



# WEBB COUNTY, TEXAS

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## COMMISSIONERS COURT

**PUBLIC NOTICE**  
**COMMISSIONERS COURT MEETING**  
WEBB COUNTY COURTHOUSE  
1000 HOUSTON STREET, 2ND FLOOR  
LAREDO, TEXAS 78040  
SEPTEMBER 25, 2023  
9:00 a.m.

MARGIE R. IBARRA  
COUNTY CLERK  
FILED  
2023 SEP 22 AM 8:28  
WEBB COUNTY, TEXAS  
BY: *[Signature]* DEPUTY

### CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Human Resources, Risk Management, Tax Assessor-Collector; and any other Department reports); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

**COURT TO DISCUSS AND ACT ON THE FOLLOWING:**

**CONSENT AGENDA:** At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

**CONSENT ITEMS**

**5. Auditor**

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Grant funds. **[Requested by Aliza Oliveros, Head Start Director]**

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	2357-5190-531-432068	Consultant Training	\$50,000	\$9,000	\$9,000.00	\$0.00
	2357-5190-531-432088	Mental Health Observation	\$10,000	\$7,627	\$7,627.50	\$0.50
				\$16,627		
To:	2357-5190-531-463040	Non-USDA Food	\$15,000	\$16,627	\$2,321.61	\$16,627.00

**Issue:** Funds are available in Consultant Training and Mental Health Observation line item that can be transferred to Non USDA food.

**Solution:** Approve Line Item Transfer.

**Result:** Funds will be available in Non USDA food line item to cover pending invoices for 2023.

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Grant funds. **[Requested by Economic Development]**

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	2364-5360-521-463804-102	Utility Assistance P2 Prevention	\$3,539.93	\$3,777.32	\$237.39
To:	2364-5360-521-463804-101	Utility Assistance P1 Restoration	\$3,539.93	\$1,052.07	\$4,592.00

**Issue:** Funds are need to continue the water assistance program.

**Solution:** Approve line item transfer.

**Result:** Water Assistance Program may continue providing services.

- c. Discussion and possible action to approve, by order, a budget amendment (line item transfers) to the District Attorney State forfeiture fund by increasing the expenditure budget by \$37,500; said amount is available from seized funds pursuant to Chapter 18 of the Texas Code of Criminal Procedure.  
**[Requested by Isidro "Chilo" Alaniz, District Attorney]**

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Amount</b>
From:	2161-259700	Fund Balance	\$37,500
To:	2161-2260-001-413000	Overtime	\$400
	2161-2260-001-422000	FICA County Share	\$11,400
	2161-2260-001-423000	Retirement County Share	\$21,550
	2161-2260-001-425000	Unemployment Tax	\$800
	2161-2260-001-426000	Worker Compensation	\$3,150
	2161-2260-001-460105	Payroll	\$200
			\$37,500

**Issue:** New proceeds under Chapter 18 of the Texas Code of Criminal Procedure have been awarded and may be spent by the attorney representing the State after a budget for the expenditure of the proceeds has been submitted to the Governing Body.

**Solution:** Submit a budget to the Governing Body that clearly list and defines the categories of expenditures.

**Result:** The attorney representing the State can utilize the new proceeds for the official use of his Office.

6. **Civil Legal Division**

- a. Discussion and possible action to enter into a Professional Medical Services Agreement between Webb County on behalf of its Headstart/Early Child Headstart Program and (P.I.L.L.A.R.) for the children enrolled in the programs. This agreement establishes the terms and conditions under which PILLAR will be providing the medical services such as physical exams, hearing, vision and blood pressure screenings for the qualified children enrolled in the program. This agreement shall be for a three year (3yr.) scholastic year term commencing September 1, 2023 thru August 31st, 2026, in accordance with the medical service treatment fee rates on attached Exhibits "A&B", subject to annual budgetary appropriations; and authorizing the County Judge to sign and execute all relevant documents, and any other matters incident thereto. **[Requested by Aliza Oliveros, Director, Webb County Head Start; Account No.'s 2357-5230-531-432068, 2357-5200-531-432068, 2361-5200-531-432068, 2367-5200-531-432068, & 2367-5200-531-432068 Consult/Training)]**

- b. Discussion and possible action to enter into a vendor agreement between Webb County on behalf of the Webb County Pre-Trial Services Department and Consumer Safety Technology, LLC., a limited liability company, as "Vendor" to provide ignition interlock devices, portable alcohol testing devices and associated DWI/DUI prevention services for offenders identified as indigent to the department. This agreement establishes the terms and conditions under which "Vendor" shall be providing these devices to the department for a one year (1yr.) term commencing October 1, 2023 thru September 30th, 2024, see itemized costs on attached Exhibit "A", and authorizing the County Judge to sign and execute all relevant documents, and any other matters incident thereto. **[Requested by Cornell Mickley, Director, Webb County Pre-Trial Services Department; Account #1001- 2390-001-432001 (Professional Services)]**
  
- c. Discussion and possible action to enter into a twenty-four (24) month (September 29, 2020 through September 30, 2022) Contract Extension Agreement between Webb County and Chestnut Health Systems, Inc. d/b/a Lighthouse Institute to provide software services for the Webb County Court at Law #2 D.W.I. Court Program at a total cost of Two Thousand Five Hundred Twenty Dollars (\$2,520.00) and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Judge Victor Villarreal; Account #2356-2070-003-432001 (Professional Services)]**
  
- d. Discussion and possible action to approve a renewal advertising contract between Lamar Advertising of Laredo and Webb County for the benefit of the District Attorney's Office for the service dates of September 11, 2023 through February 25, 2024 in the amount of Seven Thousand Five Hundred Dollars (\$7,500.00) for public service announcements regarding "Fentanyl" and any other matters incident thereto; and authorizing the Webb County Judge to sign all relevant documents. There is no financial impact to the general fund. **[Requested by District Attorney Isidro Alaniz, Account #2161-2260-001-457006 (Law Enforcement – Other)]**
  
