



# WEBB COUNTY, TEXAS

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## COMMISSIONERS COURT

### PUBLIC NOTICE COMMISSIONERS COURT MEETING

WEBB COUNTY COURTHOUSE  
1000 HOUSTON STREET, 2ND FLOOR  
LAREDO, TEXAS 78040  
JULY 25, 2022  
9:00 a.m.

MARGIE R IBARRA  
COUNTY CLERK  
FILED  
2022 JUL 22 AM 8:28  
WEBB COUNTY, TEXAS  
BY  DEPUTY

### CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Business Office, Emergency Management, Human Resources, Judicial Collections, Risk Management, Tax Assessor-Collector; and any other Department reports); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

**COURT TO DISCUSS AND ACT ON THE FOLLOWING:**

**CONSENT AGENDA:** At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

**CONSENT ITEMS**

**5. Auditor**

- a. Discussion and possible action to approve, by Order, the following budget increase (line item transfers) within Grant Funds; and any other matters incident thereto. **[Requested by Martin Cuellar, Webb County Sheriff; Grant Fund #2906]**

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	2906-3010-001-330300	Grant Revenue	\$171,069.00	\$21,667.10	\$106,324.87	\$127,991.97
To:	2906-3010-001-413000	Overtime	-0-	\$16,667.00	(\$1,446.76)	\$15,220.24
	2906-3010-001-422000	FICA	\$10,067.00	\$1,275.03	\$5,263.95	\$6,538.98
	2906-3010-001-423000	Retirement	\$17,949.00	\$3,128.40	\$9,176.48	\$12,304.88
	2906-3010-001-425000	Unemployment	\$763.00	\$96.67	\$390.02	\$486.69
	2906-3010-001-426000	Worker's Comp.	\$3,948.00	\$500.00	\$2,018.55	\$2,518.55
				\$21,667.10		

**Issue:** The HIDTA Task Force Grant has provided supplemental funds for overtime (OT) operations by the two (2) grant-funded HIDTA Office at the Webb County Sheriff's Office.

**Solution:** Submit a budget increase request to utilize this new grant revenue.

**Result:** The investigators can conduct overtime (OT) operations with the task force for the increased security of the local community.

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within grant funds. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund 2748]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2748-2260-001-422000	FICA County Share	\$15,453	\$6,007	\$15,453	\$9,446
	2748-2260-001-423000	Retirement County Share	\$29,333	\$7,639	\$29,333	\$21,694
	2748-2260-001-425000	Unemployment Tax	\$1,172	\$325	\$1,172	\$847
	2748-2260-001-426000	Worker Compensation	\$101	\$29	\$101	\$72
	2748-2280-001-410000	Payroll Cost	\$76,000	\$65,393	\$76,000	\$10,607
	2748-2280-001-421000	Health & Life Insurance	\$9,594	\$9,594	\$9,594	\$-0-
	2748-2280-001-422000	FICA County Share	\$5,814	\$5,814	\$5,814	\$-0-
	2748-2280-001-423000	Retirement County Share	\$10,427	\$10,427	\$10,427	\$-0-
	2748-2280-001-425000	Unemployment Tax	\$441	\$441	\$441	\$-0-
	2748-2280-001-426000	Worker Compensation	\$38	\$38	\$38	\$-0-
				\$105,707		
To:	2748-2310-001-410000	Payroll Cost	\$38,000	\$13,421	\$31,139	\$44,560
	2748-2310-001-421000	Health & Life Insurance	\$9,594	\$3,322	\$9,594	\$12,916
	2748-2310-001-422000	FICA County Share	\$3,536	\$1,027	\$3,011	\$4,038
	2748-2310-001-423000	Retirement County Share	\$6,305	\$1,851	\$5,369	\$7,220
	2748-2310-001-425000	Unemployment Tax	\$268	\$79	\$228	\$307
	2748-2310-001-426000	Worker Compensation	\$23	\$8	\$19	\$27
	2748-2250-001-410000	Payroll Cost	\$42,000	\$14,533	\$34,732	\$49,265
	2748-2250-001-421000	Health & Life Insurance	\$9,594	\$3,322	\$7,919	\$11,241
	2748-2250-001-422000	FICA County Share	\$3,909	\$1,112	\$3,360	\$4,472
	2748-2250-001-423000	Retirement County Share	\$6,975	\$1,984	\$5,984	\$7,968
	2748-2250-001-425000	Unemployment Tax	\$296	\$85	\$254	\$339
	2748-2250-001-426000	Worker Compensation	\$26	\$9	\$22	\$31
	2748-2260-001-413000-020	Overtime - District Attorney Intake	\$56,000	\$64,954	\$56,000	\$120,954
				\$105,707		

**Issue:** The current budget within the above line items reflects a 1-year budget cycle. The line item transfer will adjust the budget for these line items to reflect a 2-year grant budget cycle.

