



# WEBB COUNTY, TEXAS

---

## COMMISSIONERS COURT

**PUBLIC NOTICE**  
**COMMISSIONERS COURT MEETING**  
WEBB COUNTY COURTHOUSE  
1000 HOUSTON STREET, 2ND FLOOR  
LAREDO, TEXAS 78040  
TUESDAY, OCTOBER 11, 2022  
9:00 a.m.

MARGIE R IBARRA  
COUNTY CLERK  
FILED  
2022 OCT -7 AM 8:27  
WEBB COUNTY, TEXAS  
BY  DEPUTY

### CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Human Resources, Risk Management, and any other Department reports); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

**COURT TO DISCUSS AND ACT ON THE FOLLOWING:**

**CONSENT AGENDA:** At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

**CONSENT ITEMS**

**5. Auditor**

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Grant Funds. No impact on General Fund. **[Requested by Martin Cuellar, Webb County Sheriff]**

	Acct. Number	Acct. Name	Request
From:	2741-3010-001-413000	Overtime	\$433.39
To:	2741-3010-001-423000	Retirement County Share	\$433.39

**Issue:** Funds needed to clear deficit within LBSP Grant.

**Solution:** Request a line item transfer.

**Result:** Grant funds will clear out deficit.

- b. Discussion and possible action to approve the following budget amendment (line item transfer) within grant funds to cover budget balances under the Program year 2022- Community Services Block Grant (CSBG). There will be no impact to the General Fund. **[Requested by Community Action Agency]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2368-5170-521-457008-010	Contractual Skills Training	\$110,202.89	\$300	\$67,977.97	\$67,677.97
To:	2368-5170-521-463801	Emergency Services	\$56,000.00	\$300	\$1,675.00	\$1,975.00

**Issue:** Funds available in account will not cover cost needed to continue operation of service through the end of the budget year.

**Solution:** Approve the line item transfer.

**Result:** There will be sufficient funds in both mentioned line items which will allow for continuation of

service.

**6. Civil Legal Division**

- a. Discussion and possible action to enter into a 8 month (September 1, 2022 through May 30, 2023) service agreement between Webb County and Recovery Monitoring Solutions Corporation dba Recovery HealthCare corporation ("Recovery") for the Veteran Treatment Program and authorizing the Webb County Judge to sign all relevant documents and any other matters incident thereto. **[Requested by Webb County Commissioners Court, for the Veterans Treatment Program; Account #2351-2030-001-432001 (VTP Professional Services)]**

**Issue:** Services provide tracking and drug monitoring devices that document the compliance of each participant in the program.

**Solution:** Authorize the payment for the services being utilized to meet grant requirements.

**Result:** By obtaining the services the County will have the necessary services to satisfy key component of grant requirements.

- b. Discussion and possible action to enter into the following Third Party Agreements and authorizing the County Judge to sign all relevant documents.

<b>Third Party Contracts</b>	<b>Fund 1001-1140-001</b>
Sacred Heart Children's Home	\$10,000.00
Boys & Girls Clubs of Laredo	\$12,500.00
Greater Laredo Development Foundation	\$30,000.00
Border Area Nutrition Council (B.A.N.C.)	\$16,250.00
Laredo Crime Stoppers	\$3,000.00
Laredo Regional Food Bank	\$5,000.00
Webb Soil & Water Conservation District #337	\$5,000.00
Bethany House of Laredo	\$10,000.00
South Texas Food Bank	\$24,750.00
Children's Advocacy Center of Laredo-Webb County	\$50,000.00
Literacy Volunteers of Laredo	\$5,000.00
Casa de Misericordia	\$15,000.00
Habitat for Humanity of Laredo, Inc.	\$15,000.00
Border Region Behavioral Health Center (MHMR Community Center)	\$75,000.00
Area Health Education of the Mid Rio Grande Border Area of Texas, Inc.	\$6,000.00
RGISC, Inc.	\$10,000.00
Communities in Schools of Laredo	\$5,000.00
Kidney Foundation of Laredo	\$10,000.00
<b>Health and Welfare</b>	<b>Fund 1001-5370-001</b>
Laredo Animal Protective Society	\$10,000.00
Ruthe B. Cowl Rehabilitation Center	\$40,000.00

Gateway Community Health Center Inc.	\$67,500.00
Mercy Ministries of Laredo	\$75,000.00
<b>Hotel Motel Occupancy Tax</b>	<b>Fund 2001-1010-001</b>
Webb County Heritage Foundation, Inc.	\$20,000.00
Laredo Center for the Arts	\$8,000.00
Laredo Chamber of Commerce	\$150,000.00
Washington's Birthday Celebration Association	\$5,000.00
Society of Martha Washington	\$5,000.00
Princess Pocahontas Council of Laredo, Texas, Inc.	\$5,000.00
LULAC Council #7	\$5,000.00
Laredo International Fair & Exposition	\$150,000.00
Latin American International Sports Hall of Fame	\$10,000.00
Texas Special Olympics, Inc.	\$10,000.00
USA Savate: Boxe Francaise and Canne De Combat Commission, Inc. ( World Pugilist Hall of Fame )	\$5,000.00
USA Savate: Boxe Francaise and Canne De Combat Commission, Inc. (Projecto Capoeira)	\$5,000.00
Laredo Cultural District	\$25,000.00

- c. Discussion and possible action to approve a twelve (12) month (September 30, 2022 through September 29, 2023) Lab Screen Agreement between Webb County for the Adult Drug Court Program and Cordant Forensic Solutions for participant drug test monitoring at costs that are outlined and defined per service as set forth in the agreement. There is no impact to the county budget, and authorizing the County Judge to sign and execute all relevant documents and any other matter incident thereto. **[Requested by Commissioners Court for the Adult Drug Court Program; Account #2353-1020-003-432001 (Professional Services)]**
- d. Discussion and possible action to approve a one-year professional services agreement (September 30, 2022 through September 29, 2023) between La Familia Consulting and Counseling Services L.C. and Webb County (for the benefit of the Adult Drug Court Treatment Program) for services associated with the evaluation of Webb County's Adult Drug Court program funded by the Substance Abuse and Mental Health Services Administration (SAMHSA) Grant Award #1H79TI081059-03 at a cost of not more than Two Thousand Eighty-Three Dollars (\$2,083.00) per month for a total cost not to exceed Twenty-Five Thousand Dollars (\$25,000) for the year; and authorizing the County Judge to sign all relevant documents, and all other matters incident thereto. **[Requested by the Commissioners Court for the Adult Drug Court Program Account #2353-1020-003-432001 (Professional Services)]**

**Issue:** The approval by the commissioners court the evaluation agreement is need under the SAMHSA grant in which a treatment provider can provide the evaluation of the local drug court program.

**Solution:** The Commissioners Court approving the agreement so that a licensed treatment provider can submit evaluations to the Drug Court Program.

**Result:** The Adult Drug Court Program will be able to continue to provide services and operate fully as a treatment program that is evaluated by a treatment provider.