- e. Discussion and possible action to ratify a service agreement to repair a vinyl public service announcement by Lamar Advertising of Laredo and Webb County for the benefit of the District Attorney's Office on service date May 31, 2023, in the amount of One Thousand Dollars (\$1,000.00) and any other matters incident thereto; and authorizing the Webb County Judge to sign all relevant documents. There is no financial impact on the general fund. **[Requested by District Attorney Isidro Alaniz, Account #2161-2260-001-457006 (Law Enforcement – Other)]**
  
- f. Discussion and possible action to enter into Amendment 1 to Funding Agreement Between Webb County and Rio Grande International Study Center increasing the duration of the contract from 12 to 16 months (ending January 26, 2024) and any matters incident thereto. **[Requested by RGISC, No effect on budget]**
  
- g. Discussion and possible action to ratify an extension to the IGSA 70DCR18DIG000010 from September 16, 2023 to December 15, 2023 with the U.S. Department of Immigration and Customs Enforcement ("I.C.E.") and Corecivic for the detention of federal inmates/detainees at the Laredo Processing Center (owned and operated by Corecivic) which is currently under renewal negotiations; and authorizing the County Judge to sign any and all relevant documents and any other matter incident thereto. **[Requested by Webb County Sheriff Martin Cuellar, Laredo Processing Center Account #1001-209250-185]**
  
- h. Discussion and possible action to approve the submission of a wage determination and fringe benefits for "Recreation Supervisor" (a CoreCivic Employee) who works at the Laredo Processing Center (the facility owned and operated by CoreCivic) to the U.S. Department of Labor under federal contract IGSA 70DCR18DIG000010; and authorizing the Webb County Judge to sign all relevant documents and any other matters incident thereto. This will have no impact on the County's General Fund. **[Requested by Webb County Sheriff Martin Cuellar, (Laredo Processing Center Account #1001-209250-185)]**

7. **Community Action Agency**

- a. Discussion and possible action to approve the posting and filling of the following (grant-funded) Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective September 25, 2023:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1220	Head Cook	\$13.19

**Issue:** The employee in this position retired on September 15, 2023.

**Solution:** Advertise and hire a replacement who can cook healthy meals for 500 elderly daily.

**Result:** We will be able to continue servicing the elderly with hot healthy meals under the Meals on Wheels and Elderly Nutrition Program.

- b. Discussion and possible action to approve Amendment No.1 for the Comprehensive Energy Assistance Program Emergency Supplemental (CEAP ES) Contract Number# 58930004003 from the Texas Department of Housing and Community Affairs (TDHCA) FY-2023. This amendment is a grant increase from \$548,060 to \$849,249, for a total increase of Three Hundred-One Thousand One Hundred Eighty-Nine Dollars (\$301,189). Authorizing the County Judge to sign all relevant documents for request and approval of contract amendment. This action will not have an impact to the General Fund.

**Issue:** Texas Department of Housing and Community Affairs (TDHCA) has awarded Amendment No. 1 to Contract Number #58930004003 under the (CEAP Supplemental) Program.

**Solution:**The court approval will allow Webb County CAA to provide emergency assistance to low-income households of Webb County under the CEAP Supplemental program.

**Result:** These funds are intended to assist eligible Webb County residents meet their immediate household energy needs.

- c. Discussion and possible action to approve Amendment No. 3 for the Comprehensive Energy Assistance Program (CEAP) Contract Number# 58230003850 from the Texas Department of Housing and Community Affairs (TDHCA) FY-2023. This amendment is a grant increase from \$2,241,892 to \$2,801,111, for a total increase of Five Hundred Fifty-Nine Thousand Two Hundred Nineteen Dollars (\$559,219). Authorizing the County Judge to sign all relevant documents for request and approval of contract amendment. This action will not have an impact to the General Fund.

**Issue:** Approve CEAP Contract Amendment No.3 request from Texas Department of Housing and Community Affairs (TDHCA) for the Program Year 2023.

**Solution:** The court approval will allow the Webb County Community Action Agency to provide direct services to eligible low-income residents of Webb County under the CEAP program.

**Result:** These funds are intended to assist qualifying clients with their immediate home energy expenses.

- d. Report by Community Action Agency to the Court in accordance with our annual CSBG Organizational Standard requirements. A Comprehensive Risk Assessment has been conducted for Community Action Agency Social Services to ensure that the work environment is free from health and safety threats. This assessment has helped generate appropriate awareness of hazards amongst both employees and managers.

**Issue:** By conducting a comprehensive risk assessment we can identify potential hazards and their associated risks.

**Solution:** Regular checks of the site facilities and equipment will be conducted, employee awareness to safety rules and adherence to security measures.

**Result:** CAA Social Services will continue implementing effective control measures that will protect staff and clients by preventing accidents.

8. **Honorable Victor Villarreal, County Court at Law 2 Judge**

- a. Discussion and possible action to approve the posting and filling of the Webb County Court-at-Law II Juvenile Drug Treatment Court Program Case Manager slot, Department of Justice Grant associated with grant opportunity number 15PJDP-23-GG-00869-DGCT. Webb County Court-at-Law II Juvenile Drug Treatment Court Program, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective October 1, 2023. All salary and fringe will be paid 100% by grant funds. There will be no impact to the General Fund. This item has been reviewed by Economic Development and has been found to be in compliance with Single Point of Contact (SPOC).

Slot #	Title	Salary
TBD	Juvenile Drug Treatment Court Program Case Manager	\$38,000.00 - \$45,000.00

**Issue:** Currently, the slot for JDTCP Case Manager is vacant.

**Solution:** Commissioners Court approval will allow for the position to be filled and operable under the new DOJ grant.

