



WEBB COUNTY, TEXAS

COMMISSIONERS COURT

PUBLIC NOTICE COMMISSIONERS COURT MEETING

WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
TUESDAY, APRIL 11, 2023
9:00 a.m.

BY *MRF* DEPUTY

WEBB COUNTY, TEXAS

2023 APR -6 AM 11:32

MARGIE R IBARRA
COUNTY CLERK
FILED

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Human Resources, Risk Management; and any other Department reports); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. Auditor

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within forfeiture funds; and any other matters incident thereto. **[Requested by Isidro "Chilo" Alaniz, District Attorney]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2160-2260-001-410000	Payroll Cost	\$56,275	\$56,275	\$56,275	\$-0-
To:	2160-2260-001-410010	Incentives Supplementary	\$-0-	\$56,275	\$-0-	\$56,275

Issue: There is a need to add a budget to the incentives supplementary line item to cover supplement pay expenditures.

Solution: Request a line item transfer within forfeiture funds.

Result: The incentives supplementary line item will have sufficient funds to clear the temporary deficit.

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Forfeiture funds; and any other matters incident thereto. **[Requested by Isidro "Chilo" Alaniz, District Attorney]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2161-2260-001-410000	Payroll Cost	\$79,746	\$79,746	\$79,746	\$-0-
To:	2161-2260-001-410010	Incentives Supplementary	\$-0-	\$79,746	\$-40,573	\$39,173

Issue: There is a need to add a budget to the incentives supplementary line item to cover supplement pay expenditures.

Solution: Request a line item transfer within forfeiture funds.

Result: The incentives supplementary line item will have sufficient funds to clear the temporary deficit.

- c. Discussion and possible action to approve, by order, a budget amendment to the District Attorney State forfeiture fund by increasing the expenditure budget by \$31,700; said amount is available from seized funds pursuant to Chapter 18 of the Texas Code of Criminal Procedure. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2161-2260]**

	Account Number	Account Name	Amount
From:	2161-259700	Fund Balance	\$31,700
To:	2161-2260-001-413000	Overtime	\$25,000
	2161-2260-001-422000	FICA County Share	\$2,600
	2161-2260-001-423000	Retirement County Share	\$4,100
			\$31,700

Issue: New proceeds under Chapter 18 of the Texas Code of Criminal Procedure have been awarded and may be spent by the attorney representing the State after a budget for the expenditure of the proceeds has been submitted to the Governing Body.

Solution: Submit a budget to the Governing Body that clearly list and defines the categories of expenditures.

Result: The attorney representing the State can utilize the new proceeds for the official use of his Office.

- d. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Grant Funds. **[Requested by Community Action Agency]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2365-5360-521-463802	Household Crisis	\$220,456	\$160,456	\$220,456	\$60,000
To:	2365-5360-521-463804	Utility Assistance	\$220,456	\$160,456	\$220,456	\$380,912

Issue: Funds are need to continue the utility assistance program.

Solution: Approve line item transfer.

Result: Utility Assistance Program may continue providing services.

- e. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within CEAP Grant Funds. **[Requested by Community Action Agency]**

From:	2362-5360-521-410000	Payroll Cost	\$34,671.92
	2362-5360-521-421000	Health Life Insurance	\$1,060.79
	2362-5360-521-422000	Fica County Share	\$2,131.16

	2362-5360-521-423000	Retirement County Share	\$2,586.68
	2362-5360-521-426000	Worker Compensation	\$251.19
	2362-5360-521-457900	Program Services Expenditures	\$12,553.60
	2362-5360-521-463802	Household Crisis	\$48,750.43
			\$102,005.77
To:	2362-5360-521-463804	Utility Assistance	\$101,753.60
	2362-5360-521-425000	Unemployment Tax	\$252.17
			\$102,005.77

Issue: Funds are needed to continue the Utility Assistance program.

Solution: Approve line item transfer.

Result: Utility Assistance Program may continue providing services.

- f. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within State forfeiture funds. **[Requested by Sheriff Martin Cuellar]**

	Acct. Number	Acct. Name	Request
From:	2150-259700	Fund Balance	\$1,500
To:	2150-3010-001-461000	Materials and Supplies	\$1,500

Issue: Budget increase for materials and supplies.

Solution: Transfer funds to said account.

Result: Proceed with requisition and purchase order.