**Solution:** Request a line item transfer.

**Result:** The accounts will have sufficient funds to cover expenditures for a 2-year grant budget cycle.

- c. Discussion and possible action to approve, by order, a budget amendment to the District Attorney State forfeiture fund by increasing the expenditure budget by \$1,500; said amount is available from seized funds pursuant to Chapter 59 of the Texas Code of Criminal Procedure. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2160-2260]**

	Account Number	Account Name	Amount
From:	2160-259700	Fund Balance	\$1,500
To:	2160-2260-001-443000-075	Repairs & Maint. Vehicles	\$500
	2160-2260-001-457006	Law Enforcement - Other	\$500
	2160-2260-001-432001	Professional Services	\$500
			\$1,500

**Issue:** New proceeds under Chapter 59 of the Texas Code of Criminal Procedure have been awarded and may be spent by the attorney representing the State after a budget for the expenditure of the proceeds has been submitted to the Governing Body.

**Solution:** Submit a budget to the Governing Body that clearly list and defines the categories of expenditures.

**Result:** The attorney representing the State can utilize the new proceeds for the official use of his Office.

- d. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within grant funds to cover budget balances under the 2021 Program Year Community Services Block Grant Discretionary Direct Client Assistance Contract # 61910003722. This action will not have an impact to the County General Fund. **[Requested by James Flores, CAA and Economic Development Department Director]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2368-5170-521-457008-050	Contractual Discretionary Skills Training	\$20,833	\$20,833	\$20,833	\$ -0-
To:	2368-5170-521-463801-005	Emergency Services Rent	\$ -0-	\$20,833	\$ -0-	\$20,833

**Issue:** Funds available in account will not cover cost needed to continue operation of service through the end of the budget year.

**Solution:** Approve the line item transfer.

**Result:** There will be sufficient funds in both mentioned line items which will allow for continuation of service.

## 6. Civil Legal Division

- a. Discussion and possible action to enter into a sixty (60) month (beginning upon delivery and installation) Agreement between TruMed Financial Services and Webb County for the Webb County Public Health Services Office for an Accuvax Machine one time payment of Forty -Five Thousand Nine Hundred Dollars (\$45,900.00), subject to annual budget appropriating, and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Nancy Cadena, Director, Webb County Public Health Services; Account #1001-5040-004-460024 (Medical/Dental Supplies)]**

- b. Discussion and possible action to ratify a One (1) year six (6) month (June 2, 2022- September 30, 2023) service agreement between BioMedical Waste Solutions, LLC., and the Webb County Indigent Health Department for the purpose of disposing biohazardous waste at a monthly flat rate of One Hundred Twenty Dollars (\$120.00), and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Nancy Cadena, Indigent Health Care, Account #1001-5030-001-463555]**

**7. Community Action Agency**

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within grant funds to cover budget balances from 2021-Fiscal Year. This action will not have an impact to the County General Fund.

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	2661-7100-521-45800	Administrative Travel	\$2,200	\$650	\$3,459.00	\$2,809.00
To:	2661-7100-521-432001	Professional Services	\$2,000	\$150	\$-55.00	\$95.00
	2661-7100-521-460000	Office Supplies	\$2,000	\$500	\$121.98	\$621.98
				\$650		

**Issue:** Funds available in account will not cover cost needed to continue operation of service through the end of the budget year.

**Solution:** Approve the line item transfer.

**Result:** There will be sufficient fund in both mentioned line items which will allow for continuation of service.

- b. Discussion and possible action to approve conducting Category "B" Elections to fill current vacancies as per the Governing Regulations of the Advisory Board of the Webb County Community Action Agency. The Advisory Board shall be composed of membership that complies with the Community Services Block Grant-Texas Administrative Code Rule 5.215. Three Elections will be held. One on Wednesday, July 27<sup>th</sup> for a Representative and Alternate for Area V - Fernando A. Salinas Community Center, 520 Reynolds from 9:00 a.m. till 5:00 p.m. The other Election will be held on Thursday, July 28<sup>th</sup> for Representative and Alternate for Area IV-Azteca-Guadalupe in the Lulac Haven- located at 4601 Juarez Avenue from 9:00 a.m. till 5:00 p.m. The other Election will be held on Thursday, July 28<sup>th</sup> for Representative and Alternate for Area I- Lilia Perez - located in Lulac Haven-located in 4601 Juarez Avenue from 9:00 a.m. till 5:00 p.m.

**Issue:** To hold Elections to fill current vacancies for Representative and Alternate for Area V-, Area IV, and Area I.

**Solution:** The Advisory Board shall be composed of membership that complies with the Community Services Block Grant- Texas Administrative Code Rule 5.215.

**Result:** Once the Election is held the CAA will comply with the Texas Administrative Code Rule 5.215.

- c. Discussion and possible action to approve an Amendment from the Texas Department of Housing and Community Affairs (TDHCA) Comprehensive Energy Assistance Program budget and transfer a total of \$56,308.00 from Administration account to the Direct Services account for a total of \$106,247.37 from the Program Services account to the Utilities Assistance account; and any other matters incident thereto.

**Issue:** To amend the CEAP budget to transfer funds from one account to another account.

**Solution:** To obtain approval from the Commissioners Court.

**Result:** To gain approval from TDHCA to transfer the funds.

- d. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective July 25, 2022.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1216	Food Transporter	\$10.30

**Issue:** The Employee that was in Slot #1216 resigned effective July 8, 2022.

**Solution:** Request is being made to fill slot.

**Result:** The filling of the slot #1216 will allow the department to be fully staffed and continue delivering meals in a timely manner.