**Result:** The slot will be able to be filled effective 10/1/23 under the title of JDTCP Case Manager.

9. **Economic Development**

- a. Discussion and possible action to ratify the acceptance of the grant award with the Apache Corporation for the FY 2023-2024 Apache Tree Program Grant Application for the donation of trees in the Bruni Community Center, Precinct 2 and the Fred M & Anita Bruni Community Center, Precinct 4; and authorizing the County Judge to act as the County's Executive Officer and Authorized Representative in all matters pertaining to the County's participation in the Apache Tree Grant Program. All required documents were sent for review to the Economic Development and the Solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. This grant does not require cash match.

**Issue:** Community Centers are limited to greenery.

**Solution:** To accept grant award of Tree donation from Apache Tree Grant Program.

**Result:** To provide trees to the Community Centers for Precinct 2, and Precinct 4.

- b. Discussion and possible action to accept a grant award in the amount of \$30,285.26 (OAG Contract No. C-01191) for the Fiscal Year (FY) 2024 Statewide Automated Victim Notification Service (SAVNS) from the Office of the Texas Attorney General (OAG) for the automated notification of crime victims for a period of Twelve (12) months beginning on September 1, 2023, through August 31, 2024, and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. There is no cash match; and, thus, there is no impact to the general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Martin Cuellar, Sheriff; Fund #2712 (Texas SAVNS Contract)]**

**Issue:** In the past decades, many crime victims, such as victims of sexual assault and domestic violence, were unaware if their respective crime perpetrators were able to post bail and released from the corrections system. In late 1993, one particular victim who had been raped, assaulted, and stalked in Jefferson County was unaware that her former boyfriend had been released and was subsequently ambushed by him after she left work. She was shot Seven (7) times at point blank range and killed on that day, her 21st birthday.

**Solution:** As a result of community outrage, an automated telephone notification system for crime victims and other concerned citizens was instituted: Victim Information and Notification Everyday (VINE) Service. This nationwide system is funded for Texas counties through the Texas Office of the Attorney General (OAG) and is currently utilized by Webb County.

**Result:** The crime victims of Laredo/Webb County can enroll in this program and will be provided with automated notification upon an offender's custody status change, such as release, transfer, and/or relevant district court dates.

- c. Discussion and possible action to approve the acceptance of the Substance Abuse and Mental Health Administration (SAMHSA) Grant Award #1H79TI085855-01 (Program Announcement 93.243, Funding Opportunity No. TI-23-007) Grants to Expand Substance Use Disorder Treatment Capacity in Adult and Family Treatment Drug Court, in the amount of FOUR HUNDRED THOUSAND DOLLARS (\$400,000) per year for a 5-year grant cycle beginning September 30, 2023, for the Webb County Adult Drug Court Program, and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. The acceptance of the grant does not require any kind of match; therefore, there is no impact to the general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Margarita Herrera-Garza, Drug Court Program Director]**

**Issue:** Webb County Adult Drug Court SAMHSA Grant Application was selected for funding, a Notice of Award was received on 09/08/2023.

**Solution:** Acceptance of the SAMHSA Webb County Adult Drug Court Program Grant requires Commissioner's Court approval.

**Result:** if Accepted, the Webb County Adult Drug Court Program will expand substance use disorder treatment and recovery support services to all eligible individuals in Webb County.

- d. Discussion and possible action to approve the 2024 Formula Grant Indigent Defense Resolution. The purpose of the grant is to maintain quality, cost-effective criminal defense system that meets the needs to the local communities and the requirements of the constitution and state law. Webb County will be eligible to receive a portion of the funding. This is a yearly on-going grant. There will be no impact to the general fund. All required documents were forwarded to the Economic Development Department for review and the solicitation is compliant with the single point of contact procedure. **[Requested by Pre-Trial Services]**

**Issue:** The Texas Commission on Indigent Defense offers funding for counties eligible to receive

funding through the Formula Grant process.

**Solution:** Webb County may receive a portion of the Formula Grant depending on the population

**Result:** This is an on-going grant application that is submitted every year. Webb County has been receiving funding through this grant since my tenure.

- e. Discussion and possible action to authorize the acceptance of the Fiscal Year 2023-2025 Biennium State Aid and Targeted Grants Contract from the Texas Juvenile Justice Department in the amount of Two Million Five Hundred Fifty Nine Thousand Eight Hundred Ninety Nine Dollars (\$2,559,899.00) State Aid; and \$26,294.00 Targeted Grant B - Border Children's Justice Project, for the Webb County Juvenile Department. This grant requires a State Aid cash match of Two Hundred Seventeen Thousand Three Hundred Dollars (\$217,300.00) from Account #1001-1160-001-463906-005, and Border Project cash match in the amount of Twenty-six Thousand Eight Hundred Ninety Dollars (\$26,890.00) from Account #1001-1160-001-463906-015. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Gerardo Liendo, Chief Juvenile Probation Officer; \$217,300.00 State Aid cash match - Account #1001-1160-001-463906-005 and \$26,890.00 Border Project cash match - Account #1001-1160-001-463906-015]**

**Issue:** The Texas Juvenile Justice Department has made available and offered state financial assistance monies to the Webb County Juvenile Department to assist in the provision of basic juvenile probation services and/or the operation of a pre-adjudication secure detention facility.

**Solution:** Approval and acceptance of the grant will allow the Webb County Juvenile Probation Department to continue providing, developing, and supporting community-based juvenile probation services and programs and meet program objectives.

**Result:** Approval of grant will enhance the department's capabilities to expand and supplement services available to and provide for juveniles under the jurisdiction of the juvenile department, assist in reducing delinquency, increase offender accountability, and rehabilitate juvenile offenders through a comprehensive, coordinated, community-based juvenile probation system.

- f. Discussion and possible action to approve and accept the grant budget for Webb County Court-at-Law II DWI Court Program, associated with SAMHSA Grant Award Number 1H79TI085858-01, and request Webb County Judge to execute all other matters incident thereto. The total grant award of (\$2,000,000) Two Million Dollars will be budgeted into Account Fund Number 2356, and into sub-accounts that include Payroll, Health Life Insurance, Fica, Retirement, Unemployment, Workers Compensation, Professional Services, Contractual SCAN, Administrative Travel, Materials & Supplies, and Medical Assisted Therapy/OTHER (see attached budget & Notice of Award). Amounts are subject to change according to changes in County rates. In the event of such changes, line item transfers will be executed, and a new detailed budget will be submitted for review, and approval of Commissioner's Court. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by County Court at Law II DWI Court Program]**

**Issue:** The award budget needs to be approved in order for Auditors Office to key in amounts under the corresponding account numbers.

