



WEBB COUNTY, TEXAS

COMMISSIONERS COURT

PUBLIC NOTICE
COMMISSIONERS COURT MEETING
WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
MARCH 13, 2023
9:00 a.m.

MARGIE R IBARRA
COUNTY CLERK
FILED
2023 MAR 10 AM 8:19
WEBB COUNTY, TEXAS
BY *ML* DEPUTY

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Human Resources, Risk Management, Tax Assessor-Collector; and any other Department reports); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. Auditor

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within grant funds to cover budget balances from FY-2023-Fiscal Year. This action will not have an impact to the County General Fund. **[Requested by James Flores - CAA and Economic Development Director]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2362-5360-521-463802	Household Crisis	\$717,452.00	\$649,452	\$717,452.00	\$68,000.00
To:	2362-5360-521-463804	Utility Assistance	\$933,623.09	\$649,452	\$76,253.74	\$743,705.74

Issue: Funds available in account will not cover cost needed to continue operation of service through the end of the budget year.

Solution: Approval of the line item transfer.

Result: There will be sufficient funds in both mentioned line items which will allow for continuation of service.

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Special Revenue funds. **[Requested by Martin Cuellar, Webb County Sheriff]**

	Acct. Number	Acct. Name	Request
From:	2724-259700	Fund Balance	\$13,168.41
To:	2724-4070-001-456205	Training & Education	\$13,168.41

Issue: The LEOSE budget increase will allow funding to be utilized for training and education for officers.

Solution: Seek authorization from the court to increase the budget for Training and Education.

Result: The Sheriff's office will have funds available for Training and Education.

- c. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Grant funds. **[Requested by Jose "Pepe" Salinas, Justice of the Peace Pct. 4]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2734-2180-001-458090	Travel	\$9,446	\$1,795	\$8,083.79	\$6,288.79
To:	2734-2180-001-460000	Office Supplies	\$200	\$1,695	\$200	\$1,895
	2734-2180-001-460105	Minor Tools & Apparatus	\$900	\$100	\$27.01	\$127.01
				\$1,795		

Issue: Line Item Transfer needed for the purchase of new office supplies.

Solution: For Truancy Case Manager to continue to work efficiently through outreach program.

Result: There will be sufficient funds to work efficiently throughout remaining of grant year.

- d. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within Grant Funds (CEAP). **[Requested by Community Action Agency]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2362-5360-521-463802	Household Crisis	\$717,452.00	\$18,000	717,452.00	\$699,452.00
To:	2362-5360-521-463804	Utility Assistance	\$951,623.09	\$18,000	\$648,258.51	\$3,639.96

Issue: Funds available in account will cover cost needed to continue operation service.

Solution: By Commissioners Court approval, accounts in the line item transfers will have enough funds.

Result: With funds available we will continue the Utility Assistance.

- e. Discussion and possible action to approve a budget amendment by increasing revenues and expenditures in the amount of \$100,000.00 for new revenues (carryover amount from YR4 to YR5) received for the Webb County Court at Law II DWI Court Program in accordance with Texas Local Government Code, Section 111.07075 (Special Budget for Revenue Received after Start of Fiscal Year). **[Requested by County Court at Law #2 - DWI Court]**

	Acct. Name	Account Number	Amount
From:	Grant Revenue	2356-2070-330-300	\$100,000
To:	Payroll Costs	2356-2070-410-000	\$31,320
	FICA	2356-2070-422-000	\$2,800
	Retirement	2356-2070-423-000	\$5,200

	Insurance	2356-2070-421-000	\$13,800
	W/C	2356-2070-426-000	\$25
	Unemployment	2356-2070-425-000	\$250
	Professional Services	2356-2070-432-001	\$17,500
	Administrative Travel	2356-2070-458-000	\$11,000
	Other Expenses	2356-2070-459-000	\$2,000
	Surveillance Supplies	2356-2070-460-021	\$1,500
	Minor Tools & Apparatus	2356-2070-460-105	\$4,605
	Materials & Supplies	2356-2070-461-000	\$10,000
			\$100,000

Issue: The Substance Abuse and Mental Health Services Administration approved the County Court at Law II formal request for carryover in the amount of \$100,000.00.

Solution: Approve agenda item in order to appropriate new revenues and expenditures to be used for the purpose of program expenditures.

Result: County Court at Law II will continue to provide uninterrupted services to clients in the DWI Court Program.

- f. Discussion and possible action to establish a new custodial fund for Tax Increment Reinvestment Zone (TIRZ) #2 (The Coves at Winfield Development) and the creation of related bank account.

Issue: A new custodial fund is required to properly allocate the distribution of receipts for Tax Increment Reinvestment Zone (TIRZ) #2 (The Coves at Winfield Development).

Solution: Establish a separate custodial fund and bank account to recognize the 40% attributable to Tax Increment Reinvestment Zone (TIRZ) #2 (The Coves at Winfield Development).

Result: Proper recording of receipts from Tax Increment Reinvestment Zone (TIRZ) #2 (The Coves at Winfield Development).

- g. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within State Forfeiture Funds. **[Requested by Martin Cuellar, Sheriff]**

	Acct. Number	Acct. Name	Request
From:	2150-259700	Fund Balance	\$780
To:	2150-3010-001-458000	Administrative Travel	\$780

Issue: Funds are needed for Administrative Travel.

