

WEBB COUNTY, TEXAS

COMMISSIONERS COURT

PUBLIC NOTICE COMMISSIONERS COURT MEETING

WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
SEPTEMBER 26, 2022
9:00 a.m.

MARGIE R. IBARRA
COUNTY CLERK
FILED
2022 SEP 23 AM 8:34
WEBB COUNTY, TEXAS
BY *[Signature]* DEPUTY

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Business Office, Human Resources, Judicial Collections, Risk Management, Tax Assessor-Collector; and any other Department reports); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. Auditor

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within Forfeiture funds. **[Requested by Martin Cuellar, Webb County Sheriff]**

	Acct. Number	Acct. Name	Request
From:	2153-3010-001-461000	Materials & Supplies	\$264.32
To:	2153-3010-001-441805	Internet Service	\$264.32

Issue: Funds are needed to pay internet services.

Solution: Request a line transfer.

Result: Funds will be available to proceed with payment.

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Grant funds. **[Requested by Economic Development]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2368-5170-521-410000	Payroll Cost	\$0.00	\$11,850	\$181990.15	\$170140.15
	2368-5170-521-441001	Telephone	\$0.00	\$6,000	\$7446.58	\$1446.58
	2368-5170-521-443000-020	Repairs & Maint. Bldg.	\$0.00	\$4,000	\$4,779.97	\$779.97
	2368-5170-521-443000-075	Repairs & Maint. Vehicle	\$0.00	\$2,000	\$2,427.62	\$427.62
	2368-5170-521-444100	Space Rental	\$0.00	\$1,000	\$1,450.24	\$450.24
	2368-5170-521-444500	Equipment Rental	\$0.00	\$5,000	\$6,228.21	\$1228.32
	2368-5170-521-454000	Advertising	\$0.00	\$800	\$1,249.00	\$449.00
	2368-5170-521-456005	Postage & Courier Service	\$0.00	\$1,900	\$2,731.87	\$831.87
	2368-5170-521-456105	Licenses & Permits	\$0.00	\$398	\$634.50	\$236.50
	2368-5170-521-456205	Training & Education	\$0.00	\$792	\$792.00	\$0.00

	2368-5170-521-456224	Meetings & Conferences	\$0.00	\$146	\$944.73	\$798.73
	2368-5170-521-458060	In-Town Mileage	\$0.00	\$464	\$464.00	\$0.00
	2368-5170-521-460000	Office Supplies	\$0.00	\$10,000	\$16283.98	\$6283.98
	2368-5170-521-460028	Janitorial Supplies	\$0.00	\$2,000	\$3,938.33	\$1,938.33
	2368-5170-521-461000	Materials & Supplies	\$0.00	\$2,000	\$3,063.24	\$1,063.24
	2368-5170-521-462605	Fuels & Lubricants	\$0.00	\$4,000	\$5826.83	\$1826.83
	2368-5170-521-470000-155	Capital Outlay Computer & SW	\$0.00	\$1,650	\$1,650.00	\$0.00
				\$54,000		
To:	2368-5170-521-463801	Emergency Services	\$0.00	\$54,000	\$2,000.00	\$56,000.00

Issue: Funds are need to continue the rental assistance program. Therefore, money is being allocated from the administrative account to the direct service account.

Solution: Solution: Approve line item transfer.

Result: Result: Rental Assistance Program may continue providing services.

- c. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfers) within Grant Funds. **[Requested by Meals On Wheels]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2371-5260-521-443000-035	Repairs & Maint. Equip.	\$3,000	\$1,000.12	\$1,943.12	\$943.12
	2371-5260-521-452001-015	Insurance other Vehicles	\$800	\$690.00	\$690.00	\$0.00
	2371-5260-521-452012	Property Casualty Premium	\$700	\$700.00	\$700.00	\$0.00
	2371-5260-521-458060	In town Mileage	\$14,000	\$500.00	\$3033.78	\$2,566.78
	2371-5260-521-460028	Janitorial Supplies	\$3,000	\$786.42	\$786.42	\$0.00
	2371-5260-521-410000	Payroll Cost	\$184,683	\$7,000.00	\$38,543.12	\$31,543.12
				\$10,673.52		
To:	2371-5260-521-463030	Bulk Food	\$114,402	\$10,673.52	\$2,644.21	\$13,317.75

Issue: Meals On Wheels Requires Funds to be Transfer into the In Bulk Food do to the raise in cost of food and the increase in new clients to be able to purchase food.

Solution: By Commissioners Court ratification of the approval, we will have funds to cover cost.

Result: With funds available, the department will be able to cover the cost for the home delivered meals.

6. Building Maintenance

- a. Discussion and possible action to approve the posting and filling of the following Slots, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective September 26, 2022.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2837	Building Maint. Worker	\$13.73 - \$14.43 10/A-E
0621	Groundskeeper	\$13.07 - \$13.73 9/A-E

Issue: Request to fill vacant slot #2837 and Slot #0621.

Solution: Approval to post and fill Slot #2837 and Slot #0621.

Result: This action will allow Building Maintenance Parks & Grounds Department to continue to function efficiently and effectively.

7. **Business Office**

- a. Discussion and possible action to authorize the Budget Officers and Auditors Office to enter and post-budget amendments for fiscal year-end transactions necessary to process payment of all invoices dated or services rendered on or before September 30, 2022. Line item transfers are to be determined by the Business Office in coordination with the Auditors Office and presented for ratification.

Issue: Various departments and offices have depleted departmental budgets nonetheless there are invoices pending to be processed that must be paid with FY 2021-2022 funds. Invoices cannot be validated if the accounts are negative.

