



WEBB COUNTY, TEXAS

COMMISSIONERS COURT

PUBLIC NOTICE
COMMISSIONERS COURT MEETING
WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
JANUARY 23, 2023
9:00 a.m.

2023 JAN 20 AM 8:32
WEBB COUNTY, TEXAS
BY *ML* DEPUTY
MARGIE R IBARRA
COUNTY CLERK
FILED

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Business Office, Human Resources, Judicial Collections, Risk Management); and any other Department reports); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. Auditor

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within State forfeiture funds. **[Requested by Martin Cuellar, Webb County Sheriff]**

	Acct. Number	Acct. Name	Request
From:	2150-259700	Fund Balance	\$10,000
To:	2150-3010-001-455501	Drug Free Campaign	\$10,000

Issue: Funds are needed to purchase drug free items.

Solution: Transfer funds to mentioned account.

Result: Funds will be in place to proceed with drug free items.

- b. Discussion and possible action to approve, by Order, the following budget amendment (supplemental budget transfer) within Grant funds. **[Requested by Community Action Agency]**

	Acct. Number	Acct. Name	Request	Current	End Bal.
From:	2661-5150-392000	Sales of equipment	\$7,050	\$7,050	\$0
To:	2661-7230-521-470000	Capital outlay	\$7,050	\$1,573.59	\$8,623.59

Issue: A budget amendment is necessary for the capital outlay account in order to spend the proceeds from the sale of equipment.

Solution: Approve the budget amendment.

Result: Proceeds from sale of equipment could now be expensed on a capital outlay.

- c. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfers) within State forfeiture funds. **[Requested by Martin Cuellar Webb County Sheriff]**

	Acct. Number	Acct. Name	Request
From:	2150-3010-001-456205	Training & Education	\$8,100
To:	2150-3010-001-463701	Support Assistance	\$4,500
	2150-3010-001-444400	Rent Expense	\$900
	2150-3010-001-461000	Material & Supplies	\$2,700
			\$8,100

Issue: Funding is needed for Support Assistance, Rent Expense, and Materials and Supplies.

Solution: Request a ministerial. Transfer funds to mentioned accounts.

Result: Funds will be available to proceed with payments.

- d. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within State Forfeiture funds. **[Requested by Martin Cuellar, Webb County Sheriff]**

	Acct. Number	Acct. Name	Request
From:	2151-3010-001-457006	Law Enforcement Other	\$2,662
To:	2151-3010-001-443000-110	Repair Maint Software	\$2,662

Issue: Funds are needed to renew an existing software.

Solution: Transfer of funds to mentioned account.

Result: Proceed with renewal.

- e. Discussion and possible action to ratify and approve, by Order, a budget amendment from funds available by increasing the expenditure budget in the amount of \$10,000.00 from the U.S. Department of Justice in accordance with Texas Local Government Code, Section 111.0706 (Special Budget for Grant or Aid Money) and any other matters incident thereto. There is no financial impact to the general fund. **[Requested by Harold DeVally, Constable Pct. 4; Fund #2202]**

	Acct. Number	Acct. Name	Amount
From:	2202-259700	Fund Balance	\$10,000
To:	2202-3170-001-461006	Law Enforcement Other	\$10,000

Issue: Proceeds from equitable shared funds from the U. S. Department of Justice may be spent after a budget for the expenditure of the proceeds has been submitted to the governing body.

Solution: Submit a breakdown of monies distributed to the governing body that clearly list and defines the categories of expenditures.

Result: These funds will be available for official use to meet the needs of the office.

6. **Civil Legal Division**

- a. Discussion and possible action to approve the acceptance of a reimbursement agreement for overtime expenses as per the Memorandum of Understanding between Webb County Sheriff's Office and the Southern District of Texas (79), United States Marshals Services, and authorizing the Webb County Judge to sign all relevant documents; and any other matters incident thereto. The performance period for this agreement is October 02, 2022, through September 30, 2023. The Webb County Sheriff's Office will receive an amount not to exceed Eighteen Thousand Five Hundred Dollars (\$18,500.00) in support of Joint Law Enforcement Operations Project JLEOTFS4. Applicable estimated fringe benefits in the amount of \$4,500 associated with this overtime will be covered using state forfeiture funds. Thus, this cooperative agreement will continue to have no impact on the general fund. **[Requested by Martin Cuellar, Sheriff; Fund #2599; Cash Match from Fund #2150 (State Forfeiture Fund)]**

Issue: Various criminals with felonious charges, such as but not limited to murder, robberies, sexual assault of minors, all gang-related felonies, and aggravated assaults with deadly weapons, abscond from the local jurisdiction in order to avoid justice for their crimes. Due to the limited manpower and other resources of local law enforcement agencies, these criminal can sometimes continue to successfully evade arrest with impunity.

