

WEBB COUNTY, TEXAS

COMMISSIONERS COURT

PUBLIC NOTICE COMMISSIONERS COURT MEETING

WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
AUGUST 28, 2023
9:00 a.m.

BY JB DEPUTY

WEBB COUNTY, TEXAS

2023 AUG 25 AM 8:25

MARGIE R IBARRA
COUNTY CLERK
FILED

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Business Office, Human Resources, Judicial Collections, Risk Management, Tax Assessor-Collector; and any other Department reports); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. Auditor

- a. Discussion and possible action to ratify and approve, by Order, a budget amendment from funds available by increasing the expenditure budget in the amount of \$8,212.95 from the U.S. Department of Justice in accordance with Texas Local Government Code, Section 111.0706 (Special Budget for Grant or Aid Money) and any other matters incident thereto. There is no financial impact to the general fund. **[Requested by Harold DeVally, Constable Pct. 4; Fund #2202]**

	Acct. Number	Acct. Name	Amount
From:	2202-259700	Fund Balance	\$8,212.95
To:	2202-3170-001-456305	Uniforms	\$8,212.95

Issue: Proceeds from equitable shared funds from the U.S. Department of Justice May be spent after a budget for the expenditures of the proceeds has been submitted to the governing body.

Solution: Submit a breakdown of monies distributed to the governing body that clearly list and defines the categories of expenditures.

Result: These funds will be available for official use to meet the needs of the office.

- b. Discussion and possible action to ratify and approve, by Order, a budget amendment from funds available by increasing the expenditure budget in the amount of \$3,660.00 from the U.S. Department of Justice in accordance with Texas Local Government Code, Section 111.0706 (Special Budget for Grant or Aid Money) and any other matter incident thereto. There is no financial impact to the general fund. **[Requested by Harold DeVally, Constable Pct. 4; Fund #2202]**

	Acct. Number	Acc. Name	Amount
From:	2202-259700	Fund Balance	\$3,660
To:	2202-3170-001-470000	Capital Outlay	\$3,660

Issue: Proceeds from equitable shared funds from the U.S. Department of Justice may be spent after a budget for the expenditure of the proceeds has been submitted to the governing body.

Solution: Submit a breakdown of monies distributed to the governing body that clearly list and defines the categories of expenditures.

Result: These funds will be available for official use to meet the needs of the office.

- c. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Grant funds; and any other matters incident thereto. **[Requested by Margarita Herrera-Garza, Drug Court Program]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2710-1020-001-410000	Payroll	\$55,740	\$21,909	\$30,509.55	\$8,600.55
	2710-1020-001-421000	Insurance	\$9,856	\$1,143	\$5,372.53	\$4,229.53
	2710-1020-001-422000	Fica	\$4,264	\$1,599	\$2,351.71	\$752.71
	2710-1020-001-423000	Retire	\$7,366	\$2,916	\$4,086.08	\$1,170.08
	2710-1020-001-425000	Unemployment	\$298	\$113	\$169.31	\$56.31
	2710-1020-001-426000	Work Comp	\$29	\$4	\$16.38	\$12.38
				\$27,684		
To:	2710-1020-001-432001	Professional Services	\$93,874	\$23,132	\$33,930.00	\$57,062.00
	2710-1020-001-460000	Office Supplies	\$1,448	\$4,552	\$791.72	\$5,343.72
				\$27,684		

Issue: A line item adjustment was approved by the Funding Agency to cover expenses under Professional Services and Materials and Supplies.

Solution: A no cost Budget Adjustment is required to reflect the changes made to the budget needed through the end of the grant.

Result: Funds will be utilized for services provided to the eligible Drug Court Participants.

- d. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfers) within Grant Funds (LIHWAP). **[Requested by Community Action Agency]**

	Acct. Number	Acct. Name	Request	Current	End Bal.
From:	2364-5360-521-457900	Program Services Expenditures	\$2,747.75	\$6,441.66	\$3,693.91
	2364-5360-521-463804-102	Utility Assistance P2 Prevention	\$6,105.23	\$6,356.96	\$251.73
			\$8,852.98		
To:	2364-5360-521-421000	Health Life Insurance	\$1,582.99	\$413.81	\$1,996.80
	2364-5360-521-423000	Retirement County Share	\$999.27	\$129.00	\$1,128.27
	2364-5360-521-463804-101	Utility Assistance P1 Restoration	\$4,890.72	\$5,121.72	\$10,012.44
	2364-5360-521-463804-103	Utility Assistance P3 Rate Reduction	\$1,380.00	\$1,445.00	\$2,825.00
			\$8,852.98		

Issue: Funds are needed to continue the Water Assistance Program.

Solution: Ministerial requested to proceed with program.

Result: We may continue with the Water Assistance Program.

- e. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfers) within Grant funds. **[Requested by District Attorney]**

	Acct. Number	Acct. Name	Amount
From:	2748-2260-001-444100	Space Rental	\$11,050
To:	2748-2250-001-451003	Court Interpreter/ Reporter	\$10,800
	2748-2310-001-460105-015	Minor Tools & Apparatus Equipment	\$250
			\$11,050

Issue: Additional funds are needed in the court reporter/professional services & minor tools and apparatus account to cover projected expenditures.

Solution: Create a line item transfer.

Result: The line items will have sufficient funds to cover the projected expenditures.

- f. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfers) within Grant funds. **[Requested by District Attorney]**

	Acct. Number	Acct. Name	Amount
From:	2748-2280-001-410000	Payroll	\$10,607.00
	2748-2280-001-461000	Materials & Supplies	\$2,307.00
	2748-2280-001-460105-015	Minor Tools & Apparatus Equip.	\$5,141.00
	2748-2290-001-413000	Over time	\$2,170.00
			\$20,225
To:	2748-2290-001-410000	Payroll	\$11,283.00
	2748-2290-001-422000	FICA	\$101.00
	2748-2290-001-423000	Retirement	\$195.00
	2748-2290-001-425000	Unemployment	\$4.00
	2748-2290-001-426000	Workers Comp.	\$2.00
	2748-2260-001-410000	Payroll	\$6,192.00
	2748-2260-001-422000	FICA	\$473.68
	2748-2260-001-423000	Retirement	\$804.96
	2748-2260-001-425000	Unemployment	\$31.58
	2748-2260-001-426000	Workers Comp	\$3.09
	2748-2260-001-421000	Health Life Insurance	\$1,134.69
			\$20,225

Issue: Additional funds are needed in the payroll and fringe benefits accounts to cover projected expenditures.

Solution: Create a line item transfer.

Result: The line items will have sufficient funds to cover the projected expenditures.

6. Building Maintenance

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective August 28, 2023.

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
0620	Building Maint. Assistant Director	\$62,927 - \$70,370 A/J

Issue: Request to fill slot 0620 which became vacant October 3, 2022.

Solution: Approve to post and fill Slot 0620.

Result: This action will allow Building Maintenance and Parks & Grounds Department to continue to function efficiently and effectively.