**Solution:** Webb County Judge and Commissioner's Court approve the award budget.

**Result:** Webb County Court-at-Law II DWI Court Program will be able to be fully operational effective October 1, 2023.



- g. Discussion and possible action to accept and approve the budget for Webb County Court-at-Law II Juvenile Drug Treatment Court Program, funded through U. S. Department of Justice, and request Webb County Judge to execute all other matters incident thereto. The total grant award of Seven Hundred Fifty Thousand Dollars (\$750,000.00) will be budgeted into Account a new Fund and into sub-accounts that include Payroll, Health Life Insurance, Fica, Retirement, Unemployment, Workers Compensation, Professional Services, Contractual, Administrative Travel, Materials & Supplies, other (see attached budget & Notice of Award). Amounts are subject to change according to changes in County rates. In the event of such changes, line item transfers will be executed, and a new detailed budget will be submitted for review, and approval of Commissioners Court. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by County Court at Law II DWI Court Program]**

**Issue:** The award budget needs to be approved in order for the Auditor's Office to key in amounts under the corresponding account numbers.

**Solution:** Webb County Judge and Commissioner's Court approve award budget to establish court program.

**Result:** Webb County Court at Law 2 DWI Court Program will be able to be fully operational effective the start of the grant period on October 1, 2023.

**10. Head Start**

**Disclaimer: All Head Start monies are 100% Federal funds**

- a. Discussion and possible action to approve the posting and filling of the following Slot:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
1092	Part Time Maint. Worker	\$15.57	26

- b. Discussion and possible action to approve title and salary changes to the following slot and approve the filling of the vacant Slot, subject upon the availability of payroll funds and any applicable Head Start Performance Standards guidelines:

	<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
From:	1099	Classroom Aide	\$11.59
To:	1099	Cook	\$12.89
To Fill:	1099	Cook	\$12.89

**11. Pre-Trial Services**

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective September 25, 2023:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2092	Judicial Bond Officer	\$15.15 - \$15.93 12/A-12E

**Issue:** Slot #2092 became vacant on September 15, 2023. The employee accepted a position with another county department.

**Solution:** A request is being made to post and fill the position.

**Result:** This action will allow our department to continue to function efficiently and effectively.

**12. Public Defender**

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective September 25, 2023:

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
0267	2nd Assistant Public Defender	\$99,462.42 - \$111,228.04 26/N-W

**Issue:** Slot #0267 became vacant on August 31, 2023. This slot may be filled from within, thus, creating a vacant attorney slot.

**Solution:** Request is being made to post and fill the vacant 2nd Assistant Public Defender slot (#0267), and to post and fill any remaining vacant attorney slot created by promoting from within.

**Result:** This action will allow our department to promote from within and fill the remaining vacant slot, and will allow us to continue to function efficiently and effectively.

**13. Purchasing**

- a. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code, Section 263.152 (Disposition) and to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

**Issue:** Excess county property that is either by definition salvage or surplus property because of time, accident, or any other cause such as, wear and deterioration, damaged, or obsolete that has no value and/or usefulness for the intended purpose and is no longer needed by the department.

**Solution:** Authorize the Purchasing Agent to attempt to sell the County surplus or salvage property through public auction, dispose or destroy property that cannot be sold through public auction because it has deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products and/or donate as permitted by state law.

**Result:** Generate auction revenue from sale of county property, reduce county expenditures by transferring surplus property to other departments and make room for future assets replacing salvage or surplus items no longer needed.

- b. Discussion and possible action to authorize the Purchasing Agent to advertise for Requests for Qualifications for Professional Services for the Market Value Appraisal of two (2) properties know as 1401 Guatemozin and 603 N. Loring for the Webb County CAA – Meals on Wheels and Elderly Nutrition program in accordance with the Texas Government Code; §2254 (Professional Service Act) and any other matters incident thereto. **[Account #2703-5205-001-432001-214 ARPA Professional Services - Meals on Wheels]**

**Issue:** Properties being proposed for FMV appraisal are being recommended for the future site of Meals on Wheels and the Elderly Nutrition Department Facility. This is an ARPA supported project.

**Solution:** Authorize the Purchasing Agent to secure statement of qualifications for the professional services being requested by CAA – Meals on Wheels Division.

**Result:** If approved by Commissioners Court solicitation will be initiated.

- c. Discussion and possible action to authorize the Purchasing Agent to advertise for Request for Qualifications for Architectural Services for the preparation of design, construction cost estimates, construction documents (CD) for public bidding process and construction phase administrative services throughout the duration of the project until close out for the Community Action Agency – Meals on Wheels Facility and any other matters incident thereto. **[Account #2703-5205-001-432001-214 (ARPA Funds)]**

**Issue:** Currently, the building used for the Meals on Wheels Program does not allow for expansion of services, and we cannot meet the rise in demand for this service. This new facility would allow for the program expansion and provide efficient services to better serve the elderly residents in Webb County.

**Solution:** Authorize the Purchasing Agent to secure Statement of Qualifications from interested firms and return with a recommendation on highest ranking firm based solely on qualifications as per Government Code; §2254 (Professional Service Act).

**Result:** A successful respondent will be awarded these professional services to start design and compete CD for future bidding to construct / renovate facility selected by Webb County Commissioners Court.

