

WEBB COUNTY, TEXAS

COMMISSIONERS COURT

PUBLIC NOTICE COMMISSIONERS COURT MEETING

WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
SEPTEMBER 12, 2022
9:00 a.m.

2022 SEP -9 AM 8:28
WEBB COUNTY, TEXAS
BY: *M* MARGIE R. IBARRA
COUNTY CLERK
FILED

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Business Office, Emergency Management, Human Resources, Risk Management, Tax Assessor-Collector; and any other Department reports); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. Honorable Joe Lopez, 49th District Court Judge

- a. Discussion and possible action to approve payments for memberships to non-profit state association for the 49th District Court for fiscal year 2022 as required by Local Government Code Section 89.002 subject to funds and any other matters incident thereto.

Issue: Local Government Code 89.002 Requires that: The Commissioners Court may spend, in the name of the county, money from the county for membership fees and dues of a non-profit state association of counties.

Solution: Obtain court approval as required.

Result: Purchase Orders for state associations approved by Commissioners Court will be processed for payment.

6. Auditor

- a. Discussion and possible action to approve, by Order, the following budget amendment within existing budget (line item transfer) within Grant funds; and any other matters incident thereto. **[Requested by Martin Cuellar, Webb County Sheriff; Grant Funds #2701]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2701-3010-001-456205	Training/Education	\$1,200	\$300	\$300	-0-
To:	2701-3010-001-461006	K9 Support	\$7,208	\$300	\$749.41	\$1049.41

Issue: A small amount of remaining grant funding in travel/training is required to be utilized, and a line item transfer was approved by the funding agency to utilize these residual funds.

Solution: Request a line item transfer.

Result: Funding will be available to be utilized for the purchase of K9 supplies to zero out grant

funding and close out the grant.

- b. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfers) within Grant funds. **[Requested by Community Action Agency]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2371-5260-521-456005	Postage & Courier Service	\$200.	\$100	\$182.00	\$82.00
	237-15260-521-443000-020	Repairs & Maint. Bldg	\$3,000	\$343	\$1343.54	\$1,000.54
	2371-5260-521-443000-035	Repairs & Maint. Equip.	\$3,000	\$943	\$1943.12	\$1,000.12
	2371-5260-460000	Office Supplies	\$5,000	\$100	\$237.68	\$137.68
				\$1,486		
To:	2371-5260-461000	Materials & Supplies	\$30,000	\$1,486	\$5,331.78	\$6,818.56

Issue: Meals On Wheels Requires funds to be transferred into Materials & Supplies to cover the raise in cost for trays used for the Home Delivery Meals.

Solution: By Commissioners Court ratification of the approval, we will have funds to continue to cover cost.

Result: With funds available, the department will be able to cover the cost for the home delivered meals and congregate meals program.

- c. Discussion and possible action to approve, by order, a budget amendment to the District Attorney State forfeiture fund by increasing the expenditure budget by \$11,200; said amount is available from seized funds pursuant to Chapter 59 of the Texas Code of Criminal Procedure. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2160-2260]**

	Account Number	Account Name	Amount
From:	2160-259700	Fund Balance	\$11,200
To:	2160-2260-001-456205	Training & Education	\$7,000
	2160-2260-001-461000	Materials & Supplies	\$3,200
	2160-2260-001-443000-075	Repairs & Maintenance Vehicles	\$1,000
			\$11,200

Issue: New proceeds under Chapter 59 of the Texas Code of Criminal Procedure have been awarded and may be spent by the attorney representing the State after a budget for the expenditure of the proceeds has been submitted to the Governing Body.

Solution: Submit a budget to the Governing Body that clearly list and defines the categories of expenditures.

Result: The attorney representing the State can utilize the new proceeds for the official use of his Office.

- d. Discussion and possible action to approve, by order, a budget amendment to the District Attorney State forfeiture fund by increasing the expenditure budget by \$5,300; said amount is available from seized funds pursuant to Chapter 18 of the Texas Code of Criminal Procedure. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2161-2260]**

	Account Number	Account Name	Amount
From:	2161-259700	Fund Balance	\$5,300
To:	2161-2260-001-464005	Books & Subscriptions	\$5,300

Issue: New proceeds under Chapter 18 of the Texas Code of Criminal Procedure have been awarded and may be spent by the attorney representing the State after a budget for the expenditure of the proceeds has been submitted to the Governing Body.

Solution: Submit a budget to the Governing Body that clearly list and defines the categories of expenditures.

Result: The attorney representing the State can utilize the new proceeds for the official use of his Office.

- e. Discussion and possible action to approve, by order, a budget amendment of \$12,112 to the District Attorney Federal Forfeiture Fund from new proceeds received from the U.S. Department of Justice Equitable Share Program. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2162 (Department of Justice - Federal Forfeiture)]**

	Account Number	Account Name	Amount
From:	2162-259700	Fund Balance	\$12,112
To:	2162-2260-001-455501	Drug Free Campaign	\$6,470
	2162-2260-001-462605	Fuel & Lubricants	\$5,642
			\$12,112

Issue: New equitable shared funds have been awarded to the District Attorney's Office and may be spent after a budget for the expenditure of the proceeds has been submitted to the Governing Body. The budget must be detailed and clearly define the categories of expenditures.

Solution: Submit a budget to the Governing Body that clearly defines the categories of expenditures to be incurred with the new proceeds.

Result: The District Attorney's Office will add the new proceeds to its current expenditure budget to be utilized for law enforcement purposes in accordance with the Department of Justice Equitable Sharing Guidelines.

7. Civil Legal Division

- a. Discussion and possible action to enter into a two-year Option Extension Agreement (October 1, 2022 through September 30, 2024) between Angel Care Ambulance Service, LLC and Webb County for medical ambulance services at a monthly cost of Sixty Two Thousand Dollars (\$62,000.00) for a total cost of One Million Four Hundred Eighty-Eight Thousand Dollars (\$1,488,000) over the two year term extension, subject to annual budget appropriations, and authorizing the County Judge to sign and execute all relevant documents; and any other matters incident thereto. **[Requested by Ricardo Range Rangel, Webb County Fire Department Chief; Account #1001-5370-001-463535 (Emergency Medical Service)]**

Issue: Residents of the unincorporated areas of Webb County do not have access to emergency ambulance care services as do residents living within the corporate limits of the City of Laredo.

Solution: Provide Emergency Ambulance Care Services to the residents of the unincorporated areas of Webb County, which said county has been and is currently providing.

Result: Provide Emergency Ambulance Care Services to the residents of the unincorporated areas of Webb County, which said county has been and is currently providing.