- e. Discussion and possible action to approve a Substance Abuse Treatment Services Operation Agreement between People with Ideas of Love, Liberty, Acceptance, and Respect (P.I.L.L.A.R.) and Webb County for the Adult Drug Court Program, Substance Abuse Mental Health Services Administration (SAMHSA) Grant Fund #1H79TI081059-03 for a term of One (1) year commencing September 30, 2022 thru September 29, 2023, for professional counseling services for eligible court participants with a total cost not to exceed One Hundred Nine Thousand Two Hundred Dollars and No/100ths (\$109,200.00) over the term of the agreement (including an amount not to exceed Nine Thousand One Hundred Dollars (\$9,100.00) for providing out-patient treatment services), and authorizing the County Judge to execute all relevant documents, and any other matters incident thereto. **[Requested by the Webb County Commissioners Court; Account #2353-1020-003-432001 (Professional Services)]**
  
- f. Discussion and possible action to approve a twelve (12) month (October 1, 2022 through September 30, 2023) Professional Services Agreement between Justice Benefits, Incorporated and Webb County for professional services in assisting the County in obtaining reimbursements through Federal Financial Participation at a cost determined by reimbursement amounts which are Eleven Percent (11%) for amounts up to One Hundred Fifteen Thousand Dollars (\$115,000.00) and Twenty Two Percent (22%) of amounts over One Hundred Fifteen Thousand Dollars (\$115,000.00) and authorizing the County Judge to sign and execute all relevant documents; and any other matters incident thereto. **[Requested by Sheriff Martin Cuellar, (SCAPP Grant Funding)]**
  
- g. Discussion and possible action to approve and adopt the "Sub-recipient Monitoring Policy and Procedures" for Grant #15PBJA-21GG-01883-JAGX (FY 2021 JAG) for said Federal Awards, for monitoring of Webb County as the sub-recipient of said federal funds as part of grant and said policy will provide the necessary guidance and forms for monitoring; and authorizing the Webb County Judge to sign all relevant documents and any other matters incident thereto. This is an administrative adoption of two policies which will have no financial impact to the budget. **[Requested by Sheriff Martin Cuellar; JAG Fund #2597]**
  
- h. Discussion and possible action to approve the renewal of a Software License and Support Services Agreement between Webb County and Management Information Technology USA, Inc. d/b/a Child Plus Software, for the Webb County Headstart/Early Headstart Education Program, for a One year (1yr.) term, from October 1, 2022 to September 30, 2023, at an annual subscription fee of \$28,752.60 and authorizing the Webb County Judge to execute any and all relevant documents and any other matters incident thereto. **[Requested by Aliza Oliveros-Director Webb County Headstart/Early Headstart Program Director, Account No.'s 2357-5190-531-457008 - 2361-5190-531-457008, & 2367-5190-531-457008]**
  
- i. Discussion and possible action to enter into a Memorandum of Understanding (MOU) between the Webb County Early Child Headstart Care Partnership (EHS-CCP) and United Independent School District for the Early Head Start Emergency Campus Relocation Program. This MOU establishes the terms and conditions under which U.I.S.D. will provide for emergency campus relocation program for the (EHS-CCP). The term of this agreement shall be for a period of one (1) scholastic calendar years beginning with on September 1, 2022 thru August 31, 2023, and automatically renewed on an annual basis unless canceled by either party, and any other matters incident thereto, and authorizing the Webb County Judge to sign and execute all relevant documents, and any other matters incident thereto. **[Requested by Aliza Oliveros, Director, Webb County Head Start/MOU/Funding Source - None Required]**
  
- j. Discussion and possible action to enter into a month to month lease agreement in the amount of \$650.00 per month between the Laredo Housing Authority as Lessor and Webb County, Texas, as Lessee, for its Headstart/Early Headstart Department for the building and improvements located at 2601 Ireland operated as the Webb County Magic Corner/Headstart Center commencing November 1, 2022 and authorizing the Webb County Judge to execute any and all relevant document and any other matters incident thereto. **[Requested by Aliza Oliveros-Director Webb County**

**Headstart/Early Headstart Program; Account #2357-5190-531-463701-015 (Support Assistance LISD)]**

- k. Discussion and possible action to enter into a month to month lease agreement in the amount of \$550.00 per month between the Laredo Housing Authority as Lessor and Webb County, Texas, as Lessee, for its Headstart/Early Headstart Department for the building and improvements located at 6500 Springfield Ave., operated as the Webb County Springfield Acres/Headstart Center, commencing November 1, 2022, and authorizing the Webb County Judge to execute any and all relevant document and any other matters incident thereto. **[Requested by Aliza Oliveros-Director Webb County Headstart/Early Headstart; Program Account #2357-5190-531-463701-015 (Support Assistance LISD)]**
- l. Discussion and possible action to enter into a Forty-Day (45) Document Imaging Service Agreement with COMPU-DATA INTERNATIONAL, LLC, on behalf of the District Clerk's Office to scan the Clerk's Fee Service Cards pertaining to their ad valorem tax cases, in an amount not to exceed TWENTY-FIVE THOUSAND EIGHT HUNDRED FIFTY-TWO DOLLARS (\$25,852.00) and authorizing the County Judge to execute all relevant documents and any matters incident thereto. **[Requested by Esther Degollado, Webb County District Clerk; Texas Department of Information Resource (DIR) Contract #DIR-CPO-4827; Account #2011-2290-341127 (Records Preservation Fees)]**

**Issue:** District Clerk is seeking to have the Fee Cards (approximately 75,600 fee cards) that are issued and associated with their *Ad Valorem* Tax Cases scanned, digitized and set up in a virtual file room library by Compu-Data International, LLC

**Solution:** Compu-Data International, LLC will scan and digitize approximately 75,600 fee cards associated with the District Clerk's Ad Valorem Tax Cases.

**Result:** Scanning and Digitizing Fee Cards associated with *Ad Valorem* Tax Cases.

- m. Discussion and possible action to approve a Memorandum of Understanding between Laredo Independent School District and Webb County for its Webb County Head Start/Early Head Start to provide three (3) L.I.S.D. classrooms and three (3) teachers for their Head Start/Early Head Start Pre-Kinder teaching Program, for a five year (5yr.) term, commencing August 1, 2022 thru July 31, 2027, in the sum of \$25,000.00 per year per classroom teacher x 3 teachers (\$75,000.00 per year total), at the L.I.S.D. Heights Elementary School campus location; subject to annual budgetary appropriations and authorizing the Webb County Judge to execute any and all relevant documents and any other matters incident thereto. **[Requested by Aliza Oliveros, Director Webb County Headstart/Early Headstart Director; Account #2357-5190-531-463701-015 (Support Assistance LISD Heights Elementary School)]**
- n. Discussion and possible action to ratify the 2023 Renewal Notice and Benefit Confirmation forms with the Texas Association of Counties regarding the Health and Benefit Pool program (AMWINS-Transamerica Group Benefits) for the County's Silver Choice Retiree Program. There is **no increase** in the retirees' medical and prescription supplement plan from the 2022 rates approved by the court which covers County retirees 65 and over and their dependents and any other matter incident thereto. **[Requested by Risk Management; No Fiscal Impact on the County]**

**Issue:** Webb County has been providing Webb County retirees the opportunity for medical and prescription coverage through the Texas Association of Counties Health and Benefit Pool Program.

**Solution:** Webb continues the administration of the of Silver Choice Retirees program for Plan year 2023 for those retirees who are on the program and wish to continue on said program.

**Result:** The County Silver Choice Program is for County retirees 65 and older and their eligible dependents

- o. Discussion and possible action to enter into a One year (October 1, 2022 through September 30, 2023) Maintenance Agreement between Smiths Detection and Webb County for the Webb County Sheriff's Office for the maintenance of two (2) X-ray machines Model Number HI-SCAN 6040ds (Serial Numbers 83400 and 83399) located at the Webb County Justice Building in the amount of Eight Thousand Nine Hundred Thirty-Eight Dollars (\$8,938.00); and authorizing the Webb County Judge to sign any relevant documents and any other matters incident thereto. **[Requested by Sheriff Martin Cuellar; Account #1001-3190-001-443000-035 (Repair and Maintenance of Equipment)]**
- p. Discussion and possible action to enter into a revised agreement between the Texas Department of Public Safety and Webb County for the release of driver status information for the term of Three years for prospective and/or current county employees. Texas law authorizes TXDPS to provide driving records and additional driver records for commercial motor vehicle driver license holders to Government entities and authorizing the county Judge to execute all relevant documents; and any other matters incident thereto. This is a free service to governmental entities and therefore there is no cost to the general budget. **[Requested by Ernesto Guajardo, Human Resources Director]**
- q. Discussion and possible action to enter into a Memorandum of Understanding between Webb County (for the benefit of the Webb County District Attorney's Office) and Homeland Security & Investigations for reimbursement of employee overtime incurred from joint law enforcement operations, for the performance period of October 1, 2022 through September 30, 2023, in the amount of Fifteen Thousand Dollars (\$15,000.00) per employee/year. District Attorney's Forfeiture funds will be utilized to cover the applicable fringe benefits associated with this project's employee(s) overtime, therefore there will be no impact to the General Fund; and authorizing the Webb County Judge to sign all relevant documents and any other matters incident thereto. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Account #2579-2260-001-413000 (I.C.E. - DA)]**

**Issue:** Collaboration between Federal, State and local law enforcement agencies is necessary to combat criminal organizations illegally exploiting America's travel, trade, financial and immigration systems.