- d. Discussion and possible action to authorize the Purchasing Agent to utilize national purchasing cooperative vendors: Amazon Business (Omnia Partners R-TC-17006), Staples Business Advantage (Sourcewell #012320-SCC), Home Depot (Omnia Partners #16154 and #170009), Lowe's Pro (Omnia Partners R192006), Grainger (Omnia Partners R192002), Southern Tire Mart (BuyBoard 636-21), Lakeshore Learning (Omnia Partners R190501), Office Depot Business Solutions (Omnia Partners R190303) for the purchase of goods and services for Fiscal Year 2024 in accordance with the Texas Local Government Code; Sub-Chapter F. Cooperative Purchasing Program, Sections 271.101, 271.102 (Cooperative Purchasing Participation) and any other matters incident thereto.

**Issue:** Webb County benefits from online marketplace vendors that provide value pricing on various items.

**Solution:** Utilizing national cooperative pricing through online marketplace vendors is a mechanism in providing Webb County better costs and value for items purchased utilizing public funds.

**Result:** Authorizing the Purchasing Agent to use national co-ops for online marketplace purchases which have met the competitive bidding requirements of the state.

- e. Discussion and possible action to award Request for Proposal (RFP) 2024-01 "Three (3) Year Agreement for Fuel and Lubricant Services" in accordance with the Texas Local Government Code; Section 262.030 (Alternative Competitive Proposal Procedures for Certain Goods and Services) to sole proposer, Arguindegui Oil Co. II, Ltd., and to further authorize the County Judge to execute a products/goods contract and any other matters incident thereto.

- f. Discussion and possible action to award the following annual contracts, effective October 1, 2023, through September 30, 2024, and to further authorize the Webb County Judge to execute all independent contractor and vendor agreements and any other matters incident thereto.

**Bid No. 2024-21 Alarm Monitoring, Inspections & Maintenance Services 2 Yr. Contract:**  
Superior Alarms

**Bid No. 2024-22 Printing Services:**  
Aldi Printing, Litho Business Forms, Scott Merriman Inc.

**Issue:** Annual Contracts are set to expire on September 30, 2023

**Solution:** Approval of multiple annual contracts for the goods and services advertised for Bids listed above. All annual contracts approved will start October 01, 2023.

**Result:** County departments will be able to use annual contracted vendors throughout the fiscal year that have met the competitive bidding requirements.

**14. Honorable Patricia Barrera, Tax-Assessor- Collector**

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfers) within the General Fund.

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.	
From:	Repair & Maint. Equip.	1001-1320-001-443000-035	\$60000	\$14,600.00	\$14683.81	\$83.81	
	Repair & Maint. Soft.	1001-1320-001-443000-110	\$45000	\$4,100.00	4151.93	\$51.93	
	Fuel & Lubricants	1001-1320-001-462605	\$2500	\$1,300.00	2630.36	\$1,330.36	
	Repair & Maint. Vehicles	1001-1320-001-443000-075	\$2000	\$1,100.00	1102.05	2.05	
	Uniforms	1001-1320-001-456305	\$8000	\$2,850.00	2850.	\$0.00	
	Postage & Courier Service	1001-1320-001-456005	\$135000	\$5,200.00	8577.28	\$3,377.28	
	Admin Travel	1001-1320-001-458000	\$8000	\$547.46	547.46	\$0.00	
	Advertising	1001-1320-001-454000	\$3000	\$91.32	91.32	\$0.00	
	Postage OPF	1001-1320-001-456010	\$600	\$600.00	600.	\$0.00	
	Dues & Membership	1001-1320-001-464010	\$1000	\$375.00	375.	\$0.00	
	Books & Subscription	1001-1320-001-464005	\$6000	\$1,400.00	1418.16	\$18.16	
	Training & Education	1001-1320-001-456205	\$10000	\$1,800.00	1870.65	\$70.65	
	Equipment Rental	1001-1320-001-444500	\$35000	\$1,600.00	1905.71	\$305.71	
	Repair & Maintenance vehicle	1001-1320-001-443000-075	\$2000	\$1,100.00	1102.05	2.05	
				\$36,663.78			
To:	Materials and Supplies	1001-1320-001-461000	\$75000	\$36,663.78	\$22343.53		

**Issue:** Replacement of office equipment that has been in use for over fifteen years such as chairs and desk that have been broken and need replacement.

**Solution:** Purchase of new office chairs and desk to replace old and worn and some non-functionable.

**Result:** Replacing with new and functional equipment in order to work properly and assist the customers better.

15. **Water Utilities**

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the Water Utilities fund:

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	7200-7065-001-462605	Fuel & Lubricants	\$16,000	\$2,500	\$10,549	\$8,049
To:	7200-7060-001-462605	Fuel & Lubricants	\$27,000	\$2,500	\$636	\$3,136

**Issue:** The funds currently available in this account are not sufficient to cover costs needed for the end of the budget year.

**Solution:** With court approval of line item transfer, expenses for the remainder of the fiscal year will be covered.

**Result:** There will be sufficient funds to continue services for the remainder of the fiscal year.

**REGULAR AGENDA**

**Human Resources**

16. Discussion and possible action authorizing the Human Resources department to review and finalize the job qualification and description criteria for the Community Action Agency (CAA) director position; with additional action to advertise and solicit applications from qualified candidates; and any other matters incident thereto.

**Issue:** At the September 18, 2023 Commissioner's Court meeting, the Commissioners Court approved the separation of the Community Action Agency (CAA) and Economic Development departments, effective October 1, 2023. A new CAA director needs to be hired.

**Solution:** Request to have the Human Resources department initiate the hiring process by finalizing the CAA director job qualifications and description criteria, advertise and solicit applications for qualified candidates.

**Result:** Hire the best suited candidate for the CAA director position.

**Civil Legal Division**

17. Discussion and possible action to approve the 2024 Renewal Notice and Benefit Confirmation forms with the Texas Association of Counties regarding the Health and Benefit Pool Program (AMWINS-Transamerica Group Benefits) for the County's Silver Choice Retiree Program. There are increases in the 2024 retirees' medical and prescription supplement plan from the 2023 rates approved by the court which covers County retirees 65 and over and their eligible dependents; and authorizing the Webb County Judge to sign all relevant documents and any other matters incident thereto. **[Requested by Risk Management; No Fiscal Impact to the County]**

**Issue:** Webb County has been providing Webb County retirees the opportunity for medical and prescription coverage through the Texas Association of Counties Health and Benefit Pool Program.

