

MARGIE R IBARRA
COUNTY CLERK
FILED

2024 FEB -9 AM 8:26
WEBB COUNTY, TEXAS



WEBB COUNTY, TEXAS

COMMISSIONERS COURT

BY OR DEPUTY

PUBLIC NOTICE COMMISSIONERS COURT MEETING

WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
FEBRUARY 12, 2024
9:00 a.m.

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Treasurer, Human Resources; and any other Department reports); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. Auditor

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Grant Funds. **[Requested By Community Action Agency Meals on Wheels]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2371-5260-521-410000	Payroll	\$273,603.20	\$30,000	\$216,249.41	\$186,249.41
	2371-5260-521-421000	Health Life Insurance	\$54,470.00	\$5,000	\$41,724.41	\$36,724.41
	2371-5260-521-423000	Retirement County Share	\$35,568.42	\$5,000	\$29,460.39	\$24,460.39
				\$40,000		
To:	2371-5260-521-463030	Bulk Food	\$121,400.29	\$40,000	\$1,074.29	\$41,074.29

Issue: Meals on Wheels Requires Funds to be transferred to Bulk Food to cover the cost of the Home Delivery Meals.

Solution: By Commissioners Court ratification of the approval, we will have funds to continue covering costs.

Result: With funds available, the department will be able to cover the cost for the home-delivered meals and congregate meals program.

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Grants Funds. **[Requested by Community Action Agency]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2025-5320-521-462605	Fuel & Lubricants	\$2,000	\$1,000	\$2,000.00	\$1,000.00
	2025-5320-521-461000	Materials & Supplies	\$15,000	\$2,000	\$7,075.80	\$5,075.80
				\$3,000		

To:	2025-5320-521-463030	Bulk Food	\$33,450	\$3,000	\$450.00	\$3,450.00
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Issue: Elderly Nutrition requires these additional Funds in Bulk Food.

Solution: By Commissioners Court ratification of the approval, we will have funds to cover cost.

Result: With the funds, we will be able to cover the cost of the community center's meal delivery.

- c. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Grant Funds; and any other matter incident thereto. **[Requested by Martin Cuellar, Webb County Sheriff; Grant Fund #2474]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2474-3010-001-461000	Materials & Supplies	\$386,615	\$17,990	\$254,826.84	\$236,836.84
To:	2474-3010-001-460105	Minor Tools & Apparatus	-0-	\$17,990	-0-	\$17,990.00

Issue: A no-cost budget adjustment was approved by the state agency.

Solution: Request a line item transfer to reflect the reclassification of budget line items.

Result: Funding will be available for the purchase of equipment and minor tools to be used for needed grant activities.

- d. Discussion and possible action to accept \$151,004 grant reimbursement within the Commissioners Court and approve, by Order, a budget amendment (line item transfer). **[Requested by County Auditor]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	3015-7050-001-470000	Capital Outlay	\$0.00	\$248,986.00	\$269,692.00	\$20,706.00
To:	3015-1010-001-470000	Capital Outlay	\$5,000.00	\$248,986.00	\$5,000.00	\$253,986.00

Issue: The Commissioners Court authorized a capital financing for the Water Utility equipment while pending grant award approval.

Solution: Leave \$20,706 balance within the Water Utility department not sufficient by the grant award.

Result: Transfer all capital financing proceeds except \$20,706 under the Water Utility and transfer the remaining balance to Commissioners Court for other capital expenditures.

6. Civil Legal Division

- a. Discussion and possible action to approve the Webb County Deputy Sheriff's Association's ("Association") request pursuant to the Collective Bargaining Agreement 2021-2027 ("CBA") and Sections 155.001 and 155.002 of the Texas Local Government Code to automatically withdraw from Association members paychecks an additional \$10 dollars a pay period for Union Dues; and authorizing the Webb County Judge to sign all relevant documents and any other matters incident thereto.

- b. Discussion and possible action to enter into a Professional Services Agreement between Webb County (for the benefit of the TEND Court Program) and Rhonda Kuykendall to provide training and counseling services for the Webb County Trafficking Emergency Network Diversion Program in the amount of \$81.25 dollars/hr or \$650.00 dollars for group youth meetings under the TEND program under Grant #4325003, commencing May 20, 2024, through September 30, 2024, subject to annual grant budgetary appropriations, and authorizing the Webb County Judge to sign all relevant documents and any other matters incident thereto. **[Requested by Child Protection Court, Selina L. Mireles, Associate Judge, Grant #4325003, Account #2747-1150-001-457008]**

- c. Discussion and possible action to ratify an extension to the IGSA 70DCR18DIG000004 by extending the term date of the Agreement for an additional month ending on February 29, 2024, between Webb County and the U.S. Department of Immigration and Customs Enforcement ("I.C.E.") and CoreCivic for the detention of federal inmates/detainees at the Webb County Detention Center (owned and operated by CoreCivic); and authorizing the County Judge to sign any and all relevant documents and any other matter incident thereto. **[Requested by Webb County Sheriff Martin Cuellar, Laredo Processing Center Account #1001-209250-180]**

- d. Discussion and possible action to enter into Work Authorization #1 with Raba Kistner, Inc. for Phase 1 Environmental Site Assessment of the following properties (1401 Guatemozin & 603 N. Loring) for the Meals on Wheels Program in an amount not to exceed Three Thousand Five Hundred Dollars (\$3,500.00) and any other matters incident thereto; authorizing the County Judge to sign all relevant documents. **[Funding Source is from the ARPA Meals on Wheels Account #2703-5205-001-432001-214]**

Issue: Webb County seeks the assistance of a qualified Engineering Firm to undertake a Phase I Environmental Site Assessment of two properties (1401 Guatemozin & 603 N. Loring) where the Meals on Wheels Program will be located.