**8. Economic Development**

- a. Discussion and possible action to authorize the submission of a grant application as developed, written, and submitted by and for the Webb County Sheriff's Office to the Office of the Governor Homeland Security Grants Division in the amount estimated at \$2,500,000 for the FY 2023 Operation Lone Star (OLS) Grant Program (Grant No. 4376702) for overtime/applicable fringe benefits, part-time/temporary employees salary/fringe benefits, equipment/software, training/travel, and supplies; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant requires no match; and, thus will have no impact to the general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Martin Cuellar, Webb County Sheriff]**

**Issue:** Local law enforcement working in international border communities must work within limited budgetary constraints to provide both proactive and responsive law enforcement services while transborder criminal organizations possess unlimited funding to access the latest technology and equipment to avoid detection/disruption of their activities utilizing their proceeds obtained through illegal but highly lucrative drug trafficking and other unlawful enterprises.

**Solution:** Supplemental grant award to provide supplemental resources to assist in combating illegal drug trafficking and provide enhanced border security for the residents/citizens of Laredo/Webb County.

**Result:** The Webb County Sheriff's Office and its sworn officer force will be equipped with needed additional resources.

- b. Discussion and possible action to authorize the submission of a grant application as developed, written, and submitted by and for the Webb County Sheriff's Office to the Office of the Governor Homeland Security Grants Division in the amount estimated at \$2,000,000 for the FY 2023 Operation Lone Star (OLS) Grant Program (Grant No. 4577801) for overtime/applicable fringe benefits, part-time/temporary employees salary/fringe benefits, equipment/software, training/travel, and supplies; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant requires no match; and, thus will have no impact to the general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Martin Cuellar, Webb County Sheriff]**

**Issue:** Local law enforcement working in international border communities must work within limited budgetary constraints to provide both proactive and responsive law enforcement services while transborder criminal organizations possess unlimited funding to access the latest technology and equipment to avoid detection/disruption of their activities utilizing their proceeds obtained through illegal but highly lucrative drug trafficking and other unlawful enterprises.

**Solution:** Supplemental grant award to provide supplemental resources to assist in combating illegal drug trafficking and provide enhanced border security for the residents/citizens of Laredo/Webb County.

**Result:** The Webb County Sheriff's Office and its sworn officer force will be equipped with needed additional resources.

**9. Fire Suppression & EMS Services**

- a. Discussion and possible action to accept a donation from Electric Transmission Texas, LLC (ETT) as per Local Government Code 81.032, in the amount of \$2,000 to be utilized in the following line items: Minor Tools & Apparatus, Training & Education, and Books & Subscriptions; and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. **[Account #2929-3140-003-460105 (Minor Tools & Apparatus); #2929-3140-003-456205 (Training & Education); #2929-3140-003-464005 (Books & Subscriptions)]**

**Issue:** Donation check issued by Electric Transmission Texas, LLC to support the mission of the Webb County Volunteer Fire Department.

**Solution:** Deposit money accordingly, \$1,000.00 into Minor Tools & Apparatus, \$500.00 into Training & Education, and \$500.00 into Books & Subscriptions.

**Result:** Continue working relationship with ETT, and meet department needs.

**10. Public Health Services**

- a. Discussion and possible action to amend the available expenditure account balances by increasing the adopted budget by the amounts shown below to accurately reflect the projected FY2022 available balances; and any other matters incident thereto. **[Requested by Nancy Cadena; Fund #2001 (Local Provider Participation-HCD)]**

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>
From/Decrease:	2001-5130-001-463903-055	Federal Matching (LSH)	\$288,341.00
	2001-5145-001-463903-055	Federal Matching (LRH)	\$140,891.00
	2001-5130-330300	Revenue Matching (LSH)	\$706,882.00
	2001-5145-330300	Revenue Matching (LRH)	\$425,725.00

	2001-259700	Fund Balance	\$6,028,868.00
			\$7,590,707.00
To/Increase	2001-5110-001-463903-055	Federal Matching (LMC)	\$2,167,990.00
	2001-5120-001-463903-055	Federal Matching (DHL)	\$5,339,448.00
	2001-5110-330300	Revenue Matching (LMC)	\$941,259.00
	2001-5120-330300	Revenue Matching (DHL)	\$1,240,685.00
			\$9,689,382.00

**Issue:** The Local Provider Participation Fund (LPPF) accounts listed above were adopted at amounts less than the current available and projected balances for FY2022 due to the fund balance rolled over from FY2021, the mandatory payments received from providers as well as reimbursements received from the Health and Human Services Commission (HHSC).

**Solution:** Expenditure accounts need to be increased to take in account the actual funding available through the LPPF for IGT transactions.

**Result:** By amending the expenditure amounts, pending and future intergovernmental transfers (IGTs) will be able to be processed.

**11. Purchasing**

- a. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code, Section 263.152 (Disposition) and to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

**Issue:** Excess county property that is either by definition salvage or surplus property because of time, accident, or any other cause such as, wear and deterioration, damaged, or obsolete that has no value and/or usefulness for the intended purpose and is no longer needed by the department.

