



WEBB COUNTY, TEXAS

COMMISSIONERS COURT

PUBLIC NOTICE COMMISSIONERS COURT MEETING

WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
JUNE 13, 2022
9:00 a.m.

MARGIE R. IBARRA
COUNTY CLERK
FILED
2022 JUN 10 AM 8:24
WEBB COUNTY, TEXAS
BY: AM DEPUTY

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Emergency Management, Human Resources, Risk Management, Tax Assessor-Collector; and any other Department reports); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. Auditor

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) for the Texas Department of Agriculture CDBG Mirando Water Well Grant #7219095. **[Requested by James Flores, Economic Development Director]**

	Acct. Number	Acct. Name	Amount
From:	3523-1150-001-410000	Payroll	\$288.07
	3523-1150-001-426000	Workers Compensation	\$2,980.32
	3523-1150-001-425000	Unemployment	\$2,731.61
	3523-1150-001-454000	Advertisement	\$140.50
	3523-1150-001-461000	Materials & Supplies	\$500.00
			\$6,640.35
To:	3523-1150-001-422000	FICA	\$37.98
	3523-1150-001-423000	Retirement	\$1,862.61
	3523-1150-001-421000	Insurance	\$4,739.76
			\$6,640.35

Issue: A line item transfer is needed to move funds so that administration accounts can be zeroed out.

Solution: Approve line item transfer.

Result: The account for the project will be zeroed out.

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within grant funds. **[Requested by Chief Rick Rangel, Fire & EMS Services]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2471-3140-001-422000	Fica	\$45,326.00	\$8,661.79	\$23,667.71	\$15,005.92
	2471-3140-001-423000	Retire	\$72,878.00	\$13,928.18	\$38,054.96	\$24,126.78
	2741-3140-001-426000	WC	\$17,775.00	\$3,396.49	\$9,281.25	\$5,884.76
	2471-3140-001-425000	Unemployment	\$4,088.00	\$846.51	\$2,141.65	\$1,295.14
				\$26,832.97		
To:	2471-3140-001-412000	Part Time	\$452,434.00	\$26,832.97	\$169,319.93	\$196,152.90

Issue: Line item transfer is requested to zero out administrative account funds.

Solution: With Court approval of line item transfer, all the funds will be disbursed.

Result: The line item transfer will conclude the SAFER Grant.

- c. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Forfeiture funds. **[Requested by Sheriff Martin Cuellar]**

	Acct. Number	Acct. Name	Request
From:	2152-259700	Fund Balance	\$6,400
To:	2152-3010-001-432001	Professional Services	\$6,400

Issue: No funds available in the Professional Services account.

Solution: Seeking authorization to approve transfer to mentioned account.

Result: Proceed with PO for contracts approved May 23, 2022 item 7a & 13a.

- d. Discussion and possible action to approve, by Order, the following budget amendment (Line item transfer) for the CAA Rental Assistance Program. **[Requested by James Flores, Economic Development Director]**

	Acct. Number	Acct. Name	Amount
From:	2472-5205-521-410000	Payroll Cost	\$7,483.10
	2472-5205-521-421000	Health & Life Insurance	\$3,427.00
	2472-5205-521-422000	FICA	\$3,320.05
	2472-5205-521-423000	Retirement County	\$3,426.00
	2472-5205-521-425000	Unemployment Tax	\$3,418.62
	2472-5205-521-426000	Worker Compensation	\$3,425.30
	2472-5205-521-461000	Materials & Supplies	\$3,777.45
			\$28,277.52
To:	2472-5205-521-463801-005	Emergency Service Rent	\$28,277.52

Issue: Funds are needed to continue the rental assistance program. Therefore, money is being allocated for the administrative account to the direct service account.

Solution: Approve line item transfer.

Result: Rental assistance program will have funds continue providing services.

- e. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Forfeiture funds. **[Requested by Claudia A. Cantu, Chief Deputy Constable Pct. 1]**

	Acct. Number	Acct. Name	Request	Current	End Bal.
From:	2180-259700	Fund Balance	\$7,110	\$61,200	\$54,090
To:	2180-3150-001-460105	Minor Tools & Apparatus	\$2,110	\$0.00	\$2,110
	2180-3150-001-456205	Training and Education	\$5,000	\$1,761	\$6,761
			\$7,110		

Issue: Funds required to cover equipment that needs to be replaced and upcoming trainings for deputies.

Solution: Transfer of funds/approval of budget amendments.

Result: Funds will cover expenses.

6. Civil Legal Division

- a. Discussion and possible action to approve a twelve (12) month (May 31, 2022 through May 30, 2023) Lab Screen Agreement between Webb County for the 341st Veterans Treatment Program and Cordant Forensic Solutions for participant drug test monitoring at costs set forth in the agreement. There is no impact to the county budget, and authorizing the County Judge to sign and execute all relevant documents and any other matter incident thereto. **[Requested by Judge Becky Palomo, 341st District Court; Account #2351-2030-001-432001 (Professional Services)]**
- b. Discussion and possible action to enter into a one (1) year (June 1, 2022 through May 31, 2023) Transaction Service Agreement (Subscription Renewal) and the attached Business Associate Addendum to said Agreement with Orion Healthcare Technology, Inc., to access the AccuCare Web used to process clinical documentation and perform administrative functions for the 341st Judicial District Court Veterans Treatment Program at an annual cost of Three Thousand One Hundred Thirty-Two Dollars (\$3,132.00) and authorizing the County Judge to execute all relevant documents. **[Requested by Judge Rebecca Palomo, 341st Judicial District Court; Account #2351-2030-001-432001 (Professional Services)]**
- c. Discussion and possible action to correct and approve the actual monthly service fee in the amount of \$3,311.73 as per the software support service & maintenance agreement previously approved by the Court on December 18, 2021 between Webb County and Pitney Bowes, for the Webb County Tax Office. Due to a typographical error, the monthly service fee previously approved was from the contract that expired. The support agreement is for the annual Tax Office statement notice and postal billing system, effective retroactively from October 1, 2021 thru September 30, 2026; subject to annual budgetary appropriations and authorizing the Webb County Judge to execute any and all relevant documents and any other matters incident thereto. **[Requested by Patricia Barrera-Webb County Tax Assessor-Collector; Account #1001-1320-001-4430-035 (Repairs & Maintenance of Equipment)]**