Solution: Work Authorization Number 1 enables Raba Kistner, Inc. to provide the services authorized under the Work Authorization.

Result: Webb County will be able to determine whether there are environmental issues with the mentioned properties.

- e. Discussion and possible action to approve the posting and filling of the following slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective February 12, 2024:

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
0239	Assistant Civil Division Attorney	\$105,771.07 - \$108,432.09 (Grade 27 K-M)

Issue: Slot #0239 became vacant on December 1, 2023.

Solution: Request is being made to post and fill slot #239.

Result: This action will allow the department to continue to function efficiently and effectively.

7. Honorable Jesse Gonzalez, Webb County Commissioner Pct. 1

- a. Discussion and possible action to re-appoint Antonio S. Arce, Jr. as the representative for Precinct 1 to the board of the Webb County-City of Laredo Regional Mobility Authority; effective February 12, 2024; and any other matters incident thereto.

8. **Honorable Ricardo A. Jaime, Webb County Commissioner Pct. 4**

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1130-001-431007-010	Operational Reserve		\$1,800		
To:	1001-6200-001-443000-020	Repairs & Maintenance- Bldgs.	\$1,600	\$900	\$1,600	\$2,500
	1001-6290-001-443000-020	Repairs & Maintenance- Bldgs.	\$1,600	\$900	\$1,600	\$2,500
				\$1,800		

Issue: Rejected items in requisition required another quote that ultimately needed more funding for internet project.

Solution: Approve budget amendment to transfer amount necessary to process requisitions.

Result: Processed orders to upgrade internet service for community centers.

9. **Community Action Agency**

- a. Discussion and possible action to approve Amendment No. 5 to extend the duration of term for the Low Income Household Water Assistance Program (LIHWAP) to Contract Number #34210003698 from the Texas Department of Housing and Community Affairs (TDHCA) for FY-2021. The amendment extends the contract from December 31, 2023, to March 15, 2024, with no additional funding and authorizing the County Judge to sign all relevant documents. This contract will not have an impact on the General Fund. Documentation has been reviewed by Webb County Economic Development Department and is compliant with SPOC policies and procedures.

Issue: Texas Department of Housing and Community Affairs (TDHCA) has awarded Amendment No. 5 to Contract Number #34210003698 under the LIHWAP Program.

Solution: Court approval of Amendment No. 5 to LIHWAP contract #34210003698.

Result: The court approval will allow Webb County CAA to continue performance under the LIHWAP program.

- b. Discussion and possible action to authorize the use of CAA - El Aguila County buses to be used by the Washington's Birthday Celebration Association (WBCA) at the upcoming events Caballeros Cocktail Friday, February 16, 2024, Mr. South Texas Luncheon Saturday, February 17, 2024, and Wednesday, Stars and Stripes Air Show February 25th 2022 allowing a reimbursement in the amount of Three Thousand Two Hundred Fifty Dollars (\$3,250.00) for the requested transportation services; and any other matters incident thereto. **[Account #2661- 5150- 357420]**

10. **Economic Development**

- a. Discussion and possible action to approve the closeout and release of 5% retainage in the amount of \$20,224.50 to Anderson Colombia for the construction of the Texas Community Development Block Grant Program, TCDP Contract CDV21-0485, Community Development Fund-Pueblo Nuevo Street Improvements Project and have the County Judge sign any relevant document and any other matter incident thereto. **[Account #3521-206000 (Retainage Payable)]**

Issue: Five percent (5%) of the construction project amount is held in retainage from the contractor for 30 days from completion date of each project to ensure that any deficiencies which may arise are addressed by the contractor. The contract amount is \$404,490.00 and 5% retainer amount is \$20,224.50.

Solution: Commissioners Court authorizes the release of the retainer funds to the contractor.

Result: The contractor will be paid for services rendered.

- b. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective February 12, 2024:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1508	Program Administrator	\$18.46 - \$20.14 16/A-H

Issue: The employee that was in slot #1508 was promoted to slot #16 effective January 2024.

Solution: Request to fill this vacant slot will allow the department to continue to operate effectively.

Result: The filling of slot #1508 will allow the department to run on a full staff if the court grants approval.