6. **Civil Legal Division**

- a. Discussion and possible action to enter into a two-year (April 1, 2023 to March 31, 2025) non-financial Memorandum of Understanding between Webb County and the Laredo Independent School District ("LISD") regarding the provision of special education services by LISD to eligible Webb County Jail detainees and any matter incident thereto; authorizing the County Judge to sign all relevant documents. **[There is no fiscal impact on Webb County]**
- b. Discussion and possible action to approve an amendment to the Software License and Professional Service Agreement between Webb County and Tyler Technologies in order for Webb County to acquire a license and professional (Project, Technical, & Implementation) services for the implementation and use of the "Enterprise Justice Attorney Manager (Prosecutor)" software program by the County Attorney's Office in an amount not to exceed One Hundred Seventy-Seven Thousand Eight Hundred Thirty Two Dollars (\$177,832.00), with further approval to transfer (\$177,832.00) from account #3866 Interest Income Fund, and authorize the County Judge to execute all relevant documents and any matter incident thereto. **[Account #3864-7360-001-470000-180]**

Issue: County Attorney is in need of a new Prosecutorial Management Software in order to conduct its business in prosecuting juveniles as the current software no longer receives service support and the software has not been updated since 2013, which poses cybersecurity.

Solution: Approve an amendment to existing Software License and Professional Service Agreement with Tyler Technologies in order for Webb County, through the County Attorney's office, to acquire a

prosecutorial software for the County Attorney's Office in order to conduct their business.

Result: Will allow County Attorney's Office to utilize new prosecution software.

- c. Discussion and possible action to enter into a Twenty Four Month (24) month (March 1, 2023 through February 28, 2025) Software Subscription Agreement between LexisNexis and Webb County for the Webb County Sheriff's Office for Online/Practice Solutions/Software at an annual fee of FOUR THOUSAND TWO HUNDRED DOLLARS (\$4,200.00), subject to annual budget appropriations and any other matters incident thereto ; authorizing the County Judge to sign and execute all relevant documents. **[Requested by the Honorable Sheriff Martin Cuellar; Account #2022-4100-001-461000 (Materials & Supplies - Sheriff Inmate Commissary)]**

7. **Community Action Agency**

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective April 11, 2023:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1133	Lead Driver I	\$19.00

Issue: The slot remains open and has not been filled.

Solution: A request is being made to fill slot.

Result: Filing slot #1133 will allow the department to continue to provide transporting services throughout the rural areas of Webb County.

- b. Discussion and possible action to approve grant increase in the amount of FIVE HUNDRED THOUSAND (\$500,000.00) to Contract #34210003698 for the FY 2021 amendment #2 for The Consolidated Appropriations Act Low-Income Household Water Assistance Program (LIHWAP) from Texas Department of Housing and Community Affairs (TDHCA) and authorizing the County Judge to sign all relevant documents. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. This action will not have an impact to the General Fund.

Issue: Available data indicates that there is an abundant need in Texas for restoration of household water services. The need has increased with the expiration in June 2021 of statewide moratorium on disconnections of water and wastewater services.

Solution: Utilize the LIHWAP grants funds to assist eligible Webb County households with a disconnection or notice of disconnection of water services.

Result: The LIHWAP grant funds will provide relief assistance to eligible low-income households in restoring water services by covering pending water charges and arrearages.

- c. Discussion and possible action to approve the acceptance of grant increase in the amount of ONE HUNDRED FIFTY THOUSAND FOUR HUNDRED NINETY NINE DOLLARS (\$150,499.00) to Amendment Number #1 Contract #61230003814 for the Community Services Block Grant (CSBG) from Texas Department of Housing and Community Affairs (TDHCA) for the Program Year 2023 and authorizing the County Judge to sign all relevant documents. This action will not have an impact to the County General Fund. Documentation has been reviewed by Webb County Economic Development Department and is in compliant with SPOC policies and procedures.

Issue: TDHCA has awarded an increase to the CSBG Contract Amendment #1 in the amount of \$150,499.00.

Solution: This Contract CSBG provides support services to eligible elderly, disabled and low income residents of Webb County.

Result: The support services are intended to assist eligible Webb County residents to transition out of poverty.

8. Honorable Guadalupe Gomez, Constable Pct. 1

- a. Discussion and possible action to accept Constable Pct. 1 Guadalupe Gomez Texas Peace Officer License to be In compliance with the Local Government Code Section 86.0021 (2)(b).

Issue: On or before the 270th day after the date a constable takes office, the constable shall provide, to the commissioners court of the county in which the constable serves, evidence that the constable has been issued a permanent peace officer license under Chapter 1701, Occupations Code.

Solution: Record Pct. 1 Constable Guadalupe Gomez Texas Peace Officer License.

Result: Will be in compliance with the Local Government Code Section 86.0021 (2)(b).

- b. Discussion and possible action to accept Constable Pct. 1 Racial Profiling Report to be In compliance with Texas Occupations Code 1701.164 and Code of Criminal Procedure Article 2.1031-2.138.

Issue: Chief administrators of law enforcement agencies that meet the criteria must submit racial profiling reports to their governing body, as well as TCOLE.

