



WEBB COUNTY, TEXAS

COMMISSIONERS COURT

PUBLIC NOTICE
COMMISSIONERS COURT MEETING
WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
FEBRUARY 13, 2023
9:00 a.m.

MARGIE R IBARRA
COUNTY CLERK
FILED
2023 FEB 10 AM 8:29
WEBB COUNTY, TEXAS
BY DEPUTY

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Human Resources, Risk Management; and any other Department reports); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. Auditor

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) for the distribution of funds to United Independent School District, Laredo Independent School District and Webb Consolidated School District from the reserve fund balance of the Webb County School Lands that is to be distributed on a Scholastic Basis; and any other matters incident thereto. **[Fund 5100/5200- Available Permanent School Funds]**

| Account Number | G/L Account Name | Amount |
|-----------------------|-------------------------|----------------|
| 5100-8010-001-480001 | L.I.S.D. | \$181,844.81 |
| 5100-8010-001-480002 | U.I.S.D. | \$431,766.12 |
| 5100-8010-001-480003 | Webb Consolidated | \$1,352.92 |
| 5200-8010-001-480001 | L.I.S.D. | \$1,291,401.09 |
| 5200-8010-001-480002 | U.I.S.D. | \$3,066,258.74 |
| 5200-8010-001-480003 | Webb Consolidated | \$9,607.99 |
| Total | | \$4,982,231.67 |

Issue: Increase FY-2023 budget to cover future expenditures. Funding available in the fund balance account.

Solution: Appropriate new expenditures to be used for the purpose of program expenditures.

Result: Finalize special budget using FY-2023 proceeds for the purpose stated on this agenda item.

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Grant funds; and any other matters incident thereto. **[Requested by Martin Cuellar, Webb County Sheriff; Grant Fund #2608]**

| | Acct. Number | Acct. Name | Adopted | Request | Current | End Bal. |
|-------|----------------------|----------------------|-------------|---------------|-------------|-------------|
| From: | 2608-3010-001-410000 | Salary | \$88,442.00 | (\$48,841.00) | \$48,841.00 | -0- |
| | 2608-3010-001-421000 | Health Insurance | \$20,020.00 | (\$9,593.99) | \$9,593.99 | -0- |
| | 2608-3010-001-422000 | FICA | \$6,766.00 | (\$3,692.20) | \$3,692.20 | -0- |
| | 2608-3010-001-423000 | Retirement | \$10,886.00 | (\$6,333.03) | \$6,333.03 | -0- |
| | 2608-3010-001-425000 | Unemployment | \$611.00 | (\$279.94) | \$279.94 | -0- |
| | 2608-3010-001-426000 | Worker's Comp. | \$2,653.00 | (\$1,495.48) | \$1,495.48 | -0- |
| | | | | \$70,235.64 | | |
| To: | 2608-3010-001-458000 | Admin. Travel | \$6,807.00 | \$5,418.00 | -0- | \$5,418.00 |
| | 2608-3010-001-470000 | Capital Outlay | \$53,200.00 | \$64,148.00 | -0- | \$64,148.00 |
| | 2608-3010-001-461000 | Materials & Supplies | \$6,425.00 | \$669.64 | -0- | \$669.64 |
| | | | | \$70,235.64 | | |

Issue: An officer was recently transferred to the Interdiction Unit; unused funds remained in grant that needed to be utilized within the current grant performance period.

Solution: A no cost budget adjustment was submitted to and approved by the federal agency to utilize remaining grant funds effectively, efficiently, and expeditiously.

Result: The Webb County Sheriff's Office Interdiction Unit will be able to obtain needed enhancements in the form of training/travel, equipment, minor tools, and supplies with these remaining grant funds.

- c. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Grant funds; and any other matters incident thereto. **[Requested by Martin Cuellar, Webb County Sheriff; Grant Fund #2746]**

| | Acct. Number | Acct. Name | Adopted | Request | Current | End Bal. |
|-------|----------------------|----------------------|----------|------------|----------|----------|
| From: | 2746-3010-001-470000 | Capital Outlay | \$35,000 | (\$13,575) | \$13,575 | -0- |
| To: | 2746-3010-001-456305 | Uniforms | -0- | \$3,701 | -0- | \$3,701 |
| | 2746-3010-001-461000 | Materials & Supplies | -0- | \$9,874 | -0- | \$9,874 |
| | | | | \$13,575 | | |

Issue: After the grant-funded SWAT robot was ordered, funds remained that could be used for other needed items.

Solution: A no cost budget adjustment was submitted to and approved by the state agency to utilize remaining grant funds effectively and efficiently.

Result: Funding will be able to be utilized for other needed uniform items, materials, and supplies for the Webb County Sheriff's Office SWAT Team.

- d. Discussion and possible action to ratify and approve, by Order, a budget amendment from funds available by increasing the expenditure budget in the amount of \$5,000.00 from the U.S. Department of Justice in accordance with Texas Local Government Code, Section 111.0706 (Special Budget for Grant of Aid Money) and any other matters incident thereto. There is no financial impact to the general fund. **[Requested by Harold DeVally, Constable Pct. 4; Fund #2202]**

| | Acct. Number | Acct. Name | Amount |
|-------|----------------------|-------------------------|---------|
| From: | 2202-259700 | Fund Balance | \$5,000 |
| | | | |
| To: | 2202-3170-001-457006 | Law Enforcement Other | \$2,365 |
| | 2202-3170-001-460105 | Minor Tools & Apparatus | \$2,635 |
| | | | \$5,000 |

Issue: Proceeds from equitable shared funds from the U. S. Department of Justice may be spent after a budget for the expenditure of the proceeds has been submitted to the governing body.

Solution: Submit a breakdown of monies distributed to the governing body that clearly list and defines the categories of expenditures.

Result: These funds will be available for official use to meet the needs of the office.

- e. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfers) within State Forfeiture funds. **[Requested by Martin Cuellar, Webb County Sheriff]**

| | Acct. Number | Acct. Name | Request |
|-------|----------------------|---------------------------|---------|
| From: | 2150-3010-001-451007 | Investigation Expenditure | \$5,000 |
| | | | |
| To: | 2150-3010-001-461000 | Materials & Supplies | \$1,500 |
| | 2150-3010-001-455501 | Drug Free Campaign | \$3,500 |
| | | | \$5,000 |

Issue: Funds are needed to purchase Drug Free Promotional items and Professional Portraits.

Solution: Ministerial requested to proceed with purchases.

Result: Funds will be in place and proceed with P.Os.

- f. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Grant funds. **[Requested by Community Action Agency]**

| | Acct. Number | Acct. Name | Amount |
|-------|--------------------------|-----------------------------------|------------|
| From: | 2364-5360-521-410000 | Payroll Cost | \$3,611.80 |
| | 2364-5360-521-421000 | Health and Life Insurance | \$1,106.01 |
| | 2364-5360-521-422000 | FICA | \$169.09 |
| | 2364-5360-521-423000 | Retirement County | \$339.51 |
| | 2364-5360-521-426000 | Worker Comp. | \$3.57 |
| | 2364-5360-521-457900 | Program Services Expenditures | \$3311.32 |
| | | | \$8,541.30 |
| To: | 2364-5360-521-425000 | Unemployment Tax | \$35.00 |
| | 2364-5360-521-463804-101 | Utility Assistance P1 Restoration | \$5,506.30 |

| | | | |
|--|--------------------------|----------------------------------|------------|
| | 2364-5360-521-463804-102 | Utility Assistance P2 Prevention | \$3,000.00 |
| | | | \$8,541.30 |

Issue: Funds are need to continue the water assistance program.

Solution: Approve line item transfer.

Result: Water Assistance Program may continue providing services.

- g. Discussion and possible action to ratify and approve, by Order, the following budget amendment (line item transfer) within Forfeiture funds. **[Requested by Harold DeVally, Constable Pct. 4]**

| | Acct. Number | Acct. Name | Adopted | Request | Current | End Bal. |
|-------|----------------------|------------------------|----------|------------|-------------|------------|
| From: | 2202-3170-001-457006 | Law Enforcement Other | \$10,000 | \$9,704.60 | \$16,647.20 | \$6,942.60 |
| | | | | | | |
| To: | 2202-3170-001-456305 | Uniforms | \$0 | \$2,420.10 | \$0 | \$2,295.10 |
| | 2202-3170-001-460140 | Fire Arms & Ammunition | \$0 | \$7,284.50 | \$0 | \$7,284.50 |
| | | | | \$9,704.60 | | |

Issue: Funds are needed to pay for uniforms fire arms needed by department.

