

WEBB COUNTY, TEXAS

COMMISSIONERS COURT

PUBLIC NOTICE
COMMISSIONERS COURT MEETING
WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
JULY 10, 2023
9:00 a.m.

MARGIE R. IBARRA
COUNTY CLERK
FILED
2023 JUL -7 AM 8:30
WEBB COUNTY, TEXAS
BY *ML* DEPUTY

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Human Resources, Risk Management; and any other Department reports); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. Auditor

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Grant Funds (Ballistic Shields GF#2745); and any other matters incident thereto. **[Requested by Martin Cuellar, Webb County Sheriff]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2745-3010-001-470000	Capital Outlay	\$285,989	\$285,989	\$285,989	-0-
To:	2745-3010-001-460105	Minor Tools	-0-	\$285,989	-0-	\$285,989

Issue: The bids for the ballistic shields came in with a smaller per unit cost; the shields are now classified as a minor tool rather than a capital outlay budget item.

Solution: Make a line item transfer of grant funds from capital outlay to minor tools.

Result: The grant funds will be correctly categorized under the proper budget line item.

- b. Discussion and possible action to transfer funds from the General Fund Operations Reserve account to the Casa Blanca Golf Course (Fund 7100) in the amount of \$36,000.00; and any other matters incident thereto. **[Transfer from Account #1001-1130-431007-010 Operational Reserve to Account #7100-7230-001-470000 Capital Outlay]**

Issue: Audited Fund Balance for 2021 was utilized for estimated construction cost. The construction estimate was finalized in 2022, and the FY 2022 audited fund balance was less.

Solution: Approve budget amendment for fiscal year 2023.

Result: Vendor invoices will be paid timely.

- c. Discussion and possible action to approve, by order, a budget line item transfer in the amount of \$75,000 for actual revenues over budget for Election Service Contracts (Fund #2010); and any other matters incident thereto. **[Account #2010-1110-341100-005 Election Contractual Fees City of Laredo \$37,500.00, Account #2010-1110-341100-010 Election Contractual Fees Laredo College \$37,500.00, Account #2010-1110-001-451201 Election Expense \$75,000.00]**

Issue: Bank Reconciliations are pending since April 2023. General ledger records show a cash fund deficit of \$75,000.

Solution: Budget amendment is needed to complete bank reconciliations and eliminate cash fund deficit through September 30, 2023.

Result: Elections Office bank account will be reconciled and cash fund deficit eliminated.

6. Building Maintenance

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective July 10, 2023.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2196	HVAC Technician	\$17.57 - \$18.47 15/A-E

Issue: Request to fill vacant slot 2196 HVAC Technician that became vacant March 22, 2023.

Solution: Approval to post and fill slot 2196 HVAC Technician.

Result: This action will allow Building Maintenance Department to continue to function efficiently and effectively.

- b. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective July 10, 2023:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
0625	Equipment Operator	\$14.42 - \$15.16 11/A-E

Issue: Request to fill vacant Slot 0625 Equipment Operator for Parks & Grounds Department which was recently vacated due to employee transfer.

Solution: Approve to post and fill Slot 0625.

Result: This action will allow department to continue to function efficiently and effectively.

7. Civil Legal Division

- a. Discussion and possible action to approve a minor boundary modification for expansion of City of Laredo's Foreign Trade Zone (F.T.Z.) No. 94, with the Foreign Trade Zone Board/U.S. Dept. of Commerce as requested by SKG KIP E, LLC., (Owner/Landlord/Lessor), & Jamco International, Inc., (Lessee/Tenant) and the City of Laredo by adding Lot Number 1, Block 7&8, Khaledi Industrial Park, Phase 3, Laredo, Webb County, Texas and commonly known as 114 Ross Khaledi Dr., Laredo, Webb County, Texas 78045, to F.T.Z. No. 94, for approval by Webb County, and authorizing the Webb County Judge to execute any and all relevant documents and any other matters incident

thereto. **[Requested by SKG KIP E, LLC./Jamco International, Inc./City of Laredo]**