**Solution:** Accept Federal assistance to continue local participation in Homeland Security investigations, strategic initiatives and prosecution of organized crime.

**Result:** Disruption of organized criminal activity in Webb County and along the Texas border.

- r. Discussion and possible action to authorize the renewal of a subscription to ContractSafe for database and contract tracking and assistant software services for the Civil Legal department, effective from September 30, 2022 through September 29, 2023 at a cost of Seven Thousand One Hundred Seventy Six dollars (\$7,176.00) and any other matters incident thereto; authorizing the County Judge to sign all relevant documents as necessary. **[Account #1001-1130-001-432001 (Professional Services)]**

**7. Honorable Jesse Gonzalez, Webb County Commissioner Pct. 1**

- a. Discussion and possible action to accept a Donation check from Josie Sanchez Fund Dar-4256 in the amount of \$300.00 to be transferred to Ernesto J. Salinas Community Center - Goods for Public Events Account #1001-6160-001-461003. E. J. Salinas Community Center will utilize these funds to help children and elderly that are registered at the community center.

**Issue:** Donation Check issued by Josie Sanchez Fund Dar-4256 to support the mission of Ernesto J. Salinas Community Center

**Solution:** Deposit check of \$300.00 accordingly into the Ernesto J. Salinas Community Center - Goods for Public Events account #1001-6160-001-461003.

**Result:** Continue working relationship and meet department needs to benefit children and elderly registered at the center.

- b. Discussion and possible action to accept a Donation check from Melinda Saldivar in the amount of \$300.00 to be transferred to Ernesto J. Salinas Community Center - Goods for Public Events Account # 1001-6160-001-461003. E. J. Salinas Community Center will utilize these funds to help children and elderly that are registered at the community center.

**Issue:** Donation Check issued by Melinda Saldivar to support the mission of Ernesto J. Salinas Community Center.

**Solution:** Deposit check of \$300.00 accordingly into the Ernesto J. Salinas Community Center - Goods for Public Events account #1001-6160-001-461003.

**Result:** Continue working relationship and meet department needs to benefit children and elderly registered at the center.

## 8. Community Action Agency

- a. Discussion and possible action to authorize the Webb County Purchasing Agent to solicit formal Requests for Qualifications (RFQ's) for Architectural Services for the design of house plans for the Self-Help Center Program pursuant to the Texas Government Code; Chapter 2254 (Professional and Consulting Services) and any other matters incident thereto.

**Issue:** Self Help Center Grant Contract #7220013 requires model house plans designed and sealed by a licensed professional Architect be accessible for colonia residents wishing to build a new code compliant home.

**Solution:** Authorize the Purchasing Agent to solicit formal RFQ to secure responses from Architectural firms.

**Result:** Obtain responses to the RFQ from Architectural firms that are qualified to design the required model house plans.

- b. Discussion and possible action to approve a five percent (5%) wage increase to the Webb County Community Action Agency grant programs including the Community Social Services Program, Self-Help Center Program, Rural Transit Program (El Aguila), and Meals-On-Wheels Program. These proposed wage increases will be funded by recently approved program budgets (grant and local match) and will not require any additional County Funds.

**Issue:** Webb County Community Action Agency staff are not under the Condrey Plan and not subject to the 4-step increase (approximately 5%) approved on Commissioners Court meeting of 09/13/2022.

**Solution:** The Webb County Community Action Agency is proposing grant staff wage adjustment of 5% to match Webb County employee approved increase.

**Result:** The Webb County Community Action Agency staff wages be adjusted by 5% for the following programs, subject to the approval of the program funding agencies: The Community Social Services Program, Self-Help Center Program, Rural Transit Program (El Aguila), and Meals-On-Wheels Program.



**9. Economic Development**

- a. Discussion and possible action to ratify the acceptance of an award and enter into an agreement with the U.S. Department of Agriculture Rural Development Emergency Community Water Assistance Grant in the amount of \$935,000.00 and authorizing the County Judge to sign all relevant documents. This grant does not include any county match.

**Issue:** This grant will provide Webb County with reimbursement of funds incurred with hauling water to the La Presa and Colorado Acres water dispenser.

**Solution:** Accept award and execute contract.

**Result:** Webb County will receive reimbursement for activities.

- b. Discussion and possible action to approve the 2023 Formula Grant Indigent Defense Resolution and to authorize the Webb County Judge to sign all pertinent documents. The purpose of the grant is to develop and maintain quality, cost-effective defense system that meets the needs of local communities and the requirements of the constitution and state law. Webb County will be eligible to receive a portion of the funding. There is no negative impact to the general fund. The necessary documents have been submitted for review and approval to the Economic Development Department and to the Civil Legal Department. This solicitation is compliant with the Webb County Single Point of Contact procedures. **[Requested by Cornell Mickley, Pre-Trial Services Director; Grant Revenue Account #1001-2280-001-330300]**

- c. Discussion and possible action to approve the submission of a grant application as prepared by the Webb County Sheriff's Office in conjunction with the City of Laredo Police Department, Constable Pct. 1, Constable Pct. 2, Constable Pct. 3, and Constable Pct. 4, and the County Attorney Investigators to the Office of the Governor for a Fiscal Year 2022 Operation Stonegarden (OPSG) for overtime, applicable fringe benefits, equipment, mileage, and operational costs related to homeland security border operations; and authorizing the Webb County Judge to execute all relevant documents related to this grant; and any other matters incident thereto. This grant does not require any type of match. **[Requested by Martin Cuellar, Sheriff]**

**Issue:** Complex and dynamic law enforcement challenges exist in the Southwest border area of the United States, including Laredo/Webb County. For example, transnational criminals seek to exploit existing law enforcement jurisdictional boundaries by conducting their illegal enterprises across traditional jurisdictional divisions. The 2014 Texas Gang Threat Assessment expounds, "Gang activity remains widespread throughout all regions of Texas...Gang activity is also prevalent in the Texas counties adjacent to Mexico and along the key smuggling corridors, since Texas-based gangs are used for cross-border smuggling and trafficking in the state. Many transnational gangs operating in Texas....engage in criminal activity in Mexico as well as in Texas and elsewhere" (Texas Department of Public Safety April 2014).

**Solution:** Grant application: (1) to ensure first responders are equipped with enhanced tools/equipment/resources needed to confront well-funded criminal organizations and (2) for the coordination of law enforcement efforts between various local and federal law enforcement agencies.

**Result:** Enhanced capabilities of local law enforcement responders; further coordination of response across local and federal jurisdictions.

**10. Fire Suppression & EMS Services**

- a. Discussion and possible action to approve an exception to Webb County Purchasing Policies and Procedures and authorize Webb County to make payment in the amount of \$33,910.90 to Cervantes Truck Center, Inc. (Vendor 7705); and any other matters incident thereto. **[Account #1001-3140-001-443000-075 (Repairs & Maintenance Vehicles)]**

**Issue:** Unit 5804 was taken to Cervantes Truck Center at the behest of Road & Bridge for diagnosis and repair, mid-July, 2022. Dismantling of unit was necessary for proper diagnosis of numerous codes and other repairs greatly needed, eventually an engine overhaul was required to remediate mechanical issues. Vendor diagnosed and proceeded with repairs in a timely manner. Vendor provided 2 quotes totaling \$33,910.90, a line item transfer was sought and approved by Commissioners Court on 9/12/2022. After the transfer a requisition was submitted for a PO, but Purchasing Department advised that since work had commenced on Unit the requisition would be denied, and to proceed through a General Request for Payment.

