

WEBB COUNTY, TEXAS

COMMISSIONERS COURT

PUBLIC NOTICE
COMMISSIONERS COURT MEETING
WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
NOVEMBER 14, 2022
9:00 a.m.

MARGIE R IBARRA
COUNTY CLERK
FILED
2022 NOV 10 PM 2:47
WEBB COUNTY, TEXAS
BY *M* DEPUTY

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Human Resources, Risk Management; and any other Department reports); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. Auditor

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) to the Constable Pct. 4 State forfeiture fund by increasing the expenditure budget by \$4,829.00; said amount is available from seized funds pursuant to Chapter 59 of the Texas Code of Criminal Procedure, Section 111.07075 (Special Budget for Revenue Received after Start of Fiscal Year). **[Requested by Harold DeVally, Constable Pct. 4; Fund #2201-3170-352100 (State Forfeiture)]**

	Acct. Number	Acct. Name	Amount
From:	Fund Balance	2201-259700	\$4,829.00
To:	Fica County Share	2201-3170-001-422000	\$1,518.00
	Retirement County Share	2201-3170-001-423000	\$2,611.00
	Workers Compensation	2201-3170-001-426000	\$595.00
	Unemployment Tax	2201-3170-001-425000	\$105.00
			\$4,829.00

Issue: Funds will be used to pay fringe benefits for 2022-2023 OCDEF Agreement.

Solution: Submit a budget to the Governing Body that clearly lists and defines the categories of expenditures.

Result: The department can utilize the new proceeds for the official use of this office.

- b. Discussion and possible action to approve payment for memberships of non-profit state associations for fiscal year 2023 as required by Local Government Code Section §89.002 subject to funding availability and any other matters incident thereto.

Issue: Local Government Code §89.002 requires that the Commissioners Court may spend, in the name of the county, money from the county's general fund for membership fees and dues of a nonprofit state association of counties if:

- (1) a majority of the court votes to approve membership in the association;
- (2) the association exists for the betterment of county government and the benefit of all county officials;
- (3) the association is not affiliated with a labor organization;
- (4) neither the association nor an employee of the association directly or indirectly influences or attempts to influence the outcome of any legislation pending before the legislature, except that this subdivision does not prevent a person from providing information for a member of the legislature or appearing before a legislative committee at the request of the committee or the member of the legislature; and
- (5) neither the association nor an employee of the association directly or indirectly contributes any money, services, or other valuable thing to a political campaign or endorses a candidate or group of candidates for public office.

Solution: Obtain court approval as required.

Result: State associations approved by Commissioners Court will be processed for payment timely.

- c. Discussion and possible action to approve, by order, a budget amendment to the District Attorney State forfeiture fund by increasing the expenditure budget by \$43,700; said amount is available from seized funds pursuant to Chapter 18 of the Texas Code of Criminal Procedure. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2161-2260]**

	Account Number	Account Name	Amount
From:	2161-259700	Fund Balance	\$43,700
To:	2161-2260-001-414060	Sick Leave Buy Back	\$35,200
	2161-2260-001-422000	FICA County Share	\$2,700
	2161-2260-001-423000	Retirement County Share	\$4,850
	2161-2260-001-425000	Unemployment Tax	\$740
	2161-2260-001-426000	Worker Compensation	\$210
			\$43,700

Issue: New proceeds under Chapter 18 of the Texas Code of Criminal Procedure have been awarded and may be spent by the attorney representing the State after a budget for the expenditure of the proceeds has been submitted to the Governing Body.

Solution: Submit a budget to the Governing Body that clearly list and defines the categories of expenditures.

Result: The attorney representing the State can utilize the new proceeds for the official use of his Office.

- d. Discussion and possible action to approve, by Order, the following budget amendment (supplemental budget transfer) within Grant funds. **[Requested by Community Action Agency]**

	Acct. Number	Acct. Name	Request	Current	End Bal.
From:	2661-5150-392000	Sale of equipment	\$11,239	\$11,239	\$0
To:	2661-7230-470000	Capital outlay	\$11,293	\$37,276	\$48,569

Issue: A budget amendment is necessary for the capital outlay account in order to spend the proceeds from the sale of equipment.

Solution: Approve the budget amendment.

Result: Proceeds from sale of equipment could now be expensed on a capital outlay.

- e. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within State Forfeiture funds. **[Requested by Martin Cuellar, Webb County Sheriff]**

	Acct. Number	Acct. Name	Request
From:	2151-3010-001-454000-030	Advertising Awareness & Activities	\$900
To:	2151-3010-001-444400	Rent Expense	\$900

Issue: Transfer of funds to cover Rent Expense event.

Solution: Ratify line item transfer.

Result: Funds will be available to cover Halloween Event.

- f. Discussion and possible action to approve, by order, a budget amendment of \$49,584 to the District Attorney Federal Forfeiture Fund from new proceeds received from the U.S. Department of Justice Equitable Share Program. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2162 (Department of Justice - Federal Forfeiture)]**

	Account Number	Account Name	Amount
From:	2162-259700	Fund Balance	\$49,584
To:	2162-2260-001-413000	Overtime	\$40,000
	2162-2260-001-422000	FICA County Share	\$3,060
	2162-2260-001-423000	Retirement County Share	\$5,456
	2162-2260-001-425000	Unemployment Tax	\$836
	2162-2260-001-426000	Worker Compensation	\$232
			\$49,584

Issue: New equitable shared funds have been awarded to the District Attorney's Office and may be spent after a budget for the expenditure of the proceeds has been submitted to the Governing Body. The budget must be detailed and clearly define the categories of expenditures.

Solution: Submit a budget to the Governing Body that clearly defines the categories of expenditures to be incurred with the new proceeds.

Result: The District Attorney's Office will add the new proceeds to its current expenditure budget to be

utilized for law enforcement purposes in accordance with the Department of Justice Equitable Sharing Guidelines.

- g. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Grant funds. **[Requested by Economic Development]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2851-6010-001-4601005	Minor Tools & Apparatus	\$500	\$500	\$500	\$0
	2851-6010-001-458070	Children's Field Trips	\$52,000	\$751	\$40,197.23	\$39,446.23
				\$1,251		
To:	2851-6010-001-456130	Program Fees	\$1,175	\$1,251	\$1,175	\$2,426

Issue: Line item transfer is needed to cover program fees for Texas Parks and Wildlife grant.

Solution: Authorization to transfer funds to mention account.

Result: There will be sufficient funds to cover program fees.

- h. Discussion and possible action to approve, by order, a budget amendment of \$100,000 to the District Attorney Federal Forfeiture Fund from new proceeds received from the U.S. Department of Justice Equitable Share Program. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2162 (Department of Justice - Federal Forfeiture)]**

	Account Number	Account Name	Amount
From:	2162-259700	Fund Balance	\$100,000
To:	2162-2260-001-457006	Law Enforcement - Other	\$100,000

Issue: New equitable shared funds have been awarded to the District Attorney's Office and may be spent after a budget for the expenditure of the proceeds has been submitted to the Governing Body. The budget must be detailed and clearly define the categories of expenditures.

Solution: Submit a budget to the Governing Body that clearly defines the categories of expenditures to be incurred with the new proceeds.

Result: The District Attorney's Office will add the new proceeds to its current expenditure budget to be utilized for law enforcement purposes in accordance with the Department of Justice Equitable Sharing Guidelines.

6. Budget Officer

- a. Discussion and possible action to enter into a Third Party Funding Agreement for FY 2023 with Laredo Cultural District in the amount of Twenty- Five Thousand Dollars (\$25,000.00) and any other matters incident thereto; authorizing the County Judge to sign all relevant documents. **[Account #2004-1010-001-463611 (Third Party Contracts - Laredo Cultural District)]**

7. **Building Maintenance**

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective November 14, 2022:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
025	Custodian	\$11.84 - \$12.44 7A/E

Issue: Request to fill Custodian Slot #025, became vacant on October 17, 2022.

Solution: Approval to post and fill Slot #025.

Result: This action will allow Building Maintenance Department to continue to function efficiently and effectively.

