

WEBB COUNTY, TEXAS

COMMISSIONERS COURT

PUBLIC NOTICE
COMMISSIONERS COURT MEETING
WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
JUNE 12, 2023
9:00 a.m.

MARGIE R IBARRA
COUNTY CLERK
FILED
2023 JUN -9 AM 8:26
WEBB COUNTY, TEXAS
BY *ML* DEPUTY

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Human Resources, Risk Management; and any other Department reports); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. Auditor

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) for the Engineering Department. **[Requested by Engineering Dept.]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2007-7150-001-443000-045	Repairs & Maint. Bridges	\$76,500	\$3,400	\$12,050.24	\$10,582.85
To:	2007-7150-001-432001	Professional Services	\$10,000	\$3,400	\$2,170.00	\$5,570.00

Issue: Vendor has exceeded the contract amount of \$5,305.00 (Purchase Order 2023-00001293) for the Welch Road Project. This project required additional concrete samplings for the concrete culverts proposed for this project. Based on current progress with this project, we are still in need of performing additional tests. Howland Engineering has updated the CMT (Construction Material Testing) quantities with the cast in place culvert concrete cylinders along with additional density and asphalt tests.

Solution: Approval of budget transfer in order to finish and close out road project as per approved Commissioner Court Agenda Item No. 24 from May 22, 2023.

Result: Project will continue and finish as per project modifications.

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) for the County Transportation Infrastructure Fund (CTIF). **[Requested by Engineering Dept.]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	3716-7230-714-470000	Main Street-Capital Outlay	\$374,875.00	\$314,593.06	\$314,593.06	\$0
	3716-7230-716-432001	7150G-Professional Services	\$1,095.00	\$1,095.00	\$1,095.00	\$0

	3716-7230-716-470000	7150G-Capital Outlay	\$1,548,107.00	\$1,548,107.44	\$1,548,107.44	\$0
				\$1,863,795.50		
To:	3716-7230-709-470000	Mangana Hein 1-Capital Outlay	\$1,400,000.00	\$258,461.00	\$0	\$258,461.00
	3716-7230-715-432001	Camino Las Lomas-Professional Services	\$1,095.00	\$15,000.00	-0-	\$15,000.00
	3716-7230-715-470000	Camino Las Lomas-Capital Outlay	\$130,841.00	\$1,590,334.50	49,806.70	\$1,640,141.20
				\$1,863,795.50		

Issue: Funds are needed for construction in the Mangana Hein Road Project and material testing and construction for the Camino Las Lomas Road Project.

Solution: Approval of budget transfer. This Budget Transfer will allocate funds for the Mangana Hein Project and the Camino Las Lomas Paving Project.

Result: Safe roads for the constituents of Webb County and all First Responders.

- c. Discussion and possible action to approve, by order, a budget amendment to the District Attorney State forfeiture fund by increasing the expenditure budget by \$80,000; said amount is available from seized funds pursuant to Chapter 18 of the Texas Code of Criminal Procedure. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2161-2260]**

	Account Name	Account Number	Amount
From:	2161-259700	Fund Balance	\$80,000
To:	2161-2260-001-470000	Capital Outlay	\$80,000

Issue: New proceeds under Chapter 18 of the Texas Code of Criminal Procedure have been awarded and may be spent by the attorney representing the State after a budget for the expenditure of the proceeds has been submitted to the Governing Body.

Solution: Submit a budget to the Governing Body that clearly list and defines the categories of expenditures.

Result: The attorney representing the State can utilize the new proceeds for the official use of his Office.

- d. Discussion and possible action to ratify, by order, a budget amendment to the District Attorney State forfeiture fund by increasing the expenditure budget by \$56,000; said amount is available from seized funds pursuant to Chapter 18 of the Texas Code of Criminal Procedure. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2161-2260]**

	Account Name	Account Number	Amount
From:	Fund Balance	2161-259700	\$56,000
To:	Law Enforcement - Other	2161-2260-001-457006	\$56,000

Issue: New proceeds under Chapter 18 of the Texas Code of Criminal Procedure have been awarded and may be spent by the attorney representing the State after a budget for the expenditure of the proceeds has been submitted to the Governing Body.

Solution: Submit a budget to the Governing Body that clearly list and defines the categories of expenditures.

Result: The attorney representing the State can utilize the new proceeds for the official use of his Office.

- e. Discussion and possible action to approve, by order, a budget amendment of \$30,000 to the District Attorney Federal Forfeiture Fund from new proceeds received from the U.S. Department of Justice Equitable Share Program. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2162 (Department of Justice - Federal Forfeiture)]**

	Account Name	Account Number	Amount
From:	Fund Balance	2162-259700	\$30,000
To:	Training & Education	2162-2260-001-456205	\$30,000

Issue: New equitable shared funds have been awarded to the District Attorney's Office and may be spent after a budget for the expenditure of the proceeds has been submitted to the Governing Body. The budget must be detailed and clearly define the categories of expenditures.

Solution: Submit a budget to the Governing Body that clearly defines the categories of expenditures to be incurred with the new proceeds.

Result: The District Attorney's Office will add the new proceeds to its current expenditure budget to be utilized for law enforcement purposes in accordance with the Department of Justice Equitable Sharing Guidelines.

- f. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within grant funds (Low Income Households Water Assistance Program). **[Requested by Community Action Agency]**

	Acct. Number	Acct. Name	Request	Current	End Bal.
From:	2364-5360-521-463804-101	Utility Assistance P1 Restoration	\$15,950	\$128,161.68	\$112,211.68
	2364-5360-521-463804-102	Utility Assistance P2 Prevention	\$44,050	\$144,050.67	\$100,000.67
			\$60,000		
To:	2364-5360-521-463804-103	Utility Assistance P3 Rate Reduction	\$60,000	\$16,905.00	\$76,905.00

Issue: Funds are needed to continue the water assistance program.