- b. Discussion and possible action to approve a minor boundary modification for expansion of City of Laredo's Foreign Trade Zone (F.T.Z.) No. 94, with the Foreign Trade Zone Board/U.S. Dept. of Commerce as requested by Khaledi Holdings, LLC. (Owner/Landlord/Lessor), & Ryder Integrated Logistics & B.A. Forwarding, Inc., (Lessee's/Tenant's) and the City of Laredo by adding 15.53 acres of land located on Lot Number 6, Block 1, Khaledi Industrial Park, Phase 3, Laredo, Webb County, Texas as per attached Exhibit "A" and commonly known as 112 Ross Khaledi Dr., Laredo, Webb County, Texas 78045, to F.T.Z. No. 94, for approval by Webb County, and authorizing the Webb County Judge to execute any and all relevant documents and any other matters incident thereto. **[Requested by Khaledi Holdings, LLC./Ryder Integrated Logistics & B.A. Forwarding, Inc./City of Laredo]**
- c. Discussion and possible action to approve a Memorandum of Understanding between Laredo Independent School District and Webb County for its Webb County Head Start/Early Head Start to provide four (4) L.I.S.D. classrooms and four (4) teachers for their Head Start/Early Head Start Pre-Kinder teaching Program, for a five year (5yr.) term, commencing fall school year 2023 thru August 31, 2028, in the sum of \$25,000.00 per year per classroom teacher x 4 teachers (\$100,000.00 per year total), at the L.I.S.D. Alma Pierce Elementary School campus location; subject to annual budgetary appropriations and authorizing the Webb County Judge to execute any and all relevant documents and any other matters incident thereto. **[Requested by Aliza Oliveros-Director Webb County Headstart/Early Headstart Director; Account #2357-5190-531-463701-015 (Support Assistance LISD Alma Pierce Elementary School)]**
- d. Discussion and possible action to approve a Memorandum of Understanding between Laredo Independent School District and Webb County for its Webb County Head Start/Early Head Start to provide four (4) L.I.S.D. classrooms and four (4) teachers for their Head Start/Early Head Start Pre-Kinder teaching Program, for a five year (5yr.) term, commencing fall school year 2023 thru August 31, 2028, in the sum of \$25,000.00 per year per classroom teacher x 4 teachers (\$100,000.00 per year total), at the L.I.S.D. Dovalina Elementary School campus location; subject to annual budgetary appropriations and authorizing the Webb County Judge to execute any and all relevant documents and any other matters incident thereto. **[Requested by Aliza Oliveros-Director Webb County Headstart/Early Headstart Director; Account #2357-5190-531-463701-015 (Support Assistance LISD Heights Elementary School)]**
- e. Discussion and possible action to approve a Five (5) Year (June 25, 2023 through June 24, 2028) Subscription Service Agreement with NICE System, Inc. for their "Justice SaaS Solution" cloud based Digital Evidence Case Management System in order to assist the District Attorney in prosecuting cases through the digitization of evidence in an amount not to exceed ONE MILLION TWENTY-THREE THOUSAND NINE HUNDRED SEVENTY-FIVE DOLLARS (\$1,023,975.00) payable over the five-year period, authorizing the County Judge to execute all relevant documents and any other matters incident thereto. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Account #1001-1280-001-443000-110 (Repairs & Maintenance Software)]**

Issue: Webb County District Attorney is seeking an effective digital evidence management system in order to assist prosecutors in their prosecutions.

Solution: Enter into an Agreement for a Cloud Based Digital Evidence Case Management System.

Result: DA will be able to effectively prosecute their cases with Evidence Software

- f. Discussion and possible action to approve a twelve (12) month (May 31, 2023 through May 30, 2024) Lab Screen Drug Testing Agreement between Webb County for the Veterans Treatment Program and Cordant Health Solutions for participant drug test monitoring that are outlined and defined per service and fees as set out in the Agreement, authorizing the County Judge to execute all relevant documents and any other matters incident thereto. **[Requested by Veterans Treatment Program, Account #2351-1020-001-432001]**

Issue: In order to address substance abuse issues with Program Participants, Department needs to contract with a lab testing services.

Solution: Contract with Cordant to provide drug testing services to Program Participants.

Result: Veterans Treatment Program can better be able to provide Program Services.

- g. Discussion and possible action to enter into a one (1) year (May 31, 2023 through May 30, 2024) subscription license renewal with Orion Healthcare Technology, Inc. for the Veterans Treatment Program to utilize the AccuCare Web service in order to process clinical documentation as well as Program administrative functions at the annual cost of Three Thousand One Hundred Thirty-Two Dollars (\$3,132.00) and authorizing the County Judge to execute all relevant documents. **[Requested by Margarita Herrera-Garza, Director Adult Drug Court/Veterans Treatment Program; Account #2351-1020-001-432001 (Veterans Treatment Program)]**

Issue: Veteran Treatment Program needs to track and process clinical documentation for its Program Participants.

Solution: Enter into a subscription service to utilize web based program to process clinical documentation as well as Program administrative functions.

Result: Better Track Services provided to Program Participants.