Solution: By approving transfer of funds, department will have sufficient funds to pay such expenses.

Result: Department will be able to pay for expense.

- h. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers). **[Requested by Aliza Oliveros, Head Start Director]**

| | Acct. Number | Acct. Name | Adopted | Request | Current | End Bal. |
|-------|--------------------------|------------------------|-------------|-------------|-------------|-------------|
| From: | 2358-5205-531-456201 | College Tuition | \$13,000.00 | \$7,100.00 | \$13,000.00 | \$5,900.00 |
| | 2358-5190-531-463040 | Non-USDA Food | \$35,000.00 | \$30,727.46 | \$30,727.46 | \$0.00 |
| | 2358-5205-531-460028 | Janitorial Supplies | \$37,446.00 | \$35,000.00 | \$37,446.00 | \$2,446.00 |
| | | | | \$72,827.46 | | |
| To: | 2358-5205-531-456205 | Training & Education | \$21,597.00 | \$100.00 | \$20,841.36 | \$20,875.00 |
| | 2358-5205-531-456224 | Meetings & Conferences | \$7,635.00 | \$7,000.00 | \$942.62 | \$7,942.62 |
| | 2358-5190-531-443000-020 | Repairs/Bldg Maint. | \$2,518.00 | \$30,727.46 | \$228.52 | \$30,955.98 |
| | 2358-5205-531-443000-020 | Repairs/Bldg Maint. | \$2,044.00 | \$35,000.00 | \$91.45 | \$35,091.45 |
| | | | | \$72,827.46 | | |

Issue: Funds are available in College Tuition/Non-USDA Food/Janitorial Supplies.

Solution: Approve Line Item Transfer.

Result: Funds will be available in Meetings and Conferences, Repairs and Maintenance and Training & Education.

- i. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within grant funds: **[Requested by Community Action Agency]**

| | Acct. Number | Acct. Name | Request | Current | End Bal. |
|-------|--------------------------|----------------------------|---------|---------|------------|
| From: | 2661-7110-521-443000-035 | Repairs & Maint. Equipment | \$1,200 | \$2,000 | \$800 |
| | 2661-7110-521-460105 | Minor tools & Apparatus | \$1,300 | \$4,000 | \$2,700 |
| | | | \$2,500 | | |
| To: | 2661-7110-521-456305 | Uniforms | \$2,500 | \$31.95 | \$2,531.95 |

Issue: A budget amendment is necessary for the purchase of uniforms for staff.

Solution: Approve the budget amendment.

Result: Proceeds from repairs & maintenance equipment could now be expended on uniforms.

- j. Discussion and possible action to approve, by Order, the following budget amendment to carry over the budget of \$26,165.94 in balances for EL Aguila into FY22 for Fund 2661; Local Government Code 111.0706. **[Requested by James Flores, CAA Director]**

| | Acct. Number | Acct. Name | Request | Current | End Bal. |
|-------|----------------------|----------------|-------------|--------------|--------------|
| From: | 2661-259700 | Fund Balance | \$26,165.94 | \$26,165.94 | \$0.00 |
| To: | 2661-7230-521-470000 | Capital Outlay | \$26,165.94 | \$513,170.00 | \$539,335.94 |

Issue: Year-end balances must be carried over and entered into the system in order to continue the availability of these grant funds.

Solution: Commissioners Court authorizes a Budget Amendment in order to carry over the year-end balance for El Aguila.

Result: Approval of budget amendment and carry-over will ensure the continuation of transportation services to the rural areas of Webb County.

- k. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Forfeiture funds. **[Requested by County Attorney]**

| | Acct. Number | Acct. Name | Adopted | Request | Current | End Bal. |
|-------|--------------------------|---------------------------|-----------|---------|----------|----------|
| From: | 2172-2270-001-470000 | Capital Outlay | \$100,000 | \$4,000 | \$99,700 | \$95,700 |
| To: | 2172-2270-001-443000-075 | Repairs & Maint. Vehicles | \$0.00 | \$4,000 | \$0.00 | \$4,000 |

Issue: Budget Line Item Transfer is needed to cover the remainder of the 2023 fiscal year for the Repairs and Maintenance Vehicles account.

Solution: Approve line item transfer for the maintenance of the fleet for the 2023 fiscal year.

Result: There will be sufficient funds to cover the 2023 Repairs and Maintenance Vehicles account.

- l. Discussion and possible action to approve, by order, a budget amendment to the District Attorney State forfeiture fund by increasing the expenditure budget by \$16,000; said amount is available from seized funds pursuant to Chapter 18 of the Texas Code of Criminal Procedure. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2161-2260]**

| | Account Number | Account Name | Amount |
|-------|----------------------|-------------------------|----------|
| From: | 2161-259700 | Fund Balance | \$16,000 |
| | | | |
| To: | 2161-2260-001-457006 | Law Enforcement - Other | \$5,000 |
| | 2161-2260-001-456305 | Uniforms | \$11,000 |
| | | | \$16,000 |

Issue: New proceeds under Chapter 18 of the Texas Code of Criminal Procedure have been awarded and may be spent by the attorney representing the State after a budget for the expenditure of the proceeds has been submitted to the Governing Body.

Solution: Submit a budget to the Governing Body that clearly list and defines the categories of expenditures.

Result: The attorney representing the State can utilize the new proceeds for the official use of his Office.

- m. Discussion and possible action to approve, by order, a budget amendment of \$38,000 to the District Attorney Federal Forfeiture Fund from new proceeds received from the U.S. Department of Justice Equitable Share Program. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2162 (Department of Justice - Federal Forfeiture)]**

| | Account Number | Account Name | Amount |
|-------|----------------------|-------------------------|----------|
| From: | 2162-259700 | Fund Balance | \$38,000 |
| | | | |
| To: | 2162-2280-001-426000 | Worker Compensation | \$1,040 |
| | 2162-2260-001-457006 | Law Enforcement - Other | \$36,960 |
| | | | \$38,000 |

Issue: New equitable shared funds have been awarded to the District Attorney's Office and may be spent after a budget for the expenditure of the proceeds has been submitted to the Governing Body. The budget must be detailed and clearly define the categories of expenditures.

Solution: Submit a budget to the Governing Body that clearly defines the categories of expenditures to be incurred with the new proceeds.

Result: The District Attorney's Office will add the new proceeds to its current expenditure budget to be utilized for law enforcement purposes in accordance with the Department of Justice Equitable Sharing Guidelines.

- n. Discussion and possible action to approve the following line item transfer within grant funds to cover budget balances. This action will not have an impact to the County General Fund. **[Requested by Community Action Agency]**

| | Acct. Number | Acct. Name | Adopted | Request | Current | End Bal. |
|-------|----------------------|----------------------|-------------|------------|-------------|------------|
| From: | 2368-5170-521-461000 | Materials & Supplies | \$18,022.00 | \$7,650.00 | \$13,499.43 | \$5,849.43 |
| | | | | | | |
| To: | 2368-5170-521-464010 | Dues & Membership | \$1,070.00 | \$7,000.00 | \$1,070.00 | \$8,070.00 |
| | 2368-5170-521-456105 | Licenses & Permits | \$155.00 | \$300.00 | \$155.00 | \$455.00 |

| | | | | | | |
|--|----------------------|-----------------------|----------|------------|----------|----------|
| | 2368-5170-521-456224 | Meeting & Conferences | \$391.58 | \$350.00 | \$391.58 | \$741.58 |
| | | | | \$7,650.00 | | |

Issue: Funds available in account will not cover cost needed to continue operation of service through the end of the budget year.

Solution: Approve the line item transfer.

Result: There will be sufficient funds in both mentioned line items which will allow for continuation of service.