- d. Discussion and possible action to ratify the Master Consulting Agreement with the Segal Group, Inc. to be effective as of December 13, 2021 and any matters incident thereto; authorizing the County Judge to sign all relevant documents. **[No effect on County Budget]**
- e. Discussion and possible action to approve a Thirty-Six (36) monthly telecommunication agreement between Webb County and Smart Communications Telephone for a 20 Mbps Metro-E Ethernet Port from the Mangana Hein/ La Presa tower site to 1002 Farragut Street, in an amount not to exceed \$16,164.00 over the term of the agreement and to include a one-time installation fee of \$300.00 and in accordance with the Texas Local Government Code; § 262.024 (Discretionary Exemptions) (a.) (7.) an item that can be obtained from only one source, including (c.) electric power, gas, water, and other utility services, subject to annual budgetary appropriations and authorizing the County Judge to sign all relevant documents and any other matters incident thereto. **[Requested by Martin Cuellar, Sheriff; Account #1001-3010-001-441205 (Utilities)]**

7. **Community Action Agency**

- a. Discussion and possible action to authorize Webb County Community Action Agency to enter into a Low Income Household Water Assistance Program (LIHWAP) Water Provider Agreement with Water Services providers (listed below). This Water Provider Agreement is a Texas Department of Housing and Community Affairs (TDHCA) Contract. Authorizing the County Judge to sign all relevant documents and any other matters incident thereto. These agreements shall be effective the 1st day of January 2022 for a period not to exceed one year from the effective date, although the Parties can agree in writing to extensions for up to one additional year.

List of Water Provider Agreement

Mirando City Water Supply Corporation

Issue: Webb County Community Action Agency will enter into a Low-Income Household Water Assistance Program (LIHWAP) Water Provider Agreement with Water Services Providers.

Solution: This Water Provider Agreement is a Texas Department of Housing and Community Affairs (TDHCA) grant.

Result: Texas Department of Housing and Community Affairs (TDHCA) will provide emergency assistance to low-income households, particularly those with the lowest incomes that pay high proportion of household income for water, storm, water, drinking water, wastewater/sewer, and groundwater services collectively names (Water Services).

- b. Discussion and possible action to authorize Webb County Community Action Agency to enter into a Low Income Household Water Assistance Program (LIHWAP) Water Provider Agreement with Water Services providers (listed below). This Water Provider Agreement is a Texas Department of Housing and Community Affairs (TDHCA) Contract. Authorizing the County Judge to sign all relevant documents and any other matters incident thereto. These agreements shall be effective the 1st day of January 2022 for a period not to exceed one year from the effective date, although the Parties can agree in writing to extensions for up to one additional year.

List of Water Provider Agreement

Webb County Water Utilities

Issue: Webb County Community Action Agency will enter into a Low Income Household Water Assistance Program (LIHWAP) Water Provider Agreement with Water Services Providers.

Solution: This Water Provider Agreement is a Texas Department of Housing and Community Affairs (TDHCA) grant.

Result: Texas Department of Housing and Community Affairs (TDHCA) will provide emergency assistance to low-income households, particularly those with the lowest incomes that pay high proportion of household income for water, storm, water, drinking water, wastewater/sewer, and groundwater services collectively names (Water Services).

8. Economic Development

- a. Discussion and possible action to ratify the submission of a grant application as developed, written, and submitted by and for the Webb County Sheriff's Office to the Motor Vehicle Crime Prevention Authority (MVCPA) for a MVCPA Auxiliary Grant (MAG) in the amount estimated at \$20,000 for an Automatic License Plate Reader (ALPR) equipment, software, warranty, supplies, and any other needed accessories; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant requires cash match of 20% or \$5,000, which will be met utilizing the Sheriff's Office forfeiture funds for a total project cost of \$25,000; and, thus will have no impact to the general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Martin Cuellar, Webb County Sheriff, Fund #2152]**

Issue: Auto theft is a significant property crime that costs the United States billions in losses every year.

Solution: Grant application to expand and leverage grant resources so that the Webb County Sheriff's Office will be able to increase deterrence as well as recover stolen cars through the utilization of an Automatic License Plate Reader (ALPR).

Result: Supported by the use of an additional, grant-funded ALPR as a powerful force multiplier, increased law enforcement efforts by the Webb County Sheriff's Office sworn officer force to combat motor vehicle theft and other types of illegal activity.