**Solution:** Requesting for the court to approve an exception to Webb County Purchasing Policies and Procedures and authorize payment in the amount of \$33,910.90 to Cervantes Truck Center, Inc.

**Result:** Court approval will allow payment to be issued to vendor for services received.

- b. Discussion and possible action to accept EMS County Assistance "Program and System Development Program" funds provided through the Seven Flags Regional Advisory Council (RAC) Trauma Service Area "T" in the amount of \$3,328.31. Funding to be utilized in the purchase of EMS supplies, training, travel, personnel cost, membership to professional/technical organizations, public education, vehicle maintenance, and equipment for all stations of the Webb County Volunteer Fire Department. Increase of revenue account 2929-3140-357420-010; authorizing the County Judge to sign all relevant documents, and any other matter incident thereto. **[Accounts #2929-3140-357420-010; #2929-3140-001-464010; #2929-3140-001-460105; #2929-3140-001-443000-075]**

**Issue:** State funding provided through Seven Flags RAC for EMS needs/operations.

**Solution:** Accept funds, and utilize monies for purchase of supplies, training, travel, equipment and its maintenance.

**Result:** Properly stocked emergency units ready for response, and well-prepared personnel.

- c. Discussion and possible action to accept a donation from Electric Transmission Texas, LLC (ETT) as per Local Government Code 81.032, in the amount of \$4,000 to be utilized in the following line items: Minor Tools & Apparatus, Training & Education, Books & Subscriptions, Materials and Supplies, increase of revenue account 2929-3140-003-357420; and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. **[Accounts #2929-3140-003-357420; #2929-3140-003-460105 (Minor Tools & Apparatus); 2929-3140-003-456205 (Training & Education); #2929-3140-003-464005 (Books & Subscriptions); #2929-3140-003-461000 (Materials and Supplies)]**

**Issue:** Donation check issued by Electric Transmission Texas, LLC to support the mission of the Webb County Volunteer Fire Department.

**Solution:** Deposit money accordingly, \$1,000.00 into Minor Tools & Apparatus, \$1,000.00 into Training & Education, and \$1,000.00 into Books & Subscriptions, and \$1,000.00 in to Materials & Supplies.

**Result:** Continue working relationship with ETT, and meet department needs.

- d. Discussion and possible action to approve an exception to Webb County Purchasing Policies and Procedures and authorize Webb County to make payment in the amount of \$22,414.24 to Rush Truck Center, Inc. (Unit 5809, additional \$12,453.57 & Unit 5810, \$9,960.67); and any other matters incident thereto. These amounts have been submitted through separate General Requests for Payment. **[Account #1001-3140-001-443000-075 (Repairs & Maintenance Vehicles)]**

**Issue:** Unit 5809 & 5810 were taken to Rush Truck Center at the behest of Road & Bridge for diagnosis and repair, late-June, 2022. Dismantling of units was necessary for proper diagnosis of numerous codes and other repairs needed, eventually an engine overhaul was required to remediate mechanical issues on Unit 5809 prompting the increase of the originally quoted price. Vendor provided a quote for repair of Unit 5809 and PO 2022-00005753 was issued for \$25,530.97, but final invoiced amount is \$37,984.54. A line item transfer was sought and approved by Commissioner's Court on two separate dates, July 11, 2022, and 9/12/2022 for purpose of this payment. After the transfer a requisition was submitted for a purchase order for Unit 5810, but Purchasing Department advised that since work had commenced on Unit the requisition would be denied, and to proceed through a General Request for payment.

**Solution:** Requesting for the court to approve an exception to Webb County Purchasing Policies and Procedures and authorize payment in the amount of \$22,414.24 to Rush Truck Center, Inc. Unit 5809, additional \$12,453.57 & Unit 5810, \$9,960.67.

**Result:** Court approval will allow payment to be issued to vendor for services received, and all frontline units will be back in service.

**11. Head Start**

**Disclaimer: All Head Start monies are 100% Federal funds**

- a. Discussion and possible action to approve the title change of the following Slot and approve the filling of the vacant Slot, subject upon the availability of payroll funds and any applicable Head Start Performance Standard guidelines:

	<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
From:	1086	Bus Driver	\$13.73
To:	1086	Food Transporter	\$13.73
To Fill:	1086	Food Transporter	\$13.73

- b. Discussion and possible action to approve the posting and filling of the following Slots:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
1945, 2965, 2191	Substitute	\$10.00	20
2570	Early Head Start Part Time Classroom Aide	\$9.99	26

- c. Discussion and possible action to approve the conversion of one Full Time slot to two (2) Part Time slots with salary changes and approve the filling of the vacant Slots subject upon the availability of payroll funds:

	<u>Slot#</u>	<u>Title</u>	<u>Hourly Rate</u>
From:	2170	Kitchen Aide	\$10.78
To:	TBD	Part Time Substitute	\$10.00
	TBD	Part Time Substitute	\$10.00
To Fill:	TBD	Part Time Substitute	\$10.00
	TBD	Part Time Substitute	\$10.00

**12. Human Resources**

- a. Discussion and possible action to approve a Consumer Price Index (CPI) and Cost of Living (COLA) adjustment for current retirees. The new Texas County & District Retirement System (TCDRS) Plan Agreement for Year 2023 will have a retirement plan rate of 13% that was approved by Commissioners Court on May 9, 2022.

**Issue:** The Plan Agreement that was approved on May 9, 2022, did not include a Cost of Living (COLA) adjustment for retirees.

**Solution:** The Cost of Living adjustment will help all retirees restore their purchase power.

**Result:** Approval of this revision will be within TCERS timeline.

**13. Honorable Roberto "Bobby" Quintana, Justice of the Peace Pct. 2 Pl. 1**

- a. Discussion and possible action to approve an exception to the Webb County Purchasing Policies and Procedures and authorize payment in the amount of \$5,184.99 to Vendor- Cymax Stores USA LLC,-; and any other matters incident thereto. **[Account #1001-2160-001-470000 (Capital Outlay)]**

**Issue:** Cymax Stores USA shipped the set of Coaster Union Hill Credenza and Hutch in Rich Brown to our office location before a Purchase Order was issued. We feel they acted in good faith and shipped the furniture prematurely with just a credit application and quote. However, this conflicted with the Webb County Purchasing Policies and Procedures. We are providing full disclosure of events with email trail attachments.

**Solution:** We are humbly requesting for the court to approve an exception to Webb County Purchasing Policies and Procedures and authorize making payment in the amount of \$5,184.99 to Vendor- Cymax Stores USA LLC.

**Result:** Court approval will allow payment to be issued to Cymax Stores USA for the furniture we have received.

**14. Pre-Trial Services**

- a. Discussion and possible action to approve a renewal Professional Service agreement with Recovery Monitoring Solutions, to provide continuous alcohol monitoring, breath-alcohol testing and/or drug patch services for the Webb County Pretrial Services Department commencing October 1, 2022 through September 30, 2023. Said renewal also amends the costs of the original agreement in that participants who are being monitored will directly pay the vendor Eighty Dollars (\$80) for each drug patch, Nine Dollars/day (\$9.00) for the Active GPS and Eight Dollars/day (\$8.00) for Passive GPS while the Pretrial Department will fund services at Seventy-Five Dollars (\$75) for each Drug Patch, Eight Dollars/day (\$8.00) for Active GPS and Six Dollars/day (\$6.00) for Passive GPS, when services are utilized, and authorizing the Webb County Judge to execute all relevant documents and any other matters incident thereto. **[Account #1001-2390-001-432001 (Professional Services)]**

**15. Purchasing**

- a. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code, Section 263.152 (Disposition) and to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

**Issue:** Excess county property that is either by definition salvage or surplus property because of time, accident, or any other cause such as, wear and deterioration, damaged, or obsolete that has no value and/or usefulness for the intended purpose and is no longer needed by the department.

