



WEBB COUNTY, TEXAS

COMMISSIONERS COURT

PUBLIC NOTICE
COMMISSIONERS COURT MEETING
WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
MAY 22, 2023
9:00 a.m.

BY: *gjm* DEPUTY
MAY 19 AM 8:29
WEBB COUNTY, TEXAS
CLERK
FILED
MARGIE R. IBARRA
CLERK

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Business Office, Human Resources, Judicial Collections, Risk Management, Tax Assessor-Collector; and any other Department reports); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. Auditor

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Grant funds. **[Requested by 406th District Court]**

	Acct. Number	Acct. Name	Request
From:	2872-2040-001-410000	Payroll	\$4,136.00
	2872-2040-001-422000	FICA	\$1,018.22
	2872-2040-001-423000	Retirement	\$618.67
	2872-2040-001-426000	Workers Compensation	\$1.97
	2872-2040-001-425000	Unemployment	\$99.95
	2872-2040-001-458000	Administrative Travel	\$750.00
	2872-2040-001-460000	Office Supplies	\$500.00
	2872-2040-001-462605	Indirect Funds (Fuel)	\$325.00
			\$7,449.81
To:	2872-2040-001-421000	Health Insurance	\$7,449.81

Issue: Discussion and possible action to approve, by Order, the following Budget Amendment to increase the health insurance budget in the 2022-23 Texas Veterans Commission Veterans Treatment Court grant budget. 100% Grand Funds-No impact on General Fund.

Solution: Approve the line item transfer.

Result: There will be sufficient funds in the health insurance funds to cover anticipated expenses.

6. **Civil Legal Division**

- a. Discussion and possible action to enter into a One Month (May 30, 2023 through June 30, 2023) "Partnership Memorandum of Agreement" between the Laredo Independent School District ("LISD") and Webb County for the Development and Support of an Internship Program for LISD students in order to provide the students with meaningful county administrative work experience, and authorizing the Webb County Judge to execute all relevant document and any matter incident thereto. **[No Financial Impact to Webb County]**

Issue: Webb County offers a plethora of government services related to improving our community and by which LISD student interns will be afforded the opportunity for meaningful work experience with the county which may prepare them for positions in the fields of their selected program of study.

Solution: At no financial cost, Webb Count will provide sixteen (16) LISD interns with meaningful county administrative work experience.

Result: LISD interns will gain real life exposure to county government work.

- b. Discussion and possible action to enter into a professional services contract with Timothy J Tubbs for law enforcement consulting work, in accordance with Texas Local Government Code 262.024 (Discretionary Exemption) (a.) (4.) Professional Services for a performance period of Twelve (12) months at a cost of Eight Hundred Dollars (\$800.00) per month, effective June 1, 2023 through May 31, 2024, for an amount not to exceed \$9,600, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. This professional services contract will be paid through forfeiture funds; and, thus, will have no impact to the general fund. **[Requested by the Webb County Sheriff's Office, Account #2152-3010-001-432001 (Professional Services)]**

Issue: The Webb County Sheriff's Office requires the services for specialized law enforcement training and Intel gathering.

Solution: Enter into contracted to Intel gathering and specialized training.

Result: The Webb County Sheriff's Office will receive specialized training for law enforcement personnel, provide support with ongoing and future investigations, provide recommendations on standard operating procedures, consult on Border Security issues and serve as an advisor/liason with federal, state, and local law enforcement authorities, provide research and recommendations concerning US federal and state legislative issues.

- c. Discussion and possible action to approve a Professional Services Agreement between Webb County for the benefit of the TEND Court Program and Dr. Frances Bernat to provide research and evaluation for the Texas (Trafficking) Network Diversion (TEND) Court Program, Grant #4325002, commencing May 1, 2023, through September 30, 2024, subject to annual grant budgetary appropriations, in the amount not exceed Five Thousand Dollars (\$5,000.00) for the 2023-2024 grant cycle; and authorizing the Webb County Judge to sign and all relevant documents, and any other matters incident thereto. **[Requested by the Honorable Judge Selina Mireles, Director of the TEND Court Program; Account #2747-1150-001-457008 (Contractual Services)]**

Issue: An evaluator is required to monitor, evaluate and measure the achievement of the program goals and gauge the effectiveness of the program.

Solution: The Program evaluator will monitor the performance and compliance of the project with model fidelity to keep court personnel and all program staff aware of the program standards and issues. This includes preparing and submitting monthly and annual performance reports as required by the Grant.

Result: The evaluator will ensure the program is in full compliance with grant requirements to meet goals and objectives for the success of the program.

- d. Discussion and possible action to approve a Professional Services Agreement between Webb County for the benefit of the TEND Court Program and Rhonda Kuykendall to provide training and counseling services for the Webb County Trafficking Emergency Network Diversion Program in an amount of \$60 dollars/hr. under TEND Grant #4325002 commencing May 19, 2023, through May 31, 2024, subject to annual grant budgetary appropriations, and authorizing the Webb County Judge to sign all relevant documents and any other matters incident thereto. **[Requested by Child Protection Court, Selina L. Mireles, Associate Judge, Grant #4325002, Account #2747-1150-001-457008]**

7. **Honorable Ricardo A. Jaime, Webb County Commissioner Pct. 4**

- a. Discussion and possible action to activate the fuel & lubricants line item for Dept. 6350 - Ladrillito Activity Center and authorize the budget amendment of Five Hundred Dollars (\$500.00) in an effort to properly fund for the remainder of the fiscal year; and any other matters incident thereto. **[Account #1001-1130-001-431007-010 (Operational Reserve)]**

8. **Community Action Agency**

- a. Discussion and possible action to authorize the Webb County Community Action Agency to enter into an annual vendor agreement with Retail Energy providers (listed below) for the implementation of Community Services Block Grant (CSBG) and the Comprehensive Energy Assistance Program (CEAP). This vendor agreement is a Texas Department of Housing and Community Affairs (TDHCA) requirement for the implementation of the programs, authorizing the County Judge to sign all relevant documents and any other matters incident thereto. These agreements shall be effective from the 1st day of January 2023 for a period not to exceed two years from the effective date. **[Account #2362-5360-521-463804 (Comprehensive Energy Assistance Program)]**

List of Retail Energy Providers

XOOM ENERGY

Issue: Webb County CAA will enter into an annual vendor agreement with Retail Energy Providers for the implementation of Community Services Block Grant (CSBG) and the Comprehensive Energy Assistance Program (CEAP).