Solution: Approve line item transfer.

Result: Water Assistance Program may continue providing services.

6. Civil Legal Division

- a. Discussion and possible action to approve and ratify a Professional Services Agreement between Webb County and Dr. Sridhar Natarajan, M.D., for the provision of temporary Locum-Tenens/ Forensic Pathology/Medical Examiner Services as needed by the Webb County Medical Examiner's Office, and authorizing him to be deputized as the temporary working Deputy Medical Examiner by Dr. Corinne E. Stern, Chief Medical Examiner for a total of 6 days starting Sunday, June 11, 2023 thru Friday, June 16, 2023, including all duties and responsibilities as stated in accordance with Articles 49.00 and 49.25, Texas Code of Criminal Procedure, Texas Family Code and the Texas Health and Safety Codes, and including those cases contracted with other counties outside of Webb, at the fixed daily rate of Three Thousand Dollars (\$3,000.00) per day, for the total sum of (\$18,000.00) over the term of the contract; pursuant to Texas Local Govt. Code Section 262.024

Discretionary Exemptions (A)(4) Professional Services; and any other matters incident thereto, and authorizing the Webb County Judge to sign and all relevant documents, and any other matters incident thereto. **[Requested by Dr. Corinne Stern, M.D./Webb County Medical Examiner-Director/Webb County Medical Examiner's Office; Account #1001-1130-001-432001 (Professional Services)]**

- b. Discussion and possible action to approve a five (5) month (September 1, 2023 through January 31, 2024) extension of a Hunting and Grazing Lease with Jame E. Kainer (Lessee) regarding the Cuchillas & Lomas Pastures, Webb County School Lands, located off State Highway 59 East with Lessee paying Webb County the sum certain of Thirteen Thousand Eight Hundred Sixty-Six Dollars Sixty Cents (\$13,866.60) for the lease extension, which will be the last extension offered to Lessee, and authorizing the County Judge to execute all relevant documents and any other matters incident thereto. **[Account #5700-8010-362200 (Grazing Lease)]**

Issue: Webb County School Lands located off State Highway 59 are currently under lease to James E. Kainer until August 31, 2023. School Lands are also leased to Grandsolar Texas Two, LLC for solar energy development. Grandsolar Texas Two, LLC has tentatively set a construction start date to their project for the first quarter of 2024.

Solution: Grant James E. Kainer an extension of his hunting and grazing lease up to January 3, 2023.

Result: Webb County will recover \$13,866.60 for the lease of the Webb County School Lands.

7. **Community Action Agency**

- a. Discussion and possible action to authorize the release of the 10% retainer payment to Midas Contractors, in the amount of \$6,920 contingent upon the completion of the required 30 day waiting period for the project located at 312 Milagro St., Pueblo Nuevo Subdivision. This activity is grant funded and will not impact the County's General Fund.

Issue: Ten percent of the housing rehabilitation project is held in retainer for 30 days from the completion date of each project, to ensure that any deficiencies which may arise are addressed by the contractor. Contract amount is \$69,200 and the retainer amount is \$6,920.

Solution: Commissioners Court authorizes the release of the retainer funds to the contractor.

Result: The contractor will be paid the remaining retainer balance.

- b. Discussion and possible action to accept the recommendation from the Webb County Housing Rehabilitation Scoring Committee to approve the following applicant to receive assistance under the Texas Department of Housing and Community Affairs - Office of Colonia Initiatives (TDHCA-OCI) Self-Help Center Program and authorize the Webb County Purchasing Agent to solicit bids and any other matters incident thereto. Housing rehabilitation costs to be covered by the Self-Help Center grant TCDP 7220013.

1. 7523 Kay Bailey

San Carlos II

Issue: Commissioners Court approval is required in order to solicit bids for this home.

Solution: Obtain Commissioners Court authorization for the solicitation of bids by the Purchasing Agent.

Result: Successful completion of grant and the successful rehabilitation of this home.

8. **Economic Development**

- a. Discussion and possible action to enter into a tax abatement agreement under the Webb County Neighborhood Empowerment Zone (NEZ), Number Two Program ("Program") with Outer Loops, LLC. as owners of a tract of land situated in Webb County, Texas, being the surface only of lot number Two (2) in Block One (1), Emerald Hills Subdivision, in the City of Laredo according to plat thereof recorded in Volume 21, Page 70, except 13,534 square feet conveyed to the State of Texas in deed recorded in Volume 2738, Page 166, Plat Records of Webb County, Texas; also commonly known as 1022 Bob Bullock Loop, Laredo, Texas 78043. Said real property has already been approved pursuant to City of Laredo resolution No. 2021-R-236 and now requires approval by Webb County Commissioners Court in order to proceed with the project; and authorizing the County Judge to execute any and all relevant documents; and any other matters incident thereto.

Issue: A tax abatement has been approved by City of Laredo for a commercial property project which requires approval from the Webb County Commissioners Court and is a necessary in order for the Webb County Tax Appraisal District to issue the respective tax abatement.

Solution: Approval of this tax abatement for 1022 Bob Bullock Loop, Laredo, Texas 78043.

Result: Approval of this tax abatement will allow the Webb County Tax Appraisal District to issue the respective tax abatement under the NEZ, Number Two Program.

- b. Discussion and possible action to allow the acceptance of a grant from the Texas Department of Transportation in the amount of \$12,565.34 for the 2023 click it or ticket Campaign, effective May 22, 2023, and designate the Webb County Judge as the authorized official in all matters related to this grant, and any other matters incident thereto. This grant requires a 20.46% match totaling \$2,570.34 for fringe benefits. All required documents will be sent for review to Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Mike Villarreal, Constable Pct. 2] [Fund #2660-3180]**

Issue: Texas Law requires drivers and passengers regardless of where they are seated in a vehicle to be secured by a safety belt or a safety seat for children under the age of 8, unless they are 4 feet 9 inches tall. However, many drivers and passengers of all ages continue to ride in a motor vehicle without a safety belt or safety seat.