- c. Discussion and possible action to authorize the submission of a Fiscal Year 2025 Local Border Security Program (FY 25 LBSP) grant application as developed, written, and submitted by the Webb County Sheriff's Office Grant Writer to the Office of the Homeland Security Grants Division (HSGD) in the amount estimated at \$250,000 for peace officers' overtime and applicable fringe benefits to provide enhanced border security in the Laredo/Webb County area, and authorizing the Webb County Judge to execute all relevant documents, including the resolution; and any other matters incident thereto. This grant does not require a match; and, thus, will have no impact to the general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Martin Cuellar, Webb County Sheriff; Grant Fund #2741]**

Issue: The State of Texas recognizes that border communities face urgent security challenges caused by increased activity from transnational organized criminal syndicates and their allies that are intensified by the fluidity of border crossings, heavy commercial activity, and interdependence of the international border communities' economies. These socio-economic pressures place increased demands on law enforcement services and intensify the need for augmented public safety resources.

Solution: Grant application to provide enhanced border security in Laredo/Webb County in order to fulfill State of Texas local border security program objectives, including overtime (OT) resources to suppress, deter, and reduce border-related criminal activity in Texas.

Result: Enhanced/increased patrol and investigative capacity for certified peace officers working at the Webb County Sheriff's Office.

- d. Discussion and possible action to authorize the submission of a grant application as developed, written, and submitted by and for the Webb County Sheriff's Office in collaboration with Economic Development and other applicable/participating Webb County Dept./Offices to the Office of the Governor Homeland Security Grants Division in the amount estimated at \$2,500,000 for the Sheriff's Office portion of the FY 2025 Operation Lone Star (OLS) Grant Program. The Sheriff's Office portion requests grant funding for overtime operations/applicable fringe benefits, equipment/minor tools/software/internet, and supplies; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant requires no match; and, thus will have no impact to the general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Martin Cuellar, Webb County Sheriff; Grant Fund #2748]**

Issue: Local law enforcement working in international border communities must work within limited budgetary constraints to provide both proactive and responsive law enforcement services while transborder criminal organizations possess unlimited funding to access the latest technology and equipment to avoid detection/disruption of their activities utilizing their proceeds obtained through illegal but highly lucrative drug trafficking and other unlawful enterprises.

Solution: Supplemental grant award to provide supplemental resources to assist in combating illegal drug trafficking and provide enhanced border security for the residents/citizens of Laredo/Webb County.

Result: The Webb County Sheriff's Office and its sworn officer force will be equipped with needed additional resources.

11. **Engineering**

- a. Discussion and possible action to authorize the Purchasing Agent to solicit Requests for Qualifications (RFQ's) for Civil Engineering services to do a roadway speed study for the installation of speed humps in the City of Oilton Texas, pursuant to the Professional Services Act and any other matters incident thereto.

Issue: Oilton City residents have voiced concerns regarding automobiles speeding in the area on all sides of the park along the following county roads: Mackin Avenue, Welhausen Road, Jim Neal Avenue and Torrecillas Road.

Solution: Approval of agenda item to proceed with the future installation of speed humps around the City of Oilton Park and Baseball Field area.

Result: Safe roads for the residents of the City of Oilton Texas and surrounding areas.

- b. Discussion and possible action to authorize the Purchasing Agent to solicit bids for the Las Lomas Road Paving Project as per Webb County and the Texas Department of Transportation (TxDOT) specifications pursuant to the Texas Government Code; Subchapter C. Competitive Bidding Method, §2269.101 (Contracts for Facilities: Competitive Bidding and to further designate a licensed engineer from the Engineering Department to prepare the construction documents required for this project in accordance with §2269.101 (Use of Architect or Engineer) and any other matters incident thereto. **[2020 County Transportation Infrastructure Funds (C.T.I.F.)]**

Issue: The Engineering Department will prepare plans, specifications and estimates for the paving of Las Lomas Road.

Solution: Formal bids will be solicited by the Purchasing Department.

Result: Safe roads for the residents of Webb County.

12. Head Start

Disclaimer: All Head Start monies are 100% Federal funds

- a. Discussion and possible action to approve the posting and filling of the following Slots, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective February 12, 2024:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate/Salary</u>
1161, 1696, 1698	Substitutes	\$11.60 / \$11,597.06
1350	Teacher Assistant	\$13.47 / \$22,625.31
2559	Early Head Start Part Time Classroom Aide	\$11.52 / \$17,374.70
3025	Part Time Classroom Aide	\$11.59 / \$17,474.00

- b. Discussion and possible action to approve the conversion of a Part-Time Teacher Floater to a Part-Time Classroom Aide with a salary change and approve the filling of the vacant slot subject upon the availability of payroll funds:

	<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
From:	2569	Part Time Teacher Floater	\$13.25
To:	2569	Part Time Classroom Aide	\$11.52
To Fill:	2569	Part Time Classroom Aide	\$11.52

- c. Discussion and possible action to approve the conversion of a Full-Time Cook to a Part-Time Cook with a salary change and approve the filling of the vacant slot subject upon the availability of payroll funds.

	<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
From:	1145	Full Time Cook	\$12.28
To:	1145	Part Time Cook	\$12.28
To Fill:	1145	Part Time Cook	\$12.28

13. Information Technology

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within the General fund:

	<u>Acct. Number</u>	<u>Acct. Name</u>	<u>Request</u>
From:	1001-1130-001-431007-010	Operational Reserve	\$13,073.30
To:	1001-1130-001-460105	Minor Tools & Apparatus	\$13,073.30

Issue: Constable Pct 3 is in need of an upgrade in their phone system to ensure communication with other departments and constitutes.