7. Civil Legal Division

- a. Discussion and possible action to enter into a one (1) year (September 1, 2023 through August 31, 2024) lease extension of an Interlocal Agreement between the Texas Parks and Wildlife Department and Webb County to store patrol boats and equipment at the Lake Casa Blanca Storage Facility at a monthly storage rate of One Hundred Dollars (\$100.00) for a total storage rate of ONE THOUSAND TWO HUNDRED DOLLARS (\$1,200.00) over the term of the extension and authorizing the County Judge to execute all relevant documents and any matters incident thereto. No Impact to General Fund. Receivable to the County.

Issue: Game Wardens use patrol boats and equipment as part of their service to enforce state laws at Lake Casa Blanca International State Park.

Solution: Allow Game Wardens to use patrol boats to enforce state laws Lake Casa Blanca International State Park.

Result: Allows Game Wardens to use patrol boats to enforce state law on Lake Casa Blanca International State Park.

- b. Discussion and possible action to enter into a Lease Amendment (extension of lease term) with the United States Department of Agriculture (USDA) extending the lease of Webb County property located at 7209 East Saunders Street, Suite 7 beginning August 1, 2023 through May 31, 2026 at an annual rate of Thirty-Three Thousand Two Hundred Seventy-One Dollars and Fifty Cents (\$33,271.50) payable in arrears and any matter incident thereto; authorizing the County Judge to sign all relevant documents. **[Requested by USDA, Lease of County property to Governmental Entity pursuant to §272.005, Texas Local Government Code]**

- c. Discussion and possible action to approve a twelve (12) month (October 1, 2023 through September 30, 2024) Services Agreement between Justice Benefits, Incorporated and Webb County to assist the Webb County Sheriff's Office in obtaining reimbursements through Federal Financial Participation at a cost determined by reimbursement amounts which are Eleven Percent (11%) for amounts up to One Hundred Fifteen Thousand Dollars (\$115,000.00) and Twenty Two Percent (22%) of amounts over One Hundred Fifteen Thousand Dollars (\$115,000.00) and authorizing the County Judge to sign and execute all relevant documents; and any other matters incident thereto. **[Requested by Sheriff Martin Cuellar (SCAPP Grant Funding)]**
- d. Discussion and possible action to enter into a Professional Services Contract with Howland Engineering and Surveying Co. Inc. for material testing regarding the Pueblo Nuevo Roadway Paving Project in an amount not to exceed FIVE THOUSAND FOUR HUNDRED NINETY FOUR DOLLARS FIFTY CENTS (\$5,494.50) and any matters incident thereto, authorizing the County Judge to sign all relevant documents. **[Account #3521-7230-001-432001 (TDA CDV 21-0485 Street Improvement-Construction in Progress-Professional Services)]**
- e. Discussion and possible action to enter into work authorizations, pursuant to the Agreement for Tax Abatement Consulting dated March 27, 2023 with Capex Consulting Group, for the following Tax Abatement Projects and any matters incident thereto; authorizing the County Judge to sign all relevant documents. **[No effect on the County Budget]**

Work Authorization #6 for Seven Flags BESS, LLC, not to exceed Twenty-Five Thousand Dollars payable by project applicant.

Work Authorization #7 for Hecate Energy Outpost Storage, LLC, not to exceed Thirty Thousand Dollars payable by project applicant.

- f. Discussion and possible action to enter into a professional services agreement for engineering services with Top Site Civil Group, LLC for the design construction documents and construction administration services to remediate/repair damage to the: (1) county utility's effluent line at terminus of Centeno Lane Rio Bravo, Texas and (2) the drainage channel outfall structure north of Rio Bravo, Texas at a cost of Seventy Three Thousand Five Hundred Sixty-Five Dollars (\$73,565.00) and any matters incident thereto; authorizing the County Judge to sign all relevant documents. **[ARPA funded]**
- g. Discussion and possible action to enter into a three (3) year agreement with AT&T, beginning on the date of the execution of this agreement, for IPFlexs services at a monthly rate of ONE THOUSAND FOUR HUNDRED EIGHTY-THREE DOLLARS AND TWENTY- EIGHT CENTS (\$1,483.28) and any other matters incident thereto; authorizing the Webb County Judge sign any relevant documents. **[Requested by Gus Ornelas, Information Technology; Account #1001-1130-001-441001 (General Fund)]**

Issue: Webb County's current contract with AT&T for IPFlexs services will be expiring.

Solution: Sign all relevant documents to enter into a new service agreement with AT&T.

Result: Webb County will have continued IPFlexs services.

8. **Community Action Agency**

- a. Discussion and possible action to approve the extension of FY 22-23 Federal Rural Public Transportation Grant; 5311-2022-WC00082 from Texas Department of Transportation. The extension is to May 31, 2024, to allow carryover of (\$192,542.00). No impact to General Fund. All required documentation has been submitted to the Economic Development Department and the solicitation is compliant with Webb County (SPOC) Single Point Contact Procedures.

Issue: Rural Public Transportation is funded by grants.

Solution: Through the extension by Texas Department of Transportation through May 31, 2024, will allow department to exhaust funds.

Result: Approval of contract extension and carryover will ensure continuation of transportation services to the rural areas of Webb County.

- b. Discussion and possible action to approve the extension of FY 22-23 Federal Rural Public Transportation Grant; STATE-R- WC00145 from Texas Department of Transportation. To allow carryover of ONE HUNDRED EIGHTY-FIVE THOUSAND NINE HUNDRED SIXTY-FOUR DOLLARS (\$185,964.00). No impact to General Fund. All required documentation has been submitted to the Economic Development Department and the solicitation is compliant with Webb County (SPOC) Single Point Contact Procedures.

Issue: Rural Public Transportation is a grant funded agency.

Solution: Through the carryover by Webb County, will allow department to exhaust funds.

Result: Approval of contract carryover will ensure continuation of transportation services to the rural areas of Webb County.

- c. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective August 28, 2023:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1134	Transit Program Assistant	\$12.75

Issue: The employee in slot #1134 resigned.

Solution: Request is being made to fill slot.

Result: Filing slot #1134 will allow the department to continue to provide transportation services throughout the rural areas of Webb County.

- d. Discussion and possible action to approve Amendment No. 3 for the Low Income Household Water Assistance Program (LIHWAP) to Contract Number #34210003698 from the Texas Department of Housing and Community Affairs (TDHCA) for FY-2021. This Amendment will delete and replace Exhibit A. Budget with the newly attached Exhibit A. All the remaining terms of the Contract shall be and remain in full force and effect as therein set forth and shall continue to govern.

Issue: Texas Department of Housing and Community Affairs (TDHCA) has awarded Amendment No. 3 to Contract Number #34210003698 under the (LIHWAP) Program.

Solution: The court approval will allow Webb County CAA to provide emergency assistance to low-income households of Webb County under the LIHWAP program.

Result: These funds are intended to assist eligible Webb County residents with prevention of disconnection and restoration of water services.