Solution: Constable Pct. 2 has been awarded a state grant so that for the first time it can join forces with other State and Local Law Enforcement Agencies to aggressively enforce the seat belt laws in Webb County.

Result: To increase occupant restraint use in all passenger vehicles and trucks by conducting an intense occupant protection enforcement and public information and education effort during the enforcement period.

- c. Discussion and possible action to authorize the Purchasing Agent to advertise formal Request for Qualifications for Architectural Services for the design of plans and specifications, preparation of construction documents, preparation of bidding documents, construction oversight and construction inspections for the Webb County Colonia Fund Construction Housing Rehabilitation Grant, to rehabilitate ten (10) homes under the Economic Development Department Contract #CFC-22-0089, in accordance with the Texas Government Code, Professional Services Procurement Act. This activity is grant funded and will not impact the County's general fund.

Issue: The Commissioners Court accepted a grant award from the Texas Department of Agriculture (TDA) on February 27, 2023, Item #11 (a) for housing rehabilitation in the amount of \$985,000.

Solution: Authorize solicitation for RFQ's for Architectural Services to select and secure the project Architect and move forward with rehabilitation projects.

Result: Compliance with grant requirements and timeline schedule.

- d. Discussion and possible action to adjust pay rates for Adult Drug Court (TI081059) and CJD Specialty Court Programs (4448101) staff effective February 24, 2023 as indicated in the approved budget, and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. Salaries for all three staff members is 100% funded by the grant and does not require any match, therefore it will not impact the general fund. All required documents were sent for review to the Economic Development Department and grant is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Margarita Herrera-Garza, Drug Court Program Director]**

Issue: A request to adjust pay rates and Level of Effort for each program is required due to additional duties and responsibilities for Case Managers I & II and the Director. Pay Rates and Level of Effort for both SAMHSA Adult Drug Court and CJD Specialty Court Programs were approved by each funding agency effective February 24, 2023.

Solution: Changes in Pay rate and level of effort for grant programs require Commissioners Court Approval.

Result: Approval of new pay rates and level of effort will allow both programs to fully operate without interruption of services.

9. Fire Suppression & EMS Services

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfers) within the SFRAC Trauma Service Area Fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2929-3140-001-460105	Minor Tools & Apparatus	\$1,500	\$800	\$3,804	\$3,004
	2929-3140-001-443000-075	Repairs & Maintenance Vehicles	\$1,500	\$500	\$2,528	\$2,028
	2929-3140-001-464010	Dues & Memberships	\$1,000	\$200	\$1,500	\$1,300
				\$1,500		
To:	2929-3140-001-461000	Materials & Supplies	\$2,000	\$1,500	\$1,732	\$3,232

Issue: EMS supplies must be purchased for restock of inventory and to replace items that have expired.

Solution: Requested a ministerial transfer to proceed with purchase of said supplies.

Result: Funds made available to proceed with purchase and restock inventory.

10. Public Health Services

- a. Discussion and possible action to approve the posting and filling of the following Slots, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective June 12, 2023:

<u>Slot #</u>	<u>Title</u>	<u>Salary/Hourly Rate</u>
2961	Nurse	\$62,400 Annual
2956	Receptionist	\$11.84 - \$12.44 (7/A-E)

Issue: Request to fill vacant slots.

Solution: Approval from Commissioners Court will allow department to post and fill vacant slots.

Result: Filling the vacant slots will allow the department to continue to function efficiently and effectively.

11. Judicial Collections

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective June 12, 2023:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1873	Collections Specialist	\$15.15- \$15.93 12/A-E

Issue: Slot #1873 became vacant on May 18, 2023.

Solution: Request is being made to fill the vacant slot.

Result: The filling of slot # 1873 will allow our Department to continue to function effectively.

12. Purchasing

- a. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code, Section 263.152 (Disposition) and to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

Issue: Excess county property that is either by definition salvage or surplus property because of time, accident, or any other cause such as, wear and deterioration, damaged, or obsolete that has no value and/or usefulness for the intended purpose and is no longer needed by the department.

Solution: Authorize the Purchasing Agent to attempt to sell the County surplus or salvage property through public auction, dispose or destroy property that cannot be sold through public auction because it has deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products and/or donate as permitted by state law.

Result: Generate auction revenue from sale of county property, reduce county expenditures by transferring surplus property to other departments and make room for future assets replacing salvage or surplus items no longer needed.

- b. Discussion and possible action to authorize the Purchasing Agent to solicit formal bids for the following annual contracts for fiscal year 2023-2024, and to further authorize the Webb County Judge to execute all independent contractor and vendor agreements and any other matters incident thereto.

Annual Contract for Auto Parts
Annual Contract for Electrical Supplies
2 Year - Annual Contract for Fire Alarm Monitoring, Inspection & Maintenance Services
2 Year - Annual Contract for Generator Maintenance and Repair Services
Annual Contract for Janitorial Supplies
Annual Contract for Machine Shop Repairs

Annual Contract for Master Electrician
 Annual Contract for Mechanical, Electrical & Transmission Repairs for vehicles
 Annual Contract for Milk, Bread, Tortillas & Meat
 Annual Contract for Motor Rewinds
 Annual Contract for Office Supplies
 Annual Contract for Outdoor Advertising
 Annual Contract for Paint and Body Work for vehicles
 Annual Contract for Pharmaceutical Supplies
 Annual Contract for Plumbing
 Annual Contract for Processed Foods
 Annual Contract for Produce Foods
 Annual Contract for Refuse Collection
 Annual Contract for Uniforms (Civilian Personnel Only)
 Annual Contract for Water Plant Chemicals

Issue: Current annual contracts are set to expire on September 30, 2023.