8. **Civil Legal Division**

- a. Discussion and possible action to enter into a Thirty Six (36) month (April 29, 2022 through April 28, 2025) Authorized Provider Agreement between Webb County and The American Red Cross for life saving training courses for Head Start employees, members and/or clients at a total cost not to exceed THREE THOUSAND DOLLARS (\$3,000.00) for the entire 3 yr. term; subject to annual budgetary appropriations and authorizing the County Judge to execute all relevant documents, and any other matters incident thereto. **[Requested by Aliza Oliveros, Webb County Head Start Accounts #2357-5230-531-456205, 2367-5230-531-456205, and 2361-5230-531-456205 (Training and Education)]**
- b. Discussion and possible action to enter into a service agreement between Webb County and Kofile Technologies, Inc. concerning the preservation of the Webb County Clerk's Probate Case files which said services involves the preservation - conservation treatment, deacidify, encapsulate, bind rehousing and imaging of said files in an amount not to exceed Five Hundred Twenty-Two Thousand Five Hundred Forty-Four Dollars (\$522,544.00), and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Margie Ramirez-Ibarra, Webb County Clerk; Account #2003-2310-001-432001 (County Clerk Archive Fund)Professional Service]**
- c. Discussion and possible action to approve and adopt the "Sub-recipient Monitoring Policy and Procedures" for Grant #15PBJA-21GG-01883-JAGX (FY 2022 JAG) for said Federal Awards, for monitoring of Webb County and the Webb County Sheriff's as the sub-recipient of said federal funds as part of grant and said policy will provide the necessary guidance and forms for monitoring; and authorizing the Webb County Judge to sign all relevant documents and any other matters incident thereto. This is an administrative adoption of two policies which will have no financial impact to the budget. **[Requested by Sheriff Martin Cuellar; JAG Grant Funds]**
- d. Discussion and possible action to enter into a State and Local HIDTA Task Force Agreement with the United States Department of Justice, Drug Enforcement Agency and Webb County for the Webb County District Attorney's Office for a period of one year (October 1, 2022 - September 30, 2023 being FY 2023), said agreement will provide funding for task force duties and overtime reimbursement payments to Webb County; and authorizing the Webb County Judge to sign all relevant documents and any matters incident thereto. **[Requested by Isidro "Chilo" Alaniz, District Attorney, Fund #2592]**

- e. Discussion and possible to approve an addendum to Law Enforcement Support Office (LESO) approved by the Webb County Commissioners Court on June 13, 2022, between the State of Texas LESO Program and Webb County; and authorizing the County Judge to sign and execute all relevant documents, and any other matters incident thereto. There will be no impact to the County General Fund. **[Requested by Martin Cuellar, Webb County Sheriff]**

Issue: A new Executive Order was issued earlier this year that impacts some of the policies and procedures of the Texas LESO Program in which Webb County participates.

Solution: Approval of addendum to comply with new federal requirements.

Result: The Webb County Sheriff's Office will continue to be able to participate in the LESO Program.

Previous Court Action: Agreement is approved on an annual basis. Annual agreement was approved this year by the court on 6/13/2022.

Background: An Executive Order (EO) was issued earlier this year impacting some of the policies and procedures of the LESO Program. Due to these changes/updates, LESO has implemented an Addendum to the State Plan of Operation.

- f. Discussion and possible action to enter into a Memorandum of Understanding (MOU) for the FY 2022 Edward Byrne Justice Assistance Grant ("JAG") funded by the Department of Justice ("DOJ") between Webb County for the benefit of the Webb County Sheriff's Office and the City of Laredo acting on behalf of the Laredo Police Department, which will support equipment, training/travel, and supplies for law enforcement operational purposes. The proposed amount Webb County Sheriff's Office will receive is Thirty-Three Thousand Nine Hundred Eighty Seven (\$33,987). There are no matching funds required and therefore there will be no impact to the general fund; and authorizing the County Judge to execute all relevant documents and any other matters incident thereto. **[Requested by Sheriff Martin Cuellar; JAG Grant Funds]**
- g. Discussion and possible action to add two (2) Toshiba E-Studio 6525AC Color MFP to the Master Lease and Maintenance Agreement between Toshiba Business Solutions and Webb County for the Commissioners Court Office and Business Office at a cost of Two Thousand Seven Hundred Thirty-Four Dollars and Two Cents (\$2,734.02) per quarter beginning on January 1, 2023, subject to Commissioners Court annual budget appropriations and authorizing the County Judge to sign and execute all relevant documents and any other matters incident thereto. **[Requested by Commissioners Court Administrator & Business Office; Account #1001-1130-001-443000-035 (Repairs & Maintenance Equipment)]**
- h. Discussion and possible action to enter into a renewal of the Memorandum of Understanding between Office of the Attorney General of the State of Texas and Webb County in order for Webb County (OAG Contract #22-C0003) to receive monetary assistance from the OAG to upgrade the Internet bandwidth connection for Webb County at an annual fee amount of Three Thousand One Hundred Twenty Dollars (\$3,120.00). In exchange, Webb County will configure a Virtual Private Network (VPN) tunnel that will allow authorize OAG employees to access Webb County's case management and imaging and judicial software system for the term of the agreement (October 1, 2022 to September 30, 2023). **[Requested by Rafael Pena, Webb County I.T. Director; Account #1001-1130-001-441001 (Internet)]**
- i. Discussion and possible action to approve a One year (1yr.) lease extension between Laredo Real Foods, Inc., as Lessor, and Webb County, as Lessee, for their C.A.A./Meals On Wheels commercial kitchen building lease at a monthly rental of \$3,500.00 per month or \$42,000.00 annually, commencing October 1, 2022 thru September 30, 2023, with a one year renewal option at the same rental rate; and authorizing the Webb County Judge to sign any and all relevant documents; and any other matters incident thereto. **[Requested by James Flores, CAA Director; Accounts]**

#2928-5160-521-444100, #2371-5260-521-444100, #2025-5320-521-444100]

- j. Discussion and possible action to enter into a one-year (November 14, 2022 to November 13, 2023) service agreement between Webb County and Grace CDL Truck Driving School, Inc., wherein said Truck Driving School will provide entry level CDL driver training to eligible Webb County residents referred to said Driving School by Webb County with an enrollment fee to be paid by Webb County of Three Thousand Two Hundred Fifty Dollars (\$3,250.00) per student for a four (4) week course and authorizing the County Judge to sign and execute all relevant documents; and any matters incident thereto. **[Requested by Community Action Agency/Economic Development, Account #2368-5170-457008-019 (Contractual Skills Training)]**
- k. Discussion and possible action to amend the FY 2023 third Party Funding 1001-1140-0041-463514 Boys and Girls Club Budget by increasing the budgeted amount by Two-Hundred Fifty Dollars (\$250.00) for a total of Twelve Thousand Five Hundred Dollars (\$12,500.00) and any other matters incident thereto.
- l. Discussion and possible action to approve "Work Authorization Number 1" with Howland Engineering and Surveying Co. ("Consultant") wherein Consultant will be providing material testing for the Welch Road Culvert Improvement Project in an amount not to exceed FIVE THOUSAND THREE HUNDRED AND FIVE DOLLARS (\$3,305.00) and any other matters incident thereto; authorizing the County Judge to sign all relevant documents. **[Requested by Engineering Department, Funding is from Professional Services #2007-7150-001-432001]**

9. **Community Action Agency**

- a. Discussion and possible action to approve Laredo College as Representative Organization for Category "C" for Webb County Community Action Agency Advisory Board; and any other matters incident thereto.

Issue: State mandates the filling of vacancies when applicable term ends as per Administrative Code Chapter 5 Rule 5.215.

Solution: Vacancies will be filled.

Result: The Agency will comply with Texas Department of Housing & Community Affairs Texas Administrative Code, Chapter 5 Rule 5.215.

- b. Discussion and possible action to approve the posting and filling of the following Slots Full-Time with benefits, to be funded from the Community Services Block Grant (CSBG) Account #2368-5170-521-410000. These positions will be 100% grant funded and there will be no impact to the General Fund.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1153	Case Management Specialist	\$18.33
1155	Caseworker	\$14.06

Issue: Vacant Case Management Specialist position and Vacant Caseworker position.

