

# WEBB COUNTY RFP 2024-001



November 07, 2023

Statement of Qualifications for:

## ARPA Project No. 8 - Architectural Services for the Community Action Agency Meals on Wheels & Nutrition Program Facility

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SUBMITTED TO:

Webb County Purchasing Department  
1110 Washington St., Ste 101  
Laredo Texas, 78040

SUBMITTED BY:

XA COLLECTIVE, LLC  
313 W.Village Blvd., Ste 104  
Laredo, TX 78041

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The logo for XA Collective features the letters "XA" in a large, bold, brown, sans-serif font. Below "XA" is the word "COLLECTIVE" in a smaller, bold, brown, sans-serif font.

## TRANSMITTAL LETTER

X ARCHITECTURE  
COLLECTIVE, LLC  
204 E. Rhapsody Dr.  
San Antonio, TX 78216  
210-964-0132

X ARCHITECTURE  
COLLECTIVE, LLC  
313 W. Village Blvd., Ste  
104  
Laredo, TX 78041

November 7, 2023

Webb County Purchasing Department  
Juan Guerrero - Contract Administrator  
1110 Washington, St., Ste. 101  
Laredo, TX 78040

RE: RFQ 2024-001 ARPA Project No. 8 - Architectural Services for the Community Action Agency Meals on Wheels & Nutrition Program Facility

Dr Mr. Guerrero,

We are excited about submitting our qualification for providing Architectural Service the Community Action Agency Meals on Wheels & Nutrition Program Facility project with Webb County. Together we have over 25 years of experience in the architecture industry and close to 20 years working on similar public projects with several different public organizations and we are committed to provide the best services to Webb County.

We feel that we bring with us several advantages for your consideration to select X Architecture Collective as your partner:

- We always put our clients needs above all and strive to meet all timeline and budgetary goals.
- We are a small firms and can dedicate a full team to this project but we come with a lot of experience from working on larger projects and with other public groups including municipalities, ISDs, counties, state, and federal organizations.
- Quality is always at the forefront of what we do and we do not take any shortcuts.
- We practice constant communication and responsiveness throughout the entire process.
- We have a local presence, and the ownership of the firm was born and grew up in Laredo which helps us understands the needs and building performance requirements that the local weather and the location can bring.

Our team has close to 20 years of experience working on public projects in the area. Listed below are some of the most relevant:

- City of San Antonio - Fire Station No.1\*
- Bexar County - Bexar County Courthouse Restoration, Toudouze Visitation Center\*
- City of Austin - Highland Cooling Tower, EMS 33 Upgrades, Dove Springs Public Health Facility Feasibility Report & Design Criteria Manual, Rosewood Bath House Additions & ADA Improvements\*
- Travis County - Facility Conditions Assessment for West Service Center & Park West\*
- City of Pflugerville - Pflugerville Courthouse Renovations\*
- San Antonio ISD - Irving Elementary Improvements, Hawthorne Academy Renovations\*
- Envelope Commissioning Projects(CX)- UT Austin Hogg Memorial, Texas A&M Satellite Plant #3, ABIA IT Building Envelope, City of Austin Marshaling Yards\*
- Austin ISD - Travis Heights Elementary School Improvements, Giles Service Center Renovations\*
- Hidalgo County - County Sheriff's Substation and Elections Department Building
- US Fish & Wildlife Department -Aransas Wildlife Refuge Visitor Center, Administration, and Maintenance Yard\*
- City of Copperas Cove - Copperas Cove City Park Restroom Facilities\*

As your consultant partner, we are committed to providing all services outlined in the RFQ provided and making sure that all your project goals and requirements for this Project will be met. Our proposal is valid for ninety (90) days from submission date.

Thank you for the consideration.

Respectfully,



Raul Garcia  
Principal - XA Collective  
raulg@xacollective.com

\*XA-Raul Garcia experience with previous firm

XA COLLECTIVE. LLC

## EXECUTIVE SUMMARY

### PROJECT AND GENERAL SCOPE CLARIFICATION:

RFQ 2024-001ARPA Project No. 8 - Architectural Services for the Community Action Agency Meals on Wheels & Nutrition Program Facility. The project will consist of the design of a renovation of two buildings with a commercial kitchen for meal preparation and distribution, and administration offices for both Meals on Wheels and Elderly Nutrition Programs.

The project will consist of design, construction plans with specifications, cost estimating, and construction administration during construction. These include the following scope:

- Assessment of existing conditions for two buildings
- Fine tuning of Project Program
- Schematic Design drawings issued for approval
- Design Development drawings issued for approval
- Construction Documents issued for approval and permitting
- Specification booklet
- Bidding and Negotiation assistance
- Construction Administration, including:
  - Submittal Review
  - RFI response submissions
  - Field reports
  - Change Order reviews
  - Regular OAC meetings

Not included but can be added as conditions arise:

- Security systems
- Alarm systems
- Specialty Equipment
- Secure facilities
- IT systems

### OBJECTIVES:

"Design and collaborate with Webb county staff to ensure that design meets all the requirements of the project while providing quality service and quality design solutions."

### PROPOSAL BREAKDOWN:

#### TRANSMITTAL LETTER:

XA COLLECTIVE AND ITS TEAM are committed to providing all services outlined in the RFQ provided and making sure that all your project goals and requirements for this Project will be met. We are also confident that all requirements for this RFQ(2024-001) are included in this submission.

#### Architecture Design Experience with Public Facilities :

We have a team of professionals that have experience with performing and project managing these types of projects. The XA Collective team also has extensive experience working with public entities including projects for local, state, and federal entities. The design team has worked on projects of varying scale and scope. This includes maintenance projects for system upgrades to ground up buildings with budgets from a few hundred thousand dollars up to a \$150 million dollars new high school. RAUL GARCIA with X Architecture Collective has also worked on Envelope Commissioning(Cx) projects, which ensure the building envelope is meeting all energy efficiency requirements, as well as projects with feasibility studies/ reports and assessments for existing buildings and existing sites, which we feel will come into play and will be an important element at the front end of this project.

#### Personnel Qualifications:

By Submitting our qualification, the design team wants to confirm that we are Capable, Qualified and Willing to perform the requirements of this RFQ. As a Team, we have the experience and background to perform the tasks outlined in the RFQ. The design team has also worked on several projects together performing these tasks as a team. Together with our experience designing these project and our extensive experience working with Public entities, we bring to the project an expertise of understanding how to provide quality design and service, provide reasonable budget oriented options for the improvement of the sites in questions, as well experience bringing all this information to the design and construction of construction project.

We do see some additional features to consider and believe we might come across in the design of the project, that are not specifically outlined or outlined in detail as part of the scope. These include Security systems, Alarm Systems, Secure facilities, Civil scope for the design of the site, and more importantly the extent of the design and equipment for the commercial kitchen. In order to meet some of these issues that may come up, if selected we would propose a contingency added to the contract for complexity and unforeseen items.

## References and Projects:

See Reference List provided

### Projects

#### US Fish & Wildlife - Aransas Wildlife Refuge Visitor Center and Campus Additions\*

The Aransas Wildlife refuge is a 30,000 S.F. project that included a total of 7 buildings including a Visitor Center/Administration Building, Bunk House, Volunteer Building, and a new Maintenance Yard that includes Fire Cache Building, Boat Barn, Fuel Storage, General Storage, and covered parking. The project design comes from taking Texas regional architectural styles along with idea of a cabin in the woods. The Visitor Center/Administration building is the main building on the site and serves as the center for all staff and visitors to the park.

#### Copperas Cove City Park Restroom and Concession Stand Renovation\*

Coppers Cove City Park Restrooms Facilities was a Design-Build delivery project that included the design and construction of 3 new restroom facilities along with the renovation of 2 existing restroom facilities which included maintenance storage and a concession stand area. The concession stand area included a Kitchen remodel/Renovation. The project scope included a new underground water line, upgrades and extensions to existing wastewater lines, and upgrades to existing electrical service for the existing and new structures. The scope also included site upgrades. Among these were demolition of existing structures, 3 accessible parking spaces, regrading site drainage, and repaving parking areas, walking paths, and roads.

#### SAISD Washington Irving Dual Language Academy\*

The Washington Irving Academy project consisted of transforming a 6th through 8th grade Middle School into a Pk-8 dual language academy. The scope included renovations of 98,000 Square feet to existing classrooms, restrooms, Cafeteria, Kitchen, Auditorium, Library along with all HVAC, Plumbing, Electrical and Technology systems. The project also included the addition of a new Computer lab and a new drop off canopy and new secure entry vestibule.

#### Regency Place Elementary School Addition and Renovations\*

Regency Place ES Addition and Renovation project consisted of replacing 24 portable classrooms into a permanent new classroom wing on campus. The scope included 24 four new classrooms, a music room, new library and media center, a computer lab, new administration office, a new clinic, new counselors offices, a new central plant and a new entry with a secure vestibule. The scope also included renovations to teacher resource and support area, renovation of existing administration area to a new family specialist area, renovation of landscape, irrigation drainage, site utilities and infrastructure improvements. The total project square footage was 56,000 Sf.