Solution: Authorize the Purchasing Agent to solicit formal bids for upcoming annual contracts effective October 1, 2023.

Result: Annual contracts will provide fixed pricing for County departments to utilize when needed through the course of the fiscal year with vendors that have met the competitive bidding requirements.

13. Road & Bridge

- a. Discussion and possible action to approve the posting and filling of the following Slots, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective June 12, 2023:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
664	Truck Driver	\$19.40 - \$21.16 17/A-H
684	Maintenance Worker	\$13.07 - \$13.73 9/A-E
1996	Equipment Operator	\$14.42 - \$15.16 11/A-E

Issue: Former employees holding the above mentioned positions were promoted.

Solution: Fill vacant positions.

Result: New employees will assist with the daily operations of the Road & Bridge Dep.

14. Line Item Transfers

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund. **[Requested by Constable Pct. 4]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3170-001-464005	Books & Subscriptions	\$500	\$500	\$500.00	\$0
	1001-3170-001-456005	Postage & Courier Service	\$250	\$250	\$250.00	\$0
				\$750		
To:	1001-3170-001-461000	Materials & Supplies	\$7,500	\$750	\$46.32	\$796.32

Issue: The following account #1001-3170-001-461000 (Materials & Supplies) requires additional funds to cover estimated future expenditures that are forecasted to occur for the remainder of the fiscal year.

Solution: A line item transfer will assist in account not reaching a deficit.

Result: The transfer of funds will cover any estimated future expenditures for the remainder fiscal year.

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Road & Bridge funds. **[Requested by Jose Luis Neira, Road & Bridge Director]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2007-7140-001-469001	Operating Lease	\$434,355	\$67,000	\$330,417.84	\$263,417.84
To:	2007-7140-001-469001-005	Operating Lease Principal	\$94,000	\$67,000	\$62.84	\$67,062.84

Issue: Funds were depleted on the Operating Lease Principal account.

Solution: Transfer fund as indicated above.

Result: Funds will be available to process invoice payments, for the remainder of the Fiscal Year.

- c. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General Fund. **[Requested by County Clerk]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-2310-001-460105	Minor Tools & Apparatus	\$18,500	\$4,444	\$4,444.26	\$0.26
To:	1001-2310-001-461000	Materials & Supplies	\$16,500	\$4,444	\$3,637.35	\$8,081.35

Issue: Funds needed for Materials & Supplies account to cover additional expenses for the office.

Solution: To seek authorization to transfer funds into Materials & Supplies account to cover expenses.

Result: To ensure adequate funding for supplies needed in the office for the benefit of the department.

- d. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund. **[Requested by El Cenizo Community Center]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-6170-001-443000-075	Repair & Maint. Vehicles	\$1,500	\$500	\$1,492.50	\$992.50
To:	1001-6170-001-461000	Materials & Supplies	\$2,500	\$500	\$300.93	\$800.93

Issue: Funds needed to cover materials & supplies for Community Center.

Solution: Approve Line Item Transfer

Result: Materials & Supplies account will have the necessary funds for daily center use.

- e. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund. **[Requested by Rio Bravo Community Center]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-6210-001-458020	Car Allowance	\$600	\$600	\$600.00	\$0
To:	1001-6210-001-461000	Materials & Supplies	\$2,500	\$600	\$615.90	\$1,215.90

Issue: Funds needed to cover materials & supplies daily use for the community center

Solution: Approve Line Item Transfer

Result: Materials & Supplies account will have the necessary funds for daily use until end of fiscal year.

- f. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund. **[Requested by La Presa Community Center]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-6310-001-462605	Fuel & Lubricants	\$4,000	\$300	\$1,858.47	\$1,558.47
To:	1001-6310-001-461000	Repairs & Maint. Vehicles	\$500	\$300	\$38.74	\$338.74

Issue: Funds needed to cover materials & supplies for community center.

Solution: Approve Line Item Transfer

Result: Will have the sufficient funds for materials & supplies for daily center use.

- g. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund. **[Requested by Rio Bravo Activity Center]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-6320-001-443000-035	Repairs & Maint. Equip.	\$1,000	\$1,000	\$1,000.00	\$0
To:	1001-6320-001-461000	Materials & Supplies	\$3,000	\$1,000	\$2,128.22	\$3,128.22

Issue: Funds needed to cover materials & supplies for community center

Solution: Approve Line Item Transfer

Result: Materials & Supplies account will have the necessary funds for daily center use.

- h. Discussion and possible action to approve and ratify, by Order, the following budget amendment (line item transfers) within the General fund. **[Requested by Medical Examiner]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3100-001-462605	Fuel & Lubricants	\$14,000	\$2,800	\$9,272.80	\$6,472.80
	1001-1130-001-431007-010	Operational Reserve		\$2,000		
				\$4,800		
To:	1001-3100-001-443000-020	Repairs & Maint. Bldgs.	\$0	\$4,800	\$0	\$4,800

Issue: No funding available for much needed replacement cooler flooring.

Solution: Process ministerial budget amendment to process purchase order and submit for ratification.

Result: Monies available for pending purchase order.

REGULAR AGENDA

Honorable Rebecca Palomo, 341st District Court Judge

15. Discussion and possible action to approve the payroll base pay budget saving from slot #000169 Court Coordinator currently on medical leave to slot #002749 Court Coordinator and slot #000171 Court Interpreter through September 30, 2023 for the additional judicial duties and responsibilities; and any other matters incident thereto.

Issue: Two staff members are assuming extra duties and responsibilities of the court coordinator on FMLA.