- b. Discussion and possible action to enter into a One (1) year (September 1, 2022 through August 31, 2023) non-financial senior job skills training program agreement by and between Webb County ("Host Agency") and AARP Foundation Senior Community Service Employment Agency Program, to provide job training to senior citizen volunteers at NO COST to Webb County, and authorizing the Webb County Judge to execute all relevant documents. **[Requested by Dr. Pedro Alfaro, Webb County Risk Management Administrator]**
- c. Discussion and possible action to enter into an amendment correcting the legal description in an Oil and Gas Lease dated May 1, 2022 between Webb County as Lessor/Surface Owner/agent on behalf of the State of Texas and Tilden Capital Operating, LLC., as Lessee, in Instrument Number 1470402, Volume 5290, Page 822, Official Public Records of Webb County, Texas on a Texas Mineral Classified tract of land, in Webb County, Texas; being 10.0 acres of land, more or less, being part of subdivision C-14, containing 20 acres of the Botines Subdivision, Survey, 744, A-2692, Webb County, Texas as per plat of said subdivision recorded in Vol. 2, Page 212, Webb County Plat Records and being further described in Warranty Deed dated April 3, 1972, from E.J. Dryden, Jr., to Wenceslao Trevino, Jr., recorded in Volume 418, Page 305, Deed Records, Webb County, Texas SAVE AND EXCEPT; 10 acres of land, more or less, being described as C-14 "B" in Warranty Deed with Vendor's Lien dated March 10, 1980, from Wescelao Trevino, Jr., et ux to Nancy Valle, et al, recorded in Volume 609, Page 282, Official Public Records, Webb County, Texas; and authorizing the Webb County Judge to execute any and all relevant documents and any other matters incident thereto. **[Requested by Webb County Civil Legal Division]**
- d. Discussion and possible action to enter into a Software Services Agreement between Guard1 and Webb County. These services will integrate the Gaurd1 Jail Software at the Webb County Jail into the Tyler Software that is part of the County Odyssey system for a total cost of Two Thousand Nine Hundred Ninety-Five Dollars (\$2,995.00) and authorizing the County Judge to execute any and all relevant documents; and any other matters incident thereto. **[Requested by Martin Cuellar, Webb County Sheriff, Account #1001-4070-001-461000 Materials and Supplies]**
- e. Discussion and possible action to approve the execution of a System Administrator Data Base Collection Design and Development Consulting professional services agreement between Webb County for its Headstart/Early Headstart Department programs and InNovo Administrators, LLC., for a One (1) year term effective on August 1, 2022, and shall expire on September 30, 2023, for a total cost of Six Thousand Four Hundred Ten Dollars (\$6,410.00), and authorizing the Webb County Judge to sign all relevant documents; and any other matters incident thereto. **[Requested by Aliza Oliveros, Webb County Head Start Director; Account #'s 2357-5230-531-432068, 2358-5205-531-432068, 2361-5200-531-432068 & 2367-5230-531-432068 (Consultant's Training)]**
- f. Discussion and possible action to enter into a three-year (September 12, 2022 through September 11, 2025) subscription service Agreement with NEOGOV for an online portal service module ("Recruit Module") which will streamline the job application process for potential new hires in an amount not to exceed Sixty-Six Thousand Three Hundred Twenty-Six Dollars Twenty Cents (\$66,326.20) and authorizing the County Judge to execute all relevant documents and any matters incident thereto. **[Requested by Ernesto Guajardo, Human Resources Director; Account #1001-1230-001-443000-110 (Repairs & Maintenance Software)]**

Issue: This added module will allow potential employees to fill out required forms paperless and contactless which will expedite the pre-employment process more effectively.

Solution: NEOGOV provides existing software used by County Human Resource Services department for Webb County employees. The onboard subscription service agreement would be an added module to enhance existing services for new hires. This subscription service agreement is being recommended from only once source due to existing software in place in order for it to be compatible.

Result: Onboard provides potential employees with a pre-start date checklist driving visibility and new hire engagement, paperless and contactless.

- g. Discussion and possible action to adopt fees (effective January 1, 2023, pursuant to Texas Government Code Sec. 118.131) charged for civil services by the Webb County Constables for Precinct 1, 2, 3, & 4 as follows:

Sheriff's Office proposed fees	
Service of Citation	\$100
Service of Indictments	\$100
Service of Citation by Publication	\$100
Service of Citation Posting	\$100
Serving of Subpoenas	\$100
Serving of Summons	\$100
Serving of Summons (Juvenile)	\$100
Service of Subpoenas (Juvenile)	\$100
Serving Forcible Detainer	\$125
Serving Small Claims Court Citation	\$100
Serving Justice Court Citation	\$100
Temporary Restraining Order	\$125
Writ of Attachment	\$200
Writ of Execution	\$200
Writ of Garnishment	\$200
Writ of Possession	\$200
Writ of Sequestration	\$200
Order of Sale	\$200
Protective Order (to be charged to respondent)	\$150
For Executing a Deed to purchaser of real estate under Execution Order Sales	\$50
Bill of Sale	\$50
For Executing a Bill of Sale to each purchaser of personal prop under Execution of order of sale when demanded by purchaser	\$50
Sheriff's Court Services Fee	\$20
Service of Precept	\$80
Protective Order (to be charged to respondent)	\$150

Issue: The Texas Comptroller of Public Accounts is compiling the 2023 Sheriffs' and Constables' Fees report as required under Texas Local Government Code, Section 118.131. This law requires each Commissioners Court to set fees charged for civil services by the Sheriffs' and Constables' and directs that these fees be reported to the Comptroller. These fees must be set before October 1st of each year and are effective the 1st of January.

Solution: Commissioners Court approval of new fees for civil services to meet October 1st deadline.

Result: Webb County and the Constable Offices will meet the requirements required by the Texas Comptroller of Public Accounts.

- h. Discussion and possible action to enter into a one year (September 1, 2022 through August 31, 2023) Interlocal Agreement with United Independent School District ("UISD") for juvenile court coordinators for the Justice of the Peace Court Precinct 2, Place 1, in the amount of Seventeen Thousand Two Hundred Ninety-Five Dollars (\$17,295.00) being the County's Share and Twenty-Five Thousand Three Hundred Sixty-One Dollars (\$25,361.00) being the County's share for the Justice of the Peace Precinct 4 for a total amount for both Justice of the Peace Precincts being Forty-Two Thousand Six Hundred Fifty-Six Dollars (\$42,656.00). [**Juvenile Case Manager Fund J.P. Pct. 4 J. Salinas #2014-2180-341262 and J.P. Pct. 2 Pl. 1 R. Quintana #2014-2160-001-43201 (Professional Services)**]

Issue: Webb County Justices of the Peace Courts provide truancy court for juveniles referred to their Courts by school districts for violation of compulsory state attendance laws. The Justices of the Peace require the presence of school district Attendance Officers in order to enforce these school compulsory attendance laws. These Attendance Officers assist the Justices of the Peace in providing court coordination of the truancy services, which requires

Solution: UISD and Webb County each pay ½ the salaries for Attendance Officers acting as Justice Court Coordinators overseeing the truancy court docket.

Result: Provide truancy court for juveniles referred to Justice of the Peace Courts by school districts.

- i. Discussion and possible action to approve a Memorandum of Understanding between Webb County for the benefit of the Webb Sheriff's Office and Homeland Security & Investigations for reimbursement of employee overtime incurred from joint law enforcement operations, for the performance period of October 1, 2022 through September 30, 2023, in the amount of Fifteen Thousand Dollars (\$15,000.00). Forfeiture funds will be utilized to cover the applicable fringe benefits associated with this project's employee(s) overtime, therefore there will be no impact to the General Fund; and authorizing the Webb County Judge to sign all relevant documents and any other matters incident thereto. [**Requested by Webb County Sheriff, Martín Cuellar; Fund-2601 Homeland Security and Fund 2150 State Forfeiture Funds for Fringe**]

Issue: Collaboration between Federal, State and local law enforcement agencies is necessary to combat criminal organizations illegally exploiting America's travel, trade, financial and immigration systems.