- e. Discussion and possible action to approve the posting and filling of the following Full-Time Slot Position with benefits, to be funded from the Community Services Block Grant (CSBG) Account #2368-5170-521-410000. This position will be 100% grant funded and there will be no impact to the General Fund.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1155	Caseworker	\$14.00

Issue: Vacant Caseworker position.

Solution: Post and fill vacant slot.

Result: Filling the position will allow the department to effectively continue the flow of work.

- f. Discussion and possible action to approve the posting and filling of the following part-time Slots, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective August 28, 2023:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
New Slot	Food Transporter	\$10.50
New Slot	Food Transporter	\$10.50
New Slot	Food Transporter	\$10.50

Issue: At the being of this year, 36,000 meals have been served. Currently, we have 6 fixed daily routes. Our program has increased and doubled the number of clients and is now servicing up to 476 clients per day, to continue giving the top-quality service that we have been given since the start, we need to create new routes and divide the amounts of clients from the current ones which will need part-time drivers. These slots would not affect general funds it would come from Grant funds.

Solution: Requesting authorization by the court for the creation and posting of these positions allowing the Meals on Wheels Program to add additional part-time divers, so we may create new routes.

Result: Filling of these slots will help the timely delivery of hot nutritional meals to the elderly and disabled of Webb County.

- g. Discussion and possible action to approve the posting and filling of the following (grant-funded) full-time position, subject to the availability of payroll funds and any applicable Civil Service guidelines; effective September 15, 2023.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
New Slot	Full-time Caseworker	\$14.00

Issue: Webb County CAA Social Services offers several programs that assist over 3,000 low income households in Webb County. These programs currently include a light assistance program (CEAP), a water assistance program (LIHWAP), and a CDL license training program (TOPS). Adequate staff is necessary to maintain the number of daily appointments required to achieve maximum assistance to qualified low income households. This slot would not affect general funds.

Solution: Requesting authorization by the court for the approval and posting of this position to allow CAA Social Services to fill in a slot to maintain optimal services.

Result: Filling in this slot will help CAA Social services continue providing much needed assistance to low income Webb County residents.

9. Economic Development

- a. Discussion and possible action to authorize the Economic Development Department to develop and submit an application to U.S. Department of Agriculture- Rural Development (USDA-RD) in the amount of FIVE HUNDRED THOUSAND DOLLARS (\$500,000.00) for street improvements to Welch Rd located adjacent to State Highway 359 Colonias. This action will have no impact to the County General Fund. All required documents were sent for review to the Economic Development and the Solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures.

Issue: Residents of State Highway 359 Colonias and emergency vehicles are oftentimes unable to safely navigate Welch Rd. during flooding events causing serious safety concerns

Solution: Improve Welch Rd. fissures and substandard conditions.

Result: The completion of Welch Rd. renovations will remove potential threats to public safety.

- b. Discussion and possible action to authorize the Economic Development Department to develop and submit an application to U.S. Department of Agriculture- Rural Development (USDA-RD) in the amount of ONE MILLION ONE HUNDRED FIFTY THOUSAND DOLLARS (\$1,150,000.00) for street improvements in El Cenizo. All required documents were sent for review to the Economic Development and the Solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. This action will have no impact to the County General Fund.

Issue: Residents of El Cenizo and emergency vehicles are oftentimes unable to safely navigate the streets during flooding events causing serious safety concerns

Solution: Improve streets fissure and substandard streets in El Cenizo.

Result: The completion of the road renovations in El Cenizo will improve local residents' access to the roads while removing potential threats to public safety.

- c. Discussion and possible action to authorize the Economic Development Department to develop and submit the Community Facility (CF) under the U.S. Department of Agriculture - Rural Development (USDA-RD) in the amount of ONE MILLION FIVE HUNDRED THOUSAND DOLLARS (\$1,500,000.00) in grant funds and FIVE HUNDRED THOUSAND DOLLARS (\$500,000.00) in Rio Bravo - ARPA funds for a total of TWO MILLION DOLLARS (\$2,000,000.00) for street improvements in Rio Bravo. All required documents were sent for review to the Economic Development and the Solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. This action will have no impact to the County General Fund Budget.

Issue: The streets in Rio Bravo were constructed over 20 years ago, and have not been upkept or maintained.

Solution: Repair identified streets in Rio Bravo to increase accessibility and eliminate potential threats to public safety.

Result: The completion of the road renovations in Rio Bravo will improve local residents' access to the roads while removing potential threats to public safety.

- d. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective August 28, 2023.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2002	Construction Coordinator	\$20.05

Issue: The employee in this position resigned on August 25, 2023.

Solution: Advertise and hire a replacement who possesses the specialized experience and the qualifications necessary for this position.

Result: Move forward with Self-Help center Program Activities.

- e. Discussion and possible action to ratify the development and submission of the 2023-2024 Apache Tree Grant Program for the donation of trees for the Fred M. & Anita Bruni Community Center in Precinct 4 and Bruni Community Center in Precinct 2; and authorizing the County Judge to act as the County's Executive Officer and Authorized Representatives in all matters pertaining to the County's participation in the Apache Tree Program. This grant application does not require cash match.

Issue: Community Centers are limited to greenery.

Solution: To accept grant award of Tree donation from Apache Tree Grant Program.

Result: To provide trees to the Community Centers for Precinct 2, and Precinct 4.

- f. Discussion and possible action to approve and adopt the Texas Community Development Block Grant Guidelines for Colonia Fund Construction Program Housing Rehabilitation Contract CFC22-0089. Guidelines have been submitted to the Texas Department of Agriculture (TDA) and approved. All required documents were sent for review through the Economic Development Department and the solicitation with the Webb County Single Point of Contact (SPOC) procedures. There is no impact on the Webb County General Fund.

Issue: Texas Community Development Block Grant for Colonia Fund Construction Program requires that Webb County develop and adopt guidelines for the Webb County Colonia Fund Housing Rehabilitation Project grant contract.

Solution: Webb County Commissioner's Court approves the Webb County Colonia Fund Housing Rehabilitation Project proposed guidelines.

Result: Webb County complies with the TxCDBG requirement of adopting housing assistance guidelines for Rehabilitation for the Webb County Colonia Fund Housing Rehabilitation Project contract CFC22-0089.

- g. Discussion and possible action to authorize the submission of a grant application to the NRA Foundation estimated at \$8,000 as developed, written, and submitted by and for the Webb County Sheriff's Office for firearms equipment for its certified peace officers, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any match; and, thus shall have no impact to the general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Martin Cuellar, Webb County Sheriff]**

Issue: The Webb County Sheriff's Office must continually equip its sworn officer force with an important array of duty gear, other critical safety equipment, and essential, but costly expendable supplies, such as ammunition, utilizing limited local funds. Moreover, the vast majority of federal and state grants do not allow for the purchase of firearms and/or ammunition as an eligible grant expense.

Solution: Grant application to the Friends of the National Rifle Association (NRA) Foundation by the Webb County Sheriff's Office to provide firearms as a supplemental source of this needed equipment.

Result: The Webb County Sheriff's Office's sworn officer force will be provided with additional firearms.