**Solution:** Authorize the Purchasing Agent to attempt to sell the County surplus or salvage property through public auction, dispose or destroy property that cannot be sold through public auction because it has deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products and/or donate as permitted by state law.

**Result:** Generate auction revenue from sale of county property, reduce county expenditures by transferring surplus property to other departments and make room for future assets replacing salvage or surplus items no longer needed.

- b. Discussion and possible action to authorize the Purchasing Agent to solicit Request for Qualifications for the following professional services in accordance with the Texas Government Code, Chapter 2254 (Professional and Consulting Services); Sub-Chapter A. Professional Services and any other matters incident thereto.

- 3 year contract for Medical Doctor
- 3 year contract for a Dentist
- 3 year contract for Counseling Services
- 3 year contract for Mental Health Care

**Issue:** The current contracts are set to expire September 30, 2022.

**Solution:** Authorize the Purchasing Agent to solicit Request for Qualifications as per government



code 2254.

**Result:** Proceed with RFQ process.

**12. Honorable Patricia Barrera, Tax-Assessor- Collector**

- a. Discussion and possible action to approve a refund in the amount of \$32,077.92 to Palafox Hospitality, Ltd. dba La Posada Hotel, Account #20041320314500 that was erroneously paid; and any other matters incident thereto.

**Issue:** Change in exemptions for a previous occupant of the hotel has caused in overage of tax payments on the above-mentioned account. Due to audit, State Comptroller has ordered the refund of the amount mentioned.

**Solution:** Refund said amount to Palafox Hospitality Ltd.

**Result:** The monies will be reimbursed to the appropriate taxpayer as per Comptroller of Texas.

**13. Honorable Martin Cuellar, Sheriff**

- a. Discussion and possible action to approve the payment of membership for a non-profit state association as required by Local Government Code Section §89.002 for the Webb County Sheriff's Office in the amount of Forty (\$40.00) Dollars to the Texas Narcotics Officer Association (TNOA) annual membership dues. [**Account #1001-3010-001-464010 (Dues & Membership)**]

**Issue:** Local Government Code Section §89.002 requires that the Commissioners Court may spend, in the name of the county, money from the county's general fund for membership fees and dues of a nonprofit state association of counties if:

- (1) a majority of the court votes to approve membership in the association;
- (2) the association exists for the betterment of county government and the benefit of all county officials;
- (3) the association is not affiliated with a labor organization;
- (4) neither the association nor an employee of the association directly or indirectly influences or attempts to influence the outcome of any legislation pending before the legislature, except that this subdivision does not prevent a person from providing information for a member of the legislature or appearing before a legislative committee at the request of the committee or the member of the legislature; and
- (5) neither the association nor an employee of the association directly or indirectly contributes any money, services, or other valuable thing to a political campaign or endorses a candidate or group of candidates for public office.

**Solution:** Obtain court approval as required by State Law to pay for membership dues.

**Result:** General Request for Payment for non-profit state association fee will be processed for payment.

**14. Water Utilities**

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective July 25, 2022:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2985	Truck Driver	\$14.42 - 15.16 11/A-E

**Issue:** Fill position needed to complete the complement of required truck driver for Las Presas.

**Solution:** Obtain authorization to advertise and fill position with qualified candidates.

**Result:** Provide for continuous operation for Las Presas.

**15. Line Item Transfers**

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund. **[Requested by Judge Victor Villarreal, County Court at Law 2]**

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	1001-2070-001-433001	Court Appointed Attorney	\$10,000	\$3,500	\$5,000.00	\$1,500.00
To:	1001-2070-001-451003	Court Interpreter/Reporter	\$7,000	\$3,500	\$793.75	\$4,293.75

**Issue:** The current balance in this account will be insufficient to cover invoices for court interpreter/reporter services.

**Solution:** Fund the account to avoid delays in paying for court interpreter/reporter services.

**Result:** The transfer of funds will cover expenses.

- b. Discussion and possible action to ratify and approve, by Order, the following budget amendment (line item transfer) within the General Fund. **[Requested by Harold DeVally, Constable Pct. 4]**

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	1001-3170-001-456305	Uniforms	\$10,000	\$1,069.60	\$1,667.82	\$598.22
To:	1001-3170-001-035	Repairs & Maint. Equip.	\$5,000	\$1,069.60	\$3,380.00	\$4,449.60

**Issue:** There are insufficient funds to pay for (Repairs & Maintenance-Equipment) needed for emergency vehicles.

**Solution:** By approving transfer of funds, department will have sufficient funds to pay such expenses.

**Result:** Department will be able to pay for expenses in emergency vehicles.

- c. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the Water Utility fund. **[Requested by Tomas Sanchez, Water Utilities Director]**

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
<b>From:</b>	7200-7050-001-443000-035	Repair & Maint. Equip.	\$199,000	\$20,000	\$47,600.17	\$27,600