- h. Discussion and possible action to authorize the County Judge to submit a letter to the Department of Homeland Security (DHS), U.S. Immigration and Customs Enforcement (ICE) authorizing CoreCivic to negotiate an Intergovernmental Service Agreement (IGSA) with ICE for provision of detention and transportation services by CoreCivic at the CoreCivic facility and any matters incident thereto. **[Requested by Martin Cuellar, County Sheriff; No effect on the County budget]**

8. Honorable Tano E. Tijerina, Webb County Judge

- a. Discussion and possible action to adjust the salary for the Texas/Trafficking Emergency Network Diversion Court Executive Director associated with Grant #4325002, and request County Judge to execute all other matters incident thereto. The Fiscal Year 2022-2023 budget includes salary adjustments for the Executive Director, as approved by the Office of the Governor, Public Safety Office. The position does not fall under the County's Wage Plan and is **funded 100% by grant funds**. The position is subject to annual evaluation by the Department Head and is entitled to additional increases under the grant. There will be no impact on the General Fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Judge Selina Mireles, Child Protection Court]**

Title	Current Salary	Proposed Salary
Executive Director	\$60,008.00	\$75,004.08

Issue: This proposed salary is reflected under the Texas/Trafficking Emergency Network Diversion Court Grant# 4325002, as an increase, effective 6/30/2023.

Solution: The project respectfully requests approval on salary adjustment.

Result: The position will continue all day-to-day tasks and duties, and be fully operational under the Webb County Child Protection Court as the Texas/Trafficking Emergency Network Diversion Court in Laredo/Webb County, as Executive Director.

9. **Economic Development**

- a. Discussion and possible action to approve and enter into continued agreement with Texas Veterans Commission (TVC) Fund for Veterans' Assistance (FVA) General Assistance Grant Award #R-2022-03153 for use by the Webb County Veterans Service Office Transportation Program in the amount of \$150,000 to be distributed over one year, for a budget period from July 1, 2023 through June 30, 2024 and authorizing the County Judge to execute all relevant documents and any other matters incident thereto. No cash match is required. All required documents were sent to the Economic Development Department for review and were found to be in compliance with the Single Point of Contact (SPOC) policy. **[Requested by David Garza, Veterans Service Office]**

Issue: On November 14, 2022, the Commissioners' Court authorized the submission by the Veterans Service Office of a grant application for Texas Veterans Commission Fund for Veterans' Assistance in an effort to enhance the services and support currently being provided to veterans and their spouses with no reliable means of transportation to and from medical appointments which may not be available without further funding. Authorization from the Commissioners' Court is required in order to accept the award.

Solution: The Commissioners' Court authorizes the acceptance of the state funds to continue to provide extended services to medical appointments outside the Webb County area and address the needs of the transportation program participants.

Result: Veterans and their dependents in Webb County will benefit from services that may not be available without these funds.

- b. Discussion and possible action to approve Amendment No. 1 for ARPANGO-0002 Sacred Heart Children's Home. Sacred Heart Children's Home is requesting a change to the Performance Statement in their contract to reflect results of an analysis conducted by the project engineer in a CCTV inspection. The results show that the repairs needed are not extended to a full replacement of sewer lines and rather a rehabilitation of them which will allow them to add an additional building. The original goal of providing functioning sewer lines remains the same. This action will not have an impact to the General Fund. Documentation has been reviewed by Webb County Economic Development Department and is compliant with SPOC policies and procedures.

Issue: Sacred Heart Children's Home has sewer lines dating back to 1965 that are no longer providing proper functionality. After a CCTV inspection performed by the project engineer, it was determined that a replacement of sewer lines was no longer necessary. Instead, the recommendation is to furnish and install full diameter/length rehabilitation for the existing 4" sewer line.

Solution: To approve amendment as presented.

Result: Sacred Heart Children's Home will be able to better expend the funds awarded by allowing sewer line rehabilitation of two buildings for a total of 750 LF.

- c. Discussion and possible action to accept Amendment No. 1 for ARPANGO-0010 (Casa Misericordia) Casa Misericordia as requested. To fully expend their award amount of \$186,000.00. This action will not have an impact to the General Fund. Documentation has been reviewed by Webb County Economic Development Department and is compliant with SPOC policies and procedures. **[Account #2703-5205-001-463701-025]**

From:	Current Budget	Proposed	Total
Clothing	\$36,000.00	\$36,000.00	\$0.00
Cleaning	\$18,000.00	\$18,000.00	\$0.00

To:	Current Budget	Proposed	Total
Hotel	\$31,899.35	\$15,000.00	\$46,899.35
Food	\$(6,225.00)	\$39,000.00	\$32,775.00

Issue: Casa Misericordia has exhausted their funds under the food category and would like to allocate funds from Clothing (36,000) and Cleaning supplies (18,000) to Hotel and Food.