10. Head Start

Disclaimer: All Head Start monies are 100% Federal funds

- a. Discussion and possible action to approve the posting and filling of the following Slots:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
1107, 1699	Substitute	\$10.00	20
1653	AA Teacher	\$17.85	20
2045	CDA Teacher	\$12.02	20

- b. Discussion and possible action to accept the 2023 - 2024 Refunding, Cost of Living, and Quality Improvement grant (Year 5 of a 5-Year Funding Cycle) for the Head Start and Early Head Start program in the amount of \$12,551,420 (Federal), with an in-kind match of \$3,137,855 (Non-Federal), for a total of \$15,689,275 to serve 1,218 Head Start and 72 Early Head Start eligible children and their families from September 1, 2023 through August 31, 2024 in Webb County. Acceptance of this grant award includes approval of a salary adjustment for all employees and the filling of new/revised/vacant positions, as documented in the budget and budget justification narrative of the grant application.
- c. Discussin and possible action to accept the 2023 - 2024 Refunding, Cost of Living, and Quality Improvement grant (Year 5 of a 5-Year Funding Cycle) for the Early Head Start Child Care Partnership grant in the amount of \$972,899 (Federal), with and in-kind match of \$243,225 (Non-Federal), for a total of \$1,216,124 to serve 72 eligible children and their families from September 1, 2023 through August 31, 2024 in Webb County. Acceptance of this grant award includes approval of salary adjustments for all employees and the filling of new/revised/vacant positions, as documented in the budget and budget justification narrative of the grant application.

11. Law Library

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1130-001-431007-015	Wage Classification Study		\$5,000		
To:	1001-2320-001-412000	Part-time	\$13,000	\$5,000	\$257.50	\$5,257.50

Issue: Line item transfer will cover part-time payroll to the fiscal period.

Solution: Approve line item transfer funding coming from books and subscriptions.

Result: Slot will remain funded till the end of the fiscal year.

12. Purchasing

- a. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code, Section 263.152 (Disposition) and to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

Issue: Excess county property that is either by definition salvage or surplus property because of time, accident, or any other cause such as, wear and deterioration, damaged, or obsolete that has no value and/or usefulness for the intended purpose and is no longer needed by the department.

Solution: Authorize the Purchasing Agent to attempt to sell the County surplus or salvage property through public auction, dispose or destroy property that cannot be sold through public auction because it has deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products and/or donate as permitted by state law.

Result: Generate auction revenue from sale of county property, reduce county expenditures by transferring surplus property to other departments and make room for future assets replacing salvage or surplus items no longer needed.

- b. Discussion and possible action to award the following bid proposals to the following vendors effective October 1, 2023, through September 30, 2024 and to further authorize the issuance of formal letters of engagement for goods and services requested during the upcoming fiscal year subject to budget availability and issuance of Purchase Order(s) by the Webb County Purchasing Agent and any other matters incident thereto.

Bid No. 2024-01 Auto Parts:

Advance Auto Parts, Andy's Auto & Bus Air Inc., Gonzalez Auto Parts, O'Reilly Auto Parts, Rotex Truck Center Inc., Sames Laredo Chevrolet, Toro Automotive LLC, Amazon Business, AutoZone Parts Inc.

Bid No. 2024-02 Mechanical & Electrical Repairs for Webb County Vehicles:

Andy's Auto & Bus Air Inc., Rotex Truck Center Inc., Sames Laredo Chevrolet, South Texas Auto Rebuilders, Toro Automotive LLC.

Bid No. 2024-03 Electrical Supplies:

3G Electrical Supply, CED Laredo

Bid No. 2024-05 Road Construction Materials

Emperor Services LLC, Martin Asphalt Company, Vulcan Construction Materials LLC

Bid No. 2024-06 Janitorial Supplies:

Executive Office Supply, Gulf Coast Paper Co., Central Poly-Bag Corp., Interboro Packaging Corp., South Texas Specialties, Patria Office Supply, Quill LLC, Texchem Corp., Unipak Corp., Global Equipment Co. Inc., Pyramid School Products, Phillips Food Service, United Sales USA Corp., Performance Food Service

Bid No. 2024-07 Machine Shop Repair:

Laredo Machine Shop, Laredo Mechanical Industrial Services

Bid No. 2024-08 Milk, Bread, Tortillas & Meat:

Ben E. Keith, Oak Farms / Hygeia Dairy, Tortillas Santos LLC, R.C. Food Service and Produce Inc.

Bid No. 2024-09 Motor Rewinds:

Delta House Electric and Motor Rewind Inc.

Bid No. 2024-10 Office Supplies:

Amazon Business, Executive Office Supply, Global Equipment Co., Patria Office Supply, Quill LLC, Lakeshore Learning Materials LLC, LAMAC, West Texas Warehouse Equipment & Supply LLC.

Bid No. 2024-11 Outdoor Advertising:

Hachar Media, Lamar Outdoor Advertising

Bid No. 2024-12 Pharmaceutical Supplies:

Diamond Pharmacy Services, Clinical Solutions Pharmacy

Bid No. 2024-13 Processed Foods:

Ben E. Keith Foods, Labatt Food Service, RC Food Services & Produce

Bid No. 2024-14 Produce:

Ben E. Keith Foods, RC Food Services & Produce

Bid No. 2024-15 Uniforms (Civilian Personnel Only):

AI & Rob Sales, Anchorage Medical Equipment & Supplies, Concept Uniform Co., GA Advertising, Kirkpatrick Guns & Ammo, South Texas Specialties, The Sports center of Laredo, Wicked Stinger Media

Bid No. 2024-16 Water Plant Chemicals:

Brenntag Southwest Inc., Chemrite Inc., Chemtrade Chemicals US LLC, DPC Industries Inc., Univar Solutions USA Inc.

Bid No. 2024-18 Refuse Collection:

Trashco Ltd.

Bid No. 2024-19 Master Electrician Services:

LED Electric & Lighting Contractors LLC

Bid No. 2024-20 Plumbing Services:

Chavarria's Plumbing Inc.

Issue: Current bid awards for goods and services requested are set to expire on September 30, 2023

Solution: Authorize the Purchasing Agent to submit Official Letters of Engagement to the vendors

who submitted official bid proposals for the goods and services needed during the upcoming fiscal year effective October 1st, 2023. All purchases will be subject to budget availability and the needs of the departments requesting the goods or services.

Result: If approved, proceed with the purchase of goods and services as per bid proposals on a "as needed" basis subject to official letter of engagement.

13. Honorable Raul Reyes, Treasurer

- a. Discussion and possible action to approve and file the Annual Webb County investment policy.

Issue: It is mandatory for the County to have an Annual investment policy on file.

Solution: This Policy will be in accordance with the Public Investment Act and reflects the Texas Government Code 2256 & 2257.

Result: Once approved by the Commissioners Court it will be filed in a timely manner.