Solution: These vendor agreements are a Texas Department of Housing and Community Affairs (TDHCA) requirement for the implementation of the programs.

Result: Texas Department of Housing and Community Affairs (TDHCA) will provide funding to be used for payment of qualifying low-income client's home energy expense

- b. Discussion and possible action to approve Amendment #2 to Contract #58230003850 for the Comprehensive Energy Assistance Program (CEAP) from Texas Department of Housing and Community Affairs (TDHCA) for FY-2023, in the amount of FOUR HUNDRED SIXTY EIGHT THOUSAND TWENTY-ONE DOLLARS (\$468,021.00) and authorizing the County Judge to sign all relevant documents. This Amendment #2 will increase funding from \$1,773,871.00 to \$2,242,892.00. This action will not have an impact to the General Fund. All required documents were sent for review through Economic Development Department and the solicitation with Webb County Single Point of Contact (SPOC) procedures.

Issue: The Texas Department of Housing and Community Affairs (TDHCA) has increase contract to Webb County Community Action Agency the amount of \$468,021.00 under the

Comprehensive Energy Assistance Program (CEAP).

Solution: The Court approval will allow the Webb County CAA to provide direct services to eligible low-income residents of Webb County under the CEAP Program.

Result: These funds are intended to assist eligible Webb County residents with up to 12 months of energy consumption.

9. **Economic Development**

- a. Discussion and possible action to approve the submission of a grant application as prepared and submitted by the Webb County Head Start and Early Head Start Program to the Department of Health and Human Services Administration for Children and Families for Fiscal Year 2023 - 2024 Refunding, Cost of Living Adjustment (COLA), and Quality Improvement (QI) grant in the amount of \$12,551,420 (Federal) and \$3,137,855 (Non-Federal) for a total amount of \$15,689,275 for services to 1,290 eligible children and their families; and authorizing the Webb County Judge to execute all relevant documents related to this grant; and other matters thereto. Furthermore, this grant does not require a cash match; and thus will have no impact to the General Fund. All required documents were sent to review through the Economic Development Department and the solicitation is compliant with the Webb County Point of Contact (SPOC) procedures. **[Requested by Aliza Oliveros, Head Start Director]**
- b. Discussion and possible action to approve the submission of a grant application as prepared and submitted by the Webb County Early Head Start Child Care Partnership Program to the Department of Health and Human Services Administration for Children and Families for Fiscal Year 2023 - 2024 Refunding, Cost of Living Adjustment (COLA), and Quality Improvement (QI) grant in the amount of \$972,899 (Federal) and \$243,225 (Non-Federal) for a total amount of \$1,216,124 for services to 72 eligible children and their families; authorizing the Webb County Judge to execute all relevant documents related to this grant; and any other matters incident thereto. Furthermore, this grant does not require a cash match; and thus will have no impact to the General Fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedure. **[Requested by Aliza Oliveros, Head Start Director]**
- c. Discussion and possible action to accept the award from Substance Abuse and Mental Health Administration (SAMHSA) Grant, #5H79T1081929-05, Year 5 Continuation grant, in the amount of FOUR HUNDRED THOUSAND DOLLARS (\$400,000.00) beginning May 31, 2023, for the Webb County Veterans Treatment Program, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. There is no match required, therefore there is no financial impact to the general fund. All required documents were sent for review to the Economic Development Department and the acceptance of the Continuation grant is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Margarita Herrera-Garza, Veterans Treatment Court Director]**

Issue: Notice of Award was received by the Funding Agency on 5/17/2023, acceptance by Commissioners Court is required.

Solution: Accept award for the Webb County Veterans Treatment Program and proceed with continuity of co-occurring substance abuse treatment services to the Webb County Veteran population and adjacent counties.

Result: Funding in year 5 will be utilized to provide substance abuse and mental health services to all qualifying Veteran candidates.

10. **Head Start**

Disclaimer: All Head Start monies are 100% Federal funds

- a. Discussion and possible action to approve the 2023 - 2024 Training and Technical Assistance Plan.

Issue: The Head Start / Early Head Start / Child Care Partnership Program is mandated to have a staffing plan that addresses staff qualifications, job descriptions, staffing levels, and linkage to education and training that will allow staff to advance through various roles with increasing levels of responsibility and comprehension.

Solution: Approve and implement the 2023 - 2024 Training and Technical Assistance Plan.

Result: The Program will have an approved plan in place to address staff training and educational needs.

- b. Discussion and possible action to approve the Head Start, Early Head Start, and Child Care Partnership Local Self-Assessment and Program Improvement Plan based on the results of the 2022 - 2023 Local Self-Assessment.

Issue: The Head Start Program Performance Standards mandate an annual local self-assessment.

Solution: Review and approve the local self-assessment results and the Program Improvement Plan.

Result: The Program will be in compliance with effectively overseeing progress toward program goals on an on-going and annual basis.

- c. Discussion and possible action to approve the Head Start, Early Head Start, and Child Care Partnership 2023 Community Assessment Update.