Solution: Through joint law enforcement overtime (OT) operations, members of the U.S. Marshal's Service Multi-Agency Task Force can continue to assist other local law enforcement agencies, such as the Laredo Police Department and the Zapata County Sheriff's Office, to conduct necessary investigations, covert surveillance and undertaken arrests of absconders who have outstanding warrants for their felonious crimes.

Result: Webb County/Laredo citizens will be safer once these criminals are captured and taken out of the local community in order to face justice for their felonious crimes.

- b. Discussion and possible action to approve a Professional Services Agreement between Webb County, and Dr. Marcos Hinojosa, for their Webb County Headstart Program/Early Child Headstart Care Partnership (EHS-CCP) for use in their early head start programs. This agreement establishes the terms and conditions under which this professional service provider shall be providing their professional expertise in the field of vision/eye disease related medical services to the children under the Webb County Head Start (EHS-CCP). The annual fee amount schedule for the various medical/vision eye treatments to be provided are attached hereto as Exhibit "A". The term of this agreement shall be for a five year (5yr.) term commencing retroactively from September 1, 2022 thru August 31, 2027; and authorizing the County Judge to sign and execute all relevant documents, and any other matters incident thereto. **[Requested by Aliza Oliveros, Director, Webb County Head Start; Accounts #2357-5190-531-432083 (Medical/Dental Exams) #2361-5190-531-432083 (Medical/ Dental Exams) #2367-5190-531-432083 (Medical/Dental Exams)]**
- c. Discussion and possible action to approve a Professional Services Agreement between Webb County, and Dr. Avelino Alvarez, M.D., for their Webb County Headstart Program/Early Child Headstart Care Partnership (EHS-CCP) for use in their early head start programs. This agreement establishes the terms and conditions under which this professional service provider shall providing their professional expertise for general medical services including hearing/vision testing and related medical services to qualified medical recipient children under the Webb County Head Start (EHS-CCP). The annual fee schedule for the various general and/or hearing and/or vision and related medical services to be provided are attached hereto as Exhibit "A". The term of this agreement shall be for a five year/60mo. term commencing retroactively from September 1, 2022 thru August 31, 2027; and authorizing the County Judge to sign and execute all relevant documents, and any other matters incident thereto. **[Requested by Aliza Oliveros, Director, Webb County Head Start; Accounts #2357-5190-531-432083 (Medical/Dental Exams) Account**

#2361-5190-531-432083 (Medical/ Dental Exams) & Account #2367-5190-531-432083 (Medical/Dental Exams)]

- d. Discussion and possible action to approve a Professional Services Agreement between Webb County, and Dr. Hector Lopez, D.D.S., for their Webb County Headstart Program/Early Child Headstart Care Partnership (EHS-CCP) for use in their early head start programs. This agreement establishes the terms and conditions under which this professional service provider shall be providing their professional expertise in the field of dental health/oral related medical dental services to the children under the Webb County Head Start (EHS-CCP). The annual fee amount schedule for the various medical/dental services to be provided are attached hereto as Exhibit "A". The term of this agreement shall be for a five year (5yr.) term commencing retroactively from September 1, 2022 thru August 31, 2027; and authorizing the County Judge to sign and execute all relevant documents, and any other matters incident thereto. **[Requested by Aliza Oliveros, Director, Webb County Head Start; Accounts #2357-5190-531-432083 (Medical/Dental Exams) Account #2361-5190-531-432083 (Medical/ Dental Exams) & Account #2367-5190-531-432083 (Medical/Dental Exams)]**

- e. Discussion and possible action to enter into a third party funding agreement with Laredo Main Street, Inc. (formerly the Streets of Laredo Urban Mall) for Jamboozie event in the amount of Twenty Thousand Dollars (\$20,000.00) and any matters incident thereto; authorizing the County Judge to sign all relevant documents. **[Third Party Funding – Hotel Motel – 463578]**

- f. Discussion and possible action to enter into a third party funding agreement with Laredo Main Street, Inc. (formerly the Streets of Laredo Urban Mall) for the El Centro de Laredo Farmers Market in the amount of Twenty Thousand Dollars (\$20,000.00) and any matters incident thereto; authorizing the County Judge to sign all relevant documents. **[Third Party Funding – Hotel Motel – 463578]**

7. Community Action Agency

- a. Discussion and possible action to approve the posting and filling of the following slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective January 23, 2023:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1127	Bus Operator	\$12.77 (grant funded)

Issue: The employee slot remains open and has not been filled.