14. Line Item Transfers

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund. **[Requested by Raul Reyes, Treasurer]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End. Bal
From:	1001-1250-001-461000	Materials & Supplies	\$15,000	\$3,969.62	\$4,857.36	\$887.74
To:	1001-1250-001-460105	Minor Tools & Apparatus	\$15,000	\$3,969.62	\$1,574.17	\$5,543.79

Issue: Funds needed to cover new check folding equipment for department.

Solution: Approval of line item transfer.

Result: Accounts Payable will be fully equipped with tools to improve efficiency.

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General Fund. **[Requested by Building Maintenance Department]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1100-001-443000-250	Repairs & Maint. County Courthouse	\$30,000	\$1,600	\$12,708	\$11,108
	1001-1100-001-443000-260	Repairs & Maint. Administration	\$54,000	\$1,600	\$5,650	\$4,050
	1001-1100-001-443000-300	Repairs & Maint. AGR	\$4,500	\$1,600	\$1,855	\$255
				\$4,800		
To:	1001-1100-001-460105	Minor Tools & Apparatus	\$15,000	\$4,800	\$105	\$4,905

Issue: Funds available in account will cover cost needed to purchase minor tools & apparatus.

Solution: Approve Line Item Transfers.

Result: Accounts in line item transfer will have enough funds to purchase vacuum cleaners.

- c. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund. **[Requested by Joe Lopez, Purchasing Agent]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1310-001-456205	Training & Education	\$6,500	\$2,275	\$4,275.26	\$2,000.00
	1001-1310-001-462605	Fuel & Lubricants	\$1,800	\$100	\$752.89	\$652.89
				\$2,375		
To:	1001-1310-001-464010	Dues & Memberships	\$1,820	\$100	\$0.00	100.00
	1001-1310-001-456305	Uniforms	\$500	\$1,275	\$0.00	\$1,275.00
	1001-1310-001-461000	Materials & Supplies	\$5,000	\$1,000	\$405.53	\$1,405.53
				\$2,375		

Issue: Line item transfer required to cover Texas Smart Buy annual membership fee, uniforms for staff and additional office supplies.

Solution: Authorize the requested transfer.

Result: Annual membership fee and other expenses will be covered.

- d. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund. **[Requested by Risk Management]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	6200-1090-001452013	Workers Comp Pre	\$300,000	\$12,000	\$126,833.00	\$114,833.00
To:	6200-1090-001-457502-010	Safety Fair & Safety Education	\$15,000	\$12,000	\$4,555.86	\$16,555.86

Issue: Funds are needed to cover Safety Trainings for Law enforcement Officers and CPR classes for the remainder of the fiscal year.

Solution: By approving transfer of funds training invoices will be paid on a timely manner.

Result: Department will be able to continue assisting with Safety and CPR trainings.

- e. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund. **[Requested by Rio Bravo Activity Center]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-6320-001-458020	Car Allowance	\$600	\$600	\$600.00	\$0
To:	1001-6170-001461000	Materials & Supplies	\$3,000	\$600	\$2,550.18	\$3,150.18

Issue: Funds needed to cover materials & supplies for Activity Center.

Solution: Approve Line Item Transfer.

Result: Activity Center will have the sufficient Materials & Supplies for daily center use.

- f. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund. **[Requested by Rio Bravo Community Center]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-6210-001-443000-075	Repairs & Maint. Vehicles	\$1,500	\$34.12	\$34.12	\$0
From:	1001-6210-001-462605	Fuel & Lubricants	\$4,500	\$1,000.00	\$1,408.94	\$408.94
				\$1,34.12		
TO:	1001-6210-001-461000	Materials & Supplies	\$2,500	\$1,034.12	\$340.02	\$1,374.14

Issue: Funds needed to cover Materials & Supplies for Community Center.

Solution: Approve line Item Transfer.

Result: Will have the Sufficient Material & Supplies for Daily Center Use.

- g. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund. **[Requested by El Cenizo Community Center]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-6170-001-443000-075	Repairs & Maint Vehicles	\$1,500	\$813.98	\$813.98	\$0
To:	1001-6170-001-462605	Fuel & Lubricants	\$3,000	\$300.00	\$11.20	\$311.20
	1001-6310-001-461000	Materials & Supplies	\$2,500	\$513.98	\$303.66	\$817.64
				\$813.98		

Issue: Funds needed to Fuel & Materials for Community Center.

Solution: Approve Line Item Transfer.

Result: Will have the sufficient funds for daily center use.

- h. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund. **[Requested by Carlos Aguilar Activity Center]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-6330-001-443000-035	Repairs & Maint. Equipment	\$2,000	\$2,000	\$2,000.00	\$0
	1001-6330-001-458020	Car Allowance	\$600	\$600	\$600.00	\$0
				\$2,600		
To:	1001-6320-001-461000	Materials & Supplies	\$3,500	\$2,600	\$2,310.23	\$4,910.23

Issue: Funds needed to cover materials & supplies for Activity Center.

Solution: Approve Line Item Transfer.

Result: Will have the sufficient Materials & Supplies for daily center use.

- i. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund. **[Requested by La Presa Community Center]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-6310-001-462605	Fuel & Lubricants	\$4,000	\$724.59	\$924.59	\$200.00
To:	1001-6310-001-461000	Materials & Supplies	\$2,500	\$724.59	\$1,741.89	\$2,466.48

Issue: Funds needed to cover materials & supplies for community center.

Solution: Approve Line Item Transfer.

Result: Will have the sufficient Materials & Supplies for daily center use.

REGULAR AGENDA

Honorable Isidro Alaniz, District Attorney

15. Discussion and possible action to continue paying grant-funded personnel under OOG Grant #2466310 Region-2 Border Prosecution Unit Grant (Fund 2739), for (90) days, until notification about grant continuance award from the Criminal Justice Division by the Office of the Governor, Public Safety Office. All personnel costs will be reimbursed with grant funds.
- Issue:** Current grant funding expires on August 31, 2023. The Border Prosecution Unit (BPU) Program has not received notice of award for the new grant. Unless this item is approved, personnel working under this grant will not be paid after August 31, 2023.
- Solution:** Grant a 90-day payroll extension effective September 1, 2023
- Result:** The Webb County District Attorney's Office will continue to employ the grant-funded personnel, and will continue to execute its duties against criminal activity.
16. Discussion and possible action to continue paying grant-funded personnel under OOG Grant #4373601 (Fund 2737) Border Prosecution Program – HB9 Operation Lone Star, (90) days, until notification about grant continuance award from the Criminal Justice Division by the Office of the Governor, Public Safety Office. All personnel costs will be reimbursed with grant funds.
- Issue:** Current grant funding expires on August 31, 2023. The Border Prosecution Program – HB9 Operation Lone Star has not received notice of award for the new grant. Unless this item is approved, personnel working under this grant will not be paid after August 31, 2023.
- Solution:** Grant a 90-day payroll extension effective September 1, 2023
- Result:** The Webb County District Attorney's Office will continue to employ the grant-funded personnel, and will continue to execute its duties against criminal activity.
17. Discussion and possible action to continue paying grant-funded personnel under the Office of the Attorney General, Grant #C00071 Fund 2714 Victim Coordinator & Liaison (VCLG), for (90) days, until notification about grant continuance award from the Criminal Justice Division by the Office of the Attorney General. All personnel costs will be reimbursed with grant funds.
- Issue:** Current grant funding expires on August 31, 2023. Victim Coordinator & Liaison (VCLG) program, has not received notice of award for the new grant. Unless this item is approved, personnel working under this grant will not be paid after August 31, 2023.
- Solution:** Grant a 90-day payroll extension effective September 1, 2023
- Result:** The Webb County District Attorney's Office will continue to employ the grant-funded personnel, and will continue to execute its duties towards victim.