Solution: Accept Federal assistance to continue local participation in Homeland Security investigations, strategic initiatives and prosecution of organized crime.

Result: Disruption of organized criminal activity in Webb County and along the Texas border.

- j. Discussion and possible action to enter into a one year (September 12, 2022 through September 11, 2023) "Local Partnership Agreement" between The National Center for Missing and Exploited Children ("NCMEC") and the Texas (Trafficking) Emergency Network Diversion (TEND) Court Program overseen by Judge Selina Mireles wherein NCMEC will provide, at no cost to Webb County, "NetSmartz and KidSmartz facilitator training (one day) to a person designated by the TEND Court Program which will allow said person to provide school and community based presentations involving Missing and Exploited Children and authorizing the County Judge to execute all relevant documents. **[Requested by Judge Selina L. Mireles, TEND Court Program]**

8. Community Action Agency

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective September 12, 2022:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1217	Food Transporter	\$10.33

Issue: The Employee that was in Slot #1217 transferred to a full time position effective 08/24/2022.

Solution: Request to fill this vacant slot will allow the department to continue to operate effectively.

Result: The filling of the slot #1217 will allow the department to be full staff in the count grants approval.

- b. Discussion and possible action to accept Amendment No. 18 for the Health and Human Services Commission (HHSC) Contract #000158100 for the fiscal Year 2022-2023, in the amount of (\$529,465.21) Five Hundred Twenty-Nine Thousand Four Hundred Sixty-Five Dollars and Twenty-One Cents and authorizing the Webb County Judge to sign all relevant documents, any other matters incident thereto. This action will not have an impact to the General Fund. Documentation has been reviewed by Webb County Economic Development Department and is compliant with SPOC policies and procedures. **[Grant Account #2371-5150-521-330300]**

Issue: Texas Health and Human Services Commission (Region 11, HHS Contract No 000158100) is an ongoing amendment that is ratified every year. The contact is amended to establish the fiscal Year 2022-2023 budget by adding funding in the amount of \$529,465.21 for the home delivered meals program.

Solution: The discussion and possible action is to accept Amendment #18 with the current HHSC contract to provide Home-Delivered Meals to the elderly, home-bound residents of Webb County.

Result: The HHSC contract will provide an estimated 99,711 Home Delivered Meals from October 1, 2022 through September 30, 2023.

- c. Discussion and possible action to award RFP 2022-003 "Self-Help Center Home Construction Program - TCDP #7220013 501(c)(3) Non-Profit Corporation" to Habitat for Humanity of Laredo, Inc., contingent upon the receipt of the final Executed Contract Amendment #1 for the Self-Help Center Program Contract #7220013 and authorize the County Judge to sign all relevant documents and any other matters incident thereto.

Issue: Webb County solicited Request for Proposals (RFP 2022-003) 3/2/22 - 3/23/22 for a 501(c)(3) Non-Profit Corporation to construct new homes in Partnership with the Self-Help Center Program. A Budget Amendment is being finalized and routed for signatures by the Texas Department of Housing and Community Affairs (TDHCA) that will fund this activity. TDHCA Board voted to approve the

Amendment on July 6, 2022.

Solution: Award RFP 2022-003 to Habitat for Humanity Contingent upon the receipt of the final executed Amendment from TDHCA.

Result: A minimum of two (2) new homes will be built for eligible colonia families by Habitat for Humanity of Laredo in partnership with Webb County Self-Help Center.

- d. Discussion and possible action to approve the posting and filling of the following to be funded from the Comprehensive Energy Assistance Program Grant (CEAP) Account #2362-5150-3303000 and Community Services Block Grant (CSBG) Account #2368-5170-33033000. This position will be 100% grant funded and there will be no impact to the General Fund.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
0099	Case Manager	\$15.45

Issue: Vacant Case Manager position.

Solution: Post and Fill vacant slot.

Result: Filling the position will allow the department to effectively continue the flow of work.

9. **Economic Development**

- a. Discussion and possible action to authorize the Economic Development Department to develop and submit a U.S. Department of Agriculture Rural Development (USDA RD) Emergency Community Water Assistance Grant application for up to \$1,000,000.00 for reimbursement on expenses made to haul water to Colonia La Presa and Highway 59 Colonias Group; approving a resolution for authorization of grant submission to USDA RD; and authorizing the County Judge to act as the Authorized Representative in all matters pertaining to the County's request. This application does not require match.

Issue: Submission of an application to USDA RD for the Emergency Community Water Assistance Grants that will provide safe and reliable drinking water to residents in La Presa and Highway 59 Colonias Group.

Solution: The Economic Development Department will develop and submit the application.

Result: If funded, Webb County will provide safe and reliable drinking water to residents in La Presa and Highway 59 Colonias Group.

- b. Discussion and possible action to authorize the submission of a Bullet-Resistant Shield grant application by the Webb County Sheriff's Office Grant Writer to the Office of the Governor Public Safety Office Criminal Justice Division in the amount roughly estimated at \$571,559 for ballistic shields for the Sheriff's Office sworn peace officers ; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any type of match; and, thus will have no impact to the general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Martin Cuellar, Webb County Sheriff]**

Issue: Recent tragic events have emphasized the need for ballistic protection for peace officers responding to active shooters armed with high powered machine guns.

Solution: Grant application to provide ballistic shields for the peace officers of the Webb County Sheriff's Office.

Result: Peace officers of the Webb County Sheriff's Office will be equipped with ballistic shields.

- c. Discussion and possible action to authorize the submission of a ALERRT Training Travel Assistance grant application by the Webb County Sheriff's Office Grant Writer to the Office of the Governor Public Safety Office Criminal Justice Division in the amount estimated at \$25,000 for training/travel assistance for the Sheriff's Office sworn peace officers; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any type of match; and, thus will have no impact to the general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Martin Cuellar, Webb County Sheriff]**

Issue: Recent tragic events have emphasized the need for enhanced training for peace officers responding to active shooters and other deadly attack scenarios.

Solution: Grant application to provide needed travel assistance for Train-the-Trainer ALERRT trainings for the peace officers of the Webb County Sheriff's Office.

Result: Peace officers of the Webb County Sheriff's Office will be able to attend ALERRT Training.

- d. Discussion and possible action to accept the Substance Abuse and Mental Health Administration (SAMHSA) Grant Award, #5H79TI081049-05, Year 5 Continuation award, in the amount of FOUR HUNDRED THOUSAND DOLLARS (\$400,000.00) beginning September 30, 2022 through September 29, 2023, for the Webb County Court-at-Law II DWI Court Program, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. There is no match required, therefore there is no financial impact to the general fund. All required documents were sent for review to the Economic Development Department and the acceptance of the Continuation grant is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Victor Vasquez III, DWI Court Program Director]**

Issue: Notice of Award for the Webb County Court-at-Law II DWI Court Program, SAMHSA Grant Year 5 was received on 06/27/2022, acceptance by Commissioners Court is required.

Solution: Accept the notice of award for year 5. The Commissioners Court approving the budget as submitted to, and approved by, SAMHSA.

Result: Funding in year 5 will be utilized to provide substance abuse and mental health services to all qualifying candidates.