#### Travis County - Park West and Westside Assessment and Masterplan\*

The Travis county Parks West and Westside service center Assessment and Masterplan project consisted of producing two assessment report of the existing site and existing structures at each of the two sites along with two full master plan reports for the programming of future improvements to these sites. The Master Plan included master planning the site as well as preliminary bubble diagrams for building layouts, A phasing plan for how to help not to disturb the existing activities on each site as construction was happening, and a preliminary cost estimate.

One of the critical aspects of creating both of these reports was the design team having full access to the sites, the buildings, and to county staff. County staff was available to assist the MEP engineers in seeing and reviewing all equipment as well as talks with maintenance staff to understand what and how the equipment was working. Maintenance staff was also available to help structural engineers see above acoustic ceilings and have access to the roof. The design team also spent time with staff that were housed in the existing buildings and staff that would be the end users for new buildings on site.

## Sample Project List:

### Raul Garcia Experience\*

- WETC Education Center - Alamo Colleges
- Domain Cooling Tower - City of Austin
- Sabine Street Site Renovations - City of Austin
- Austin Convection Center Marshaling Yards Envelope Commissioning(Cx) - City of Austin
- Hogg Memorial Building Envelope Commissioning(Cx) Services - University of Texas
- Texas A&M Satellite Plant#3 - Envelope Commissioning(Cx)
- Highland Cooling Tower - City of Austin
- City of San Antonio - Fire Station No. 1
- EMS 33 Upgrades - City of Austin
- District #3 Cooling Tower Envelope Commissioning(Cx) - City of Austin
- ABIA Envelope Commissioning(Cx) - Austin Bergstrom International Airport
- Akins HS Training Room Addition - AISD
- Odom ES Renovations & Improvements - AISD
- Travis Heights ES Renovations - AISD
- Blackshear ES HVAC Improvements - AISD
- Regency Place Elementary School - NEISD
- City of Refugio Capilla Verde Master Plan
- Hawthorne Academy - SAISD
- Howard Office Building - Private Client
- Aransas Wildlife Center - U.S. Fish and Wildlife
- Travis Heights Elementary School - AISD
- Pflugerville Courthouse Renovations
- Giles Service Center Renovations - AISD
- Sculpture-Ceramics building - UTSA
- Baurle Road Parking Garage - UTSA
- Stone Oak Park & Ride Bus Canopy - City of San Antonio
- Copperas Cove City Park Restroom Facilities
- ABIA HVAC Improvements - City of Austin

### DBR-MEP Experience

- Food Production Center, New Building - United ISD
- Service Center, New Building - City of Edinburg
- Elections Department Building, Renovation - Hidalgo County
- Department of Safety Offices Renovation - Brooks County
- City Hall Annex, New Building - City of Pearsall
- Fire Station no. 5, New Building - City of Edinburg
- County Sheriff's substation, New Building - Hidalgo County
- Public Safety Building- Addition-Renovation - City of McAllen
- Newman ES Kitchen/Canopy Addition-Renovation - United ISD
- Ramirez ES Kitchen Improvements/System Upgrades - Edinburg ISD
- Food Services, Addition/Renovation - Austin ISD

### R-S-C-R-Structural Experience

- Campus Wide Assessments(in prep for 2016 Bond) - United ISD
- Washington Irving Academy - SAISD
- Sam Houston High School - SAISD
- Fox Tech High School - SAISD
- Center for Health Care Services Office Building - Bexar County
- Center for Health Care Services & Parking Garage - Bexar County
- Bexar County Forensic Science Center Renovations - University of Texas Health Science Center
- Health Department, Clinic Expansion - City of Laredo
- East Side & Northside Operations Center - San Antonio Water Systems
- B278 Applied Physics Building - Southwest Research Institute

Other information:

See all Required Forms Attached.

# TABLE OF CONTENTS



Singing Hills ASC



Tomball MOB-Construction Fall 2023



Fair Oaks ER-Under Construction



Ronald McDonald House\*



Aransas Wildlife Refuge\*

## SECTION ONE

Transmittal Letter 2

## SECTION TWO

Executive Summary 3

## SECTION THREE

Table of Content 6

## SECTION FOUR

Architecture Design Experience with Public Facilities 7

## SECTION FIVE

Personal Qualifications 11

## SECTION SIX

References and Projects 17

## SECTION SEVEN

Other Information 25

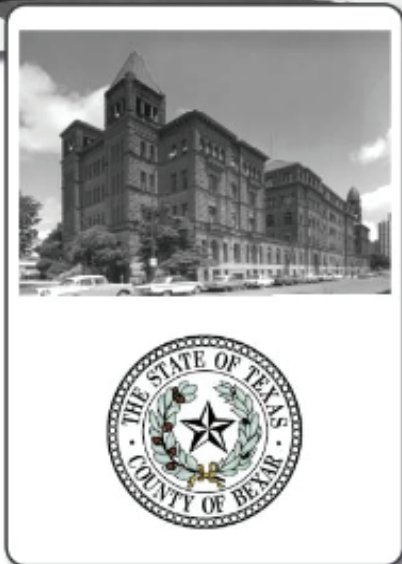
\*Project with previous firm

# SECTION FOUR

## Bexar County Courthouse Restoration



*"REDISCOVERING BEXAR COUNTY'S PAST:  
A HISTORICAL FACADE RE-EMERGES"*



BEXAR COUNTY COURTHOUSE RESTORATION ASSESSMENT REPORT\*

## Architecture Design Experience with Public Facilities

## ARCHITECTURE EXPERIENCE WITH PUBLIC FACILITIES



ARANSAS WILDLIFE REFUGE - VISITOR CENTER AND ADMINISTRATION BUILDING\*

### EXPERIENCE WITH PUBLIC PROJECTS

The XA COLLECTIVE team has extensive experience working with public entities including projects for local, state, and federal entities. The Design Team has worked on projects of varying scale and scope. This includes maintenance projects for system upgrades to ground up buildings with budgets from a few hundred thousand dollars up to a \$150 million dollar new High School. Raul Garcia has close to 20 years of experience working on public project that include work with School Districts and Community Colleges, Counties like Bexar County and Travis county, Municipalities including City of San Antonio, City of Austin, and City of Pflugerville, State organizations including Texas Facilities Commission and Federal organizations including US Fish and Wildlife. Raul Garcia role with public projects has been that of Principal in Charge, Senior Project Manager, and Project Manager. A few examples include, recently creating an assessment-master plan for two large sites for Travis County. The project included a full feasibility/Assessment study of the existing buildings and provided a plan for renovations for the existing buildings as well as a plan for new buildings to meet the county's needs. The Project included several meetings with county staff and officials to get an understanding of the needs for these facilities. Raul Garcia led the coordination meeting with Travis County staff and the production of final report and master plan for the architectural team. Another example is working with Northwest ISD on a \$20 million dollar renovation and addition to Regency place Elementary School which included several community and City coordination meetings since the addition ended up changing the front entry of the school to a separate cross street. Raul Garcia served as Sr. Project manager and headed all design of the addition

and renovation. He also recently finalized a \$30 Million dollar project with US Fish and Wildlife for the Aransas Wildlife refuge.

We do want to clarify that the experience comes from working with other firms but Raul Garcia served as principal running the office and was in charge of all elements that included Business Development, Client relations, Staffing, office Management, Quality Control, and Production.





## IDENTIFYING INFORMATION

### **XA COLLECTIVE, LLC**

204 E. Rhapsody Dr.  
San Antonio, TX 78216  
Ph. 210-964-0132  
Fax 210-964-0135  
Est. August 2021  
Limited liability Company(LLC)

San Antonio office(Main Office):  
204 E Rhapsody  
San Antonio, TX 78217

Laredo Office:  
313 W. Village Blvd., STE 104  
Laredo, TX 78041

Main Contact:  
Raul Garcia-Principal  
313 W. Village Blvd., STE 104  
Laredo, TX 78041  
Mobile - 210-621-4223

Xavier Cantu-Partner  
204 E. Rhapsody Dr.  
San Antonio, TX 78216

Services:  
Architectural Design & consulting  
Planning Services  
Envelope Commissioning(Cx) Services  
Programming Services  
Building and Site Assessment  
Construction Administration/Management

Specialty:  
Full Architectural Design service  
Healthcare  
Public Including County, Municipality, K-12,  
Commercial, Industrial

Design Team:  
Prime:  
**XA Collective,LLC**

Consultants:  
Structural:  
**R-S-C-R**  
Ron Podojil, P.E.  
Principal  
1950 La Manda Blvd.  
San Antonio, TX 78201  
Ph. 210-340-7973  
Fax 210-366-2324

MEP:  
**DBR, Engineering**  
Edward Puente, PE  
Partner  
9601 McAllister Freeway, Ste 410  
San Antonio, TX 78216  
Ph. 210-546-0200

Hugo H. Avila  
Associate  
Senior Project Manager  
901 Victoria St., Ste A  
Laredo, TX 78040  
956-436-5501

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### Statement

XA Collective is a company dedicated to providing innovative design services and solutions to clients throughout the United States. We are committed to delivering the highest quality architectural design, consulting and planning services on a wide spectrum of healthcare, commercial, and Public projects. Our Highly experienced team works continuously toward making every project goal a success utilizing collaborative experts and 3D software to provide each client with a near real-time journey from vision to construction. We also count with a financial team of over 18 years of experience in finances and accounting keeping our company at a very high level of liquidity and cash flow. We pride ourselves in being a debt free company and in choosing a conservative approach when it comes to our finances. We count with several projects lined up to keep us thriving for at least the next several years.