6. Civil Legal Division

- a. Discussion and possible action to approve an agreement between the Webb County District Attorney's Office and the United States Marshals Services for reimbursement of employee overtime incurred from joint law enforcement operations project JLEOTFS4, for the performance period of October 12, 2022 through September 30, 2023, in the amount of Eighteen Thousand Five Hundred Dollars (\$18,500.00). District Attorney Forfeiture funds will be utilized to cover the applicable fringe benefits associated with this project's employee(s) overtime, therefore there will be no impact to the General Fund; and authorizing the Webb County Judge to sign all relevant documents and any other matters incident thereto. **[Account #2580-2260-001-413000 (US Marshals - DA)]**

Issue: Collaboration between Federal, State and local law enforcement agencies is necessary to pursue and dismantle organized crime organizations along the Texas border and within our Community.

Solution: Accept Federal assistance to continue local participation in USMS investigations, strategic initiatives and prosecution of organized crime.

Result: Disruption of organized criminal activity in Webb County and along the Texas border.

- b. Discussion and possible action to approve an advertising contract between Lamar Advertising of Laredo and Webb County for the benefit of the District Attorney's Office for the service dates of January 14, 2023 through January 12, 2024 in the amount of Twenty-Eight Thousand Six Hundred and Sixty-Five Dollars (\$28,665.00) for various public service announcements and any other matters incident thereto; authorizing the Webb County Judge to sign all relevant documents and any other matters incident thereto. There is no financial impact on the general fund. **[Requested by District Attorney Isidro Alaniz, Account #2163-2260-001-457006 (Law Enforcement – Other)]**

- c. Discussion and possible action to approve a professional services agreement from (January 1, 2023 through August 31, 2023) between Webb County for the benefit of the Adult Drug Court Treatment Program and La Familia Consulting and Counseling Services L.C. for services associated with the evaluation of Webb County's Adult Drug Court program funded by the Office of the Governor Grant (OOG) Grant fund #4448101 in the amount of Five Hundred Ninety-Eight Dollars (\$598.00) per month for a total cost not exceed Four Thousand Seven Hundred Eighty-Four Dollars (\$4,784.00) for the year; and authorizing the County Judge to sign all relevant documents, and all other matters incident thereto. **[Requested by the Adult Drug Court Program Account #2710-1020-001-432001 – Professional Services (CJD Adult Specialty Court Grant)]**

Issue: The approval by the commissioners court the evaluation agreement is need under Office of the Governor Grant (OOG) grant in which a treatment provider can provide the evaluation of the local drug court program.

Solution: The Commissioners Court approving the agreement so that an license treatment provider

can submit evaluations to the Drug Court Program.

Result: The Adult Drug Court Program will be able to continue to provide services and operate fully as a treatment program that is evaluated by a treatment provider.

- d. Discussion and possible action to approve a Non-Financial Memorandum of Understanding (M.O.U.) between the Laredo Independent School District's (L.I.S.D.) Special Education Department and Webb County for its Webb County Head Start/Early Head Start to provide referral and assessment system to identify children with disabilities in order to prepare an individual education plan (I.E.P.) for each disabled child, to help facilitate the transition of disabled children into schools at L.I.S.D., and to provide for increased public participation in the planning process. This non-financial M.O.U. shall be for a five year (5 yr.) term, commencing retroactively from September 1, 2022 thru August 31, 2027; subject to annual budgetary appropriations and authorizing the Webb County Judge to execute any and all relevant documents; and any other matters incident thereto. **[Requested by Aliza Oliveros, Director, Webb County Head Start (Non-Financial M.O.U.)]**

- e. Discussion and possible action to approve a Professional Services Agreement between Webb County, and Dr. Daniel Garza, M.D., for their Webb County Headstart Program/Early Child Headstart Care Partnership (EHS-CCP) for use in their early head start programs. This agreement establishes the terms and conditions under which this professional service provider shall providing their professional expertise for neurological medical services to qualified medical recipient children under the Webb County Head Start (EHS-CCP) program. The annual fee schedule for the various neurological and related medical services to be provided are attached hereto as Exhibit "A". The term of this agreement shall be for a Five year/60mo. term commencing retroactively from September 1, 2022 thru August 31, 2027; and authorizing the County Judge to sign and execute all relevant documents, and any other matters incident thereto. **[Requested by Aliza Oliveros, Director, Webb County Head Start (Account #2357-5190-531-432083 (Medical/Dental Exams))]**

- f. Discussion and possible action to approve a Professional Services Agreement between Webb County, and Dr. Armando Garza, M.D., for their Webb County Headstart Program/Early Child Headstart Care Partnership (EHS-CCP) for use in their early head start programs. This agreement establishes the terms and conditions under which this professional service provider shall providing their professional expertise for general hearing and/or vision related medical services to qualified medical recipient children under the Webb County Head Start (EHS-CCP) program. The annual fee schedule for the various hearing and/or vision related medical services to be provided are attached hereto as Exhibit "A". The term of this agreement shall be for a five year/60mo. term commencing retroactively from September 1, 2022 thru August 31, 2027; and authorizing the County Judge to sign and execute all relevant documents, and any other matters incident thereto. **[Requested by Aliza Oliveros, Director, Webb County Head Start (Account #2357-5190-531-432083 (Medical/Dental Exams))]**

- g. Discussion and possible action to approve a Non-Financial Memorandum of Understanding (M.O.U.) between the United Independent School District's (U.I.S.D.) Special Education Department and Webb County for its Webb County Head Start/Early Head Start to provide referral and assessment system to identify children with disabilities in order to prepare an individual education plan (I.E.P.) for each disabled child, to help facilitate the transition of disabled children to school at U.I.S.D., and to provide for increased public participation in the planning process. This non-financial M.O.U. shall be for a five year (5yr.) term, commencing retroactively to September 1, 2022 thru August 31, 2027; subject to annual budgetary appropriations and authorizing the Webb County Judge to execute any and all relevant documents; and any other matters incident thereto. **[Requested by Aliza Oliveros, Director, Webb County Head Start (Non-Financial M.O.U.)]**

- h. Discussion and possible action for Webb County to enter into a Five (5) year (February 1, 2023 through January 31, 2028) lease agreement between Webb County and the City of Laredo for the use of four (4) City of Laredo owned lease spaces by their Headstart/Early Headstart Program, as follows; Lease space #1, located at 2200 Zacatecas St., (Tatangelo Head Start) at a monthly rental rate of \$690.53; Lease space #2, located at 3501 Eagle Pass; (Villa Alegre Head Start) at a monthly rental rate of \$1,001.05; Lease Space #3, located at 2802 McDonell Ave., (Coordinator's Annex) at a monthly rental rate of \$597.43, and approval of a month to month lease agreement/ tenancy for Lease space #4, located at 2518 Cedar Ave., (Jesus Garcia Head Start), Laredo, Texas at a monthly rate of \$1,008.03; for a combined total monthly rental rate of (\$3,123.20) for all four lease spaces over the rental term and authorizing the County Judge to execute all relevant documents and any other matters incident thereto. **[Requested by Aliza Oliveros, Webb County Head Start Director; Account #2357-5200-531-444100 (Space Rental)]**
- i. Discussion and possible action to enter into a third party funding agreement with Border Olympics, Inc., in the amount of Thirty Thousand Dollars (\$30,000.00) for the 2023 Border Olympics and any matters incident thereto; authorizing the County Judge to sign all relevant documents. **[Third Party Funding - Special Revenue Funds, Hotel Motel Occupancy Tax #2004-1010-001-46354]**
- j. Discussion and possible action to enter into a Seven (7) month Professional Services Agreement (February 1, 2023 through August 31, 2023) between Webb County for the Webb County Adult Drug Court Program and PILLAR to provide treatment services under Grant #4448101 from the Office of the Governor (OOG), specifically to allow P.I.L.L.A.R. to receive payment for personnel support services that will be provided in accordance with the terms of the grant application in the total amount of not more than FORTY -EIGHT THOUSAND TWO HUNDRED SIXTY FIVE DOLLARS (\$48,265.00), including an amount of not more than SIX THOUSAND EIGHT HUNDRED NINETY-FIVE DOLLARS (\$6,895.00) for time in providing family out-patient therapy services; and authorizing the County Judge to execute all relevant documents and any other matters incident thereto. **[Requested by Aliza Oliveros, Head Start Director; Account #2710-1020-001-432001 – Professional Services (CJD Adult Specialty Court Grant)]**
- k. Discussion and possible action to amend (Amendment 1) the Agreement, dated August 8, 2022, with Brighton Group LLC for ARPA Project Management Services, by removing, from Section 1.5, Project Team, Sub-Consultant, GDJ Engineering and any matters incident thereto; authorizing the County Judge to sign all relevant documents. **[No effect on County Budget]**

7. Honorable Rosaura “Wawi” Tijerina. Webb County Commissioner Pct. 2

- a. Discussion and possible action to re-appoint Miss Pilar De La Fuente as the Webb County Community Action Agency Advisory Board Representative for Precinct 2 Commissioner Rosaura "Wawi" Tijerina.