Solution: Record Constable Pct. 1 Racial Profiling Report.

Result: Will be in compliance with Texas Occupations Code 1701.164 and Code of Criminal Procedure Article 2.1031-2.138.

9. Economic Development

- a. Discussion and possible action to authorize the development and submission of a Texas Community Development Block Grant application to the Texas Department of Agriculture for the Colonia Fund-Construction Program in an amount not to exceed \$1,000,000.00 for housing rehabilitation in Colonias Oilton, Bruni, Antonio Santos, Penitas West and Tanquesitos; and approving a resolution for authorization of grant submission to TDA, and authorizing the County Judge to act as the County's Executive Officer and Authorized Representative in all matters pertaining to the County's participation in the Colonia Fund Construction Program. No match is required. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures.

Issue: Webb County has a need for the increase and improvement of affordable housing.

Solution: Applying for Texas Department of Agriculture funds will improve suitable living conditions.

Result: Improvement in the quality of affordable housing in Webb County that is safe, decent, and sanitary.

- b. Discussion and possible action to accept the Fiscal Year 2023 Regional Solid Waste Grants award and enter into an agreement -Contract No. 23-19-02, with the Texas Commission on Environmental Quality (TCEQ) South Texas Development Council in the amount of Sixty-Nine Thousand Two Hundred Seventy-Four Dollars (\$69,274.00) in grant funds and; authorizing the Webb County Judge to sign all pertinent contract documentation. The contract implementation schedule is projected to run from April 1, 2023 until July 31, 2023.

Issue: Webb County has identified a need for litter and illegal dumping clean-up and Community Collection Events.

Solution: To carry out activities that address littering and illegal dumping, clean up and community election events.

Result: In cooperation with Community Action Agency and Road & Bridge will carry out a minimum of 5 clean up events, specifically geared towards tire collection and disposal.

- c. Discussion and possible action to approve the submission of a grant application as developed, written, and submitted by Webb County Court-at-Law II for OJJDP Juvenile Drug Treatment Court Programs Grant in an amount estimated at \$750,000.00 for a period of 48 months to create and enhance juvenile drug treatment court (JDTC) programs for youth in the justice system with substance use disorders and designating the Webb County Judge as the authorized official in all matters related to this grant; and any other matters incident thereto. This grant does require a 25% cash or in-kind match and, thus, will have no impact on the general fund if approved. Through the application Webb County Court-at-Law II will submit to contribute the 25% of total grant funds through an in-kind match. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Judge Victor Villarreal, CCL #2]**

Issue: Webb County is in need of a Juvenile Drug Treatment Court Program.

Solution: The objectives of this program are to improve access and availability of adolescent (and family when appropriate) substance use disorder treatment services to a larger number of clients, increase the number of individuals served, and/or propose enhancements to improve the quality of treatment services by adding workforce development strategies, evidence-based treatment approaches, or new treatment services to address unmet or emerging trends.

Result: This grant will allow Webb County Court-at-Law II to provide assistance to Juveniles by continuing judicial supervision over juveniles, and other individuals under the jurisdiction of the court, with substance abuse problems who are not violent offenders.

- d. Discussion and possible action to authorize the submission of a grant application completed and submitted by the Webb County Sheriff's Office Grant Writer to the Bureau of Justice Assistance (BJA) for a State Criminal Alien Assistance Program (SCAAP) grant for reimbursement of costs already incurred for the incarceration of undocumented criminal aliens at the Webb County jail; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any cash match; and, in fact, is a reimbursement of costs already incurred. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Martin Cuellar, Webb County Sheriff]**

Issue: Although immigration matters, including illegal immigration, are constitutionally established as existing under the legal jurisdiction and regulation of the federal government, state prisons and local detention facilities, such as the Webb County jail, incurs significant costs incarcerating undocumented foreign aliens who commit crimes in the United States. This includes but is not limited to supervision, housing, feeding, clothing, any medical and transportation expenses, and other associated detention costs.

Solution: Grant application to obtain reimbursement of a small percentage of the incurred correctional officer salary costs associated with detaining undocumented criminal aliens who had at least one felony or two misdemeanor convictions for violations of state or local law and who were incarcerated at the Webb County jail for at least four (4) consecutive days during the reporting period of July 1, 2021 through June 30, 2022.

Result: Webb County will be reimbursed by the federal government a limited percentage of the amount of its already incurred costs of detained foreign criminals incarcerated at the Webb County jail.

- e. Discussion and possible action to authorize the Webb County Volunteer Fire Department to submit a Texas Forest Service: HB 2604 training grant application for up to \$12,500.00 for firefighting personnel to attend training, and authorizing the County Judge to act as the County's Executive Officer and Authorized Representative in all matters pertaining to the County's request for Texas Forest Service Fire Department Assistance funding. This application does not require County matching funds. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Chief Rick Rangel, Fire Suppression & EMS Services]**

Issue: To provide firefighting personnel with reputable and cost-effective fire training.