Solution: Post and fill vacant slots.

Result: Filling the positions will allow the department to effectively continue the flow of work.

- c. Discussion and possible action to approve the posting and filling of the following Slot (Part-Time Temporary Caseworker with no benefits), to be funded from the Community Services Block Grant (CSBG) Account #2368-5170-521-410000. This position will be 100% grant funded and there will be no impact to the General Fund.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1853	Temporary-Caseworker	\$11.36

Issue: Vacant Temporary- Part-time Caseworker.

Solution: Post and fill vacant slot.

Result: Filling the position will allow the department to effectively continue the flow of work.

- d. Discussion and possible action to accept Amendment No. 19 for the Health and Human Services Commission (HHSC) (Contract #000158100) for additional funds for the fiscal year 2023 in the amount of FIFTY-NINE THOUSAND NINE HUNDRED NINETY-SEVEN AND SIXTY NINE CENTS (\$59,997.69), FY23 total Budget 589,463.10, and authorizing the County Judge to sign all relevant documents. This action will not have an impact to the General Fund. Documentation has been reviewed by Webb County Economic Development Department and is compliant with SPOC policies and procedures. **[Grant Account #2371-5150-521-330300]**

Issue: Texas Health and Human Services Commission (Region 11, HHS Contract No 000158100) is adding additional funds for the fiscal Year 2022-2023 budget by adding funding these funds we will have a total budget amount of \$589,463.10 for the home delivered meals program.

Solution: The discussion and possible action is to accept Amendment #19 with the current HHSC contract to provide Home-Delivered Meals to the elderly, home-bound residents of Webb County.

Result: The HHSC addition will provide an additional estimated 11,299 Home Delivered Meals from October 1, 2022, through September 30, 2023.

10. Honorable Constable Pct. 1

- a. Discussion and possible action to approve an Agreement for one year (October 1, 2022 - September 30, 2023) between the United States Department of Justice, Drug Enforcement Administration (DEA) and Webb County Constable Pct. 1 in the amount of \$19,841, to fund Account #2583-3150-001-413000 and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. There will be no financial impact to the general fund, as FLSA pay, straight time, overtime, and fringe benefits will be paid through federal forfeiture funds in the total amount of \$4,829.00.

Issue: Collaboration between federal, state, and local law enforcement agencies is necessary to pursue and dismantle organized crime organizations along Webb County and the state of Texas.

Solution: Accept federal assistance to continue local participation in Joint Operations under the Organized Crime Drug Enforcement Task Forces Program.

Result: Disruption of organized crime activity along the Texas border and in Webb County.

11. Honorable Harold Devally, Constable Pct. 4

- a. Discussion and possible action to approve the acceptance of overtime and fringe benefits of the grant funded State and Local Overtime and Authorized Expense/Strategic Initiative Program under the Organized Crime Drug Enforcement Task Force. OCDETF will cover \$19,840.75 in overtime from Fund Source 2602. Also, to increase fringe benefits accounts of \$4,829.00 by Constable Pct. 4 State Forfeiture Fund #2201 to cover fringe benefits, therefore no impact to the General Fund.

Issue: Approval from Commissioners Court to Continue providing fringe benefits covered by Constable Pct. 4.

Solution: Approval by Commissioners Court.

Result: Constable Pct. 4 continue providing fringe benefits to the designee.

12. Honorable Victor Villarreal, County Court at Law 2 Judge

- a. Discussion and possible action to adjust pay rates for County Court-at-Law II DWI Court Program Staff associated with SAMHSA Grant Award #1H79TI081049-01 (TI-18-008) and request County Judge to execute all other matters incident thereto. The Fiscal Year 2022-2023 budget includes salary adjustment for the Project Director slot, and salary adjustment for the Case Manager slot. Both of these positions do not fall under the County's Wage Plan, and are funded 100% by grant funds. Both positions are also subject to annual evaluations by the Department Head, and are entitled to additional increases under the grant. There will be no impact to the General Fund.

Slot #	Position	Previous Salary	Proposed Salary	Annual
2901	Project Director	\$55,687.50	\$58,500	\$58,500
2902	Case Manager	\$45,000.00	\$47,500	\$47,500

Issue: These proposed salaries are reflected under the SAMHSA grant in County Court-at-Law 2 (TI-18-008). The Director slot, and the Case Manager slot salary is an increase.

Solution: The project respectfully requests approval on salary adjustments.

Result: Both positions will be fully operational to continue to layout DWI Court day to day operations.

13. Honorable Isidro Alaniz, District Attorney

- a. Discussion and possible action to approve a reimbursement agreement between Webb County for the benefit of the District Attorney's Office and the Organized Crime Drug Enforcement Task Forces program (OCDETF) for an amount not to exceed \$169,486. The total reimbursable amount covers overtime for investigators assigned to the DEA Task Force (\$138,886) and payments related to 3 leased vehicles (\$30,600). The period of performance for this agreement is October 1, 2022, through September 30, 2023. Forfeiture funds will be utilized to cover the fringe benefits allocated to the overtime therefore no impact to the General Fund. **[Account #2587-2260-001-413000]**

Issue: Collaboration between Federal, State and local law enforcement agencies is necessary to pursue and dismantle organized crime organizations along Webb County and the Texas Border.

Solution: Accept Federal assistance to continue local participation in Joint Operations under the Organized Crime Drug Enforcement Task Forces Program.

Result: Disruption of organized criminal activity along the Texas border and in Webb County.

14. Economic Development

- a. Discussion and possible action to accept a Fiscal Year (FY) 2022 Justice Assistance Grant (JAG) award from the Department of Justice as prepared, written, coordinated by the Webb County Sheriff's Office Grant Writer in conjunction with the City of Laredo in the amount of \$33,987; and authorizing the Webb County Judge to execute all relevant documents related to this grant; and any other matters incident thereto. This grant does not require any type of match, and, thus, has no impact to the general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Martin Cuellar, Sheriff]**

Issue: Supplemental equipment, training/travel, and supplies will allow the Webb County Sheriff's Office to provide better and more enhanced law enforcement services.

Solution: Grant award to provide supplemental equipment, training/travel, and supplies for the Webb County Sheriff's Office.

Result: The Webb County Sheriff's Office and its staff will be equipped with needed new equipment, training/travel, and supplies.

- b. Discussion and possible action to authorize the Economic Development Department to develop and submit an application for the FY 2023 Solid Waste Management Projects and Implementation from the Texas Commission on Environmental Quality (TCEQ) South Texas Development Council, in the amount up to Thirty-Four Thousand Six Hundred Thirty-Seven Dollars (\$34,637.00) in grant funds and to approve a resolution authorizing the submission of an application for solid waste clean-up activities in the colonias; and authorizing the Webb County Judge to sign all pertinent contract documentation. No cash match is required, therefore there is no financial impact to the general fund.

Issue: Rural areas of Webb County have been experiencing illegal dumping offenses in the Colonias. The tires become a breeding ground for mosquitoes and snakes posing a danger to the community.

Solution: Remove the tires by collaborating with the Road and Bridge Department.

Result: The Department will implement four clean-up activities where the monies will be used for tire collection and disposal. The removal of the tires will control mosquito and snake population near the Colonia homes.

- c. Discussion and possible action to execute Project Grant Agreement Discretionary 5339-R-2022-WEBB CO-00011 for Webb County Community Action Agency - El Aguila Rural Transportation from the Texas Department of Transportation (TxDOT) in the amount of SEVENTY-SIX THOUSAND TWENTY-EIGHT DOLLARS (\$76,028.000). This grant does not require a county match. All required documentation has been submitted to the Economic Development Department for review and the solicitation is compliant with Webb County (SPOC) Single Point of Contact procedures. No impact to the General Fund. **[Requested by Robert Martinez; CAA El Aguila Rural Transit Manager]**

Issue: El Aguila Rural Transportation is a grant funded agency.

Solution: Application for Federal funds will benefit both operations and administrative expenses and allow for continued transportation services.

Result: Continuation of services throughout the rural areas of Webb County.