	7200-7050-001-443-105	Repair & Maint. Water Lines	\$48,000	\$7,000	\$12,426.43	\$5,426.43
	7200-7050-001-444500	Equipment Rental	\$8,500	\$6,800	\$6,850.00	\$50.00
	7200-7050-001-460032	Chemicals	\$121,000	\$16,000	\$17,946.36	\$1,946.36
	7200-7060-001-443000-350	Repair & Maint. Pump	\$10,000	\$10,000	\$10,000.00	\$0.00
	7200-7060-001-456105	License & Permits	\$2,780	\$1,300	\$1,305.00	\$5.00
	7200-7060-001-460032	Chemicals	\$9,350	\$7,000	\$7,045.13	\$45.13
	7200-7065-001-443000-075	Repair & Maint. Vehicles	\$19,750	\$9,000	\$13,210.59	\$4,210.59
	7200-7065-001-443000-350	Repair & Maint. Pumps	\$10,000	\$10,000	\$10,000.00	\$0.00
	7200-7080-001-443000-105	Repair & Maint. Water Lines	\$4,250	\$1,000	\$1,907.76	\$907.76
	7200-7080-001-444500	Equipment Rental	\$3,400	\$3,400	\$3,400.00	\$0.00
	7200-7080-001-456105	License & Permits	\$9,350	\$1,000	\$1,407.22	\$407.22
	7200-7080-001-460032	Chemicals	\$29,000	\$8,000	\$9,637.45	\$1,637.45
				\$100,500		
<b>To:</b>	7200-7080-001-443000-035	Repair & Maint. Equip.	\$43,400	\$40,000	\$180.69	\$40,180.69
	7200-7080-001-443000-350	Repair & Maint. Pumps	\$62,000	\$30,000	\$358.24	\$30,358.24
	7200-7080-001-443000-020	Repair & Maint. Bldg.	\$12,750	\$10,000	\$2,532.04	\$12,532.04
	7200-7050-001-443000-020	Repair & Maint. Bldg.	\$38,000	\$18,000	\$12,589.80	\$30,589.80
	7200-7050-001-460105	Minor Tools & Apparatus	\$16,500	\$2,500	\$481.62	\$2,981.62
				\$100,500		

**Issue:** The funds currently available in these account will not cover cost needed for the end of the budget year.

**Solution:** Approve the line item transfers.

**Result:** These accounts will have sufficient funds which will allow continuation of services without interruption.

- d. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund. **[Requested by Jose Luis Castillo, Elections Administrator]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1110-001-458010	Local Mileage	\$500	\$300	\$500	\$200
To:	1001-1110-001-462605	Fuel & Lubricants	\$1,200	\$300	\$0	\$300

**Issue:** There are not enough funds to cover pending expense.

**Solution:**This line item transfer will cover for the present expenditure and future others.

**Result:** Enough funding for future expenditures.

- e. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund. **[Requested by Isidro Alaniz, District Attorney]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-2260-001-432001	Professional Services	\$25,000	\$5,537	\$5,537	\$-0-

	1001-2260-001-456005	Postage & Courier Service	\$1,200	\$111	\$584	\$473
	1001-2260-001-458000	Administrative Travel	\$7,175	\$352	\$352	\$-0-
				\$6,000		
To:	1001-2260-001-464005	Books & Subscriptions	\$15,000	\$6,000	\$73	\$6,073

**Issue:** There is a need for a line item transfer to cover the continued subscription to Hawk Analytics, a critical tool utilized by the District Attorney's Criminal Investigation Division.

**Solution:** Request a line item transfer.

**Result:** The District Attorney's Criminal Investigation Division will continue to have access to Hawk Analytics, a critical tool for investigations.

- f. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund. **[Requested by Ernesto Guajardo, Human Resources Director]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1230-001-46100	Materials & Supplies	\$15,000	\$2,200	\$8,937.34	\$6,737.34
To:	1001-1230-001-460105	Minor Tools & Apparatus	\$2,000	\$2,200	\$107.68	\$2,307.68

**Issue:** This line item transfer will ensure sufficient funding for the purchase of minor tools and apparatus.

**Solution:** Request approval from Commissioners Court for line item transfer.

**Result:** Will have sufficient funds for the purchase of minor tools and apparatus.

- g. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General Fund. **[Requested by Rafael Pena, IT Director]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1280-001-456205	Training & Education	\$5,000	\$500	\$1220	\$720
To:	1001-1280-001-462605	Fuel & Lubricants	\$1800	\$500	\$13.57	\$513.57

**Issue:** Fuel & Lubricants funds have been exhausted.

**Solution:** Approve Line Item Transfer.

**Result:** There will have sufficient funds for the remainder of the year.

## REGULAR AGENDA

### Economic Development

16. Discussion and possible action to approve Rizo Paving to re-chlorinate the newly installed water line for the Mirando Water Well Project at an amount not to exceed \$12,500.00 and authorizing the County Judge to sign all relevant documents and any other matters incident thereto. **[Account #1001-1160-001-463904-015]**

**Issue:** New water line must be re-chlorinated, due to it not being used.

**Solution:** Authorize Rizo Paving to Re-chlorinate the line, so Mirando City Water Supply Corporation can operate the line.

**Result:** Mirando City Water Supply Corporation will be able to use the new line for their system.

### Civil Legal Division

17. Discussion and possible action to request the Webb County Purchasing Agent issue a Request for Qualifications (RFQ) for a Golf Course Architect to assist the County in preparing for and re-designing the Casa Blanca Golf Course due to the impending acquisition of approximately 9.226 acres out of the golf course by the State and any matters incident thereto. **[Account #1001-1130-001-432001 (Professional Services)]**

**Issue:** TxDOT will be acquiring acreage out of the golf course due to the expansion of Loop 20 which will take acreage from the golf courses (irrigation pond, part of fairway and green as well as the storage building) and the course will need to be reconfigured.