Solution: Apply for Texas Forest Service (HB 2604) funding for training of firefighting personnel.

Result: Firefighting personnel will be provided with online and hands-on skills training. This will also assist Webb County Fire to motivate and retain firefighting personnel.

10. Head Start

Disclaimer: All Head Start monies are 100% Federal funds

- a. Discussion and possible action to approve the posting and filling of the following Slots, subject to the availability of payroll funds and in accordance to Head Start Performance Standards effective April 11, 2023:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2559	EHS Teacher Floater	\$11.62
1037	CDA Teacher Assistant ISD	\$12.14
966	Child Care Partnership Area Service Manager	\$18.45

11. Planning & Physical Development

- a. Discussion and possible action to grant Preliminary and Final Plat approval to Lots 8A & 8B, Block 2, Los Altos Subdivision and issue a "Certificate of Compliance with Plat Requirements" (ID 12597).

- b. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective April 11, 2023:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1507	GIS Technician II	\$16.73-\$17.58, 14/A-E

Issue: Request to fill Slot 1507 that became vacant on March 31, 2023.

Solution: Approval to post and fill Slot 1507.

Result: Filling of slot will allow Planning Department to provide public services efficiently and effectively.

12. Purchasing

- a. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code, Section 263.152 (Disposition) and to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

Issue: Excess county property that is either by definition salvage or surplus property because of time, accident, or any other cause such as, wear and deterioration, damaged, or obsolete that has no value and/or usefulness for the intended purpose and is no longer needed by the department.

Solution: Authorize the Purchasing Agent to attempt to sell the County surplus or salvage property through public auction, dispose or destroy property that cannot be sold through public auction because it has deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products and/or donate as permitted by state law.

Result: Generate auction revenue from sale of county property, reduce county expenditures by transferring surplus property to other departments and make room for future assets replacing salvage or surplus items no longer needed.

13. Risk Management

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective April 11, 2023:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
002319	Administrative Secretary	\$13.73 - \$14.43 10 A/E

Issue: Slot #002319 to became vacant 04/01/2023.

Solution: Request is being made to post and fill the vacant position.

Result: This action will allow Risk Management Department to continue to function efficiently and effectively.

- b. Discussion and possible action to approve, and apply AETNA Wellness Funds received and approved by the Court on April 12, 2021, to pay a supplement to 3 Risk Management Employees who are rotating through the Wellness/Clinical Operations Program and serve as Certified Red Cross Instructors in Cardio-Pulmonary Resuscitation, First Aid, and the use of the Automatic External Defibrillator. The employees rotate through the clinic to maintain their clinical skills and serve as County wide instructors, as well as pursuing to be certified as First Responders aiding in providing their expertise as Licensed Texas Multi-Line Adjusters (Texas Department of Insurance) while responding to aid in the repairs of all Webb County Assets in conjunction with Building Maintenance. Said integration will allow Risk Management to work in tandem with emergency services and Building Maintenance allowing for quicker response to repair and or address safety concerns, as well as providing emergency first aid to all teams responding to damage control/repair should they be needed. The described duties are outside the job function description of their duties. **[Account #6100-1090-001-410030 (Incentive Pay)]**

Issue: A Webb County Medical and Wellness Clinic was approved by the Court with a focus to provide accessible basic health care for all enrolled employees and their dependents. The clinic has seen unprecedented growth with the addition of a medical office assistant, phlebotomy services, and integration of additional services available to all Webb County Employees. The use of Risk Management Personnel merge and integrate multiple functions as the specialized knowledge of claim adjusting, first aid, cardio-pulmonary Resuscitation, claims processing, and in depth knowledge to address safety concerns enhance the response to address critical issues in protecting county assets. The clinic and the use of Risk Management Staff assist in the cost savings plan of the County as all processes are in house with no need to transport, hire, and or bring in specialized personnel. A respectful request is made to the Court for continued support and approval to continue to direct, and enhance services utilizing existing staff as new protocols/programs are initiated and continued growth is expected.

Solution: Approve the supplemental pay to Slot #2461 and Slot #2147 in the amount of \$2,500.00 and Slot #3005 in the amount of \$3,000.00. The Risk Management Staff annotated will serve the duality of their job duties and serve the clinic, serve as instructors, and serve as the cadre of emergency response to adjust claims as needed in the field in support of Building Maintenance. Approval of supplemental pay to the three positions will have no impact on the general fund as these funds were allocated by AETNA, our health insurance carrier, and accepted by the court for the specific intended purpose of managing and enhancing services to the clinic and all Webb County Employees and their dependents enrolled in our health plan. The court also authorized the County Auditor to establish a ledger account to monitor and certify all funds allocated. The County Auditor has certified the availability of these funds as previously received and approved by the court for this purpose.