8. Honorable Ricardo A. Jaime. Webb County Commissioner Pct. 4

- a. Discussion and possible action to appoint Mr. Reynaldo Veliz as Representative for Precinct 4, to the Webb County Community Action Agency Advisory Board; and any other matters incident thereto.

9. Commissioners Court

- a. Discussion and possible action to enter into an Interlocal Contract for Sale and Purchase of Wastewater Effluent with the City of Laredo through December 31, 2038 with one option to extend for an additional ten year period for a minimum of 375,000 gallons per day effluent at \$0.12 per thousand gallons of effluent and any matters incident thereto; authorizing the County Judge to sign all relevant documents. **[Account #1001-1130-001-441205 (Utilities)]**

10. Community Action Agency

- a. Discussion and possible action to approve grant award contract #61220003929 ("Contract") for the Community Services Block Grant (CSBG) from the Texas Department of Housing and Community Affairs (TDHCA) for FY-2023, in the amount of Seventeen Thousand One Hundred Eighty-Seven Dollars (\$17,187.00) and authorizing the County Judge to sign all relevant documents. Contract shall commence on January 01, 2023 and shall end on September 30, 2023. This action will not have an impact to the General Fund. Documentation has been reviewed by Webb County Economic Development Department and is compliant with SPOC policies and procedures.

Issue: New contract 2023 CSBG.

Solution: Approve CSBG Contract.

Result: Funds available for assistance.

- b. Discussion and possible action to authorize the Webb County Community Action Agency to enter into an annual vendor agreement with Retail Energy Providers (listed below) for the implementation of the Community Services Block Grant (CSBG) and the Comprehensive Energy Assistance Program (CEAP). These vendor agreements are a Texas Department of Housing and Community Affairs (TDHCA) requirement.

List of Retail Energy Providers:

174 Power Global Retail Texas, LLC dba Chariot Energy
Constellation New Energy Inc
Gexa Energy
Rhythm Ops, LLC
Veteran Energy, LLC

Issue: The Webb County CAA will enter into an annual vendor agreement with Retail Energy Providers for the implementation of the Community Services Block Grant (CSBG) and the Comprehensive Energy Assistance Program (CEAP).

Solution: These vendor agreements are a Texas Department of Housing and Community Affairs (TDHCA) requirement.

Result: The Texas Department of Housing and Community Affairs (TDHCA) will provide funding to be used for payment of qualifying low income clients home energy expenses.

- c. Discussion and possible action to approve the posting and filling of the following Slot Full-Time with benefits, to be funded from the Community Services Block Grant (CSBG) Account #2368-5170-521-410000. This position will be 100% grant funded and there will be no impact to the General Fund.

| <u>Slot #</u> | <u>Title</u> | <u>Hourly Rate</u> |
|---------------|---------------------------|--------------------|
| 2159 | Administrative Technician | \$13.79 |

Issue: Vacant Administrative Technician position because staff was promoted within the Department.

Solution: Post and fill vacant slot.

Result: Filling the position will allow the department to effectively continue the flow of work.

11. **Honorable Tano E. Tijerina, Webb County Judge**

- a. Discussion and possible action to re-appoint Erasmo Villarreal as representative for Webb County Judge to the Webb County Community Action Agency Advisory Board.
- b. Discussion and possible action to approve the appointment of James Flores as County representative to the Laredo Economic Development Corporation Board of Directors for One (1) year term.
[Requested by Laredo Economic Development Corporation]
- c. Discussion and possible action to authorize the purchasing agent to solicit quotes for a decorative Christmas tree to be placed on the courthouse lawn during the holiday season; and any other matters incident thereto.

12. **Economic Development**

- a. Discussion and possible action to approve the submission of a grant application to the Office of the Governor Public Safety Office Homeland Security Grants Division for a Border Prosecution Unit Grant estimated at \$1,485,000 over the term of the contract. This formal request shall authorize the County Judge to act as the County's Executive Officer and Authorized Representative in all matters pertaining to the County's participation in this grant. There is no match requirement for this grant. All grant documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. Contract Term: September 1, 2023 to August 31, 2025. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2739-2260]**

Issue: There is a need for resources to prosecute felony cases, provide technical assistance and training to law enforcement agencies and prosecute border crime cases along the Texas-Mexico Border. The Office of the Governor of Texas has provided available resources through a grant opportunity to enhance prosecution in the area of organized crime/criminal enterprise cases.

Solution: Authorize the submission of the grant application as set forth above to ensure that the Border Prosecution Unit at the District Attorney's Office can continue to successfully prosecute border crime cases along the Texas-Mexico Border.

Result: The District Attorney's Office will have the opportunity to receive additional resources to continue prosecution specifically in the area of organized crime / criminal enterprise cases.

- b. Discussion and possible action to authorize the acceptance of a Bullet-Resistant Shield grant award from the Office of the Governor Public Safety Office (PSO) Criminal Justice Division (CJD) in the amount of \$285,989 for ballistic shields for the Sheriff's Office sworn peace officers as developed, prepared, written, and submitted by the Webb County Sheriff's Office Grant Writer; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any type of match; and, thus will have no impact to the general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures.
[Requested by Martin Cuellar, Webb County Sheriff]

Issue: Recent tragic events have emphasized the need for ballistic protection for peace officers responding to active shooters armed with high powered machine guns.

Solution: Grant award to provide ballistic shields for the peace officers of the Webb County Sheriff's Office.

Result: Peace officers of the Webb County Sheriff's Office will be equipped with ballistic shields.

- c. Discussion and possible action to authorize the acceptance of a FY 2023 National Crime Victims' Right Week (NCVRW) Community Awareness Project (CAP) grant award in the amount of \$5,000 from the Office for Victims of Crime (OVC) as developed, written, and submitted by the Webb County Sheriff's Office Grant Writer, and designating the Webb County Judge as the authorized official to sign all relevant documents; and any other matters incident thereto. This grant requires no financial match, and, thus, will have no impact to the general fund. All required documents were sent to the Economic Development Department and were found in compliance with the Single Point of Contact (SPOC) policy. **[Requested by Martin Cuellar, Webb County Sheriff]**

Issue: The rights of crime victims are enshrined in the federal code (Section 3771 of Title 18 of the U.S. Code, Crimes and Criminal Procedure), the Texas Constitution (Article I Section 30), and the Texas Code of Criminal Procedure (Chapter 56). However, many victims of crime are unaware of their mandated rights as well as the services that are specifically available to them to facilitate needed restitution, recovery, privacy, dignity, and justice.

Solution: Grant award to highlight the rights of and services for crime victims in the Laredo/Webb County area during the National Crime Victims' Right Week.

Result: The general public and any victims of crime will become more aware of the services available to them in the Laredo/Webb County area.

- d. Discussion and possible action to authorize Webb County Court-at-Law II to submit a grant application as developed, written, and submitted by Webb County Court-at-Law II. The grant is through the Governor of the State of Texas, Public Safety Office Criminal Justice Division; Specialty Courts Grant Program, FY2024. The grant would expand The DWI Court Program if awarded with a contractual partnership with AMISTAD Consultation and Evaluation services LLC of San Antonio, Texas for the evaluation services and consulting of the grant. The request is of \$200,000.00 for one year. Grant funds shall be utilized to provide outpatient services to area DWI Offenders charged before the county courts-at-law and district courts that qualify for outpatient treatment. Authorizing Webb County Judge to execute all relevant documents any other matter incident thereto. This grant does not require a match; and thus, will not have an impact on the general fund. All required documents were sent for review through Economic Development and the solicitation is compliant with the Webb County single point of contact (SPOC) procedures. **[Requested by Victor Villarreal, County Court at Law 2 Judge]**

Issue: The current caseload of The DWI Court Program has reached 100 participants.