- e. Discussion and possible action to authorize the acceptance of a Victim Coordinator and Liaison Grant from the Office of the Texas Attorney General in the amount of \$45,000 for a victim assistance coordinator position; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require matching funds. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Grant Fund #2714]**

Issue: Webb County has seen a dramatic rise in cases involving domestic violence. These cases involve victims of crime that suffer emotional trauma and physical injuries. The State of Texas has set up a Victim of Crime Compensation Fund that provides benefits to victims of these types of crimes; however, the system is complex and normally victims have to document their benefit eligibility while still under emotional trauma and physical distress. This grant funds the position of a victim assistance coordinator that will work closely with prosecutors, investigators and counselors to meet the needs of crime victims.

Solution: Accept the grant award from the Office of the Texas Attorney General.

Result: The victim assistance coordinator will continue to provide the services outlined above to victims of crime in Webb County.

- f. Discussion and possible action to ratify the submission of a County Essential Services grant application by Economic Development on behalf of the District Attorney's Office; to the Office of the Governor, Public Safety Office in an amount estimated at \$319,092. This grant will cover extraordinary costs associated with investigation or prosecution of a capital murder or crimes committed because of bias or prejudice as defined in Article 104.004 of the Code of Criminal Procedure. This formal request shall authorize the County Judge to execute all relevant documents, including the resolution; and any other matters incident thereto. There is no cash match requirement for this grant; All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. Contract Term: September 1, 2022 to August 31, 2023. **[Requested by Isidro "Chilo" Alaniz, District Attorney]**

Issue: Costs associated with investigation / or prosecution of a capital murder or crimes committed because of bias or prejudice can be extraordinary. Some expenditures that may be incurred within these types of cases are costs related to expert witness, prosecution costs, courtroom security, juror expenses, and investigative services resulting in a need for additional financial resources.

Solution: Governing Body approval to submit the grant application for funding.

Result: The District Attorney's Office will have an opportunity to request financial assistance to help defray the costs associated with the investigation/or prosecution of a capital murder or crimes committed because of bias or prejudice as defined in Article 104.004 of the Code of Criminal Procedure.

- g. Discussion and possible action to authorize the acceptance of a Victim Coordinator and Liaison Grant (VCLG) grant award in the amount of \$45,000 for the salaries and applicable fringe benefits for the Crime Victim Advocate and as prepared, written, and submitted by the Webb County Sheriff's Office Grant Writer; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any type of match; and, thus will have no impact to the general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Martin Cuellar, Webb County Sheriff; Grant Fund #2713]**

Issue: Victims of violent crime suffer significant financial duress, emotional trauma, and physical injuries. While the State of Texas has set up a system to compensate these victims for their expenses and financial losses due to death, disabling injuries, and emotional trauma utilizing collected court costs from convicted offenders, the victims often must navigate the complex state compensation system and extensively document their benefit eligibility while still under emotional and physical distress.

Solution: The Webb County Sheriff's Office grant funded Crime Victim Advocate will offer critical support, facilitate/expedite filling out detailed paperwork, provide needed guidance through the bureaucratic process, and deliver outreach/education to the local community.

Result: Victims of violent crime in Webb County, including victims from special populations, such as children, youth, rural, colonia, monolingual, and elderly populations, will be provided with direct victim services, training, and outreach/education.

- h. Discussion and possible action to adjust pay rates for Webb County Adult Drug Court (TI081059) and Veterans Treatment Program (TI081929) Key Personnel effective August 2, 2022, as indicated on the Notice of Award, and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. Salary for Key Personnel is 100% funded by the grant and does not require any match, therefore it will not impact the general fund. All required documents were sent for review through the Economic Development Department, and solicitations to the applications is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Margarita Garza, Drug Court Program Director]**

Issue: Changes in the Director position of the Veterans Treatment Program (TI081929) were approved by SAMHSA effective August 2, 2022 with the Change in Key Personnel pay rate and a decrease in level of effort 20%. SAMHSA also approved a change in pay rate and decrease in level of effort to 80% for the Director position also a Key Personnel under Grant No. TI081059 effective August 2, 2022.

Solution: Changes in Pay rate and level of effort for both grant program require Commissioners Court Approval.

Result: Approval of Change in Key Personnel will allow both programs to fully operate without interruption of services.

10. Head Start

Disclaimer: All Head Start monies are 100% Federal funds

- a. Discussion and possible action to approve the posting and filling of the following Slots:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
1093	Maintenance Worker	\$18.27	26
1112	Substitute	\$10.00	20
2061	EHS Part Time Classroom Aide	\$9.99	26
2559	Early Head Start Teacher Floater	\$11.62	26

- b. Discussion and possible action to accept the 2022 - 2023 Refunding, Cost of Living, and Quality Improvement grant (Year 4 of a 5-Year Funding Cycle) for the Head Start and Early Head Start program in the amount of \$11,537,698 (Federal), with an in-kind match of \$2,884,425 (Non Federal), for a total of \$14,422,123 to serve 1,218 Head Start and 72 Early Head Start eligible children and their families from September 1, 2022 through August 31, 2023 in Webb County. Acceptance of this grant award includes approval of a salary adjustment and the filling of new/revised/vacant positions, as documented in the narrative of the grant application.
- c. Discussion and possible action to accept the 2022 - 2023 Refunding, Cost of Living, and Quality Improvement grant (Year 4 of a 5 Year Funding Cycle) for the Early Head Start Child Care Partnership program in the amount of \$893,525 (Federal), with an in-kind match of \$223,381 (Non Federal), for a total of \$1,116,906 to serve 72 eligible children and their families from September 1, 2022 through August 31, 2023 in Webb County. Acceptance of this grant award includes approval of a 3% Cost of Living increase and the filling of new/revised/vacant positions, as documented in the narrative of the grant application.

11. **Human Resources**

- a. Discussion and possible action to approve the Drug and Alcohol Policy Revisions to El Aguila Rural Transportation Drug and Alcohol Free Workplace Policy in compliance with mandates of the United States Department of Transportation; and any other matters incident thereto.

Issue: United States Department of Transportation is requiring revisions to current policy.

Solution: Commissioners Court to approve revisions.

Results: County will be in compliance.

12. **Public Defender**

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, as well as any and all Wage Plan Policies, effective September 12, 2022

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
0271	Assistant Public Defender II	\$73,955.87 - \$81,683.23 (23 N-V)

Issue: Slot #0271 will become vacant on September 13, 2022.

Solution: Request is being made to post and fill the vacant slot.

Result: This action will allow our department to fill the vacant slot and to continue to function efficiently and effectively.

13. **Purchasing**

- a. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code, Section 263.152 (Disposition) and to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

Issue: Excess county property that is either by definition salvage or surplus property because of time, accident, or any other cause such as, wear and deterioration, damaged, or obsolete that has no value and/or usefulness for the intended purpose and is no longer needed by the department.

Solution: Authorize the Purchasing Agent to attempt to sell the County surplus or salvage property through public auction, dispose or destroy property that cannot be sold through public auction because it has deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products and/or donate as permitted by state law.

Result: Generate auction revenue from sale of county property, reduce county expenditures by transferring surplus property to other departments and make room for future assets replacing salvage or surplus items no longer needed.