Result: The approval of the supplemental pay will allow Risk Management Staff to continue to manage, direct, sustain, and support the clinic and field operations with enhanced programs for the benefit of all Webb County Employees. The focus is to use existing resources with no impact on the general fund as all funds are through the AETNA Wellness Program with the support of the Court.

- c. Discussion and possible action to acknowledge and accept receipt of Plan Year End Forfeitures from National Plan Administrators, as per Internal Revenue Code Section 125 (Flexible Spending Plan) for year 2022 in the amount of \$34,907.55. **[Account #9110-209250-075 (Accounts Payable Other Flexible Spending Plan)]**

Issue: These are forfeiture monies from medical reimbursement program not utilized by employees throughout the year.

Solution: Commissioners Court accept the reimbursement from National Plan Administration for diverse administrative utilization and benefit of the employees.

Result: Monies will be available for discretionary use of the court for the benefit of Webb County

employees.

14. Water Utilities

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective April 11, 2023:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1304	Heavy Equipment Operator	\$15.92-16.73 13/A-E

Issue: Request to fill vacant slot.

Solution: Obtain authorization to advertise and fill the position with qualified candidate.

Result: Provide continuous operation for Water Utilities Department.

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the Water Utilities fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	7200-7050-001-443000-075	Repairs & Maint. Vehicles	\$9,500	\$4,000.00	\$7,158	\$3,158
	7200-7050-001-456205	Training & Education	\$15,000	\$10,000.00	\$13,113	\$3,113
	7200-7050-001-456305	Uniforms	\$13,023	\$4,000.00	\$4,709	\$709
	7200-7050-001-461000-100	Materials & Supplies Safety Supplies	\$10,000	\$5,000.00	\$8,123	\$3,123
	7200-7050-001-441405	Landfill Fees	\$5,000	\$4,900	\$5,000	\$100
	7200-7050-001-454000	Advertising	\$850	\$800	\$850	\$50
	7200-7050-001-462605	Fuel & Lubricants	\$45,160	\$10,000	\$29,747	\$19,74
	7200-7060-001-460032	Chemicals	\$9,350	\$5,000	\$8,090	\$3,090
	7200-7060-001-461000	Materials & Supplies	\$10,750	\$5,000	\$9,040	\$4,040
	7200-7060-001-443000-350	Repairs & Maint. Pumps & Motors	\$10,000	\$5,000	\$10,000	\$5,000
	7200-7060-001-456205	Training & Education	\$2,040	\$600	\$1,190	\$590
	7200-7065-001-443000-020	Repairs & Maint. Buildings	\$2,000	\$1,900	\$2,000	\$100
	7200-7065-001-443000-035	Repairs & Maint. Equipment	\$10,000	\$4,000	\$6,569	\$2,569
	7200-7065-001-443000-060	Repairs & Maint. Dispenser	\$10,950	\$4,000	\$9,341	\$5,341
	7200-7065-001-443000-350	Repairs & Maint. Pumps & Motors	\$10,000	\$5,000	\$10,000	\$5,000
	7200-7065-001-456205	Training & Education	\$1,500	\$600	\$650	\$50
	7200-7065-001-460032	Chemicals	\$9,350	\$5,000	\$9,072	\$4,072
	7200-7065-001-461000	Materials & Supplies	\$10,750	\$5,500	\$10,644	\$5,144
	7200-7065-001-454000	Advertising	\$850	\$800	\$850.00	\$50.00
				\$81,100		
To:	7200-7050-001-443000-035	Repairs & Maint. Equipment	\$150,000	\$63,600	\$10,631	\$76,231
	7200-7050-001-460032	Chemicals	\$100,000	\$3,500	\$773	\$4,273
	7200-7050-001-444500	Equipment Rental	\$8,500	\$2,000	\$2,828	\$4,828

	7200-7065-001-462605	Fuel & Lubricants	\$16,000	\$12,000	\$2,215	\$12,215
				\$81,100		

Issue: The funds currently available in these account will not cover costs needed for the end of the budget year.

Solution: Approve the line item transfers.

Result: These accounts will have sufficient funds which will allow continuation of services without interruption.

15. Line Item Transfers

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General Fund. **[Requested by Ernesto Guajardo, Human Resources Director]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1230-001-461000	Materials & Supplies	\$15,000	\$300	\$12759.69	\$12459.69
To:	1001-1230-001-456005	Postage & Courier Service	\$500	\$300	\$59.84	\$359.84

Issue: This line item transfer will ensure sufficient funding for Postage & Courier Service.

