



Recipient Information	Federal Award Information
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1. Recipient Name
 COUNTY OF WEBB
 1110 WASHINGTON ST
 STE 101
 LAREDO, TX 78040

2. Congressional District of Recipient
 28

3. Payment System Identifier (ID)
 1746001587A5

4. Employer Identification Number (EIN)
 746001587

5. Data Universal Numbering System (DUNS)
 052767030

6. Recipient's Unique Entity Identifier
 KJ57ZV6UCFB4

7. Project Director or Principal Investigator
 Margarita Herrera-Garza

 mhgarza@webbcountytx.gov
 956-523-4654

8. Authorized Official
 Tano Tijerina
 judge_tano@webbcountytx.gov
 956-523-4600

11. Award Number
 5H79TI081929-05

12. Unique Federal Award Identification Number (FAIN)
 H79TI081929

13. Statutory Authority
 PHS Act, Title V, Section 509; 42 U.S.C 290bb-2

14. Federal Award Project Title
 Grant to Expand Substance Abuse Treatment Capacity in the Adult Treatment Drug Courts and Tribal Healing to Wellness Courts (Short Title: SAMHA Treatment Drug Courts)

15. Assistance Listing Number
 93.243

16. Assistance Listing Program Title
 Substance Abuse and Mental Health Services_Projects of Regional and National Significance

17. Award Action Type
 Non-Competing Continuation

18. Is the Award R&D?
 No

Federal Agency Information

9. Awarding Agency Contact Information
 Latonya Brown
 Grants Management Specialist
 Center for Substance Abuse Treatment
 latonya.brown@samhsa.hhs.gov
 (240) 276-2585

10. Program Official Contact Information
 Daniel Maas

 Center for Substance Abuse Treatment
 Daniel.Maas@samhsa.hhs.gov

Summary Federal Award Financial Information	
19. Budget Period Start Date 05/31/2023 – End Date 05/30/2024	
20. Total Amount of Federal Funds Obligated by this Action	\$280,000
20a. Direct Cost Amount	\$400,000
20b. Indirect Cost Amount	\$0
21. Authorized Carryover	
22. Offset	\$120,000
23. Total Amount of Federal Funds Obligated this budget period	\$400,000
24. Total Approved Cost Sharing or Matching, where applicable	\$0
25. Total Federal and Non-Federal Approved this Budget Period	\$400,000

26. Project Period Start Date 05/31/2019 – End Date 05/30/2024	
27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Project Period	\$1,880,000

28. Authorized Treatment of Program Income
 Additional Costs

29. Grants Management Officer - Signature
 LeSchell D Browne

30. Remarks

Acceptance of this award, including the "Terms and Conditions," is acknowledged by the recipient when funds are drawn down or otherwise requested from the grant payment system.



SAMHSA Treatment Drug Courts
Department of Health and Human Services
Substance Abuse and Mental Health Services Administration
Center for Substance Abuse Treatment

Notice of Award

Issue Date: 05/17/2023

Award Number: 5H79TI081929-05
FAIN: H79TI081929
Program Director: Margarita Herrera-Garza

Project Title: Grant to Expand Substance Abuse Treatment Capacity in the Adult Treatment Drug Courts and Tribal Healing to Wellness Courts (Short Title: SAMHA Treatment Drug Courts)

Organization Name: COUNTY OF WEBB

Authorized Official: Tano Tijerina

Authorized Official e-mail address: judge_tano@webbcountytx.gov

Budget Period: 05/31/2023 – 05/30/2024

Project Period: 05/31/2019 – 05/30/2024

Dear Grantee:

The Substance Abuse and Mental Health Services Administration hereby awards a grant in the amount of \$280,000 (see “Award Calculation” in Section I and “Terms and Conditions” in Section III) to COUNTY OF WEBB in support of the above referenced project. This award is pursuant to the authority of PHS Act, Title V, Section 509; 42 U.S.C 290bb-2 and is subject to the requirements of this statute and regulation and of other referenced, incorporated or attached terms and conditions.

Award recipients may access the SAMHSA website at www.samhsa.gov (click on “Grants” then SAMHSA Grants Management), which provides information relating to the Division of Payment Management System, HHS Division of Cost Allocation and Postaward Administration Requirements. Please use your grant number for reference.