Solution: The additional judicial duties and responsibilities to court coordinator and court interpreter should be complemented during the interim period.

Result: Judicial operations will continue to run smoothly and efficiently.

Casa Blanca Golf Course

16. Discussion and possible action to change the golf course point of sale system from Golf Now Reservations to Club Caddie.

Issue: Golf Now Reservations point of sale system will sunset on June 30, 2023. Touchstone Golf has done extensive due diligence on alternative point of sale systems and recommends Club Caddie at a monthly cost of \$649 per month. While this is higher than the \$2,200 per year legacy pricing for Golf Now Reservations, it is significantly lower than the next best alternative (\$1,500 per month).

Solution: Approve the change to Club Caddie due to Gold Now Reservations expiring on June 30, 2023.

Result: Point of sale system will be enhanced to a better system.

17. Discussion and possible action to change the golf course provider for merchant (credit card services) to CardConnect, a FiServ company.

Issue: Historically the golf course has had to use the County's merchant provider which requires each sale to first be rung up into the point of sale system, then keyed into the credit card terminal. This is a customer service issue as well as prone to errors. CardConnect fully integrates into the Club Caddie point of sale system providing a seamless transaction experience. Rates for their program we believe are competitive with the County's program and CardConnect will match rates as necessary if any are higher.

Solution: Adopt the items listed in Issues 1 and 2 above.

Result: A new, more robust point of sale system which will aid in customer service, sales, financial reporting to the Auditors department.

Auditor

18. Discussion and possible action to accept the Audited Financial Statements for Webb County for the fiscal year ended September 30, 2022, as presented to the Audit Committee by Cascos and Associates, PC.

Civil Legal Division

19. Discussion and possible action to enter into a Tax Abatement Agreement, pursuant to the County's Guidelines And Criteria under the Property Redevelopment And Tax Abatement Act, Chapter 312 of the Texas Tax Code, as requested by Hecate Energy Outpost Solar, LLC, for approximately \$560,000,000 in improvements related to generation of electricity using solar panels for a ten year period and being a 100% tax abatement of ad valorem taxes (maintenance and operation only), with Payments In Lieu of Taxes (PILOT payments) to be made annually to Webb County and any matters incident thereto, and authorizing the County Judge to sign all relevant documents. The property subject to the abatement agreement is located approximately 24 miles from Laredo in North Eastern Webb County east of Interstate 35 within the Hecate Energy Outpost Solar Reinvestment Zone.
20. Discussion and possible action to enter into a Tax Abatement Agreement, pursuant to the County's Guidelines And Criteria under the Property Redevelopment And Tax Abatement Act, Chapter 312 of the Texas Tax Code, as requested by Gransolar Texas Two, LLC, for approximately \$327,000,000 in improvements related to generation of electricity using solar panels for a ten year period and being a 100% tax abatement of ad valorem taxes (maintenance and operation only), with payments in lieu of taxes (pilot payments) to be made annually to Webb County and any matters incident thereto, and authorizing the County Judge to sign all relevant documents. The property subject to the abatement agreement is located approximately 19 miles from Laredo in eastern Webb County just north of US Highway 59 within the Gransolar Texas Two Reinvestment Zone.
21. Discussion and possible action to enter into a professional service agreement between Lineberger, Goggan, Blair and Sampson, LLP and Webb County for Collection Services for Delinquent Fines and fees and any matters incident thereto, authorizing the County Judge to sign all relevant documents. **[Requested by Commissioners Court]**
22. Discussion and possible action to enter into a lease agreement with the United States of America by and through U.S. Customs and Border Protection for the placement and operation of a relocatable remote video surveillance and communications tower commencing on the date of signature by federal government through September 30, 2027 with two five years renewal option for zero dollars per month and the right to terminate by County for convenience with 180 days notice and any matters incident thereto; authorizing the County Judge to sign all relevant documents.
23. Discussion and possible action to submit written comments to the Environmental Protection Agency addressing the U.S. Environmental Protection Agency (EPA) proposed amendments to the National Emission Standards for Hazardous Air Pollutants (NESHAP) for the Commercial Sterilization Facilities source category and any matters incident thereto; authorizing the County Judge to sign on all documents on behalf of Webb County.
24. Discussion and possible action to enter into Amendment #2 to the Agreement for ARPA Project Management Services with Brighton Group LLC by adding Attachment 1 to the Agreement adding additional Projects to be managed and any matters incident thereto; authorizing the County Judge to sign all relevant documents. **[Fees are to paid as authorized by ARPA for administration reimbursements]**

Engineer

25. Discussion and possible action to approve the closeout and release of retainage in the amount of \$29,195.80 to Tri-Gen Construction Services, Inc., (Purchase Order 2022-00002341) for the Webb County Precinct 4 Administration Building Expansion. There was no impact to the contingency allowance. Remaining balance will be credited back to the original funding source; and have the County Judge sign any relevant documents and any other matters incident thereto. **[Account #3870-206000 (Retainage Payable)]**

Issue: This project has been completed. This project did not use the \$60,000.00 contingency allowance funds.

Solution: Approve and release retainage amount and close of project.

Result: Completion of project and release of retainage.

26. Discussion and possible action to approve Amendment No. 1 in the amount of \$15,550.00 to Crane Engineering for the Mangana Hein Road Project, for additional Professional Services; and authorize the County Judge sign any relevant documents and any other matters incident thereto. **[Account #3716-7230-709-432001 (CTIF 2020 Funds-Professional Services)]**

Issue: Engineering company will provide additional engineering services for evaluation and value engineering for use of alternative cost saving materials for this road project and update of plans to reflect use of alternative material.

Solution: Approval of Amendment No. 1. All terms and conditions of the contract remain unchanged, with the exception, of those amended and modified.