Solution: The grant if awarded would allow for the hiring a case manager to assist the court with cases.

Result: The position will be fully operational for DWI Court Program.

- e. Discussion and possible action to authorize Webb County Court-at-Law II to submit a grant application as developed, written, and submitted by Webb County Court-at-Law II. The grant is through U.S. Department of Health and Human Services SAMHSA. The grant would fund The DWI Court Program if awarded with a contractual partnership with SCAN which is a non-profit mental health organization and licensed outpatient substance abuse treatment facility. The grant would also contract with AMISTAD Consultation and Evaluation services LLC of San Antonio, Texas for the evaluation services and consulting of the grant. Contractual services also would include Chestnut Health Systems, INC. The request is of \$2,000,000.00 for five years or also \$400,000.00 per year. Effective date of grant would be October 2023-September 2028. Grant funds shall be utilized to provide outpatient services to area DWI Offenders charged before the county courts-at-law and district courts that qualify for outpatient treatment. Authorizing Webb County Judge to execute all relevant documents any other matter incident thereto. This grant does not require a match; and thus, will not have an impact on the general fund. All required documents were sent for review through Economic Development and the

solicitation is compliant with the Webb County single point of contact (SPOC) procedures. **[Requested by Victor Villarreal, County Court at Law 2 Judge]**

Issue: Currently The DWI Court Program services County DWI Offenders through outpatient services with a partnership with community agencies.

Solution: The grant funds would continue to fund services currently offered by Webb County Court-at-Law II DWI Court Program.

Result: Webb County residents would greatly benefit from the services offered to rehabilitate DWI offenders in our community.

- f. Discussion and possible action to authorize Webb County Court-at-Law II to submit a grant application as developed, written, and submitted by Webb County Court-at-Law II. The grant is through the Governor of the State of Texas, Public Safety Office Criminal Justice Division; Specialty Courts Grant Program, FY2024. The grant would establish a Juvenile Treatment Court if awarded with a contractual partnership with PILLAR which is a non-profit mental health organization and licensed outpatient substance abuse treatment facility. The grant would also contact with AMISTAD Consultation and Evaluation services LLC of San Antonio, Texas for the evaluation services and consulting of the grant. The request is of \$300,000.00 for one year. Grant funds shall be utilized to provide outpatient services to area juveniles charged before the county courts-at-law that qualify for outpatient treatment. Authorizing Webb County Judge to execute all relevant documents any other matter incident thereto. This grant does not require a match; and thus, will not have an impact on the general fund. All required documents were sent for review through Economic Development and the solicitation is compliant with the Webb County single point of contact (SPOC) procedures. **[Requested by Victor Villarreal, County Court at Law 2 Judge]**

Issue: Currently Webb County does not have a treatment court module court dedicated to Juveniles.

Solution: The award of this grant would establish a Juvenile Treatment Court to service juvenile offenders in cases before either County Courts-at-law that would qualify.

Result: Webb County families would greatly benefit of the services offered between Webb County Court-at-Law II and PILLAR.

13. Fire Suppression & EMS Services

- a. Discussion and possible action to accept a donation from The Williams Companies, Inc. as per Local Government Code 81.032, in the amount of \$2,000.00 to be utilized in the following line item: Janitorial Supplies; and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. **[Account #1001-3140-001-460028]**

Issue: Donation check issued by The Williams Companies Inc. to support the mission of the Webb County Volunteer Fire Department.

Solution: Deposit money accordingly, \$2,000 into janitorial supplies.

Result: Continue working relationship with The Williams Companies, meet department needs, and have a clean sanitized department.

14. **Head Start**

Disclaimer: All Head Start monies are 100% Federal funds

- a. Discussion and possible action to approve the posting and filling of the following Slots:

| <u>Slot #</u> | <u>Title</u> | <u>Hourly Rate</u> | <u>Pay Periods</u> |
|---------------|--------------------------|--------------------|--------------------|
| 2565 | Early Head Start Teacher | \$13.50 | 26 |
| 1093 | Maintenance Worker | \$18.27 | 26 |

15. **Public Health Services**

- a. Discussion and possible action to authorize an exception and approve, by Order, the following budget amendment (line item transfer) within the General fund and request an exception to transfer funds:

| | Acct. Number | Acct. Name | Adopted | Request | Current | End Bal. |
|-------|--------------------------|-------------------------------------|----------------|----------------|----------------|-----------------|
| From: | 1001-5030-001-432063-015 | Medical Services Hospital Inpatient | \$728,700 | \$20,000 | \$648,133 | \$628,133 |
| To: | 1001-5030-001-432063 | Medical Services | \$15,000 | \$20,000 | \$137 | \$20,137 |

Issue: Additional funds are needed to continue assisting eligible clients under the medical services program.

Solution: Commissioners Court approval of line item.

Result: Department will be able to continue assisting clients with medical services.

16. **Purchasing**

- a. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code, Section 263.152 (Disposition) and to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

Issue: Excess county property that is either by definition salvage or surplus property because of time, accident, or any other cause such as, wear and deterioration, damaged, or obsolete that has no value and/or usefulness for the intended purpose and is no longer needed by the department.

Solution: Authorize the Purchasing Agent to attempt to sell the County surplus or salvage property through public auction, dispose or destroy property that cannot be sold through public auction because it has deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products and/or donate as permitted by state law.

Result: Generate auction revenue from sale of county property, reduce county expenditures by transferring surplus property to other departments and make room for future assets replacing salvage or surplus items no longer needed.

- b. Discussion and possible action to authorize the purchase of eight (8) Glocks G45 MOS Optics package 9mm weapons from GT Distributors, Inc. in an amount not to exceed \$3,966.70 and to further authorize the trade in of eleven (11) County owned Sig Sauer 9mm weapons with 3 magazines to receive a credit of \$3,404.50 off total purchase price and to further authorize the Purchasing Agent and County Auditor to adjust the inventory reports accordingly after transaction is completed and any other matters incident thereto. **[Account #2172-2270-001-460140 (County**

Attorney Federal Treasury Forfeiture-Fire Arms & Ammunition)]

Issue: Due to recent reports of accidental misfires without trigger being touched with the Sig Sauer weapons, the Webb County Attorney's Office is recommending to trade in the existing inventory and replace with Glocks.

Solution: Recommendation is to proceed with purchase after Court approval from reputable vendor that sells law enforcement supplies and equipment with a State cooperative contract.

Result: Potential defective weapons will be traded in and removed from County inventory. 100% of purchase is covered utilizing federal forfeiture funds from the County Attorney's Office.

- c. Discussion and possible action to authorize the Purchasing Agent to advertise for formal bids for the Pueblo Nuevo Street Improvement Project - Contract CDV21-0485 in accordance with the Texas Government Code, Sub-Chapter C. (Competitive Bidding Method), Section 2269.101 (Contracts for Facilities: Competitive Bidding) and any other matters incident thereto. **[Texas Community Development Program (TCDP) Grant Account #3521-7230-001-474502 (Infrastructure in Progress)]**

Issue: The streets in Colonia Pueblo Nuevo are deteriorating and unpaved, posing a risk to public safety and causing gridlock in bad weather. The Webb County Engineer has prepared plans and specifications for this road project.

Solution: Obtain Commissioners Court approval to proceed with the formal bid solicitation process.

Result: Secure formal bid proposals and return to Commissioner Court for award of lowest and responsible bidder. The improved roads will lessen risks to public safety and give Colonia residents safe access.

17. Water Utilities

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective February 13, 2023:

| <u>Slot #</u> | <u>Title</u> | <u>Hourly Rate</u> |
|---------------|--------------|-------------------------|
| 2712 | Truck Driver | \$19.40- \$21.16 17/A-H |

Issue: Request to fill vacant slot.

Solution: Obtain authorization to advertise and fill the position with qualified candidate.

Results: Provide continuous operation for the Water Utilities Department.