Solution: Request approval from Commissioners Court for line item transfer.

Result: Will have sufficient funds for Postage & Courier Service.

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund. **[Requested by Juan Paz, Justice of the Peace, Pct. 1, Place 1]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-2140-001-461000	Materials & Supplies	\$10,000	\$250	\$3,680.97	\$3,430.97
To:	100-2140-001-464010	Dues & Membership	\$200	\$250	\$0.00	\$250.00

Issue: Additional funds needed to cover dues for Judge and clerks becoming members of JPCA.

Solution: Possible transfer of funds for outstanding invoices.

Result: Funds available will cover outstanding balances.

- c. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General Fund. **[Requested by Sheriff Martin Cuellar]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3010-001-444400	Rent Expense	\$15,000	\$10,000	\$11,520	\$1,520
To:	1001-3010-001-460105	Minor Tools	\$41,500	\$10,000	\$77.08	\$10,077.08

Issue: Funds are needed to buy items for training room.

Solution: Transfer funds to mentioned account.

Result: Funding will be in place to purchase items.

REGULAR AGENDA

Civil Legal Division

16. Discussion and possible action to enter into a Professional Services Agreement with Dr. Joseph T. Czaja, M.D., for the provision of temporary Locum-Tenens/Forensic Pathology/Medical Examiner Services for the Webb County Medical Examiner's Office for a term of twelve (12) days commencing Monday, April 24, 2023 thru Friday, May 5, 2023, at the daily rate of Two-Thousand Five Hundred Dollars (\$2,500.00) per day (being a total sum of \$30,000.00) over the term of the contract and any other matters incident thereto; authorizing the Webb County Judge to sign and all relevant documents. **[Requested by Dr. Corinne Stern, Medical Examiner; Account #1001-1130-001-432001 (Professional Services)]**

Engineer

17. Discussion and possible action to approve Change Order No. 1 in the amount of \$15,100.00 to Sherfey Engineering for additional items needed for the Wormser Road Project; and have the County Judge sign any relevant documents; and any other matters incident thereto. **[Account #3716-7230-703-432001 (Wormser Road-Professional Services)]**

Issue: This Change Order is for additional professional services needed as requested by the City of Laredo and Texas Department of Transportation (TxDOT) for the Wormser Road Project.

- Additional design on TxDOT acceleration lane and concrete Rip-Rap.
- Extended construction time over contract period.
- New re-design of culverts / drainage at intersection to include grate inlet.

Solution: Approval of new proposed changes.

Result: Approval of change order will continue and finish with project modifications.

Pre-Trial Services

18. Discussion and possible action to authorize Pre-Trial Services to submit a 2023-2024 multi-year grant application to the Texas Commission on Indigent Defense. This is the 3rd year of the multi-year grant to be requested to fund the existing weekend indigent defense coordinator. All the necessary documents have been submitted for review to the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. Webb County must provide a cash match of 60% (\$13,561.20) for the total project costs of \$22,602.00. **[Funding source for cash match - General Fund Account #1001-1160-001-463910-005]**

Issue: Webb County has implemented a weekend magistrate process at the jail. The Pre-Trial Services Department has been delegated to take charge of the manpower needed to support the appointment of attorneys to indigent offenders that qualify at the front-end to the magistrate process during the weekend. This hinders our limited staff during the regular normal business hours of operation to provide effective, efficient and adequate services to indigent clients.

Solution: The acquisition of the grant funds will offset the Webb County personnel expenses for a period of four years and will provide adequate staffing for the weekend and our normal hours of operations.

Result: Webb County is required to be in compliance with all local and state legislative mandates concerning indigent defense in order to continue to receive funding.

Purchasing

19. Discussion and possible action to accept the rankings and award Request for Qualifications (RFQ) 2023-013 "Material Testing Pueblo Nuevo Contract No. CDV21-0485" to the highest ranking proposer Howland Engineering & Surveying in accordance with Texas Government Code-Professional Services Procurement Act and to further authorize General Counsel to negotiate the terms and conditions of the professional service agreement and any other matters incident thereto. **[Account #3521-7230-001-432001 (TDA CDV21-0485 Street Improve-Construction In Progress-Administration-Professional Services)]**

Supplier	Rank	Score	Material Testing Experience	Personnel Qualifications	References and Projects
		100	45.00	30.00	25.00
Howland Engineering & Surveying	1	78.33	36.00	24.00	18.33
Terracon Consultants, Inc	2	76.00	36.00	20.00	20.00

Issue: The Pueblo Nuevo road project requires material testing services. Currently, Webb County has active material testing contracts in place, but GRANTOR required for an individual RFQ to be solicited for these services and further recommended by the Economic Development Department.

Solution: Consideration to award to Howland Engineering & Surveying, the highest ranking firm and accept all other rankings.