**Solution:** Authorize the Purchasing Agent to attempt to sell the County surplus or salvage property through public auction, dispose or destroy property that cannot be sold through public auction because it has deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products and/or donate as permitted by state law.

**Result:** Generate auction revenue from sale of county property, reduce county expenditures by transferring surplus property to other departments and make room for future assets replacing salvage or surplus items no longer needed.

- b. Discussion and possible action to approve the purchase of one (1) John Deere Progressive TDR-X 10.5' Roller Mower from United AG & Turf (Buy-Board Contract #611-20) in an amount not to exceed \$32,833.00 in accordance with the Texas Local Government Code; Sub-Chapter F Cooperative Purchasing Program, Section 271.101, 271.102 (Cooperative Purchasing Participation), and to further authorize the transfer funds from the Capital Outlay Reserve #1001-1130-001-470000 to #7100-7230-001-470000 Capital Outlay for Golf and any other matters incident thereto. **[Account #7100-7230-001-470000 (Capital Outlay)]**

**Issue:** On 09/12/2022, Commissioners Court authorized the purchase of this equipment for Webb County Golf Course from John Deere.

**Solution:** Approve as presented to correct vendor name and seek approval of cooperative contract purchase as per state law and to further correct the official name of vendor utilizing the buy-board cooperative contract pricing.

**Result:** Purchasing Agent will order immediately after court approval subject to transfer of funds. Lead time is estimated at 6-8 weeks.

- c. Discussion and possible action to award Invitation to Bid (ITB) No. 2022-014 "Commercial Driver License Training" to the lowest and responsible bidder, Grace CDL Truck Driving School Inc. in an amount not to exceed \$3,250.00 per student and any other matters incident thereto. **[Account #2368-5170-521-457008-010 (Community Service Block Grant - Social Service - C.A.A. Contractual Skills Training)]**

**Issue:** CAA requested the procurement of services for CDL Truck Driving courses. Three formal bids were submitted by local CDL training vendors.

**Solution:** Award to lowest and responsible bidder Grace CDL Truck Driving School, Inc.

**Result:** If approved, the Purchasing Agent will order the services in an amount not to exceed the cost per student of \$3,250.00. These services will be paid with grant approved funds.

- d. Discussion and possible to authorize the Purchasing Agent to solicit Statement of Qualifications from Architectural firms for the design, preparation of construction documents and construction administration of a Public Health Center in Southern Webb County to provide health services to low and moderate income residents of Rio Bravo, El Cenizo, and La Presa communities in accordance with the Texas Government Code; Professional Services Procurement Act and any other matters incident thereto. **[TDHCA Community Resiliency Grant Fund]**

**Issue:** Architectural services are required to proceed with the programming of a new Public Health Facility to be located in Southern Webb County to benefit low income areas. The proposed center will be approximately 9,600 square feet and shall have but not limited to; office and exam rooms, lab areas, a conference room and a corresponding parking area.

**Solution:** Authorize the Purchasing Agent to advertise for Statement of Qualifications for Architectural Services.

**Result:** Initiate the procurement process to seek professional services for the design of a new Public Health Center for Southern Webb County. The center will be facilitated and operated by the Webb County Health Department, who will be responsible for providing medical and health services to the residents of the areas listed above.

**16. Risk Management**

- a. Discussion and possible action to approve the posting and filling of Slot # 2146 Slots as well as any remaining vacant slot created by promoting from within, subject to the availability of payroll funds and applicable Civil Service Guidelines, as well as any all Wage Plan Policies, effective October 11, 2022:

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
2146	Benefits Administrator	\$57,008.78 - \$63,752.47 (22/A-J)
874	Benefits Coordinator	\$38,402.54 - \$41,891.42 (16/A- H)
873	Administrative Coordinator	\$34,790.80 - 36,563.23 (14/ A-E)
2319	Administrative Secretary	\$28,554.43 - 30,009.15 (10/A-E)

**Issue:** Slots 2146 & 874 became vacant 09/30/2022.

**Solution:** Request is being made to promote an employee to the vacant Benefits Administrator position Slot 2146 & to fill the remaining vacant positions.

**Result:** This action will allow our department (Risk Management) to promote from within and fill the

remaining vacant slots thus allowing us to continue to function efficiently, and effectively.

**17. Honorable Patricia Barrera, Tax Assessor-Collector**

- a. Discussion and possible action to approve an exception to the Webb County Purchasing Policies and Procedures and authorize payment in the amount of \$5,800 to Vendor G & S Office Supply, Inc.; and any other matters incident thereto. **[Account #1001-1320-001-461000 (Materials & Supplies)]**

**Issue:** G & S Office Supply, Inc. shipped the set of Executive Right “U” Desk (Special Showroom Demo Pricing), and two Kimball Executive Right “U” Desk in used condition to our office location before a Purchase Order was issued. We feel they acted in a good faith and shipped the furniture prematurely with just a credit application and quote since we have order from them before. However, this conflicted with the Webb County Purchasing Policies and Procedures.

**Solution:** We are humbly requesting the court to approve an exception to Webb County Purchasing Policies and Procedures and authorize making payment in the amount of \$4,500.00 to vendor – G & S Office Supply, Inc.

**Result:** Court approval will allow payment to be issued to vendor G & S Office Supply, Inc. for goods we have received.

- b. Discussion and possible action to enter into a three year (October 11, 2022 through October 10, 2025) substation Agreement with HEB, on behalf of the Webb County Tax Assessor-Collector, in order to allow HEB to act as an agent of the Tax Assessor-Collector in the issuance of motor vehicle renewal registration license validation stickers at certain HEB location in Laredo, Webb County, Texas, and authorizing the Webb County Judge and the Webb County Tax Assessor-Collector to sign and execute all relevant documents. **[There will be no impact to the General Fund]**

**Issue:** The State of Texas motor vehicle department requires the Tax Assessor Collector to have agreements in place with all subcontractors, such as HEB, for the issuance of state motor vehicle registration license validation tags. HEB will charge an addition a \$1.00-dollar processing fee for each issued motor vehicle registration tag.

**Solution:** Allows the public to renew their motor vehicle registration tags at various HEB locations throughout Laredo without having to go to the Webb County Tax Assessor-Collector office for such service.

**Result:** To better able to serve Webb County residents seeking to renew their motor vehicle license registration tags.

**18. Line Item Transfers**

- a. Discussion and possible action to Ratify, by Order, the following budget amendment (line item transfer) within the General fund. **[Requested by Martin Cuellar, Webb County Sheriff]**

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	1001-3010-001-443000-075	Repair Maint Vehicle	\$325,000	\$300	\$3,526.89	\$3,226.89
To:	1001-4070-001-456005	Postage & Courier Service	\$500	\$300	\$1.54	\$301.54

**Issue:** Funds needed to pay pending UPS invoices.

**Solution:** Request a ministerial. Transfer funds to Postage & Courier.

**Result:** Funds will be available to process UPS invoice.

**REGULAR AGENDA**

**Civil Legal Division**

19. Discussion and possible action to approve a Professional Service Agreement between Webb County and Dr. Siegfried Pueblitz, M.D. for Locum Tenens for the performance period of November 6, 2022, through November 14, 2022 in the amount of Two Thousand Dollars (\$2,000.00) per day not exceed Eighteen Thousand Dollars (\$18,000.00); and authorizing the County Judge to sign all relevant documents and any other matters incident thereto. **[Account #1001-1130-001-432001 (Professional Services)]**

**Issue:** The Webb County Medical Examiner Office needs additional support from a Locum Tenens.

**Solution:** Hire a temporary qualified expert to perform the duties of a Deputy Chief Medical Examiner.

**Result:** Webb County will have a qualified expert on duty to provide temporary support to the Webb County Medical Examiner.