Solution: Request is being made fill slot.

Result: Filling of slot #1127 will allow the department to continue to provide transporting services throughout the rural areas of Webb County.

- b. Discussion and possible action to approve contract extension request to contract #58220003600 ("Contract") for the Comprehensive Energy Assistance Program (CEAP) from the Texas Department of Housing and Community Affairs (TDHCA) for FY-2022 extending the contract from January 01, 2022 and February 28, 2023 and authorizing the County Judge to sign all relevant documents. Contract commenced on January 01, 2022 and will not have an impact to the General Fund. Documentation has been reviewed by Webb County Economic Development Department and is compliant with SPOC policies and procedures .

Issue: Approve CEAP contract extension request from Texas Department of Housing and Community Affairs (TDHCA) for the Program Year 2022.

Solution: The Court approval will allow the Webb County CAA to provide direct services to eligible low-income residents of Webb County under the CEAP Program.

Result: These funds are intended to assist qualifying clients with their home energy expenses.

- c. Discussion and possible action to approve the submission Grant Amendment #1 to contract #58220003600 for the Comprehensive Energy Assistance Program (CEAP) from Texas Department of Community Affairs (TDHCA) for the fiscal year 2022 and authorizing the County Judge to sign all relevant documents. This action will not have an impact to the General Fund. Documentation has been reviewed by Webb County Economic Development Department and is compliant with SPOC policies and procedures .

Issue: Approve submission of Grant #1 to contract #58220003600 from Texas Department of Community Affairs (TDHCA) for the Program Year 2022 and approve contract amendment.

Solution: The Court approval will allow the Webb County CAA to provide direct services to eligible low-income residents of Webb County under the CEAP Program.

Result: These funds are intended to assist qualifying clients with their home energy expenses.

8. **Honorable Tano E. Tijerina, Webb County Judge**

- a. Discussion with possible action to approve the filling of the following new slot (grant-funded), subject to any applicable Civil Service Guidelines effective January 23, 2023 for the Drug Court Program:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
New Slot	Assistant Case Manager	\$19.23 (grant funded)

Issue: A new full-time grant position was created and subsequently approved by SAMHSA to provide support and case management services to eligible participants of the Webb County Veterans Treatment Program.

Solution: Request authorization by the court for the posting of this position subject to the availability of payroll (grant) funds and any applicable Civil Service Guidelines.

Result: Filling of new full-time slot will help augment the work of the Webb County Veterans Treatment Program.

- b. Discussion and possible action to approve the posting and filling of the following (grant-funded) slot, subject to the availability of payroll funds and any applicable Civil Service Guidelines, effective January 23, 2023 for the Drug Court Program:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
New Slot	Mentor/Administrative Assistant	\$15.00 (grant funded)

Issue: A full-time grant-position providing mentorship support to eligible Drug Court Participants and office clerical support to the Webb County Adult Drug Court Program.

Solution: Request authorization by the court for the filling of this position subject to the availability of payroll funds from the Criminal Justice Division Specialty Grant and any applicable Civil Service Guidelines.

Result: filling of a full-time slot will help augment the work of the Webb County Adult Drug Court.

- c. Discussion and possible action to authorize the following change in job title/job description for slot #2986 (grant-funded) subject to the availability of payroll funds and any applicable Civil Service Guidelines for the Drug Court Program:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
From: 2986	Administrative Assistant	\$14.42 (grant-funded)
To:	Veterans Treatment Service/Intake Coordinator	\$20.19 (grant-funded)

Issue: Current job title and description does not properly describe the day-to-day duties and responsibilities of the Treatment Service Coordinator. The Service/Intake Coordinator is responsible for screening all potential referrals and coordinates services for legal aid, counseling and mentoring.

Solution: the reclassification of Slot# 2986 will adequately reflect the correct duties responsibilities of the position.

Result: Changes will reflect the required duties and responsibilities the job entails.