- b. Discussion and possible action to authorize the acceptance of Year 4, FY 2022-2023 for the substance Abuse and Mental Health Services Administration (SAMHSA) non-competitive grant. Grant #5 H79 T1081929-04 for \$400,000; will allow for the continuation of the services provided by the 341st Veterans Treatment Program and authorize the Webb County Judge to execute all relevant documents; and any matters incident thereto. There are no matching funds required. All required documents were sent for review through the Economic Development Department, and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by 341st District Court]**

Issue: The Substance Abuse and Mental Health Services Administration has been authorized to award up to 5 years and \$400,000/year to fund and support Veterans Treatment Courts to address the needs of the veteran participants and their families.

Solution: Securing funding through grant awards to enable continuance of services to veterans in the 341st District Court's Veterans Treatment Program and regional services.

Result: Enabling the 341st Veterans Treatment Program to continue to provide services and/or enhance the services currently being provided.

- c. Discussion and possible action to approve a one (1) year agreement beginning (May 31, 2022, through May 30, 2023) for Professional Services between Christina Garza and Webb County for the 341st District Court Adult Veterans Treatment Program to provide mental health and drug and alcohol abuse treatment services at a biweekly cost not to exceed Three Thousand Three Hundred Sixty-Seven Dollars (\$3,367.00) for a total cost not to exceed Eighty-Seven Thousand Five Hundred Forty-Two Dollars (\$87,542.00) and authorizing the County Judge to sign and execute all relevant documents and any other matters incident thereto. **[Requested by 341st District Court; Account #2351-2030-001-432001 (Professional Services)]**

Issue: The Substance Abuse and Mental Health Services Administration has been authorized awards for up to 5 years and \$400,000/year to fund and support Veterans Treatment Courts to address the needs of veteran participants and their families.

Solution: Securing funding through grant awards to enable veterans' continuance in the 341st District Court's Veterans Treatment Program and regional services.

Result: Enabling the 341st Veterans Treatment Program to continue providing services and enhancing the services currently being provided.

- d. Discussion and possible action to approve a one (1) year agreement from (May 31, 2022, through May 30, 2023) between Webb County for the 341st District Court Veterans Treatment Program and La Familia Consulting and Counseling Services, L.C. for professional services associated with Substance Abuse and Mental Health Services Administration (SAMHSA) Grant Award 5H79 TI081929-04, funding Opportunity 5H79 TI081929-04 at a cost of Three Thousand Dollars (\$3,000.00) a month for a total cost not to exceed Thirty-Six Thousand Dollars (\$36,000.00); and authorizing the County Judge to sign all relevant documents, and all other matters incident thereto. **[Requested by 341st District Court; Account #2351-2030-001-432001 (Professional Services)]**

Issue: The approval of the budget by the Commissioners Court is required in order to utilize the professional services of a counseling company for the treatment of Veterans.

Solution: The Commissioners Court approves the agreement.

Result: The 341st District Adult Drug Court Program will be able to continue to provide services and operate fully.

- e. Discussion and possible action to enter into a Service Agreement between Webb County for the benefit of the Texas (Trafficking) Emergency Network Diversion (TEND) Court Program and for People with Ideas of Love, Liberty, Acceptance, and Respect P.I.L.L.A.R. for Six (6) months under TEND grant 4325001 for mental health services from May 1st, 2022 through September 30th, 2022 at an amount not to exceed Twenty-Four Thousand Two Hundred Fifty Dollars (\$24,250.00), subject to annual budget appropriations and authorizing the Webb County Judge to sign and execute all relevant documents; and any other matters incident thereto. **[Requested by Judge Selina Mireles, Webb County Child Protection Court; Account #2747-1150-001-457008-025 (Contractual Services) (Grant Number 4325001)]**

Issue: Texas (Trafficking) Emergency Network Diversion (TEND) Court Program will enter into a contract with People with Ideas of Love, Liberty, Acceptance, and Respect - P.I.L.L.A.R.

Solution: The Texas (Trafficking) Emergency Network Diversion (TEND) Court Program is an Office of the Governors (OOG) grant, and will pay for services in a timely manner provided by PILLAR.

Result: PILLAR will provide mental/therapy services for the TEND youth according to this contract.

9. **Fire Suppression & EMS Services**

- a. Discussion and possible action to accept Medina Electric Community Empowerment Program (CEP) grant funds for 2022 in the amount of \$750.00. Funds will be used to purchase educational materials for the Webb County Volunteer Fire Department. Increase Revenue Account #2929-3140-003-357420, and authorizing the County Judge to sign all relevant documents; and any other matter incident thereto. **[Accounts #2929-3140-003-456205 & #2929-3140-003-464005]**

Issue: Acceptance of Medina Electric, Community Empowerment Program grant funding.

Solution: Accept funds, and utilize monies for intended purpose, purchase of educational materials.

Result: Well-trained personnel ready to assist.

10. **Head Start**

Disclaimer: All Head Start monies are 100% Federal funds

- a. Discussion and possible action to approve the posting and filling of the following Slots:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
2519	Family Service Worker	\$18.70	26
969	Area Service Manager	\$17.31 - \$18.43	20

11. **Purchasing**

- a. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code, Section 263.152 (Disposition) and to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

Issue: Excess county property that is either by definition salvage or surplus property because of time, accident, or any other cause such as, wear and deterioration, damaged, or obsolete that has no value and/or usefulness for the intended purpose and is no longer needed by the department.

Solution: Authorize the Purchasing Agent to attempt to sell the County surplus or salvage property through public auction, dispose or destroy property that cannot be sold through public auction because it has deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products and/or donate as permitted by state law.

Result: Generate auction revenue from sale of county property, reduce county expenditures by transferring surplus property to other departments and make room for future assets replacing salvage or surplus items no longer needed.

