

WEBB COUNTY BUDGET OFFICE

REQUEST FOR MINISTERIAL / EMERGENCY BUDGET AMENDMENT

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ALL budget appropriation transfer requests require Budget Office approval before being presented to court for ratification. Please submit the signed form to the Budget Office for review along with copy or backup to support this request for our review. The Budget Office will send the approved form to the department via email. Agenda items must be submitted by the department requesting ministerial budget amendment.

Requesting Department : Webb County Sheriff (Office Date of Request: 08/03/2022	2
	Date of Request.	
Request Type (check one):	Emergency Budget Amendment	
Departmental Budget Amendment	Ziller gency budget Amendment	
Transfer From:	Ah Nama	Amount
Account Number 1001-3010-001-444400	Account Name	\$3,550.00
1001-3010-001-444400	Rent Expense	Ψο,σοσ.σο
	TOTAL	\$3,550.00
Transfer To: Account Number	Account Name	Amount
1001-4070-001-441605-005	Gas Gas	\$3,550.00
1001-4070-001-441605-005	Gas Gas	φ3,330.00
		\$2.550.00
	TOTAL L	\$3,550.00
Justification for Request:	the second of July August and Co	
Gas account is low on funds and moneys are needed	to cover invoices for the month of July, August, and Se	ptemper.
Approved by Department Signing Authority: Sheriff Wartin Cuel Print Name/Title	llar M. Chillesty Signature	
FO.	R BUDGET OFFICE USE ONLY	
Commissioners Court Ratification Date:	Agenda	
Date Entered by Budget Office:	Item :	
	Initials:	
BA#:		



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Requesting Department : Sheriff's Dept	Date of Request: 08/10/2022	2		
Request Type (check one):				
Departmental Budget Amendment	Emergency Budget Amendment			
Transfer From: Account Number				
1001-4090-001-460028	Account Name	Amount		
1001-4090-001-400028	Janitorial Supplies	\$10,000.00		
	TOTAL	# 10,000,00		
	TOTAL	\$10,000.00		
Transfer To:				
Account Number	Account Name	Amount		
1001-4090-001-461000	Material and Supplies	\$10,000.00		
	TOTAL	\$10,000.00		
Justification for Request:				
Low on funds to Purchase items for inmates (Razor blade:				
Low on funds to Purchase items for inmates (Razor blade: Low on funds to Purchase items for inmates (Razor blade:				
Low of funds to Furchase items for initiates (Nazor blade	s, Tollet paper, Toothpaste and toothbrush)			
Low on funds to Purchase items for inmates (Razor blade	s, Toilet paper, Toothpaste and toothbrush)			
Low on funds to Purchase items for inmates (Razor blade	s, Toilet paper, Toothpaste and toothbrush)			
Approved by Department Signing Authority:				
SHERIFF MARTIN CUELLAR	M (In Man	111		
Print Name/Title	MI Culled &	1.		
	Signature			
FOR BU	DGET OFFICE USE ONLY			
Commissioners Court Ratification Date:	Agenda Item :			
Date Entered by Budget Office:	Initials:			
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