Issue: In accordance with Head Start Program Performance Standards, determining community strengths, needs and resources, in order to design a program that meets community needs and builds on strengths and resources, a program must conduct a Community Assessment at least once over a five-year grant period with updates. The Community Assessment must use data that describes community strengths, needs, and resources.

Solution: Review and approve the 2023 Community Assessment Update

Result: The Program will be in compliance with Head Start Program Performance Standards.

- d. Discussion and possible action to approve the Head Start / Early Head Start / Child Care Partnership 2023 Strategic Plan Update.

Issue: Head Start programs are mandated to develop multi-year (long-range) programs goals and financial objectives that address the finding of the Community Assessment that are consistent with the philosophy of the program and reflects the findings of the program's annual Self-Assessment.

Solution: Provide input, discussion, and feedback for program planning and approve the 2023 Strategic Plan Update.

Result: The Program will continue with on-going, systemic processes of program planning in consultation with program staff, parents, Policy Council, and Webb County Commissioners Court.

11. **Medical Examiner**

- a. Discussion and possible action to approve the posting and filling of the following Slots as well as any remaining vacant slots created by promoting from within, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective May 22, 2023:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2615	Medical Death Investigator	\$22.50 - \$24.54 20 A/H
3003	Autopsy Technician / Transporter	\$16.73 - \$17.58 14A/E

Issue: Need to fill vacant Slot #2615 Medical Death Investigator which became vacant on May 12, 2023 and filled from within. Slot #3003 will become vacant and filled from within, thus, leaving Part-Time Autopsy Technician/Transporter slot vacant.

Solution: Request for approval to post and fill Slot #2615 Medical Death Investigator. Promote an employee to Slot #3003 Autopsy Technician and to fill the remaining vacant slots.

Result: By approving this will allow our department to promote from within and fill remaining vacant slots and will allow us to alleviate the overload for efficiency and productivity of the work within the Department.

12. **Planning & Physical Development**

- a. Discussion and possible action to issue a "Certificate of Compliance with Plat Requirements" to authorize an electrical and water service connection pursuant to Section 232.029(c)(2), Local Government Code., to an unplatted 1.1519 acre tract of land, more or less, known as Tract 26, Los Corralitos Subdivision, as further described in Volume 5263, Pages 556-559, Webb County Deed Records.

Issue: Item is a regulatory compliance issue regarding real property development provisions of state law and local regulations with particular emphasis on the Model Subdivision Rules enacted for residential subdivisions. Commissioners Court must certify to certain property conditions before utility service connections may be authorized.

Solution: As reflected in agenda backup, staff has verified compliance matters and recommends the Court's approval of this certificate.

Result: If approved, applicant may connect property to electrical and water utility services. If not approved, utility connection to property is prohibited.

13. **Public Defender**

- a. Discussion and possible action to approve the posting and filling of the following Slots, subject to the availability of payroll funds and any applicable Civil Service guidelines, as well as any and all Wage Plan Policies, effective May 22, 2023:

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
0254	Supervising Attorney	\$90,108.04 - \$100,767.12 (25/N-W)
1725	Assistant Public Defender II	\$73,955.87 - \$81,683.23 (23/N-V)

Issue: Slot #0254 and slot #1725 became vacant on May 5, 2023.

Solution: Request is being made to post and fill the vacant slots.

Result: This action will allow our department to continue to function efficiently and effectively.

14. **Purchasing**

- a. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code, Section 263.152 (Disposition) and to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

Issue: Excess county property that is either by definition salvage or surplus property because of time, accident, or any other cause such as, wear and deterioration, damaged, or obsolete that has no value and/or usefulness for the intended purpose and is no longer needed by the department.

Solution: Authorize the Purchasing Agent to attempt to sell the County surplus or salvage property through public auction, dispose or destroy property that cannot be sold through public auction because it has deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products and/or donate as permitted by state law.

Result: Generate auction revenue from sale of county property, reduce county expenditures by transferring surplus property to other departments and make room for future assets replacing salvage or surplus items no longer needed.

- b. Discussion and possible action to authorize the Purchasing Agent to advertise an Invitation to Bid for a 26' Deck Low Bed Trailer – 3 axle with a self-contained hydraulic system and a Tractor Trailer with a winch for the Road and Bridge Department and any other matters incident thereto. **[Account #2007-7150-001-470000 (Road & Bridge Fund - Road Maintenance General - Administration-Capital Outlay)]**

Issue: Department has reported that reoccurring repairs are required for the aging low bed trailers and tractors currently being used (Model 2004's, 1996 and 1985). Department is requesting new heavy equipment by securing competitive bids.

Solution: Authorize the Purchasing Agent to seek formal bids from the public and return with a recommendation to award to the lowest and responsible bidder. Based on budget availability, the Road and Bridge Director is seeking permission to purchase up to two (2) tractor-trailers w/low bed trailers and recommended equipment.

Result: If approved, the Purchasing Agent will return to Commissioners Court with a recommendation on lowest bidder and availability/delivery of capital equipment during the first or second regular meetings of June 2023.

- c. Discussion and possible action to award Invitation to Bid 2023-005 Ballistic Shields for Webb County Sheriff to the lowest and best bid for the purchase of ballistic shields to be utilized by the Webb County Sheriff's Office for an amount not to exceed \$285,740.00 from CCF Tactical, LLC., and any other matters incident thereto **[2745-3010-001-470000 (Ballistic Shield Program 4582901-Sheriff Patrol-Administration-Capital Outlay)]**

Issue: Current threats to schools and locations where public gatherings bring large amounts of people together require special and specific threat mitigation tools made and rated for rifle caliber

assaults. More rifle rated shields are needed to cover the county effectively. On March 13th, 2023, Commissioners Court authorized the Purchasing Agent to advertise for formal bids. Multiple bids were submitted and reviewed to determine best value bid.