Solution: In order to timely process and pay invoices, Business Office will identify line items transfers and perform administrative budget amendments as needed to process invoices. A list of invoices pending process due to insufficient funds will be generated and provided to the Budget Officers by the Business Office.

Result: Invoices will be processed and sent to the Auditors for approval.

- b. Discussion and possible action to approve the transfer of employees within the following Slots with salary changes and approve the filling of the vacant Slot, subject upon the availability of payroll funds and any applicable Civil Service guidelines, effective September 30, 2022.

	<u>Slot#</u>	<u>Title</u>	<u>Hourly Rate</u>
From:	00315	Administrative Assistant	\$16.33 - 12/G
To:	2811	Accounts Payable Specialist	\$20.14 - 16/H
To Fill:	2811	Accounts Payable Specialist	\$20.14 - 16/H

Issue: Employee in slot #2811, Accounts Payable Specialist Retired.

Solution: Request to transfer employee in slot #00315 to fill slot #2811, and request to fill the newly vacant slot #2811

Result: Approval to transfer will allow the Business office to continue operating efficiently.

- c. Discussion and possible action to approve the posting and filling of the following Slots, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective September 30, 2022:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
00315	Administrative Assistant	\$15.15 - \$15.93 12/ A-E
2167	Accounts Payable Specialist	\$18.46 - \$20.14 16/A-H

Issue: Slots has become available in the Business Office.

Solution: Request is being made to fill the vacant slots.

Result: The filing of the slots will allow our department to continue the distribution of workflow evenly.

8. **Civil Legal Division**

- a. Discussion and possible action to enter into a three-year (3) extension to a Master Software License and Service Agreement (September 10, 2022 through September 9, 2025) between GOVOS, Inc. and Webb County for the County Clerk's Court Case Management System at an annual cost of Sixty Nine Thousand Dollars (\$69,000.00) for a total cost of Two Hundred Seven Thousand Dollars (\$207,000.00) over the three year term extension, subject to annual budget appropriations, and authorizing the County Judge to sign and execute all relevant documents; and any matters incident thereto. **[Requested by Margie Ramirez Ibarra, Webb County Clerk; Account #2006-2310-001-432001 (County Clerk Records Management Account)]**

Issue: Webb County Clerk had their court case management system installed under a 2017 contract with a company that was taken over by Kofil Technologies, Inc. However, Kofil has assigned its software license maintenance services to the court case management system over to this new company called GOVOS. The current agreement needs to be extended so the software license and maintenance service for the court case management system can continue.

Solution: Enter into a three-year extension with GOVOS, Inc. for the County Clerk to be able to continue its license as well as maintenance service for its court management system at a cost of \$69,000.00 per year for a total cost of \$207,000.00 over the term extension.

Result: Webb County Clerk will continue to be able to use the court case management system under an extended license agreement as well as maintenance of the system for another three years.

- b. Discussion and possible action to enter into a Lease Extension with GODOT Ltd., for office space used by Constable Precinct 4, for an additional four months (through February 28, 2023) and a rent escalation of approx. 8.3% (from \$3,375.00 to \$3,655.13) and any other matters incident thereto; authorizing the County Judge to sign all relevant documents. **[Account #1001-1130-001-444100]**
- c. Discussion and possible action to enter into a one (1) year (September 1, 2022 through August 31, 2023) Participating Entity Services Agreement between APPRISS, Inc. and Webb County. The agreement is by and through the State of Texas, Department of Information Resources for products and related services with APPRISS, Inc. and will provide appropriate maintenance to the software used with VINE (Victim Information and Notification Everyday Program) at a total cost of Twenty-Nine Thousand Four Hundred and three dollars with sixteen cents (\$29,403.16) that will be paid by the Office of The Attorney General. There is no impact to the General Fund, authorizing the County Judge to execute any and all relevant documents; and any other matters incident thereto. **[Requested by Martin Cuellar, Webb County Sheriff, Account #2712-3010-001-443000-035]**
- d. Discussion and possible action to enter into a 12 month (October 1, 2022 through September 30, 2023) subscription agreement (Document Q-04057536) with West Publishing Corporation for the use of CaseLines Limited Jurisdiction Cases for the digital exchange of proposed exhibits and online evidence in an amount not to exceed Three Thousand Seven Hundred Fifty Dollars (\$3,750.00) and any other matters incident thereto; authorizing the County Judge to sign all relevant documents. **[Requested by Judge Victor Villarreal, County Court at Law 2; Account #1001-2070-001-464005]**

9. **Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2**

- a. Discussion and possible action to appoint Miss Pilar De La Fuente as the Webb County Community Action Agency Advisory Board Representative for Precinct 2 Commissioner Rosaura "Wawi" Tijerina.

10. **Commissioners Court**

- a. Discussion and possible action to authorize the purchase of a congratulatory advertisement for WBCA's 125th year Celebration festivities in the amount of \$600.00. The Webb County Commissioners Court would be featured on the official WBCA Program Book. [**Account #2004-1010-001-463526 (Community Promotions)**]
- b. Discussion and possible action to authorize the purchase of an advertisement in the ByGeorge Magazine to promote tourism in Webb County during the Washington's Birthday Celebration festivities in the amount of \$2,295. The Webb County Commissioners Court would be featured on said advertisement. [**Account #1001-1310-001-454000 (Advertising)**]

11. **Community Action Agency**

- a. Discussion and possible action to approve amendment #2 for the PY21 Comprehensive Energy Assistance Program (CEAP) American Rescue Plan Act (ARP Act) from the Texas Department of Housing and Community Affairs (TDHCA) for a budget transfer of \$162,555.37 to the Utilities Assistance account; and authorizing the County Judge to sign any relevant documents and any other matters incident thereto.