Solution: Request a Ministerial. Transfer funds to mentioned account.

Result: Funds will be available to proceed with travel.

6. **Building Maintenance**

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective March 13, 2023:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2860	Groundskeeper	\$13.07 - \$13.73 9/A-E

Issue: Request to fill vacant Slot 2860 that became vacant on February 7, 2023.

Solution: Approval to post and fill Slot 2860.

Result: This action will allow Parks & Grounds Department to continue to function efficiently and effectively.

7. **Civil Legal Division**

- a. Discussion and possible action to approve a minor boundary modification for expansion of City of Laredo's Foreign Trade Zone (F.T.Z.) No. 94, with the Foreign Trade Zone Board/U.S. Dept. of Commerce as requested by Khaledi Holdings, LLC. (Owner/Landlord/Lessor), & B.A. Forwarding, Inc., (Lessee/Tenant) and the City of Laredo by adding Lot Number 6, Block 1, Khaledi Industrial Park, Phase 3, Laredo, Webb County, Texas and commonly known as 112 Ross Khaledi Dr., Laredo, Webb County, Texas 78045, to F.T.Z. No. 94, for approval by Webb County, and authorizing the Webb County Judge to execute any and all relevant documents and any other matters incident thereto. **[Requested by Khaledi Holdings, LLC./B.A. Forwarding, Inc./City of Laredo]**
- b. Discussion and possible action to enter into a Three Year (March 13, 2023 through March 12, 2026) Appointment Scheduling Software Services Agreement with E-CEPTIONIST, INC., on behalf of the Webb County Public Health Services Department to provide the Department's clients the access to schedule appointments remotely for a variety of vaccines and other health related services, in an amount not to exceed NINETY THOUSAND DOLLARS (\$90,000.00) and authorizing the County Judge to execute all relevant documents, and any matters incident thereto. **[Requested by Public Health Services; Fund #2703 (Software)]**
- c. Discussion and possible action to authorize Webb County to enter into an E-VERIFY internet program that will assist the Human Resources Department, in the execution and compliance issues of the new electronic versions of the I-9 (Employment Verification Form). E-VERIFY is an internet based system that compares information from an employees I-9, to data from the U.S. Department of Homeland Security and Social Security Administration records, to confirm employment eligibility, at no cost to the County; and for the County Judge to sign all relevant documents and any other matters incident thereto. **[Requested by the Human Resources Department]**

Issue: Effective January 22, 2017, Federal Law requires that all employers are to do the I-9 forms electronically. All employers must complete and retain FORM I-9, Employment Verification for every person that is hired. To date, these forms have been done manually, with no ability to confirm employee's identity and employment authorization, other than what the employee filled out and attested to. The U.S. Federal Government is requesting an updated MOU to be signed.

Solution: By signing on to E-VERIFY system, we can verify the employee's identity and employment authorization data against millions of government records, and provides results within as little as three to five seconds. This system is being used nationwide by more than 600,000 employers of all sizes; used at more than 1.9 million hiring sites; one of the Federal Government's highest-rates

services for customer satisfaction.

8. Community Action Agency

- a. Discussion and possible action to authorize the Webb County Community Action Agency to enter into an annual vendor agreement with Retail Energy providers (listed below) for the implementation of Community Services Block Grant (CSBG) and the Comprehensive Energy Assistance Program (CEAP). This vendor agreement is a Texas Department of Housing and Community Affairs (TDHCA) requirement for the implementation of the programs, authorizing the County Judge to sign all relevant documents and any other matters incident thereto. These agreements shall be effective from the 1st day of January 2023 for a period not to exceed two years from the effective date. [Account# 2362-5360-521-463804 (Comprehensive Energy Assistance Program)]

List of Retail Energy Providers

Pulse Power Texas

Issue: Webb County CAA will enter into an annual vendor agreement with Retail Energy Providers for the implementation of Community Services Block Grant (CSBG) and the Comprehensive Energy Assistance Program (CEAP).

Solution: These vendor agreements are a Texas Department of Housing and Community Affairs (TDHCA) requirement for the implementation of the programs.

Result: Texas Department of Housing and Community Affairs (TDHCA) will provide funding to be used for payment of qualifying low-income client's home energy expenses.

- b. Discussion and possible action to approve grant award for the Comprehensive Energy Assistance Program (CEAP) Emergency Supplemental Contract #58930004003 ("Contract") from the Texas Department of Housing and Community Affairs (TDHCA) for FY-2023, in the amount of FIVE HUNDRED FORTY-EIGHT THOUSAND AND SIXTY DOLLARS (\$548,060.00) and authorizing the County Judge to sign all relevant documents. Contract shall commence on January 01, 2023 and shall end on December 31, 2023. This action will not have an impact to the General Fund. Documentation has been reviewed by Webb County Economic Development Department and is compliant with SPOC policies and procedures.

Issue: The Texas Department of Housing and Community Affairs (TDHCA) has awarded Webb County Community Action Agency the amount of \$548,060.00 under the Comprehensive Energy Assistance Program (CEAP).

Solution: The Court approval will allow the Webb County CAA to provide direct services to eligible low-income residents of Webb County under the CEAP Program.

Result: These funds are intended to assist eligible Webb County residents with up to 12 months of energy consumption.