9. **Economic Development**

- a. Discussion and possible action to approve the submission of a grant application to the Office of the Governor Public Safety Office Criminal Justice Division for a County Innovations Grant estimated at Two Hundred Fifty Thousand Dollars (\$250,000) over the term of the contract; approving a resolution for authorization of grant submission to the Office of the Governor. The Laredo/Webb County, Texas Emergency Network Diversion (TEND) Court Program will utilize this funding opportunity to prevent, investigate, and/or prosecute the commercial sexual exploitation of foster youth in Laredo/Webb County. This formal request shall authorize the County Judge to act as the County Executive Officer and Authorized Representative in all matters pertaining to the County's participation in this grant. There is no match requirement for this grant. All grant documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. Contract Term: October 1, 2023, to September 30, 2024. **[Requested by Child Protection Court, Selina L. Mireles, Associate Judge]**

Issue: There is a need for resources to address the issue of sexual exploitation in our community. Persons who have suffered abuse in childhood or adolescence are susceptible to being sexually trafficked or exploited. There is a need to train the community and those involved in the criminal justice system on how to identify potential and current victims and stop the cycle of exploitation. The Office of the Governor of Texas has provided available resources through a grant opportunity to enhance awareness, intervention, and prevention of this serious issue.

Solution: Authorize the submission of the grant application as set forth above to ensure that the Laredo/Webb County, CPS, and Child Protection Court, may continue the Texas Emergency Network Diversion Court Program, a diversion program for potential and current victims of sexual exploitation.

Result: The Texas Emergency Network Diversion Program will be in compliance with SPOC, and with the submission rules and regulations set forth by the funding agency.

- b. Discussion with possible action to authorize the submission of a grant application as developed, written, and submitted by and for the Webb County Adult Drug Court Program to the Office of the Governor, Public Safety Office, Criminal Justice Division Specialty Courts Grant Program, FY2024 in an amount not to exceed Three Hundred Thousand Dollars (\$300,000) and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any kind of match; thus, will have no impact to the general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Margarita Herrera-Garza, Director]**

Issue: Enhance the capacity of the program's availability of treatment services by integrating family-based therapy and interventions to qualifying participants that is also extended to their family members to receive family-based interventions and counseling.

Solution: Authorize the submission of the OOG for Specialty Courts Program for fiscal year 2024, year 2.

Result: The Webb County Adult Program will remain in compliance with the submission rules and regulations set forth by the funding agency.

- c. Discussion and possible action to approve 2022 TxCDBG Colonia Fund: Planning and Needs Assessment-Interlocal Cooperation Contract Between Zapata County and Webb County and Resolution required by Texas Department of Agriculture (TDA). Zapata County and Webb County agree to enter into this Interlocal Cooperation Contract as authorized by Texas Government Code, Chapter 791 (Interlocal Cooperation Act) and Texas Local Government Code, Chapter 262; and authorizing the County Judge to sign all relevant documents. This action will not have an impact to the General Fund. All required documents were sent for review to the Economic Development and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures.

Issue: The Texas Secretary of State's Office of Colonia Initiatives (OCI) has been dissolved and reports produced by the office in 2014 may no longer reflect the current needs of colonia communities.

Solution: Complete a new needs assessment of colonia communities to remain compliant with federal requirements in partnership between Zapata County and Webb County.

Result: The newly completed needs assessment will form the basis of the Colonia fund with all projects funded though the colonia set-aside expected to be supported by the 2022 planning document or subsequent updates.

- d. Discussion and possible action to authorize the development and submission of an application and Resolution of the Texas Department of Transportation (TX-DOT) FY 2023 Transportation Alternatives Set-Aside Program, in the amount of \$1,344,000.00, and authorizing the County Judge to act as the County's Executive Officer and Authorized Representative in all matters pertaining to the County's participation in the program. There is no financial impact to the General Fund. All required documents were sent for review to the Economic Development and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures.

Issue: Identified sidewalks located in different Colonia areas in Webb County are in need of repair and improvements.

Solution: The Texas Department of Transportation released applications for the 2023 Transportation Alternatives Set-Aside Program for bicyclist and pedestrian infrastructure.

Result: If awarded, the funding will improve safety, access, and mobility for the residents of Webb County of all ages and abilities.