Issue: The TDHCA has provided the agency with contract amendment to move Administrative funds to Direct Services funds.

Solution: Commissioners Court approves contract amendment under PY21 CEAP ARP Act.

Result: The agency will be able to cover additional energy bills under the program.

12. **Honorable Marco Montemayor, County Attorney**

- a. Discussion and possible action to approve a renewal of Title IV-E Child Welfare Services Contract #HHS000285000043 and Title IV-E Legal Services Contract #HHS000285100042 with the Texas Department of Family and Protective Services for a term of One (1) year (October 1, 2022 through September 30, 2023) requiring Webb County to maintain a Child Welfare Board and providing for the reimbursement for certain expenditures made by Webb County relating to foster children, and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto.

13. **Economic Development**

- a. Discussion and possible action to rescind the prior award of American Rescue Plan Act of 2021 Non-Governmental Organizations ARPA Sub-Award fund in the amount of Two Hundred Thousand Dollars (\$200,000.00) to Texas A&M University Colonia; and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto.

Issue: The Texas A&M University Colonias declined the sub-award of \$200,000 under the American Rescue Plan Act of 2021.

Solution: Rescind the funds awarded to the Texas A&M University Colonias.

Result: Awarded funds to Texas A&M University Colonia will be returned to Webb County.

- b. Discussion and possible action to accept the Texas Indigent Defense Commission (TIDC) Improvement Grant #212-23-C17, for fiscal year 2022-2023, in the amount of \$21,674.00, with a 40% county match of \$8,669.00. The cash match was presented and approved during the budget hearing on 9/12/2022, and to authorize the Webb County Judge to sign all pertinent documents. This grant will be renewed for a possible 3rd year for FY 2023-2024 with a 60% county cash match. The necessary documents have been submitted for review to the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact procedures.
[Requested by Pre-Trial Services; Account #1001-1160-001-463910-005]

Issue: Webb County has identified the need to hire weekend staff for the pre-trial services department to handle the front-end indigent defense process the magistrate hearings at the jail.

Solution: Pre-trial services will carry out judicial activities during the weekend magistrate process in accordance to state legislative rules, local rules and guidelines in reference to indigent defense.

Result: Our goal is to have an efficient and effective indigent defense process at the front-end of the criminal justice proceedings during the week. This will provide indigent offenders qualified attorneys to represent them in accordance with state legislative and local rules.

14. **Emergency Management**

- a. Discussion and possible action to authorize the Webb County Commissioners Court to rescind and lift the prior July 25, 2022 outdoor fire/Burn Ban Order prohibiting all outdoor burning in all the unincorporated areas of Webb County commencing September 26, 2022 pursuant to Local Government Code §352.081; authorizing the Webb County Judge to sign any and all relevant documents and any other matters incident thereto. **[Requested by Felix Nunez, Webb County Fire Marshal]**

Issue: The recent heavy rains that fell throughout Webb County during the past 3 weeks have greatly reduced the current Keetch-Byram Drought Index (KBDI) average for Webb County and the plentiful rain totals in Webb County has alleviated this past summers extremely dry conditions) these heavy rains have greatly improved conditions for farmers and ranchers in the field all over Webb County, thereby significantly reducing the risk of wildfires and/or danger to damage to the life and property of our citizens.

Solution: Order an immediate lift and rescind the prior 90 days burn ban previously approved by the Court on July 25, 2022.

Result: Due to the recent heavy rains received in Webb County over the past several weeks Webb County Citizens will no longer be banned from outdoor burning in the unincorporated areas of Webb County.

15. **Head Start**

Disclaimer: All Head Start monies are 100% Federal funds

- a. Discussion and possible action to accept the 2022 - 2023 United States Department of Agriculture Child and Adult Care Food Program (USDA CACFP) continuation grant for the Head Start and Early Head Start program from October 1, 2022 through September 30, 2023. This program provides reimbursement of meals (Breakfast, Lunch, Snack) to enrolled children and salaries of kitchen staff. Acceptance of this grant includes a salary adjustment of 3% for all USDA CACFP staff.

16. Public Defender

- a. Discussion and possible action to approve the posting and filling of slot #2617, as well as any remaining vacant slot created by promoting from within, subject to the availability of payroll funds and any applicable Civil Service guidelines as well as any and all Wage Plan Policies, effective October 3, 2022.

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
2617	Legal Assistant	\$36,552.09 - \$38,414.25 (15/A - E)

Issue: Slot #2617 has become vacant. The Legal Assistant slot may be filled from within, thus creating a vacant position.

Solution: Request is being made to post and fill the vacant slot and any remaining vacant slot created from promoting from within.

Result: This action will allow our department to promote from within, fill the remaining vacant slot and allow our department to continue to function efficiently and effectively.

17. Purchasing

- a. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code, Section 263.152 (Disposition) and to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

Issue: Excess county property that is either by definition salvage or surplus property because of time, accident, or any other cause such as, wear and deterioration, damaged, or obsolete that has no value and/or usefulness for the intended purpose and is no longer needed by the department.

Solution: Authorize the Purchasing Agent to attempt to sell the County surplus or salvage property through public auction, dispose or destroy property that cannot be sold through public auction because it has deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products and/or donate as permitted by state law.

Result: Generate auction revenue from sale of county property, reduce county expenditures by transferring surplus property to other departments and make room for future assets replacing salvage or surplus items no longer needed.

- b. Discussion and possible action to award Request for Qualifications (RFQ) 2022-006 Three (3) Year Contract for Dental Services to Asclepius Dental Center P.L.L.C. for services to include but not limited to dental consultations, x-rays and any dental related services required by a licensed Dentist for the Webb County Jail, Juvenile Detention Center and Head Start Programs and to further authorize the Civil Legal Division to negotiate the terms and conditions, fees and any other matters incident thereto.