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XAVIER CANTU, AIA  
PRESIDENT | ARCHITECT | QA/AC

RAUL GARCIA, AIA  
PRINCIPAL | PROJECT MANAGER

MEP  
CONSULTANT



DBR ENGINEERING CONSULTANTS, INC.  
901 Victoria ST., Ste A  
Laredo, TX 78040

Edward Puente, PE, CEM, LEED Green  
Partner-In-Charge

HUGH H. AVILA  
ASSOCIATE-SR. PROJECT-MANAGER

STRUCTURAL  
CONSULTANT



R-S-C-R. INC.  
1950 LA MANDA BLVD.,  
San Antonio, TX 78201

RONALD A. PODOJIL, PE  
PRINCIPAL - PROJECT MANAGER



CLARITY GUIDANCE CENTER CHILD\*

## Personnel Qualifications

## Personnel Qualifications

### Statement of Qualification

By Submitting our qualification, the design team wants to confirm that we are capable, Qualified and Willing to perform the requirements of this RFQ. As individual consultants we have the experience and background to perform the tasks outlined in the RFQ. We have also worked on several projects together performing these tasks as a team. Together with our experience on similar projects and our extensive experience working with Public entities, we bring to the project an expertise of understanding that we are sure will make this project a success. With the specific limitations and requirements of this project we also believe that we can provide reasonable budget oriented options for the improvement of the sites in questions, as well experience bringing all this information to the design and Implementations of construction project.

X Architecture Collective also has in place a robust QA/QC process that will help ensure that we are meeting all the requirements of the project. Xavier Cantu will serve as the QA/QC manager and will oversee the project for quality and for inclusion of all requirements set forth.

#### Areas not covered

We do see some additional features to consider and believe we might come across in our investigation which we are not specifically outlined as part of the scope. These include Security systems, Alarm Systems, specialty equipment (as specific kitchen equipment), Civil Engineering and Secure facilities. We see that there might be a need for a kitchen consultant to assist in with the design of the kitchen equipment and there may be some Civil Engineering scope. Since we don't have any details of how the kitchen will work and what equipment or the extent of civil scope that is required we will address the need for such a consultant once the initial investigation and coordination is addressed. In order to meet some of these issues that may come up, if selected we would propose a contingency added to the contract for complexity and unforeseen items.



ARANSAS WILDLIFE REFUGE\*



ARANSAS WILDLIFE REFUGE\*

\*Project with previous firm



**Raul G Garcia, AIA**  
**Principal/Sr. Project Manager**

Raul Garcia is an experienced Project Manager/Designer. With a career of over 20 years running projects, which includes 10+ years working on K-12 and public project. Raul Garcia has served as PM or Senior PM on projects ranging from \$100k to \$30M and worked as Assistant PM on projects of up to \$150M. Raul Garcia has also headed Envelope Commissioning(Cx) projects. In the last 4+ years Raul Garcia has served as Principal and has headed a team of up to 20 designers in the Austin and San Antonio markets ensuring quality of all projects in these markets.

**EDUCATION**

Bachelor of Science in Architecture,  
University of Texas San Antonio

MBA in Management Science,  
Fordham University

**EXPERIENCE**

+20 Years total Project  
Management Experience

4 years as Principal Heading  
Austin & San Antonio office

**AFFILIATIONS**

AIA San Antonio  
Registered Architect state of Texas  
ULI Austin/San Antonio  
A4LE Central Texas Chapter



Aransas Wildlife Center\*



Copperas Cove Restroom Facilities\*



Regency Place Elementary School\*

**PROJECT EXPERIENCE\***

**Travis County - Park West and Westside Assessment and Masterplan\***

Travis County Austin, TX

Project Description - The Park West and Westside project consisted of a property assessment/feasibility of the two sites along with a preliminary masterplan of the location and layout of the new facilities. The design team included MEP, Structural, and Civil engineers along with the architecture team. My role was that of Senior Project Manager for both sites and lead designer for the master plan.

**CITY OF AUSTIN/AUSTIN ENERGY - ACC HIGHLAND COOLING TOWER\***

City of Austin Austin, TX

Project Description - Ground up, three story, 15,000 sf chiller plant building. The project also included site improvements, a large water storage tank, separate chemical storage building, and a parking and electrical yard. My role was that of Senior Project Manager and head of construction administration for the design team.

**SAISD WASHINGTON IRVING ACADEMY RENOVATION\***

San Antonio ISD San Antonio, TX

Project Description - Project consisted of an addition and renovation of an existing 6-8 middle school to be converted into a k-8 dual language academy. As part of the scope we also create a feasibility and programming report to help fine tune the full scope of the project. My role was that of project manager and led the design team which included MEP, Structural, Civil and Food Service design engineers.

**NEISD REGENCY PLACE ES ADDITION AND RENOVATION\***

Northeast ISD San Antonio, TX

Project Description - Project consisted of an addition and renovation of an existing elementary school. As part of the scope we replaced 12 portable classrooms with an addition that housed all the classrooms and a new entry and administration building. My role was that of project manager and led the design team which included MEP, Structural, and Civil engineers.

**OTHER PROJECT EXPERIENCE\***

- WETC Education Center - Alamo Colleges
- Accordion Partition Replacement-7 Campuses - NEISD
- Bexar county courthouse restoration - master plan and assessment report
- Domain Cooling Tower - City of Austin
- Sabine Street Site Renovations - City of Austin
- Austin Convection Center Marshaling Yards Envelope Commissioning(Cx) - City of Austin
- Hogg Memorial Building Envelope Commissioning(Cx) Services - University of Texas
- Texas A&M Satellite Plant#3 - Envelope Commissioning(Cx)
- Highland Cooling Tower - City of Austin
- City of San Antonio - Fire Station No. 1
- EMS 33 Upgrades - City of Austin
- District #3 Cooling Tower Envelope Commissioning(Cx) - City of Austin
- ABIA Envelope Commissioning(Cx) - Austin Bergstrom International Airport
- Akins HS Training Room Addition - AISD
- Odom ES Renovations & Improvements - AISD
- Travis Heights ES Renovations - AISD
- Blackshear ES HVAC Improvements - AISD
- Regency Place Elementary School - NEISD
- City of Refugio Capilla Verde Master Plan
- Hawthorne Academy - SAISD
- Howard Office Building - Private Client
- Aransas Wildlife Center - U.S. Fish and Wildlife
- Travis Heights Elementary School - AISD
- Pflugerville Courthouse Renovations
- Giles Service Center Renovations - AISD
- Sculpture-Ceramics building - UTSA
- Baurle Road Parking Garage - UTSA
- Stone Oak Park & Ride Bus Canopy - City of San Antonio
- Copperas Cove City Park Restroom Facilities
- ABIA HVAC Improvements - City of Austin
- Aransas Wildlife Refuge Visitor Center - USFW

\*COMPLETED AT PRIOR FIRM



## Xavier Cantu, AIA

### President/Project Architect/QA-QC

An experienced architect with strong expertise in healthcare design, Xavier Cantu, AIA, RID, NCARB has a career that stretches over 16 years with over 10 years of operational and project management experience. His track record includes a long list of projects that were on-schedule and on-budget. He brings a high level of healthcare design management with a project history that extends over 90 built projects, with services provided at dozens of hospital systems nationwide, and over \$350 million in total construction cost.

### EDUCATION

Bachelor of Architecture,  
University of Texas at Austin

### EXPERIENCE

+16 Years total  
Project Management Experience

### AFFILIATIONS

AIA San Antonio  
TSA  
Registered Architect state Texas and  
Pennsylvania



Ronald McDonald House\*



Web Clarity\*



Frio Regional Primary Care and Urgent Care\*

### PROJECT EXPERIENCE

#### SINGING HILLS AMBULATORY SURGERY CENTER

PSN Affiliates                      Bulverde, TX

Project Description - This 11,000 SF Ambulatory Surgery Center features 2 orthopedic ORs, with one future, 9 extended stay Pre-Op/PACUs, a Sterile processing department, and all other state and FGI required spaces for licensing.