10. Head Start

Disclaimer: All Head Start monies are 100% Federal funds

- a. Discussion and possible action to approve the posting and filling of the following Slots:

<u>Slots #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
1697 / 3001	Substitute	\$10.00	20

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers):

	<u>Acct. Number</u>	<u>Acct. Name</u>	<u>Adopted</u>	<u>Request</u>	<u>Current</u>	<u>End Bal.</u>
From:	2358-5205-531-432088	Mental Health Observations	\$30,000.00	\$30,000.00	\$30,000.00	\$0.00
To:	2358-5205-531-460005	Disability Supplies	\$172.70	\$30,000.00	\$76	\$30,000.76
From:	2358-5205-531-460000	Office Supplies	\$58,475.80	\$53,387.74	\$53,387.74	\$0.00
To:	2358-5205-531-460004	Classroom Supplies	\$6.56	\$53,387.00	\$6.56	\$53,393.56

Issue: Funds are available in Mental Health Observations/Office Supplies.

Solution: Approve Line Item Transfers.

Result: Funds will be available in Disability Supplies/Classroom Supplies.

- c. Discussion and possible action to approve the "Annual Report to the Public" for the 2021 - 2022 Program Year and to make available to the public via the Head Start website at <https://www.webbcountytx.gov/HeadStart/AnnualReport/default>.

- d. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer):

	<u>Acct. Number</u>	<u>Acct. Name</u>	<u>Adopted</u>	<u>Request</u>	<u>Current</u>	<u>End Bal.</u>
From:	2357-259700	Fund Balance	\$0.00	\$2,707	\$0.00	\$0.00
To:	2357-1150-531-431002	Administrative Expense	\$609.00	\$2,707	\$609	\$3,316

Issue: Funds are available in Fund Balance.

Solution: Approve Line Item Transfer.

Result: Funds will be available in Administrative Expense.

11. Planning & Physical Development

- a. Discussion and possible action to issue a "Certificate of Compliance with Plat Requirements" to authorize an electrical service connection pursuant to Section 232.029(c)(2), Local Government Code., to an unplatted 1.96 acre tract of land, more or less, being part of Tract 38 & 39, La Presa Subdivision, located in Porcion 42, as described in Volume 3840, Pages 0161-0165 (ID 12417).

Issue: Item is a regulatory compliance issue regarding real property development provisions of state law and local regulations with particular emphasis on the Model Subdivision Rules enacted for

residential subdivisions. Commissioners Court must certify to certain property conditions before utility service connections may be authorized.

Solution: As reflected in agenda backup, staff has verified compliance matters and recommends the Court's approval of this certificate.

Result: If approved, applicant may connect property to electrical utility services. If not approved, utility connection to property is prohibited.

12. **Purchasing**

- a. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code, Section 263.152 (Disposition) and to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

Issue: Excess county property that is either by definition salvage or surplus property because of time, accident, or any other cause such as, wear and deterioration, damaged, or obsolete that has no value and/or usefulness for the intended purpose and is no longer needed by the department.

Solution: Authorize the Purchasing Agent to attempt to sell the County surplus or salvage property through public auction, dispose or destroy property that cannot be sold through public auction because it has deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products and/or donate as permitted by state law.

Result: Generate auction revenue from sale of county property, reduce county expenditures by transferring surplus property to other departments and make room for future assets replacing salvage or surplus items no longer needed.

- b. Discussion and possible action to authorize the purchase of seventeen (17) Glocks Blue Label 45/26 Gen 5 - 9mm weapons from Primary Arms, LLC., in an amount not to exceed \$7,325.48 and any other matters incident thereto. **[Account #2202-3170-001-457006 (Constable Pct. 4 Federal Forfeiture - Law Enforcement - Other)]**

Issue: Due to recent reports of accidental misfires without trigger being touched with the Sig Sauer P320 weapons, the Constable's Office is recommending to replace current weapons with Glocks.

Solution: Two price quotes were secured. Recommendation to purchase from low bidder.

Result: New weapons will be purchased utilizing federal forfeiture funds. Order will be placed after Court approval. The Purchasing Agent and Constable for Pct. 4 will return to Commissioners Court at a later date with final recommended disposition of current weapons being replaced.