Solution: Consideration to approve the award to the lowest and best bid submitted by CCF Tactical, LLC. The Webb County Sheriff's Office reviewed all bids and this bid is the best in value and meets all requirements for the ballistic shields they require for law enforcement tactical operations.

Result: Proceed with the Order and meet grant deadlines for completion of approved purchase under the Ballistic Shield Grant.

- d. Discussion and possible action to award Invitation to Bid 2023-006 "Commercial Panel Christmas Tree for Webb County" to the lowest bidder Downtown Decorations, Inc. for a 46 ft. Panel Christmas Tree with colored LED lamps to include a five (5) year warranty for an amount not to exceed \$63,555.00 and any other matters incident thereto. **[Account #1001-1130-001-470000 (General Operating Exp-Administration-Capital Outlay)]**

Issue: Commissioners Court authorized the Purchasing Agent to secure formal bids for a commercial sized Christmas Tree for Webb County Courthouse decorating.

Solution: Consider approval of lowest responsible bidder for selected commercial size panel tree for County use.

Result: Proceed with order if approved by Commissioners Court. Setup and storage will be provided by the Webb County Building Maintenance Department.

- e. Discussion and possible action to ratify the authorization to temporarily transfer one (1) 2012 Chevy Suburban (VIN #1GN5C5E05CR292421) previously approved for auction to be temporarily transferred to the Webb County Constable Pct. 3 Office pending the delivery of new police package vehicles (PPV) ordered through the leasing program and any other matters incident thereto. **[Account #1001-3160-001-462605 (Fuel and Lubricants); Account #1001-3160-001-443000-075 (Repairs & Maintenance Vehicles)].**

Issue: Constable Pct. 3 Office has reported multiple mechanical issues with existing fleet and requested a temporary vehicle to assist with daily law enforcement operations.

Solution: Approve the authorization of the temporary transfer until new PPV arrive and old police units are turned over to the Purchasing Agent for future public auction as per Court's formal action.

Result: If ratification is authorized, fixed asset records will reflect the temporary assignment to Constable Pct. 3 Office. Department currently has both fuel and maintenance accounts to cover related expenses for their fleet.

15. Honorable Martin Cuellar, Sheriff

- a. Discussion and possible action to enter into a professional services contract with Fernando Quiroga for law enforcement consulting work, in accordance with Texas Local Government Code 262.024 (Discretionary Exemption) (a.) (4.) Professional Services for a performance period of Twelve (12) months at a cost of Eight Hundred Dollars (\$800.00) per month, effective June 1, 2023 through May 31, 2024, for an amount not to exceed \$9,600, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. This professional services contract will be paid through forfeiture funds; and, thus, will have no impact to the general fund. **[Account #2152-3010-001-432001 (Professional Services)]**

Issue: The Webb County Sheriff's Office requires the services for specialized law enforcement

training and Intel gathering.

Solution: Enter into contracted to Intel gathering and specialized training.

Result: The Webb County Sheriff's Office will receive specialized training for law enforcement personnel, provide support with ongoing and future investigations, provide recommendations on standard operating procedures, consult on Border Security issues and serve as an advisor/liaison with federal, state, and local law enforcement authorities, provide research and recommendations concerning US federal and state legislative issues.

16. Line Item Transfers

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General Fund. **[Requested by Rafael Pena, IT Director]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1280-001-443000-010	Repair & Maint. Software	\$1,130,000	\$13,340	\$258,528	\$248,188
To:	1001-1280-001-460105-020	Minor Tools & Apparatus Software/Hardware	\$134,000	\$13,340	\$29,468	\$42,808

Issue: Funds needed to purchase hand scanner for Webb County departments.

Solution: Approve Line Item Transfer.

Result: There will be sufficient funds for purchases.

- b. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within the General Fund. **[Requested by Martin Cuellar Webb County Sheriff]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-4070-001-443000-110	Repairs Maint. Software	\$40,000	\$600	\$13,992.46	\$13,392.46
To:	1001-4070-001-464010	Dues & Memberships	\$255	\$600	\$75	\$675

Issue: The new jail body scanner needs a permit from the Texas Health and Human Services.

Solution: Request a ministerial to pay for permit.

Result: Pay permit and have machine up and running.

- c. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund. **[Requested Margie Ramirez Ibarra, County Clerk]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-2310-001-460105	Minor Tools & Apparatus	\$18,500	\$5,000	\$13,129.80	\$8,129.80
To:	1001-2310-001-461000	Materials & Supplies	\$16,500	\$5,000	\$476.36	\$5,476.36

Issue: Funds needed for materials & supplies account to cover additional expenses for the office.

Solution: To seek authorization to transfer funds into materials & supplies account to cover expenses.

Result: To ensure adequate funding for supplies needed in the office for the benefit of the

department.

- d. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund. **[Requested by Juan Paz, Justice of the Peace Pct. 1, Place 1]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-2140-001-443000-035	Repairs & Maint. Equipment	\$1,000	\$1,000	\$1,000.00	\$0.00
To:	1001-2140-001-456005	Postage & Courier Services	\$1,000	\$1,000	\$-352.90	\$647.10

Issue: Funds needed to cover daily use of postage.

Solution: Approve line item transfer.

Result: The court will have sufficient funding for the remaining of the year on a daily basis.

- e. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General Fund. **[Requested by Sheriff Martin Cuellar]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3010-001-444500	Equipment Rental	\$45,000	\$30,000	\$37,515.61	\$7,515.61
To:	1001-3010-001-443000-075	Repair Maint Vehicle	\$250,000	\$30,000	\$2,493.08	\$32,493.08

Issue: Funds needed to repair Sheriff's Office Units.

Solution: Request a line item transfer within General Fund.

Result: Transfer of funds will be available for repairs.