Solution: Transfer as about mentions.

Result: Purchase order will be issued to processed.

14. Pre-Trial Services

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective February 12, 2024:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2888	Judicial Bond Officer	\$15.15 - \$15.93 12/A-E

Issue: Slot #2888 became vacant on 2/2/2024. Employee accepted a position at the 406th District Court

Solution: Request to fill this vacant slot will allow the department to be fully staffed.

Result: The filling of the slot will allow the department to function appropriately.

15. Public Defender

- a. Discussion and possible action to approve the posting and filling of the following slot, subject to the availability of payroll funds and any applicable Civil Service guidelines as well as any and all Wage Plan Policies, effective February 12, 2024:

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
2087	Supervising Attorney	\$90,108.04 - \$100,767.12 (25/N-W)

Issue: Slot #2087 will become vacant on February 2, 2024.

Solution: A request is being made to post and fill slot #2087.

Result: This action will allow our department to continue to function efficiently and effectively.

16. Purchasing

- a. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code, Section 263.152 (Disposition) and to publish notice to the public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

Issue: Excess county property that is either by definition salvage or surplus property because of time, accident, or any other cause such as, wear and deterioration, damaged, or obsolete that has no value and/or usefulness for the intended purpose and is no longer needed by the department.

Solution: Authorize the Purchasing Agent to attempt to sell the County surplus or salvage property through public auction, dispose of or destroy property that cannot be sold through public auction because it has been deemed worthless or dispose of through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products and/or donate as permitted by state law.

Result: Generate auction revenue from sale of county property, reduce county expenditures by transferring surplus property to other departments and make room for future assets replacing salvage or surplus items no longer needed.

- b. Discussion and possible action to authorize the purchase of two hundred and thirty-four (234) Rifle Resistance Body Armor Carriers with Clip Side Closures and SA4 plates from Galls LLC., (Buy Board #670-22) to be utilized by the Webb County Sheriff's Office, Webb County Constable Office's Precincts 1-4, Webb County Attorney's Office and the District Attorney's Office in an amount not to exceed \$340,938.00 pursuant to the Texas Local Government Code; Sections 271.101, 271.102, Sub-Chapter F. Cooperative Purchasing Programs and any other matters incident thereto. **[Law Enforcement Rifle Resistant Armor Grant Fiscal Year 2024: County Attorney Investigators (#2750-2270-001-460105); Constable Pct. 1 (#2750-3150-001-460105); Constable Pct. 2 (#2750-3180-001-460105); Constable, Pct. 3 (#2750-3160-001-460105); Constable, Pct. 4 (#2750-3170-001-460105); District Attorney's Office (#2750-2260-001-460105); Sheriff's Office (#2750-3010-001-460105) – Minor Tools and Apparatus]**

Issue: Funding from the Rife-Resistant Body Armor Grant Program for FY 2024 was awarded to Webb County for the purchase of Rifle Resistant body armor for Webb County law enforcement Officers.

Solution: Pricing from vendors using state and national purchasing cooperatives were solicited for the specifications needed for the rifle body armor carriers with protective plates. Galls LLC., meets all requirements and delivery expectations and is an established vendor with State-approved cooperative contracts.

Result: Proceed with the order and meet grant deadlines for completion of the approved purchase under the Rifle Resistant Body Armored Grant Program. The approximate delivery is 60 days from the date ordered.

17. Risk Management

- a. Discussion and possible action to approve a Non-Financial Memorandum of Understanding (MOU) between Texas A&M International University (TAMIU) and Webb County to provide Criminal Justice and Sociology students credit by completing 160 hours of internship work with Webb County Departments. The term of the MOU will be from January 1, 2024 through December 31, 2025, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto.
- b. Discussion and possible action to approve the bond renewal for the following elected official, according to Texas Local Government Code 262.001 (a) (c) at the below stated amounts. **[Account #1001-1180-001-4520001-010 (Insurance Other Bonds)]**

Name	Department	Amount
Patricia Barrera	Tax/Assor/Col State	\$350.00
Patricia Barrera	Tax/Assor/Col County	\$500.00

Issue: Bond renewals must be issued in order for the elected official to execute their duties.

Solution: Approval for renewal of bonds.

Result: Webb County will be in compliance with state statute.

18. **Webb County Fairgrounds**

- a. Discussion and possible action to ratify and approve, by Order, the following budget amendment (line item transfer) within Webb County Fairgrounds budget to cover the cost to repair overhead door inside pavilion.

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2031-1010-001-460105	Minor Tools & Apparatus	\$5,000	\$2,000	\$3,500	\$1,500
To:	2031-1010-001-443000-035	Repairs & Maint. Equip.	\$2,000	\$2,000	\$2,000	\$4,000

Issue: Funds needed to cover costs associated with repairs to overhead door inside fairground pavilion. Currently, the overhead door is unable to close, allowing wind to sweep dirt into the pavilion. Equally important, it poses a safety risk. A person can enter the fairgrounds on foot and enter the pavilion through the open overhead door.