- b. Discussion and possible action to authorize the Purchasing Agent to utilize local cooperative organizations: Amazon Business (Omnia Partners R-TC-17006), Staples Business Advantage (Sourcewell #012320-SCC), Home Depot (Omnia Partners #16154 and #170009), Lowe's (Omnia Partners R192006), Grainger (Sourcewell #121218-WWG), Southern Tire Mart (BuyBoard 636-21), Lakeshore Learning Materials (Omnia Partners #040121-LSH), Rush Truck Centers (BuyBoard 601-19) for the purchase of goods and services for Fiscal Year End 2023 in accordance with the Texas Local Government Code; Sub-Chapter F. Cooperative Purchasing Program, Sections 271.101, 271.102 (Cooperative Purchasing Participation) and any other matters incident thereto.

Issue: Webb County benefits from online marketplace vendors that provide value pricing on various items.

Solution: Utilizing local cooperative contract pricing through online marketplace vendors is a mechanism in providing Webb County best value for items purchased.

Result: Authorizing the Purchasing Agent to use local co-ops for online marketplace purchases.

- c. Discussion and possible action to award the following annual contracts, effective October 1, 2022, through September 30, 2023, and to further authorize the Webb County Judge to execute all independent contractor and vendor agreements and any other matters incident thereto.

Bid No. 2023-05 Fuel:

Arguindegui Oil Co. II, Gonzalez Auto Parts, Mansfield Oil of Gainesville Inc., Sun Coast Resources

Bid No. 2023-08 Milk, Bread & Meat:

Ben E. Keith Foods, Oak Farms Dairy / Hygeira Dairy

Bid No. 2023-09 Motor Rewinds

Delta House Electric and Motor Rewind Inc., Shermco Industries Inc.

Bid No. 2023-13 Processed Foods:

Ben E. Keith Foods, Labatt Food Service, R.C. Food Service & Produce Inc.

Bid No. 2023-14 Produce:

Ben E. Keith Foods, R.C. Food Service & Produce Inc.

Bid No. 2023-16 Water Plant Chemicals:

Brenntag Southwest Inc., Chemrite inc., Chemtrade Chemicals US LLC, DPC Industries Inc., Univar Solutions USA Inc., Vineera Chemicals

Bid No. 2023-18 Refuse Collection:

Trashco Ltd.

Issue: Annual Contracts are set to expire on September 30, 2022.

Solution: Consider approval for multiple annual contracts for goods and services advertised for Bids listed above. If approved, all annual contracts will be effective October 1, 2022.

Result: County departments will be able to use annual contracted vendors throughout the fiscal year that have met the competitive bidding requirements.

- d. Discussion and possible action to award Request for Qualifications (RFQ) 2022-005 three (3) year contract for medical services to Arturo G. Garza-Gongora, M.D. for services to include but not limited to medical consultations, physicals, general treatment, prescriptions and related services required by a licensed medical doctor for the Webb County Jail, Juvenile Detention Center and Start Programs and to further authorize the Civil Legal Division to negotiate the terms and conditions, fees and any other matters incident thereto.

Issue: The above-mentioned contract(s) are set to expire on September 30, 2022. Formal Request for Qualifications were published.

Solution: Recommend awarding professional services to Dr. Garza-Gongora, sole proposal for this public solicitation.

Result: If approved by Commissioners Court, professional service agreement(s) will be effective October 1st, 2022. Subject to Court approval on final terms and conditions and applicable fees for professional service agreement.

14. Honorable Martin Cuellar, Sheriff

- a. Discussion and possible action to enter into a one (1) year (October 1, 2022 through September 30, 2023) lease extension of a Lease Agreement between Webb County and McPherson Plaza Ltd. involving lease space of approximately 3000 square feet of building space located at 5711 McPherson Road for the purpose of housing the Webb County Sheriff's Safe Haven Program at monthly rental fee of SIX THOUSAND FIFTEEN DOLLARS THIRTY CENTS (\$6,015.30) for a total cost under the one year lease extension of SEVENTY-TWO THOUSAND ONE HUNDRED EIGHTY-THREE DOLLARS SIXTY CENTS (\$72,183.60) over the term of the extension and authorizing the County Judge to execute all relevant documents, and any matters incident thereto.

[Requested by Webb County Sheriff, DOJ Grant #2018-FJ-AX-007; Account #2607-1150-001-444100 (Space Rental OVW Justice for Families Program)]

Issue: Sheriff Department needs the lease space in order to meet the Grant lease space requirements for their Safe Haven Program. Current lease is to expire September 30, 2022.

Solution: Execute the lease extension agreement in order to continue operations of the Safe Haven Program.

Result: Allows the Sheriff Department to continue to operate the Safe Haven Program, where the facility provides a safe environment for visitation for custodial and non-custodial clients.

15. Line Item Transfers

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within the General fund. **[Requested by Danny dominguez, Justice of the Peace, Pct. 2 Place 2]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-2190-001-456005	Postage & Courier Service	\$4,000	\$3,000	\$3,413.48	\$413.48
To:	1001-2190-001-46100	Materials & Supplies	\$6,000	\$3,000	\$804.48	\$3,804.48

Issue: Transfer is needed in Account #1001-2190-001-46100 to cover supplies needed for the remainder of fiscal year.

Solution: Approve line item transfer request will ensure funding is available.

Result: Sufficient funds will be available for future purchase for supplies needed.

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund. **[Requested by Sheriff Martin Cuellar]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3010-001-443000-075	Repairs & Maint. Vehicles	\$325,000	\$2,995	\$45,315.35	\$42,320.35
To:	1001-4070-001-461000	Materials & Supplies	\$50,000	\$2,995	\$1,566.19	\$4,561.19

Issue: Guard1 Software is needed to integrate with Odyssey. This software will help officers with observation of inmates for inspection.

Solution: Authorize transfer of funds to purchase software.

Result: The Webb County Jail will have software technology to comply with Jail Standards.

- c. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund. **[Requested by Chief Rick Rangel, Fire Suppression & EMS Services]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3140-001-412000	Part-time	\$1,566,000	\$50,000	\$711,563	\$661,563
To:	1001-3140-001-443000-075	Repair & Maint. Vehicles	\$25,000	\$50,000	\$20,570	\$70,570

Issue: Transfer of funds is required to cover estimated expenditures in the amount of \$60,000.00 per quotes provided by vendors for the repair of frontline units due to mechanical failure and complete engine overhaul for both an engine and brush truck. Quotes include repair of Unit 5804 at Cervantes Truck Center for \$34,000.00 and Rush Truck Center, quote pending, for Unit 5810.

Solution: Approval of line item transfer totaling \$50,000.00, to cover deficit for mechanical repairs of frontline units.

Result: Completion of repairs to firefighting units; fire department operations will continue uninterrupted.

- d. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund. **[Requested by Sheriff Martin Cuellar]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3070-001-456305	Uniforms	\$7,000	\$900	\$3,500	\$2,600
To:	1001-3010-001-461006	Canine Expenditures	\$20,000	\$900	\$2,030.75	\$2,930.75

Issue: Transfer of funds to cover K-9 expenditures for the month of September.

Solution: With court approval of transfer, expenses for the remainder of the fiscal year will be covered.

Result: There will be sufficient funds to cover expenditures.

- e. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfers) within General Funds. **[Requested by Sheriff Martin Cuellar]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3070-001-456305	Uniforms	\$7,000	\$660	\$3,500	\$2,840
To:	1001-4070-001-441505	Trash Pickup	\$16,200	\$500	\$0	\$500
	1001-3190-004-460105	Minor Tools	\$10,000	\$160	\$0	\$160
				\$660		

Issue: The Webb County Jail has trash overflow which is resulting in a Special Pickup that is not part of the monthly payment. We also requested a water dispenser under minor tools for the Justice Center.