- c. Discussion and possible action to approve amendment #1 in the amount of SIXTY-FOUR THOUSAND FORTY-TWO DOLLARS (\$64,042.00) from the Texas Department of Transportation (TxDOT) for CAA- El Aguila Rural Transportation Federal Grant 5311-2022-00082. The new amount of the grant will be FOUR HUNDRED NINETY-EIGHT THOUSAND FIVE HUNDRED EIGHTY-TWO DOLLARS (\$498,582). The awarded amount will be for capital outlay. There will be no county match required.

Issue: Texas Department of Transportation (TxDOT) presented CAA-EL Aguila with SIXTY-FOUR

THOUSAND FORTY-TWO (\$64,042).

Solution: Commissioners Court approval of the amendment of funds in order to use them for a capital purchase.

Result: Approval of the amendment will ensure the continuation of services throughout the rural areas of Webb County.

9. **Economic Development**

- a. Discussion and possible action to authorize the submission of a grant application as developed, coordinated, and submitted by the Webb County Sheriff's Office Grant Writer for a Victim Coordinator and Liaison Grant (VCLG) to the Texas Office of the Attorney General (OAG) in the amount estimated at \$99,000 for the salary and fringe benefits of a Crime Victim Advocate for a period of two (2) years; and designating the Webb County Judge as the authorized official in all matters related to this grant; and any other matters incident thereto. This grant does not require any type of match. Thus, this proposed grant will have no impact on the general fund. All required documents were sent to the Economic Development Department and were found in compliance with the Single Point of Contact (SPOC) policy. **[Requested by Martin Cuellar, Webb County Sheriff; Grant Fund #2713]**

Issue: Victims of violent crime suffer significant financial duress, emotional trauma, and physical injuries. While the State of Texas has set up a system to compensate these victims for their expenses and financial losses due to death, disabling injuries, and emotional trauma utilizing collected court costs from convicted offenders, the victims often must navigate the complex state compensation system and extensively document their benefit eligibility while still under emotional and physical distress.

Solution: The Webb County Sheriff's Office grant funded Crime Victim Advocate will offer critical support, facilitate/expedite filling out detailed paperwork, will provide needed guidance through the bureaucratic process, and will deliver outreach/education to the local community.

Result: Victims of violent crime in Webb County, including victims from special populations, such as children, youth, rural, colonia, monolingual, and elderly populations, will be provided with direct victim services, training, and outreach/education.

10. **Fire Suppression & EMS Services**

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfers) within the SFRAC Trauma Service Area Fund. **[Requested by Chief Rick Rangel, Fire & EMS Services]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2929-3140-001-458000	Administrative Travel	\$1,500.00	\$500	\$1,500.00	\$1,000.00
	2929-3140-001-456205	Training & Education	\$1,500.00	\$500	\$1,500.00	\$1,000.00
	2929-3140-001-443000-075	Repairs & Maintenance Vehicles	\$3,528.31	\$1,000	\$3,528.31	\$2,528.31
				\$2,000		
To:	2929-3140-001-460105	Minor Tools & Apparatus	\$2,300.00	\$2,000	\$1,670.68	\$3,670.68

Issue: AED must be purchased to replace unit in Ambulance in the Quad City Area.

Solution: Requested a ministerial transfer to proceed with purchase.

Result: Funds made available to proceed with purchase and replace unit.

11. Information Technology

- a. Discussion and possible action to enroll eligible County Employees and all Elected Officials in the Texas Association of Counties (TAC) Cybersecurity Course in order to comply with HB 3834; with additional action to appoint Rafael Pena, I.T. Director as Primary Assigned Course Administrator and Cyndi Rodriguez, Course Administrator and any other matters incident thereto.

Issue: Under the new state law, Gov't Code §2054.5191, effective June 14, 2019, requires all local government employees and elected officials who have access to a local government computer system or database to annually complete a cybersecurity training program certified by the Texas Department of Information Resources (DIR).

Solution: Enroll eligible employees and all County Officials in TAC's DIR certified cybersecurity course at no cost to the County.

Result: Compliance with State mandate.

12. Public Defender

- a. Discussion and possible action to approve the posting and filling of the following slots, subject to the availability of payroll funds and any applicable Civil Service guidelines, as well as any and all Wage Plan Policies, effective March 13, 2023.

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
2754	Assistant Public Defender II	\$73,955.87 - \$81,683.23 (23/N-V)
2085	Assistant Public Defender II	\$73,955.87 - \$81,683.23 (23/N-V)

Issue: Slot number 2754 became vacant on February 17, 2023, and slot number 2085 will become vacant on March 24, 2023.

Solution: Request is being made to post and fill the vacant Assistant Public Defender II slots.

Result: This action will allow our department to continue to function efficiently and effectively.

13. Purchasing

- a. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code, Section 263.152 (Disposition) and to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

Issue: Excess county property that is either by definition salvage or surplus property because of time, accident, or any other cause such as, wear and deterioration, damaged, or obsolete that has no value and/or usefulness for the intended purpose and is no longer needed by the department.

Solution: Authorize the Purchasing Agent to attempt to sell the County surplus or salvage property through public auction, dispose or destroy property that cannot be sold through public auction because it has deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products and/or donate as permitted by state law.

Result: Generate auction revenue from sale of county property, reduce county expenditures by transferring surplus property to other departments and make room for future assets replacing salvage or surplus items no longer needed.