#### LEGENT NORTH HOUSTON SURGICAL HOSPITAL

PSN Affiliates                      Houston, TX

Project Description - This 18,000 SF Surgical Suite Addition features 5 orthopedic ORs, 11 Pre-Op/PACUs Stations, a Sterile processing department, and all other state and FGI required spaces for licensing. This project will convert a specialty hospital to a general hospital with the addition of the surgical suite.

#### CLARITY CHILD GUIDANCE CENTER\*

Clarity Child Guidance Center    San Antonio, TX

Project Description - Mental health center specializing in the treatment of children with serious mental, emotional, or behavioral problems. The project added a new Living Unit, Therapeutic Recreation Center, a 33,000 SF Medical Office Building, and a parking Garage.

#### FRIO REGIONAL URGENT CARE CLINIC\*

Frio County                          Dilley, TX

Project Description - Project consists of a 6,500 SF ground up structure that serves as a health care access point for Frio County. The building provides full urgent care services the an expansive rural population spanning several counties. The scope included 6 exam rooms, a pharmacy, treatment room, and X-ray services.

#### OTHER PROJECT EXPERIENCE

- ADVANCED ORTHOPEDIC AND SPORTS MEDICINE
- FAIR OAKS EMERGENCY ROOM
- ARETE URGENT CARE
- CHRISTUS SANTA ROSA\*
- DOCTORS HOSPITAL LAREDO\*
- ELM MIDWIFE CLINIC
- FOSSIL CREEK URGENT CARE
- GONZALEZ HEALTH SYSTEM MASTER PLAN
- HCA HOSPITAL
- LEGENT ORTHOPEDIC + SPINE
- KONA COMMUNITY HOSPITAL
- MCALEN HEART HOSPITAL\*

- MCALEN MEDICAL CENTER\*
- RONALD MCDONALD HOUSE\*
- TEXOMA MEDICAL CENTER\*
- TUFTS HOSPITAL
- UNIVERSITY HOSPITAL SYSTEM\*
- UT HEALTH SA\*

\*COMPLETED AT PRIOR FIRM



**Edward Puente, PE, CEM, LEED GREEN ASS.**  
Partner-in-Charge

Description: Edward is responsible for managing public projects across Texas. He oversees the design of mechanical, electrical, and plumbing work, making sure that the needs of our clients are met. Edward is also responsible for maintaining design standards and providing quality control.

**EDUCATION**

BS in Mechanical Engineering,  
University of Texas -  
Pan American

**EXPERIENCE**

27 Years of experience

**AFFILIATIONS**

Texas PE License:102338  
Certified Energy Manager ASHRAE  
TEMA

**PROJECT EXPERIENCE**

**County Sheriff's substation, New Building**

Hidalgo County                      Weslaco, TX

**Public Safety Building- Addition-Renovation**

City of McAllen                      Edinburg, TX

**Radio tower storage Unit facility Assessment**

City of McAllen                      McAllen, TX

**Newman ES Kitchen/Canopy Addition-Renovation**

United ISD                      Laredo, TX

**Elections Department Building**

Hidalgo County                      Edinburg, TX

**Ramirez ES Kitchen Improvements/System Upgrades**

Edinburg ISD                      Edinburg, TX

**Food Services, Addition/Renovation**

Austin ISD                      Austin, TX



**Hugo H. Avila, PE**  
Associate/Senior Project Manager

Description: Hugo Avila manages our MEP Engineering services for our Laredo and McAllen offices. Hugo's experience includes mechanical engineering and project management for a variety of projects including new construction, additions, renovations, and system upgrades for educational facilities, commercial buildings, and government facilities.

**PROJECT EXPERIENCE**

**Food Production Center, New Building**

United ISD                      Laredo, TX

**Service Center, New Building**

City of Edinburg                      Edinburg, TX

**Public Works Administration Office Renovation**

City of McAllen                      McAllen, TX

**Elections Department Building, Renovation**

Hidalgo County                      Edinburg, TX

**Department of Safety Offices Renovation**

Brooks County                      Falfurrias, TX

**City Hall Annex, New Building**

City of Pearsall                      Pearsall, TX

**Fire Station no. 5, New Building**

City of Edinburg Edinburg, TX

**EDUCATION**

BS - Mechanical Engineering,  
University of Texas San Antonio

**EXPERIENCE**

28 Years of experience

**AFFILIATIONS**

Texas PE License:90071  
ASHRAE  
TSPE  
SOUTH TEXAS COLLEGE-HVAC  
ADVISORY COMMITTEE MEMBER



## RON A, PODOJIL, PE

### Principal-Project Manager

Description: Ronald "Ron" Podojil has a proven track record for completing challenging institutional projects in a timely manner. He has a reputation for being responsive to clients' needs and believes in constant communication in order to develop cost effective solutions. Ron also enjoys collaborating with colleagues and is constantly looking to improve contract documents and the way they are conveyed to the contractor, owner, and design team members.

### PROJECT EXPERIENCE

#### Campus Wide Assessments(in prep for 2016 Bond)

United ISD Laredo, TX

Washington Irving Academy

Sam Houston High School

Fox Tech High School

San Antonio ISD San Antonio, TX

Center for Health Care Services Office Building

Center for Health Care Services & Parking Garage

Bexar County San Antonio, TX

Bexar County Forensic Science Center Renovations

University of Texas Health Science Center San Antonio, TX

Health Department, Clinic Expansion

City of Laredo Laredo, TX

East Side & Northside Operations Center

San Antonio Water Systems San Antonio, TX

B151 Office Building

B178 Turbo Machine Building

B278 Applied Physics Building

Southwest Research Institute San Antonio, TX

### EDUCATION

Master of Science, Civil Engineering,  
University of Texas San Antonio

Bachelor of Science, Civil Engineer-  
ing, University of Texas San  
Antonio

### EXPERIENCE

28 Years of experience

### AFFILIATIONS

Texas PE License:88609

Oklahoma PE License:21784





FAIR OAKS ER-UNDER CONSTRUCTION

## References and Projects

## US Fish and Wildlife Aransas Wildlife Refuge Visitor Center and Campus Additions



**OWNER**  
US Fish and Wildlife

**PROJECT MANAGER/  
PROJECT PRINCIPAL**  
Raul Garcia -  
with previous firm

**Date Completed**  
2022

**CONTRACT AMOUNT**  
\$29,800,00 GMP

The Aransas Wildlife refuge is a 30,000 S.F. project that included a total of 7 buildings including a Visitor Center/Administration Building, Bunk House, Volunteer Building, and a new Maintenance Yard that includes Fire Cache Building, Boat Barn, Fuel Storage, General Storage, and covered parking. The project design comes from taking Texas regional architectural styles along with idea of a cabin in the woods. The Visitor Center/Administration building is the main building on the site and serves as the center for all staff and visitors to the park. One of the main aspects of the design is to frame a view of to the bay to make the location where seasonal birds migrate into the refuge the main focus of the site. As visitors enter the building from the parking area, the view across the central corridor and vestibules frames the bay to emphasize the bird migration area.

Due to the conditions at the coast, the decision was made to use pre-cast concrete wall for the structure with wood timber frame to supports the main corridor/vestibule and steel frame construction for the rest of the building and all other buildings on site. This was critical because the central corridor/vestibule is design to have an extra tall ceiling and the strength that the pre-cast concrete wall provide ensured that the building would resist the harsh conditions of the Texas Coast. The precast panels are also lined and have integrated color to help give the appearance of a stone wainscot and wood paneling all across the building.

As part of the design, a vocabulary was created to ensure that all buildings on site were similar. This allowed the design team to create smaller versions of the Visitor Center/Administration building in the design of the Bunk House and Volunteer Center as well as using the same pre-cast concrete walls on the maintenance buildings. This allowed all buildings to take advantage of the durability that the pre-cast construction brings while also allowing the Volunteer Center and Bunk House to take advantage of the a lot of natural light along with comfortable spacious interiors.

The Visitor Center and Bunk House were design to help support a volunteers that live at the refuge for periods of time working on special programs that help support the refuge. With this in mind the design of these building were designed to



offer as much comfort as possible. These buildings included bedrooms, lounge and gathering areas, large kitchen area for cooking to large groups, dining area and a small gym. The interior design of these spaces along with the office in the administration area were critical to ensure that staff and volunteers needs when in the refuge were being met.

Along with the focus to ensure interior spaces that allowed for a comfortable living and working conditions, the design team incorporated elements that ensured that the new structure minimized the impact to the refuge. This included having the Visitor Center/Administration building meet LEED Silver certification. This included a solar farm for energy usage in the remote location, rain water harvesting that is used throughout the Visitor Center/Administration area, and energy efficient windows that are also hurricane wind resistant and most importantly are bird friendly windows. Selecting the best bird friendly windows was critical since the design included several large tall window walls. The process of selecting these windows was a long process that allowed the design team to work closely with refuge staff in making the best selection. There are also several passive design elements incorporated to the design that allow for passive energy conservation. These elements include building orientation, taking advantage of daylight and views, and durable regionally furnished materials to name a few.