Acceptance of this award including the “Terms and Conditions” is acknowledged by the grantee when funds are drawn down or otherwise obtained from the grant payment system.

If you have any questions about this award, please contact your Grants Management Specialist and your Government Project Officer listed in your terms and conditions.

Sincerely yours,
LeSchell D Browne
Grants Management Officer
Division of Grants Management

See additional information below

SECTION I – AWARD DATA – 5H79TI081929-05

Award Calculation (U.S. Dollars)

Personnel(non-research)	\$153,049
Fringe Benefits	\$65,251
Travel	\$18,830
Supplies	\$2,209
Contractual	\$140,275
Other	\$20,386
Direct Cost	\$400,000
Approved Budget	\$400,000
Federal Share	\$400,000
Less Unobligated Balance	\$120,000
Cumulative Prior Awards for this Budget Period	\$0
AMOUNT OF THIS ACTION (FEDERAL SHARE)	\$280,000

SUMMARY TOTALS FOR ALL YEARS	
YR	AMOUNT
5	\$280,000

Note: Recommended future year total cost support, subject to the availability of funds and satisfactory progress of the project.

Fiscal Information:

CFDA Number:	93.243
EIN:	1746001587A5
Document Number:	19TI81929A
Fiscal Year:	2023

IC	CAN	Amount
TI	C96N363	\$280,000

IC	CAN	2023
TI	C96N363	\$280,000

TI Administrative Data:

PCC: DCT-AD19 / OC: 4145

SECTION II – PAYMENT/HOTLINE INFORMATION – 5H79TI081929-05

Payments under this award will be made available through the HHS Payment Management System (PMS). PMS is a centralized grants payment and cash management system, operated by the HHS Program Support Center (PSC), Division of Payment Management (DPM). Inquiries regarding payment should be directed to: The Division of Payment Management System, PO Box 6021, Rockville, MD 20852, Help Desk Support – Telephone Number: 1-877-614-5533.

The HHS Inspector General maintains a toll-free hotline for receiving information concerning fraud, waste, or abuse under grants and cooperative agreements. The telephone number is: 1-800-HHS-TIPS (1-800-447-8477). The mailing address is: Office of Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington, DC 20201.

SECTION III – TERMS AND CONDITIONS – 5H79TI081929-05

This award is based on the application submitted to, and as approved by, SAMHSA on the above-title project and is subject to the terms and conditions incorporated either directly or by reference in the following:

- a. The grant program legislation and program regulation cited in this Notice of Award.
- b. The restrictions on the expenditure of federal funds in appropriations acts to the extent those restrictions are pertinent to the award.
- c. 45 CFR Part 75 as applicable.
- d. The HHS Grants Policy Statement.
- e. This award notice, INCLUDING THE TERMS AND CONDITIONS CITED BELOW.

Treatment of Program Income:

Use of program income – Additive: Recipients will add program income to funds committed to the project to further eligible project objectives. Sub-recipients that are for-profit commercial organizations under the same award must use the deductive alternative and reduce their subaward by the amount of program income earned.

In accordance with the regulatory requirements provided at 45 CFR 75.113 and Appendix XII to 45 CFR Part 75, recipients that have currently active Federal grants, cooperative agreements, and procurement contracts with cumulative total value greater than \$10,000,000 must report and maintain information in the System for Award Management (SAM) about civil, criminal, and administrative proceedings in connection with the award or performance of a Federal award that reached final disposition within the most recent five-year period. The recipient must also make semiannual disclosures regarding such proceedings. Proceedings information will be made publicly available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIIS)). Full reporting requirements and procedures are found in Appendix XII to 45 CFR Part 75.

SECTION IV – TI SPECIAL TERMS AND CONDITIONS – 5H79TI081929-05

REMARKS

Continuation Award

1. This Notice of Award (NoA) is issued to inform your organization that the application submitted for the Grants to Expand Substance Abuse Treatment Capacity in Adult Treatment Drug Courts and Adult Tribal Healing to Wellness Courts/TI-19-002 program is being continued.

This award reflects offset funding of \$120,000 due to a review of your award progress. An offset in the amount of \$120,000 plus new funding of \$280,000 will provide for a total federal approved budget amount of \$400,000 for the Year 05 award. See "**Less Unobligated Balance and AMOUNT OF THIS ACTION (FEDERAL SHARE)**" on page 3 of this Notice of Award.