- c. Discussion and possible action to authorize the purchase of police equipment for two (2) 2023 Chevrolet Tahoe's from Silsbee Ford (TIPs Contract No. 210907) for an amount not to exceed \$52,235.76 pursuant to the Texas Local Government Code; Sections 271.101, 271.102, Sub-Chapter F. Cooperative Purchasing Programs and any other matters incident thereto. **[Account #2469-3180-001-470000 (2021 Operation Stone-garden Grant-Constable Pct. 2 - Capital Outlay)]**

Issue: Police units for Constable Pct. 2 have been ordered and ready for shipment to outfitter. Prior order of units and requested police equipment is being funded through 2021 Operational Stone-Garden Grant funds.

Solution: Consideration for approval to use cooperative contracted vendor for outfitting of police units

for Constable Pct. 2.

Results: Proceed with order and close out of grant funds accordingly.

13. Water Utilities

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective January 23, 2023:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1535	Operator I	\$15.15 - \$15.93 12A/E

Issue: Position became Vacant January 09, 2023.

Solution: Fill Vacant Position.

Result: The filling of this position will alleviate work overload created by vacancy and allow for efficiency, effectiveness and production of the work within the Utilities Department.

14. Honorable Jose "Pepe" Salinas, Justice of the Peace Pct. 4

- a. Discussion and possible action to approve a sixty (60) month State and Local Fair Market Value Lease Agreement for equipment, software support service & maintenance between Webb County and Pitney Bows (Buy-Board Contract 656-21) for the Webb County Justice of the Peace Pct. 4 Office, commencing February 1, 2023 thru January 31, 2028 in the sum of \$156.36 per month or billed quarterly at \$469.08 pursuant to the Texas Local Government Code, Sec. 271.101, 271.102, Sub-Chapter F. cooperative Purchasing Programs; subject to annual budgetary appropriations and authorizing the Webb County Judge to execute any and all relevant documents and any other matters incident thereto. **[Account #1001-2180-001-456005 (Postage & Courier Service)]**

Issue: Pitney Bows agreement has come to an end.

Solution: Approval of lease renewal agreement.

Result: Renewal of lease agreement will help ease the outgoing mail for the office.

REGULAR AGENDA

Economic Development

15. Discussion and possible action to authorize the development and submission of the Federal Emergency Management Administration (FEMA) Assistance to Firefighters Grant Program Application in the amount up to \$300,000.00 and authorization of the County Judge to act as the County's Executive Office and Authorized Representative in all matters pertaining to the County's participation in the application. This grant application requires 10% cash match. **[Requested by Chief Rick Rangel, Fire Department]**

Issue: Webb County Volunteer Fire Department has identified the need of reliable firefighting apparatus to properly respond to emergency incidents.

Solution: Submission of FY 2022 Assistance to Firefighters Grant Program) Application to benefit the Webb County Volunteer Fire Department through the acquisition of personal protective equipment for firefighters.

Result: If awarded, the funding will provide well-equipped firefighters to respond safely to emergency incidents.

Head Start

Disclaimer: All Head Start monies are 100% Federal funds

16. Report from The Administration for Children and Families (ACF) Office of Head Start based on results obtained during Focus Area Two (FA2) monitoring review of the Webb County Commissioners Head Start Program from November 14, 2022 to November 18, 2022. The program was found to be in 100% compliance with performance measures and progress toward program goals.

Civil Legal Division

17. Discussion and possible action to establish, by Order of the Webb County Commissioners Court, a reinvestment zone to be known as the Dos Caminos Reinvestment Zone on approximately 640 acres and located approximately 26 miles from Laredo in northern Webb County East of Interstate 35; directing Civil Legal Division to negotiate a proposed Tax Abatement agreement; authorizing the publication of all required notices as per statute and any other matters incident thereto.

Community Action Agency

18. Discussion and possible action to authorize the use of three (3) County buses from CAA - El Aguila to be used by the Washington's Birthday Celebration Association (WBCA) at the upcoming Stars and Stripes Air Show which will be held on Sunday, February 27th 2022 at the Laredo International Airport allowing a reimbursement in the amount of One Thousand Dollars (\$1,000.00) for the requested transportation services; and any other matters incident thereto. **[Account #2661- 5150- 357420]**

Purchasing

19. Discussion and possible action to award Request for Proposal (RFP) 2023-002 "Justice of the Peace Pct. 1, Pl. 1 Renovation Project" to sole proposer Romo Contractors, LLC in an amount not to exceed \$69,900.00 in accordance with the Texas Local Government Code; Section 262.030 (Alternative Competitive Proposal Procedure for Certain Goods and Services) and to further authorize the transfer of funds from the General Operating fund (#1001-1130-001-470000) to the JP Pct. 1/P11 Capital Outlay Account (#1001-2140-001-470000) and to authorize the Webb County Judge to execute all relevant documents and any other matters incident thereto. **[Account #1001-2140-001-470000 (General Fund - JP Pct. 1 Pl. 1 J. Paz - Administration-Capital Outlay)]**