12. **Risk Management**

- a. Discussion and possible action to approve a budget amendment by increasing revenues and expenditures in the amount of \$45,000.00 for new revenues to be received for the Aetna Vision program in accordance with Texas Local Government Code, Section 111.07075 (Special Budget for Revenue Received). **[Fund #6100 (Employee's Health Benefit)]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	6100-1090-345020	Revenue: Premiums Employee	\$1,970,701	\$45,000	\$434,817	\$479,817
To:	6100-1090-001-452015-005	Expenditure: Plan Premiums Vision AETNA	\$75,600	\$45,000	\$721	\$45,721

Issue: Increase budget for revenue and budget expenditures to cover future claims.

Solution: Appropriate new revenues and expenditures to be used for the purpose of program expenditures.

Result: Approving the transfer of funds from the Employee premiums will allow the expenses to be processed for the remaining fiscal year.

13. Honorable Martin Cuellar, Sheriff

- a. Discussion and possible action to enter into an agreement with the Department of Defense (DOD) to allow the Webb County Sheriff's Department to apply for and accept surplus property, deemed excess by the Secretary of Defense, from the Department of Defense ("DOD") and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto.

Issue: The Secretary of Defense is authorized by 10 USC §2576a to transfer to State Law Enforcement Agencies, surplus personal property that is suitable for use by law enforcement agencies.

Solution: The Governor of the State of Texas has, designated in writing, an effective date of June 17, 2022 to implement this agreement.

Result: Webb County may receive excess property from the DOD, suitable for law enforcement purposes, that will reduce the cost of obtaining such equipment through the use of Webb County taxpayer funds.

14. Line Item Transfers

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within the General Fund. **[Requested by Sheriff Martin Cuellar]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3010-001-444500	Equipment Rental	\$45,000	\$10,000	\$39,894.32	\$29,894.32
To:	1001-4070-001-443000-020	Repair Maint. Bldg.	\$80,000	\$10,000	\$2,389.42	\$12,389.42

Issue: Low on Funds to repair Generator at the jail.

Solution: Seeking Authorization to approve transfer.

Result: Transfer funds to repair maintenance building and proceed with repairs.

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund. **[Requested by Jose Luis Castillo, Elections Administrator]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1110-001-458000	Administrative Travel	\$875	\$800	\$875.00	\$75.00
To:	1001-1110-001-462605	Fuel & Lubricants	\$2,400	\$600	\$0.0	\$600.00
	1001-1110-001-443000-075	Repairs & Maint. Vehicles	\$1,050	\$200	\$108.79	\$308.79
				\$800		

Issue: Maintenance is required in our vehicles as well as fuel for post-Election procedures.

Solution: Budget amendment line item transfer to increase revenues and expenditure will address the condition.

Result: Election department will be able to cover the pending expenditure plus any future expenditures throughout the end of the fiscal year.

- c. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund. **[Requested by Margie Ibarra, County Clerk]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End. Bal.
From:	1001-2310-001-460105	Minor Tools & Apparatus	\$18,500	\$3,000	\$8,083.62	\$5,083.62
To:	1001-2310-001-461000	Materials & Supplies	\$16,500	\$3,000	\$2,888.86	\$5,888.86

Issue: Funds needed for materials & supplies account to cover additional expenses for the office.

Solution: To seek authorization to transfer funds into materials & supplies account to cover future purchases.

Result: To ensure adequate funding for supplies needed in the office for the benefit of the department.

- d. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within Splash Pad project funds. **[Requested by Bruni Community Center]**

	Acct. Number	Acct. Name	Request
From:	3701-7230-337200	Revenue from Webb County	\$19,500
To:	3701-7230-001-470000-030	Capital Outlay Construction	\$19,500

Issue: The Texas Parks and Wildlife Department (GRANTOR) requires Webb County to comply with ADA parking and sidewalk requirements for the Bruni Splash Pad project. Engineering plans and specifications were prepared and sealed by County Engineering Staff.

Solution: Authorize transfer of funds so the Purchasing Agent can proceed with issuance of a Purchase Order for these improvements to Splash pad site.

Result: Finalize ADA improvements to project site. County Engineer will supervise the scope of work as shown on plans and specifications.

- e. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) to cover water utilities engineering professional services, Local Government Codes 111.070 and Fund Balance Policy. **[Requested by Tomas Sanchez, Water Utilities Director; Fund #7200 (Water Utility)]**

	Acct. Number	Acct. Name	Request
From:	7200-259700	Fund Balance	\$977,124
To:	7200-7280-001-432001	Professional Services	\$977,124

Issue: Budget Line item transfer is needed to Garver LLC engineering professional services contract.

Solution: As per fund balance policy for one-time expenditures that are non-recurring in nature, transfer of funds is needed to cover project.

Result: There will be sufficient funds to cover professional services contract and issue purchase order.

- f. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the County Clerk Records Management Fund. **[Requested by Margie Ibarra, County Clerk]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End. Bal.
From:	2006	County Clerk Records Mgmt. Fund Balance		\$20,000	\$1,538,406	\$1,518,406
To:	2006-2310-001-412000	Part Time	\$13,050	\$20,000	\$6,960	\$26,960.00

Issue: Funds needed in order to cover future payroll for our part-time employee(s) and additional employees if needed.

Solution: To seek authorization to transfer from special funds account into part-time payroll account.

Result: To ensure adequate funding for employee(s) payroll until the end of the fiscal year.

