



**WEBB COUNTY
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET**

INSTRUCTIONS:

ALL budget appropriation transfer and supplemental budget requests for grants and forfeitures require Auditor's Office pre-approval for court agenda. Please submit the signed form to the Auditor's Office for review along with copy of grant award, terms of award, proof of receipt of additional revenue and/or other backup to support this request for our review. Should pre-approval be granted, the Department will be notified and Auditor's Office will upload the signed form as part of the proposed agenda item. Agenda items will be between Auditor's Office sponsored by the Department requesting the budget amendment.

Requesting Department : Engineering Date of Request: 05/23/2023

Request Type (check one):

Departmental Line Item Transfer
(Check if transfer within existing budget)

Supplemental Budget
(Check if new unbudgeted revenue / expenditure)

Transfer From / Supplemental Revenue:

Account Number	Account Name	Amount
2007-7150-001-443000-045	Repairs & Maintenance Bridges	\$3,400.00
TOTAL		\$3,400.00

Transfer To / Supplemental Expenditure Accounts:

Account Number	Account Name	Amount
2007-7150-001-432001	Professional Services	\$3,400.00
TOTAL		\$3,400.00

Justification for Request:

Funds are needed for material testing for the Welch Road Project.

Approved by Department Signing Authority:

Luis Perez Garcia, County Engineer

Print Name/Title

Signature

FOR AUDITOR'S USE ONLY	
Recommended by County Auditor's Office:	
Date:	<u>05/25/23</u>

FOR BUDGET OFFICE USE ONLY	
Commissioners Court Approval Date:	_____
Date Entered by Budget Office:	_____
Agenda Item :	_____
Initials:	_____

Martha H. Palacios

From: Jose Luis Neira
Sent: Monday, May 22, 2023 7:58 AM
To: Martha H. Palacios; Angelica Morales
Cc: Guillermo B. Cuellar; Oscar J. Rodriguez
Subject: RE: WELCH ROAD PROJECT

Good Morning,

Repairs and Maintenance of Bridges is the best option to get the funding.

Neira

From: Martha H. Palacios <mhpalacios@webbcountytx.gov>
Sent: Wednesday, May 17, 2023 8:51 AM
To: Angelica Morales <angelicam@webbcountytx.gov>
Cc: Guillermo B. Cuellar <gbcuellar@webbcountytx.gov>; Jose Luis Neira <jlneira@webbcountytx.gov>; Oscar J. Rodriguez <ojrodriguez@webbcountytx.gov>
Subject: RE: WELCH ROAD PROJECT

Good morning, have you had a chance to review the Budget Transfer, we are looking at it being included in this Commissioner Court with the Change Order request for the Welch Road.

Thank you,
Martha H. Palacios

From: Martha H. Palacios
Sent: Tuesday, May 16, 2023 1:15 PM
To: Angelica Morales <angelicam@webbcountytx.gov>
Cc: Guillermo B. Cuellar <gbcuellar@webbcountytx.gov>; Jose Luis Neira <jlneira@webbcountytx.gov>
Subject: WELCH ROAD PROJECT

Good afternoon Ms. Angelica: we are submitting an Agenda Item for additional Material Testing for the Welch Road Project. I have included an email response from Mr. Uribe. May you please see if the attached is correct. I have included Mr. Neira in this email because Mr. Uribe mentions to him if it's ok to transfer from either one of the accounts provided. Please see attachments. Thank you,

Martha H. Palacios | Webb County Engineering Department
1620 Santa Ursula | Laredo | Texas | 78040 | USA
mhpalacios@webbcountytx.gov | Office 956 523-5652 | Fax 956 523-5158