REGULAR AGENDA

Civil Legal Division

18. Discussion and possible action to issue a letter of support in accordance with 25 TAC 157.11 to Acute Specialty Transport with notice to the Costal Bend Regional Advisor Counsel that Acute Special Transport is approved to operate in Webb County, Texas.

Issue: Additional EMS providers would benefit the constituents of Webb County by offering more services.

Solution: Issue a Letter of Support and Approve Acute Specialty Transport to operate in Webb County, Texas.

Result: Will have additional EMS services provided for Webb County.

19. Discussion and possible action to enter into an architectural services contract (AIA Document B101 - 2017 Standard Form of Agreement Between Owner and Architect) with Redline Architecture, LLC, for the expedited design (construction plans and specifications) of a solar panel ready single-story Webb County Southern Public Health Center with an approximate square footage of 10,363 square feet to include, but not be limited to, office rooms, exam rooms, lab areas, a large conference room capable of holding public meetings, along with a parking lot conducive to vaccine drives and sidewalks being One Hundred Ninety-One Thousand Fifty-Nine (\$191,059.00) for design and an additional Ninety-Three Thousand Five Hundred Eighteen Dollars (\$93,518.00) for Supplemental Services, to include: Geotechnical Engineering Services, Civil Engineering (including Topography Survey as well as Civil As-Built in ROW for Water & Sewer), Landscape Architecture, Architectural Programming, Furniture, Furnishings, and Equipment design (FF&E), Fast Track Services by Architect for a total contract cost of Two Hundred Eighty-Four Thousand Five Hundred Seventy-Seven Dollars (\$284,577.00) and any matters incident thereto; authorizing the County Judge to sign all relevant documents. **[Account #3520-7230-001-432001 (Professional Services)]**
20. Discussion and possible action to approve a construction contract with Romo Contractor, LLC in an amount not to exceed Sixty-Nine Thousand Nine Hundred Dollars (\$69,900.00) for renovation work to the Justice of the Peace, Precinct 1, Place 1 Courtroom and office and authorize the County Judge to execute all relevant document(s) and any matters incident thereto. **[Account #1001-1130-001-470000 (Capital Outlay)]**

Purchasing

21. Discussion and possible action to authorize the purchase of one (1) 2023 John Deere Gator Model No. HPX815E (Source-well Grounds Maintenance Cooperative Contract #031121-DAC (PG NB CG 70)) in an amount not to exceed \$14,782.28, to include a one (1) year warranty/1000 hours, and to consider the approval to authorize one of the following optional extended warranties listed below in accordance with the Texas Local Government Code, Sub-Chapter F. Cooperative Purchasing Program; Section 271.102 (Cooperative Purchasing Program Participation) for the Road and Bridge Department and to further authorize the transfer of funds from Account #1001-1100-001-443000-365 (Building Maintenance-Repairs & Maintenance-Life Downs) to Account #2007-7150-001-470000 (Capital Outlay) and any other matters incident thereto. **[Account #2007-7150-001-470000 (Road & Bridge Fund-Road Maintenance-General Administration-Capital Outlay)]**

| Optional Extended Warranty | Cost (\$) |
|----------------------------|------------|
| 2 years / 800 hours | \$729.00 |
| 2 1/2 years / 1,000 hours | \$1,050.00 |
| 3 years / 1,200 hours | \$1,618.00 |

Issue: Employees at Road and Bridge assist in cutting grass, branches, brush and maintain and repair fences all around Life Downs.

Solution: A John Deere Gator will help in the transportation of tools/materials and the ease to get into difficult terrain.

Result: Employees will get maintenance done faster and easier.

22. Discussion and possible action to authorize the purchase of two (2) new 2022 John Deere 622G Motor Graders from John Deere Shared Services LLC, (Source-well Contract #032119-JDC) with a five (5) year/5000 hour extended warranty in an amount not to exceed \$679,329.56 for the Webb County Road and Bridge Department and in accordance with the Texas Local Government Code, Sub-Chapter F. Cooperative Purchasing Program; Section 271.102 (Cooperative Purchasing Program Participation) or to approve an Order and Resolution for the purpose of authorizing a public property finance contract issued under Local Government Code Section 271.005 (Authority to Contract for Personal Property) between Government Capital Corporation (GCC) and Webb County for the purpose of financing the subject heavy Equipment under the proposed options listed below with first annual payment due 12 months after signing; and authorizing the Civil/Legal division to prepare and finalize all related documents with final authorization from the County Judge; and any other matters incident thereto. **[Account #2007-7150-001-470000 (Road & Bridge Fund - Road Maintenance General - Administration-Capital Outlay)]**

GCC Finance options with first payment due one (1) year after signing :

| | | |
|-----------------------------|----------------------|----------------------|
| Equipment Cost: | \$679,329.56 | |
| | Options No. 1 | Options No. 2 |
| Term: | 4 Annual Payments | 5 Annual Payments |
| Interest Rate: | 5.54% | 5.57% |
| Annual Payment Amount: | \$193,987.80 | \$159,388.47 |
| Total Annual Payments : | \$775,951.20 | \$796,942.35 |
| Less Equipment Cost: | \$679,329.56 | \$679,329.56 |
| Total Interest Paid: | \$96,621.64 | \$117,612.79 |

Issue: The Webb County Road and Bridge Department is requesting two (2) additional Motor Graders for general road maintenance operations.

Solution: Consideration to authorize the purchase using a reputable vendor with a state cooperative contract for heavy equipment. Utilizing cooperative contracts will meet the competitive bidding requirements of the State. Purchase includes the standard one (1) year warranty plus an extended five (5) year/5000 hour warranty – John Deere Train & Hydraulics. Or consider authorizing one of the recommended financing options listed herein.

Result: The new equipment will help improve general road maintenance and improvements to County roads and provide a more efficient process by assigning the additional motor graders to multiple work sites, eliminating the need to transport heavy equipment while holding back progress on road maintenance projects due to unavailability of heavy equipment use.

23. Discussion and possible action to authorize the Purchasing Agent to solicit Request for Qualifications (RFQ) for Engineering Services for a Boundary and Improvement Survey for Lot 21, Ranchitos 359 East Subdivision (Address 408 Pinzon Rd.), situated in the City of Laredo, Webb County, Texas and any other matters incident thereto [2529-6360-521-457015 (Self Help Center 7220013 FY21/24-Colonia Self Help Center-C.A.A.-Self Help Reconstruction)].

Issue: Through the Community Development Block Grant (TxCDBG) program, Webb County residents of low to moderate income are able to apply for assistance through their respective Counties for reconstruction of their homes to improve housing conditions. Prior to the reconstruction process, a boundary and improvement survey are required to meet grant guidelines under TxCDBG program.

Solution:Secure qualification statements for the professional engineering services in order to comply with TxCDBG guidelines through a formal solicitation request.

Result: Proceed with RFQ process and return to Court with a recommendation to award to highest-ranking respondent.

24. Discussion and possible action to approve a lease agreement between Webb County and Enterprise Fleet Management Inc. (TIPS #190402) for a 48-month term at a monthly lease rate of \$1,115.35 for one (1) 2023 Ford Transit-350 15-Passenger Van to be assigned to the Ladrillito Community Center and in accordance with the Texas Local Government Code; Subchapter F. Cooperative Purchasing Program; Sections 271.101 & 271.102 and any other matters incident thereto. [Account #1001-1130-001-469001-005 (Operating Lease Principle)]

| Vehicle Type | Term | Qty. | Lease Mo. Payment | PM Mo. Payment | Total Mo. Cost | Annual Cost |
|---|-----------|------|-------------------|----------------|----------------|-------------|
| 2023 -Ford Transit-350 15 Passenger Van | 48 Months | 1 | \$1,058.99 | \$56.36 | \$1,115.35 | \$13,384.20 |

Issue: The Ladrillito Community Center is requesting one (1) fifteen (15) passenger van for operational use. Currently, the Center does not have any County owned/leased vehicles to provide transportation to the Webb County residents that wish to utilize the center on a daily basis.

Solution: Consider approving a leased vehicle with a preventive maintenance option for a 48-month term. Availability of this specific vehicle is estimated to be delivered between March – April 2023. Vehicle is already built and available for lease.