- g. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General Fund. **[Requested by Rafael Pena, Information Technology Director]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2699-1280-001-460105-020	Minor Tools & Apparatus	\$127,5000	\$29,007.34	\$127,500	\$98,492.66
To:	2699-1280-001-470000	Capital Outlay	\$0.00	\$29,007.34	\$0.00	\$29,007.34

Issue: Funds to replace Firewall reaching end of life.

Solution: To approve Line Item Transfer.

Result: Transfer of funds will be in place to proceed with purchase.

- h. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund. **[Requested by El Cenizo Community Center]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-6170-001-443000-075	Repair & Maint. Vehicles	\$1,500	\$500	\$988.04	\$488.04
To:	1001-6170-001-461000	Materials & Supplies	\$2,500	\$500	\$286.59	\$786.59

Issue: Funds needed to cover materials & supplies for community center.

Solution: Approve Line Item Transfer.

Result: Will have the sufficient Materials & Supplies for daily center use.

- i. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund. **[Requested by Rio Bravo Community Center]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-6210-001-443000-075	Repairs & Maint. Vehicles	\$1,500	\$500	\$1,000	\$500
To:	1001-6210-001-461000	Materials & Supplies	\$2,300	\$500	\$75.20	\$575.20

Issue: Funds needed to cover daily use of Materials & Supplies.

Solution: Approve Line Item Transfer.

Result: Will have sufficient funding for community centers daily use.

- j. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund. **[Requested by Rio Bravo Activity Center]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-6320-001-443000-035	Repairs & Maint. Equip.	\$1,000	\$800	\$1,000	\$200
	1001-6320-001-458020	Car Allowance	\$600	\$600	\$600	\$0
				\$1,400		
To:	1001-6210-001-462605	Fuel & Lubricants	\$2,000	\$1,400	\$87.55	\$1,487.55

Issue: Fuel account has exceeded its funds.

Solution: Approve Line Item Transfer requested.

Result: Center will be able to continue on their daily routes and pick-ups.

- k. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund. **[Requested by Carlos Aguilar Activity Center]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-6330-001-443000-035	Repairs & Maint. Equip.	\$2,000	\$2,000	\$2,000	\$-0-
To:	1001-6310-001-443000	Repairs & Maint. Vehicles	\$500	\$800	\$93.71	\$893.71
	1001-6310-001-462605	Fuel & Lubricants	\$3,000	\$500	\$83.28	\$583.28
	1001-6330-001-461000	Materials & Supplies	\$2,500	\$700	\$1,565.31	\$2,265.31
				\$2,000		

Issue: Transfer needed to purchase tires for vehicle and fuel.

Solution: Approve line item transfers.

Result: Purchase of tires for vehicle and have sufficient funds for fuel and daily operation of center.

REGULAR AGENDA

Casa Blanca Golf Course

15. Discussion and possible action to approve additional funding for the Casa Blanca Golf Course by increasing the following accounts within the Golf Course funds; and any other matters incident thereto **[Account #1001-1130-001-431007-010 (Operational Reserve)]**

Acct. Number	Acct. Name	Request
7100-6080-001-443000-035	Repairs & Main't -Equipment	\$12,000
7100-6090-001-461000	Materials & Supplies	\$650
7100-6110-001-461005-035	Merchandise- Equipment COS	\$10,000
7100-6110-001-461005-040	Merchandise-Accessories COS	\$3,500
7100-6110-001-461005-030	Merchandise-Shoes COS	\$2,500
7100-6080-001-444001-020	Trees & Landscaping - Sand & Gravel	\$15,000
7100-6120-001-463005-005	Groceries - Beverage	\$24,000
7100-6120-001-463005-010	Groceries - Food	\$6,000
		\$73,650

Issue: Funding is needed to continue sales in the pro shop and several ongoing projects at the golf course.

Solution: Additional funding to the accounts listed above.

Result: Pro shop can continue sale and projects will be completed.

Business Office

16. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective June 13, 2022:

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
1709	Business Office Manager	\$57,008.78 - \$63,752.47 22/A-J

Issue: Slot #1709 is currently vacant.

Solution: Request to fill this slot.

Result: Filling of slot will allow department to run efficiently and effectively.

Civil Legal Division

17. Discussion and possible action to amend the Commissioners Court approval of the American Rescue Plan Act (ARPA) Premium Pay Plan and Policy Statement (as approved May 23, 2022) providing up to Three Thousand Dollars (\$3,000) for employees that qualify for a one time lump sum premium payment by amending the Plan and Policy Statement to allow eligible employees to receive up to Three Thousand Five Hundred Dollars (\$3,500.00) effective June 13, 2022 through September 30, 2022; subject to approval by the Webb County Auditors Office and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. **[Account #2703-5205-001-410010 (ARPA Grant Funds)]**

18. Discussion and possible action to enter into Amendment #2 to the original contract for renovations to the Quad City Fire Station, dated May 26, 2020, being AIA Document B101-2017 Standard Form of Agreement Between Owner and Architect, by and between Webb County and Redline Architecture, L.L.C., to include additional design services (plans, specifications and cost estimates) for the addition of an approximate 1,400 sq. ft. of office space, to be added to the Justice of the Peace Precinct 3 Building for the Constable of Precinct 3, in the amount of Fifty Eight Thousand Seven Hundred Four Dollars (\$58,704.00) and any matters incident thereto; authorizing the County Judge to sign all relevant documents. **[Account #1001-1130-001-432-001 (Professional Services)]**

Elections

19. Discussion and possible action to authorize the Elections Office to participate in the Secretary of State's Countywide Election Precinct Polling Place Program under Section 43.007(i) of the Texas Election Code, and any other matters incident thereto.

