



WEBB COUNTY BUDGET OFFICE

REQUEST FOR MINISTERIAL / EMERGENCY BUDGET AMENDMENT

INSTRUCTIONS:

ALL budget appropriation transfer requests require Budget Office approval before being presented to court for ratification. Please submit the signed form to the Budget Office for review along with copy or backup to support this request for our review. The Budget Office will send the approved form to the department via email. Agenda items must be submitted by the department requesting ministerial budget amendment.

Requesting Department: Fire & EMS Services- 3140 **Date of Request:** 02/28/2023

Request Type (check one):

Departmental Budget Amendment

Emergency Budget Amendment

Transfer From:

Account Number	Account Name	Amount
2929-3140-001-458000	Administrative Travel	\$500.00
2929-3140-001-456205	Training & Education	\$500.00
2929-3140-001-443000-075	Repairs & Maintenance Vehicles	\$1,000.00
TOTAL		\$2,000.00

Transfer To:

Account Number	Account Name	Amount
2929-3140-001-460105	Minor Tools & Apparatus	\$2,000.00
TOTAL		\$2,000.00

Justification for Request:

Purchase of AED is necessary to replace unit currently in ambulance.

Approved by Department Signing Authority:

Ricardo A. Rangel, Fire Chief

Print Name/Title

Signature

FOR BUDGET OFFICE USE ONLY

Commissioners Court Ratification Date: _____

Date Entered by Budget Office: 03.01.23

BA#: 2023-00016636

Agenda Item: _____

Initials: EO