Solution: Amendment is accepted.

Result: Casa Misericordia will be able to fully expend the \$186,000.00 awarded to them via the ARPA NGO Process.

10. Head Start

Disclaimer: All Head Start monies are 100% Federal funds

- a. Discussion and possible action to approve the posting and filling of the following Slots, subject to the availability of payroll funds and in accordance to Head Start Performance Standards:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
2170, 1699,1801,1697, 1108	Part Time Substitute	\$10.00	20
2049	Part Time Classroom Aide	\$10.00	20
2021, 2189	Teacher Assistants	\$13.86 - \$12.14	21

11. Planning & Physical Development

- a. Discussion and possible action to issue a "Certificate of No-Plat Required" pursuant to Section 232.0015(f), Texas Local Government Code and the provisions of the Webb County Subdivision Regulations Section XVI.1B(2) to tracts 45A & 45B being a subdivision of Tract 45, Simeon Park Phase III, as recorded in Vol. 36, Pgs. 83-85 of the Webb County Plat Records. (ID 12751).

12. Public Health Services

- a. Discussion and possible action to approve a modification/additional service to existing contract with E-ceptionist, Inc. for the Public Health Services Department in the amount of \$2,250 for purchase of a block of 50,000 text message segments and authorization to add additional segments as needed throughout the life of the contract subject to the availability of funds; and authorizing the County Judge to sign all relevant documents. **[Account #2703-5205-001-443000-112 (ARPA 2021 Medical Scheduling Software)]**

Issue: Text message feature requested was not included in original contract approved March 13, 2023. The company's representative informed us that this feature is available at any time for us to purchase.

Solution: Commissioners Court approval of this item will allow us to purchase the text message blocks to send appointment confirmation and reminders to clients.

Result: Public Health Services clients will be able to receive appointment confirmation and reminders via text to minimize no-show and missed appointments.

13. Purchasing

- a. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code, Section 263.152 (Disposition) and to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

Issue: Excess county property that is either by definition salvage or surplus property because of time, accident, or any other cause such as, wear and deterioration, damaged, or obsolete that has no value and/or usefulness for the intended purpose and is no longer needed by the department.

Solution: Authorize the Purchasing Agent to attempt to sell the County surplus or salvage property through public auction, dispose or destroy property that cannot be sold through public auction because it has deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products and/or donate as permitted by state law.

Result: Generate auction revenue from sale of county property, reduce county expenditures by transferring surplus property to other departments and make room for future assets replacing salvage or surplus items no longer needed.

14. Risk Management

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective July 14, 2023:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2147	Worker's Compensation Analyst	\$20.38 - \$22.23 18/A-H

Issue: Position will be vacant on July 14, 2023.

Solution: Post to fill now in order to obtain a pool of applicants.

Result: Filled position to continue efficient department operations.

15. Line Item Transfers

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfers) within the General fund. [**Requested by Fire Suppression & EMS Services**]

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3140-001-460105	Minor Tools	\$48,000	\$7,500	\$7,627.00	\$127.00
	1001-3140-001-431009	Stipends	\$55,000	\$1,025	\$26,288.42	\$25,263.42
				\$8,525		

To:	1001-3140-001-470000	Capital Outlay	\$0.00	\$8,525	\$36,508.00	\$45,033.00
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Issue: Replacement of non-operational powerplant for extrication tool. Jaws of life cannot be used without this required piece of equipment.

Solution: Purchase Hurst powerplant for use with existing extrication tools at Los Botines Station for use during emergency incidents.

Result: Use of Jaws of Life during emergency incidents for rescue operations involving extrication.

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund. **[Requested by Salvador Johnson, Justice of the Peace, Pct. 3]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-2170-001-444500	Equipment Rental	\$1,000	\$975.61	\$975.61	\$0
	1001-2170-001-456005	Postage & Courier Service	\$3,500	\$1,981.88	\$1,981.88	\$0
	1001-2170-001-461000	Training & Education	\$3,000	\$1,990.00	\$1,990.00	\$0
	1001-2170-001-458000	Administrative Travel	\$3,000	\$2,298.98	\$2,298.98	\$0
				\$7,246.47		
To:	1001-2170-001-461000	Materials & Supplies	\$5,000	\$7,246.47	\$458.33	\$7,704.80

Issue: Future expenditures and current funding will not be adequate to close out the fiscal year.