20. Discussion and possible action to accept a Thirty Thousand Dollar (\$30,000.00) from Ms. Patty P. Mueller, descendant of the Ortiz family, to rehabilitate/repair the front balcony on Casa Ortiz and any other matters incident thereto.
21. Discussion and possible action to enter into a funding agreement with RGISC, Inc. in the amount of Thirty Five Thousand Dollars (\$35,000) to fund air quality monitoring and any other matters incident thereto; authorizing the County Judge to sign all documents.

**Purchasing**

22. Discussion and possible action to accept the rankings and award Request for Qualifications RFQ 2022-010 "On-Call Geotechnical Engineering Services for County Projects" to the top three (3) highest-ranking proposers on a rotational and as needed basis for various County projects for a three (3) year performance period in accordance with Texas Government Code – Professional Services Procurement Act and to further authorize General Counsel to negotiate the terms and conditions of the professional service agreement and any other matters incident thereto. **[Account #1001-1130-001-432001 (General Operating -Professional Services)]**

**Evaluation Summary RFQ 2022-010 On-Call Geotechnical Engineering Services for County Projects**

Supplier	Rank	Score	Geotechnical Engineering Experience	Personnel Qualifications	References and Projects
		100	45.00	30.00	25.00
Howland Engineering & Surveying	1	82.67	39.00	22.00	21.67
Raba Kistner, Inc.	2	75.00	33.00	22.00	20.00
Terracon Consultants, Inc	3	74.67	36.00	22.00	16.67
TTL, Inc.	4	68.33	30.00	20.00	18.33
Millennium Engineers Group, Inc.	5	63.67	27.00	20.00	16.67
Carrillo & Associates	6	63.33	30.00	20.00	13.33
B2Z Engineering, LLC	7	59.33	30.00	16.00	13.33
Centerline Engineering	8	58.33	27.00	18.00	13.33



**Issue:** Webb County will require these professional services for various county projects to include projects funded by local, state and federal funds. Selected firms during the term of the performance period may be required to sign and agree to terms and conditions on a project to project basis. Each project requiring geotechnical services will require a separate fully executed service agreement prior to any work authorized for payment. These professional services will be on a rotational basis and on an as needed basis.

**Solution:** Consideration to award to the three (3) highest-ranking firms based on qualifications in accordance with the Professional Services Procurement Act.

**Result:** If awarded to recommended firms, professional service agreements will be brought back to Commissioner Court on a project to project basis when services are required during the performance period.

23. Discussion and possible action to accept the rankings and award Request for Qualifications RFQ 2022-011 "On-Call Material Testing Services for County Projects" to the top three (3) highest-ranking proposers on a rotational and as needed basis for various County projects for a three (3) year performance period in accordance with Texas Government Code – Professional Services Procurement Act and to further authorize General Counsel to negotiate the terms and conditions of the professional service agreement and any other matters incident thereto. **[Account #1001-1130-001-432001 (General Operating -Professional Services)]**

**Evaluation Summary: RFQ 2022-011 On-Call Material Testing Services for County Projects**

Supplier	Rank	Score	Material Testing Engineering Experience	Personnel Qualifications	References & Projects
		100	45.00	30.00	25.00
Howland Engineering & Surveying	1	83.00	39.00	24.00	20.00
Raba Kistner	2	71.67	33.00	22.00	16.67
Terracon Consultants, Inc.	3	63.67	27.00	20.00	16.67
Castle Engineering & Testing	4	62.00	27.00	20.00	15.00
Carrillo & Associates	5	61.33	30.00	18.00	13.33
B2Z Engineering, LLC	6	56.67	27.00	18.00	11.67

**Issue:** Webb County will require these professional services for various county projects to include projects funded by local, state and federal funds. Selected firms during the term of the performance period may be required to sign and agree to terms and conditions on a project to project basis. Each project requiring material testing services will require a separate fully executed service agreement prior to any work authorized for payment. These professional services will be on a rotational basis and on an as needed basis.

**Solution:** Consideration to award to the three (3) highest-ranking firms based on qualifications in accordance with the Professional Services Procurement Act.

**Result:** If awarded to recommended firms, professional service agreements will be brought back to Commissioner Court on a project to project basis when services are required during the performance period.

24. Discussion and possible action to accept the rankings and award Request for Qualifications RFQ 2022-012 "On-Call Land Surveying Services for County Projects" to the top three (3) highest-ranking proposers on a rotational and as needed basis for various County projects for a three (3) year performance period in accordance with Texas Government Code – Professional Services Procurement Act and to further authorize General Counsel to negotiate the terms and conditions of the professional service agreement and any other matters incident thereto.

**[Account #1001-1130-001-432001 (General Operating - Professional Services)]**

**Evaluation Summary: RFQ 2022-012 On-Call Land Surveying Services for County Projects**

Supplier	Rank	Score	Land Surveying Engineering Experience	Personnel Qualifications	Reference & Projects
		100	45.00	30.00	25.00
Howland Engineering & Surveying	1	75.00	33.00	22.00	20.00
Top Site Civil Group, LLC	2	74.67	36.00	22.00	16.67
Blue Top Land Surveying	3	70.67	36.00	18.00	16.67
KFW Engineering & Surveying	4	67.00	30.00	22.00	15.00
Kane Lindsey, LLC	5	64.33	33.00	18.00	13.33

**Issue:** Webb County will require these professional services for various county projects to include projects funded by local, state and federal funds. Selected firms during the term of the performance period may be required to sign and agree to terms and conditions on a project to project basis. Each project requiring land surveying services will require a separate fully executed service agreement prior to any work authorized for payment. These professional services will be on a rotational basis and on an as needed basis.

**Solution:** Consideration to award to the three (3) highest-ranking firms based on qualifications in accordance with the Professional Services Procurement Act.

**Result:** If awarded to recommended firms, professional service agreements will be brought back to Commissioner Court on a project to project basis when services are required during the performance period.

25. Discussion and possible action to accept the rankings and award Request for Qualifications RFQ 2022-013 Webb County Golf Course Architectural Services to the highest-ranking respondent, Heckenkemper Golf Course Design in accordance with Texas Government Code – Professional Services Procurement Act and to further authorize General Counsel to negotiate the terms and conditions of the professional service agreement and any other matters incident thereto. **[Account #1001-1130-001-432001 (Professional Services)]**

**Evaluation Summary RFQ 2022-013 Webb County Golf Course Architectural Services**

Supplier	Rank	Score	Golf Course Architectural Experience	Personnel Qualifications	References & Projects
		100	45.00	30.00	25.00
Heckenkemper Golf Course Design	1	92.67	45.00	26.00	21.67
Kenneth M. Kavanaugh Golf Course	2	68.00	33.00	20.00	15.00
Kemp Golf Course Design	3	66.67	30.00	20.00	16.67
iCon Golf Studio	4	63.00	30.00	18.00	15.00

**Issue:** Commissioners Court authorized the Purchasing Agent to secure Request for Qualifications from Architectural firms to retain services to assist the County in the reconfiguration and redesign of the County golf course in anticipation of the expansion of Loop 20 which will take acreage from the golf course, approximately 9.226 acres. Four (4) Statement of Qualifications were submitted for review and consideration.

**Solution:** All four (4) firms were evaluated and scored accordingly. Consideration by Commissioners Court to award to the highest ranking respondent.

**Result:** If approved, a professional services agreement will be negotiated and returned to Commissioners Court for their approval on fees and corresponding terms and conditions for final execution.