Result: If approved, Civil Legal will proceed with the process of preparing a professional service agreement and related fees between Howland Engineering and Webb County for Court's approval.

20. Discussion and possible action to authorize the purchase of radio communication equipment and hardware to include turn-key installation and freight charges for the reconfiguration and redeployment of a microwave system using the Mirando City Water Tower to include the required shelter and generator setup, and project management for a total not to exceed \$347,956.00 from Motorola (H-GAC Contract No. RA05-21) and in accordance with the Texas Local Government Code; Sub-Chapter F. Cooperative Purchasing Program, §271.101, §271.102 (Cooperative Purchasing Program Participation) and any other matters incident thereto. **[Account #2475-3010-001-470000 (Capital Outlay – Operation Lone Star)]**

Issue: Webb County Sheriff's Office is currently limited in our radio communications coverage.

Solution: Approval to retrofit the Mirando City water tower to use as a communications tower. The project would include directional antennas and similar equipment, hardware, feed lines for the antennas and enclosures to house the electronic equipment we currently own. Vendor has a cooperative contract with H-GAC. Meeting all competitive bidding requirements of the State.

Result: The water tower in Mirando City, which is optimally located, will expand our radio communications capability.

21. Discussion and possible action to authorize the purchase of one (1) Tru-Narc Handheld Narcotics Analyzer with a one (1) year warranty, includes factory repair, loaner units and 24/7 technical support, solution test kit and software for a total not to exceed \$81,992.38 from Thermo Scientific Portable Analytical Instruments, Inc. (GSA Contract No. GS-07F-6099R) in accordance with the Texas Government Code; Sub-Chapter G. Purchases from Federal Schedule Sources of Supply, §271.03 (Federal Supply Schedule Sources) and any other matters incident thereto. **[Account #2475-3010-001-470000 (Capital Outlay – Operation Lone Star)]**

Issue: The nation is in the middle of fentanyl epidemic where even a traffic stop can result in fentanyl poisoning for an officer. Banned substances need to be identified quickly, safely, and accurately to save lives and protect officers.

Solution: Approval to purchase Tru-Narc to instantly identify illicit substances in the field and reduce the need for officers to handle potentially lethal narcotics. Vendor has a federal cooperative contract. Meeting all competitive bidding requirements of the State.

Result: The Thermo Scientific Tru-Narc Analyzer rapidly identifies drugs and helps to keep officers and the general-public safe.

Commissioners Court Administrator

22. Discussion and possible action to approve the salary adjustments submitted in February for consideration to be effective April 1, 2023 as per county policy; with additional action to approve the budget amendment in the amount not to exceed \$12,000 to all payroll line items required; and any other matters incident thereto. **[Account #1001-1130-001-431007-015 (Wage Classification Study)]**

Issue: As per county policy, salary adjustments are submitted during budget and in February for consideration in April, which is mid fiscal year.

Solution: Request court to consider the salary adjustments submitted from departments.

Result: Positions adjusted to meet the discretionary steps allowed within their grade and/or positions that were pending to be re-evaluated.

Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2

23. Proclamation designating Wednesday, April 26, 2023 as Denim Day in Webb County, Texas in support of Sexual Assault Awareness Month and to encourage Webb County employees to wear denim on April 26th to show solidarity and support for all survivors. **[Requested by Commissioner Rosaura "Wawi" Tijerina Pct. 2] [Co-sponsored by John C. Galo, Commissioner Pct. 3]**
24. Discussion and possible action to Proclaim the Month of April 2023 as Promotora Awareness Month in Webb County, Texas.

Honorable Tano E. Tijerina, Webb County Judge

25. Discussion and possible action to reschedule the Special Commissioners Court meeting of April 24, 2023 to April 26, 2023 at 9:30 am, to be held at United Middle School, 700 E. Del Mar Blvd, Laredo, TX 78041; and any other matters incident thereto.

Presentations

26. Presentation and invitation by Rio Grande International Study Center (RGISC) and Laredo Center for the Arts extending an invitation to the Webb County Commissioners Court to attend the Border is Beautiful Festival to be held April 22, 2023, at the Laredo Center for the Arts located at 500 San Agustin Avenue from 5:00 p.m. to 10:00 p.m. **[Requested by Ricardo A. Jaime, Commissioner Pct. 4]**

27. Recognition and presentation of plaque to Janet Zapata, 550 Pizzeria Owner for being named World Champion at the 39th Annual International Pizza Expo & Conference in Las Vegas, Nevada.
[Requested by Judge Tano Tijerina, County Judge]