Emergency Management

20. Discussion and possible action for Commissioners Court to order and enforce Local Government Code Sec. 352.051 "Regulation of Restricted Fireworks" for the Fourth of July fireworks season in all the unincorporated areas of Webb County and other applicable statutes. A violation of this Order is a Class-C misdemeanor, punishable by a fine not to exceed \$500.00.

Issue: The current Keetch-Byram Drought Index (KBDI) average for Webb County is 532 and may reach the index trigger of 696 immediately preceding the Fourth of July holiday. (The KBDI scale ranges from 0-800, with 800 representing severe drought conditions). These conditions create a high risk for wildfires to damage life and property.

Solution: Order a restricted fireworks ban on those items classified under 49 C.F.R. Sec. 173.100 (r) (2) (10-1-86 edition), as "skyrockets with sticks" and "missiles with fins" to be enforced by the Sheriff's Office to discourage use of those fireworks to in order to prevent ignition of wildfires and damage to life and property.

Result: A conscious effort to mitigate the effects caused by fireworks and wildfires.

Information Technology

21. Discussion and possible action to purchase Palo Alto Firewall/Licensing in the amount not to exceed \$119,784.14 from Insight Public Sector in accordance with the Texas Government Code; Section 271.101 and 271.102 Cooperative Program Participation, Omnia Contract No. 4400006644. **[Account #2699-1280-001-460105-020 (Minor Tools & Apparatus Software/Hardware)]**

Issue: Existing Firewall reaching end of life and needs to be replaced.

Solution: Authorize and purchase Firewall.

Result: Firewall will be replaced and supported for the next five years.

Purchasing

22. Discussion and possible action to approve an Order and Resolution for the purpose of authorizing a public property finance contract issued under Local Government Code Section 271.005 (Authority to Contract for Personal Property) between Government Capital Corporation (GCC) and Webb County for the purpose of financing law enforcement police equipment and Heavy Equipment with the proposed finance terms listed below and authorizing the Civil/Legal Division to prepare and finalize all related documents with final authorization from the County Judge on the selected finance option(s) and any other matters incident thereto.

Issuer: Webb County, Texas

Financing Structure: Public Property Finance Contract issued under local Government Code Section 271.005

Equipment Cost	\$878,359.78 Police Equipment	
Annual Term:	5 Payments	7 Payments
Interest Rate:	3.813%	3.89%
Payment Amount:	\$196,266.07	\$145,748.86
Payments Beginning:	One year from signing, annually thereafter	

Equipment Cost:	\$827,337.20 Heavy Equipment	
Annual Term:	7 Payments	10 Payments
Interest Rate:	3.89%	4.058%
Payment Amount:	\$137,282.53	\$102,297.91
Payments Beginning:	One year from signing, annually thereafter	

Issue: Commissioners Court authorized County staff to secure a finance proposal in order to purchase the necessary law enforcement equipment for new leased police vehicles and heavy equipment for both the Road and Bridge and the Water Utilities Department.

Solution: Approve the recommended financing option(s) being provided by Government Capital Corporation in order to secure the funding necessary to purchase the requested equipment.

Result: Proceed with the execution of the public property finance contract and authorize the Purchase Agent to order equipment immediately after funding is transferred to Webb County by GCC contingent upon approval of this item and a fully executed contract between Webb County and GCC.

23. Discussion and possible action to approve a construction contract between Webb County and Waukesha-Pearce Industries, LLC (Buy-Board Cooperative Contract #657-21) for the installation of three (3) commercial size generators for the Webb County Fire Stations located at Los Botines, Main, and Quad Cities in an amount not to exceed \$67,119.00 pursuant to the Texas Local Government Code; Sections 271.101, 271.102, Sub-Chapter F. Cooperative Purchasing Programs authorizing the Webb County Judge to execute all relevant documents and any other matters incident thereto.
[Account #1001-1130-001-470000 (Capital Outlay)]

24. Discussion and possible action to approve the purchase of Generac Generators from Grainger (Omnia Region 4 #R192002) for the Webb County Fire Stations located at Los Botines, Main, and Quad Cities in an amount not to exceed \$83,185.59 pursuant to the Texas Local Government Code; Sections 271.101, 271.102, Sub-Chapter F. Cooperative Purchasing Programs and to further authorize an additional \$10,500.00 from the General Operational Reserve to the General Operating Capital Outlay Account and any other matters incident thereto. **[Account #1001-1130-001-470000 (Capital Outlay)]**

Quad City Fire Station	Price
Generac 20 KW Generator including transfer switch TX series, and start up	\$35,434.45

Los Botines Fire Station	Price
Generac 50KW Generator including transfer switch, setup, and shipping	\$39,627.50

Main Fire Station Hwy 59	Price
Generac Transfer Switch TX series, start up and freight included	\$8,123.64

25. Discussion and possible action to approve the purchase of one (1) 2022 Ford F-150 from Escamilla Ford Inc. for a total not to exceed \$44,766.91 for the Webb County Attorney's Office and any other matters incident thereto. **[Grant Account #2469-2270-001-470000 Capital Outlay (OPSG)]**

Issue: The County Attorney's Office was awarded grant funding for the purchase of one (1) vehicle for law enforcement use. The Purchasing Department contacted eight (8) vendors and there was no availability, in stock specifications as requested by the County Attorney's Office from seven out of the eight vendors.