Issue: The above-mentioned contract is set to expire on September 30, 2022. Formal Request for Qualifications were published.

Solution: Consider awarding professional services to sole proposer Asclepius Dental Center P.L.L.C.

Result: If approved by Commissioners Court, professional services agreement(s) will be effective October 1, 2022. Subject to Court approval on final terms and conditions and applicable fees for professional service agreement.

- c. Discussion and possible action to authorize the following two County vehicles previously approved for auction to be transferred on a temporary basis to the Fire Marshal's Department pending the delivery of new fleet ordered through leasing program and any other matters incident thereto. **[Account #1001-3130-001-462605 (Fuel and Lubricants)]**

Description of Vehicle	Year	VIN#	License Plate No.
Ford F250	2012	1FT7W2A62CEA07678	112-5115
Chevrolet Tahoe	2007	1GNFC13017R309802	JLC-8809

Issue: On September the 12th, Commissioners Court authorized the Purchasing Agent to order three (3) new lease vehicles for the newly created Fire Marshal Department. Due to delivery lead time of approximately 21-22 weeks, the Fire Marshal will need some temporary units for operational purposes.

Solution: Authorize the transfer of two (2) vehicles identified above, previously approved for auction, to be temporarily assigned to the Fire Marshal's Department until arrival of leased units.

Result: Approval of transfer will allow the Fire Marshal to establish a temporary fleet for Department use.

18. Water Utilities

- a. Discussion and possible action to approve the posting and filling of the following Slots, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective September 26, 2022.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1307	Water Plant Supervisor	\$19.40-21.16 17/A-H
1535	Operator 1	\$15.15-15.93 12/A-E

Issue: Position became vacant September 09, 2022.

Solution: Fill Vacant Position

Result: The filing of this position will alleviate work overload created by vacancy and allow or efficiency, effectiveness and production of work within the department and to better serve the needs of the County.

19. Line Item Transfers

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfers) within the General Fund. **[Requested by Martin Cuellar, Webb County Sheriff]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3190-001-461000	Materials & Supplies	\$1,500	\$180.08	\$700.72	\$520.64
	1001-3010-001-443000-075	Repair Maint. Vehicle	\$325,000	\$6,735	\$14,503.32	\$7,768.32
	1001-4070-001-450001-035	Contract Services Maverick	\$50,000	\$8,000	\$8,092	\$92

				\$14,915.08		
To:	1001-4070-001-441305-005	Utilities Water	\$225,000	\$14,486.27	\$12,169.44	\$22,171.98
	1001-3190-001-460105	Minor Tools	\$10,000	\$20	\$160	\$180
	1001-3010-001-444500	Equipment Rental	\$45,000	\$158.81	\$144.97	\$303.78
	1001-3010-001-456005	Postage and Courier	\$6,500	\$250	\$94.95	\$344.95
				\$14,915.08		

Issue: Need funds to pay pending invoices on hold (Jail Water bill, Internet Services, Water Dispenser, and Credit Card payment).

Solution: Request a line item transfer.

Result: Funding will be available to proceed with payments.

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Employee Health Benefit funds. **[Requested by Dr. Pedro Alfaro, Risk Management Director]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	6100-1090-001-432001	Professional Services	\$34,000	\$2,725	\$25,729.21	\$23,004.21
To:	6100-1090-001-432057	Cafeteria Administration	\$30,000	\$2,725	\$3,410.85	\$6,135.85

Issue: The current balance in this account will be insufficient to cover a pending invoice.

Solution: Authorize line-item transfer to fund the account adequately to pay pending invoice.

Result: The account will be adequately funded.

REGULAR AGENDA

Casa Blanca Golf Course

20. Discussion and possible action to approve, by Order, the following budget amendment in the amount of \$105,000 to cover Golf Course contractual payroll deficits for FY-2021 from payroll savings; and any other matters incident thereto.

Issue: Payroll for the Golf Course is projected to finish the fiscal year in a deficit.

Solution: 4th quarter County payroll savings will be used to cover this projected deficit in order to close out the fiscal year.

Result: Payroll expense will be covered until the end of the fiscal year.

21. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) in the amount of \$15,000 to cover projected deficits in the Food and Beverages account for FY-2021; and any other matters incident thereto. [**Account #1001-1130-001-431007-010 (Operational Reserve)**]

	Account #	Account Name	Request
From:	1001-1130-001-431007-010	Operational Reserve	\$15,000
To:	7100-6120-001-463006-005	Food & Beverage COS Food	\$15,000

Issue: Food and Beverages (F&B) for the Golf Course is projected to finish the fiscal year in a deficit.

Solution: Transfer as above requested.

Result: F&B expense will be covered until the end of the year.

Civil Legal Division

22. Discussion and possible action to enter into a tax abatement agreement, pursuant to the county's guidelines and criteria under the Property Redevelopment and Tax Abatement Act, Chapter 312 of the Texas Tax Code, as requested by Siete Wind, LLC, for approximately \$480,000,000 in improvements related to the production of renewable energy utilizing wind turbines for a ten year period and being a 100% tax abatement of ad valorem taxes (maintenance and operation only), with payments in lieu of taxes (PILOT payments) to be made annually to Webb County and any other matters incident thereto, and authorizing the county judge to sign all relevant documents.
23. Discussion and possible action to enter into a tax abatement agreement, pursuant to the County's Guidelines and Criteria under the Property Redevelopment and Tax Abatement Act, Chapter 312 of The Texas Tax Code, as requested by Pradera Solar, LLC, for approximately \$173,000,000 in improvements related to the generation and storage of electricity utilizing solar panels and batteries for a ten year period and being a 100% tax abatement of ad valorem taxes (maintenance and operation only), with payments in lieu of taxes (pilot payments) to be made annually to Webb County and any other matters incident thereto, and authorizing the county judge to sign all relevant documents.