REGULAR AGENDA

Honorable Martin Cuellar, Sheriff

17. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Forfeiture funds:

	Acct. Number	Acct. Name	Request
From:	2151-259700	Fund Balance	\$3,425
To:	2151-3010-001-410030	Incentive Pay	\$2,200
	2151-3010-001-422000	FICA County Share	\$200
	2151-3010-001-423000	Retirement County Share	\$350
	2151-3010-001-425000	Unemployment Tax	\$60
	2151-3010-001-426000	Workers Compensation	\$315
			\$3,425

Issue: Transfer of funds is required to cover estimated expenditures from State Forfeiture Funds.

Solution: Seeking authorization from court to transfer funds for stipend/award as mentioned in Article XI Section F of CBA agreement.

Result: Accounts will have sufficient funds to cover expenses needed.

Human Resources

18. Discussion and possible action to amend *Personnel Policy 2.11 Hiring Process and 5.07 Employee Conduct Violations*, as recommended by the County Policy Committee and any other matters incident thereto.

Civil Legal Division

19. Discussion and possible action to authorize Raba Kistner Consultants, Inc. to proceed with Phase II – Design and Construction Phase Services (fees will be based on 6.75% of construction cost for the Webb County Justice Center Roof Project as per the Professional Services Contract dated August 23, 2022) and any other matters incident thereto; authorizing the County Judge to sign all relevant documents.

Issue: After many years the Justice Center has developed leaks in the roof which causes offices and courtrooms to have water damage anytime there is a substantial rain event. In August of 2022 the Court entered a contract which provided for an assessment of the roofs condition, recommendations regarding repair/replacement (Phase 1) and for design and construction administration services (Phase 2). The assessment has been completed and reveals substantial repair and replacement of the building's roof is necessary and the probable cost estimated by the Consultant is \$4,403,000. The fees for the Consultant are based on construction contract on a sliding scale, the estimate of probable cost indicates the fee would likely be based on 6.75% of construction cost.

Solution: Authorize the Consultant to proceed so the Project can be designed and bid.

Result: Consultant can immediately begin designing construction plans for bid.

20. Discussion and possible action to issue a letter of support in accordance with 25 TAC 157.11 to Acute Specialty Transport with notice to the Coastal Bend Regional Advisor Counsel that Acute Special Transport is approved to operate in Webb County, Texas.
- Issue:** Coastal Bend has their offices in Webb County and advises they will be providing service on a State contract and statewide basis and will not be providing service in Webb County unless directed to by the State during an emergency.
- Solution:** Issue a Letter of Support and Approve Acute Specialty Transport to operate in Webb County, Texas.
- Result:** Will have additional EMS services in Webb County, Texas.
21. Discussion and possible action to enter into an equipment procurement and installation agreement with Audio Dynamics, Inc. to upgrade the Webb County Jail Security Camera System in an amount not to exceed ONE HUNDRED TWENTY-SEVEN THOUSAND SEVEN HUNDRED SEVENTEEN DOLLARS (\$127,717.00), authorizing the Webb County Judge to execute all relevant documents and any matters incident thereto. [**Account #1001-4070-001-470000-001 (General Fund-Sheriff Jail Administration Outlay)**]
- Issue:** The Webb County Jail is in need of an upgrade to its Surveillance Camera System.
- Solution:** Enter into an Agreement with Audio Dynamics, Inc., who was the highest ranked proposer, to undertake Jail Security Camera Upgrades.
- Result:** Security Camera upgrades will assist in increasing the security at the Jail.
22. Discussion and possible action to enter into a retainer agreement Winstead PC and J. Cruz & Associates, LLC regarding a public-private partnership for the development of an international bridge in Webb County and any matters incident thereto; authorizing the County Judge to sign all relevant documents. [**Account #1001-1130-001-432001 (General Fund-Professional Services)**]
23. Discussion and possible action to consider the offer of Forty-Two Thousand Six Hundred Thirty Dollars (\$42,630.00) made by the State of Texas to purchase easement rights (250 feet) across property (a 2.4102 acre unplatted tract of land along the Rio Grande River in the Rio Bravo Annex Subdivision) owned jointly by Webb County and the United Independent School District (acting as trustee) to facilitate the construction of a Texas Barrier Infrastructure System along the Rio Grande River and any matters incident thereto; authorizing the County Judge to sign all relevant documents.

Engineer

24. Discussion and possible action to approve Change Order No. 1 to Howland Engineering and Surveying Co., for additional construction material testing (Box Culverts) in the amount of \$3,400.00 for the Webb County Welch Road Project; and have the County Judge sign any relevant documents; and any other matters incident thereto. [**Account #2007-7150-001-432001 (Professional Services)**]
- Issue:** We currently have exceeded the contract amount of \$5,305.00 (Purchase Order 2023-00001293). This project required additional concrete sampling for the concrete culverts proposed for the project. Based on our observations, the concrete culverts were initially to be pre-cast as opposed to cast-in-place. Due to the aforementioned, concrete samples were taken for every day's pour. Additionally, extra density tests were taken within the backfill for the box culverts and the roadway improvements. Based on current progress with this project, we are still in need of performing additional tests. Howland has updated the CMT (Construction Material Testing) quantities with the cast in place culvert concrete cylinders along with additional density and asphalt tests.

Solution: Approval of the new proposed changes in order to finish and close this road project. This project is an in-kind project with the Texas Department of Transportation (TxDOT) for future projects.

Result: Approval of change order will continue and finish with project modifications.

25. Discussion and possible action to approve Change Order No. 2 for SAL Construction Management for the County Transportation Infrastructure Fund (CTIF) Wormser Road Project. There will be no monetary change to the contract only the addition of Sixty (60) days to the contract; and have the County Judge sign any relevant documents; and any matters incident thereto. **[No Impact to General fund]**

Issue: Days are needed to complete items previously approved in Commissioner Court dated April 11, 2023 (Agenda Item No. 17) which Project Engineer, Sherfey Engineering has just finished designing, as per the Texas Department of Transportation and the City of Laredo.