- b. Discussion and possible action to authorize the Purchasing Agent to solicit formal competitive bids for the purchase of ballistic shields for the Webb County Sheriff's Office and any other matters incident thereto. **[Account #2745-3010-001-470000 Ballistic Shield Program 4582901-Sheriff Patrol-Administration-Capital Outlay]**

Issue: Current threats to schools and locations where public gatherings bring large amounts of people together require special and specific threat mitigation tools made and rated for rifle caliber assaults. More rifle rated shields are needed to cover the county effectively.

Solution: Authorize the Purchasing Agent to secure formal competitive bids for this project. Cost are estimated to exceed \$50, 000.00.

Result: After approval, the Purchasing Agent will move forward with this formal solicitation to obtain competitive bids.

14. Risk Management

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective March 13, 2023:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2123	Liability Claims Coordinator	\$19.40-\$21.16 17/A-H

Issue: The employee that was in this slot resigned on February 22, 2023.

Solution: Request to fill this vacant slot will allow the department to continue to operate effectively.

Result: The filling of slot #2123 will allow the department to run on all staff in the court grants approval.

REGULAR AGENDA

Honorable Martin Cuellar, Sheriff

15. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund not to exceed \$21,000.00:

	Acct. Number	Acct. Name	Request
From:	1001-1130-001-431007-010	Operational Reserve	\$21,000
To:	1001-3010-001-470000-001	Capital Outlay-Non Capitalized Items	\$21,000

Issue: Funds are needed for the purchase of materials and fabrication of Livestock & Animal Pen Roofs.

Solution: Transfer of funds from Operational Reserve.

Result: Completion of Livestock and Animal Pens.

Honorable Guadalupe Gomez, Constable Pct. 1

16. Discussion and possible action to authorize the Purchasing Agent to secure vehicle lease pricing to replace the following three (3) Constable Pct. 1 police units with new police package vehicles (PPV) at a forty-eight (48) month term with Enterprise Fleet Management (Source Well Contract No. 060618) and to further authorize the Purchasing Agent to seek pricing from Thin Line Upfitters (Buy-Board Contract No. 629-20) for the police lighting equipment, graphics, and installation and return to Commissioners Court with the recommended budgetary figures to proceed with any action authorized by Commissioners Court and any other matters incident thereto.

Unit No.	Vin #	Year	Make/Model	Mileage
1435	1GNLC2E04ER194955	2014	Chevrolet/Tahoe	72,978
1432	1GNLC2E01DR356636	2013	Chevrolet/Tahoe	70,124
1438	1GNLCDEC6GR297903	2016	Chevrolet/Tahoe	66,705

Issue: The Constable's Office is requesting to replace older County owned police units with new PPV to include the funding to purchase the police equipment and lease the PPV.

Solution: If approved, authorize the Purchasing Agent to secure pricing from both Enterprise and Thin Line Upfitters in order to determine the budgetary impact to current and future County budget.

Result: If approved, return to Commissioners Court with Budgetary requirements for both the long term lease and for the cost to purchase police equipment for new leased PPV.

Community Action Agency

17. Discussion and possible action to authorize the reclassification and job modification of the following positions located at Webb County CAA El Aguila Rural Transportation following positions with CDL certification and passenger endorsement.

Slot #	Title	Hourly Rate
1125	Lead Driver II	\$19.00
1123	Bus Operators IIIA	\$19.00
1133	Lead Driver I	\$19.00
1132	Bus Operators I	\$19.00
1129	Bus Operators II	\$19.00
1127	Bus Operators I	\$19.00
1911	Bus Operators II	\$19.00
2054	Bus Operators I (Part-Timer)	\$13.00
1128	Bus Operators III B	\$19.00
1556	Maintenance/Bus Operators II	\$19.00

Issue: The following positions reflect the past commissioners court agenda dated 1/23/2023 in which a wage study determined that CDL-certified operators were not accurately compensated, causing the inability to fill and or retain qualified candidates and causing the programs to be affected. CDL requirement listed in the job description plays a huge factor.

Solution: Approve the proposed changes discussed regarding CDL requirements and proper endorsements.

Result: Ability for program to hire certified CDL Bus operators necessary for the program to function adequately.

Purchasing

18. Discussion and possible action to award Invitation to Bid (ITB) No. 2023-003 "Quad City Fire Station and Justice of the Peace Expansion Project" to the lowest and responsible bidder Muralla Construction, LLC, in an amount not to exceed \$801,286.85 (Includes Alternates and Allowances) in accordance with the Texas Government Code; Subchapter C. Competitive Bidding Method, Sec. 2269.101. Contracts for Facilities: Competitive Bidding, and to authorize the transfer of funds from the operational reserve Account #1001-1130-001-431007-010 to the general fund – Quad City Fire Station Capital Outlay Account #1001-3140-610-470000 and to further authorize the County Judge to execute the construction contract and any other matters incident thereto **[Account #1001-3140-610-470000 - Quad City Fire Station Capital Outlay account]**

Issue: Two (2) formal bid proposals were submitted by Muralla Construction, LLC and Romo Contractors, LLC. Project includes the expansion of existing Quad City Fire Station and JP/Constable Facility.

Solution: Consideration to accept the lowest and responsible bidder - Muralla Construction, LLC or reject all bids and either rebid or take no further action.