2. Key Staff

Key staff (or key staff positions, if staff has not been selected) are listed below:

Margarita Herrera-Garza, Project Director @ 20% level of effort

Organizations receiving Federal Funds may not exceed 100% level of effort for any program staff member (Key Personnel or otherwise) across all federally funded sources.

Any changes to key personnel—including level of effort involving separation from the project for more than three months or a 25 percent reduction in time dedicated to the project—requires prior approval and must be submitted as a post-award amendment in eRA Commons.

Note: If an organization is awarded a grant and chooses to move forward with hiring an individual for a Key Personnel position before receiving SAMHSA’s formal approval, this will be done at the organization’s own risk. If SAMHSA’s review of the Key Personnel request results in the proposed individual not being approved or deemed not qualified for the position, the expectation is that the organization must submit a qualified candidate to be placed in the Key Personnel position. SAMHSA will not be liable for any costs incurred or pay for salaries of a Key Personnel that is not approved or deemed not qualified on this grant program.

For additional information on how to submit a post-award amendment, please visit the SAMHSA website: <https://www.samhsa.gov/grants/grants-management/post-award-amendments>. Any technical questions regarding the submission process should be directed to the eRA Service Desk: <http://grants.nih.gov/support/>.

3. All responses to award terms and conditions and post award amendment requests must be submitted as .pdf documents in eRA Commons. For more information on how to respond to tracked terms and conditions or how to submit a post award amendment request please refer to <https://www.samhsa.gov/grants/grants-training-materials> under heading Grant Management Reference Materials for Grantees.

4. Recipients are expected to plan their work and ensure that funds are expended within the 12-month budget period reflected on this Notice of Award. If activities proposed in the approved budget cannot be completed within the current budget period, SAMHSA cannot guarantee the approval of any request for carryover of remaining unobligated funding.

SPECIAL CONDITIONS

Required Documentation

By 06/30/2023 submit via eRA Commons.

1. **Travel**—The rates for both Airfare and Hotel appear to be arbitrary and on the excessive end. Review rates to ensure that they are reasonable. When reviewing your estimates, you may refer to available GSA.gov rates for airfare and lodging for guidance. In addition, please provide a clear and detailed breakdown to include actual destinations (“TBD” is not an acceptable location/destination). See Sample Travel Narrative on page 72 of the NOFO.
2. **Supplies**—General office supplies (\$2,208.77) are generally included in “indirect costs” or “facilities and administrative costs”. Therefore, an allocation for these as direct costs in the “Supplies” category in your budget is not allowed. Re-allocate the \$2,208.77 elsewhere for allowable costs/activities in your revised budget.
3. **Contractual (\$140,275)**— A clear, and detailed breakdown was not provided for us to determine whether the requested contract costs are reasonable and allowable. Contractual cost budgets are required to provide detailed itemized unit cost breakdowns and narrative information for components that make up the summary total for the individual cost allocation line items listed under each Budget Cost category.
4. **Other (\$20,386.28)**— Sufficient detail was not provided for us to determine whether Other costs are reasonable. Provide detailed breakdown such as number of persons, unit

costs, quantity, etc. See sample Other Narrative on page 78 of the NOFO.

All responses to award terms and conditions must be submitted as .pdf documents in eRA Commons. For more information on how to respond to tracked terms and conditions or how to submit a post award amendment request please refer to <https://www.samhsa.gov/grants/grants-training-materials> under the heading "Grant Management Reference Materials for Grantees."

STANDARD TERMS AND CONDITIONS

Closeout Requirements - Discretionary Grants

Recipients must complete all actions required for closeout to include:

- Liquidate all obligations incurred under the award. All payment requests must be submitted before the end of the **(120) days post-award reconciliation/liquidation period**.
- Reconcile financial expenditures to the reported total disbursements and charges in PMS.
- Return any funds due to PMS as a result of refunds, corrections, or audits. Refer the following link for additional guidance <https://pms.psc.gov/grant-recipients/returning-funds-interest.html>

