



JUSTICE OF THE PEACE

PCT2 PL1

Judge Bobby Quintana
901 S. Milmo 1st floor
Laredo, Texas
(956) 523-5360 fax (956) 721-2542

Letter of Intent to Apply

Date: January 11, 2024

Honorable Tano Tijerina
Webb County Judge
Webb County Courthouse
1000 Houston Street (3rd Floor)
Laredo, Texas 78040

Re: Letter of Intent to apply for **“Juvenile Justice & Truancy Prevention (JJ/TP) Grant Program, FY2025”**

Dear Judge Tijerina:

In accordance with the Webb County Single Point of Contact (SPOC) Policy and Procedures – *revised 3/29/17*, please accept this “*Letter of Intent to Apply*” for grant funds authorized under the Texas General Appropriations Act, Article I, Rider 35 for Trusteed Programs within the Office of the Governor.

The Webb County Justice of the Peace Pct.2, Pl.1 Office requests authorization to apply for a grant estimated at \$70,000.00 from Office of the Governor under the Texas General Appropriations Act, Article I, Trusteed Programs within the Office of the Governor, Strategy B.1. as well as Rider 21 for truancy prevention and intervention through community-based and school programs. Your favorable review of the following information required under SPOC policy and authorization to develop and submit the grant proposal shall be appreciated.

General Information:

- A. Project Title: Juvenile Justice & Truancy Prevention Grant Program, FY2025
- B. Project Description: Texas Governors Office has made available this state funds for projects that prevent violence in and around school; and to improve the juvenile justice

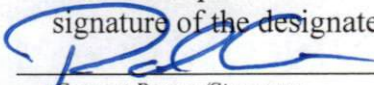
system by providing mental health services, truancy prevention and intervention through community-based and school programs.

C. Contact Person: Justice of Peace Pct.2, Pl.1 Judge Roberto "Bobby" Quintana

D. Department/Office Telephone number: 956-523-5359

E. All departments that request grant application authorization from the County Commissioner's Court

are required to participate in the County Biometric Time Clock Plus system in order to ensure compliance with existing County policy. Please acknowledge compliance with the signature of the designated Contact Person:



Contact Person/Signature

F. For all grant-funded projects involving current county employees that propose grant funding for overtime will be required to use the County Biometric Time Clock Plus system and have GPS monitors in their vehicles, except for those involved in undercover work. Please acknowledge the intent to comply with the signature of the designated Contact Person:



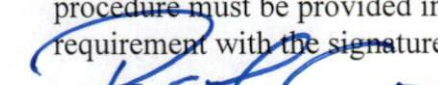
Contact Person/Signature

G. All future grant-funded programs involving current County employees will include only Full Time Equivalency (FTE) percentages in a project's budget and will also apply to all future renewal projects; Please acknowledge this criteria with the signature of the designated Contact Person:



Contact Person/Signature

H. A complete hard copy of the grant application is required to be submitted to the Economic Development Department inclusive with the "Letter of Intent to Apply" at least two (2) weeks before the grant application is presented to the County Commissioners Court requesting authorization to submit the grant application to the State or Federal funding agency. The complete hard copy of the grant application shall include at a minimum - Project Narratives, Performance Statement, Budget, Personnel Budget breakdown and Budget Narratives. This policy will be effective February 27, 2017; If not provided at submission of the Letter of Intent, then it must be submitted with ample time for review and approval by the Grant Application Review Committee (GARC)? Extenuating circumstances for not adhering to this procedure must be provided in writing for review and approval. Please acknowledge this requirement with the signature of the designated Contact Person:



Contact Person/Signature

I. Any and all budget amendments, budget modifications and/or line item transfer requests that may arise from grant-funded activity shall be submitted through the Economic Development Department - Single Point of Contact (whether Competitive or Formula grants, County (Federal and State allocations) that use the Webb County General Fund first then receives

reimbursement at a later time). The budget request will be forwarded for review by the Grant Application Review Committee (GARC) for possible placement on the Webb County Commissioner's Court Agenda. Please acknowledge this requirement with the signature of the designated Contact Person:



Contact Person/Signature

J. All departments that request a refunding or continuation grant application authorization from the County Commissioner's Court are required to provide documentation from the Funding Agency confirming/verifying previous or on-going grant compliance. The documentation shall be submitted to the Economic Development Department - Single Point of Contact at least two (2) weeks before the grant application is presented to the County Commissioners Court. Please acknowledge this requirement with the signature of the designated Contact Person:



Contact Person/Signature

K. A representative from the Department requesting authorization to apply for a grant must be present at the Commissioner's Court meeting to respond to any questions from Commissioner's Court regarding the proposed grant application. Please acknowledge this requirement with the signature of the designated Contact Person:



Contact Person/Signature

K. Project Time Frames:	Start Date:	<u>10/01/2024</u>
	Ending Date :	<u>09/30/2025</u>
	Project Duration:	<u>12 months</u>

L. Project Area: Webb County Justice of Peace Pct. 2, Pl.1 Office

Project Analysis:

- 1) What County needs, services or problems will be addressed by this project?
If approved for these state funds parents in Truancy court will receive support to break Truancy family-cycles and reduce current Truancy rising numbers in our UISD community which are contributing to violence in and around schools.
- 2) What is the grant matching amount of local funds or in-kind that will be proposed? Please identify specific sources of funds.
This grant does not require matching funds.
- 3) Will this proposed project add cost, services or any financial responsibility to the County's General Fund after the project ends? Please explain.
No

- 4) Will this project add employees to the county payroll if and when the grant is terminated?
Please explain.
No
- 5) Does this project propose any monetary grant-funded stipends, incentive pay, supplement pay or any other pay that exceeds County General Fund salary? These types of monetary compensation are strictly prohibited.
No
- 6) What are the operating and maintenance costs of the grant funded project activities that will be funded by the county?
None
- 7) How many citizens will be served and in what way? Please explain.
Approval of grant will allow us to start-up a Truancy prevention program in South Laredo. Our office oversee's 25 United Independent Schools with an approximate population of 20,257 students. This program will have the focus of educating K-12th grades, along with parents to rethink the purpose and value of their education. We have parents in Truancy court in tears because their adolescents are out of control and they ask the court for help. This program we are taking on is our attempt to deter behavior that brings a mom or father to tears because they are so at loss. It's a behavior chain we need to break and it starts with education.
- 8) Please provide the name of the department representative responsible for providing the Economic Development staff with the copy of the submitted grant application.

Judge Roberto "Bobby" Quintana

Financial Analysis

- A. Type of Request: Grant (X) Loan () Combination ()

Amount of Request:	\$70,000.00
Amount of Cash Match/In-Kind	\$ <u>None</u>
Amount of Cash Match/In-Kind	\$
Total Project Costs:	\$70,000.00
New (X) Continuation ()	
Funding Agency:	<u>Texas Governors Office</u>
- B. Is there any assurance that the grant will be continued/refunded by the funding agency?
Please explain.
NO

C. What wording or commitments will be included in the grant application for 'continuity of activities', 'project sustainability plan' or 'funding of activities' after the grant has ended? Please explain in detail.

None

For Economic Development Department Office Use Only:

IV. APPLICATION REVIEW COMMENTS

A. STAFF COMMENTS :

Staff Signature: _____

Date: _____