24. Discussion and possible action to enter into a professional services agreement with Ardurra Group, Inc., to prepare a Water & Wastewater Master Plan over a twelve (12) month period for a cost of Four Hundred Sixty Thousand Seven Hundred Dollars (\$460,700.00) and any matters incident thereto; authorizing the County Judge to sign all relevant documents. **[Requested by Utilities Department; American Rescue Plan Act (ARPA) Funds]**

Elections

25. Discussion and possible action to authorize and establish the change of the following polling site locations:
- 1) Early voting, Mobile Branch #1 to be moved from La Presa Community Center to Laredo Medical Center, 1700 E. Saunders St., Laredo, Texas.
 - 2) Election Day - the addition of Precinct 251 - Laredo Medical Center, 1700 E. Saunders St., Laredo, Texas.
 - 3) Election Day - Precinct 343 to be moved from UISD Central office Bldg., 201 Lindenwood, Laredo, Texas to The Laredo Fire Department, 616 E. Del Mar, Laredo, Texas.

Emergency Management

26. Discussion and possible action to approve the following budget amendment, in order to cover expenses that were not covered by the FEMA (Fund 2470) grant in the amount of \$296,154.94 for expenses incurred for Fiscal Year 2020-2021; and any other matters incident thereto. **[Account #1001-9080-001-485005 (Payroll Savings)]**

Issue: Fund 2470 was created to cover COVID-19 related expenses during the global pandemic. These funds were not covered by the grant.

Solution: Transfer will be allocated from the Payroll Account.

Result: Fund will close out the remaining of the fiscal year.

Purchasing

27. Discussion and possible action to award Request for Proposal 2022-007 Urinalysis Testing for Community Supervision and Corrections Department (CSCD) - 3 Year Contract to the highest ranking proposer Cordant Health Solutions in accordance with Texas Local Government Code, Section 262, Sub-Chapter C (Competitive Bidding in General) and any other matters incident thereto. **[Account #2775-4020-001-432080 (Surveillance Testing)]**

Evaluation Summary: RFP 2022-007 Urinalysis Testing for CSCD - 3 Year Contract

Supplier	Rank	Score	Urinalysis Testing	Pricing Schedule	Experience & Qualifications	References	Compliance w/ Proposal Provisions
		100		20.00	25.00	20.00	35.00
Cordant Health Solutions	1	78.00		18.67	20.00	16.00	23.33
Avertest, LLC	2	65.00		10.67	20.00	13.33	21.00
Phamatech, Inc.	3	60.00		10.67	15.00	13.33	21.00

Endless DOT Services	4	43.67		6.67	10.00	10.67	16.33
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Issue: The current contract for these services expired on August 31, 2022.

Solution: Consider awarding to the highest ranked proposer Cordant Health Solutions.

Result: If approved by Commissioners Court, proceed with Notice of Award and execution of contract.

28. Discussion and possible action to award RFP 2022-005 "Webb County Ancillary Benefits (Best and Final Offer)" to the following ranked vendors for Webb County Ancillary Benefits and to further accept the rankings submitted by Evaluation Committee in accordance with the Texas Local Government Code 262.030 Alternative Competitive Proposal Procedure for Certain Goods & Services and to further authorize the Civil Legal Department to negotiate the legal terms and conditions of Ancillary Benefit Service agreement(s) with each vendor selected per ancillary benefit service category awarded and any other matters incident thereto. **[Account #6100-1090-001-452014 (Basic Life Account)]**

RECOMMENDATIONS

Ancillary Benefit	Vendor	Ranking
LIFE / Basic and Supplemental /Dependent	Prudential Insurance	1
Long Term and Short Term Disability	Prudential Insurance	1
Accident Insurance	Ochs Inc, a Securian Financial	2
Cancer Insurance	Metropolitan Life Insurance Co.	3
Critical Illness	UNUM Group	4
Hospital Indemnity	Metropolitan Life Insurance Co.	3

Evaluation Summary: RFP 2022-005 Webb County Ancillary Benefits - (BAFO) BEST & FINAL OFFER

Supplier	Rank	Score	Administrative Flexibility	Reporting Capabilities	Reputation of Vendor and their Good /Services	Vendor's Past Relationship w/counties of similar sz.	Quality of Vendors Good/Services	Purchase Price & Discounts
		100						
Prudential Insurance	1	92.50	25.00	9.00	4.50	4.50	13.50	36.00
Ochs Inc., a Securian Financial	2	85.00	25.00	8.00	4.00	4.00	12.00	32.00
Metropolitan Life Insurance Co.	3	82.50	22.50	8.00	4.00	4.00	12.00	32.00
Unum Group	4	72.50	20.00	7.00	3.50	3.50	10.50	28.00
The Harford	5	70.00	17.50	7.00	3.50	3.50	10.50	28.00
Sun Life	6	69.00	17.50	7.00	3.00	3.00	10.50	28.00
The Standard Insurance Company	7	62.50	17.50	6.00	3.00	3.00	9.00	24.00
Continental American Insurance	8	50.00	12.50	5.00	2.50	2.50	7.50	20.00
Bay Bridge Administrators LLC	9	47.50	12.50	4.00	2.50	2.50	6.00	20.00

The Guardian Life Insurance Co.	10	34.00	10.00	3.00	1.50	1.50	6.00	12.00
United Health Care	11	33.00	10.00	3.00	2.00	1.50	4.50	12.00
Mutual of Omaha	12	32.50	10.00	3.00	1.50	1.50	4.50	12.00