**Solution:** Retain the services of a golf course architect to assist the County in the reconfiguration and redesign of the golf course to remediate the damage to the golf course caused by the TxDOT taking.

18. Discussion and possible action to authorize the Webb County Purchasing Agent issue a Request for Qualification (RFQ) for a law firm to assist the County in developing a public private partnership agreement/s as it relates to a new international bridge, and any matters incident thereto. **[Account #1001-1130-001-432001 (Professional Services)]**

**Issue:** In anticipation of a presidential permit for a new international bridge, public private partnerships must be developed.

**Solution:** A law firm specializing in public private partnership agreements is needed and the first step is to Request Qualifications from interested, qualified law firms.

19. Discussion and possible action to enter into Amendment No. 1 to the Professional Services Contract with Garver LLC in the amount of Twenty-Four Thousand Six Hundred Thirty-Eight Dollars (\$24,638.00) for a Point Cloud Survey of Webb County's Wastewater Treatment Plant (WWTP) which will capture three-dimensional (3D) images of facilities, composed of millions of data points and any matters incident thereto; authorizing the County Judge to sign all relevant documents. **[Coronavirus State and Local Fiscal Recovery Funds (SLFRF)]**

**Issue:** Survey work is needed so that the engineering firm designing improvements to the County's wastewater treatment plant can be accurately designed.

**Solution:** Enter into contract amendment to have the survey services provided.

20. Discussion and possible action to ratify a thirty (30) year term "Well Pad, Facility Pipeline, and Subsurface Easement Agreement" concerning the Webb County School Lands (Penjamo Pasture) located off Highway 44 with Lewis Petro Properties, Inc. in an amount payable to Webb County of Two Hundred Seventeen Thousand Two Hundred Sixteen Dollars (\$217,216.00) with said amount increased by 2.5% if said Easement is renewed by Lewis Petro Properties at end of easement term, and any matters incident thereto.

**Issue:** Lewis Energy is seeking to place an offsite drill pad on the Penjamo Pasture so it can develop its mineral leases adjacent and north to the Pasture.

**Solution:** Grant Lewis Energy a thirty-year easement for an offsite drill pad with accompanying pipeline and road right of way with Webb County being compensated in the amount of \$217,216.00 for said easement. Lease is automatically renewed every 30 years as long as said payment is made which is increased by 2.5%. **Court approved the Pricing amount at its June 27<sup>th</sup> commissioners court meeting.**

#### **PUBLIC HEARING**

21. Public Hearing on the adoption of the 2022 Tax Abatement Guidelines and Criteria. Public Hearing is required for the adoption of the 2022 Tax Abatement Guidelines and Criteria pursuant to Texas Tax Code §312.002(c-1), Chapter 312 Property Redevelopment and Tax Abatement Act.

#### **CLOSE PUBLIC HEARING**

22. Discussion and possible action to pass a Resolution adopting the 2022 Webb County Tax Abatement Guidelines and Criteria and any other matters incident thereto.

#### **Community Action Agency**

23. Discussion and possible action to grant the requested waiver to Clayton Home of San Antonio for liquidated damages forgiveness for contracts SHC 7220013 RECON 01, SHC 7220013 RECON 02 and SHC 7220013 RECON 03 and authorize the County Judge to sign all relevant documents and any other matters incident thereto.

**Issue:** Clayton Homes of San Antonio has submitted a request to waive liquidated damages incurred as a result of delays to the contract that were outside their control and no fault of their own.

**Solution:** Grant requested waiver to Clayton Homes of San Antonio and acknowledge that acted in good faith to complete the projects and the delays were beyond their control.

**Result:** Close out three Reconstruction projects and compensate Clayton Homes of San Antonio for services rendered.

#### **Elections**

24. Discussion, clarification, and possible action to authorize the Elections Office to participate in the Secretary of State's Countywide Election Precinct Polling Place Program under section 43.007(i) of the Texas Election Code, and any other matters incident thereto.

## **Emergency Management**

25. Discussion and possible action for Commissioners Court to approve a Burn Ban Order for a maximum of Ninety (90) days of all outdoor burning in all the unincorporated areas of Webb County commencing July 25, 2022 pursuant to Local Government Code §352.081 and other applicable statutes, a violation of this Order is a Class C misdemeanor, punishable by a fine not to exceed \$500.00; and any other matters incident thereto.

**Issue:** The current Keetch-Byram Drought Index (KBDI) average for Webb County is 663 and may reach a maximum of 762 within the next fourteen days. (KBDI scale ranges from 0-800 with 800 representing extremely dry conditions) These conditions create a high risk of wildfires with danger to damage life and property.

**Solution:** Order an immediate burn ban for a maximum of 90 days (or until conditions are considered safe) to be enforced by the Sheriff's Office to discourage outdoor burning in order to prevent spread of wildfires and loss of life and property.