Honorable Martin Cuellar, Sheriff

18. Discussion and possible action to request the appropriate cash match from Webb County for the FY 2024 Webb County budget in order cover salary and fringe benefits cost expenditures to pay the two (2) current grant-funded HIDTA Task Force officers assigned to the City of Laredo Police Department Task Force at the appropriate wage scale in compliance with the contractual stipulations of the Webb County Collective Bargaining Agreement (CBA); and any other matters incident thereto. The HIDTA Task Force officers are members of the Collective Bargaining Agreement (CBA); and the Webb County Sheriff's Office is requesting additional funding from Webb County in order to cover salary and fringe benefit cost expenditures in excess of the anticipated grant award for FY2024. The amount requested for the incoming fiscal year (FY 2024) is \$69,518. Please see table below for specific breakdown of this \$69,519 budget request. **[Requested by Martin Cuellar, Webb County Sheriff; Account #1001-1160-463903-040]**

Payroll Cost	\$44,454
Health Life Insurance	\$5,005
FICA County Share	\$8,547
Retirement County Share	\$308
Unemployment Tax	\$1,368
Worker Compensation	\$9,836
	\$69,518

Issue: The HITDA grant (#2906) has allocated payroll and fringe benefits costs associated with the two (2) HITDA Officers at \$25.21/ hour per officer, an amount less than the base wage assigned by the Collective Bargaining Agreement.

Solution: Approval of the applicable payroll costs and fringe associated with the two (2) HITDA investigators assigned to the Laredo Police Department Task Force.

Result: The Webb County Sheriff's Office will continue to employ two (2) HIDTA funded investigators who will actively participate and help the task force fight against the continued flow of illicit drugs and related crime within the South Texas region.

19. Discussion and possible action to approve the purchase of law enforcement uniforms from Galls. (Buy-Board Contract No. 670-22) for an amount not to exceed \$116,577.60 for the Webb County Sheriff's Office and in accordance with the Texas Local Government Code; Section 271.101 & 271.102 (Sub-Chapter F. Cooperative Purchasing Program) and any other matters incident thereto. **[Accounts #1001-3010, 3050, 3190, 4070-001-456305 (Multiple Uniform Accounts)]**

Issue: The Webb County Sheriff's Office needs to replace uniform items/ uniforms for collective bargaining members.

Solution: Approve the use of the recommended vendor who also holds a cooperative contract Buy-Board No. 670-22

Result: Issue purchase order for the approved amount. Lead time is 30–45 days, but final deliveries will not exceed 10/31/2021.

Drug Court Program

20. Discussion and possible action to continue paying grant funded personnel under the Office of the Governor, Grant #4418101, FY23 Specialty Court Program, Ninety (90) days, until notification about grant continuation award from the Criminal Justice Division (CJD) by the Office of the Governor, Public Safety Office. All personnel costs will be reimbursed with grant funds. **[Requested by Margarita Herrera-Garza, Drug Court; Account #2710-1020-001-410000 (Payroll)]**

Issue: Current Grant funding expires August 31, 2023. The Adult Drug Court Specialty Program has not received notice of award for the grant renewal, Grant No. 4448102.

Solution: Grant a 90-day payroll extension for personnel working under the grant.

Result: the Drug Court will continue to provide services without interruption.

Civil Legal Division

21. Discussion and possible action to enter into a Tax Abatement Agreement, pursuant to the County's Guidelines And Criteria under the Property Redevelopment and Tax Abatement Act, Chapter 312 of the Texas Tax Code, as requested by Gransolar Texas Three, LLC, for approximately \$184,000,000 in improvements related to generation of electricity using solar panels for a ten year period and being a 100% tax abatement of ad valorem taxes (maintenance and operation only), with Payments In Lieu of Taxes (PILOT payments) to be made annually to Webb County and any matters incident thereto, and authorizing the County Judge to sign all relevant documents. The property subject to the abatement agreement is located approximately 15 miles from Laredo in Southern Webb County off of US Highway 83 within the Gransolar Texas Tres Reinvestment Zone.
22. Discussion and possible action to grant a Right of Entry to SE LEGACY DEVELOPMENT, LLC and LTMM6 LAND COMPANY, LTD. for three months to enter onto Webb County property, being a 604.14 acre tract located along U.S. Hwy 83, for the purpose of conducting topographical and boundary surveys, engineering studies, planning feasibility studies, archeological and environmental inspections, mechanical vegetation clearing, geotechnical drilling and analysis, drainage and access and appraisals along a 50 foot wide by 5,753.79 foot long frontage strip of land and any matters incident thereto; authorizing the County Judge to sign all relevant documents. **[Requested by SE Legacy Development, LLC and LTM6 Land Company, Ltd.]**
23. Discussion and possible action to retain the law firm of Walsh, Gallegos, Trevino Kyle and Robison P.C. as legal counsel to advise, investigate, and review complex employment issues and authorizing the Webb County Judge to execute any and all relevant documents and any other matters incident thereto. **[Requested by the Webb County Civil Legal Division, Account #001-1130-001-432001 (Professional Services)]**

Elections

24. Discussion and possible action to approve a Resolution and Order of the Constitutional Amendments/Special Election and to authorize and establish the Early Voting Polling Locations and Election Day Sites for the November 7, 2023 Constitutional Amendment/ Special Election within Webb County, Texas pursuant to Chapter 85, Texas Election Code.

25. Discussion and possible action to approve a Resolution and Order authorizing a Joint Election between the County of Webb, the City of Rio Bravo, Legacy Municipal Management District, and the Webb County Municipal Utility District No.1 to be conducted on November 7, 2023 and authorize the Webb County Elections Administrator to prepare an election services contract for the conduct and supervision of said elections pursuant to Chapter 271, Texas Election Code.

Engineer

26. Discussion and possible action to approve the closeout and release of retainage in the amount of \$16,976.25 to Romo Contractors LLC., for the Webb County Casa Blanca Golf Course Improvements Project; and authorize the County Judge sign any relevant documents; and any other matters incident thereto. **[Account #7100-206000 (Retainage Payable)]**

Issue: This project has been completed. Contractor is requesting final pay (retainage amount). There will be a credit of \$2,375.00 from the \$16,000.00 Allowance which will be credited back to the original funding source.

Solution: Approve and release retainage amount and close out project.

Result: Completion of project and release of retainage.