29. Discussion and possible action to accept the rankings and award Request for Proposal (RFP) 2022-009 Outside Legal Services for the Development of a Public Private Partnership Agreement to the highest ranking proposer Winstead PC in accordance with Texas Local Government Code - Professional Services Procurement Act and to further authorize the General Counsel to negotiate the terms and conditions of the professional service agreement and any other matters incident thereto. **[Account #1001-1130-001-432001 (General Fund-Professional Services)]**

Evaluation Summary: RFQ 2022-009 Outside Legal Services for the Development of a Public Private Partnership Agreement

Supplier	Rank	Score	Legal Expertise and Experience	Personnel Qualifications	References and P3 Projects
		100			
Winstead PC	1	96.67	45	30	21.67
Nossaman LLP	2	76.33	36.00	22.00	18.33
Ballard Spahr	3	74.67	36.00	22.00	16.67
Hunton Andrews Kurth LLP	4	68.67	30.00	22.00	16.67
Kawkins Delafield & Wood LLP	5	68.33	30.00	20.00	18.33
Hogan Lovells	6	67.00	30.00	22.00	15.00
Kaplan Kirsch & Rockwell	7	64.33	33.00	18.00	13.33
Butler Snow LLP	8	63.33	30.00	20.00	13.33

Issue: Eight (8) firms submitted formal statement of qualifications for the requested professional services.

Solution: All firms were evaluated and scored accordingly. Consideration to accept the rankings and award to highest-ranking proposer.

Result: If approved, a professional services agreement will be negotiated and return to Commissioners Court for their approval on fees and other terms and conditions for final execution.

Risk Management

30. Discussion and possible action to award renewal contract to USI Southwest, Inc., for Property/Casualty, Liability Insurance, Excess Workers Compensation, Aviation Liability, Boiler & Machinery, and Terrorism and Sabotage Property Damage Insurance, Cyber Liability and Commercial Automobile. Premium amount not to exceed \$1,500,000.00 through the following insurance carriers listed below, effective October 1, 2022 through September 30th, 2023 and authorizing the County Judge to execute all relevant documents. **[Account #1001-1180-001-452012 (Property & Casualty Premium) and #6200-1090-001-452013 (Property & Casualty Premium)]**

- * Zurich America
- *Chubb -Wester Fire
- *Travelers Casualty
- *Safety National
- *Illinois Union Insurance Company

Commissioners Court Administrator

31. Discussion and possible action to enter into a Professional Services Agreement with Johnson and Johnson, Attorneys at Law, for legislative services for a two-year period beginning October 1, 2022, through September 30, 2024, in the amount of THREE THOUSAND FIVE HUNDRED DOLLARS (\$3,500.00) per month (being a total of \$84,000.00 for the term of contract), authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. **[Account #1001-1130-001-432001 (General Operating Professional Services)]**
32. Discussion and possible action to enter into a three-year (September 1, 2022 through August 31, 2025) Professional Services Contract with GDJ Engineering, LLC concerning consultant work involving county infrastructure projects as well as assisting the county in identifying funding opportunities involving the Laredo & Webb County Metropolitan Planning Organization ("MPO") and the Texas Department of Transportation ("TXDOT"); with said work to be undertaken by GDJ Engineering, LLC will be pursuant to a "Work Authorization" subject to approval by the Webb County Commissioners Court, and authorizing the County Judge to sign and execute all relevant documents; and any matters incident thereto. **[Requested by Civil Legal Division; Account #1001-1130-001-432001 (General Operating Professional Services)]**

Issue: Webb County seeks the assistance of a qualified engineer or engineering firm to provide consulting services regarding county infrastructure projects as well as assisting the county in identifying funding opportunities involving the regional MPO and TXDOT.

Solution: Webb County issued Request for Qualifications to hire an Engineer/Engineering Firm to provide consulting services regarding county infrastructure projects as well as assisting the county with identifying funding opportunities regarding with MPO and TXDOT project.

Result: Webb County qualified GDL Engineering, LLC to provide consulting work on county engineering projects as well as identifying funding opportunities involving the Laredo & Webb County Metropolitan Planning Organization ("MPO") and the Texas Department of Transportation ("TXDOT")

33. Discussion and possible action to approve "Work Authorization Number 1" with GDJ Engineering ("Consultant") wherein under the Work Authorization, Consultant will be providing Advanced Planning MPO Coordination and Preliminary Project Development for county designated infrastructure projects and as more specifically detailed in Exhibit A to the Work Authorization Number 1 at a monthly cost for said services in the amount of EIGHT THOUSAND FIVE HUNDRED NINE DOLLARS (\$8,509.00) with a maximum amount payable under Work Authorization Number 1 of THREE HUNDRED SIX THOUSAND THREE HUNDRED TWENTY FOUR DOLLARS (\$306,324.00) over the term of the contract, and authorizing the County Judge to sign and execute all relevant documents; and any matters incident thereto. **[Requested by Civil Legal Division]**

Issue: Webb County seeks the assistance of a qualified engineer or engineering firm to provide consulting services in order to assist the county in identifying funding opportunities regarding MPO and TXDOT transportation projects as well as providing Preliminary Project Development for county designated infrastructure projects.

Solution: Work Authorization Number 1 enables GDJ Engineering to provide the services authorized under the Work Authorization.

Result: Work Authorization Number 1 will enable GDJ Engineering to provide the services authorized under the Work Authorization.