**Result:** Discourage citizens from outdoor burning in the unincorporated areas of Webb County in order to prevent wildfires and enforce a fine of up to \$500 by the Sheriff's Office for those citizens that do not abide by burn ban.

## **Engineer**

26. Discussion and possible action to approve Change Order No. 1 to Summit Building & Design for the Webb County Sheriff's Office Building Renovation Project (1002 Farragut Street) in the amount of \$1,303,295.00; and have the County Judge sign any relevant documents and any other matters incident thereto. **[Accounts #3867-7230-001-474501-002 (Construction In Progress-Finish Out/Remodeling) and #3905-7230-001-474501 (Construction In Progress-Finish Out/Remodeling)]**

**Issue:** Additional changes have been requested for the Webb County Sheriff's Office Building Renovation Project; complete new fire alarm system for the 2nd and 3rd floors as requested by the City of Laredo, surveillance system upgrade from coaxial high def cable to IP cameras and other as per attached Project Architect's list.

**Solution:** Approval of change order for new proposed changes.

**Result:** Continue with project modifications.

## **Purchasing**

27. Discussion and possible action to accept the rankings and to award to the highest ranking firm in regards to RFQ 2022-002 Project Management Services - Coronavirus State and Local Fiscal Recovery Funds (CSLRF) contingent on final scores submitted by the evaluation committee and any other matters incident thereto.
28. Discussion and possible action to accept the rankings and to award to the highest ranking firm in regards to RFQ 2022-003 Professional Engineering Consulting Services for Water and Wastewater Master Plan contingent on final scores submitted by the evaluation committee and any other matters incident thereto.

## Veteran's Office

29. Discussion and possible action to approve payment to cover the annual leave of \$2,119.95 and compensatory time of \$168.08 for employee in Slot #2836 and for employee in Slot #2949 a payment of \$17.22 for his annual leave time earned, when the Grant came to an end on June 30, 2022. **[Account #1001-5410-001-410000 (Veterans Service Office)]**

**Issue:** The Texas Veterans Commission Grant ended on June 30, 2022. Both employees were in grant funded slots. Employee in slot #2836 had annual leave plus compensatory time and employee in slot #2949 only had annual leave when the grant ended. The grant agency does not allow cost after employment service as per Code of Federal Regulations CFR 200 §200.403.

**Solution:** Approve payment to cover cost of annual leave and compensatory time.

**Result:** Former employees will receive compensation for annual leave and compensatory time earned.

## Honorable Jesse Gonzalez, Webb County Commissioner Pct. 1

30. Discussion and possible action to authorize the Purchasing Agent to advertise formal Request for Qualifications for Architectural Services for the design, preparation of construction documents and construction administration for the Webb County South Fire Station to be located in the La Presa Colonia Subdivision pursuant to the Texas Government Code; Chapter 2254 (Professional and Consulting Services) and any other matters incident thereto. **[Co-sponsored by Tano E. Tijerina, County Judge] [ARPA Account]**

**Issue:** As part of the American Rescue Plan Act of 2021, Webb County was awarded approximately \$53 million in federal funds to address the local needs generated by the COVID 19 pandemic.

**Solution:** Authorize the Purchasing Agent to solicit formal RFQ to secure proposals from Architectural firms.

**Result:** Selection of an Architectural firm based on its demonstrated competence, knowledge, and qualifications.

## Closed Session/Executive Session

31. Discussion and possible action to approve settlement offer in the case entitled Estate of Mario Andrade, Jr. v. Webb County, civil action no. 5:17-CV-00237, pending in the United States District Court of Webb County, Texas, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071(1)(B) (consultation with attorney regarding a settlement offer)]**
32. Discussion and possible action regarding the counteroffer of the landowner of two lots in Rio Bravo to exchange the "Surface Only" of Lot 23 E (1204 De Danubio) & Lot 23 F (1206 Paseo De Danubio), Habitat for Humanity Unit 2 Replat, Rio Bravo, Texas for one lot (1216 Paseo De Nava, Rio Bravo, Texas) owned by Webb County; and authorizing the Webb County Judge to execute any and all relevant documents and any other matters incident thereto. **[Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071 (1) (B) & Section 551.072 (Deliberations regarding settlement offer and/or purchase and sale of Real Property) [Requested by Thomas Sanchez, Director, Water Utilities Director; Account #1001-1130-001-432001 (Professional Services)]**



33. Discussion and possible action on an injury claim by Kimberly Gonzalez, represented by Welmaker Law Firm, P.C. and any matters incident thereto. **[Closed session/Executive Session may be requested pursuant to Texas Government Code §551.07, Consultation with Attorney, pending or contemplated litigation]**
34. Discussion and possible action on an injury claim by Maria Guadalupe Daniel, represented by Nava Law Group, P.C. and any other matters incident thereto. **[Closed session/Executive Session may be requested pursuant to Texas Government Code §551.07, Consultation with Attorney, pending or contemplated litigation]**

#### **Presentations**

35. Discussion and possible action to proclaim the week of July 25– 29, 2022 as "Probation, Parole, and Community Supervision Week". **[Requested by Tano E. Tijerina, County Judge]**
36. Recognizing Brenda L. Garcia, Center Assistant at Ladrillito Activity Center for her heroic efforts on June 29, 2022, when she performed CPR on a center participant who was choking. Her CPR certification helped her be prepared to immediately respond during this emergency situation where she saved a life. **[Requested by Cindy Liendo, Commissioner Pct. 4]**
37. **Communications**
38. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 22nd DAY OF JULY, 2022