28. **Communications**

29. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 6th DAY OF APRIL, 2023

By: Melinda Mata
Melinda Mata
Court Administrator

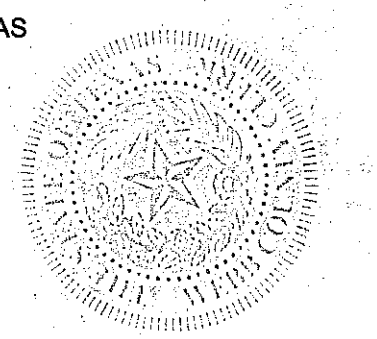
CERTIFICATION OF NOTICE AND POSTING

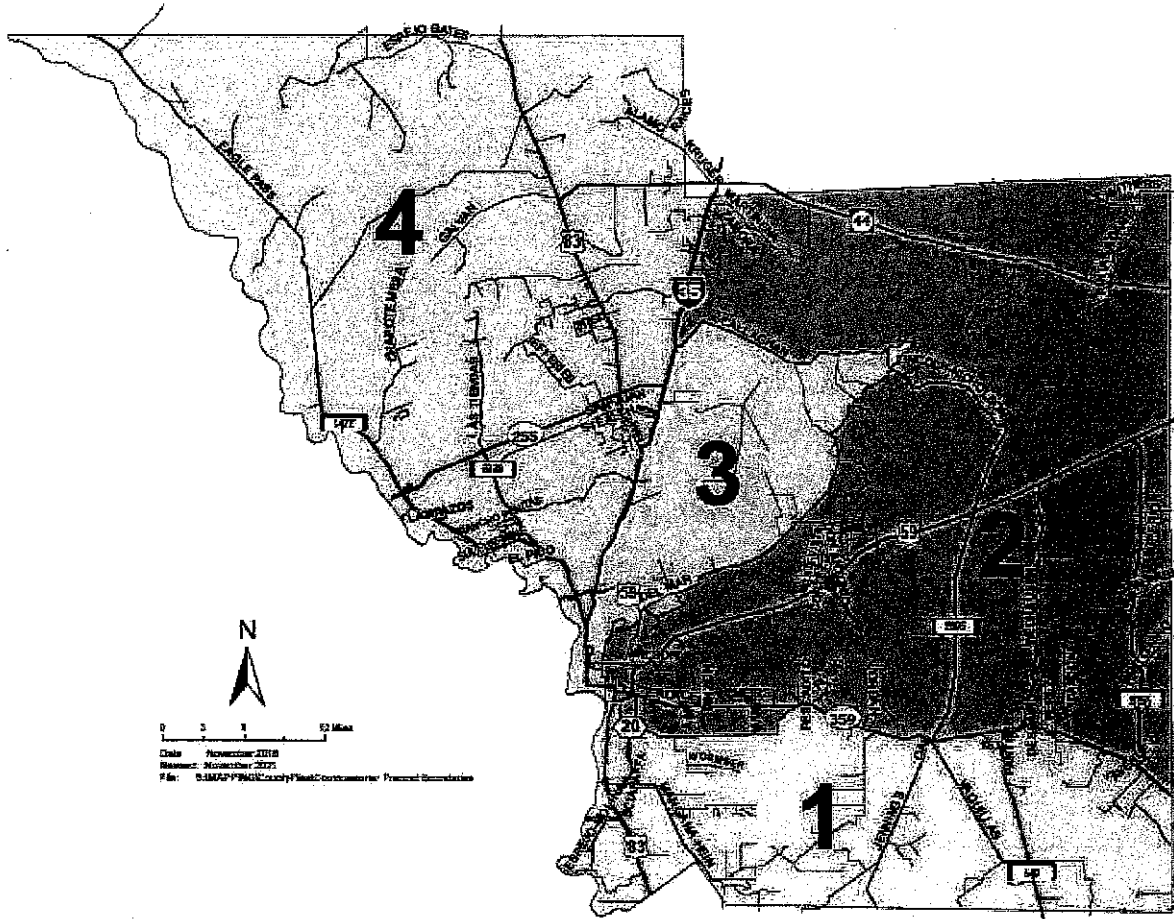
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 6th day of April, 2023 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 6th DAY OF APRIL, 2023

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS





By: Margie Ramirez Ibarra
Margie Ramirez-Ibarra, County Clerk
Herlinda Flores - Senior Deputy Clerk





Date: November 2018
 Revision: November 2023
 File: S:\MAPS\FINAL\County\West\Commissioner Precinct Boundaries

COUNTY COMMISSIONERS

	Honorable Tano E. Tijerina	County Judge
	Commissioner Jesse Gonzalez	Precinct 1
	Commissioner Rosaura "Wawi" Tijerina	Precinct 2
	Commissioner John C. Galo	Precinct 3
	Commissioner Ricardo A. Jaime	Precinct 4

**Webb County, Texas
 Commissioner Precinct Boundaries**