34. Discussion and possible action to establish a Salary Grievance Committee, pursuant to §152.014 of the Texas Local Government Code, being a committee consisting of:
- the sheriff, county tax assessor-collector, county treasurer, county clerk, district clerk, county attorney or criminal district attorney, and the number of public members (and alternates) necessary to provide nine voting members; or
 - nine public members (and alternates), if the commissioners court votes to have nine public members.

35. Discussion and possible action to, pursuant to §152.015 of the Texas Local Government Code, determine the manner of selection of the public members and alternates to the Salary Grievance Committee:
- By lot (§152.015 (b) Tex. Loc. Govt. Code), or
 - By randomized list (§152.015 (b-1) Tex. Loc. Govt. Code).

Selection of public members and alternates to the Salary Grievance Committee.

Chairman of the Grievance Committee (County Judge) shall announce the date and time of the public hearing on the Salary Grievance of the Honorable Mike Villarreal, Webb County Constable Pct. 2. and the Honorable Harold Devally, Webb County Constable Pct. 4; and any other matters incident thereto.

36. Status report from county staff regarding the Becerra Creek Bridge structure project and latest offer of settlement and cost proposals submitted by Donato Ramos, Jr., counsel for land owners; with discussion and possible action to request direction from Commissioners Court regarding the potential bridge replacement costs, estimates, fees, legal liabilities and court approvals that need to be addressed for the project; and any other matters incident thereto. **[Executive Session may be requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071-Consultation with attorney regarding pending or contemplated litigation]**

37. Discussion and possible action to amend the previously adopted Webb County Fiscal Year 2022-2023 Budget approved on September 12, 2022, to reflect certain required budgetary changes for the following county departments: **[Requested by Budget Office]**
- Discussion and possible action to appoint new Planning Director, effective October 3, 2022, with consideration and approval of proposed budgetary changes within department; and any other matters incident thereto. Said changes will not increase the overall bottom line of the total adopted budget. **[Requested by Planning]**
 - Discussion and possible action to finalize the proposed law enforcement personnel budgetary changes approved at budget adoption on September 12, 2022 to include the following transfer of Slots from Constable Pct. 1 office to Constables Pct. 2 & 3:

Constable Pct. 2

Slot 581
Slot 2466

Constable Pct. 3

Slot 2372
Slot 2375
Slot 2698
Slot 2699

With additional action to include the transfer of any and all necessary equipment, such as patrol units, personal hand held radios, assigned uniforms, weapons (handguns, long/short rifles) and ballistic

vests and duty belt. Budgetary operational line items for this transfer of funding and equipment will be adjusted as well, and any other matters incident thereto. **[Requested by Budget Office]**

Honorable Jesse Gonzalez, Webb County Commissioner Pct. 1

38. Discussion and possible action to authorize a one-time exemption to Personnel Policy 9.03 (B) annual leave specifically and only for the employees mentioned below that will surpass the current annual leave cap and allow the transfer of that excess annual leave hours from the current fiscal year (Fiscal Year 2021-2022) to the subsequent fiscal year (Fiscal Year 2022-2023); and any other matters incident thereto.

Slot #	Title	Hours	Rate
1730	Dispatcher	73.50	\$18.71
443	Dispatcher	132.25	\$18.71
2719	Dispatcher	136.87	\$18.71
1727	Dispatcher	105	\$18.71
551	Dispatcher	76.25	\$18.71
1731	Dispatcher	120.25	\$18.71
559	Paramedic	104.25	\$25.84
560	Paramedic	49.50	\$25.84
	Total	797.87 hrs	

Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2

39. Discussion and possible action to approve a Resolution to recognize the month of October 2022 as Breast Cancer Awareness Month and to commemorate it by lighting up the Webb County Courthouse in pink the month of October.

Honorable John C. Galo, Webb County Commissioner Pct. 3

40. Discussion and possible action to request an opinion from the civil legal division regarding requests made from 3rd party contractors to provide construction services for county roads in an effort to improve road conditions for all users; and any others matters incident thereto.

Honorable Cindy Liendo, Webb County Commissioner Pct. 4

41. Discussion with possible action to enter into a Memorandum of Understanding with the Tax Increment Reinvestment Zone #1 Board of Directors, the City of Laredo and Webb County to proceed with design and construction of a cultural monument to be located on Webb County property located at 801 Zaragoza St., Laredo, Texas; and authorizing the civil legal division to negotiate and finalize said agreement; and any other matters incident thereto. The monument will be a fixed masonry structure with lighting, which will serve as complementary replica of the existing monument located across the street at the Villa Antigua - Border Heritage Museum.

Honorable Tano E. Tijerina, Webb County Judge

42. Discussion and possible action to proclaim the month of September as National Childhood Cancer Awareness Month in Webb County, Texas.

Closed Session/Executive Session

43. Discussion and possible action to retain the law firm of Allison, Bass, and Magee, LLC, as legal counsel to represent Webb County in Cause Number 2022CVF001231D2, Kimberly Gonzalez vs. Webb County, and authorizing the County Judge to execute any and all relevant documents and any other matters incident thereto. **[Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071(1)(A) (Consultation with Attorney regarding pending or contemplated litigation)] [Requested by the Webb County Civil Legal Division, Account #1001-1130-001-432001 (Professional Services)]**
44. Discussion and possible action to retain the law firm of Allison, Bass, and Magee, LLC, as legal counsel to represent Webb County in Cause Number 5:19-CV-150, Alfonso Salinas vs. SGT. Luis M. Ramos, Commander Jose S. Aguilera, Jr., Jose L. Macias, Jr., Dr. Homero Sanchez, and Marshall John Doe, and authorizing the County Judge to execute any and all relevant documents and any other matters incident thereto. **[Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071(1)(A) (Consultation with Attorney regarding pending or contemplated litigation)] [Requested by the Webb County Civil Legal Division, Account #1001-1130-001-432001 (Professional Services)]**