Solution: Approval of change order to finish and close out this road project.

Result: Approval of change order will continue and finish with project modifications.

Purchasing

26. Discussion and possible action to authorize the purchase of three (3) APX6500 Enhanced VHF Mobile Radios from Motorola Solutions, Inc. (HGAC Contract #RA05-21) for the Webb County Constable Pct. 1 Office pursuant to §271.101 and §271.102, Texas Local Government Code, Cooperative Purchasing Program in an amount not to exceed \$20,017.05 and to further authorize the transfer of funds from the general operating reserve account (1001-1130-001-431007-010) to Constable Pct. 1 Capital Outlay account (1001-3150-001-470000) in the amount not to exceed \$20,018.00 and any other matters incident thereto. **[Account #1001-3150-001-470000 (General Fund - Constable Pct. 1 - Administration-Capital Outlay)]**

Issue: On Monday, May 08, 2023, Commissioners Court approved the lease agreement for three (3) Ford Police Interceptors (Explorers). APX Mobile Radios were not included in the initial after-market costs. These radios are purchased separately from Motorola and delivered to outfitter for installation.

Solution: Purchase APX 6500 mobile radios for law enforcement use, this model is same equipment ordered for all other police units assigned to Webb County law enforcement agencies. Installation will be done by CAP Fleet.

Result: New police package vehicles ordered will include the required mobile radios for law enforcement purposes.

27. Discussion and possible action to accept the rankings and award the equipment portion of RFP 2023-007 ARPA Project No. 16 "Webb County Courthouse Video and Audio Equipment" to the highest ranking company BIS Digital in accordance with the Texas Procurement Laws and with the Code of Federal Regulations §200.318 - §200.327 (General Procurement Standards) and to further authorize General Counsel to execute the contract for the awarded sum in an amount not to exceed \$180,894.69 to include optional annual support plans as listed below if approved by Commissioners Court and any other matters incident thereto. **[Account #2703-5205-001 American Rescue Plan Act of 2021- (Capital Outlay) & (Equipment Maintenance)]**

	Optional Annual Support Plans	Annual Cost
1	On-site with hardware replacement	\$22,906.80
2	On-site without hardware replacement	\$19,089.00
3	Remote without hardware replacement	\$11,453.40

Supplier	Rank	Score	Audio/Video Equipment-Experience	Personnel Qualifications	Price Proposal	References and Projects
		100	30.00	30.00	25.00	15.00
BIS Digital Inc	1	83.33	26.00	26.00	18.33	13.00
Granicus	2	71.67	22.00	22.00	16.67	11.00
Digital Resources Inc	3	66.67	22.00	22.00	11.67	11.00
Telepro Communications	4	58.00	18.00	20.00	10.00	10.00

Issue: The Purchasing Agent was authorized to solicit proposals for the upgrading of the Webb County Courthouse audio, video and broadcasting equipment including streaming services. Project is being funded by the American Rescue Plan Act, State and Local Fiscal Recovery funds.

Solution: Consider approving the award to the highest ranking respondent for the equipment portion of this formal solicitation. Streaming services will be recommended to another vendor at the next regular court meeting.

Result: If approved, authorize General Counsel to execute the contract for awarded sum and optional support plans, if selected to include any federal provisions required, when applicable.

28. Discussion and possible action to authorize the Purchasing Agent to advertise an Invitation to Bid for the removal of existing carpet and replacement with new carpet or tile for the 49th District Court, 111th District Court, 341st District Court, and 406th District Court in accordance with the Texas County Purchasing Act and any other matters incident thereto.

Issue: Carpet replacement is needed for various county offices, projected cost will exceed the \$50,000.00 ceiling.

Solution: Authorize the Purchasing Agent to secure formal bid proposals to obtain the best price for requested services.

Result: An Invitation to Bid will be posted to provide interested vendors an opportunity to bid on project in order to obtain competitive pricing.

Risk Management

29. Discussion and possible action to proclaim the month of June 2023 as National Safety Month by the Webb County Commissioners Court, and encourage all employees to participate in practicing safe and healthy behaviors in all aspects of their lives. As part of this month's safety development efforts, the introduction of the "Good Catch" initiative is set to be launched this June for County employees .
[Requested by Safety Committee]

Honorable Patricia Barrera, Tax-Assessor- Collector

30. Discussion and possible action to authorize the Purchasing Agent to solicit Requests for Proposals (RFP) for construction/remodeling work needed in the Tax Assessor-Collector's Office; and any other matters incident thereto.

Issue: The Tax Office layout currently lacks in functionality and makes it more difficult to conduct the many duties of the Tax Office.

Solution: Secure the services of a professional contractor to allow for some spaces within the office to be modified for better functionality.

Result: Office space and layout will be more conducive for daily activity and customer service.

Commissioners Court Administrator

PUBLIC HEARING

31. Public Hearing on establishing a reinvestment zone, to be known as the Hecate Energy Outpost Solar Reinvestment Zone, located approximately 24 miles from Laredo in North Eastern Webb County east of Interstate 35.

