



# HONORABLE PATRICIA A. BARRERA, RTA

TAX ASSESSOR-COLLECTOR

www.webbcountytx.gov

## LETTER FOR PROPOSED CHANGE FUND INCREASE

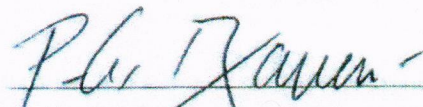
Dear Mr. Perez,

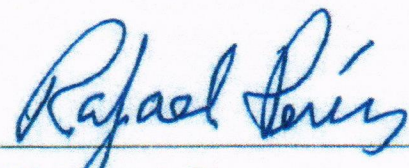
We are seeking an increase in the Tax Office Change Fund Allocation by \$2,900.00 to carry a max capacity of \$15,000. Our current office fund allocation total is broken down below.

| Vault #1   | Vault #2   | Mini Vault  | Till Vault #1 |
|------------|------------|-------------|---------------|
| \$2,600.00 | \$4,000.00 | \$4,900.00  | \$600.00      |
|            |            | Grand Total | \$12,100.00   |

The reason for our proposal is to reintegrate our Mini Vault, whose funds were used to create new teller boxes, and ensure that the ending value of our mini-vault is at \$6,000.00. With our mini-vault funds at its original balance, we can request an adequate change request from our financial intuition every morning without having to disrupt our work flow throughout our busiest days.

The other usage of the funds being requested is to ensure that we have spare funds to created new teller boxes, when needed, without having to mix-up the Mini-Vaults grand total.

  
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Webb County Tax Assessor  
Patricia A. Barrera, RTA

  
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Webb County Auditor  
Rafael Perez