By: Melinda Mata  
Melinda Mata  
Court Administrator

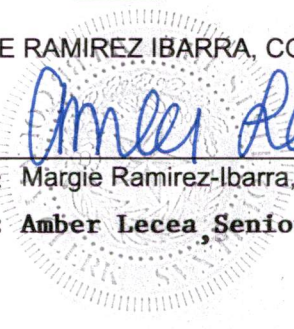
CERTIFICATION OF NOTICE AND POSTING

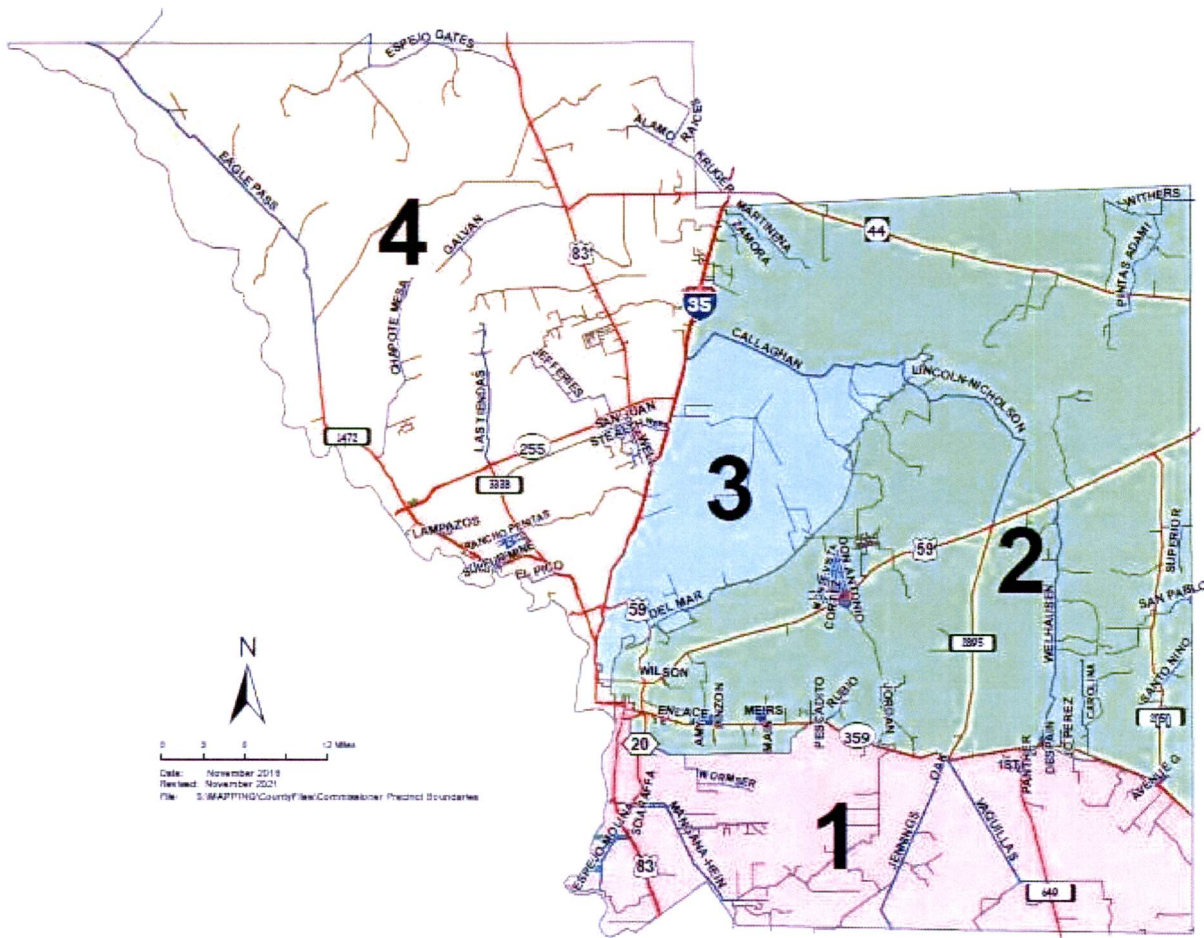
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 22nd day of July, 2022 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 22nd DAY OF JULY, 2022

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS





BY: Amber Lecea  
For: Margie Ramirez-Ibarra, County Clerk  
By: **Amber Lecea Senior Deputy Clerk**





Date: November 2018  
 Revised: November 2021  
 File: S:\MAPPING\CountyFiles\Commissioner Precinct Boundaries

**COUNTY COMMISSIONERS**

	Honorable Tano E. Tijerina	County Judge
	Commissioner Jesse Gonzalez	Precinct 1
	Commissioner Rosaura "Wawi" Tijerina	Precinct 2
	Commissioner John C. Galo	Precinct 3
	Commissioner Cindy Liendo	Precinct 4

**Webb County, Texas  
 Commissioner Precinct Boundaries**