With the site located within the wildlife refuge, the main priority of the design was to have as minimal impact to the surrounding environment as possible while providing an all inclusive visitor experience as well as the support need for park operations. With this in mind the design was purposely intended to have as minimum a footprint as possible but integrated the structures to be part of the refuge. As an example the maintenance yard is well hidden from sight and is not visible from most areas of the refuge.

The delivery of Aransas Wildlife Refuge was a Design-Build delivery. This was extremely important because it allowed the construction and design team to work closely with refuge staff to ensure that we were meeting all the needs of the refuge, its natural inhabitants and refuge staff. It also allowed the construction and design team to make better and faster decisions in the process. An example of this was understanding options and material availability which allowed us to make the change to large wood timber beam and trusses in specific areas that would ensure the aesthetic goals were met. Also, budgetary decisions to prioritize where design elements are critical were done in this collaboration through the Design-Build process.



## Copperas Cove City Park Restroom and Concession Stand Renovation

**OWNER**  
City of Copperas Cove

**PROJECT MANAGER/  
PROJECT PRINCIPAL**  
Raul Garcia -  
With previous firm

**Date Completed**  
2022

**CONTRACT AMOUNT**  
\$1,400,00

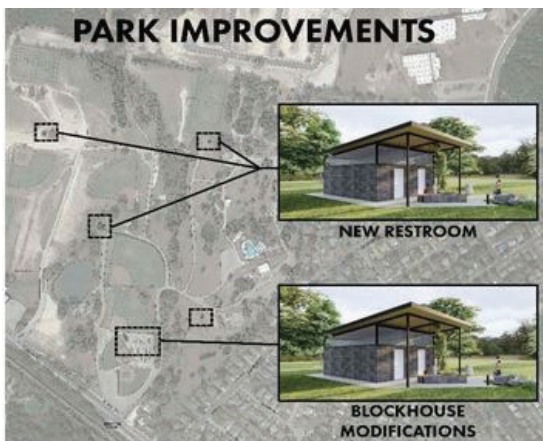
Coppers Cove City Park Restrooms Facilities was a Design-Build delivery project that included the design and construction of 3 new restroom facilities along with the renovation of 2 existing restroom facilities which included maintenance storage and a concession stand area. The concession stand area included a Kitchen remodel/Renovation. The project scope included a new underground water line, upgrades and extensions to existing wastewater lines, and upgrades to existing electrical service for the existing and new structures. The scope also included site upgrades. Among these were demolition of existing structures, 3 accessible parking spaces, regrading site drainage, and repaving parking areas, walking paths, and roads.

The project delivery was important due changes and construction environment of the time. Due to significant issues found during early construction site reviews and demolition, the project was met with delays and construction cost overruns. The issues found included the redesign of accessible restrooms and the demolition and rebuilding of areas not included in the original scope of the project. The scope of the project was increase and supply change costs caused to have the initial budget of \$897,200 was increased to \$1,400,000. The constant collaboration between the General Contractor, Design Team, and City of Copperas Cove allowed to minimize the project delays. The delivery of the project was then finalized in phases and allowed the opening of sections of the park earlier.



During design and construction, the design team and the contractor worked closely together to find the best construction type and looked at several options including precast concrete wall and a steel structure. The new 3 restroom facilities were constructed with split-face CMU with steel structure canopies and standing seam roofs. The final selection of Split face CMU ensured that cost goals of the structure while also offering an aesthetically pleasing finish to the exterior of the building. This also offers durability and easy follow up maintenance for continued facility maintenance of the structures.

Although there were some issues during the process the project was a success and the City of Copperas Cove was very pleased with the end result.



# SAISD Washington Irving Dual Language Academy

**OWNER**  
San Antonio ISD

**PROJECT MANAGER**  
Raul Garcia -  
with previous firm

**Date Completed**  
December 2017

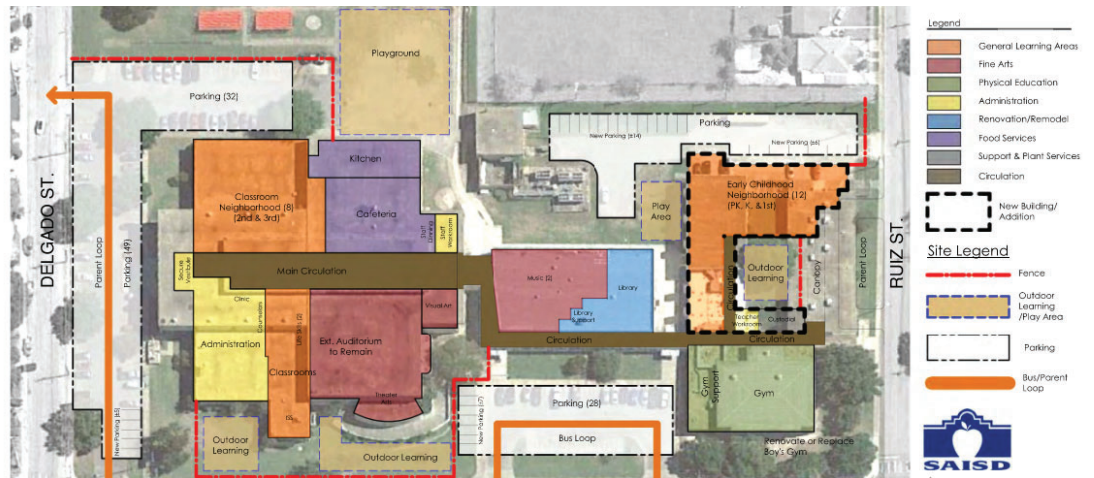
**CONTRACT AMOUNT**  
+/- \$17,000,000 total  
project

The Washington Irving Academy project consisted of transforming a 6th through 8th grade Middle School into a Pk-8 dual language academy. The scope included renovations of 98,000 Square feet to existing classrooms, restrooms, Cafeteria, Kitchen, Auditorium, Library along with all HVAC, Plumbing, Electrical and Technology systems. The project also included the addition of a new Computer lab and a new drop off canopy and new secure entry vestibule.

The Washington Irving Academy project included a feasibility assessment that allowed the design team and SAISD to fine tune the full scope of the project. The site included four different buildings that were constructed at different time frames with the oldest building being constructed in the 1950s. The assessment included reviews of Roofing and envelope, structural analysis, MEP systems, Security and fire alarm systems, Historical and cultural review, Community involvement, and preliminary proposed building improvements and additions. Part of the scope also included the analysis of transforming Irving Middle School that house sixth through eighth grade to a k-8 academy. We see that this type of exercise would be a great value to this project.

The project also included a full renovation of the existing Kitchen and cafeteria of the school. The design team worked closely with kitchen staff and administration staff to ensure that we were meeting the current and future growth goals of the school with its new transformation to an academy. We also included a Food Service consultant to help design the kitchen for maximum efficiency and to ensure that the right equipment and amount of equipment would meet the schools needs.

The project delivery for this project was CM at Risk with a GMP. With the large scope and the intricacies of the large campus, this delivery method turned out to be extremely valuable to the project. It allowed the design team and the contractor to maximize the project budget as well as prioritize specific elements and phase the project in a way that would disturb the campus and school year the least.



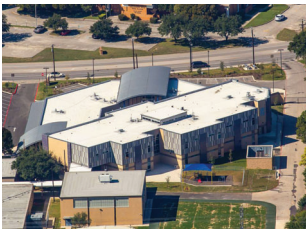
## Regency Place Elementary School Addition and Renovations

**OWNER**  
Northeast ISD

**PROJECT MANAGER**  
Raul Garcia -  
with previous firm

**Date Completed**  
2017

**CONTRACT AMOUNT**  
+/- \$20,000,000 total  
project



Regency Place ES Addition and Renovation project consisted of replacing 24 portable classrooms into a permanent new classroom wing on campus. The scope included 24 four new classrooms, a music room, new library and media center, a computer lab, new administration office, a new clinic, new counselors offices, a new central plant and a new entry with a secure vestibule. The scope also included renovations to teacher resource and support area, renovation of existing administration area to a new family specialist area, renovation of landscape, irrigation drainage, site utilities and infrastructure improvements. The total project square footage was 56,000 Sf.

As part of the project, coordination with campus staff and district administration staff consisted of regular meetings and workshops to get an overall understanding of what the final use of the administration and classrooms would be. The new administration and entry was relocated to a street around the corner and included coordination with the City of San Antonio and city utilities to ensure that the change would not impact infrastructure, traffic, and drainage. Coordination with consultants and district department staff was crucial to ensure that the project program and phasing of the project would not cause issues during construction. The phasing of the project was extremely important since a lot of the major work needed to happen during summer when school is out.