**Solution:** Webb County continues the administration of the of Silver Choice Retirees Program for Plan year 2024 for those retirees who are enrolled in the program and wish to continue on said program.

**Result:** The County Silver Choice Program is for County retirees 65 and older and their eligible dependents

**Engineer**

18. Discussion and possible action to approve, by Order, the following C.T.I.F. budget amendment (line item transfer) for the Engineering Department:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	3716-7230-715-470000	Camino Las Lomas-Capital Outlay	\$130,841	\$365,000	\$1,640,141.20	\$1,275,141.20
To:	3716-7230-709-470000	Mangana Hein Road-Capital Outlay	\$1,400,000	\$365,000	\$258,461.00	\$623,461.00

**Issue:** The existing road base material is not suitable for pavement due to it being too clayish and holds moisture.

**Solution:** Commissioner Court approval of the new proposed material which is 13.5" flexible base (caliche)

**Result:** Approval of change order will continue and finish with project.

19. Discussion and possible action to approve Change Order No. 02 to Anderson Columbia for the Mangana Hein Road Project in the amount of \$364,089.96; and authorize the County Judge sign any relevant documents; and any other matters incident thereto. **[Account #3716-7230-709-470000 (Mangana Hein Road-Capital Outlay)]**

**Issue:** The existing road base material is not suitable for pavement due to it being too clayish and holding moisture.

**Solution:** Commissioner Court approval of the new proposed material, 13.5" Flexible Base (Caliche).

**Result:** Approval of this change order will continue and finish with project. Previous Change Order No. 01, which only accounted for hot mix, will work in conjunction with materials proposed as per Change Order No. 2, to provide project completion and safe roads for constituents of Webb County and First Responders.

20. Discussion and possible action to approve Change Orders No. 1-8 in the amount of approximately \$330,000.00 to Quantcorp Construction for the Webb County Detoxification Facility with additional approval to transfer funds from Account 3907 Interest Income to 3902-7230-001-474501 (Construction in Progress); and authorize the County Judge to sign any relevant documents and any other matters incident thereto. **[Fund #3907 (Interest Income) and Account #3902-7230-001-474501 (Construction in Progress)]**

**Issue:** Webb County and the City of Laredo have additional items needed in order to finish this project: 001-Days, 002-Interior wall and framing, 004-Provide STC-50 Opening mark assembly, 005-Demolition of door frames / installation of refrigerant lines, 006-Interior cameras and electrical equipment. 007-Assessment of exterior walls, 008-Architect Fees.

**Solution:** Approval of new proposed changes.

**Result:** Approval of change orders will continue and finish with project modifications.

### **Planning**

21. Discussion, possible action and presentation to adopt the Webb County ARPA Project 0006- First Time/Replacement Private On-Site Sewer Facilities Program Guidelines, authorize the County Judge to execute all necessary documents and any other matters incident thereto.

### **Pre-Trial Services**

22. Discussion and possible action to approve the FY 2024 Statement of Grant Award #212-24-C15 in the amount of \$9,041.00, from the Texas Indigent Defense Commission with a cash match of \$13,561.00. This funding will help off-set the cost for the Weekend Indigent Defense Coordinator hourly salary. All necessary documents will be provided for consideration and to allow the county judge authorization to sign all documents accepting the grant award. **[Funding source for cash match: General Fund Account #1001-1160-001-463910-005]**

**Issue:** Webb County has implemented a weekend magistrate process at our jail. Pre-Trial Services Department has been delegated to take charge of the man-power needed to support the operations at the front-end magistration process during the weekend. This has hindered our office to provide adequate services during normal business operations.

**Solution:** Securing this 3rd year grant funding will offset the Webb County personnel expense.

**Result:** Securing this grant will allow Webb County to be in compliance with all local and state legislative mandates.

**Purchasing**

23. Discussion and possible action to accept the rankings and award Request for Proposal (RFP) 2023-011 "Hybrid Integration & Audio Video System for Child Support Court to the highest-ranking respondent, Rhodes Research, in accordance with the Texas Local Government Code; Section 262.030 (Alternative Competitive Proposal Procedure for Certain Goods and Services) and to further authorize the General Counsel to negotiate the terms and conditions of the contract/agreement and any other matters incident thereto.

Supplier	Rank	Score	Audio/Video Equip. & Hybrid Integration Experience	Personnel Qualifications	Price Proposal	References & Projects
		100	30.00	30.00	25.00	15.00
Rhodes Research	1	77.33	26.00	20.00	18.33	13.00
Audio Dynamics Inc.	2	77.00	24.00	20.00	20.00	13.00
BIS Digital Inc.	3	73.00	26.00	24.00	10.00	13.00
Texas AVL, LLC	4	69.67	24.00	18.00	16.67	11.00

**Issue:** Four (4) sealed proposals were submitted in response to the RFP solicitation.

**Solution:** All firms were evaluated and scored accordingly. Consideration to accept the rankings and award to highest-ranking respondent.

**Result:** If approved, authorize General Counsel to negotiate the terms and conditions of the professional services contract/agreement.

24. Discussion and possible action to accept the rankings and award Request for Proposal(RFP) 2023-013 "Cloud Based File Management and Application Software" to the highest ranking firm, iWorQ Systems Inc., in accordance with Texas Local Government Code; Section 262.030 (Alternative Competitive Proposal Procedure for Certain Goods and Services) and to further authorize General Counsel to negotiate the terms and conditions of the contract/agreement any other matters incident thereto.