Issue: During the FY 2022-2023 Budget Process JP Pct. 1/P11 Office requested funding for the renovations to Courtroom, office and lobby area to include removal and replacement of Courtroom carpet, refurbishing all Courtroom pews, jury chairs, reconstruction of customer service windows, modifying the work area to create an open space concept and refurbishing customer lobby benches, to include all materials, labor, equipment and local building permits required to provide the requested scope of work.

Solution: Consideration to award to sole bidder, Romo Contractors, LLC.

Result: If approved by Commissioners Court, proceed with notice of award and execution of contract subject to insurance and bonding requirements.

Road & Bridge

20. Discussion and possible action to approve the attached job description for Slot #683 - Bridge Crew Leader. Subject to the availability of payroll funds and applicable Civil Service Commission guidelines.

Issue: Slot 683 does not have a job description.

Solution: Approval of the attached job description for slot 683.

Result: Slot 683 will have a job description, allowing the department to fill the position.

Commissioners Court Administrator

21. Discussion and possible action to authorize the use of County golf carts from the Casa Blanca Golf Course to be used by WBCA during the February festivities; and any other matters incident thereto.
22. Discussion and possible action to authorize the reclassification and job modification of the following positions located in the Road & Bridge and Water Utilities department in the amount not to exceed \$270,000.00, subject to approval by the Civil Service Commission and any applicable civil service guidelines, and any other matters incident thereto. **[Requested by Wage Review Committee; Account #1001-1130-001-431007-015 (Wage Classification Study)]**

- Truck Drivers (CDL certification)
- Mechanics
- Senior Mechanic
- Preventative Maintenance Technician

Issue: The following positions have been reviewed by the Wage Review Committee, and it was determined that the positions in question were not accurately reviewed by Segal back in 2019 causing an inability to fill the positions in the affected departments. *CDL requirement* listed in the job

description plays a huge factor in the return results from Segal or any salary review company for that matter.

Solution: Approve the proposed changes discussed and approved by the committee.

Result: Ability for department to hire certified CDL drivers and certified mechanics necessary for the departments to function adequately.

- 23. Presentation and discussion by the Rio Grande International Study Center to collaborate jointly with Webb County and the City of Laredo for the submission a grant application to the National Park Service for its "Outdoor Recreation Legacy Partnership" program for the purposes of a project referred to as Project Uno – Conservation Park Project located in the Zacate Creek Watershed; with possible action to provide cash match assistance; and any other matters incident thereto.
- 24. Status report by JHS Architects and county team regarding the Webb County Fairgrounds Project, with discussion and possible action; and any other matters incident thereto.

Honorable Ricardo A. Jaime, Webb County Commissioner Pct. 4

- 25. Discussion and possible action to approve the appointment and filling of the following Slot subject to the availability of payroll funds and any applicable Civil Service guidelines, effective January 23, 2023:

Slot #	Title	Salary
2350	Community Center Director	\$38,402.54 - \$41,891.42 16/A -16/H

Issue: Slot #2350 is vacant and the position can be filled and appointed through Commissioners Court meeting.

Solution: Request to appoint a director at the community center.

Result: The filling of slot #2350 will allow the center to continue to function efficiently and effectively.

- 26. **Communications**

- 27. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 20th DAY OF JANUARY, 2023