The new Family Specialist Area included a working kitchen that would be use for cooking classes. Coordination to make sure that the combination of residential grade equipment along with commercial grade equipment would work together. We see this coordination important in this project with the fact that one of the buildings is a commercial building and one is residential building.

The project delivery for this project was CM at Risk with a GMP. The CM was brought on to the team around 50% Design Development stage which was important to ensure that systems and design elements were meeting budgetary constraints.



## Travis County- Parks West and Westside service center site Assessment and Masterplan



**OWNER**  
Travis County

**PROJECT MANAGER/  
PROJECT PRINCIPAL**  
Raul Garcia -  
with previous firm

**Date Completed**  
April 2021

**CONTRACT AMOUNT**  
+/- \$175,000

The Travis county Parks West and Westside service center Assessment and Masterplan project consisted of producing two assessment report of the existing site and existing structures at each of the two sites along with two full master plan reports for the programming of future improvements to these sites. The Master Plan included master planning the site as well as preliminary bubble diagrams for building layouts, A phasing plan for how to help not to disturb the existing activities on each site as construction was happening, and a preliminary cost estimate.

### Park West

Park West Service center is a service location for park rangers that take care of the existing parks on the west side of the county. This site included large storage facilities and warehouses, a locker room for park rangers, covered areas for county vehicles, a County vehicle fueling station, and a large mechanical shop. Also as part of this site there was a Sheriff's sub station and a Park/Forestry fire station.

The Design team produced a detail report that included a breakdown of structural, HVAC Equipment, Plumbing, Electrical, Envelope, Material Finishes, roadway, site Access, and drainage issues for the site. The report outlined areas where upgrades would be reasonable and area where buildings needed to be demolished or relocated. One example that comes to mine is that we found that there were two access entries to the site. One of the entries was blocked and not used. This entry served as a better access for bigger trucks that had a difficult time coming into the site. The new design that was proposed used this access as a secondary access just for large truck. WE also found that there were two covered parking structures that were rotting from the base. These structures were directly on drainage routes from stormwater that were the cause of the rotting. The new proposed plan relocated these structures and re-purposed this area to allow the easy flow of storm water out to detention ponds.

The second part of the report was a programming document and master plan for the site. This report included masterplan drawings for the site and for the new structures. The Site Masterplans include the re-Organization of the existing tasks



that happen on the site and the reorganization of the layout and access in and out of the site. The creation of a public and private area was also crucial to this site. After a full review of the Assessment report it was decided that the best use of the site was to keep and renovate two of the five existing structures.

### Westside Service Center

Westside Service Center is a service location for County maintenance and construction equipment and materials. This site included several storage warehouses, an administration building, Large parking areas (covered and open) for county vehicles, a mechanical shop, and a fuel station along with other auxiliary buildings.

The design team produced an assessment report that detailed the condition and location of all existing buildings. Recommendations were made to demolish all existing buildings except for the existing administration building. The improvements that were needed and the growth that the county was forecasting would not be met with the existing outdated buildings. After long discussion with county staff, the understanding that the county had outgrown its existing facilities was very evident.

### Issued Reports

One of the critical aspects of creating both of these reports was the design team having full access to the sites, the buildings, and to county staff. County staff was available to assist the MEP engineers in seeing and reviewing all equipment as well as talks with maintenance staff to understand what and how the equipment was working. Maintenance staff was also available to help structural engineers see above acoustic ceilings and have access to the roof. The design team also spent time with staff that were housed in the existing buildings and staff that would be the end users for new buildings on site.





# SECTION SEVEN



REGENCY PLACE ELEMENTARY SCHOOL \*

## Other Information

**THIS FORM MUST BE INCLUDED WITH RFQ PACKAGE; PLEASE CHECK OFF EACH ITEM INCLUDED WITH RFQ PACKAGE AND SIGN BELOW TO COMPLETE SUBMITTAL OF EACH REQUIRED ITEM.**

**RFQ 2024-001**

**“ARPA Project No. 8 – Architectural Services for the Community Action Agency Meals on Wheels & Nutrition Program Facility”**

- Statement of Qualifications
- References Form
- Conflict of Interest Form (CIQ)
- Certification regarding Debarment (Form H2048)
- Certification regarding Federal lobbying (Form 2049)
- Purchasing Code of Ethics Affidavit
- SAMs Registration completed by Respondent (See Section 1.13)
- House Bill 89 Form
- Senate Bill 252 Form
- Proof of No Delinquent Tax Owed to Webb County



**Signature of Person Completing this Package**

11-07-23

**Date**

## References Form

Please list at minimum five (5) local governmental entities where similar scope of services were provided.

***THIS FORM MUST BE RETURNED WITH YOUR OFFER.***

### REFERENCE ONE

Government/Company Name: Alamo Colleges District - WETC Accessibility Improvements/SAC multiple sites

Address: 2222 N. Alamo St., San Antonio, TX 78215

Contact Person and Title: John Stybos, Vice Chancellor of Facilities

Phone: 361-698-1642 Fax: 361-698-1920

Email Address: jstrybos@delmarcollege.edu\* Contract Period: Feb 2016 - Feb 2018

Description of Professional Services Provided: Served as Project Manager/Designer for the design of elevator addition and full accessibility upgrades and building improvements for the WETC Campus with Alamo College District.

\*Currently with Del Mar College

### REFERENCE TWO

Government/Company Name: Northeast Independent School District-  
Regency Place Elem.

Address: 8961 Tesoro Dr., San Antonio, TX 78217

Contact Person and Title: Abelardo "ABI" Flores, Assistant Director

Phone: 210-356-9367 Fax: 210-657-8855

Email Address: aflore@neisd.net Contract Period: Aug. 2016 - Apr 2019

Description of Professional Services Provided: Served as PM and Designer for school Renovation and Classroom and Administration Addition for Regency place ES.

**REFERENCE THREE**

Government/Company Name: Austin Independent School District-

Address: 4000 S. IH 35 Frontage, Austin TX, 78704

Contact Person and Title: Kathy Genet, Senior Project Manager

Phone: 512-940-4229 Fax: \_\_\_\_\_

Email Address: kathy.genet@ austinisd.org Contract Period: April 2019 - Feb 2023

Description of Professional Services Provided: I served as Project Principal for Kealing Middle School Renovations bond project as well as Project Principal/Sr.Project Manager for the Blackshear ES HVAC renovations.

**REFERENCE Four**

Government/Company Name: Northeast Independent School District-  
Regency Place Elem./Accordion Partition Upgrades

Address: 8961 Tesoro Dr., San Antonio, TX 78217

Contact Person and Title: Josue Burguete, District Architect

Phone: 956-589-6262 Fax: \_\_\_\_\_

Email Address: josue.burguete@holtcat.com Contract Period: Aug. 2016 - Apr 2019

Description of Professional Services Provided: Served as PM and Designer for school Renovation and Classroom and Administration Addition for Regency place ES. Served as Project Manager on seven Elementary school upgrades and replacement of Accordion Partitions.

\*Currently with Holtcat

**REFERENCE Five**

San Antonio Independent School District-

Government/Company Name: Washington Irving Dual Language Academy

Address: 1270 Summit, San Antonio, TX 78201

Contact Person and Title: Abigail Grass, Assistant Director-Planning and Construction

Phone: 858-230-4266 Fax: \_\_\_\_\_

Email Address: agrass@ucsd.edu\* Contract Period: Oct. 2017 - Feb 2018

Description of Professional Services Provided: Produced a Feasibility Assessment report on the existing conditions. The assessment included Mechanical systems, Plumbing systems, Electrical systems, Envelope and Roofing systems, and structural systems. The report helped fine tune the scope of  
of the project.

\*Currently with University of California San Diego

- \*\*Additional pages are permitted if more space is required\*\*

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# CONFLICT OF INTEREST QUESTIONNAIRE

## FORM CIQ

For vendor doing business with local governmental entity

### OFFICE USE ONLY

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

Date Received

**1** Name of vendor who has a business relationship with local governmental entity.

XA Collective, LLC

**2**  Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

**3** Name of local government officer about whom the information is being disclosed.

\_\_\_\_\_  
Name of Officer

**4** Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

Yes       No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

Yes       No

**5** Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

**6**  Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

**7**   
\_\_\_\_\_  
Signature of vendor doing business with the governmental entity

11-06-23

\_\_\_\_\_  
Date

**CONFLICT OF INTEREST QUESTIONNAIRE**  
**For vendor doing business with local governmental entity**

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

**Local Government Code § 176.001(1-a):** "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

**Local Government Code § 176.003(a)(2)(A) and (B):**

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

\*\*\*

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor.

**Local Government Code § 176.006(a) and (a-1)**

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

- (1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);
- (2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or
- (3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

- (A) begins discussions or negotiations to enter into a contract with the local governmental entity; or
- (B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

- (A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);
- (B) that the vendor has given one or more gifts described by Subsection (a); or
- (C) of a family relationship with a local government officer.