Presentations

45. Recognition and presentation of plaque to Carlos Villarreal, a St. Augustine graduate who won State Champion at the 4-H State Shotgun Shooting Games that were held at the National Complex in San Antonio on July 19 - 23. **[Requested by Jesse Gonzalez, Commissioner Pct. 1]**
46. Recognition and presentation of plaque to Ms. Rhonda Tiffin for her 37 plus years of service to Webb County as Planning Director. **[Requested by Planning Department Staff]**
47. Recognition and presentation of Plaque to Sheriff Martin Cuellar and the Webb County Sheriff's Office for passing the Texas Commission on Jail Standards State Jail Inspection for 14 consecutive years. **[Requested by Jesse Gonzalez, Commissioner Pct. 1]**
48. **Communications**
49. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 23rd DAY OF SEPTEMBER, 2022

By: Melinda Mata
Melinda Mata
Court Administrator

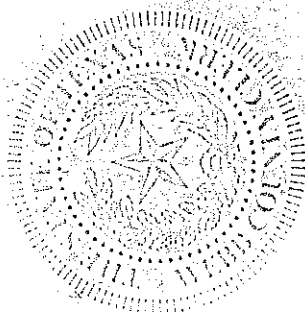
CERTIFICATION OF NOTICE AND POSTING

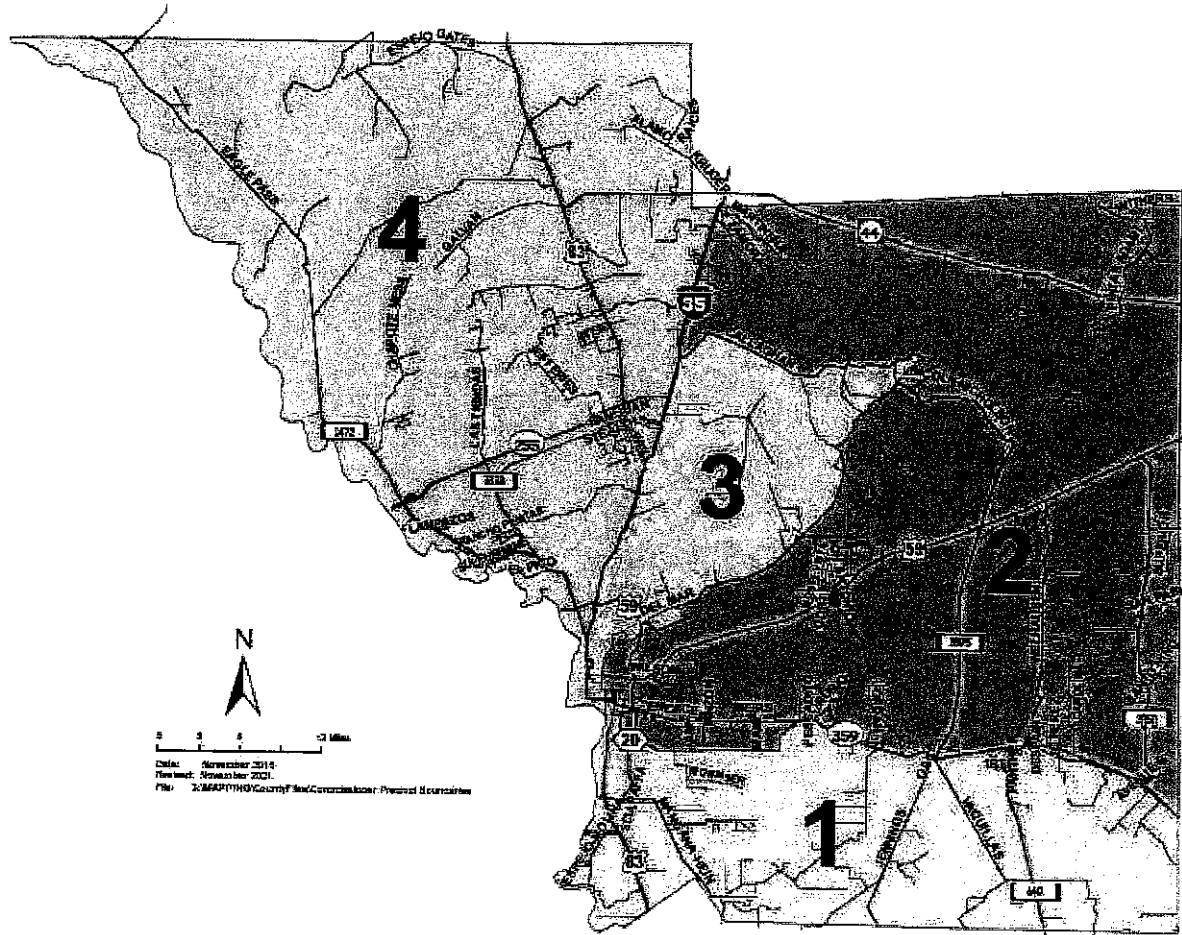
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 23rd day of September, 2022 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 23rd DAY OF SEPTEMBER, 2022





MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

By: Herlinda Flores
For: Margie Ramirez-Ibarra, County Clerk
By : Herlinda Flores - Senior Deputy Clerk





COUNTY COMMISSIONERS

	Honorable Tano E. Tijerina	County Judge
	Commissioner Jesse Gonzalez	Precinct 1
	Commissioner Rosaura "Wawi" Tijerina	Precinct 2
	Commissioner John C. Gale	Precinct 3
	Commissioner Cindy Liendo	Precinct 4

**Webb County, Texas
Commissioner Precinct Boundaries**