- d. Discussion and possible action to authorize the Economic Development Department to develop and submit the 2023-2024 Fund for Veterans' Assistance (FVA) Veterans County Service Officer (VCSO) Funding Opportunity to the Texas Veterans Commission (TVC) in an amount not to exceed One Hundred Fifty Thousand Dollars (\$150,000.00). These grant funds will extend current transportation services for grant budget period July 1, 2023 through June 30, 2024. Which we offer to Webb County veterans and their families, and authorizing the Webb County Judge to execute all relevant documents on this application. This grant does not require in-kind or cash match commitment. The Webb County Veteran Service Office has provided all the necessary documentation to the Economic Development Department for review. The solicitation is compliant with Webb County Single Point of Contact (SPOC) procedures. This action will have no impact on the General Fund. **[Requested by David Garza, Veteran's Office]**

Issue: Local Webb County veterans and families need extended transportation services to essential medical appointments to include local pharmacies, and local food pantry services for clients who do not have any transportation means within Webb County limits and outside of Webb County up to a 200-mile radius.

Solution: Approval of Letter of Intent will allow for the submittal application of the Texas Veterans Commission Grant for Veterans County Service Officer Funding Opportunity, which will enable funding for continued services.

Result: Upon approval of the Texas Veterans Commission Grant for Veterans County Service Officer Funding Opportunity will provide comprehensive services to Webb County veterans and families. These services will allow transportation to medical appointments within the surrounding 200-mile radius.

- e. Discussion and possible action to accept a County Essential Services grant from the Office of the Governor, Public Safety Office for \$319,092. This grant will cover extraordinary costs associated with investigation or prosecution of a capital murder or crimes committed because of bias or prejudice as defined in Article 104.004 of the Code of Criminal Procedure. This formal request shall authorize the County Judge to execute all relevant documents, including the resolution; and any other matters incident thereto. There is no cash match requirement for this grant; All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. Contract Term: September 1, 2022 to August 31, 2023. **[Requested by Isidro "Chilo" Alaniz, District Attorney]**

Issue: Costs associated with investigation / or prosecution of a capital murder or crimes committed because of bias or prejudice can be extraordinary. Some expenditures that may be incurred within these types of cases are costs related to expert witness, prosecution costs, courtroom security, juror expenses, and investigative services resulting in a need for additional financial resources.

Solution: Accept the grant award from the Office of the Governor, Public Safety Office.

Result: The District Attorney's Office will have an opportunity to receive additional financial resources to help defray the costs associated with the investigation/or prosecution of a capital murder or crimes committed because of bias or prejudice as defined in Article 104.004 of the Code of Criminal Procedure.

- f. Discussion and possible action to accept a grant award in the amount of \$29,403.16 (OAG Contract No. C-00429) for the Fiscal Year (FY) 2023 Statewide Automated Victim Notification Service (SAVNS) from the Office of the Texas Attorney General (OAG) for the automated notification of crime victims for a period of Twelve (12) months beginning on September 1, 2022, through August 31, 2023, for a total amount of \$29,403.16 and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. There is no cash match; and, thus, there is no impact to the general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of

Contact (SPOC) procedures. **[Requested by Martin Cuellar, Sheriff; Fund #2712 (Texas SAVNS Contract)]**

Issue: In the past decades, many crime victims, such as victims of sexual assault and domestic violence, were unaware if their respective crime perpetrators were able to post bail and released from the corrections system. In late 1993, one particular victim who had been raped, assaulted, and stalked in Jefferson County was unaware that her former boyfriend had been released and was subsequently ambushed by him after she left work. She was shot Seven (7) times at point blank range and killed on that day, her 21st birthday.

Solution: As a result of community outrage, an automated telephone notification system for crime victims and other concerned citizens was instituted: Victim Information and Notification Everyday (VINE) Service. This nationwide system is funded for Texas counties through the Texas Office of the Attorney General (OAG) and is currently utilized by Webb County.

Result: The crime victims of Laredo/Webb County can enroll in this program and will be provided with automated notification upon an offender's custody status change, such as release, transfer, and/or relevant district court dates.

- g.** Discussion and possible action to authorize the acceptance of a grant award in the amount of \$206,380 and as completed and submitted by the Webb County Sheriff's Office to the Bureau of Justice Assistance (BJA) for a FY 2021 State Criminal Alien Assistance Program (SCAAP) grant for reimbursement of costs already incurred for the incarceration of undocumented criminal aliens at the Webb County jail; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any cash match; and, in fact, is a reimbursement of costs already incurred. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Martin Cuellar, Webb County Sheriff]**

Issue: Although immigration matters, including illegal immigration, are constitutionally established as existing under the legal jurisdiction and regulation of the federal government, state prisons and local detention facilities, such as the Webb County jail, incurs significant costs incarcerating undocumented foreign aliens who commit crimes in the United States. This includes but is not limited to supervision, housing, feeding, clothing, any medical and transportation expenses, and other associated detention costs.

Solution: Grant award to obtain reimbursement of a small percentage of the incurred correctional officer salary costs associated with detaining undocumented criminal aliens who had at least one felony or two misdemeanor convictions for violations of state or local law and who were incarcerated at the Webb County jail for at least four (4) consecutive days during the reporting period of July 1, 2019 through June 30, 2020.

Result: Webb County will be reimbursed by the federal government a limited percentage of the amount

- h.** Discussion and possible action to authorize the submission of a FY 2023 National Crime Victims' Right Week (NCVRW) Community Awareness Project (CAP) grant application in the amount of \$5,000 to the Office for Victims of Crime (OVC) as developed, written, and submitted by the Webb County Sheriff's Office, and designating the Webb County Judge as the authorized official to sign all relevant documents; and any other matters incident thereto. This grant requires no financial match, and, thus, will have no impact to the general fund. All required documents were sent to the Economic Development Department and were found in compliance with the Single Point of Contact (SPOC) policy. **[Requested by Martin Cuellar, Webb County Sheriff]**

Issue: The rights of crime victims are enshrined in the federal code (Section 3771 of Title 18 of the U.S. Code, Crimes and Criminal Procedure), the Texas Constitution (Article I Section 30), and the

Texas Code of Criminal Procedure (Chapter 56). However, many victims of crime are unaware of their mandated rights as well as the services that are specifically available to them to facilitate needed restitution, recovery, privacy, dignity, and justice.

Solution: Grant application to highlight the rights of and services for crime victims in the Laredo/Webb County area during the National Crime Victims' Right Week.

Result: The general public and any victims of crime will become more aware of the services available to them in the Laredo/Webb County area.

- i. Discussion and possible action to approve a Two year (2yr.) lease extension between F.D. Laurel Properties, LLC., as Lessor, and Webb County, as Lessee, for their Economic Development Department Home Office site at a monthly rental of \$3,502.00 per month, described as Lot 3, Block 232; together with the parking area on the West 1/3 of Lot 1, Block 232, Western Division, City of Laredo, Webb County, Texas commencing December 1, 2022 thru November 30th, 2024, with two year renewal option and authorizing the Webb County Judge to sign any and all relevant documents; and any other matters incident thereto. **[Account #1001-1130-001-444100 (Space Rental General Operating Fund)]**

- j. Discussion and possible action to accept a grant award from the Office of the Governor, Public Safety Office Criminal Justice Division for the Texas (Trafficking) Emergency Network Diversion (TEND) Court Program, Grant #4325002, in the amount of One Hundred Twenty-Five Thousand Dollars (\$125,000.00). The TEND program will utilize this funding opportunity to prevent the commercial sexual exploitation for children in foster care in Laredo/Webb County. This formal request shall authorize the County Judge to act as the County's Executive Officer and Authorized Representative in all matters pertaining to the County's participation in this grant and sign all relevant documentation. There is no match requirement for Grant #4325002; therefore, it will not impact the general fund. This contract and agreement commences on October 1, 2022, and terminates on September 30, 2023. All required documents were reviewed by the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by the Honorable Judge Selina Mireles, for the TEND Court Program, Child Protection Court]**

Issue: Webb County submitted the Texas (Trafficking) Emergency Network Diversion (TEND) Court Program grant application to the Office of the Governor, Public Safety Office Criminal Justice Division. There is a need for resources to address the issue of sexual exploitation in our community. Persons who have suffered abuse in childhood or adolescence are susceptible to being sexually trafficked or exploited. There is a need to train the community, caregivers, law enforcement, those involved in the criminal justice system on how to identify potential and current victims and stop the cycle of exploitation. The Office of the Governor of Texas has provided available resources through this grant opportunity to enhance awareness, intervention, and prevention of this serious issue.