**CERTIFICATION**  
REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY  
EXCLUSION FOR COVERED CONTRACTS

**PART A.**

Federal Executive Orders 12549 and 12689 require the Texas Department of Agriculture (TDA) to screen each covered potential contractor to determine whether each has a right to obtain a contract in accordance with federal regulations on debarment, suspension, ineligibility, and voluntary exclusion. Each covered contractor must also screen each of its covered subcontractors.

In this certification "contractor" refers to both contractor and subcontractor; "contract" refers to both contract and subcontract.

By signing and submitting this certification the potential contractor accepts the following terms:

1. The certification herein below is a material representation of fact upon which reliance was placed when this contract was entered into. If it is later determined that the potential contractor knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the Department of Health and Human Services, United States Department of Agriculture or other federal department or agency, or the TDA may pursue available remedies, including suspension and/or debarment.
2. The potential contractor will provide immediate written notice to the person to which this certification is submitted if at any time the potential contractor learns that the certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
3. The words "covered contract", "debarred", "suspended", "ineligible", "participant", "person", "principal", "proposal", and "voluntarily excluded", as used in this certification have meanings based upon materials in the Definitions and Coverage sections of federal rules implementing Executive Order 12549. Usage is as defined in the attachment.
4. The potential contractor agrees by submitting this certification that, should the proposed covered contract be entered into, it will not knowingly enter into any subcontract with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the Department of Health and Human Services, United States Department of Agriculture or other federal department or agency, and/or the TDA, as applicable.

Do you have or do you anticipate having subcontractors under this proposed contract?

Yes

No



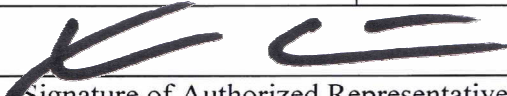
5. The potential contractor further agrees by submitting this certification that it will include this certification titled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion for Covered Contracts" without modification, in all covered subcontracts and in solicitations for all covered subcontracts.
6. A contractor may rely upon a certification of a potential subcontractor that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered contract, unless it knows that the certification is erroneous. A contractor must, at a minimum, obtain certifications from its covered subcontractors upon each subcontract's initiation and upon each renewal.
7. Nothing contained in all the foregoing will be construed to require establishment of a system of records in order to render in good faith the certification required by this certification document. The knowledge and information of a contractor is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
8. Except for contracts authorized under paragraph 4 of these terms, if a contractor in a covered contract knowingly enters into a covered subcontract with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, Department of Health and Human Services, United States Department of Agriculture, or other federal department or agency, as applicable, and/or the TDA may pursue available remedies, including suspension and/or debarment.

**PART B. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION FOR COVERED CONTRACTS**

Indicate in the appropriate box which statement applies to the covered potential contractor:

- The potential contractor certifies, by submission of this certification, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this contract by any federal department or agency or by the State of Texas.
- The potential contractor is unable to certify to one or more of the terms in this certification. In this instance, the potential contractor must attach an explanation for each of the above terms to which he is unable to make certification. Attach the explanation(s) to this certification.

Name of Contractor	Vendor ID No. or Social Security No.	Program No.
X Architecture Collective, LLC	87-2027586	2024-001

  
Signature of Authorized Representative

11.06.2023  
Date

Xavier Cantu, AIA  
Printed/Typed Name and Title of Authorized Representative

**CERTIFICATION**  
REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY  
EXCLUSION FOR COVERED CONTRACTS

**PART A.**

Federal Executive Orders 12549 and 12689 require the Texas Department of Agriculture (TDA) to screen each covered potential contractor to determine whether each has a right to obtain a contract in accordance with federal regulations on debarment, suspension, ineligibility, and voluntary exclusion. Each covered contractor must also screen each of its covered subcontractors.

In this certification "contractor" refers to both contractor and subcontractor; "contract" refers to both contract and subcontract.

By signing and submitting this certification the potential contractor accepts the following terms:

1. The certification herein below is a material representation of fact upon which reliance was placed when this contract was entered into. If it is later determined that the potential contractor knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the Department of Health and Human Services, United States Department of Agriculture or other federal department or agency, or the TDA may pursue available remedies, including suspension and/or debarment.
2. The potential contractor will provide immediate written notice to the person to which this certification is submitted if at any time the potential contractor learns that the certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
3. The words "covered contract", "debarred", "suspended", "ineligible", "participant", "person", "principal", "proposal", and "voluntarily excluded", as used in this certification have meanings based upon materials in the Definitions and Coverage sections of federal rules implementing Executive Order 12549. Usage is as defined in the attachment.
4. The potential contractor agrees by submitting this certification that, should the proposed covered contract be entered into, it will not knowingly enter into any subcontract with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the Department of Health and Human Services, United States Department of Agriculture or other federal department or agency, and/or the TDA, as applicable.

Do you have or do you anticipate having subcontractors under this proposed contract?

Yes

No


5. The potential contractor further agrees by submitting this certification that it will include this certification titled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion for Covered Contracts" without modification, in all covered subcontracts and in solicitations for all covered subcontracts.
6. A contractor may rely upon a certification of a potential subcontractor that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered contract, unless it knows that the certification is erroneous. A contractor must, at a minimum, obtain certifications from its covered subcontractors upon each subcontract's initiation and upon each renewal.
7. Nothing contained in all the foregoing will be construed to require establishment of a system of records in order to render in good faith the certification required by this certification document. The knowledge and information of a contractor is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
8. Except for contracts authorized under paragraph 4 of these terms, if a contractor in a covered contract knowingly enters into a covered subcontract with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, Department of Health and Human Services, United States Department of Agriculture, or other federal department or agency, as applicable, and/or the TDA may pursue available remedies, including suspension and/or debarment.

**PART B. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION FOR COVERED CONTRACTS**

Indicate in the appropriate box which statement applies to the covered potential contractor:

- The potential contractor certifies, by submission of this certification, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this contract by any federal department or agency or by the State of Texas.
- The potential contractor is unable to certify to one or more of the terms in this certification. In this instance, the potential contractor must attach an explanation for each of the above terms to which he is unable to make certification. Attach the explanation(s) to this certification.

Name of Contractor	Vendor ID No. or Social Security No.	Program No.
DBR Engineering	1-760149035-6	2024-001

  
Signature of Authorized Representative

November 06, 2023  
Date

Edward Puentes, PE | Partner  
Printed/Typed Name and Title of  
Authorized Representative

**CERTIFICATION**  
**REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY**  
**EXCLUSION FOR COVERED CONTRACTS**

**PART A.**

Federal Executive Orders 12549 and 12689 require the Texas Department of Agriculture (TDA) to screen each covered potential contractor to determine whether each has a right to obtain a contract in accordance with federal regulations on debarment, suspension, ineligibility, and voluntary exclusion. Each covered contractor must also screen each of its covered subcontractors.

In this certification "contractor" refers to both contractor and subcontractor; "contract" refers to both contract and subcontract.

By signing and submitting this certification the potential contractor accepts the following terms:

1. The certification herein below is a material representation of fact upon which reliance was placed when this contract was entered into. If it is later determined that the potential contractor knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the Department of Health and Human Services, United States Department of Agriculture or other federal department or agency, or the TDA may pursue available remedies, including suspension and/or debarment.
2. The potential contractor will provide immediate written notice to the person to which this certification is submitted if at any time the potential contractor learns that the certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
3. The words "covered contract", "debarred", "suspended", "ineligible", "participant", "person", "principal", "proposal", and "voluntarily excluded", as used in this certification have meanings based upon materials in the Definitions and Coverage sections of federal rules implementing Executive Order 12549. Usage is as defined in the attachment.
4. The potential contractor agrees by submitting this certification that, should the proposed covered contract be entered into, it will not knowingly enter into any subcontract with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the Department of Health and Human Services, United States Department of Agriculture or other federal department or agency, and/or the TDA, as applicable.

Do you have or do you anticipate having subcontractors under this proposed contract?

Yes

No

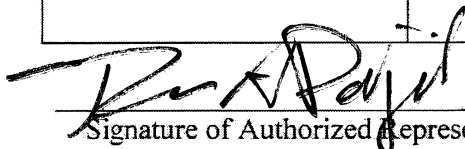
5. The potential contractor further agrees by submitting this certification that it will include this certification titled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion for Covered Contracts" without modification, in all covered subcontracts and in solicitations for all covered subcontracts.
6. A contractor may rely upon a certification of a potential subcontractor that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered contract, unless it knows that the certification is erroneous. A contractor must, at a minimum, obtain certifications from its covered subcontractors upon each subcontract's initiation and upon each renewal.
7. Nothing contained in all the foregoing will be construed to require establishment of a system of records in order to render in good faith the certification required by this certification document. The knowledge and information of a contractor is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
8. Except for contracts authorized under paragraph 4 of these terms, if a contractor in a covered contract knowingly enters into a covered subcontract with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, Department of Health and Human Services, United States Department of Agriculture, or other federal department or agency, as applicable, and/or the TDA may pursue available remedies, including suspension and/or debarment.