Solution: Approval of line item transfer.

Result: The transfer of funds will cover any expenditures for the remainder of fiscal year.

- c. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund. **[Requested by Dr. Pedro Alfaro, Risk Management Director]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	6100-1090-001-452009	Claims Paid-Prescriptions	\$3,389,505	\$120,000	\$3,506,183.67	\$3,386,183.67
To:	1001-1180-007-462000	Wellness Employee Claims Expenditure	\$52,999	\$120,000	\$26,779.31	\$146,779.31

Issue: There is a need to pay medical providers at the Employee Wellness Center. The current balance in this account will be insufficient to cover invoices for our medical services providers, Nuestra Salud.

Solution: Fund the account to avoid delays in paying for services rendered by medical providers, Nuestra Salud.

Result: The transfer of funds will cover expenses for the continued operation of the Employee Wellness Center.

- d. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the Water Utilities fund. **[Requested by Tomas Sanchez, Water Utilities Director]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	7200-7065-001-441205	Utilities	\$5,000	\$2,700	\$3,566	\$866
	7200-7080-001-444500	Equipment Rental	\$3,400	\$3,300	\$3,400	\$100

	7200-7065-001-443000-350	Repairs & Maint. Pumps & Motors	\$10,000	\$2,000	\$5,000	\$3,000
				\$8,000		
To:	7200-7050-001-444500	Equipment Rental	\$8,500	\$8,000	\$4,462	\$12,462

Issue: The funds currently available in these account will not cover costs needed for the Maintenance needed at the River Intake Station (River Bank).

Solution: Approve the line item transfers.

Result: Account will have sufficient funds which will allow the proceeding of renting out the required heavy machinery to complete this project.

REGULAR AGENDA

Honorable Martin Cuellar, Sheriff

16. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1130-431007-010	Operational Reserve		\$76,000		
To:	1001-4070-203-412000	Part-time	\$550,000	\$76,000	\$106,942	\$182,942

Issue: Additional funding is needed to close fiscal year 2023.

Solution: Funding from Operational Reserve.

Result: Department can maintain expense until the end of fiscal year.

Casa Blanca Golf Course

17. Discussion and possible action to authorize the purchasing agent and Casa Blanca Golf Course to purchase 54,000 sq ft of Tif419 Fairway sod from Tomas Turf Grass using buy board #641-21 in the amount of \$47,520.00 and any other matters incident thereto. **[Account #1001-1130-001-431007-010 (Operational Reserve)]**

Issue: Currently Casablanca golf course does not have any sod on the lower south part of hole #4, northside fairway on 17 and approximately 3000 sq ft of dry area on hole 14.

Solution: To allow Casablanca Golf course and Purchasing agent the opportunity to purchase the much-needed sod to finish out turf on these holes.

Result: This will allow for CBGC to completely turf fairways on all holes, and be able to compete for a bid to the school districts for District golf tournaments. This will also provide a much better turf conditions for tournaments such as. API, Bola Blanca, Border Olympics, Habitat for humanity and the other 20 non-profit events currently hosted by CBGC.

Medical Examiner

18. Discussion and possible action to approve the filling and proposed salary for Slot #2119, Deputy Medical Examiner for the Webb County Medical Examiner's Office. The slot will be filled with a permanent part-time employee at a monthly rate of \$26,666.67 (\$320,000 annually); effective July 14, 2023, and any other matters incident thereto. **[Closed Meeting/Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.074 (Personnel Matters)]**
19. Discussion and possible action to adjust the current salary of Dr. Corinne Stern, Chief Webb County Medical Examiner; and any other matters incident thereto. **[Closed Meeting/Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.074 (Personnel Matters)]**