Solution: Transfer monies from one account to another to cover the cost to repair.

Result: Overhead door will be fixed, and accessible for vendors, and pavilion lessees.

REGULAR AGENDA

Auditor

19. Discussion and possible action to authorize the County Auditor to establish a new sale tax location on behalf of Webb County Fairgrounds – Fund 2031 for applicable events subject to sales tax according to Texas Tax Code and any other matters incident thereto.

Issue: Sales tax remittance is required for some of fairground services chosen by clients based on the Texas Tax Code.

Solution: Webb County to apply for a new sales tax location.

Result: Comply with Texas Tax Code statutes.

Medical Examiner

20. Discussion and possible action to authorize a transfer in the amount not to exceed \$15,000 from payroll cost (#1001-3100-001-410000) into part-time cost (#1001-31000-001-412000) within the Medical Examiner's office, funds are available in vacant slot that will remain unfilled for the remainder of the fiscal year; and any other matters incident thereto.

Issue: Short staffed situation at the Medical Examiner's office has resulted in the need to fill part-time temporarily.

Solution: Approve transfer to have funding available for part-time.

Result: Dedicated part-time staff to fill in for the duties of the office.

Purchasing

21. Discussion and possible action to accept the rankings and award Request for Qualifications (RFQ) 2024-007 "Labor and Employment Law Legal Services for Webb County" to the highest ranking firm, J. Cruz and Associates, in accordance with the State of Texas Government Code; Professional Services Procurement Act and to further authorize the Civil Legal Department to negotiate the terms, conditions and related fees of the professional service agreement and any other matters incident thereto. **[Account #1001-1130-001-432001 (General Fund-General Operating Exp-Administration-Professional Services)]**

Supplier	Rank	Score	Experience in Labor and Employment Law	Personnel Qualifications	References and Projects
J. Cruz & Associates, LLC	1	86.67	39.00	26.00	21.67
Messer Fort	2	84.33	42.00	24.00	18.33

Issue: Commissioners Court authorized the Purchasing Agent to seek out qualification statements from qualified law firms to provide a variety of legal services on an as-needed basis. This solicitation requested legal services for expertise in labor and employment law. Two (2) firms submitted by deadline and were evaluated as per weighted criteria published.

Solution: Consideration to accept the rankings and award to the highest ranking firm as presented by the Purchasing Agent and in accordance with the Texas Professional Services Act.

Result: If approved, authorize the Civil Legal Department to negotiate the terms, conditions and fees of the professional service agreement and return to Commissioners Court for approval to execute agreement.

22. Discussion and possible action to award Invitation to Bid (ITB) 2024-001 "Carpet Removal and Installation Project" to lowest and responsible bidder, Midas Contractors LLC, in accordance with the Texas Local Government Code, Sub-Chapter C. (Competitive Bidding in General), Section 262.021 (County Purchasing Act), in an amount not to exceed \$180,836.00 for all Judicial District Courts, County Court at Law #1, Child Support Court and the Central Jury Room and to further authorize the County Judge to execute the contract and any other matters incident thereto. **[Account #1001-1130-001-470000 (General Fund-General Operating Exp-Administration-Capital Outlay)]**

Issue: Commissioner Court authorized the Purchasing Agent to secure formal bids for the removal and installation of new carpet for all Judicial District Courts, County Court of Law No. 1, Child Support Court and the Central Jury Room. Four (4) sealed bids were submitted by deadline, one of which was disqualified due to incomplete bid pricing.

Solution: Consideration to accept the lowest and responsible bidder's price proposal as presented by the County Purchasing Agent for each courtroom and/or to reject all and rebid if it's in the best interest for Webb County.

Result: If approved, authorize General Counsel to execute the contract for the awarded sum(s).

23. Discussion and possible action to accept the rankings and award Request for Proposal (RFP) 2024-003 "Webb County Fairgrounds - Floral Designer Services" to the highest ranking respondent, Narvaez Flowers and Gift Shop, in accordance with the Texas Local Government Code; §262.030 (Alternative Proposal Procedures for Certain Goods and Services) and to further authorize the Civil Legal Department to negotiate the terms, conditions and related fees of the service agreement and any other matters incident thereto. **[Account #1001-1130-001-432001 (General Fund-General Operating Exp-Administration-Professional Services)]**

Company Name	1	2	3	Total Score	Ranking
Garza's Floral and Gift Shop	90	90	84	264	2
Narvaez Flowers and Gift Shop	93	93	96	282	1
The Golden Bee Floral	81	93	75	249	3

Issue: Commissioners Court authorized the Purchasing Agent to seek proposals for floral designer services for the Webb County Fairgrounds. Three (3) respondents submitted by deadline and were evaluated as per weighted criteria published.

Solution: Consideration to accept the rankings and award to the highest ranking in accordance with the Texas Local Government Code; §262.030 (Alternative Proposal Procedures for Certain Goods and Services).