Solution: Accept award and enter into an agreement to set forth the aforementioned, and ensure that Laredo/Webb County, CPS, and the Child Protection Court, continues the TEND diversion program for potential and current youth victims of sexual exploitation for a second year.

Result: Webb County through the Texas (Trafficking) Emergency Network Diversion (TEND) Court Program was implemented project/program on October 1, 2021 through September 30, 2022.

15. Head Start

Disclaimer: All Head Start monies are 100% Federal funds

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer):

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2358-5205-531-456201	College Tuition	\$20,000	\$7,000	\$20,000	\$13,000
To:	2358-5205-531-456110	CDA/Renewal Fees	\$0.00	\$7,000	\$0.00	\$7,000

Issue: Funds are available in College tuition.

Solution: Approve Line Item Transfer.

Result: Funds will be available in CDA Renewals Fees.

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer):

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2357-5190-531-458060	In-Town Mileage	\$15,000	\$3,896	\$13,993.11	\$10,097.11
To:	2357-5190-531-457008	Contractual	\$22,229	\$3,896	\$22,229.00	\$26,125.00

Issue: Funds are available in In-Town Mileage line item.

Solution: Approve Line Item Transfer.

Result: Funds will be available in Contractual line item.

- c. Discussion and possible action to approve the Policy Council By-laws. The purpose of the Policy Council is to serve as a governing body using a shared decision-making process with the Webb County Commissioners Court in all matters relating to the planning and coordination of the Head Start, Early Head Start, and Child Care Partnership programs operated by the Webb County Head Start program.
- d. Discussion and possible action to approve the Head Start/Early Head Start/Child Care Partnership Addenda for Personnel Policies and Procedures, Program Governance and Management Procedures, and Roles and Responsibilities of the Governing Body and Procedures describing how the Webb County County Commissioners Court and the Policy Council will implement Shared Decision-Making. Approval of the Addenda includes, but is not limited to: Procedures for electing Policy Council members; Reimbursement and Participation in Policy Council activities; Standard of Conduct for Governing Body, Staff, Contractors, and Volunteers; Personnel Policies and decisions regarding employment of all program staff; Criteria for Employment and Dismissal for all Program Staff; Recruitment, Selection, and Enrollment Priorities; Budget Planning Process / Cost Allocation Plan; Selection of Independent Financial Auditors; Procedures for Reviewing Applications for Funding and Amendments; Selection of Service Area/Delegate Agency Selection; Self-Assessment Process, to include follow-up activities.

- e. Discussion and possible action to approve the Head Start, Early Head Start, Child Care Partnership Local Self-Assessment and Program Improvement Plan based on the results of the 2022 - 2023 Local Self-Assessment.

Issue: The Head Start Program Performance Standards mandate an annual local self-assessment.

Solution: Review and approve the local self-assessment results and the Program Improvement Plan.

Result: The program will be in compliance with effectively overseeing progress toward program goals on annual and on-going basis.

- f. Discussion and possible action to approve the posting and filling of the following Slots:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
1110 /2156	Substitute	\$10.00	20
2060	Cook	\$11.02	20
2523	Family Service Worker	\$18.45	26

16. Human Resources

- a. Discussion and possible action to enter into a two (2) year (October 1, 2022, through September 30, 2024) Employee Assistance Program Services Agreement between Webb County and Deer Oaks EAP Services, LLC to provide counseling services for the Webb County Employees a total cost of One Dollar and Thirty Nine Cents (\$1.39) per employee per month in an amount not to exceed \$25,000 throughout the term of the agreement, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Account #1001-1130-001-432001 (Professional Services)]**

17. Planning & Physical Development

- a. Discussion and possible action to grant Preliminary and Final Plat approval to Lot 22, Block 3 Old Milwaukee Subdivision Plat and issue a "Certificate of Compliance with Plat Requirements" (ID 11521).
- b. Discussion and possible action to issue a "Certificate of Compliance with Plat Requirements" to authorize an electrical service connection pursuant to Section 232.029(c)(2), Local Government Code., to an unplatted 2.00 acre tract of land, also known as Tract 27-E, Old Milwaukee West, more or less, out of 358.4 Acres out of the A.M. Bruni Estate, Porcion 32, Abstract 0296, as further described in Vol. 5109, Pgs. 864-869, Webb County Deed Records.

Issue: Item is a regulatory compliance issue regarding real property development provisions of state law and local regulations with particular emphasis on the Model Subdivision Rules enacted for residential subdivisions. Commissioners Court must certify to certain property conditions before utility service connections may be authorized.

Solution: As reflected in agenda backup, staff has verified compliance matters and recommends the Court's approval of this certificate.

Result: If approved, applicant may connect property to electrical utility services. If not approved, utility connection to property is prohibited.

18. Purchasing

- a. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code, Section 263.152 (Disposition) and to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

Issue: Excess county property that is either by definition salvage or surplus property because of time, accident, or any other cause such as, wear and deterioration, damaged, or obsolete that has no value and/or usefulness for the intended purpose and is no longer needed by the department.

Solution: Authorize the Purchasing Agent to attempt to sell the County surplus or salvage property through public auction, dispose or destroy property that cannot be sold through public auction because it has deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products and/or donate as permitted by state law.

Result: Generate auction revenue from sale of county property, reduce county expenditures by transferring surplus property to other departments and make room for future assets replacing salvage or surplus items no longer needed.

- b. Discussion and possible action to authorize the Purchasing Agent to re-solicit Request for Proposals for a 3-Year Contract for Substance Abuse Aftercare Treatment Services for Community Supervision and Corrections Department (CSCD).

Issue: The contract for these services expired on August 31, 2022. The Request for Proposals had been issued, but no proposals were submitted.

Solution: Re-solicit Request for Proposals.

Result: Compliance of State Grant requirements.

- c. Discussion and possible action to authorize the Purchasing Agent to advertise formal solicitations for the listed approved American Rescue Plan Act (ARPA) projects identified on the Webb County's Annual Recovery Plan Report 2022 to include additional projects approved through formal action by Commissioners Court for inclusion of ARPA supported funds contingent upon project background information and scope of services finalized and any other matters incident thereto. **[Account #2703 (American Rescue Plan Act of 2021)]**

ARPA-0001	Rio Bravo Waste Water Treatment Plant Upgrades
ARPA-0006	Septic Systems and Electrical Hook Ups
ARPA-0007	Colorado Acres Micro Filtration System
ARPA-0008	Community Action Agency-Meals On Wheels Facility
ARPA-0011	UV-C Lighting
ARPA-0014	Medical Equipment Software for Webb County Indigent Health Care Department
ARPA-0020	Rio Bravo North Ditch
ARPA-0021	Records Preservation Project for District Clerk
ARPA-0022	Records Preservation Project for County Clerk
ARPA-0023	Broadcasting Equipment/Services for Courthouse

Issue: The Purchasing Agent is seeking pre-approval to advertise for formal solicitation on all pending ARPA projects contingent upon securing background and scope of services information on each project listed above.

Solution: Work with Brighton Group, LLC who was recently contracted to provide Project Management Services for ARPA related projects. Brighton Group's agreement was fully executed and filed with the County Clerk on September 12, 2022.

Result: ARPA related projects will continue to move forward in the initial phases of procurement with the assistance of Brighton Group to secure background and scope of services information for solicitation purposes and to ensure compliance with the State of Texas Procurement laws and the Code of Federal Regulations §200.318 - §200.327 (General Procurement Standards).

- d. Discussion and possible action to authorize the purchase of two hundred and twenty-seven (227) Glocks Blue Label 45 MOS 9mm weapons from Primary Arms, LLC., in an amount not to exceed \$38,244.87 and to further authorize the trade in of two hundred fifteen (215) Sig Sauer P320 9mm weapons with magazines to receive a credit of \$68,100.00 off total purchase price and to further authorize the Purchasing Agent and County Auditor to adjust the inventory reports accordingly after transaction is completed and any other matters incident thereto. **[Account #1001-3010-001-460140 (General Fund-Sheriff Patrol-Administration-Fire Arms & Ammunition)]**

Issue: Due to recent reports of accidental misfires without trigger being touched with the Sig Sauer P320 weapons, the Sheriff's Office is recommending to trade in the existing inventory and replace with Glocks.