Result: If approved by Commissioners Court, proceed with execution of construction contract and notice to proceed contingent upon all insurance and bonding requirements are provided by the awarded bidder.

19. Discussion and possible action to rescind action taken on February 27, 2023, item 16c. to award Invitation to Bid (ITB) 2023-001 "Self Help Center Home Reconstruction Program-Texas Department of Housing and Community Affairs (TDHCA) Contract No. 7220013" to the sole bidder Clayton Homes for an amount not to exceed \$95,875.74, due to incorrect bid amount presented, staff is requesting for this prior action to be rescinded and any other matters incident thereto.

Issue: The Commissioners Court previously approved and awarded Clayton Homes the above referenced project however; the previously approved bid amount did not reflect the site work totals and would have exceeded the grant budget by selecting bid option for 3 bedroom / 3 bath.

Solution: Rescind the previous action and approve the correct bid totals within grant budget which will include all site work costs plus option to install 2 bedroom / 2 bath option MHU.

Result: A separate agenda item will be presented for official approval by Commissioner Court.

20. Discussion and possible action to award Invitation to Bid (ITB) 2023-001 "Self Help Center Home Reconstruction Program – Texas Department of Housing and Community Affairs (TDHCA) Contract No. 7220013" to the sole bidder Clayton Homes for the installation of one (1) 850 square foot - 2 Bedroom / 2 bath single wide mobile home unit to include all site work (Demo / Permits / Insurance) in an amount not to exceed \$97,779.40 in accordance with the Texas Local Government Code, Sub-Chapter C. (Competitive Bidding in General), Section 262.021 (County Purchasing Act) and to further authorize the County Judge to execute the construction contract contingent upon the completion of the required boundary survey independent of this contract and any other matters incident thereto. **[Account #2529-6360-521-457015 - Self Help Center 7220013 FY21/24-Colonia Self Help Center-C.A.A.-Self Help Reconstruction]**

Issue: The Webb County Community Action Agency Self-Help Center will carry out housing rehabilitation and housing reconstruction activities for the service area Colonia of Ranchitos 359 East located on State Highway 359 approximately five (5) miles outside the City of Laredo to improve the quality of life for Colonia residents living within this targeted area. In part, the purpose of the assistance is to provide a decent, safe, and sanitary housing environment for residents by rehabilitation/ reconstruction of standard, single family, owner-occupied dwelling units. Project location is 408 Pinzon Rd., Laredo, Texas 78043.

Solution: Consideration to award to the sole bidder, Clayton Homes.

Result: Proceed with execution of contract and notice to proceed once all the insurance and bonding requirements are submitted to General Counsel. Notice to Proceed will be contingent upon final completion of Boundary Survey.

21. Discussion and possible action to approve the purchase of office furniture for the Webb County Constable Pct. 4 Administrative Building Expansion Project in an amount not to exceed \$65,357.64 from Office Source, Ltd. (OMNIA Contract #s R19181, 191803, 191816, & 191814) pursuant to the Texas Local Government Code; Sections 271.101, 271.102, Sub-Chapter F. cooperative Purchasing Programs and to further authorize the transfer of funds from the operational reserve account in the amount of \$5,358.00 and \$60,000.00 from the Owners Contingency amount not used from the Tri-Gen Construction Contract to Constable Pct. 4 Non Capitalized items account 1001-3170-001-470000-001 and any other matters incident thereto. **[Account #1001-3170-001-470000-001 (Non Capitalized Items)]**

Issue: Furniture is being requested for new Constable Pct. 4 Administrative building located at 8501 San Dario, Laredo, Texas 78045.

Solution: Utilized a reputable vendor with a cooperative contract for furniture products. Funding is available in the operational reserve account and balance remaining from the owner's contingency contract sum from the Tri-Gen Contract, as stipulated under §4.1.1 of construction contract between Owner and Contractor.

Result: If approved, furniture will be ordered and lead time for delivery and install is approximately 4–6 weeks.

22. Discussion and possible action to approve the purchase of office furniture for the Webb County Sheriff's Office Building located at 1002 Farragut Street in an amount not to exceed \$1,433,804.21 from Office Source, Ltd. (OMNIA Contract #R191814, R191804, R180402, R191811) pursuant to the Texas Local Government Code; Sections 271.101, 271.102, Sub-Chapter F. cooperative Purchasing Programs and to further authorize the transfer of funds from the General Fund-General Operating Administration – Capital Outlay – Non Capitalized items Account #1001-1130-001-470000-001 to the Webb County Sheriff's Office Capital Outlay - Non Capitalized items Account #1001-3010-001-470000-001 and any other matters incident thereto. **[Account #1001-3010-001-470000-001 (Capital Outlay - Non Capitalized Items)]**

Issue: Furniture is being requested for the new Sheriff's Office main administration building located at 1002 Farragut Street. Two cooperative vendors submitted proposals for this project.

Solution: Approve the recommended vendor, Office Source to furnish the new building. Office Source is a reputable vendor with a cooperative contract for furniture products. Office Source price proposal is \$19,602.52 less than competing firm.

Result: If approved, furniture will be ordered and lead time for delivery and install is approximately 4–6 weeks on all furniture and 6–8 weeks on all metal shelving/fixtures.