26. Discussion and possible action to accept the rankings and award Request for Qualifications RFQ 2022-014 "Southern Fire Station Architectural Services" to the highest-ranking respondent, Cavazos Architects in accordance with Texas Government Code – Professional Services Procurement Act and to further authorize the General Counsel to negotiate the terms and conditions of the professional service agreement and any other matters incident thereto. **[Account #2703-5205-001-474501 (Construction in Progress - ARPA Fund)]**

**Evaluation Summary: RFQ 2022-014 Webb County Southern Fire Station Architectural Services**

Supplier	Rank	Score	Architectural Experience w/Fire Station Facilities	Personnel Qualifications	References & Projects
		100	45.00	30.00	25.00
Cavazos Architects	1	86.67	39.00	26.00	21.67
Able City	2	73.67	33.00	24.00	16.67
Debra J. Dockery, Architect, P	3	69.67	33.00	20.00	16.67
EIKON Consulting Group, LLC	4	68.00	33.00	20.00	15.00
Redline Architecture, LLC	5	65.67	27.00	22.00	16.67
SLAY Architecture	6	64.67	30.00	18.00	16.67
Milnet Architectural Services	7	61.33	30.00	18.00	13.33
Level 5 Architecture	8	56.33	27.00	16.00	13.33

**Issue:** Commissioners Court authorized ARPA Project No. 2 Construction of a new fire station. Prior to construction, architectural services are required to prepare design, plans and specs and construction documents for Court approval. Eight (8) firms submitted formal statement of qualifications for the requested professional services.

**Solution:** All firms were evaluated and scored accordingly. Consideration to accept the rankings and award to highest-ranking respondent.

**Result:** If approved, a professional services agreement will be negotiated and return to Commissioners Court for their approval on fees and corresponding terms and conditions for final execution.

27. Discussion and possible action to award Request for Proposal (RFP) 2022-008 "Thermal Security Camera Project" to the highest ranking proposer, Zenitram Communications Inc., for removal and installation of new security cameras at the following locations: El Cenizo Water Tank, Rio Bravo Water Tank, Los Botines Tower, and Las Lomas, in an amount not to exceed \$90,487.00 and any other matters incident thereto. **[Account #2475-3010-001-470000 (Capital Outlay-Sheriff-Operation Lone Star Grant-Capital Outlay)]**

**Evaluation Summary: RFP 2022-008 Thermal Security Camera Project**

Supplier	Rank	Score	Thermal Security Cameras	Pricing Schedule	Experience & Qualifications	References	Similar to Scope of Work Prior Jobs	Warranty Offer on Parts & Labor
		100		50.00	15.00	15.00	10.00	10.00

Zenitram Communications Inc.	1	70.67		36.67	10.00	10.00	6.67	7.33
Audio Dynamics Inc.	2	67.00		33.33	11.00	10.00	7.33	5.33
M1 Networks, Inc.	3	52.00		20.00	11.00	11.00	6.67	3.33

**Issue:** Areas in Webb have been and are being exploited by criminals and their organizations because of the rural nature of Webb County, adding video surveillance to these specific areas will help the Sheriff's office keep and maintain visibility as well as help disrupt and dismantle criminal organizations.

**Solution:** Consider awarding to the highest ranked proposer Zenitram Communications Inc.

**Result:** If approved by Commissioners Court, proceed with Notice of Award and execution of contract.

28. Discussion and possible action to award Invitation to Bid (ITB) No. 2022-015 "Mangana Hein Road Extension Project" to the sole and responsible bidder Anderson Columbia in an amount not to exceed \$2,235,770.00 and identify additional funding sources within CTIF and/or other eligible funding resources to cover bid amount exceeding project budget and to further authorize General Counsel to execute the construction contract and any other matters incident thereto. **[Account #3716-7230-709-470000; County Transp Infrac Fund - 2020 Construction in Progress-Mangana Hein (1) - Capital Outlay]**

Summary		
I.	Road Improvements of 1M (2-12' Lanes & 2-4' Shoulders w/Drainage Swale) Local Collector (1M ESALS)	\$1,688,600.00
II	Storm Drainage Improvements	\$397,170.00
III.	Site / Miscellaneous Improvements	\$150,000.00
	<b>TOTAL BASE BID</b>	<b>\$2,235,770.00</b>

**Issue:** CTIF funds in the amount of \$1.4 million are available to fund this one-mile extension from its current terminus, 1 official bid was received for this project. Bid amount exceeds the budget earmarked for this project by \$835,770.00.

**Solution:** Identify additional CTIF funds or other funding resources to cover amount over project budget and award to sole and responsible bidder Anderson Columbia.

**Result:** If approved, proceed with Notice of Award and execution of contract.

29. Discussion and possible action to approve a construction contract between Webb County and Waukesha-Pearce Industries, LLC (WPI) (Buy-Board Cooperative Contract #657-21) for the delivery, setup, installation and startup of two (2) industrial size 500 Kw Generac MD0500 Diesel Generators and transfer switches for the Sheriff's Administrative Building located at 1002 Farragut Street (former HEB Building) in an amount not to exceed \$485,067.00, pursuant to the Texas Local Government Code; Sections 271.101, 271.102, Sub-Chapter F. Cooperative Purchasing Programs and to further authorize the transfer of funds from Account #1001-1130-001-431007-010 (Operational Reserve) to Account #3905-7230-001-474501-002 (2020 Bond Series - Sheriff Office -Former HEB Bldg. -- Construction in progress Finish Out/Remodeling) and authorizing the Webb County Judge to execute all relevant documents and any other matters incident thereto. **[Account #3905-7230-001-474501-002 (2020 Bond Series - Sheriff Office -Former HEB Bldg. -- Construction in progress Finish Out/Remodeling)]**

**Issue:** The new Sheriff's Administrative Building which will also include an emergency operation center and a 911 dispatch center requires industrial size diesel generators for backup power. Initially, a change order was requested from the General Contractor (GC) for this scope of work. Proposed price exceeded the 25% cap on change orders permitted by law. Change order proposed by Contracted totaled \$924,912.80. The Purchasing Agent was directed to seek cooperative pricing for this scope of work.

**Solution:** Consideration to approve the proposed cooperative buy-board pricing submitted by Waukesha Pearce Industries, LLC. Price proposal is approximately 52% less than GC proposed price. Price proposal by WPI includes performance and payment bond cost, as well as 900 gallons of fuel, & concrete pads. Estimated lead time on equipment delivery is 42-44 weeks.

**Result:** If approved, order will be placed contingent upon a fully executed contract between WPI and Webb County.

### **Commissioners Court Administrator**

30. Workshop with discussion and possible action on the Webb County Fairgrounds Project and any matters incident thereto.
31. Status report from county staff regarding the Becerra Creek Bridge structure project and latest offer of settlement and cost proposals submitted by Donato Ramos, Jr., counsel for land owners; with discussion and possible action to request direction from Commissioners Court regarding the potential bridge replacement costs, estimates, fees, legal liabilities and court approvals that need to be addressed for the project; and any other matters incident thereto. **[Executive Session may be requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071-Consultation with attorney regarding pending or contemplated litigation]**

### **Closed Session/Executive Session**

32. Discussion and possible action on claim submitted by attorney Alberto Ruiz on behalf of his client arising out of an alleged incident at the jail on January 17, 2022 and further authorizing the retention of Allison Bass McGee as outside counsel and any matters incident thereto. **[Closed Session/Executive Session may be requested pursuant to Texas Government Code §551.07, Consultation with Attorney, pending or contemplated litigation]**
33. **Communications**
34. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 7th DAY OF OCTOBER, 2022