Solution: Transfer funds to mentioned account.

Result: Funds will be available for trash pick and water dispenser.

- f. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund. **[Requested by Roberto "Bobby" Quintana, Justice of the Peace Pct. 2, Place 1]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-2160-001-456205	Training & Education	\$3,500	\$2,840	\$2,840	\$0
To:	1001-2160-001-461000	Materials & Supplies	\$10,000	\$2,840	\$0	\$2,840

Issue: Additional funds are needed to pay for the shortage of materials and supplies needed for the day-to-day operations of Pct. 2, Place 1. The effects of Covid-19 have driven up the cost of paper goods and additional fees for deliveries because of the rise in gas prices. We need to have toner in stock because we are a high-traffic office. The paper goods like envelopes are months in back order. Some items like traffic ticket jackets are out of stock nationwide. We have 30,932 open traffic tickets we need to stay stocked in paper goods and toner in order to have the tools needed to collect fees for Webb County.

Solution: Court authorization to transfer funds to cover our operation needs and current pending invoices will be paid in a timely manner.

Result: Pending invoices will be paid in a timely manner. We can pre-order items needed to be in our stock, to stay operational.

- g. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund. **[Requested by Santa Teresita Community Center]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-6300-001-443000-075	Repairs & Maint. Vehicles	\$1,500	\$400	\$576.96	\$167.96
To:	1001-6300-001-441205	Utilities	\$8,000	\$400	\$548.57	\$948.57

Issue: Utilities fund is almost exhausted and will not be sufficient to cover the end of fiscal year.

Solution: Transferring of funds to cover remaining costs of utilities for the remainder of fiscal year.

Result: All utilities will be covered and paid without risk of penalties.

- h. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund. **[Requested by Budget Officers]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1130-001-431007-010	Operational Reserve		\$55,000		
To:	1001-1130-001-432001	Professional Services	\$400,000	\$55,000	-\$25,738.45	\$29,261.55

Issue: Current funding for professional services has been depleted and in need of funding for a pending contractual obligation.

Solution: Approve line item transfer to have sufficient funding.

Result: Cleared current deficit and funding for pending invoice.

- i. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund. **[Requested by Judge Oscar Hale, 406th District Court]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-2040-001-443000-075	Repairs & Maint. Vehicles	\$7,250	\$1,000	\$4,744.06	\$3,744.06
To:	1001-2040-001-462605	Fuel & Lubricants	\$4,500	\$1,000	\$0	\$1,000.00

Issue: Allocated funds were exhausted as of August 31, 2022. There are currently no funds in the account to cover the fuel and lubricants expenses which will be incurred during the remainder of the fiscal year.

Solution: Approval of line item transfer by the Commissioners Court.

Result: There will be sufficient funds in the account to cover expenses during the remainder of the fiscal year.

REGULAR AGENDA

Budget Officer

PUBLIC HEARING

16. Public Hearing to consider the proposed budget for fiscal year 2022-2023 pursuant to Texas Local Government Code Section 111.067. At the Conclusion of the Public Hearing, the Commissioners Court shall take action on the proposed budget pursuant to Texas Local Government Code Section 111.068.

This budget will raise more total property taxes than last year's budget by \$22,623,187, which is a 25.91% increase and of that amount, \$1,503,391 is tax revenue to be raised from new property added to the tax roll this year.

CLOSE PUBLIC HEARING

17. Discussion and possible action to adopt Commissioners Court Order setting the salaries and allowances of elected county officers in compliance with Texas Local Government Code Section 152.013 as follows:

Title	Current Salary	Proposed Increase	New Salary for FY 2022/2023	Foot Note	Total
County Judge**	\$99,346.86	\$23,018.48	\$122,365.34	\$4,800	\$127,165.34
Commissioner Pct. 1	\$95,731.00	\$4,786.55	\$100,517.55		
Commissioner Pct. 2	\$95,731.00	\$4,786.55	\$100,517.55		
Commissioner Pct. 3	\$95,731.00	\$4,786.55	\$100,517.55		
Commissioner Pct. 4	\$95,731.00	\$4,786.55	\$100,517.55		
49th District Court **	\$10,800.00	\$ -	\$10,800.00	\$4,800	\$15,600.00
111th District Court **	\$13,200.00	\$ -	\$13,200.00	\$4,800	\$18,000.00
341st District Court **	\$13,200.00	\$ -	\$13,200.00	\$4,800	\$18,000.00
406th District Court **	\$13,200.00	\$ -	\$13,200.00	\$4,800	\$18,000.00
CCL#1 **	\$175,303.44	\$18,096.56	\$193,400.00	\$4,800	\$198,200.00
CCL#2 **	\$175,303.44	\$8,765.17	\$184,068.61	\$4,800	\$188,868.61
JP Pct 1, PI 1	\$81,367.54	\$4,068.38	\$85,435.92		
JP Pct 1, PI 2	\$87,215.17	\$4,360.76	\$91,575.93		
JP Pct 2, PI 1	\$87,215.17	\$4,360.76	\$91,575.93		
JP Pct 2, PI 2	\$87,215.17	\$4,360.76	\$91,575.93		
JP Pct 3	\$87,215.17	\$4,360.76	\$91,575.93		

JP Pct 4	\$87,215.17	\$4,360.76	\$91,575.93		
Constable Pct 1	\$77,983.00		\$77,983.00		\$77,983.00
Constable Pct 2 *	\$81,388.18	\$4,069.41	\$85,457.59	\$12,350	\$97,807.59
Constable Pct 3 *	\$81,388.18	\$4,069.41	\$85,457.59	\$12,350	\$97,807.59
Constable Pct 4 *	\$81,388.18	\$4,069.41	\$85,457.59	\$12,350	\$97,807.59
County Attorney	\$148,323.71	\$7,416.19	\$155,739.90		
County Clerk	\$111,576.98	\$5,578.85	\$117,155.83		
County Sheriff *	\$125,039.34	\$6,251.97	\$131,291.31	\$12,350	\$143,641.31
County Treasurer	\$111,576.98	\$5,578.85	\$117,155.83		
District Attorney ***&****	\$52,487.04	\$2,624.35	\$55,111.39	\$38,640	\$93,751.39
District Clerk	\$111,576.98	\$5,578.85	\$117,155.83		
Tax Assessor-Collector	\$98,303.63	\$4,915.18	\$103,218.81		

Footnote

*Operational Allowance	\$12,350.00	Increase	\$145,051.04
**Juvenile Board Supplement	\$4,800.00	Fringe	\$43,515.31
***State Supplement	\$3,640.00	Total	\$188,566.35
****Jail Intake Supplement	\$35,000.00		

18. Discussion and possible action to adopt the county budget for fiscal year 2022-2023 pursuant to Chapter 111 of the Texas Local Government Code. The Court may make any modifications to the proposed budget that it considers warranted by law and required by the interest of the taxpayers by majority vote.

18. (A) Discussion and possible action to itemize and set fees by Order as part of the FY 22-23 budget preparation process for the county's floodplain management program including but not limited to determinations, development permits, certifications and inspections as prescribed by the provisions of Section 16.324, Texas Water Code. Staff recommends keeping the same fee schedule approved with the FY 21-22 budget.