Result: If approved, authorize the Civil Legal Department to negotiate the terms, conditions and fees of the service agreement and return to Commissioners Court for approval to execute the agreement.

24. Discussion and possible action to accept the rankings and award Request for Qualifications (RFQ) 2024-006 "Legal Services for Preparation for Public Contracts, Agreements and Related Services for Webb County" to the highest ranking firm, J. Cruz & Associates, LLC, in accordance with the State of Texas Government Code; Professional Services Procurement Act, and to further authorize the Civil Legal Department to negotiate the terms, conditions and related fees for the professional service agreement and any other matters incident thereto. **[Account #1001-1130-001-432001 (General Fund-General Operating Exp-Administration-Professional Services)]**

Supplier	Rank	Score	Experience in Public Contracts, Agreement for Government	Personnel Qualifications	References and Projects
		100	45.00	30.00	25.00
J. Cruz & Associates, LLC	1	80.00	36.00	24.00	20.00
Caso Law Firm, PLLC	2	75.00	33.00	22.00	20.00

Issue: Commissioners Court authorized the Purchasing Agent to seek out qualification statements from qualified law firms to provide a variety of legal services on an as-needed basis. This solicitation requested legal services for expertise in the preparation of public contracts, agreements, and related services. Two (2) firms submitted by deadline and were evaluated as per weighted criteria published.

Solution: Consideration to accept the rankings and award to the highest ranking firm as presented by the Purchasing Agent and in accordance with the Texas Professional Services Act.

Result: If approved, authorize the Civil Legal Department to negotiate the terms, conditions and fees of the professional service agreement and return to Commissioners Court for approval to execute the agreement.

25. Discussion and possible action to authorize the Purchasing Agent to purchase six (6) Standard Diesel Laydown LED Light Towers with Kubota D1005 Engine & 6kw Generator with an operating height of up to 30' from Wanco, Inc. (Buy-Board Contract No. 703-23-Highway Safety Traffic Control Products) in an amount not to exceed \$86,982.50 and to further authorize the transfer of funds from the General Operating – Reserve account #1001-1130-001-431007-010 to the Fairgrounds Capital Outlay account #2031-1010-001-470000 and any other matters incident thereto. **[Account #2031-1010-001-470000 (Webb County Fairgrounds-Commissioners Court-Administration-Capital Outlay)]**

Issue: The Webb County Fairgrounds department is requesting portable lighting towers to enhance the lighting in the parking lot areas in preparation for the upcoming events.

Solution: Consideration to authorize the purchase of the recommended light towers under a buy board cooperative contract, meeting all the competitive bidding requirements of the State.

Result: If approved, the towers will be ordered contingent upon the transfer of funds by the Budget and Auditors' office. ETA for delivery by or before February 23, 2024.

26. Discussion and possible action to approve the rental of one (1) 9-Station Portable Restroom Trailer and two (2) 4-Station Portable Restroom Trailers from South Texas Waste Systems (STWS) for an amount not to exceed \$13,350.00 for the rental period dated February 24, 2024 – March 3, 2024, to include but not limited to delivery, setup/removal, one weekly pump out and final pump out, and services such as sweeping, mopping, daily re-stocking of toilet paper, napkins and soap for the Webb County Fairgrounds Department and to further authorize the transfer of funds from the General Operating – Reserve account #1001-1130-001-431007-010 to the Fairgrounds Repairs & Maintenance to Equipment account #2031-1010-001-443000-035 and any other matters incident thereto. **[Account #2031-1010-001-443000-035 (Webb County Fairgrounds-Commissioners Court-Administration-Repairs & Maintenance-Equipment)]**

Issue: The Webb County Fairgrounds Department requested and as authorized by Commissioners Court the rental of portable restrooms for the upcoming events between February 24th – March the 3rd.

Solution: Authorize the rental of three (3) units as presented by the Purchasing Agent. The 9th unit includes 4-private stalls for women w/sink and 2-private stalls/3 urinals for men w/sink and the

4-station unit includes 2-private stalls for women w/sink and 1-private stall / 1-urinal for men w/sink. Informal bids were advertised and only one STWS submitted a bid for the scope of services requested.

Result: If approved by the Commissioners Court, order will be placed contingent upon posting of the budget amendment for the requested sum of \$13,350.00.

27. Discussion and possible action to authorize the purchase of one (1) Heavy Duty 5 Gang Golf Ball Picker with Universal A-Frame Attachment from Range Servant America, Inc. for an amount not to exceed \$7,290.42, for the Webb County Casa Blanca Golf Course and to further authorize the transfer of funds from the General Operating-Reserve account #1001-1130-001-431007-010 to the Casa Blanca Golf Course – Capital Outlay account #7100-6080-001-470000 and any other matters incident thereto. **[Account #7100-6080-001-470000 (Casa Blanca Golf Course - Golf - Administration - Capital Outlay)]**

Issue: The Webb County Casa Blanca Golf Course requested, and is in need of one (1) new ball picker for the driving range. Golf Course management is in the process of making improvements to the driving range section to improve the surface area to minimize the wear and tear on ball picker equipment.

Solution: Authorize the purchase as presented by the Purchasing Agent. Informal bids were secured for this purchase. Range Servant America has provided the lowest and best bid.