Solution: Low bidder provided a credit of \$68,100.00 for the 215 county owned weapons. Adjusting the original purchase price from \$106,344.87 to \$38,244.87. Recommendation is to proceed with purchase after Court approval.

Result: Safer weapons will be purchased. Potential defective weapons will be traded in and removed from County inventory.

- e. Discussion and possible action to authorize the purchase of two hundred and twenty-seven (227) Safariland Holsters, Slimline Mag Pouch and Stream-Lights with mounts from GT Distributors (Buy-Board #603-20) for a total not to exceed \$57,233.78 and any other matters incident thereto. **[Account #1001-3010-001-460140 (General Fund-Sheriff Patrol-Administration-Fire Arms & Ammunition) and #1001-3010-001-456305 (General Fund-Sheriff Patrol-Administration-Uniforms)]**

Issue: The Sheriff's Office is recommending replacement of all Sig Sauer P320 weapons due to recent reports of accidental misfires reported locally and in other jurisdictions. The replacement weapons will require holsters, mag pouches and lights as the necessary accessories for the safety of officer.

Solution: Authorize the purchase to proceed with the replacement of potentially defective weapons and its accessories.

Result: If approved, order will be placed immediately to process the order.

- f. Discussion and possible action to approve an amendment to the Master License Services Agreement between Webb County and Ion Wave Technologies, Inc. (IONWAVE) by extending agreement for an additional five (5) year period effective October 1, 2022, through September 30, 2027, for a total amount not to exceed \$93,750.00 in accordance with the Texas Local Government Code; Sub-Chapter F – Cooperative Purchasing Program §271.101 and §271.102 (TIPS Contract # 210101); subject to annual appropriations, and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. **[Account #1001-1310-001-432001 (General Fund-Purchasing Professional Services)]**

Issue: Current Master License Agreement expired 09/30/2022. The amendment will provide continuous web based services for e-procurement services to both internal and external customers.

Vendors and the public in general will continue to have access to view, register and participate in public solicitations authorized by Webb County. Registered vendors will also continue to receive automatic notifications on all solicitation commodities they selected during the registration process. E-procurement software provided by IONWAVE also provides auto tabulations of electronic scoring by evaluation committee members and other beneficial procurement features to better manage the solicitation process from start to finish.

Solution: Consideration to approve the amendment to continue services provided by IONWAVE and approved through The Interlocal Purchasing System (TIPS). Budget for year one is in place under the Purchasing Departments Professional Service Account.

Result: Continue with e-procurement services powered by IONWAVE to provide the general-public and participating vendors with Webb County Procurement Online Services.

- g. Discussion and possible action to approve the purchase of two (2) 2023 Chevrolet Suburban's 4WD 4dr LS in an amount not to exceed \$112,890.00 from Whitmoyer Buick – Chevrolet, Inc. for the Medical Examiner's Office and any other matters incident thereto. **[Account #1001-3100-001-470000 (General Fund-Medical Examiner-Administration-Capital Outlay)]**

Issue: The Medical Examiner was approved through the budget process two (2) Chevrolet Suburban's.

Solution: Electronic bid proposals were requested from multiple vendors. Only one vendor provided a bid due to lack of inventory availability.

Result: If approved by Commissioners Court, order will be placed. Estimated time of delivery is December 2022.

- h. Discussion and possible action to approve the purchase of two (2) 2023 Chevrolet Tahoe's 4WD 4dr – Police Package Vehicles (PPV) in an amount not to exceed \$102,900.00 from Whitmoyer Buick – Chevrolet, Inc. for the Webb County Constable Pct. 2 Office and any other matters incident thereto. **[Account #2469-3180-001-470000 (2021 Operation Stone-garden (OPSG) Grant-Constable Pct. 2 - Administration-Capital Outlay)]**

Issue: The Office of Constable Pct. 2 was approved OPSG grant funds to purchase two (2) Chevrolet Tahoe's PPV for law enforcement purposes.

Solution: Electronic bid proposals were requested from multiple vendors. Only one vendor provided a bid due to lack of inventory availability.

Result: If approved by Commissioners Court, order will be placed. Estimated time of delivery is December 2022.

- i. Discussion and possible action to authorize the Purchasing Agent to solicit for competitive proposals for Security Camera Upgrades at the Webb County Jail in accordance with the Texas Local Government Code; Section 262.030 (Alternative Competitive Proposal Procedure for Certain Goods and Services) and any other matters incident thereto. **[Account #1001-4070-001-470000 (General Fund – Sheriff's Jail Administration - Capital Outlay)]**

Issue: The Webb County Jail's security camera system is obsolete and requires replacement to enhance the security measures at the Jail for the safety of staff and those incarcerated. The Sheriff's Office requested funding during the budget process to fund this project under the general fund during fiscal year 2022-2023.

Solution: Authorize the Purchasing Agent to seek competitive sealed proposals for this project.

Result: Return to Court with the best value proposal for Commissioners Court to consider for award.

- j. Discussion and possible action to authorize the Purchasing Agent to solicit for competitive proposals for Courtroom and Office renovations to the Webb County Justice of the Peace Precinct 1, Place 1 and in accordance with the Texas Local Government Code; Section 262.030 (Alternative Competitive Proposal Procedure for Certain Goods and Services) and any other matters incident thereto. **[Account #1001-2140-001-470000 (General Fund - JP Pct1 PI1 - Administration Capital Outlay)]**

Issue: Judge Paz is requesting renovations to his courtroom mainly replacement of carpet and refinishing of court benches and jury seating to include some areas of his general office area. Judge Paz requested funding during the budget process to support this project under the general fund during fiscal year 2022-2023.

Solution: Authorize the Purchasing Agent to seek competitive sealed proposals for this project.

Result: Return to Court with the best value proposal for Commissioners Court to consider for award.

19. **Commissioners Court Administrator**

- a. Discussion and possible action to authorize the payments in the amount not to exceed Twenty Thousand Dollars (\$20,000.00) to the vendors listed for the Webb County Employee Christmas Dance scheduled for Friday, December 16, 2022 with further action to release check upon court approval and authorizing County Judge to sign any associated service agreements; and any other matters incident thereto. **[Account #9110-209250-075 (Accounts Payable Other Flexible Spending Plan)]**

Salon Chapa
Casa Juarez
Giovanneli Music
Yisse Fernandez
4Imprint
Thelma Franco

REGULAR AGENDA

Human Resources

- 20.** Discussion and possible action to amend the Personnel Policy, section 6.25 Wage Overpayment / Underpayment Policy and any other matters incident thereto.
- Issue:** Legal is recommending policy for wage overpayment/underpayment in an effort to address to ensure that employees receive the correct amount of compensation.
- Solution:** Approval of this policy will define steps to address issues of overpayment and underpayment of County employee's compensation.
- Result:** County staff will have direction in addressing overpayment/underpayment issues.
- 21.** Discussion and possible action to appoint/re-appoint the Civil Service Commissioners, for a Two – year term, commencing January 1, 2023 – December 31, 2025, and any other matters incident thereto.
- Issue:** Term will expire for the current Commissioners, Roberto Santos, and Edward C. Sherwood and Rodolfo Morales.
- Solution:** In order for the Civil Service Commissioners to conduct business, a quorum is required.
- Result:** The appointment or re-appointment of the commissioners will insure smooth and efficiently run commission, and will provide good continuity for such an important function.

Building Maintenance

- 22.** Discussion and possible action to approve the release of the withheld partial retainage payment in the amount of \$10,763.19 from the original invoice amount of \$215,264.00 payable to Schindler Elevator Corporation Invoice #7401566036 and authorize the County Judge to execute all relevant documents; and any other matters incident thereto. **[Account #3868-7230-001-443000-260 (Repairs & Maintenance Administration Building) and Account #3868-206000 (Retainage Payable)]**
- Issue:** Elevator improvement was completed as detailed under contract specifications.
- Solution:** Commissioners Court authorizes the release of retainer fee for the modernization of the Administration Building elevators.
- Result:** Schindler Elevator Corporation will be paid for services rendered.