Civil Legal Division

20. Discussion and possible action to enter into a Professional Services Contract with Raba Kistner Consultants, Inc. for the Building Envelope and Roof Design for the Webb County Justice Center in an amount not to exceed Three Hundred Five Thousand Dollars (\$305,000.00) and any matters incident thereto; authorizing the County Judge to sign all relevant documents. **[Account #1001-1130-001-432001 (Professional Services)]**
21. Discussion and possible action to enter into an architectural services agreement with PDG, LLC. d.b.a. Heckenkemper Golf Course Design for the redesign of the portion of the Casa Blanca Golf Course that is to be taken by TXDOT as part of the expansion of Loop 20 in the amount of THREE HUNDRED AND SIX THOUSAND EIGHT HUNDRED AND THIRTY SIX DOLLARS (\$306,836.00) and Forty-Eight Thousand Nine Hundred Dollars (\$48,900.00) for Supplemental Services (Surveying) and any matters incident thereto; authorizing the County Judge to sign all relevant documents.
22. Discussion and possible action to authorize a renewal application by the Webb County Sheriffs' Office to be eligible to receive federal surplus property under the Texas Facilities Commission Federal Surplus Property Program and any other matters incident thereto; authorizing the Webb County Judge to execute all relevant documents. This renewal application does not have any financial impact on the Webb County budget.
- Issue:** In this era of fiscal retrenchment in the United States, even the most essential governmental service of public safety faces significant budgetary constraints. Within these fiscal limitations, agencies must explore alternative strategies to equip its work force and facilities with affordable options.
- Solution:** Agreement between Texas Facilities Commission and the Webb County Sheriff's Office to provide access to select federal surplus property at reduced price rates.
- Result:** Utilization of usable surplus federal equipment and supplies acquired at significantly reduced prices.
23. Discussion and possible action to enter into an agreement with Texas A&M University for a two year research project that will result in a 50-60-page report, in a format suitable for printing, incorporating Webb County's residents' feedback, that will serve as an indicator of public performance that opens up opportunities for building public trust in government, to include an overview of the Project, History of Webb County, Population And Demographics, Economic Conditions, Health And Welfare, Culture And Recreation, Justice, County Personnel, Fiscal Report, Recommendations and any other areas as mutually agreed to by TAMIU and County of Webb with the first year project costs of Fifty Thousand Dollars (\$50,000.00) to be at TAMIU's cost and the second and final year of the project to be paid by Webb County in a sum not to exceed Fifty Thousand Dollars (\$50,000.00) payable on August 1, 2024 and any matters incident thereto; authorizing the County Judge to sign all relevant documents. **[Funding Professional Services Account #1001-1130-001-432001]**
24. Discussion and possible action to enter into a lease agreement with the City of Laredo to lease approximately two thirds of the building and half of the parking area of the County building located at 1300 Chicago Street, Laredo, Texas, 78041 (former Juvenile Detention Facility) for One Dollar a year for a 20 year term with one additional five year renewal option for the express purpose of operating a Detoxification Facility and for utility costs to be prorated based on the parties occupancy and any matters incident thereto; authorizing the County Judge to sign all relevant documents. **[No additional financial effect on the County's Budget]**

Fire Marshall

25. Discussion and possible action to authorize permission to collaborate with American Red Cross to provide free smoke alarms to the residents of Webb County. American Red Cross will provide and install smoke alarms. No fiscal impact to the general fund.

Issue: Fire safety campaign to promote life safety and awareness to the rural households by providing smoke alarms.

Solution: Risk reduction to the rural household by providing free smoke alarms and promoting life safety.

Result: Households in Webb County will have knowledgeable awareness of fire and life safety in prevent household fires.

Engineer

26. Discussion and possible action to approve a proposal in the amount, not to exceed, \$15,848.59 to Raba Kistner, Inc. for the Construction Observation and Testing Services for the Webb County Quad City Fire Station /JP Renovation Project; and authorize the County Judge sign any relevant documents; and any other matters incident thereto. [**Account #3906-7230-001-474501 (Construction In Progress)**]

Issue: Vendor will be providing Geotechnical Services at the site of the proposed Quad City Fire Station / JP Renovation Project.

Solution: Commissioner Court approval of proposal.

Result: Approval will proceed with project in conjunction with Project Engineer and General Contractor.

Human Resources

27. Status report regarding the current Human Resource Director applications submitted for court consideration; with discussion and possible action to review and schedule interviews with the top qualified applicants in an effort to hire a new director; and any other matters incident thereto.

Budget Officer

28. Discussion and possible action to adopt the FY2022 Voluntary Separation Incentive Program Application Form and criteria for FY 2023 and authorize county staff to initiate the Voluntary Separation Incentive Plan for county employees who meet the eligibility requirements set forth in the Program Application Form, provide for a one-time 30% lump sum payment based on the current fiscal year base salary excluding stipends or supplemental pay as set forth in detail in the adopted Voluntary Separation Incentive Program Application Form with an application submission deadline of August 25, 2023 and any other matters incident thereto.

Commissioners Court Administrator

29. Status report by JHS Architects and county team regarding the Webb County Fairgrounds Project, with discussion and possible action; and any other matters incident thereto.