Result: If approved by Commissioners Court, order will be placed contingent upon posting of budget amendment for the requested sum of \$7,290.42.

28. Discussion and possible action to authorize the Purchasing Agent to secure competitive cooperative pricing for the purchase of two (2) Modular Ice Makers with a 580 lbs. Ice Storage Capacity in an amount not to exceed \$13,680.00 for the Webb County Fairgrounds and to further authorize the transfer of funds from the General Operating -- Reserve account #1001-1130-001-431007-010 to the Fairgrounds Minor Tools and Apparatus account #2031-1010-001-460105 and any other matters incident thereto. **[Account #2031-1010-001-460105 (Webb County Fairgrounds-Commissioners Court-Administration-Minor Tools & Apparatus)]**

Issue: The Webb County Fairgrounds Department requested and as authorized by Commissioners Court, the purchase of two ice machine with high production quantities for scheduled events and other uses for day to day operations.

Solution: Authorize the purchase as presented by the Purchasing Agent. Pricing will be secured under cooperative contracts that have met all the competitive bidding requirements of the State and the Webb County Purchasing Policy.

Result: If approved by Commissioners Court, order will be placed contingent upon posting of budget amendment for the requested sum of \$13,680.00.

29. Discussion and possible action to authorize the Purchasing Agent to secure competitive cooperative pricing for the purchase of Eight (8) Industrial Sized Evaporator Coolers with a 46 gallon capacity and up to 3,600 sq. ft. of coverage in an amount not to exceed \$33,600.00 for the Webb County Fairgrounds and to further authorize the transfer of funds from the General Operating -- Reserve account #1001-1130-001-431007-010 to the Fairgrounds Minor Tools and Apparatus account #2031-1010-001-460105 and any other matters incident thereto. **[Account #2031-1010-001-460105 (Webb County Fairgrounds-Commissioners Court-Administration-Minor Tools & Apparatus)]**

Issue: The Webb County Fairgrounds Department requested and as authorized by Commissioners Court, the purchase of multiple industrial-sized portable coolers to utilize in their respective facilities to circulate airflow in those areas that lack climate control systems.

Solution: Authorize the purchase as presented by the Purchasing Agent. Pricing will be secured under State approved cooperative contracts that have met all the competitive bidding requirements of the State and the Webb County Purchasing Policy.

Result: If approved by Commissioners Court, order will be placed contingent upon posting of budget amendment for the requested sum of \$33,600.00.

Commissioners Court Administrator

30. Discussion and possible action to enter into Work Authorization #2 with Howland Engineering at a cost not to exceed Six Thousand Four Hundred Twenty-Five Dollars (\$6,425.00) for a Boundary Survey for Tract C-14 +/- 20 acres (Tract C- 14A and Tract C-14B) Botines Subdivision, Webb County, Texas (auxiliary site for Road and Bridge Department storage and road maintenance operations) and any matters incident thereto; authorizing the County Judge to sign all relevant documents. **[General Fund Professional Services]**

Honorable Tano E. Tijerina, Webb County Judge

31. Discussion and possible action to approve the appointment of a County representative to the Laredo Economic Development Corporation Board of Directors for One (1) year term. **[Requested by Laredo Economic Development Corporation]**
32. Discussion and possible action to authorize the Webb County Purchasing Agent to solicit Request for Qualifications from individuals and/or firms for the development of a Space Needs Assessment Study for Webb County Facilities to evaluate the efficiency of existing workspaces, prepare short, mid-range and long term recommendations on spacing requirements, to include budgetary cost estimates for related capital planning pursuant to the Professional Services Act and any other matters incident thereto.
33. Discussion and possible action to authorize a county sponsorship in the amount of Fifteen Thousand (\$15,000.00), from Hotel/Motel funds to the Casa Blanca Golf Course in anticipation of their upcoming annual Webb County Open golf tournament in Laredo, Webb County, Texas, with further action to transfer \$15,000 from Account #2004-1010-001-463609 (TAMIU Alumni Association); and any other matters incident thereto. **[Hotel/Motel Community Promotion Account #2004-1010-001-463526]**

Issue: Casa Blanca Golf Course will host its annual Webb County Open golf tournament on April 11-14, 2024 and Webb County will be the title sponsor of this event.

Solution: Sponsorship amount will be used to offset expenses and allow for promotional items to be distributed.

Result: Adequate and successful promotion of Webb County, Casa Blanca Golf Course, and the annual Webb County Open golf tournament.

34. Discussion and possible action to direct staff to formulate recommendations for additional office and related spaces for county operations and any other matters incident thereto.

Closed Session/Executive Session

35. Discussion and possible action to approve a property settlement and release agreement with Kemper Insurance on behalf of Jesus Gamboa Perez as a result of a motor vehicle accident that occurred on October 28, 2022, on Saunders and McClelland Street, Laredo, Texas, and any other matters incident thereto. **[Executive Session may be requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071(1)(B) (Consultation with attorney regarding pending settlement offer)]**

Issue: A two-vehicle collision involving Sheriff motor vehicle unit 27-396 (2021 Ford Explorer) and a 2007 Chevrolet Suburban driven by Gamboa Perez, damage was sustained on both vehicles.

