissioner Rosaura "Wawi" Tijerina, Pct. 2] [Co-Sponsored by Sheriff Martin Cuellar]**
30. Discussion and possible action to proclaim the month of June 2022 as Elder Abuse Awareness Month. **[Requested by Tano E. Tijerina, County Judge]**
31. **Communications**
32. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 20th DAY OF MAY, 2022

By: Melinda Mata
Melinda Mata
Court Administrator

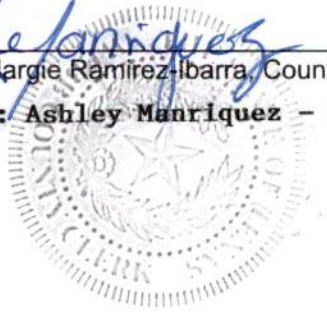
CERTIFICATION OF NOTICE AND POSTING

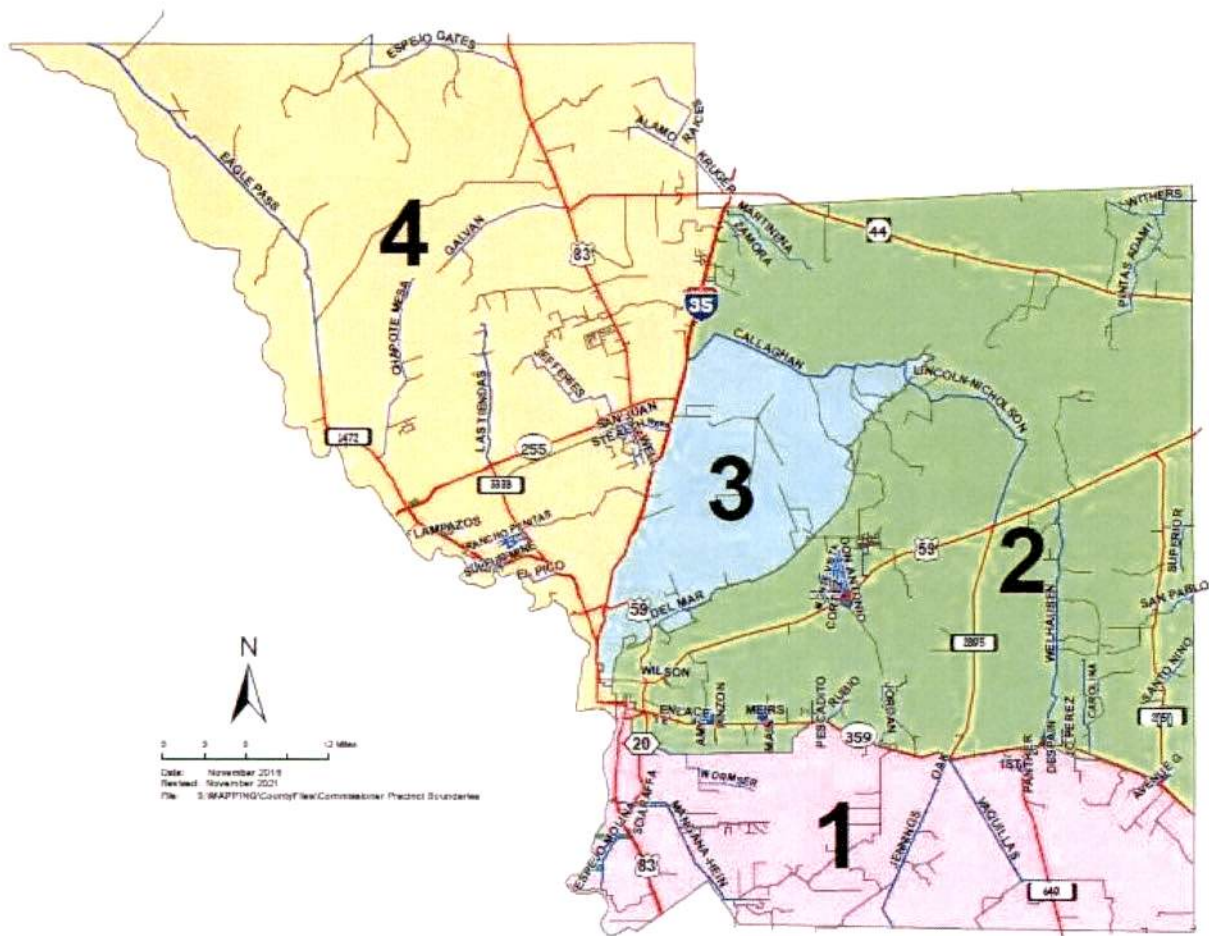
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 20th day of May, 2022 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 20th DAY OF MAY, 2022

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS





BY: Ashley Manriquez
For: Margie Ramirez-Ibarra, County Clerk
By: Ashley Manriquez - Deputy Clerk





Date: November 2019
 Revised: November 2021
 File: S:\MAPPING\CountyFiles\Commissioner Precinct Boundaries

COUNTY COMMISSIONERS

	Honorable Tano E. Tijerina	County Judge
	Commissioner Jesse Gonzalez	Precinct 1
	Commissioner Rosaura "Wawi" Tijerina	Precinct 2
	Commissioner John C. Galo	Precinct 3
	Commissioner Cindy Liendo	Precinct 4

**Webb County, Texas
 Commissioner Precinct Boundaries**