Solution: Authorize the purchase based on outcome of sole bidder due to lack of availability for specifications requested by department.

Result: Order the grant funded vehicle for the County Attorney's Office, fuel, maintenance and insurance not covered by Grant Funds.

26. Discussion and possible action to authorize the purchase and installation of five (5) Thermal Cameras with related hardware and software to retrofit four (4) mobile surveillance trailers and one (1) mobile Command Center from Turn Key Mobile, Inc. (National IPA Contract #171725-01) for an amount not to exceed \$239,995.00 pursuant to the Texas Local Government Code; Sections 271.101, 271.102, Sub-Chapter F. Cooperative Purchasing Programs and any other matters incident thereto. **[Account #2475-3010-001-470000 (Operation Lone Star-Capital Outlay)]**

Issue: Operation Lone Star grant funds are being utilized to upgrade existing surveillance equipment and command center used for border security operations, emergency management response and other law enforcement purposes for Webb County.

Solution: Authorize the use of cooperative contract pricing by proposed vendor who specializes in security based equipment for law enforcement.

Result: If cooperative pricing proposal is approved, the Purchasing Agent will order equipment from approved vendor and funding source approved by Commissioners Court.

Risk Management

27. Discussion and possible action to amend the Webb County Personnel Policies manual by adding specific detailed information concerning "Open Enrollment" and New Hire/Rehire Employee Benefit and their coverage dates.

Issue: Personnel manual is vague on what type of Benefits and waiting periods are offered at Webb County.

Solution: Approval of added wording will ensure that New Hire and Rehire employees will be able to determine when their benefits will be available.

Result: By providing the information all employees will be able to understand the employee benefit policy.

Water Utilities

28. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective June 13, 2022:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1535	Operator I	\$15.15 -15.93 12/A-E

Issue: Position became Vacant May 25, 2022.

Solution: Fill Vacant Position.

Result: The filling of this position will alleviate work overload created by vacancy and allow for efficiency, effectiveness and production of work within the department and to better serve the needs of the County.

Honorable Esther Degollado, District Clerk

29. Discussion and possible action to approve a contract between Webb County and Visionality (Texas DIR Contract: DIR-TSO-3889) for the Central Jury Room AV upgrades in an amount not to exceed \$75,000 pursuant to the Texas Local Government Code; Sections 271.101, 271.102, Sub-Chapter F. Cooperative Purchasing Programs and any other matters incident thereto. **[Account #3873-2230-001-470000-180 Capital Outlay - Computerization (\$26,000 available); #1001-1130-001-431007-010 Operational Reserve (\$49,000)]**

Issue: Equipment in Central Jury Room is outdated.

Solution: Three (3) cooperative vendors were invited to participate and submit proposals after site visit. Submitted proposals with cooperative pricing were negotiated and the best value for this specific project is proposal submitted by Visionality.

Result: If cooperative pricing proposal is approved, the Purchasing Agent will order services/equipment from approved funding source as authorized by Commissioners Court.

Budget Officer

30. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1130-001-431007-010	Operational Reserve		\$255,500		
To:	1001-3010-001-462605	Fuel & Lubricants	\$400,000	\$195,000	\$13,443	\$208,443
	1001-3150-001-462605	Fuel & Lubricants	\$50,000	\$12,000	\$9,250	\$21,250
	1001-3180-001-462605	Fuel & Lubricants	\$38,000	\$15,000	\$5,290	\$20,290
	1001-3160-001-462605	Fuel & Lubricants	\$40,000	\$15,000	\$6,584	\$21,584
	1001-3170-001-462605	Fuel & Lubricants	\$25,000	\$18,500	\$1,744	\$20,244
				\$255,500		

Issue: Increase in gas prices have resulted in shortage of funding for law enforcement fuel accounts.

Solution: Transfer from operational savings into each respective law enforcement department.

Result: Sheriff and Constable offices will have fuel funded until the end of the fiscal year.

Commissioners Court Administrator

31. Discussion and possible action to approve a line item transfer to cover future costs associated with professional services (Account #1001-1130-001-431000) in the amount not to exceed \$85,000; and any other matters incident thereto. **[Funding Source: #1001-1130-001-431007-010 (Operational Reserve)]**

Issue: The professional services line item has been depleted and there are pending services. (Item 34, appraisal fees, and any possible future costs)

Solution: Fund professional services adequately to ensure payment of services and future costs.

Result: Sufficient funding for pending items and future expenses.

32. Discussion and possible action to approve a line item transfer to cover invoices associated with the current locum tenens coverage agreement in the amount not to exceed \$235,000; and any other matters incident thereto. **[Funding Source: #1001-1130-001-431007-010 (Operational Reserve)]**

Issue: The amount for locum tenens coverage agreement was originally anticipated to be covered through ARPA funds, however, since then the expense has not been approved through that funding. Professional services will have to be used for the contract currently in place.

Solution: Authorize line item transfer to process invoices that are currently on hold.

Result: Paid invoices in line with contractual agreement.

33. Discussion and possible action to modify final project list with additional projects to be funded by the American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Funds (SLFRF); and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto.

Issue: Proposed ARPA projects need to be finalized by Commissioners Court in an effort to complete list.

Solution: Obtain Commissioners Court approval for projects, allowing implementation to begin.

Result: All approved projects must begin implementation stage.