Supplier	Rank	Score	Cloud Based File Management & Application Software Experience	Personnel Qualifications	References & Projects
		100	45.00	30.00	25.00
iWorQ Systems	1	93.50	42.75	27.00	23.75
Toshiba Business Solutions	2	72.00	29.25	24.00	18.75



25. Discussion and possible action to accept the rankings and award Request for Proposal (RFP) 2023-012 "Hybrid Integration & Audio Video System for Juvenile Detention Center to the highest-ranking respondent, Rhodes Research, in accordance with the Texas Local Government Code; Section 262.030 (Alternative Competitive Proposal Procedure for Certain Goods and Services) and to further authorize General Counsel to negotiate the terms and conditions of the contract/agreement and any other matters incident thereto.

Supplier	Rank	Score	Audio/Video Equip. & Hybrid Integration Experience	Personnel Qualifications	Price Proposal	References & Projects
		100	30.00	30.00	25.00	15.00
Rhodes Research	1	75.00	25.50	18.00	18.75	12.75
BIS Digital Inc.	2	72.50	25.50	25.50	8.75	12.75
Audio Dynamics, Inc.	3	63.50	21.00	21.00	12.50	9.00
Texas AVL, LLC	4	62.00	19.50	18.00	16.25	8.25

**Issue:** Four (4) sealed proposals were submitted in response to the RFP solicitation.

**Solution:** All firms were evaluated and scored accordingly. Consideration to accept the rankings and award to highest-ranking respondent.

**Result:** If approved, authorize General Counsel to negotiate the terms and conditions of the contract/agreement.

26. Discussion and possible action to accept the rankings and award Request for Proposal (RFP) 2023-010 "Hybrid Integration & Audio Video System for County Courts to the highest-ranking respondent, Audio Dynamics, Inc., in accordance with the Texas Local Government Code; Section 262.030 (Alternative Competitive Proposal Procedure for Certain Goods and Services) and to further authorize the General Counsel to negotiate the terms and conditions of the contract/agreement and any other matters incident thereto.

Supplier	Rank	Score	Hybrid Integration	Installation of Hybrid Integration Systems-Experience	Personnel Qualifications	Price Proposal	References & Projects
		100		30.00	30.00	25.00	15.00
Audio Dynamics Inc.	1	81.25		25.50	22.50	21.25	12.00
Rhodes Research	2	74.00		24.00	22.50	16.25	11.25

**Issue:** Webb County Commissioners Court approved this project to be funded under the American Rescue Plan Act. Two (2) sealed proposals were submitted in response to the RFP solicitation.

**Solution:** All firms were evaluated and scored accordingly. Consideration to accept the rankings and award to highest-ranking respondent.

**Result:** If approved, authorize General Counsel to negotiate the terms and conditions of the professional services contract/agreement.

**Honorable Patricia Barrera, Tax-Assessor- Collector**

- 27. Discussion and possible action to authorize the increase in change fund for the Webb County Tax Office for the amount of \$2,900 as per Local Government Code 130.902 and any other matters incident thereto.

**Issue:** Mini-Vault Funds have diminished due to new teller boxes being opened, which are funded from the mini-vault. This causes for mid-day change runs, and at times, during our busiest days/hours, causes a disruption in our work flow.

**Solution:** Commissioners Court approves the increase of change fund for our department.

**Result:** Authorization of a change fund increase will allow our department to have the necessary currencies (\$1.00, \$5.00, \$10.00 and Coins) on hand to issue to our tellers when needed when payments are taken in cash, and ability to create new teller boxes.

**Commissioners Court Administrator**

- 28. Discussion and possible action on a Resolution consenting to the conversion of Legacy Water Control Improvement District to Legacy Municipal Management District and to the inclusion of land in the District; and any other matters incident thereto.
- 29. Update from Human Resources department regarding the application process for the Webb County Capital Projects Infrastructure Director which will be overseeing engineering department effective October 1st; and any other matters incident thereto.
- 30. Discussion and possible action to review and finalize the job qualification and description criteria for the new Webb County Fairgrounds director position; with additional action to advertise and solicit applications from qualified candidates; if necessary, and any other matters incident thereto.
- 31. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Request</b>
From:	1001-1130-001-431007-010	Operational Reserve	\$65,000
To:	1001-1130-001-432064	Appraisal District Cost	\$65,000

**Issue:** 1st draft received from WebbCAD in July 2022 estimated a lower amount for Webb County dues for FY 2022-2023. Increase was reflected in November after the budget adoption. Line item is short to process the final quarterly payment.

**Solution:** Process line item transfer to finalize payment request.

**Result:** GRP to WebbCAD will be complete.

**Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2**

- 32. Discussion and possible action to approve a Resolution to recognize the month of October as Breast Cancer Awareness Month and to commemorate it by lighting up the Webb County Courthouse in pink all of October, 2023; and any matters incident thereto.

**Honorable Ricardo A. Jaime, Webb County Commissioner Pct. 4**

33. Proclamation designating the month of October 2023 as Breast Cancer Awareness month and presentation by the American Cancer Association to extend an invitation to the community to join the 2023 Laredo Wears Pink Campaign.

**Honorable Tano E. Tijerina, Webb County Judge**

34. Discussion and possible action to proclaim October 1st - October 7th, 2023 as National 4-H Week in Texas.
35. Discussion and possible action to proclaim the month of September as National Childhood Cancer Awareness Month in Webb County, Texas.
36. Discussion and possible action by Resolution of the Webb County Commissioners Court to nominate a candidate as Webb County's member to the Webb County Appraisal District Board of Directors for the 2024-2025 term pursuant Section 6.03 of the Texas Property Tax Code prior to December 15, 2023, Webb County Commissioners Court will cast its 981 votes in any manner it wishes for those individuals listed on the ballot provided by the Chief Appraiser; and any other matters incident thereto.
37. Discussion and possible action to authorize the Purchasing Agent to secure competitive proposals from vendors with State or Federal cooperative contracts that provide services dedicated to public entity websites to help improve the design and navigation structure, citizen online services, and overall maintenance of the Webb County website; and any other matters incident thereto.