30. Discussion and possible action to approve an Audio-Visual Equipment System Service Contract with Business Information Systems, Inc. d/b/a BIS Digital, Inc. to undertake the audio/visual system upgrades to the County Commissioner Courtroom in an amount not to exceed ONE HUNDRED EIGHTY THOUSAND EIGHT HUNDRED NINETY-FOUR DOLLARS AND SIXTY-NINE CENTS (\$180,894.69), authorizing the County Judge to execute all relevant documents and any other matters incident thereto. [**AccountS #2703-5205-001-460105-030 (American Rescue Plan Act of 2021-American Rescue Plan-Administration-Minor Tools & Apparatus Courthouse Video and Audio Equipment); #2703-5205-001-470000-302 (American Rescue Plan Act of 2021-American Rescue Plan-Administration-Capital Outlay-Courthouse Video Audio Equipment)**]

Issue: Commissioners Court seeks to upgrade its audio-video system in its Courtroom.

Solution: Request for Proposals were solicited by the Webb County Purchasing Agent for said audio-video upgrades to the Courtroom.

Result: At the May 22nd Commissioners Court Meeting, the Commissioners Court approved to award Business Information System, Inc. d/b/a BIS Digital, Inc. the Project (audio-video system upgrades).

31. Discussion and possible action to approve the Tuition Reimbursement Obligation Agreement between county officials, directors and employees and Webb County for their voluntary participation in the 2023 Certified Public Manager course being offered by Texas A&M International University and paid for by Webb County, effective August 18, 2023 and October 20, 2023, respectively; and any other matters incident thereto.

32. Discussion and possible action to conduct individual performance evaluations for the following department heads under the purview of Commissioners Court:

- Economic Development Director

Action to be taken by Commissioners Court may include continuation of employment, reassignment, and modification of duties, disciplinary action, dismissal or other actions. The Commissioners Court may take such other action as may be necessary to implement its decisions including, but not limited to, appointment of interim department heads and/or permanent appointment of department heads; and any other matters incident thereto. [**Closed Meeting/Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Sections 551.071 ((A)(B) Consultation with Attorney) and 551.074 (Personnel Matters)**]

33. Status report on previous court discussion regarding the Webb County Law Library department's services and personnel; with discussion and possible action to consider department reorganization, reclassification of personnel, increase services, or any other potential changes for the department; and any other matters incident thereto. [**Closed Meeting/Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.074 (Personnel Matters)**]

Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2

34. Discussion and possible action to authorize the Civil Legal Department to research and present legal options and processes for the installation of speed humps on county roads within the County of Webb; with discussion and possible action to authorize county staff to initiate preliminary steps for the future installation of speed humps around the Oilton City park and baseball field area and around all four sides of the park along the following county roads: Mackin Ave., Welhausen Rd., Jim Neal Ave. and Torrecillas Rd; and any other matters incident thereto.

Honorable Ricardo A. Jaime, Webb County Commissioner Pct. 4

35. Discussion and possible action to approve an amendment to the "Software License and Professional Services Agreement" with Tyler Technologies regarding the Enterprise Justice Software module which will now allow the courts, over a one-year period, to send up to 50,000 electronic text notifications regarding court settings to all parties involved in criminal cases, at a cost of Thirty Thousand Forty Dollars (\$30,040.00) for software license and implementation, authorizing the County Judge to execute all relevant documents and any matters incident thereto. **[Interest Income Fund Account #3864-7360-001-470000-180]**

Closed Session/Executive Session

36. Discussion and possible action on claim of Mr. Juan Luis Batres and any matters incident thereto. **[Closed Session/Executive Session may be requested pursuant to Texas Government Code §551.071, Consultation with Attorney, pending or contemplated litigation]**
37. Discussion and possible action regarding grievance of the Webb County Deputy Sheriffs Association, pursuant to Article XXI, Section-B, Step-3, of the Collective Bargaining Agreement (CBA) and any matters incident thereto. **[Executive Session is requested pursuant to Title 5, Subchapter D, Section 551.071 of the Texas Government Code-Consultation with Attorney]**
38. Discussion with possible to consider the purchase of the real estate property adjacent to the Webb County Courthouse, more accurately located at 1100 Matamoros St., with further action to authorize administrative staff to negotiate with the seller on the potential purchase of said property; and any other matters incident thereto. **[Possible Closed/Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.072 (Deliberations regarding purchase of Real Property)]**
39. **Communications**
40. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 7th DAY OF JULY, 2023