CLOSE PUBLIC HEARING

32. Discussion and possible action to establish, by Order of the Webb County Commissioners Court, a reinvestment zone to be known as the Hecate Energy Outpost Solar Reinvestment Zone, located approximately 24 miles from Laredo in North Eastern Webb County east of Interstate 35; directing a proposed Tax Abatement agreement be prepared; authorizing the publication of all required notices as per statute and any other matters incident thereto.
33. Discussion and possible action to retain the services of SledgeLaw Group PLLC to provide counsel to Webb County on the groundwater availability numbers established for Webb County; on working with the Groundwater Management Area 13; and on monitoring the progress of pending legislation regarding creation of groundwater conservation in the County; authorizing the County Judge to sign all relevant documents. **[Account #1001-1130-001-432001 (Professional Services)] [Requested by John C. Galo, Commissioner Pct. 3]**
34. Discussion and possible action to enter into a Professional Services Agreement with Ardurra Group, Inc. for planning, engineering, surveying, construction contract procurement assistance and construction administration services for ARPA Projects 4, 5, 9, 10, 12, and 13 related to waterline extensions to the community of La Presa, La Presa Community Center, La Presa Water Dispenser and the proposed Fire Station in an amount not to exceed Two million Twenty-Nine Thousand Forty-Four Dollars (\$2,029,044.00) and any matters incident thereto; authorizing the County Judge to sign all relevant documents. **[Funding Source - ARPA Funds] [Requested by Jesse Gonzalez, Commissioner Pct. 1]**
35. Discussion and possible action to enter into an agreement with Texas A&M International University for a Certified Public Management Program consisting of two terms for 15 County participants each term (August term is from August, 2023 through May 2024 for selected County personnel and the October term is from October 2023 through September 2024 for interested County elected officials) for a cost of Four Thousand Eight Hundred Sixty-Five Dollars (\$4,865.00) per participant (being an approximate total of \$145,950.00) and any matters incident thereto; authorizing the County Judge to sign all relevant documents. **[Account #1001-1130-001-431007-010 (Operational Reserve)] [Requested**

by Tano E. Tijerina, County Judge]

36. Discussion and possible action to conduct individual performance evaluations for the following department heads under the purview of Commissioners Court:

- Economic Development Director
- Engineering Director
- Human Resources Director
- Law Library Director

Action to be taken by Commissioners Court may include continuation of employment, reassignment, and modification of duties, disciplinary action, dismissal or other actions. The Commissioners Court may take such other action as may be necessary to implement its decisions including, but not limited to, appointment of interim department heads and/or permanent appointment of department heads; and any other matters incident thereto. **[Closed Meeting/Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Sections 551.071 ((A)(B) Consultation with Attorney) and 551.074 (Personnel Matters)]**

37. Discussion with possible action to authorize the Purchasing Agent to solicit Request for Qualifications (RFQ's) for Financial Advisor services for Webb County; and any other matters incident thereto.

Issue: Current contract for Financial Advisor services expires on August 29, 2023. Adequate time will be needed to solicit services and choose a qualified firm.

Solution: Placing an item for RFQ's will allow sufficient time to select a qualified firm.

Result: Qualified firm will be selected prior or at the time of current contract expiration.

38. Discussion with possible action to authorize the Purchasing Agent to solicit an appraisal for a building listed for sale located at 1100 Matamoros St. for County consideration to purchase; and any other matters incident thereto. **[Account #1001-1130-001-432001 (Professional Services)]**

Honorable John C. Galo, Webb County Commissioner Pct. 3

39. Discussion and possible action to engage McCall, Parkhurst & Horton L.L.P. as Bond Counsel for the County in relation to special districts and legal matters related thereto, including the proposed Legacy Public Improvement District and related Tax Increment Reinvestment Zone, and authorizing a professional services exemption pursuant to Section 262.024 (a) (4), Texas Local Government Code; and authorizing the Webb County Judge to negotiate and execute an engagement letter and any and all relevant documents; and any other matters incident thereto.

Honorable Ricardo A. Jaime, Webb County Commissioner Pct. 4

40. Discussion and possible action to enter into a Donation and Construction Agreement for Road Improvements - Alamo Road, with EOG Resources, Inc. wherein EOG will donate labor and material (at a cost of approximately One Million Nine Hundred Forty-Three Thousand Two Hundred Thirty-Six Dollars) to improve an approximate 5.6 mile section of Alamo road and any matters incident thereto; authorizing the County Judge to sign all relevant documents. **[No effect on County Budget]**

Honorable Tano E. Tijerina, Webb County Judge

41. Discussion and possible action to proclaim the month of June 2023 as Elder Abuse Prevention Month.

42. Discussion and possible action to evaluate the previously approved fee schedule for concerts in regards to the rental of the Webb County Fairgrounds; and any other matters incident thereto.

Closed Session/Executive Session

43. Status report by outside counsel, Cicala Law Firm PLLC, with discussion and possible action regarding County of Webb v. Purdue Pharma, Inc., et al., MDL PRETRIAL CAUSE NO. 5:18-cv-00011, in the District Court of Southern District of Texas, Laredo Division, removed to MDL 2804, N.D. OH; and adopting an Order allowing settlement of claims against Defendant Allergan. **[Closed/Executive Session is requested pursuant to Title 5, Subchapter D, Section 551.071 of the Texas Government Code-Consultation with Attorney]**
44. Discussion and possible action to authorize legal counsel, Joanne Cicala, to execute the Settlement participation and release forms regarding in the matter of Texas opioid multi-district litigation for the County in the matter of *County of Webb, Texas v. Purdue Pharma, L.P., et al*, MDL No. 2804, Master File No. 17-MD-2804, Individual Case No. 18-OP-45175 (N.D. Ohio). **[Closed Session/Executive Session may be requested pursuant to Texas Government Code §551.071, Consultation with Attorney, pending or contemplated litigation]**
45. Discussion with legal counsel of Allison, Bass & Magee, L.L.P. regarding *Bibiana Cazares v. Webb County*, Cause No. 2022CVA000122D1 in the 49th Judicial District, Webb County, Texas and any potential action needed. **[Closed/Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)]**
46. Discussion with legal counsel of Allison, Bass & Magee, L.L.P. regarding *Irma Silva v. Webb County*, Civil Action No. 5:21-cv-00148 in the Laredo Division for the Southern District of Texas in United States District Court and any potential action needed. **[Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)]**
47. Status report with discussion and possible action on claim made by Knickerbocker Law Firm on behalf of their client Vanessa Ramos. **[Closed/Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071 Consultation with attorney, pending or contemplated litigation]**