**Presentations**

38. Presentation by Guadalupe Alvarez from the United States Marine Corps Reserve to invite the Commissioners Court and County Departments to partake in the Toys for Tots initiative with possible action to place a toy donation box at county buildings/ departments and any other matters incident thereto. The Marine Corp distributes toys to the less fortunate children across the country in hopes to make the Holidays brighter for many families. **[Requested by Jesse Gonzalez, Commissioner Pct. 1] [Co-Sponsored by Rosaura "Wawi" Tijerina, Commissioner Pct. 2]**
39. Presentation of Plaques to Avanti Modeling School & Agency and models for being chosen to travel to New York for Fashion Week this month. **[Requested by Jesse Gonzalez, Commissioner Pct. 1]**
40. Recognition and presentation of plaque to Adriana Melissa Martinez for participating and completing the Ironman Triathlon, one of the most difficult one-day sporting events in the world. **[Requested by John Galo, Commissioner Pct. 3]**
41. **Communications**
42. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 22nd DAY OF SEPTEMBER, 2023

By: Melinda Mata  
Melinda Mata  
Court Administrator

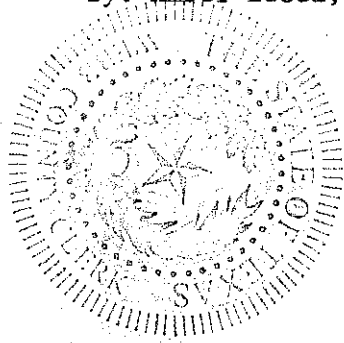
CERTIFICATION OF NOTICE AND POSTING

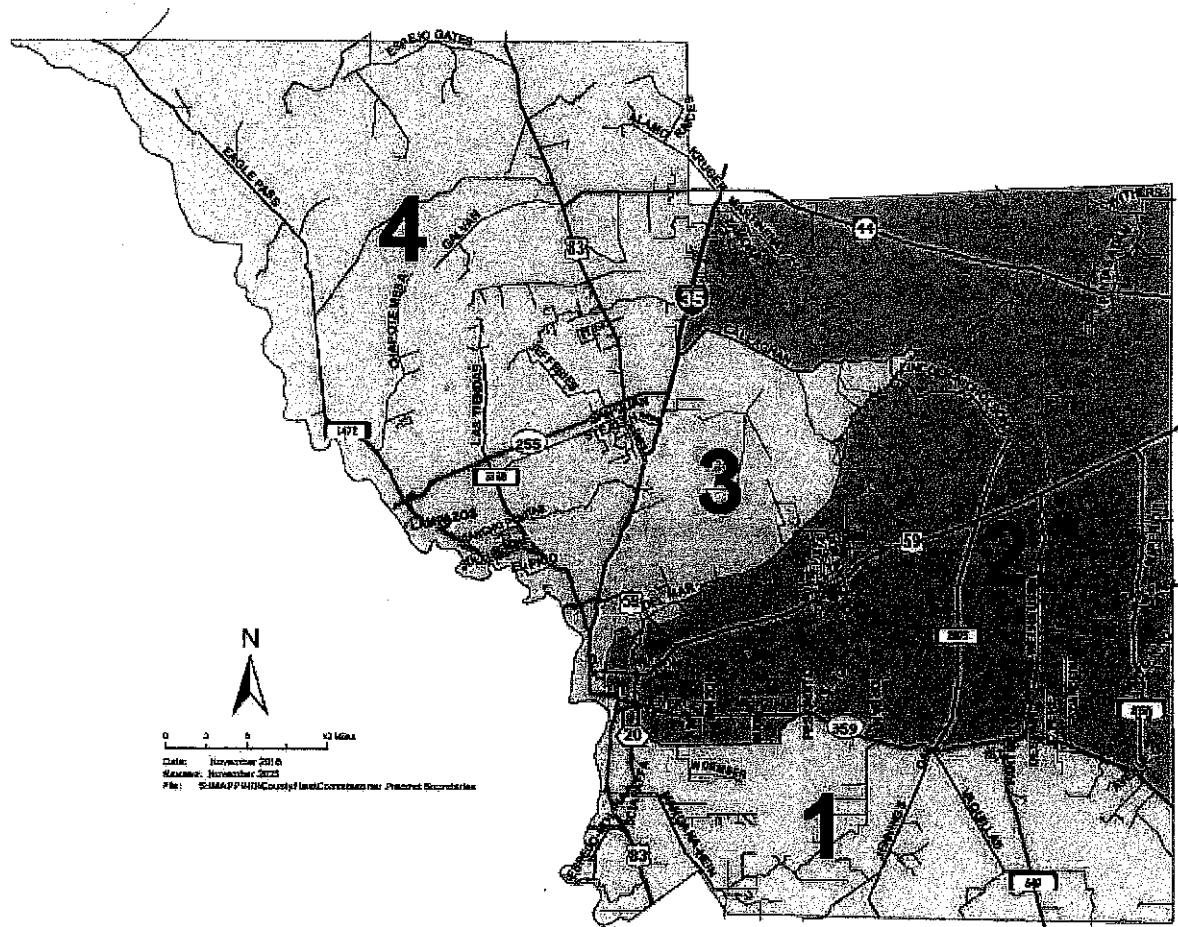
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 22nd day of September, 2023 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 22nd DAY OF SEPTEMBER, 2023

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS





BY: Amber Lecea  
For Margie Ramirez-Ibarra, County Clerk  
By: Amber Lecea, Recording Secretary





Date: November 2016  
 Revision: November 2023  
 File: 2016MAPP41111CountyJuratCommissioner Precinct Secretaries

**COUNTY COMMISSIONERS**

	Honorable Tano E. Tijerina	County Judge
	Commissioner Jesse Gonzalez	Precinct 1
	Commissioner Rosaura "Wawi" Tijerina	Precinct 2
	Commissioner John C. Galo	Precinct 3
	Commissioner Ricardo A. Jaime	Precinct 4

**Webb County, Texas  
 Commissioner Precinct Boundaries**