Recipients must close the award in accordance with 2 CFR 200.344 Closeout and the terms and conditions listed in the grant notice of award. Recipients must liquidate all obligations incurred under an award not later than one hundred twenty (120) days after the end of awards obligation and project period. **After one hundred twenty (120) days, PMS account is automatically - locked. SAMHSA does not approve payment requests after one hundred twenty (120) days post-award reconciliation/liquidation period.** Therefore, recipients are expected to complete all expenditure requests within the approved project period and the aforementioned 120-day post-award reconciliation/liquidation period. **Recipients late withdrawal requests occurring after the aforementioned periods will be denied. Final reports are due to SAMHSA no later than 120 days after the end of the project period.** Final reports include:

- Submit via PMS the Final Federal Financial Report (Final FFR, SF-425) (PDF | 1.2 MB).
- Submit in eRA Commons the Final Progress Report (FPR) or other reports required by the terms and conditions of the award.
- Submit in eRA Commons a Tangible Personal Property Report (TPPR SF-428, SF428B & if needed additional forms from SF428 series) to account for any property acquired with federal funds or indicate on the form that you have no property to report.

Failure to complete the closeout actions in 120 days after the project period end may result in a unilateral closeout of the grant by SAMHSA. This may affect future funding of federal programs and result in the reimbursement of funding to SAMHSA. **If the recipient does not submit all reports satisfactorily in accordance with 2 CFR 200.344 SAMHSA will report the recipients material failure to comply with the terms and conditions of the award with the OMB-designated integrity and performance system (currently FAPIIS). Federal awarding agencies may also pursue other enforcement actions per 2 CFR 200.339.** Refer to the following SAMHSA for Closeout Standard Terms and Conditions <https://www.samhsa.gov/grants/grants-management/notice->

[award-noa/standard-terms-conditions](#). Additional information on closeout is available at <https://www.samhsa.gov/grants/grants-management/grant-closeout>.

Standard Terms for Awards

Your organization must comply with the Standard Terms and Conditions for the Fiscal Year in which your grant was awarded. The Fiscal Year for your award is identified on Page 3 of your Notice of Award. SAMHSA's Terms and Conditions Webpage is located at: <https://www.samhsa.gov/grants/grants-management/notice-award-noa/standard-terms-conditions>.

Reasonable Costs for consideration

Recipients must exercise proper stewardship over Federal funds and ensure that costs charged to awards are allowable, allocable, reasonable, necessary, and consistently applied regardless of the source of funds according to "Reasonable Costs" consideration per 2 CFR § 200.404 and the "Factors affecting allowability of costs" per 2 CFR § 200.403. A cost is reasonable if, in its nature and amount, it does not exceed that which would be incurred by a prudent person under the circumstances prevailing at the time the decision was made to incur the cost.

Consistent Treatment of Costs

Recipients must treat costs consistently across all federal and non-federal grants, projects and cost centers. Recipients may not direct-charge federal grants for costs typically considered indirect in nature, unless done consistently. If part of the indirect cost rate, then it may not also be charged as a direct cost. *Examples of indirect costs include (administrative salaries, rent, accounting fees, utilities, office supplies, etc.).* If typical indirect cost categories are included in the budget as direct costs, it is SAMHSA's understanding that your organization has developed a cost accounting system adequate to justify the direct charges and to avoid an unfair allocation of these costs to the federal government. Also, note that all awards are subject to later review in accordance with the requirements of [45 CFR 75.364](#), [45 CFR 75.371](#), [45 CFR 75.386](#) and [45 CFR Part 75, Subpart F, Audit Requirements](#).

Compliance with Award Terms and Conditions

FAILURE TO COMPLY WITH THE ABOVE STATED TERMS AND CONDITIONS MAY RESULT IN ACTIONS IN ACCORDANCE WITH [45 CFR 75.371](#), REMEDIES FOR NON-COMPLIANCE AND [45 CFR 75.372](#) TERMINATION. THIS MAY INCLUDE WITHHOLDING PAYMENT, DISALLOWANCE OF COSTS, SUSPENSION AND DEBARMENT, TERMINATION OF THIS AWARD, OR DENIAL OF FUTURE FUNDING.

All previous terms and conditions remain in effect until specifically approved and removed by the Grants Management Officer.

Staff Contacts:

Daniel Maas, Program Official
Email: Daniel.Maas@samhsa.hhs.gov

Latonya Brown, Grants Specialist
Phone: (240) 276-2585 **Email:** latonya.brown@samhsa.hhs.gov **Fax:** (240) 276-1430