**PART B. CERTIFICATION REGARDING DEBARMENT, SUSPENSION,  
INELIGIBILITY AND VOLUNTARY EXCLUSION FOR COVERED CONTRACTS**

Indicate in the appropriate box which statement applies to the covered potential contractor:

- The potential contractor certifies, by submission of this certification, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this contract by any federal department or agency or by the State of Texas.
- The potential contractor is unable to certify to one or more of the terms in this certification. In this instance, the potential contractor must attach an explanation for each of the above terms to which he is unable to make certification. Attach the explanation(s) to this certification.

Name of Contractor	Vendor ID No. or Social Security No.	Program No.

  
Signature of Authorized Representative

6/22/23  
Date

RONALD A. PUDELL, PRESIDENT  
Printed/Typed Name and Title of  
Authorized Representative

**CERTIFICATION REGARDING FEDERAL LOBBYING**  
**(Certification for Contracts, Grants, Loans, and Cooperative Agreements)**

**PART A. PREAMBLE**

Federal legislation, Section 319 of Public Law 101-121 generally prohibits entities from using federally appropriated funds to lobby the executive or legislative branches of the federal government. Section 319 specifically requires disclosure of certain lobbying activities. A federal government-wide rule, "New Restrictions on Lobbying", published in the Federal Register, February 26, 1990, requires certification and disclosure in specific instances.

**PART B. CERTIFICATION**

This certification applies only to the instant federal action for which the certification is being obtained and is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
2. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with these federally funded contract, subcontract, subgrant, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions. (If needed, contact the Texas Department of Agriculture to obtain a copy of Standard Form-LLL.)

3. The undersigned shall require that the language of this certification be included in the award documents for all covered subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all covered subrecipients will certify and disclose accordingly.

Do you have or do you anticipate having covered subawards under this transaction?

Yes

No

Name of Contractor/Potential Contractor	Vendor ID No. or Social Security No.	Program No.
X Architecture Collective, LLC	87-2027586	2024-001

Name of Authorized Representative	Title
Xavier Cantu, AIA	President

  
\_\_\_\_\_  
Signature – Authorized Representative

11.06.2023  
\_\_\_\_\_  
Date

**WEBB COUNTY PURCHASING DEPT.  
QUALIFIED PARTICIPATING VENDOR CODE OF ETHICS  
AFFIDAVIT FORM**

STATE OF TEXAS \*

KNOW ALL MEN BY THESE PRESENTS:

COUNTY OF WEBB \*

BEFORE ME the undersigned Notary Public, appeared RAUL GARCIA,  
the herein-named "Affiant", who is a resident of BEXAR County, State  
of TEXAS, and upon his/her respective oath, either individually and/or behalf of their  
respective company/entity, do hereby state that I have personal knowledge of the following facts,  
statements, matters, and/or other matters set forth herein are true and correct to the best of my  
knowledge.

*I personally, and/or in my respective authority/capacity on behalf of my company/entity do hereby  
confirm that I have reviewed and agree to fully comply with all the terms, duties, ethical policy  
obligations and/or conditions as required to be a qualified participating vendor with Webb  
County, Texas as set forth in the Webb County Purchasing Code of Ethics Policy posted at the  
following address: <http://www.webbcountytexas.gov/PurchasingAgent/PurchasingEthicsPolicy.pdf>*

*I personally, and/or in my respective authority/capacity on behalf of my company/entity do hereby  
further acknowledge, agree and understand that as a participating vendor with Webb County,  
Texas on any active solicitation/proposal/qualification that I and/or my company/entity failure to  
comply with the Code of Ethics policy may result in my and/or my company/entity disqualification,  
debarment or make void my contract awarded to me, my company/entity by Webb County. I agree  
to communicate with the Purchasing Agent or his designees should I have questions or concerns  
regarding this policy to ensure full compliance by contacting the Webb County Purchasing Dept.  
via telephone at (956) 523-4125 or e-mail to the Webb County Purchasing Agent to  
[joel@webbcountytexas.gov](mailto:joel@webbcountytexas.gov).*

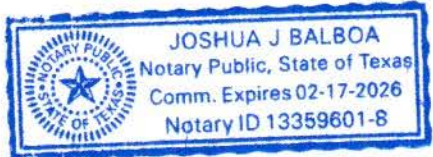
Executed and dated this 7 day of NOVEMBER, 2023.

[Signature]  
Signature of Affiant

RAUL GARCIA  
Printed Name of Affiant/Company/Entity

SWORN to and subscribed before me, this 7 day November, 2023

[Signature]  
NOTARY PUBLIC, STATE OF TEXAS



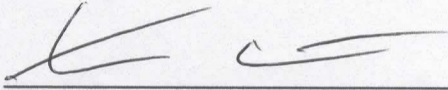


PROOF OF NO DELINQUENT TAXES OWED TO WEBB COUNTY

Name XAVIER ADOLFO CANTU owes no delinquent property taxes to Webb County.

XA Collective, LLC owes no property taxes as a business in Webb County.  
(Business Name)

Xavier Cantu owes no property taxes as a resident of Webb County.  
(Business Owner)

  
Person who can attest to the above information

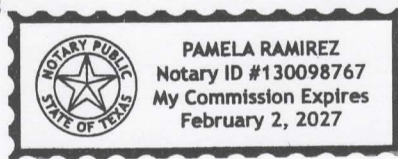
**\* SIGNED NOTORIZED DOCUMENT AND PROOF OF NO DELINQUENT TAXES TO WEBB COUNTY.**

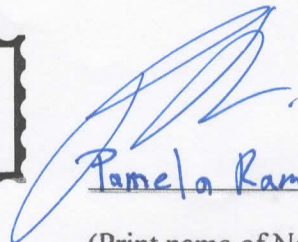
The State of Texas  
County of Webb

Before me, a Notary Public, on this day personally appeared Xavier Adolfo Cantu, know to me (~~or proved to me on the oath of~~ Driver License) to be the person whose name is subscribed to the forgoing instrument and acknowledged to me that he executed the same for the purpose and consideration therein expressed.

Given under my hand and seal of office this 6<sup>th</sup> day of November 2023.

Notary Public, State of Texas



  
Pamela Ramirez, Notary Public.

My commission expires the 2<sup>nd</sup> day of February 2027 (Print name of Notary Public here)

**Offeror: Complete & Return this Form with Response Submission.**

**House Bill 89 Verification**

I, XAVIER ADOLFO CANTU, the undersigned representative of (company or business name) XA Collective, LLC (heretofore referred to as company) being an adult over the age of eighteen (18) years of age, after being duly sworn by the undersigned notary, do hereby depose and verify under oath that the company named above, under the provisions of Subtitle F, Title 10, Government Code Chapter 2270:

1. Does not boycott Israel currently; and
2. Will not boycott Israel during the term of the contract.

Pursuant to Section 2270.001, Texas Government Code:

1. "Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made ordinary business purposes; and

2. "Company" means a for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or an limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of those entities or business association that exist to make a profit.

[Signature]  
Signature of Company Representative

11/06/23  
Date

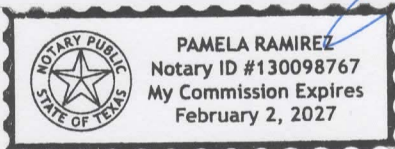
On this 6<sup>th</sup> day of November, 20 23, personally appeared

Xavier Adolfo Cantu, the above named person, who after by me being duly sworn, did swear and confirm that the above is true and correct.

Notary Seal

[Signature]  
Notary Signature

11/6/2023  
Date




**Offeror: Complete & Return this Form with Response Submission.**  
**Senate Bill 252 Certification**

SB 252 CHAPTER 2252 CERTIFICATION I, XAVIER ADOLFO CANTU, the undersigned representative of XA Collective, LLC (Company or business name) being an adult over the age of eighteen (18) years of age, pursuant to Texas Government Code, Chapter 2252, Section 2252.152 and Section 2252.153, certify that the company named above is not listed on the website of the Comptroller of the State of Texas concerning the listing of companies that are identified under Section 806.051, Section 807.051 or Section 2253.153. I further certify that should the above-named company enter into a contract that is on said listing of companies on the website of the Comptroller of the State of Texas which do business with Iran, Sudan or any Foreign Terrorist Organization, I will immediately notify Mr. Jose Angel Lopez III, Webb County Purchasing Agent at (956) 523-4125 or via email at [joel@webbcountytx.gov](mailto:joel@webbcountytx.gov)

XAVIER ADOLFO CANTU

Name of Company Representative (Print)



Signature of Company Representative

11/01/2023

Date