Result: Safe roads for the constituents of Webb County and First Responders.

27. Discussion and possible action to approve Change Order No.1 in the amount of \$258,461.00 to Anderson Columbia for the Mangana Hein Road Project, for an additional 2,900 linear feet of road work; and authorize the County Judge sign any relevant documents and any other matters incident thereto. **[Account #3716-7230-709-470000 (CTIF 2020 FUNDS-Capital Outlay)]**

Issue: In order to provide a better riding surface to the new proposed one mile paving project, the Engineering Department has decided to mill and resurface 2,900 linear feet of existing roadway to create a smoother transition onto the new paving project. The original Purchase Order amount is \$2,235,770.00, this will increase to \$2,494,231.00

Solution: Approval of change order number 1. Material will consist of 2.5" mill and inlay of hot-mix and striping.

Result Improve ride quality from the existing road to the new project area. Plus added safety for the constituents of Webb County and First Responders.

Public Information Officer

28. Presentation by Ms. Brandy Johnson from BIS Digital regarding Webb County Courthouse Video and Audio Equipment as requested by the court on May 22, 2023, to further clarify item #27 approved by Commissioners Court on May 22, 2023. The proposal included accepting the rankings and awarding the equipment portion of RFP 2023-007 ARPA Project No. 16 "Webb County Courthouse Video and Audio Equipment" to the highest ranking company BIS Digital in accordance with the Texas Procurement Laws and with the Code of Federal Regulations §200.318 - §200.37 (General Procurement Standards) and authorized General Counsel to execute the contract for the awarded sum in an amount not to exceed \$180,894.69 to include optional annual support plans as listed below. **[Fund #2703-5205]**

Issue: The Commissioners Court previously approved and awarded BIS Digital the above-referenced project; however, the court requested BIS Digital to be present in the next Commissioners Court meeting.

Solution: By having BIS account Manager present, court members will have the opportunity to directly engage with the company's expert and gain a deeper understanding of their services, capabilities, and any issues raised.

Result: Proceed with the award for ARPA Project No. 16 "Webb County Courthouse Video and Audio Equipment."

Purchasing

- 29. Discussion and possible action to award the streaming portion of RFP 2023-007 ARPA Project No. 16 "Webb County Courthouse Video and Audio Equipment" to the sole respondent Granicus, LLC in accordance with the Texas Procurement Laws and with the Code of Federal Regulations §200.318-§200.327 (General Procurement Standards) and to further authorize General Counsel to execute the Master Subscription Agreement for the awarded sum in an amount not to exceed \$25,728.76 for Hardware, Licenses, Setup, and annual support services for year one (1) plus any additional Yearly Managed Service Packages approved for years two (2) and three (3) and any other matters incident thereto. **[Account #2703-5205-001 American Rescue Plan Act of 2021- (Capital Outlay)]**

Additional Yearly Managed Service Packages	Cost
Year 2 (October 2024 - September 2025)	\$9,605.20
Year 3 (October 2025 - September 2026)	\$9,829.90

Issue: The Purchasing Agent was authorized to solicit proposals for the upgrading of the Webb County Courthouse audio, video and broadcasting equipment including streaming services. Project is being funded by the American Rescue Plan Act, State and Local Fiscal Recovery funds.

Solution: Consider approving the award to the sole respondent for the streaming services portion of this solicitation to Granicus, LLC. The Broadcasting equipment was awarded to the highest-ranking company at the previous regular court meeting held on May 22, 2023, to BIS Digital.

Result: If approved, authorize General Counsel to execute the Master Subscription Agreement for the total awarded sum to include any federal provisions required, where applicable.

- 30. Discussion and possible action to authorize the purchase of Cisco Network Equipment for the new Sheriff's administrative building located at 1002 Farragut Street from Southern Computer Warehouse (TIPS Contract No. 200105) in an amount not to exceed \$78,498.74 pursuant to the Texas Local Government Code; Sections 271.101, 271.102, Sub-Chapter F. Cooperative Purchasing Programs and any other matters incident thereto. **[Accounts #1001-3010-001-470000 (Capital Outlay), #1001-3010-001-460105 (Minor Tools and Apparatus)]**

Issue: The Sheriff's Office is requesting network equipment for the new administrative building located at 1002 Farragut Street.

Solution: Consideration to approve the lowest bid proposal and cooperative pricing bid submitted by Southern Computer Warehouse.

Result: If approved, order will be processed. Network equipment required for new Sheriff's Administrative Building.

31. Discussion and possible action to approve the purchase of one (1) 2023 Chevrolet Suburban Z71 4WD from Sames Laredo Chevrolet for a total amount not to exceed \$74,134.92 for the Webb County District Attorney's Office, operational expenses for fuel and maintenance will be covered by State Forfeiture funds and any other matters incident thereto. **[Account #2161-2260-001-470000 (Capital Outlay - State Forfeiture/Gambling Chapter 18)]**

Issue: New vehicle is replacing a previous vehicle turned over for auction. Vehicle will be used for official law enforcement purposes for the District Attorney's Office.

Solution: Authorize the purchase of capital equipment utilizing the Webb County District Attorney's Office State forfeiture funds to the lowest / responsible bidder. Cost of vehicle maintenance and fuel expenses will be covered by the District Attorney's State forfeiture funds.

Result: If approved, the Purchasing Agent will process the order.

32. Discussion and possible action to authorize the Purchasing Agent to secure bids for upgrades to all the District Judge's Office's to include the permission to advertise for formal bids, secure competitive cooperative pricing and/or informal bid quotes for replacement of antiquated furniture, removal and replacement of existing carpet in the Courtrooms, Judge's Chambers, Jury rooms and administrative offices where applicable in an amount not to exceed \$75,000.00 per District Court and any other matters incident thereto. **[Multiple Accounts: Capital Outlay / Materials and Supplies / Minor tools and Apparatus]**

Issue: The District Court Offices were each approved an allocation of \$75,000.00 for general upgrades to Courtroom, jury rooms, Judge's chambers and administrative offices.