Honorable Jesse Gonzalez, Webb County Commissioner Pct. 1

34. Status report from Engineering department on current progress regarding the Mangana Hein Road extension project; with a request for a specific timeline for design, construction and completion; and any other matters incident thereto.

Honorable Tano E. Tijerina, Webb County Judge

35. Discussion and possible action to approve June 19, 2022 as Juneteenth holiday commemorating Emancipation Day, a National, Federal and State holiday as declared by the President of the United States. Holiday will be observed on Monday, June 20, 2022; and any other matters incident thereto.
36. Discussion and possible action to amend (Amendment #1) the Memorandum of Understanding between Laredo International Fair and Exposition Board and Webb County, dated February 22, 2021, by increasing the term of the agreement for use of the Main Office at the Fairgrounds from February 7, 2023 to February 7, 2026 and any other matters incident thereto; authorizing the County Judge to sign all relevant documents.
37. **Communications**
38. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 10th DAY OF JUNE, 2022

By: Melinda Mata
Melinda Mata
Court Administrator

CERTIFICATION OF NOTICE AND POSTING

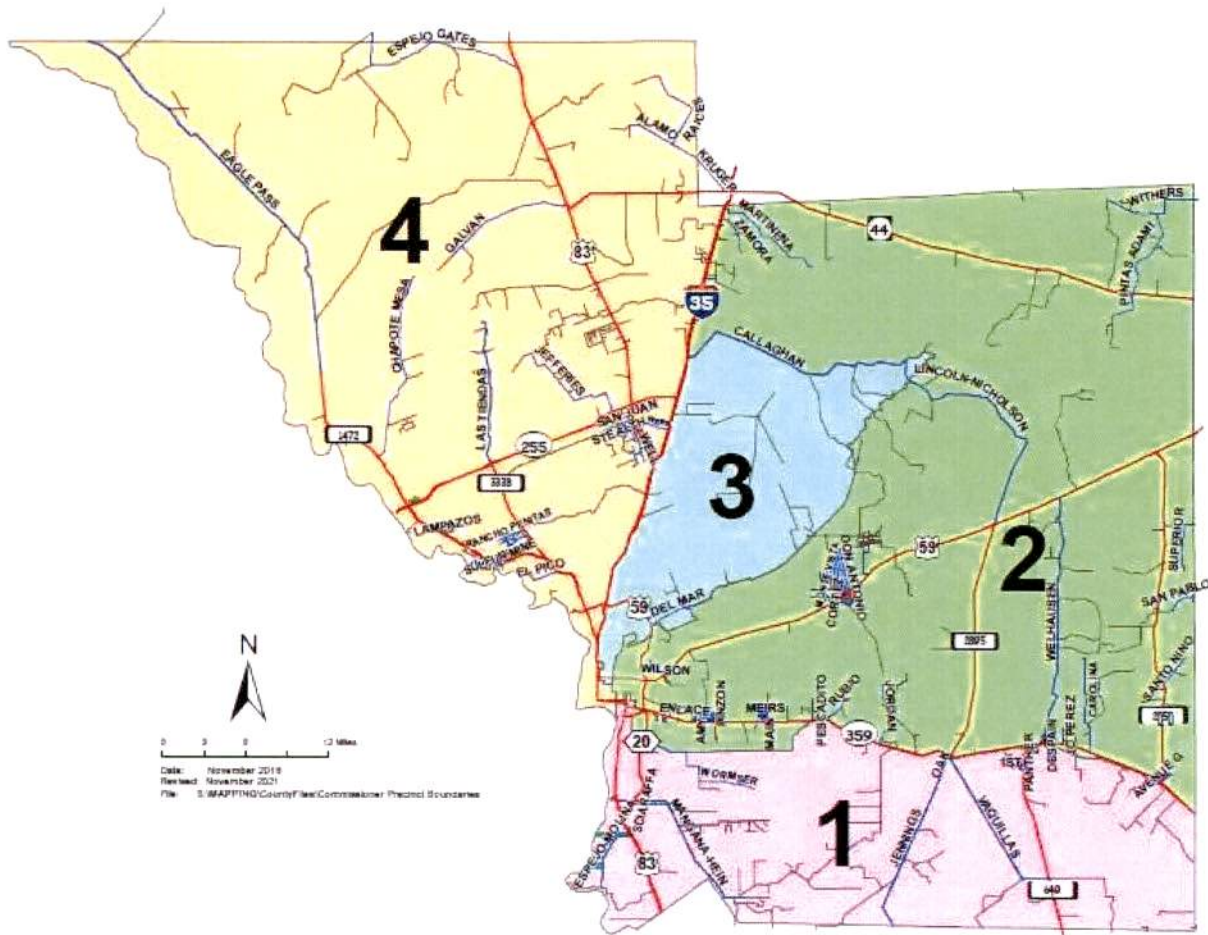
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 10th day of June, 2022 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 10th DAY OF JUNE, 2022

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS





BY: Ashley Manriquez
For: Margie Ramirez-Ibarra, County Clerk By: Ashley Manriquez; Deputy Clerk





Date: November 2019
 Revised: November 2021
 File: 1. MAPPING/County/Files/Commissioner/ Precinct Boundaries

COUNTY COMMISSIONERS

	Honorable Tano E. Tijerina	County Judge
	Commissioner Jesse Gonzalez	Precinct 1
	Commissioner Rosaura "Wawi" Tijerina	Precinct 2
	Commissioner John C. Galo	Precinct 3
	Commissioner Cindy Liendo	Precinct 4

**Webb County, Texas
 Commissioner Precinct Boundaries**