Result: If approved by Commissioner Court, lease vehicle will be ordered immediately.

25. Discussion and possible action to award Request for Proposal RFP No. 2023-005 ARPA Project No. 14 "Appointment Scheduling Software" to the sole respondent Eceptionist, Inc., in accordance with Texas Procurement Laws and with the Code of Federal Regulations §200.318 - §200.327 (General Procurement Standards), and to further authorize the General Counsel to negotiate the terms and conditions of the agreement and any other matters incident thereto.

Issue: Webb County Commissioners Court approved this project to be funded under the American Rescue Plan Act. Only one proposal was submitted in response to the RFP solicitation.

Solution: Award RFP to sole proposer, Eceptionist, Inc. The Public Health Services Department scheduled a demo of software and has informed the Purchasing Agent that the sole proposer's software & web-based services will address their operational needs.

Result: If approved, authorize General Counsel to negotiate the terms and conditions of the professional services agreement to include any federal contract provisions required.

26. Discussion and possible action to accept the rankings and award Request for Proposal (RFP) 2023-003 ARPA Project No. 22 "Indexing Project of Historical Documents for the Webb County Clerk" to the highest-ranking respondent, Kofile Technologies, Inc. in accordance with Texas Procurement Laws and with the Code of Federal Regulations §200.318 - §200.327 (General Procurement Standards) and to further authorize the General Counsel to negotiate the terms and conditions of the agreement and any other matters incident thereto.

| Supplier | Rank | Score | Archival Indexing & Related Services-Experience | Personnel Qualifications | Price Proposal | References & Projects |
|---------------------------|------|-------|---|--------------------------|----------------|-----------------------|
| | | 100 | 30.00 | 30.00 | 25.00 | 15.00 |
| Kofile Technologies, Inc. | 1 | 84.00 | 24.00 | 28.00 | 20.00 | 12.00 |
| US Imaging, Inc. | 2 | 77.67 | 22.00 | 22.00 | 21.67 | 12.00 |
| Scott-Merriman, Inc. | 3 | 50.00 | 16.00 | 10.00 | 15.00 | 9.00 |

Issue: Webb County Commissioners Court approved this project to be funded under the American Rescue Plan Act. Three (3) proposals were submitted in response to the RFP solicitation.

Solution: All firms were evaluated and scored accordingly. Consideration to accept the rankings and award to highest-ranking respondent.

Result: If approved, authorize General Counsel to negotiate the terms and conditions of the professional services agreement to include any federal contract provisions required.

27. Discussion and possible action to accept the rankings and award Request for Proposal (RFP) 2023-001 "Jail Security Camera Upgrade Project" to the highest-ranking respondent, Audio Dynamics Inc. in an amount not to exceed \$127,717.00 in accordance with the State of Texas Local Government Code §262.030 (Alternative Competitive Proposal Procedure for Certain Goods and Services) and to authorize the transfer out of funds from 1001-1130-001-470000 (General Fund-General Operating Exp-Administration-Capital Outlay) to 1001-4070-001-470000 (General Fund-Sheriff Jail-Administration-Capital Outlay) and to further authorize General Counsel to execute the equipment and installation contract and any other matters incident thereto. **[Account #1001-4070-001-470000 (General Fund-Sheriff Jail-Administration-Capital Outlay)]**

| Supplier | Rank | Score | System Proposed | Proposer | Installation Capability | Ongoing Support Capability | Quality of RFP Response | Proposer's Project Plan/Schedule | Cost |
|--------------------------------|------|-------|-----------------|----------|-------------------------|----------------------------|-------------------------|----------------------------------|-------|
| | | 100 | 20.00 | 10.00 | 5.00 | 15.00 | 5.00 | 25.00 | 20.00 |
| Audio Dynamics, Inc. | 1 | 82.33 | 17.33 | 8.00 | 4.00 | 12.00 | 4.00 | 18.33 | 18.67 |
| Novastar Communications | 2 | 68.00 | 10.67 | 8.00 | 4.33 | 12.00 | 2.33 | 13.33 | 17.33 |
| Cornerstone Detention Products | 3 | 64.67 | 13.33 | 7.33 | 3.33 | 9.00 | 3.33 | 15.00 | 13.33 |
| M1 Network, Inc. | 4 | 63.67 | 10.67 | 7.33 | 3.67 | 9.00 | 3.33 | 15.00 | 14.67 |
| Sydaptic, Inc. | 5 | 62.67 | 8.00 | 8.00 | 4.00 | 11.00 | 3.67 | 20.00 | 8.00 |
| Montgomery Technology Systems | 6 | 58.33 | 13.33 | 7.33 | 3.67 | 9.00 | 3.33 | 15.00 | 6.67 |
| DFW Security | 7 | 57.67 | 13.33 | 6.00 | 3.33 | 11.00 | 2.33 | 15.00 | 6.67 |
| Texas State Alarm | 8 | 56.67 | 9.33 | 6.67 | 3.33 | 8.00 | 2.67 | 13.33 | 13.33 |
| Skyangel Guard Corporation | 9 | 55.67 | 12.00 | 6.00 | 2.67 | 7.00 | 3.33 | 16.67 | 8.00 |
| Telepro Communications | 10 | 42.67 | 6.67 | 4.67 | 3.33 | 7.00 | 2.67 | 11.67 | 6.67 |
| Superior Alarms | 11 | 41.67 | 6.67 | 4.67 | 3.33 | 10.00 | 1.67 | 10.00 | 5.33 |

Issue: The Webb County Sheriff's Office needs new Jail Security Cameras to replace obsolete camera equipment, increase storage / recording capacity, and to enhance the current limitation of coverage. This project was requested by the Sheriff's Office during the budget process for FY 22 – 23.

Solution: All respondents were evaluated and scored accordingly. Consideration to accept the rankings and award to highest-ranking respondent.

Result: If approved, authorize General Counsel to execute the equipment and installation contract for the awarded sum.

28. Discussion and possible action to award Request for Proposal (RFP) 2023-004 ARPA Project No. 21 "Preservation of Historical Case Files and Mold Remediation for Civil Docket Files for the Webb County District Clerk's Office" to the sole respondent Kofile Technologies, Inc., in accordance with Texas Procurement Laws and with the Code of Federal Regulations §200.318 - §200.327 (General Procurement Standards) and to further authorize General Counsel to negotiate the terms and conditions of the agreement and any other matters incident thereto. **[ARPA funds]**

Issue: Webb County Commissioners Court approved this project to be funded under the American Rescue Plan Act. Only one proposal was submitted in response to the RFP solicitation.

Solution: Award RFP to sole proposer, Kofile Technologies, Inc., this company has been contracted in the past by Webb County and has extensive experience working with government entities in the preservation of records and related services.

Result: If approved, authorize General Counsel to negotiate the terms and conditions of the professional services agreement to include any federal contract provisions required.

Budget Officer

29. Discussion with possible action to transfer budgeted funds from the General Fund Operational Reserve account to the Golf Course in the amount of \$15,000 for the purchase of outdoor furniture, fixtures, and equipment (FF&E) needed for the newly-constructed outdoor patio at the Casa Blanca Golf Course; and any other matters incident thereto. **[Transfer from Account #1001-1130-001-431007-010 to Account #7100-6140-001-443000-135]**

Commissioners Court Administrator

30. Discussion and possible action to request and support the annexation of that portion of Wormser Road between Cuatro Vientos Road and Ejido Road, being approximately 6.59 acres, by the City of Laredo and any matters incident thereto. **[Sponsored by Jesse Gonzalez, Commissioner Precinct 1 and Rosaura "Wawi" Tijerlna, Commissioner Precinct 2]**
31. Status report from Rick Solis with Able City Architect and Romo Contractors LLC. regarding the county Casa Blanca Outdoor Patio project, with discussion and possible action; and any other matters incident thereto.
32. Status report from Rick Solis with Able City Architect and David Acevedo with Summit Building & Design, regarding the Sheriff's Administration Building Project, with discussion and possible action; and any other matters incident thereto.

33. Discussion and possible action to designate the newly constructed addition to the J.P. Precinct 4 Building as the Webb County Constable Precinct 4 Offices and authorize the Constable to move into the new offices upon receipt of a Certificate of Occupancy from the City of Laredo and any other matters incident thereto.

