WEBB COUNTY BUDGET OFFICE

REQUEST FOR MINISTERIAL / EMERGENCY BUDGET AMENDMENT

INSTRUCTIONS:

ALL budget appropriation transfer requests require Budget Office approval before being presented to court for ratification. Please submit the signed form to the Budget Office for review along with copy or backup to support this request for our review. The Budget Office will send the approved form to the department via email. Agenda items must be submitted by the department requesting ministerial budget amendment.

Requesting Department : Sheriff's Office **Date of Request:** 06/30/2022

Request Type (check one):

☐ **Departmental Budget Amendment** ☑ **Emergency Budget Amendment**

Transfer From:

Account Number	Account Name	Amount
1001-3010-001-460140	Fire And Ammo	$29,245.18
	TOTAL	$29,245.18

Transfer To:

Account Number	Account Name	Amount
1001-3010-001-470000	Capital Outlay	$29,245.18
	TOTAL	$29,245.18

Justification for Request:

Line item transfer was approved for Fire and Ammo 6/27/22 but for the expense of the shield over $5,000 aduitors advised us a

Approved by Department Signing Authority:

Scott Avant, Chief for Sheriff Cuellar

Print Name/Title *Signature*

FOR BUDGET OFFICE USE ONLY

Commissioners Court Ratification Date: 07.11.22

Date Entered by Budget Office: 07.01.22

BA#: BA 2022-00033290

Agenda Item :

Initials: EO

August 2020