23. Discussion and possible action to authorize the purchase of one (1) Tek84 Videray PX 1 Hand Held Scanner, PX Ultra and the MTP+ Panel to include a one (1) year extended warranty of maintenance / technical support plus shipping in an amount not to exceed \$63,125.00 from Tek84 (Region 19 Allied State Cooperative Contract #22-7429) and in accordance with the Texas Local Government Code, Sub-Chapter F. Cooperative Purchasing Program; Section 271.102 (cooperative Purchasing Program Participation) and any other matters incident thereto. **[Account #2608-3010-001-470000 (BJA-SW Border Rural Law Enforcement - Sheriff Patrol-Administration-Capital Outlay)]**

Issue: Concealment methods for drug and weapons smugglers are increasing in complexity, non-intrusive and non-damaging methods for effectively and thoroughly screening packages and vehicle compartments during interdiction operations are necessary.

Solution: Utilize grant funds for the purchase of law enforcement equipment for interdiction operations.

Result: Proceed with order using a cooperative vendor specializing in law enforcement interdiction equipment.

24. Discussion and possible action to accept the rankings and award Request for Qualifications (RFQ) 2023-009 "Engineering Services for Groundwater Study for the Casa Blanca Golf Course" to Collier Consulting, in accordance with the Texas Government Code; Professional Services Procurement Act and to further authorize General Counsel to negotiate the terms and conditions of the professional service agreement and any other matters incident thereto. **[Account #1001-1130-001-432001 (General Fund-General Operating Exp-Administration-Professional Services)]**

Supplier	Rank	Score	Engineering Experience - Groundwater Studies	Personnel Qualifications	References and Projects
		100	45.00	30.00	25.00
Collier Consulting	1	84.75	40.50	25.50	18.75
ECS Southwest, LLP	2	74.25	31.50	24.00	18.75

Issue: The Webb County Commissioners Court instructed the Purchasing Agent to advertise for qualification statements from experienced Engineering Firms interested in providing engineering services for a groundwater study at the Webb County Casa Blanca Golf Course. Currently, the County uses effluent treated water from the City of Laredo, North Wastewater Treatment Plant that drains into the Golf course pond located on the eastern side of property adjacent to Bob Bullock Loop. A groundwater study would determine if there are alternative groundwater resources for irrigation at the Webb County Casa Blanca Golf Course.

Solution: Consideration to award to the highest ranking firm Collier Consulting. In total two (2) firms responded to this public solicitation for professional consulting services.

Result: If awarded, General Counsel will proceed in negotiating the terms and conditions of the agreement for requested services and secure Commissioners Court approval prior to final execution of agreement.

25. Discussion and possible action to accept the rankings and award Request for Qualifications (RFQ) 2023-011 "Professional Consultation Services for the Development of Special Districts in Webb County" to McCall Parkhurst & Horton LLP, in accordance with the Texas Government Code; Professional Services Procurement Act and to further authorize General Counsel to negotiate the terms and conditions of the professional service agreement and any other matters incident thereto. **[Account #1001-1130-001-432001 (General Fund-General Operating Exp-Administration-Professional Services)]**

Supplier	Rank	Score	Consulting Experience w/ Local Government	Personnel Qualifications	References and Projects
		100	45.00	30.00	25.00
McCall, Parkhurst & Horton LLP	1	86.25	38.25	25.50	22.50
Willdan Financial Services	2	68.00	29.25	22.50	16.25

Issue: The Webb County Commissioners Court instructed the Purchasing Agent to advertise for qualification statements from experienced Consulting firms interested in providing professional consulting services associated with the development of certain special districts within Webb County such as; but not limited to Public Improvement Districts, Public Utility Districts, and other special districts permitted by Texas State law to help generate funding opportunities for supplemental services and improvements that help meet the need of Webb County constituents.

Solution: Consideration to award to the highest ranking firm, McCall Parkhurst & Horton. In total two (2) firms responded to this public solicitation for professional consulting services.

Result: If awarded, General Counsel will proceed in negotiating the terms and conditions of the agreement for requested services and secure Commissioners Court approval prior to final execution of agreement.

Risk Management

26. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) from the Operation Reserve Fund to the Retiree Professional Services Account #6300-1090-001-432001 to pay for the Lewis & Ellis Actuarial Services not to exceed \$10,000.

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1130-001-431007-010	Operational Reserve		\$10,000		
To:	6300-1090-001-432001	Professional Services	\$7,000	\$10,000	\$200	\$10,200

Issue: Funding is needed to pay an outstanding balance for the Actuarial Services with Lewis & Ellis.

Solution: The Commissioner's court approval of the account line item transfer will provide the necessary funds to cover operational services for Actuarial Services.

Result: There will be sufficient funds in the mentioned line item transfer which will allow for services to be covered.

Water Utilities

27. Discussion and possible action to award Delta House Electric the amount of \$14,019.16 to purchase of Pumps for the Colorado Acres Water Dispenser. A full reimbursement will be submitted by the USDA-RD to the account used. **[Account #1001-1130-001-431007-010 (General Fund Operating Exp-Administration-Operational Reserve)]**

Issue: No Backup Pumps currently for Water Dispenser.

Solution: We are recommending the purchase of Pumps to fulfill services.

Result: Water Dispenser will continue in operation for customers of the Colorado Acres area.