By: Melinda Mata
Melinda Mata
Court Administrator

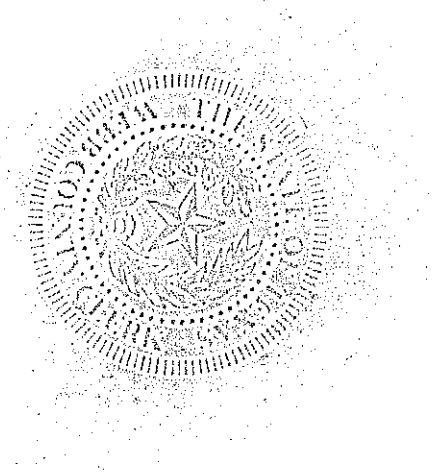
CERTIFICATION OF NOTICE AND POSTING

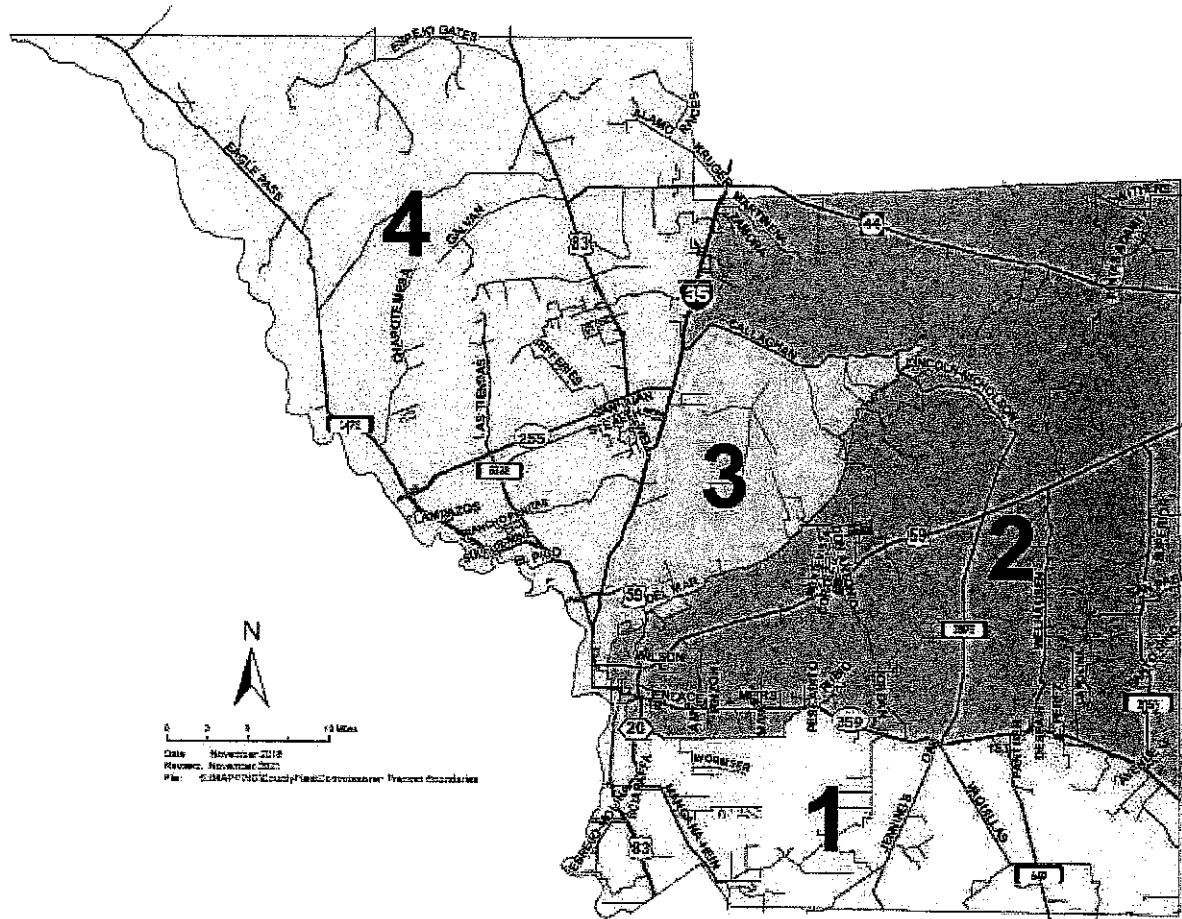
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 20th day of January, 2023 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 20th DAY OF JANUARY, 2023

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS





BY: Amber Lecea
For Margie Ramirez-Ibarra, County Clerk
By: Amber Lecea, Recording Secretary





Date: November 2018
 Revised: November 2022
 File: C:\MAPS\101\County\PrecinctCommissioner\Precinct Boundaries

COUNTY COMMISSIONERS

	Honorable Tano E. Tijerina	County Judge
	Commissioner Jesse Gonzalez	Precinct 1
	Commissioner Rosaura "Wawi" Tijerina	Precinct 2
	Commissioner John C. Gale	Precinct 3
	Commissioner Ricardo A. Jaime	Precinct 4

**Webb County, Texas
 Commissioner Precinct Boundaries**