


Your Order # : VRC121-24136905 Order Date: Aug 26, 2022 07:57:33 AM

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| Mary Serna Webb County Office JP 2.1 901 South Milmo First Floor Laredo, TX 78043 Phone: 9565235359 | Mary Serna Webb County Office JP 2.1 901 South Milmo First Floor Laredo, TX 78043 Phone: 9565235359 | Purchase Order – Pending Payment |
|--|--|----------------------------------|

| Description | Quantity | Unit Price | Sub Total |
|---|----------|------------|-------------------|
|  <p>Coaster Union Hill Credenza and Hutch in Rich Brown</p> <p>Availability:</p> <p>Shipping: Threshold Delivery (Free!) Estimated Shipping Date: Aug 31, 2022 to Sep 2, 2022 Estimated Delivery Date: Sep 17, 2022 to Sep 25, 2022</p> | 1 | \$5,184.99 | \$5,184.99 |
| Sub Total | | | \$5,184.99 |
| Shipping | | | Free! |
| Sales Tax (Exempt) | | | \$0.00 |
| Total | | | \$5,184.99 |

Important Notes

Please note the shipping methods of your order, so that you will know what to expect on delivery. If you order items from different manufacturers they will ship separately, and may arrive with different carriers. If you will not be accepting the order yourself, please notify the recipient of our policies and procedures. If you have any questions or concerns about shipping, please contact customer service.

In delivery of Back of Truck/Truck Freight, Curbside, Threshold and White Glove service levels, please ensure you fully inspect all packages. Should there be clear damage to both the packaging/product, please note this damage on the carrier's paperwork (packaging and product damage must be noted) and refuse delivery of the damaged cartons. Should you notice any damage to the packaging (no matter how minor), please take a moment to open the packaging and inspect the product. In the event the product is also damaged, please note this damage on the carrier's paperwork (packaging and product damage must be noted) and refuse delivery of the damaged cartons. Naturally, should the item be in good condition, please accept delivery as normal.

Should you notice any damage to the packaging and the carrier will not allow you to open and inspect the product, please note the packaging damage on the carrier's paperwork and accept the item. Upon inspection, if the product is also damaged, please contact us within 48 business hours of receipt. For truck freight (back of truck, LTL) or White Glove deliveries, noting damage is essential. It is the customer's responsibility to note any discrepancies to their order upon receipt. It is this notation that will allow us to provide the proper free replacements to you. Below is a sample of the correct way to sign for damage for our two larger truck freight carriers.

If your shipping method is Basic Threshold, similar to ground shipments, the carrier will not call you to schedule a delivery and will leave the shipment in your front door/porch/first dry area if it is safe to do so. Note that a signature will not be required for this service.

In certain circumstances we may hold your order for up to 24 hours in order to verify your shipping information if your shipping address does not match the address on your credit card. This is for your protection as a consumer and to prevent fraudulent activity.

**Important Shipping & Delivery Instructions
White Glove Bronze**

If you have any questions or concerns regarding your order, please contact us at inquiry@cymax.com.