Honorable Jesse Gonzalez, Webb County Commissioner Pct. 1

34. Discussion and possible action to authorize an exception and approve, by Order, the following budget amendment (line item transfer) within the General fund:

| | Acct. Number | Acct. Name | Adopted | Request | Current | End Bal. |
|-------|----------------------|---------------------------|---------|---------|------------|------------|
| From: | 1001-1030-001-461000 | Materials & Supplies | \$5,500 | \$200 | \$2,923.88 | \$2,723.88 |
| To: | 1001-1030.001-456005 | Postage & Courier Service | \$0 | \$200 | \$0 | \$200.00 |

Issue: This is currently insufficient funds under postage & Courier Service.

Solution: A Line Item Transfer is required to make funds available for use.

Result: Sufficient funds for postage & Courier Service.

35. Discussion and possible action to approve the following Clean-Up Campaign dates for the areas of Webb County Precinct One and to authorize the Road & Bridge Department to operate their equipment.

Tuesday, March 21 – El Cenizo
 Tuesday, March 28 – Rio Bravo
 Tuesday, April 18 – La Presa
 Tuesday, April 25 – Mirando City

36. Discussion and possible action to authorize county staff to initiate discussions and negotiations with NAI Swisher & Martin Realty for the potential acquisition of additional office space property located at 2512 Ligarde St., Laredo, Webb County, Texas which is adjacent to the Webb County Justice of the Peace, Pct. 2, Pl. 1 & 2 and Constable Pct. 2 Office in South Laredo; and any other matters incident thereto. The purpose for this request is to seek additional office space and public parking areas for better accessibility to county departments.

Honorable John C. Galo, Webb County Commissioner Pct. 3

37. Discussion and possible action to authorize the county Road and Bridge Department and administrative staff to designate potential properties to be utilized as road and bridge substations for personnel and equipment in an effort to improve timely access to county roads and bridges requiring regular maintenance, and any other matters incident thereto.

Honorable Tano E. Tijerina, Webb County Judge

38. Discussion and possible action to form a Sexual Assault Response Team (SART) in accordance with Senate Bill 476 and appoint Cordy Garza Perez as chair, and any other matters incident thereto.

Closed Session/Executive Session

39. Status report with discussion and possible action regarding the Becerra Creek Bridge structure project and proposed settlement and cost proposals submitted by Donato Ramos, Jr., counsel for land owners with discussion and possible action; and any other matters incident thereto; authorizing the County Judge to sign all relevant documents. **[Executive Session may be requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071-Consultation with attorney regarding pending or contemplated litigation]**
40. Status report with discussion and possible action on claim made by Abogado Ruiz Law Firm P.L.L.C. on behalf of their client "Lola". **[Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071 Consultation with attorney, pending or contemplated litigation]**

Presentations

41. Recognition of Webb County Heritage Foundation (WCHF) and the Gabriela Mendoza-Garcia Ballet Folklorico for winning the "Dance in the Public Sphere" award presented by International Dance Studies Association during the group's annual conference in Vancouver, British Columbia, Canada. **[Requested by Tano E. Tijerina, County Judge]**
42. Recognition and Presentation of plaque to the Cigarroa High School Cheerleaders who won one of the most prestigious cheerleading competitions, the NCA High School Nationals in Dallas, TX on January 21-22. The mighty Toros were the only high school Cheer Team from Laredo to be named National Champions and place first within the top five in the Nation. **[Requested by Jesse Gonzalez, Commissioner Pct. 1]**
43. Communications
44. Adjourn

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 10th DAY OF FEBRUARY, 2023

By: Melinda Mata
Melinda Mata
Court Administrator

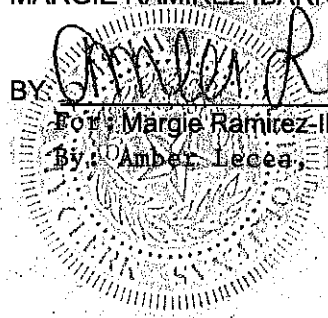
CERTIFICATION OF NOTICE AND POSTING

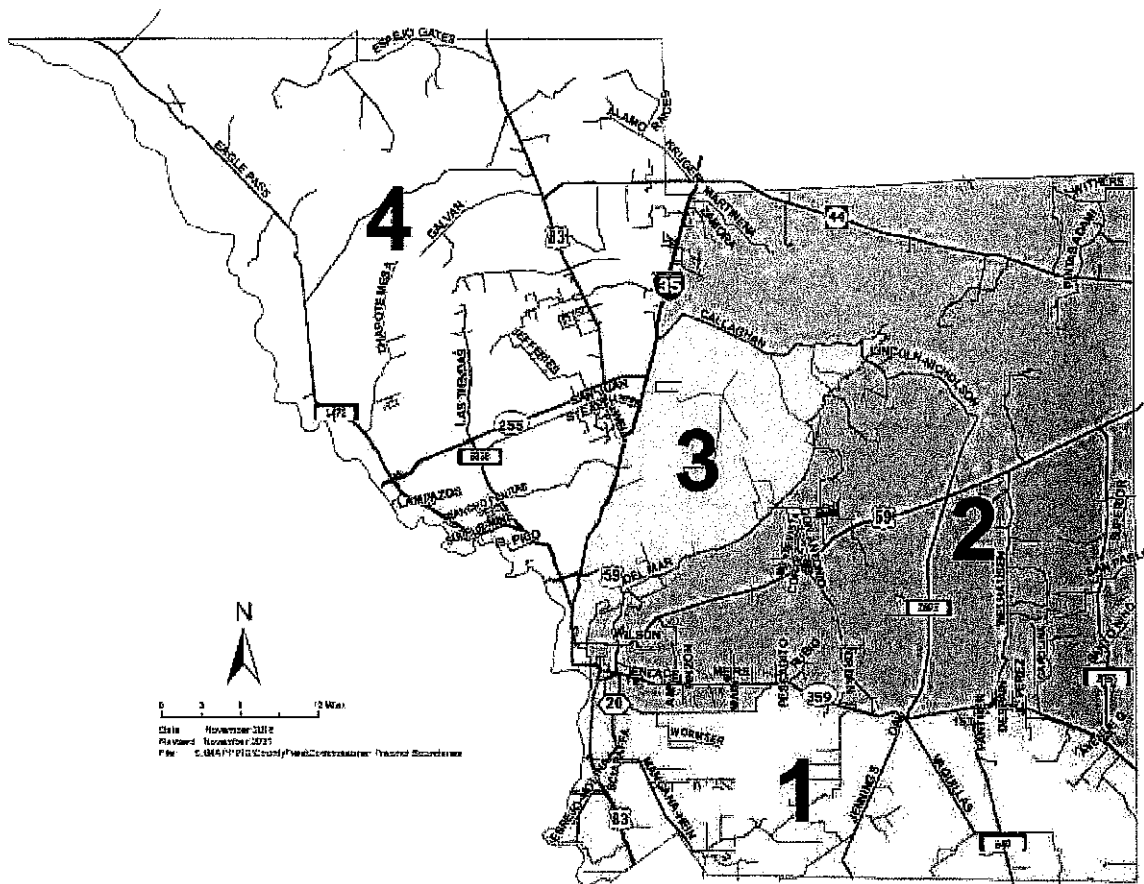
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 10th day of February, 2023 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 10th DAY OF FEBRUARY, 2023

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS





BY: Amber Lecea
For: Margie Ramirez Ibarra, County Clerk
By: Amber Lecea, Recording Secretary





Date: November 2012
 Revised: November 2021
 File: C:\MSAPP\10\County\Webb\Commissioner Precinct Boundaries

COUNTY COMMISSIONERS

| | | |
|---|--------------------------------------|--------------|
| | Honorable Tano E. Tijerina | County Judge |
|  | Commissioner Jesse Gonzalez | Precinct 1 |
|  | Commissioner Rosaura "Wawi" Tijerina | Precinct 2 |
|  | Commissioner John C. Galo | Precinct 3 |
|  | Commissioner Ricardo A. Jaime | Precinct 4 |

**Webb County, Texas
 Commissioner Precinct Boundaries**