28. Discuss and possible action to award Rotex Truck Center the amount of \$13,527.59 for repairs to Unit #13-41 2015 International PROSTAR+ 122 which is used to Haul Potable Water from City of Laredo to the Colorado Acres Water Dispenser. A full reimbursement will be submitted by the USDA-RD to the account used. **[Account #1001-1130-001-431007-010 (General Fund Operating Exp-Administration-Operational Reserve)]**

Issue: Unit is in non-operational conditions and awaiting repairs.

Solution: Approve repairs for Unit #13-41.

Result: Will have the capability to keep up with the high demand of water.

Honorable Adrian Cortez, Constable Pct. 3

29. Discussion and possible action to authorize the submission of a Fiscal Year 2024 Local Border Security Program (FY22 LBSP) grant application as developed, written and submitted by Webb County Constable Pct. 3 Department to the office of Homeland Security Grants Division (HSGD) in the amount estimated at \$20,850.00, for peace officers' overtime/applicable fringe benefits, fuel/vehicle maintenance and equipment. Grant funds shall be utilized to help provide enhanced border security in Webb County and Precinct 3 area, and authorizing the Webb County Judge to execute all relevant documents and any other matters incident thereto. This grant does not require a match; and thus, will not have an impact on the general fund. All required documents were sent for review through the Economic Development and the solicitation is compliant with the Webb County single point of contact (SPOC) procedures. **[Requested by Adrian Cortez, Webb County Constable Pct. 3]**

Issue: The State of Texas recognizes that border communities face urgent security challenges caused by increased activity from transnational organized criminal syndicates and their allies that are intensified by the fluidity of border crossings, heavy commercial activity, and interdependence of the

international border communities' economies. These socio-economic pressures place increased demands on law enforcement services and intensify the need for augmented public safety resources.

Solution: Grant application to provide enhanced border security in Webb County and the Precinct 3 area in order fulfill State of Texas Local Border Security Program objectives, including overtime (OT) resources to suppress, deter, and reduce border-related criminal activity in Texas.

Result: Enhanced and increased patrol for certified peace officers working at Webb County Constable Pct. 3.

30. Discussion with possible action to approve a line item transfer from the Operational Reserve to various accounts within the budget of Constable Pct. 3 to cover expenses incurred with the transfer of deputies and equipment from Constable Pct. 1, not to exceed \$17,000; and any other matters incident thereto.

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1130-001-431007-010	Operational Reserve		\$17,000		
To:	1001-3160-001-456305	Uniforms	\$8,000	\$4,000	\$3,689.33	\$7,689.33
	1001-3160-001-443000-075	Repairs & Maint. Vehicles	\$20,000	\$10,000	\$10,706.53	\$20,706.53
	1001-3160-001-462605	Fuel & Lubricants	\$60,000	\$3,000	\$13,130.79	\$16,130.79
				\$17,000		

Issue: Four (4) deputy slots and four (4) marked law enforcement units were transferred to Constable Pct. 1 and funding was not allocated for the purchase of uniforms for the deputies, fuel for the vehicles and the re-striping of law enforcement units.

Solution: Transferring of funds will allow for the payment and/or reimbursement of these expenses related to the transfer of deputies and equipment.

Result: Individual accounts within the Constable Pct. 3 office will be sufficient to cover expenses for the remainder of the fiscal year.

31. Discussion with possible action to reclassify Slot #2233 from Deputy Constable to Sergeant and to adjust salary to a sergeant pay grade; and any other matters incident thereto. **[Account #1001-1130-001-431007-015 (Operational Reserve Wage Classification Study)]**

Issue: Currently the office of Constable Pct. 3 does not have a Sergeant rank within its deputies.

Solution: Reclassifying a slot from Deputy to Sergeant will allow for a full ranking of law enforcement slots within the Constable Pct. 3 office.

Result: Constable Pct. 3 will have a complete staffing within its rank and file to better manage their day-to-day law enforcement duties.

32. Discussion with possible action to convert Constable Pct. 3 Part Time line item and funding into a Full Time Administrative Assistant position with appropriate pay grade; and any other matters incident thereto. **[Account #1001-1130-001-431007-015 (Operational Reserve Wage Classification Study)]**

Issue: Constable Pct. 3 office currently does not have an Administrative Assistant position in their budget and rely on deputies to process clerical duties.

Solution: Hire a full time Administrative Assistant to handle all clerical duties for Constable Pct. 3 office.

Result: Hiring an Administrative Assistant will allow deputies to perform law enforcement duties without interruption.

Honorable Patricia Barrera, Tax-Assessor- Collector

33. Discussion and possible action to retain legal services from Denton Navarro Rocha Bernal & Zech, P.C. to assist as an outside counsel in representation on a Civil Service matter.

Issue: The Civil Service Commission's authority to order an employee to be placed in a different department other than the department's budgeted position.

Solution: As per the Local Government Code Chapter 158.035, the Civil Service Commission may only sustain, overturn, or reduce the disciplinary action. Therefore, employee must return to the department budgeted.

Result: The department will be able to get their budgeted position and continue to meet the demands of the taxpayers.

