



**WEBB COUNTY
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET**

INSTRUCTIONS:

ALL budget appropriation transfer and supplemental budget requests for grants and forfeitures require Auditor's Office pre-approval for court agenda. Please submit the signed form to the Auditor's Office for review along with copy of grant award, terms of award, proof of receipt of additional revenue and/or other backup to support this request for our review. Should pre-approval be granted, the Department will be notified and Auditor's Office will upload the signed form as part of the proposed agenda item. Agenda items will be between Auditor's Office sponsored by the Department requesting the budget amendment.

Requesting Department : SHERIFF'S OFFICE Date of Request: 07/25/2023

Request Type (check one):

Departmental Line Item Transfer
(Check if transfer within existing budget)

Supplemental Budget
(Check if new unbudgeted revenue / expenditure)

Transfer From / Supplemental Revenue:

Account Number	Account Name	Amount
2153-3010-001-441205-005	UTILITIES ELECTRICITY	\$2,500.00
2153-3010-001-441305-005	UTILITIES WATER	\$1,000.00
2153-3010-001-443000-035	REPAIR MAINT EQUIPMENT	\$1,000.00
2153-3010-001-443000-090	REPAIR MAINT HELICOPTER	\$5,000.00
2153-3010-001- 456305 456205	TAINING AND EDUCATION	\$5,000.00
2153-3010-001-464010	DUES AND MEMBERSHIP	\$500.00
TOTAL		\$15,000.00

Transfer To / Supplemental Expenditure Accounts:

Account Number	Account Name	Amount
2153-3010-001-455501	DRUG FREE CAMPAIGN	\$14,500.00
2153-3010-001-460105	MINOR TOOLS	\$500.00
TOTAL		\$15,000.00

Justification for Request:

Funds needed to purchase promotional items, crime prevention signs, and supplies.

Approved by Department Signing Authority:

Sheriff Martin Cuellar

Print Name/Title

M. Cuellar

Signature

FOR AUDITOR'S USE ONLY

Recommended by County Auditor's Office:

Omar Salcedo

Date: 7/28/23

FOR BUDGET OFFICE USE ONLY

Commissioners Court Approval Date: _____

Agenda Item : _____

Date Entered by Budget Office: _____

Initials: _____