27. Discussion and possible action to approve the closeout and release of retainage in the amount of \$26,445.00 to Gilmar Construction LTD., for the Welch Road Culvert Improvement Project; and have the County Judge sign any relevant documents; and any other matters incident thereto. **[Account #2703-206000 (Retainage Payable)]**

Issue: The Welch Road Culvert Improvement Project has been completed.

Solution: Approval to close out and release retainage.

Result: Project completion and safe road for Webb County constituents and First Responders.

28. Discussion and possible action to approve the transfer of funds in the amount of \$15,848.59 from account #3907 (series 2020) for the Quad City Fire Station / JP Renovation Project; and have the County Judge sign any relevant documents and any other matters incident thereto. **[Account #3902-7230-001-474501 (Construction in Progress)]**

Issue: Funds are needed for Material Testing previously approved in Commissioner Court dated July 10, 2023 (Agenda Item 26) for the Quad City Fire Station / JP Renovation Project.

Solution: Approve agenda item for the transfer of funds.

Result: Approval of transfer of funds in order for the project to proceed.

Purchasing

29. Discussion and possible action to award Request for Qualification (RFQ) No. 2023-014 "Self Help Center Architectural Services for Rehabilitation Projects - Economic Development Contract No. CFC-22-0089" to the sole respondent Slay Architecture, LLC, and to further authorize the Civil Legal Department to prepare a professional services contract and any other matters incident thereto. **[Account #2532-6010-521-432001 (Colonia Fund TDA CFC22-0089-Economic Development-C.A.A.-Professional Services)]**

Issue: The Commissioners Court accepted a grant award from the Texas Department of Agriculture (TDA) on February 27, 2023, Item #11 (a) for housing rehabilitation in the amount of \$985,000. The

TDA grant will allow Webb County to provide rehabilitation to ten (10) homes under the Economic Development Department Contract #CFC-22-0089.

Solution: Approve award to sole respondent to RFQ, Slay Architecture, LLC.

Result: Proceed with preparation of a professional services contract with sole respondent for the design of plans and specifications, preparation of construction documents, preparation of bidding documents, construction oversight and construction inspections for the Webb County Colonia Fund Construction Housing Rehabilitation Grant.

Water Utilities

30. Discussion and possible action to authorize the following increases in available gallons of water for Tier #1, Tier #2 and Tier #3 at the county water dispensers located at La Presa and Colorado Acres, effective October 1, 2023;

Current Tiers

Tier# 1 0 - 2,150 Gallons
Tier# 2 2,151 – 4,300 Gallons
Tier# 3 4,301 Gallons and above

Effective October 1, 2023

Tier# 1 0 – 3,650 Gallons
Tier# 2 3,651– 6,800 Gallons
Tier# 3 6,801 Gallons and above

with additional action to authorize the equalization of gallons of water and associated costs assessed at the Masterson, Casa Blanca Golf Course, Self Help, Las Minas and Penitas water dispensers; and any other matters incident thereto. **[Sponsored by Jesse Gonzalez, Commissioner Pct. 1]**

Honorable Margie Ibarra, County Clerk

OPEN PUBLIC HEARING

31. Public hearing to consider and discuss the Archival Plan for Fiscal Year 2023- 2024 for funding of the automation project and records management and preservation services performed by the Webb County Clerk. This plan includes a Records Archive Fee of \$10.00 pursuant to Texas Local Government Code Section 118.025, effective September 1, 2019.

CLOSE PUBLIC HEARING

32. Discussion and possible action to approve the Archival Plan for Fiscal Year 2023-2024 for funding of the automation project and records management and preservation services performed by the Webb County Clerk. This plan includes a Records Archive Fee of \$10.00 pursuant to Texas Local Government Code Section 118.025, effective September 1, 2019.

Honorable Patricia Barrera, Tax-Assessor- Collector

33. Discussion and possible action to re-schedule public hearing on the proposed Tax Rate and publication of the new hearing date to comply with Tax Code 26.06 Section (e); and any other matters incident thereto.

Commissioners Court Administrator

34. Discussion and possible action to authorize the Purchasing Agent to advertise a Request for Proposal to solicit a highly qualified entertainment / promotion management company to bring major events / activities to the existing Webb County Fairground Facility to include but not limited to, booking promotions, producing and marketing events, and ticket sale management in order to sell live entertainment consistent with the goals and discretion of the Webb County Commissioners Court and in accordance with the Texas Local Government Code; §262.030 (Alternative Competitive Proposal Procedures for Certain Goods and Services) and any other matters incident thereto.

Issue: The Webb County Commissioners Court is in need of a qualified person / group that has the capacity and knowledge to promote and book /manage all major events at the existing Webb County Fairgrounds Facility. The Webb County Purchasing Agent is recommending that this procurement delivery method be used to secure Request for Proposals under the Texas Local Government code to determine most qualified proposals and to further seek best and final offer prior to award.

Solution: Authorize the Purchasing Agent to advertise a formal Request for Proposal which would allow interested parties to submit their qualifications for the services being requested, the solicitation will provide a two-step process which will allow the Webb County Commissioners Court to select proposals determined to be reasonably susceptible of being selected for award based on qualifications during step 1, then in step 2 those proposals selected as most qualified may be permitted to submit before award a revised proposal to include preliminary pricing and other evaluating factors to determine best and final offer.

Result: Secure formal proposals as authorized by Commissioners Courts and return to Commissioner Court with recommendations for selection of most qualified, best and final offer and award.

35. Discussion and possible action to authorize the Purchasing Agent to advertise a Request for Proposal to solicit a highly qualified individual / group to operate and manage the Webb County Fairgrounds existing restaurant and pavilion concession area consistent with the goals and discretion of the Webb County Commissioners Court and in accordance with the Texas Local Government Code; §262.030 (Alternative Competitive Proposal Procedures for Certain Goods and Services) and any other matters incident thereto.

Issue: The Webb County Commissioners Court is in need of a qualified individual / group that has the capacity and knowledge to operate and manage both the Webb County Fairgrounds restaurant and pavilion concession stand. Services include but are not limited to operation of the fairgrounds restaurant and pavilion concession stand in an economical, effective and healthy manner that complies with all applicable local, county, state and federal regulations. Awarded respondent will be expected to secure all necessary permits and licenses to operate a restaurant and concession stand that serves food and beverages. The Webb County Purchasing Agent is recommending that this procurement delivery method be used to secure Request for Proposals under the Texas Local Government code to determine most qualified proposals and to further seek best and final offer prior to award.

Solution: Authorize the Purchasing Agent to advertise a formal Request for Proposal which would allow interested parties to submit their qualifications for the services being requested, the solicitation will provide a two-step process which will allow the Webb County Commissioners Court to select proposals determined to be reasonably susceptible of being selected for award based on qualifications during step 1, then in step 2 those proposals selected as most qualified may be permitted to submit before award a revised proposal to include preliminary pricing and other evaluating factors to determine best and final offer.

Result: Secure formal proposals as authorized by Commissioners Courts and return to Commissioner Court with recommendations for selection of most qualified, best and final offer and award.