19. Discussion and possible action to levy a property Tax Rate of \$0.39000 per \$100 Taxable value by Order, under the provisions of Article VIII, Sections 9(a) and 9(b) of the Texas Constitution and Section 26.05 of The Texas Property Tax Code for Tax Year 2021. The rate includes \$0.347121 per \$100 value for General Fund Maintenance and Operation; \$0.028204 per \$100 value for General Fund – Debt Service Bonds; \$0.014122 for Road & Bridge Fund M&O; \$0.000553 for Road & Bridge – Debt Service Bonds.

County Judge and Commissioners Court

20. Discussion and possible action to designate the following meeting dates and times on which the Commissioners Court shall convene in regular term each month during Fiscal Year 2022-2023 pursuant to Section 81.005, Texas Local Government Code. All meetings shall start at 9:00 a.m. The Court may convene on any other day as deemed necessary and as authorized by law. Commissioners Court may at its discretion, re-schedule meeting dates and times if necessary.

October 11, 2022 (Tuesday)
October 24, 2022
November 14, 2022
November 28, 2022
December 12, 2022
January 9, 2023
January 23, 2023
February 13, 2023
February 27, 2023
March 13, 2023
March 27, 2023
April 11, 2023 (Tuesday)
April 24, 2023 (Special Meeting)
May 8, 2023
May 22, 2023
June 12, 2023
June 26, 2023
July 10, 2023
July 24, 2023
August 14, 2023
August 28, 2023
September 11, 2023
September 18, 2023*
September 25, 2023

*Meeting for budget adoption purposes if needed.

21. Discussion and possible action to approve the proposed holiday schedule for Fiscal Year 2022-2023; and any other matters incident thereto.

Columbus Day	October 10, 2022 (Monday)
Veteran's Day	November 11, 2022 (Friday)
Thanksgiving	November 24 & 25, 2022 (Thursday & Friday)
Christmas	December 23, 2022 (Friday)
Christmas	December 26, 2022 (Monday)
New Year's Day	December 30, 2022 (Friday)
New Year's Day	January 2, 2023 (Monday)
Martin Luther King	January 16, 2023 (Monday)
President's Day	February 20, 2023 (Monday)
Easter	April 7 & 10, 2023 (Friday & Monday)
Memorial Day	May 29, 2023 (Monday)
Juneteenth Day	June 19, 2023 (Monday)
Independence Day	July 4, 2023 (Tuesday)
Labor Day	September 4, 2023 (Monday)

*Four (4) Personal Holidays will be approved for this fiscal year

22. Discussion and possible action to approve the FY 2022 County Voluntary Separation Program contracts signed by 34 county employees, including pending contracts, for a total payout amount up to \$531,678.74, with additional action to authorize a budget amendment to payout the eligible employees from the Operational Reserve Wage Classification Study; and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. **[Account #1001-1130-001-431007-015 (Operational Reserve Wage Classification Study and Payroll Savings)]**

Honorable Margie Ibarra, County Clerk

23. **OPEN PUBLIC HEARING**

Public hearing to consider and discuss the Archival Plan for Fiscal Year 2022-2023 for funding of the automation project and records management and preservation services performed by the Webb County Clerk. This plan includes a Records Archive Fee of \$10.00 pursuant to Texas Local Government Code Section 118.025, effective September 1st, 2019.

24. **CLOSE PUBLIC HEARING**

Discussion and possible action to approve the Archival Plan for Fiscal Year 2022-2023 for funding of the automation project and records management and preservation services performed by the Webb County Clerk. This plan includes a Records Archive Fee of \$10.00 pursuant to Texas Local Government Code Section 118.025, effective September 1st, 2019.

Casa Blanca Golf Course

25. Discussion and possible action to approve the purchase of a Progressive TDR-X 10.5' Roller Mower in the amount of \$32,833.00 from John Deere to efficiently cut the roughs at the Casablanca golf course. Currently, Casa Blanca Golf Course does not own a pull behind deck mower with enough capacity and length to efficiently mow the roughs at the course. This is the last piece of machinery needed for the golf course. By obtaining such machinery will allow us more time and labor hours to invest in other areas that we need to improve; and any other matters incident thereto. **[Account #1001-1130-001-431007-010 (Operational Reserve)]**

Community Action Agency

26. Discussion and possible action to authorize the release of the following ten percent (10%) retainage payment(s) to Clayton Homes for three (3) manufactured homes purchased under the Self-Help Center Grant Program and authorize the County Judge to sign any relevant documents and any other matters incident thereto. Total retainage amount for three (3) manufactured homes is \$29,260.50.

Contractor	Project Address	Contract Amount	Retainer Amount
Clayton Homes	104 E. Maria Elena	\$97,435	\$9,743.50
Clayton Homes	118 E. Mendoza	\$97,435	\$9,743.50
Clayton Homes	337 Pinzon	\$97,735	\$9,773.50

Issue: Commissioners Court approval is required in order to release the final retainage payment(s).

Solution: Place Agenda Item in order to obtain Commissioners Court approval to authorize this payment.

Result: Clayton Homes will receive payment for services rendered.

Elections

- 27. Discussion and possible action for the Order of Joint General Election and to authorize and establish the Main and Temporary Branch Early Voting Polling sites and Election Day Centers for the November 8, 2022 Joint General Election and to authorizing the conduct of The General Election between the County of Webb, The City of Laredo, The City of Rio Bravo, The City of El Cenizo, Laredo College, Laredo Independent School District, United Independent School District, Webb Consolidated Independent School District, and The Legacy Water Control and Improvement District within Webb County, Texas pursuant to Chapter 85, Texas Election Code.

Purchasing

- 28. Discussion and possible action to approve a lease agreement between Webb County and Enterprise Fleet Management (TIPS #2072816) for a 48-month term at an annual cost of \$30,326.40 for three (3) leased vehicles to be assigned to the Webb County Fire Marshal and in accordance with the Texas Local Government Code; Subchapter F. Cooperative Purchasing Program; Sections 271.101 & 271.102 and authorizing the County Judge to sign all relevant documents and any other matters incident thereto. **[Account #1001-3120-001-469001-005 (Operating Lease Principal)]**

Vehicle Description	Qty.	Monthly Lease Rate	Annual Cost
2023 Ford F-150 XL 4x4 SuperCrew Cab	1	\$890.86	\$10,960.32
2023 Ford F-150 XL 4x2 SuperCrew Cab	2	\$818.17	\$19,636.08
Total Annual Fees for FY 2023			\$30,326.40

Issue: Currently, the Webb County Fire Marshal's Department does not have access to vehicles for work duties to be completed.

Solution: Approve the lease of three vehicles for use by fire marshal's department.

Result: Order the vehicles for department use. Estimated lead time on delivery, 3-6 months.

- 29. Discussion and possible action to approve a construction contract between Webb County and Waukesha-Pearce Industries, LLC (Buy-Board Cooperative Contract #657-21) for the delivery, setup, installation and startup of two (2) industrial size Generac diesel Generators (50kw / 25kw) and transfer switches for the Quad City Fire Station and JP/Constable Building in an amount not to exceed \$156,112.00 pursuant to the Texas Local Government Code; Sections 271.101, 271.102, Sub-Chapter F. Cooperative Purchasing Programs and to further authorize the Webb County Judge to execute all relevant documents and any other matters incident thereto. **[Account #1001-1130-001-470000 (Capital Outlay)]**

Issue: On June 13, 2022, during a regular meeting, Commissioners Court voted to add the JP and Constable Building to the backup generator project originally planned for the Quad City Fire Station.