Presentations

48. Recognition and presentation of plaque to Mia Renee Huddleston a senior at United South High School for her outstanding performance at the 2023 Texas High School Women's Power Lifting Association 6A State Championship. Ms. Huddleston brought home a 2nd place Regional Medal and 5th place State Medal. **[Requested by Rosaura "Wawi" Tijerina, Commissioner Pct. 2]**
49. **Communications**
50. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 19th DAY OF MAY, 2023

By: Melinda Mata
Melinda Mata
Court Administrator

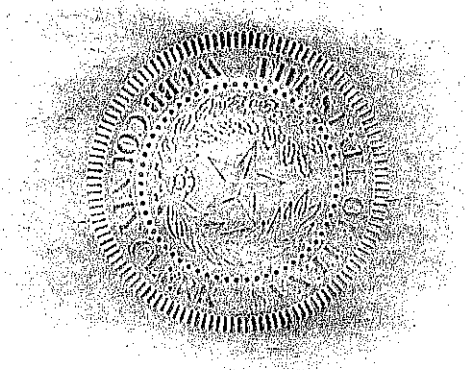
CERTIFICATION OF NOTICE AND POSTING

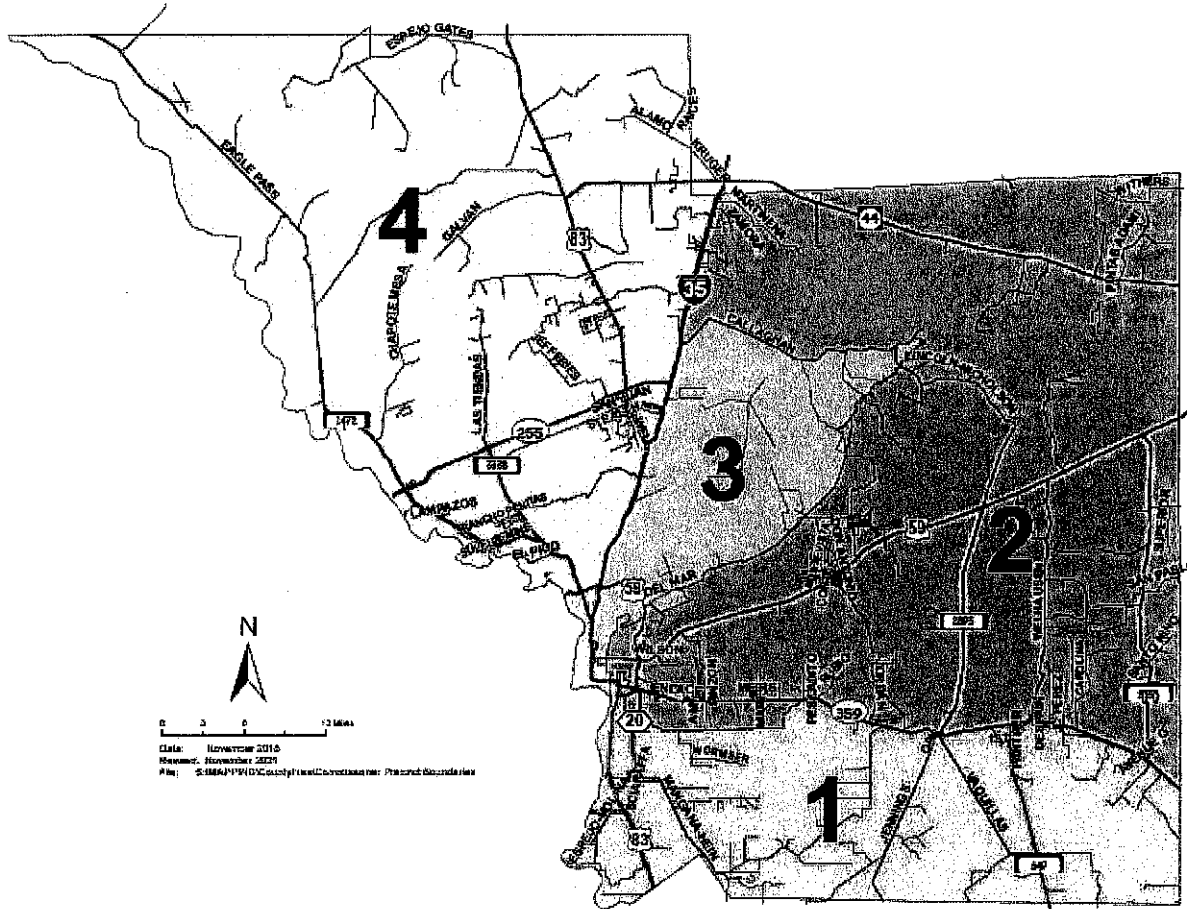
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 19th day of May, 2023 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 19th DAY OF MAY, 2023

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS





BY: Gil Morales Jr. Gil A. Morales Jr., Deputy County Clerk
For: Margie Ramirez-Ibarra, County Clerk





Date: November 2010
 Revised: November 2020
 File: S:\M&P\W\DC\County\res\Gov\res\mapres\PrecinctBoundaries

COUNTY COMMISSIONERS

	Honorable Tano E. Tijerina	County Judge
	Commissioner Jesse Gonzalez	Precinct 1
	Commissioner Rosaura "Wawi" Tijerina	Precinct 2
	Commissioner John C. Galo	Precinct 3
	Commissioner Ricardo A. Jaime	Precinct 4

**Webb County, Texas
Commissioner Precinct Boundaries**