36. Discussion and possible action to authorize the Purchasing Agent to advertise a Request for Proposal to solicit a highly qualified individual / group to provide special event decorating services at the existing Webb County Fairgrounds Pavilion facility to include but not limited to in person support, implementation of special event design concepts and event-related vendor management services consistent with the goals and discretion of the Webb County Commissioners Court and in accordance with the Texas Local Government Code; §262.030 (Alternative Competitive Proposal Procedures for Certain Goods and Services) and any other matters incident thereto.

Issue: The Webb County Commissioners Court is in need of a qualified individual / group that has the capacity and knowledge to provide special event decorating services for the Webb County Fairgrounds Pavilion facility. The Webb County Purchasing Agent is recommending that this procurement delivery method be used to secure Request for Proposals under the Texas Local Government code to determine most qualified proposals and to further seek best and final offer prior to award.

Solution: Authorize the Purchasing Agent to advertise a formal Request for Proposal which would allow interested parties to submit their qualifications for the services being requested, the solicitation will provide a two-step process which will allow the Webb County Commissioners Court to select proposals determined to be reasonably susceptible of being selected for award based on qualifications during step 1, then in step 2 those proposals selected as most qualified may be permitted to submit before award a revised proposal to include preliminary pricing and other evaluating factors to determine best and final offer.

Result: Secure formal proposals as authorized by Commissioners Courts and return to Commissioner Court with recommendations for selection of most qualified, best and final offer and award.

Honorable Ricardo A. Jaime, Webb County Commissioner Pct. 4

37. Presentation by staff on the proposed Webb County Wellness Program for county employees, promoting health awareness and incentives for eligible participants; with discussion and possible action to approve proposed plan for implementation on October 1, 2023; and any matters incident thereto.

Presentations

38. Recognition and presentation of awards to Emilia Davila and David Davila, Jr. Two Laredo Students who received the prestigious Congressional Award in Washington, D.C. this summer. This recognition is given to individuals who display leadership, volunteerism, and service to their community.
[Sponsored by Jesse Gonzalez, Commissioner Pct. 1]

39. **Communications**

40. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 25th DAY OF AUGUST, 2023

By: Melinda Mata
Melinda Mata
Court Administrator

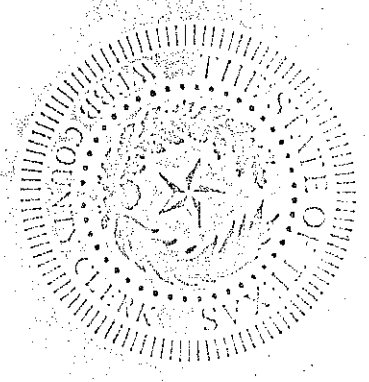
CERTIFICATION OF NOTICE AND POSTING

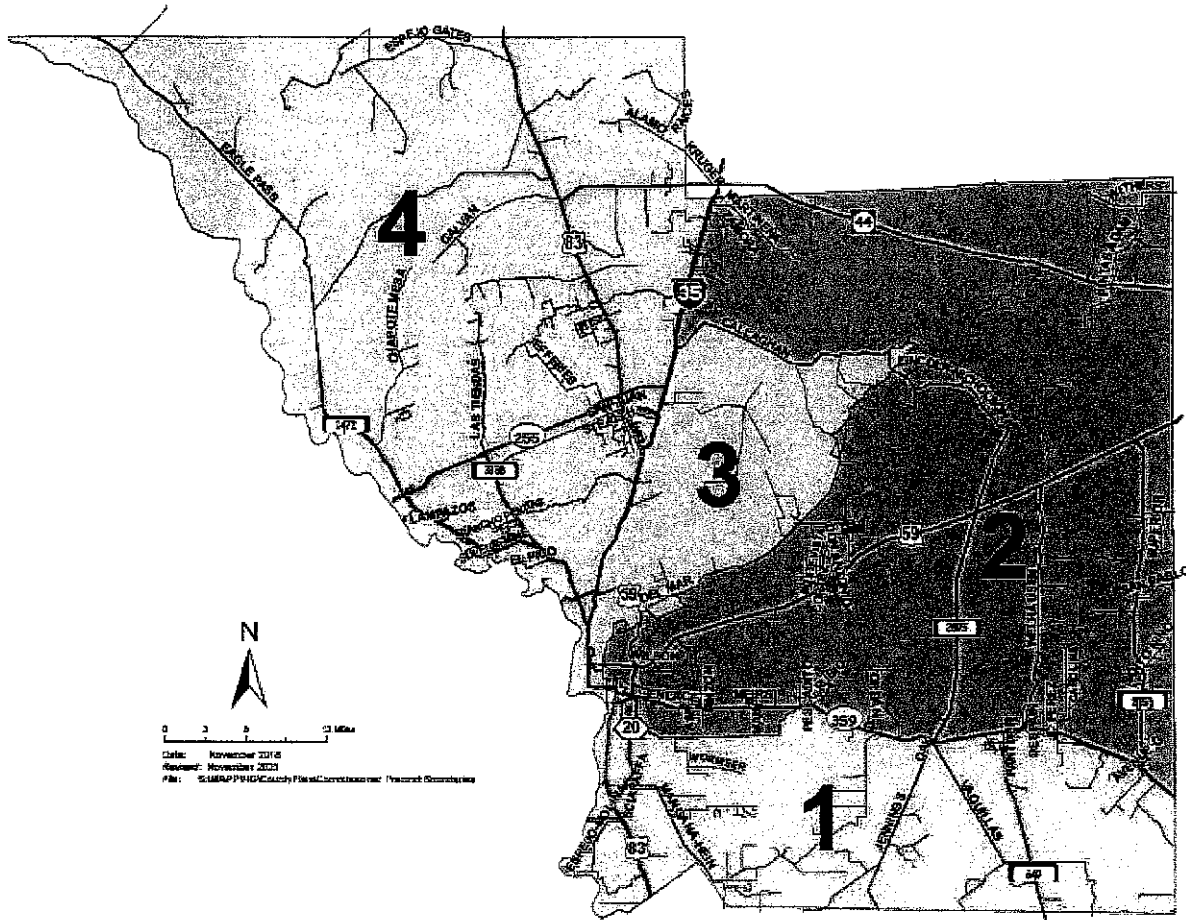
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 25th day of August, 2023 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 25th DAY OF AUGUST, 2023

FOR: MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS





BY: Margie Ramirez Ibarra, County Clerk
By: Jeremy Briseno, Deputy County Clerk





0 3 6 12 Miles
 Date: November 2016
 Revised: November 2023
 File: S:\MAPS\H&C\County Files\Commissioner Precinct Boundaries

COUNTY COMMISSIONERS

	Honorable Tano E. Tijerina	County Judge
	Commissioner Jesse Gonzalez	Precinct 1
	Commissioner Rosaura "Wawi" Tijerina	Precinct 2
	Commissioner John C. Galo	Precinct 3
	Commissioner Ricardo A. Jaime	Precinct 4

**Webb County, Texas
 Commissioner Precinct Boundaries**