Solution: Proceed with recommended changes and cooperative price proposal for the installation of two industrial-size generators to provide backup power to both the Quad City Fire Station and to the JP/Constable's Office.

Result: If approved, construction contract can be executed and notice to proceed issued. Expected lead time on equipment is 20-26 weeks.

Honorable Tano E. Tijerina, Webb County Judge

30. Discussion and possible action to continue paying grant funded personnel under Office of the Governor, Grant No. 4325001, Texas (Trafficking) Emergency Network Diversion (TEND) Court Program, Ninety (90) days, until notification about grant continuation award from the Criminal Justice Division by the Office of the Governor, Public Safety Office. All personnel costs will be reimbursed with grant funds. **[Requested by Judge Selina L. Mireles, TEND Court Program; Account #2747-1150-001-410000 (Payroll)]**

Issue: Current grant funding expires on September 30, 2022. The Texas (Trafficking) Emergency Network Diversion (TEND) Court Program has not received notice of award for the new grant. Unless this item is approved, personnel working under this said grant will not be paid after September 30, 2022.

Solution: Grant a 90-day payroll extension for personnel working under this grant.

Result: The Texas (Trafficking) Emergency Network Diversion (TEND) Court Program in Laredo/Webb County will continue to identify and provide services to youth aged 10 to 17 and, who are at risk of sexual exploitation in the 4th Administrative Judicial Regions Child Protection Court.

31. Discussion and possible action to authorize an exception and waive the fee for the Veterans of Foreign Affairs in regards to the rental of the Webb County Fairgrounds Pavilion on Friday and Saturday, November 18-19, 2022 for their Freedom Festival Concert; and any other matters incident thereto. **[Co-Sponsored by Jesse Gonzalez, Commissioner Pct. 1]**
32. Discussion and possible action to appoint representatives to the county's priority legislative agenda committee in anticipation of the upcoming session of the 88th Texas Legislature; and any other matters incident thereto.

Presentations

33. Presentation by Maria Luisa Nañez, Relay for Life Events Leader for the American Cancer Association to extend an invitation to the community to join the 2022 Laredo Wears Pink Campaign and be part of the "Pink, Pearls & Heels & Real Men Wear Pink" Campaign. **[Requested by Rosaura "Wawi" Tijerina, Commissioner Pct. 2]**
34. **Communications**
35. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 9th DAY OF SEPTEMBER, 2022

By: Melinda Mata
Melinda Mata
Court Administrator

CERTIFICATION OF NOTICE AND POSTING

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 9th day of September, 2022 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

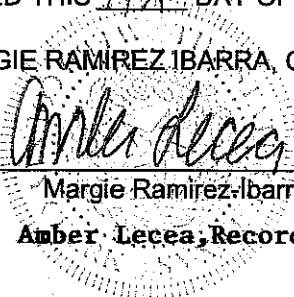
DATED THIS 9th DAY OF SEPTEMBER, 2022

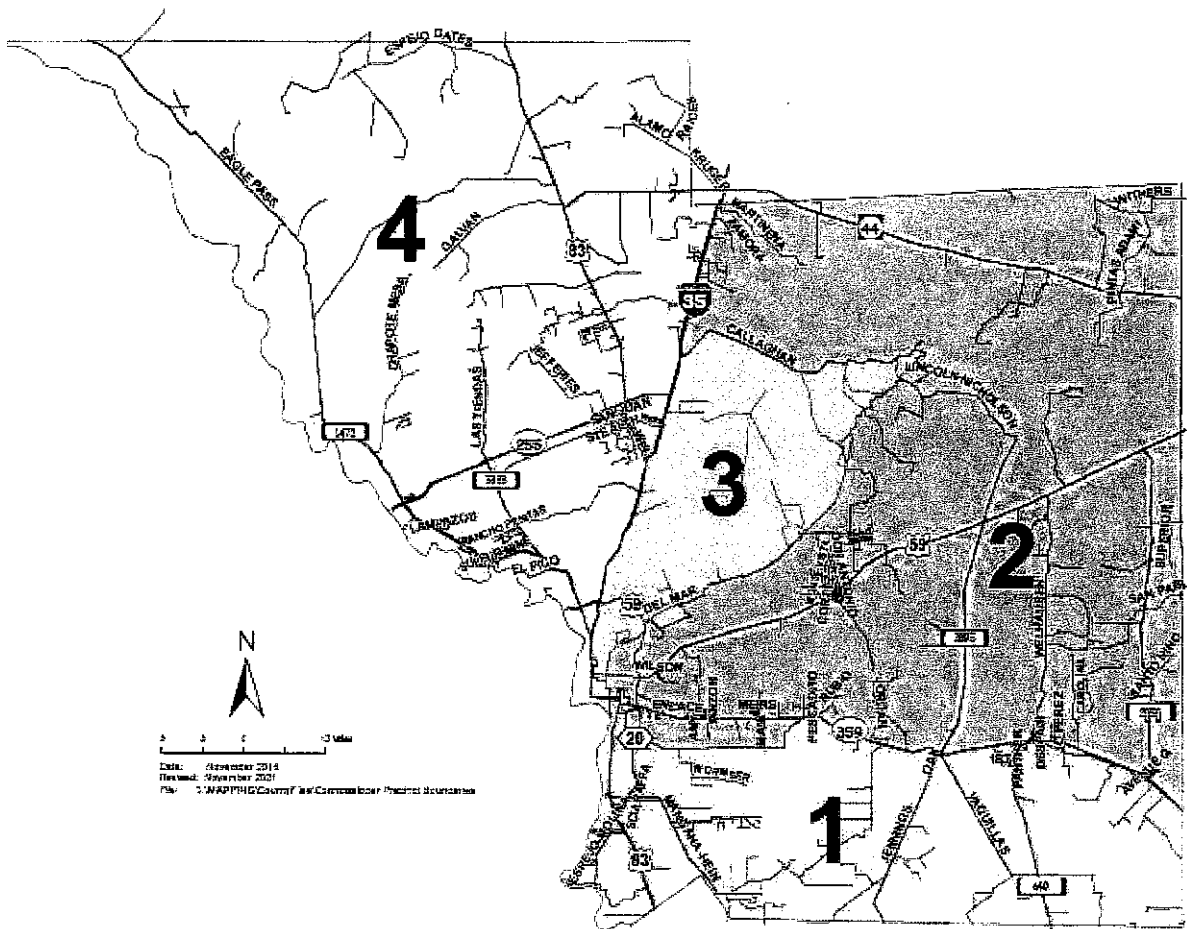
MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: Amber Lecea

For: Margie Ramirez-Ibarra, County Clerk





By: Amber Lecea, Recording Secretary





Date: November 2014
 Revised: November 2021
 File: C:\MAPPHD\County\and\Commissioner\Precinct\Boundaries

COUNTY COMMISSIONERS

	Honorable Tano E. Tijerina	County Judge
	Commissioner Jesse Gonzalez	Precinct 1
	Commissioner Rosaura "Wawi" Tijerina	Precinct 2
	Commissioner John C. Galo	Precinct 3
	Commissioner Cindy Liendo	Precinct 4

**Webb County, Texas
 Commissioner Precinct Boundaries**