Commissioners Court Administrator

34. Discussion and possible action to approve the signage and plaque for the recently approved renaming of the Rio Bravo Community Center to the "Ricardo Molina Sr. Community Center"; with additional action to approve the budget amendment necessary for the total cost for signage and plaque in the amount of \$6,500 to Rapid Signs & Multimedia; and any other matters incident thereto. **[Requested by Commissioner Jesse Gonzalez, Pct. 1; Account #1001-1130-001-431007-010 (Operational Reserve)]**

Honorable Tano E. Tijerina, Webb County Judge

35. Discussion and possible action to proclaim the month of April, 2023 as Child Abuse & Neglect Awareness Prevention Month.
36. Discussion and possible action to adopt a Resolution to appoint two Commissioners Court representatives to the South Texas Development Council for the period covering October 1, 2022 through September 30, 2023 and approve payment to South Texas Development Council for membership dues in the amount of \$2,172.00 for the period covering October 1, 2022 through September 30, 2023; and any other matters incident thereto. **[Account #1001-1020-001-464010 (Dues & Membership)]**
37. **Communications**
38. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 14th DAY OF MARCH, 2023

By: Melinda Mata
Melinda Mata
Court Administrator

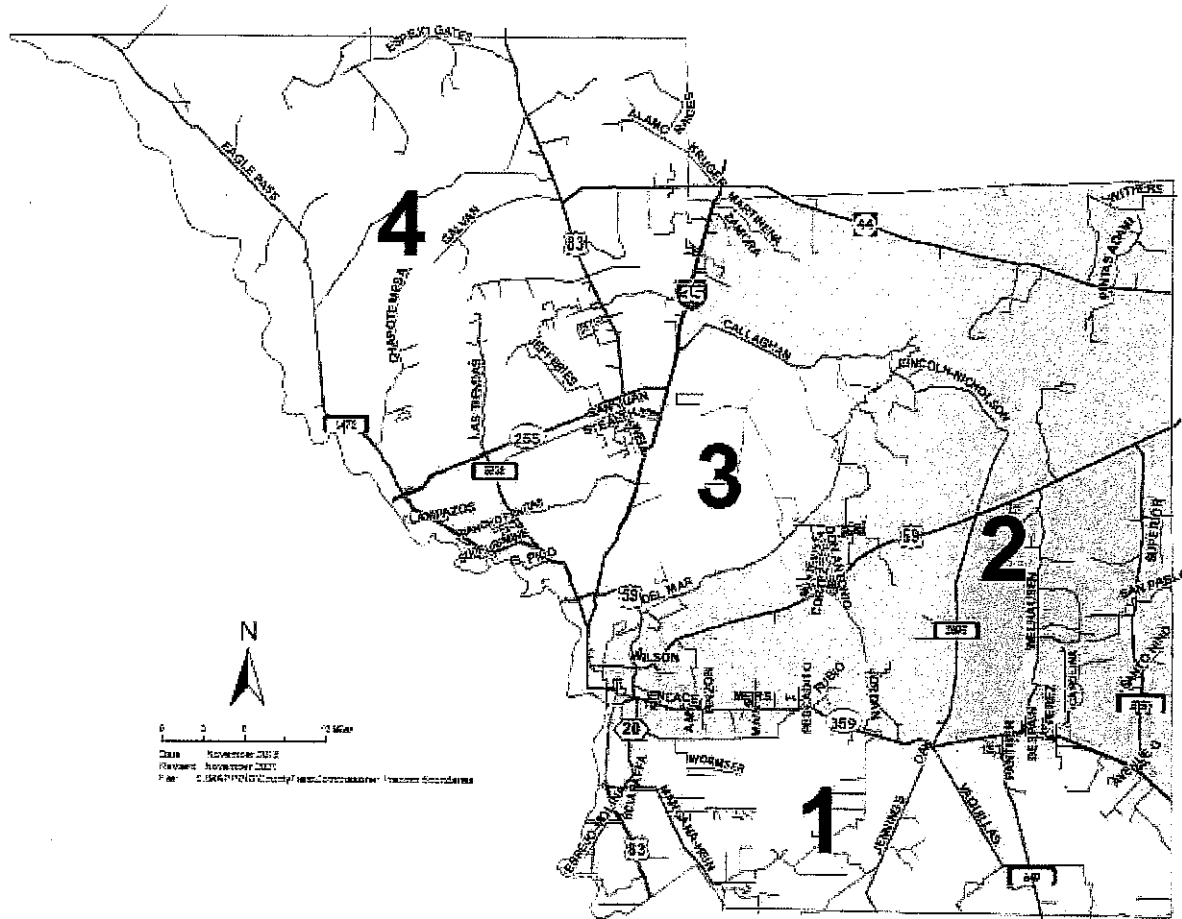
CERTIFICATION OF NOTICE AND POSTING

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 14th day of March, 2023 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 14th DAY OF MARCH, 2023

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: Amber Lecea
For: Margie Ramirez-Ibarra, County Clerk
By: Amber Lecea, Recording Secretary



Date: November 2012
 Revised: November 2012
 File: C:\6471\101\County\Map\Commissioner\Precinct Boundaries

COUNTY COMMISSIONERS

	Honorable Tano E. Tijerina	County Judge
	Commissioner Jesse Gonzalez	Precinct 1
	Commissioner Rosaura "Wawi" Tijerina	Precinct 2
	Commissioner John C. Gaio	Precinct 3
	Commissioner Ricardo A. Jaime	Precinct 4

**Webb County, Texas
Commissioner Precinct Boundaries**