Purchasing

- 23.** Discussion and possible action to accept the rankings and award Request for Qualifications RFQ 2023-001 "Southern Public Health Center - Architectural Services" to the highest-ranking respondent, Redline Architecture, LLC for the design, preparation of construction documents and construction administration of a Public Health Center in Southern Webb County to provide health services to low and moderate income residents of Rio Bravo, El Cenizo, and La Presa Communities in accordance with Texas Government Code – Professional Services Procurement Act and if applicable with the Code of Federal Regulations §200.318 - §200.327 (General Procurement Standards) and to further authorize General Counsel to negotiate the terms and conditions of the professional service agreement and any other matters incident thereto. **[Account #3520-7230-001-432001 (Texas Department of Housing and Community Affairs (TDHCA) CARES Rio Bravo Heath Center -**

Construction In Progress-Administration-Professional Services)]

Supplier	Rank	Score	Architectural Experience Designing Public Facilities	Personnel Qualifications	References and Projects
		100	45.00	30.00	25.00
Redline Architecture LLC	1	83.00	39.00	24.00	20.00
SLAY Architecture	2	72.00	33.00	24.00	15.00
Able City	3	68.33	30.00	20.00	18.33
Nassri-Warren Group Architects	4	58.00	27.00	16.00	15.00
Milnet Architectural Services	5	49.67	24.00	14.00	11.67

Issue: Architectural services are required to proceed with the programming of a new Public Health Facility to be located in Southern Webb County to benefit low income areas. The proposed center will be approximately 9,600 square feet and shall have but not limited to; office and exam rooms, lab areas, a conference room and a corresponding parking area.

Solution: Accept the rankings and award to the highest ranking respondent.

Result: If approved, authorize General Counsel to negotiate the terms and conditions of the professional services agreement. The center will be facilitated and operated by the Webb County Health Department, who will be responsible for providing medical and health services to the residents of the areas listed above.

24. Discussion and possible action to accept the rankings and award Request for Qualifications RFQ 2022-015 "Environmental Services for County Projects" to the top three (3) highest-ranking proposers on a rotational and as needed basis for various County projects for a three (3) year performance period in accordance with Texas Government Code – Professional Services Procurement Act and to further authorize General Counsel to negotiate the terms and conditions of the professional service agreement and any other matters incident thereto. **[Account #1001-1130-001-432001 (General Operating - Professional Services)]**

Supplier	Rank	Score	Environmental Engineering Experience	Personnel Qualifications	References and Projects
		100	45.00	30.00	25.00
Terracon Consultants, Inc.	1	86.00	42.00	24.00	20.00
Raba Kistner, Inc.	2	65.00	30.00	20.00	15.00
Alpha Terra Engineering, Inc.	3	63.33	30.00	20.00	13.33

Issue: Webb County will require these professional services for various county projects to include projects funded by local, state and federal funds. Selected firms during the term of the performance period may be required to sign and agree to terms and conditions on a project to project basis. Each project requiring environmental services will require a separate fully executed service agreement prior to any work authorized for payment. These professional services will be on a rotational basis and on an as needed basis.

Solution: Consideration to award to the three (3) highest-ranking firms based on qualifications in accordance with the Professional Services Procurement Act.

Result: If awarded to recommended firms, professional service agreements will be brought back to Commissioner Court on a project to project basis when services are required during the performance period.

25. Discussion and possible action to approve the purchase of three (3) Bennett 3000 Series Dual Sided Fuel Dispensers to include installation from C-Store Technologies, Inc. for a total not to exceed \$36,892.00 and to further authorize the transfer of funds from the General Fund Operational Reserve Account #1001-1130-001-431007-010 to the General Fund/Vehicle Maintenance Capital Outlay Account #1001-1120-001-470000 and any other matters incident thereto. **[Account #1001-1120-001-470000 (General Fund-Vehicle Maintenance-Administration-Capital Outlay)]**

Issue: Road and Bridge Department/Motor Pool is recommending upgrading the existing three (3) dual sided fuel dispensers for diesel and unleaded fuel that are over ten (10) years old.

Solution: Consideration to approve the purchase of new dual sided fuel dispensers for Motor Pool division. Three (3) informal quotes were submitted. C-Store Technologies provided the low bid and compatibility to fuel dispensing software (Mega-Tronics).

Result: If approved, the dispensers will be ordered after transfer of funds is initiated.

26. Discussion and possible action to approve the purchase of one (1) Mega-Track MCU Series software and equipment to include factory start-up/initial on-site installation and training from Mega-Tronics International Corp. (Buy-Board Contract #590-19) for a total not to exceed \$30,211.00 in accordance with the Texas Local Government Code; Sections 271.101, 271.102, Sub-Chapter F. Cooperative Purchasing Programs; and to further authorize the transfer of funds from the General Fund Operational Reserve Account #1001-1130-001-431007-010 to the General Fund/Vehicle Maintenance Capital Outlay Account #1001-1120-001-470000 and any other matters incident thereto. **[Account #1001-1120-001-470000 (General Fund-Vehicle Maintenance-Administration-Capital Outlay)]**

Issue: Road and Bridge Department/Motor Pool is recommending upgrading the existing fuel dispensing software, it will be compatible with the new fuel dispensers being purchased. Current software is outdated and upgrading will provide better compatibility with new fuel dispensers and other equipment being replaced in order to dispense fuel for County operations.

Solution: Consideration to approve the purchase of required software, site installation, training and related expenses.

Result: If approved, order software and equipment needed for motor pool operation.

Risk Management

27. Discussion and Possible action to approve the 2023 AETNA Health Insurance and AETNA Dental Insurance rates for the Webb County Employees effective January 1, 2023 through December 31, 2023. Co-Pays for medical visits with the primary care physician remain at \$10.00. Specialists co-pay remain at \$20.00 as mandated by the court.

Health Insurance	Base Plan	Increase	Per Pay Period
Employee Only	\$44.29	\$1.33	\$21.06
Emp & Spouse	\$403.62	\$12.11	\$191.88
Emp & Child(ren)	\$168.31	\$5.05	\$80.01
Emp, Spouse, Child(ren)	\$445.70	\$13.37	\$211.88
Health Insurance	Buy Up Plan	Increase	Per Pay Period
Employee Only	\$210.39	\$6.31	\$100.02
Emp & Spouse	\$752.43	\$22.57	\$357.69
Emp & Child(ren)	\$467.29	\$14.02	\$222.14
Emp, Spouse, Child(ren)	\$1,093.48	\$32.80	\$519.82

Dental Insurance	Base Plan	Increase	Per Pay Period
Employee Only	\$5.42	\$5.42	\$2.50
Emp & Spouse	\$30.53	\$1.73	\$14.09
Emp & Child(ren)	\$22.90	\$1.30	\$10.57
Emp, Spouse, Child(ren)	\$48.55	\$2.75	\$22.41
Dental Insurance	Buy Up	Increase	Per Pay Period
Employee Only	\$28.75	\$2.13	\$13.27
Emp & Spouse	\$49.46	\$3.66	\$22.83
Emp & Child(ren)	\$49.46	\$3.66	\$22.83
Emp, Spouse, Child(ren)	\$78.52	\$5.82	\$36.24

Issue: Rates needed to be adjusted so as to balance the Employee Health Plan with increased benefits.

Solution: Approve the Rates/premiums in the best interest of the employees allowing affordable health care.

Result: A balanced Health Care Plan for Webb County Employees and their dependents so as to have access to affordable health care.

Budget Officer

28. Discussion and possible action to approve the following budget amendment (line item transfer) to cover shortfall for retirees payout approved for fiscal year 2023; and any other matters incident thereto.

	Account Number	Account Name	Amount
From:	1001-1130-001-431007-010	Operational Reserve	\$54,382
To:	1001-1130-001-452101	TCDRS Retire COLA Contribution	\$54,382

Issue: Shortfall in funds for retirees increase

Solution: Transfer as above stated.