Solution: Authorize the Purchasing Agent to seek out formal bids for replacement of carpets to include securing competitive pricing proposals for the replacement of antiquated furniture such as jury chairs, tables and other furniture used daily by the District Courts.

Result: If approved the procurement process will be initiated to secure pricing and proceed with orders to complete all upgrades not to exceed the \$75,000.00 allocation per District Court.

Honorable Esther Degollado, District Clerk

33. Discussion and possible action to rescind action taken at Commissioners Court meeting held June 13, 2022, item #29 and to further approve a contract between Webb County and Visionality (Texas DIR Contract: DIR-CPO-5092) for the Central Jury Room AV upgrades in an amount not to exceed \$92,665.19 pursuant to the Texas Local Government Code, Sections 271.101, 271.102, Sub-Chapter F. Cooperative Purchasing Programs and to further authorize the County Judge to sign all relevant documents and any other matters incident thereto. **[Account #1001-1130-001-470000 (Capital Outlay)]**

Issue: Equipment in Central Jury Room is outdated.

Solution: Three (3) cooperative vendors were invited to participate and submit proposals after site visit. Submitted proposals with cooperative pricing were negotiated and the best value for this specific project is proposal submitted by Visionality.

Result: If cooperative pricing proposal is approved, the Purchasing Agent will order services/equipment from approved funding source as authorized by Commissioners Court.

Commissioners Court Administrator

34. Discussion and possible action to approve Work Authorization #2 with GDJ Engineering. ("Consultant") wherein Consultant will be providing development and design services, right-of-way mapping, schematic, environmental, traffic studies, geotechnical, PS&E and bridge design for the Hwy 59 and Hwy 359 Connection Project in an amount not to exceed TWO MILLION SEVEN HUNDRED AND SEVEN THOUSAND AND FOUR DOLLARS (\$2,707,004.00) and any other matters incident thereto; authorizing the County Judge to sign all relevant documents. **[Sponsored by Commissioner John C. Galo and County Judge Tano E. Tijerina]**

35. Discussion and possible action to review the current job description and qualifications criteria for the Human Resources Director position and make changes, if necessary; with additional action to authorize the job posting of said position in order to secure qualified applicants; and any other matters incident thereto. **[Requested by Commissioners Court]**

Issue: The Human Resources Director position is vacant.

Solution: Seek approval from the Court on posting the position and make any modifications to job description/requirements if need be.

Result: Authorize the process to seek qualified applicants for the Human Resources Director position.

36. Discussion and possible action to review the current job description and qualifications criteria for the County Engineer position and make changes, if necessary; with additional action to authorize the job posting of said position in order to secure qualified applicants; and any other matters incident thereto. **[Requested by Commissioners Court]**

Issue: The County Engineer position will become vacant effective October 1, 2023. Posting to fill in an effort to find a qualified candidate with ample time.

Solution: Seek approval from the Court on posting the position and make any modifications to job description/requirements if need be.

Result: Authorize the process to seek qualified applicants for the County Engineer position.

37. Discussion and possible action to approve Work Authorization #3 with GDJ Engineering. ("Consultant") wherein Consultant will be providing development and design services, survey, schematic, environmental, traffic studies, geotechnical and PS&E for the Mangana Hein Road Widening Project in an amount not to exceed ONE MILLION NINE HUNDRED AND TWENTY FOUR THOUSAND FOUR HUNDRED THIRTY TWO DOLLARS (\$1,924,432.00) and any other matters incident thereto; authorizing the County Judge to sign all relevant documents. **[Sponsored by Commissioner Jesse Gonzalez and County Judge Tano E. Tijerina]**

38. Discussion and possible action to approve a donation in the amount not to exceed \$5,600 to the American Legion, Arturo T. Benavides Memorial Post 59 for the 98th American Legion State Baseball Tournament to be held July 18-22, 2023; and any other matters incident thereto. **[Account #2004-1010-001-463526 (Community Promotions)]**

39. Discussion and possible action to accept the in-kind charitable donation of real property and improvements located thereon by the Fernando Salinas, Jr., Trust, to Webb County, Texas, upon the condition that the property is to be used perpetually for Webb County and or public purpose uses only and to incorporate and perpetually designate and name the property, facility or building in honor of Fernando A. Salinas; upon the "Surface Estate" of Lot Numbers 1 & 2, Block 121, Western Division, Laredo, Webb County Texas; and commonly known as 920 Houston St., and authorizing the Webb County Judge to execute any and all relevant documents *contingent upon the completion of an environmental assessment of subject properties*; and any other matters incident thereto.
40. Discussion and possible action to authorize by Order of the Webb County Commissioners Court to approve the temporary road closure of a portion of Wormser Road, by providing for alternate and temporary Wormser Detour Road and road re-alignment due to ongoing road construction for an approximate 1.3 miles and/or a 6,250 linear ft. section, as shown on Exhibit "A"; and authorizing the required posting of public signage and/or other public notices of such temporary road closures and/or temporary detour road alignment as authorized by Section 251.011 and/or Section 251 of the Texas Transportation Code and authorizing the Webb County Judge to sign any and all relevant documents and any other matters incident thereto. **[Sponsored by Commissioner Pct. 1, Jesse Gonzalez and Commissioner Pct. 2, Rosaura "Wawi" Tijerina]**