By: Melinda Mata  
Melinda Mata  
Court Administrator

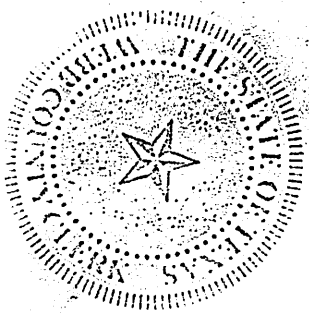
CERTIFICATION OF NOTICE AND POSTING

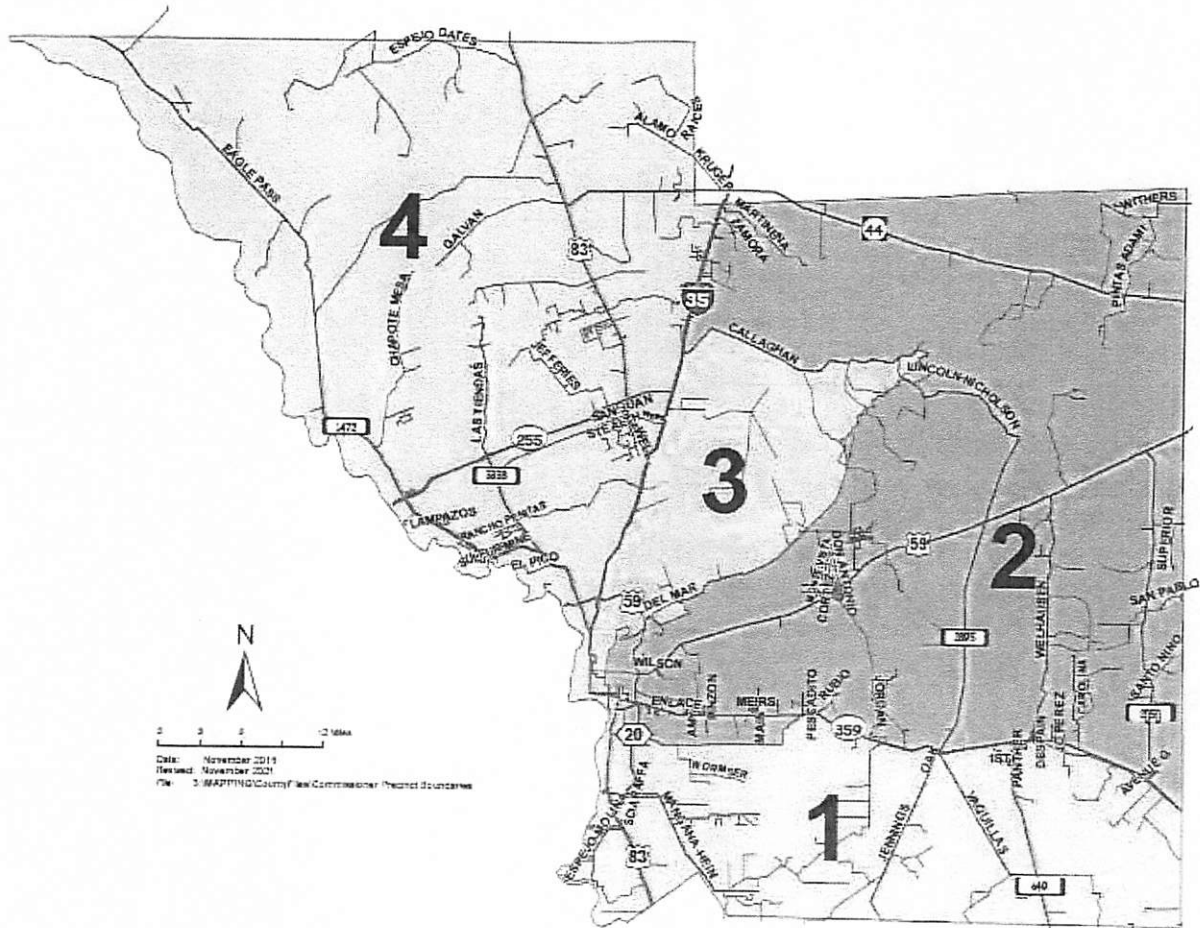
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 7th day of October, 2022 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 7th DAY OF OCTOBER, 2022

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS





BY: Amber Lecea  
For: Margie Ramirez-Ibarra, County Clerk  
By: Amber Lecea, Recording Secretary





Date: November 2011  
 Revised: November 2021  
 File: 3:MAPPING/County/NEW/Commissioner/Precinct/Source.mxd

**COUNTY COMMISSIONERS**

	Honorable Tano E. Tijerina	County Judge
	Commissioner Jesse Gonzalez	Precinct 1
	Commissioner Rosaura "Wawi" Tijerina	Precinct 2
	Commissioner John C. Galo	Precinct 3
	Commissioner Cindy Liendo	Precinct 4

**Webb County, Texas  
 Commissioner Precinct Boundaries**



# WEBB COUNTY, TEXAS

---

## COMMISSIONERS COURT

# ADDENDUM

## PUBLIC NOTICE COMMISSIONERS COURT MEETING

WEBB COUNTY COURTHOUSE  
1000 HOUSTON STREET, 2<sup>ND</sup> FLOOR  
LAREDO, TEXAS 78040

October 11, 2022  
9:00 a.m.

BY *ML* DEPUTY

WEBB COUNTY, TEXAS

2022 OCT - 7 AM 9:56

MARGIE R IBARRA  
COUNTY CLERK  
FILED

### CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance
3. Communications
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.



**COURT TO DISCUSS AND ACT ON THE FOLLOWING:**

**Purchasing**

5. Discussion and possible action to award RFP 2022-005 “Webb County Ancillary Benefits (Best and Final Offer)” to the following ranked vendors for Webb County Ancillary Benefits and to further accept the rankings submitted by Evaluation Committee in accordance with the Texas Local Government Code 262.030 Alternative Competitive Proposal Procedure for Certain Goods & Services and to further authorize the Civil Legal Department to negotiate the legal terms and conditions of Ancillary Benefit Service agreement(s) with each vendor selected per ancillary benefit service category awarded and any other matters incident thereto. **[Account #6100-1090-001-452014 (Basic Life Account)]**

**RECOMMENDATIONS**

<b>Ancillary Benefit</b>	<b>Vendor</b>	<b>Ranking</b>
LIFE / Basic and Supplemental /Dependent	Prudential Insurance	1
Long Term and Short Term Disability	Prudential Insurance	1
Accident Insurance	Ochs Inc, a Securian Financial	2
Cancer Insurance	Metropolitan Life Insurance Co.	3
Critical Illness	UNUM Group	4
Hospital Indemnity	Metropolitan Life Insurance Co.	3

**6.**

**Evaluation Summary: RFP 2022-005 Webb County Ancillary Benefits - (BAFO) BEST & FINAL OFFER**

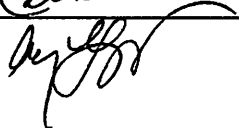
Supplier	Rank	Score	Administrative Flexibility	Reporting Capabilities	Reputation of Vendor and their Good /Services	Vendor's Past Relationship w/counties of similar sz.	Quality of Vendors Good/Services	Purchase Price & Discounts
		100						
Prudential Insurance	1	92.50	25.00	9.00	4.50	4.50	13.50	36.00
Ochs Inc., a Securian Financial	2	85.00	25.00	8.00	4.00	4.00	12.00	32.00
Metropolitan Life Insurance Co.	3	82.50	22.50	8.00	4.00	4.00	12.00	32.00
Unum Group	4	72.50	20.00	7.00	3.50	3.50	10.50	28.00
The Harford	5	70.00	17.50	7.00	3.50	3.50	10.50	28.00
Sun Life	6	69.00	17.50	7.00	3.00	3.00	10.50	28.00
The Standard Insurance Company	7	62.50	17.50	6.00	3.00	3.00	9.00	24.00
Continental American Insurance	8	50.00	12.50	5.00	2.50	2.50	7.50	20.00
Bay Bridge Administrators LLC	9	47.50	12.50	4.00	2.50	2.50	6.00	20.00
The Guardian Life Insurance Co.	10	34.00	10.00	3.00	1.50	1.50	6.00	12.00
United Health Care	11	33.00	10.00	3.00	2.00	1.50	4.50	12.00
Mutual of Omaha	12	32.50	10.00	3.00	1.50	1.50	4.50	12.00

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

**♿ DISABILITY ACCESS STATEMENT ♿**

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 7<sup>th</sup> DAY OF October, 2022

By: Melinda Mata  
Melinda Mata  
Court Administrator 

**CERTIFICATION OF NOTICE AND POSTING**

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 7<sup>th</sup> day of October, 2022 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 7<sup>th</sup> DAY OF October, 2022

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: Amber Lecea  
For: Margie Ramirez-Ibarra, County Clerk

By: Amber Lecea , Recording Secretary