Result: Count will save money by paying in one lump sum.

29. Discussion and possible action to approve the following budget amendment (line item transfer) within the General fund to cover invoice for ClearGov payment for fiscal year 2023; and any other matters incident thereto.

	Acct. Number	Acct. Name	Amount
From:	1001-1130-001-431007-010	Operational Reserve	\$34,500
To:	1001-1020-001-464005	Books and Subscriptions	\$34,500

Issue: Funding for software was not included in correct account for upcoming fiscal year.

Solution: Approve transfer to pay invoice for fiscal year 2023.

Result: Payment will be processed.

Commissioners Court Administrator

30. Status report by JHS Architects and county team regarding the Webb County Fairgrounds Project, with discussion and possible action; and any other matters incident thereto.
31. Discussion and possible action to support, by Resolution, the intent to coordinate with Legacy Water Supply Corporation to secure water for Webb County and its colonias and express the intent to coordinate in obtaining grants, low-interest loans, and other financing opportunities from local, state, federal and other private and public funding resources; and any other matters incident thereto.
32. Discussion and possible action to approve, by Order, the approval and execution of a memorandum of agreement to proceed with due diligence on Legacy Water Supply Corporation's proposal to further examine and to cooperate in bringing a secondary water supply to Webb County and its underserved colonias; and any other matters incident thereto.
33. Discussion and possible action to approve, by Order, delegating regulatory authority with regard to floodplain and drainage prevention from Webb County to the Legacy Water Control and Improvement District, or its successive entity, for properties or projects located within the boundaries of said District; and any other matters incident thereto.
34. Discussion and possible action to approve, by Order, an objection to the findings of Groundwater Management Area 13 and informing said Groundwater Management Area 13 board that Webb County intends to implement projects to withdraw up to 50,000 acre feet of groundwater per year from aquifers located within the boundaries of Webb County; and any other matters incident thereto. **[Executive Session may be requested pursuant to Deliberation regarding economic development negotiations related to water supply to Webb County and its colonias under §551.087 of the Tex. Gov't Code]**

Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2

35. Status report from Brighton Group consultant regarding the following ARPA projects; with discussion and possible action; and any other matters incident thereto. **[Co-Sponsored by Commissioner John Galo]**
 - a. Colorado Acres Microfiltration System Installation & Upgrades to Water Well;
 - b. Webb County On-Site Sewage Facilities (OSSF) and Electrical Assistance Program Down payment Assistance Program for Utility and Septic services for eligible colonia residents located along Highway 59 of the county.

Honorable John C. Galo, Webb County Commissioner Pct. 3

36. Discussion and possible action to authorize the Purchasing agent to solicit request for proposals for professional services associated with the development of certain special districts within Webb County (Public Improvement Districts, Public Utility Districts, etc.) to help provide funding for supplemental services and improvements that help meet the needs of the community; and any other matters incident thereto.

Honorable Tano E. Tijerina, Webb County Judge

37. Discussion and possible action to authorize the Purchasing agent to solicit request for proposals for engineering firms to conduct a ground water study at the Casa Blanca Golf Course; and any other matters incident thereto.

Presentations

38. Presentation by Legacy Water Supply Corporation regarding water supply and provision of water to Webb County and underserved colonia areas, with discussion and possible action regarding the same; and any other matters incident thereto. **[Requested by Commissioners Court]**
39. Presentation and discussion by the Rio Grande International Study Center to collaborate jointly with Webb County and the City of Laredo for the submission a grant application to the National Park Service for its "Outdoor Recreation Legacy Partnership" program for the purposes of a project referred to as Project Uno – Conservation Park Project located in the Zacate Creek Watershed; with possible action to provide cash match assistance; and any other matters incident thereto. **[Requested by Rosaura "Wawi" Tijerina, Commissioner Pct. 2]**

40. **Communications**

41. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 10th DAY OF NOVEMBER, 2022

By: Melinda Mata
Melinda Mata
Court Administrator

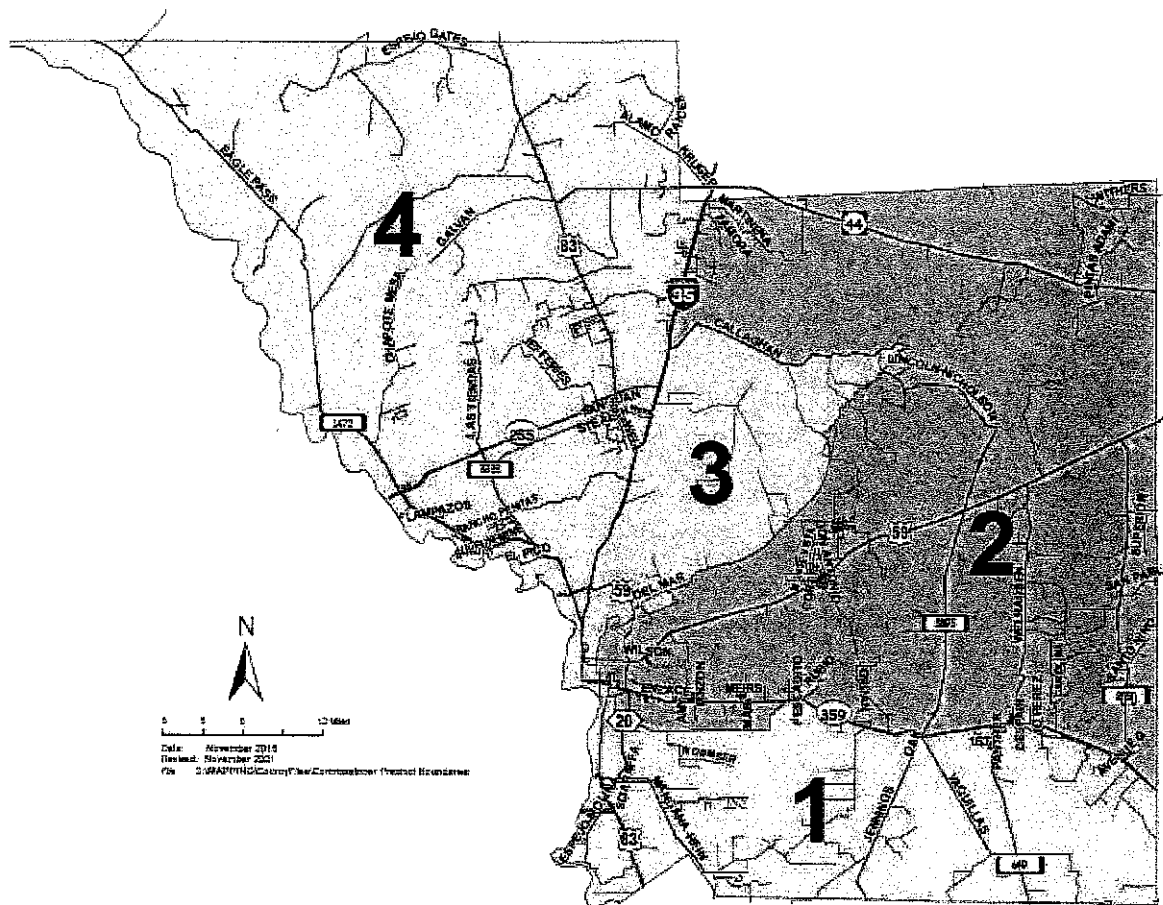
CERTIFICATION OF NOTICE AND POSTING

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 10th day of November, 2022 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 10th DAY OF NOVEMBER, 2022





MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: Amber Lecea
For: Margie Ramirez-Ibarra, County Clerk
By: Amber Lecea, Recording Secretary



Date: November 2013
 Revised: November 2021
 File: 2-GRAPHING\County\New\Commissioner Precinct Boundaries

COUNTY COMMISSIONERS

	Honorable Tano E. Tijerina	County Judge
	Commissioner Jesse Gonzalez	Precinct 1
	Commissioner Rosaura "Wawi" Tijerina	Precinct 2
	Commissioner John C. Galo	Precinct 3
	Commissioner Cindy Liendo	Precinct 4

**Webb County, Texas
 Commissioner Precinct Boundaries**