Closed Session/Executive Session

41. Discussion with legal counsel of Allison, Bass & Magee, L.L.P. regarding *Alfonso Salinas v. Sgt. Luis M. Ramos*, Civil Action No.5:19-CV-150 in the United States District Court, Southern District of Texas, Laredo Division and any potential action needed. **[Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)]**
42. Discussion and possible action on claim of Mr. Roberto Laurel regarding water line easement and any matters incident thereto. **[Closed Session/Executive Session may be requested pursuant to Texas Government Code §551.071, Consultation with Attorney, pending or contemplated litigation]**

Presentations

43. Recognition and presentation of certificates to the Laredo Rizzards hockey team for bringing home the championship and making Webb County and Laredo proud after participating in the Houston Memorial Cup. **[Requested by John C. Galo, Commissioner Pct. 3]**
44. Presentation of plaque to Alan Castro Ramirez, from United High School and Jorge Cazares from Lyndon B. Johnson for obtaining the Gates Scholarship. **[Requested by Tano E. Tijerina, County Judge]**
45. **Communications**
46. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 9th DAY OF JUNE, 2023

By: Melinda Mata
Melinda Mata
Court Administrator

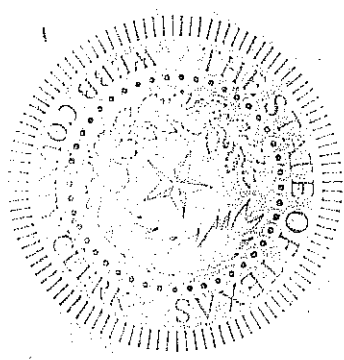
CERTIFICATION OF NOTICE AND POSTING

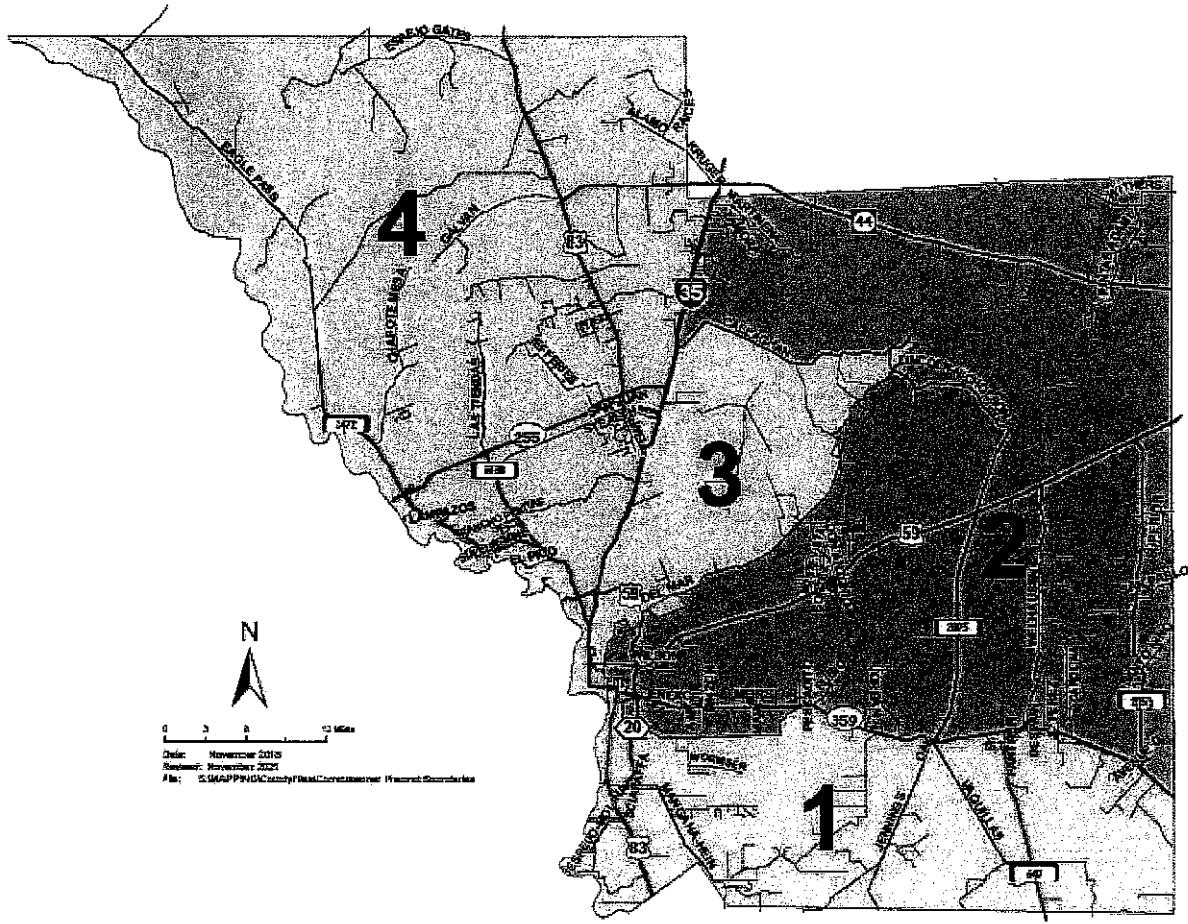
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 9th day of June, 2023 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 9th DAY OF JUNE, 2023

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS





BY: Amber Lecea
For Margie Ramirez-Ibarra, County Clerk
By: Amber Lecea, Recording Secretary





0 3 6 10 Miles
 Date: November 2019
 Revised: November 2021
 File: S:\MAPPING\Caddy\044\Commissioner Precinct Boundaries

COUNTY COMMISSIONERS

	Honorable Tano E. Tijerina	County Judge
	Commissioner Jesse Gonzalez	Precinct 1
	Commissioner Rosaura "Wawi" Tijerina	Precinct 2
	Commissioner John C. Galo	Precinct 3
	Commissioner Ricardo A. Jaime	Precinct 4

**Webb County, Texas
Commissioner Precinct Boundaries**