By: Melinda Mata
Melinda Mata
Court Administrator

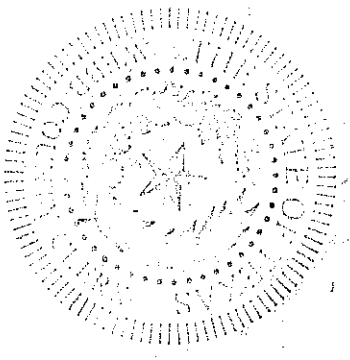
CERTIFICATION OF NOTICE AND POSTING

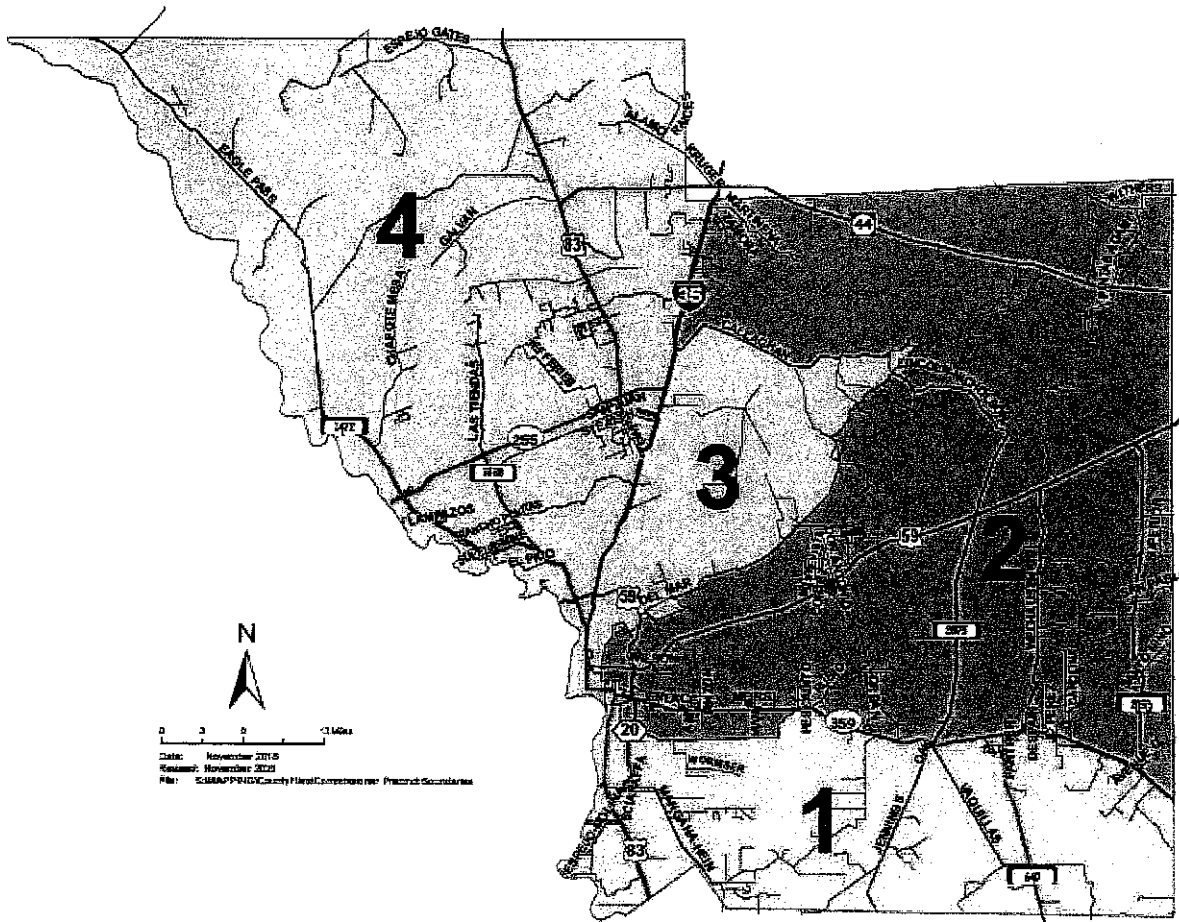
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 7th day of July, 2023 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 7th DAY OF JULY, 2023

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS





BY: Amber Lecea
For: Margie Ramirez-Ibarra, County Clerk
By: Amber Lecea, Recording Secretary





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 0 3 6 1.1 Miles
 Date: November 2018
 Revised: November 2023
 File: S:\MAPPING\County\Herald\Commissioner Precinct Boundaries

COUNTY COMMISSIONERS

	Honorable Tano E. Tijerina	County Judge
	Commissioner Jesse Gonzalez	Precinct 1
	Commissioner Rosaura "Wawi" Tijerina	Precinct 2
	Commissioner John C. Galo	Precinct 3
	Commissioner Ricardo A. Jaime	Precinct 4

**Webb County, Texas
Commissioner Precinct Boundaries**