



**WEBB COUNTY
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET**

INSTRUCTIONS:

ALL budget appropriation transfer and supplemental budget requests for grants and forfeitures require Auditor's Office pre-approval for court agenda. Please submit the signed form to the Auditor's Office for review along with copy of grant award, terms of award, proof of receipt of additional revenue and/or other backup to support this request for our review. Should pre-approval be granted, the Department will be notified and Auditor's Office will upload the signed form as part of the proposed agenda item. Agenda items will be between Auditor's Office sponsored by the Department requesting the budget amendment.

Requesting Department : Sheriff's Office Date of Request: 06/21/2022

Request Type (check one):

Departmental Line Item Transfer
(Check if transfer within existing budget)

Supplemental Budget
(Check if new unbudgeted revenue / expenditure)

Transfer From / Supplemental Revenue:

Account Number	Account Name	Amount
2593-3010-001-456320	Caplan/Kolman Bullet Proof Vests	\$2,002.00
2593-3010-001-456205	Training & Education	\$3,596.25
TOTAL		\$5,598.25

Transfer To / Supplemental Expenditure Accounts:

Account Number	Account Name	Amount
2593-3010-46105	Minor Tools & Apparatus	\$5,598.25
TOTAL		\$5,598.25

Justification for Request:

A no-cost adjustment was requested and approved for this grant for gym equipment.

Approved by Department Signing Authority:

Martin Cuellar, Webb Co. Sheriff

Print Name/Title

M. Cuellar

Signature

Recommended by County Auditor's Office:

Petecia Espinoza

Date: 6/22/22

FOR BUDGET OFFICE USE ONLY:

Commissioners Court Approval Date: _____
Date Entered by Budget Office: _____

Agenda Item: _____
Initials: _____