Solution: To approve the property settlement regarding Sheriff motor vehicle unit 27-396.

Result: Once property settlement is approved, Webb County, as Claimant, will release Mr. Perez and his insurance carrier (Kemper) for all property claims regarding Unit 27-396.

Presentations

36. Recognition and presentation of Certificate to Fabian Chavana, an 11 year old who represented Matsumura Martial Arts & Fitness this past month in the AKA Warrior Cup 2024 National Competition in Chicago, Illinois. **[Requested by Jesse Gonzalez, Commissioner Pct. 1]**
37. Recognition and presentation of certificates to J.W. Nixon High School cheerleaders who won 1st place at the 2024 NCA National Cheerleading competition in Dallas, Texas in the Intermediate Non-Tumbling, Varsity Crowd-Leading Small Division and Best Use of Jumps Specialty Awards. **[Requested by Rosaura "Wawi" Tijerina, Commissioner Pct. 2 and John C. Galo, Commissioner Pct. 3]**
38. **Communications**
39. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 9th DAY OF FEBRUARY, 2024

By: Melinda Mata
Melinda Mata
Court Administrator

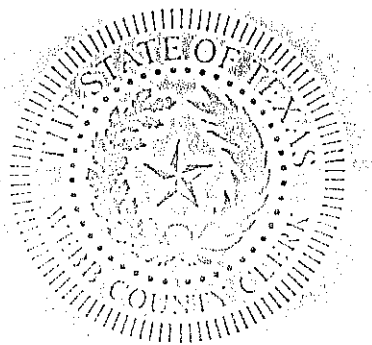
CERTIFICATION OF NOTICE AND POSTING

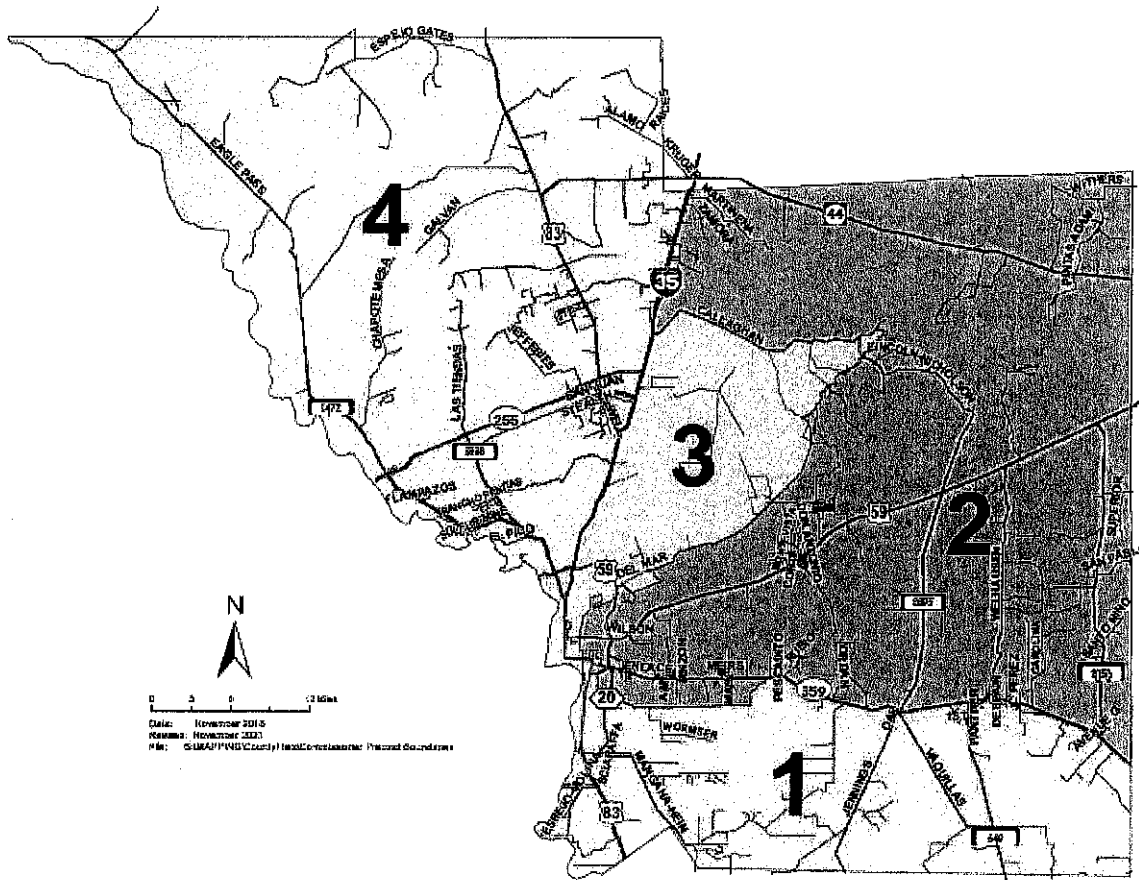
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 9th day of February, 2024 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 9th DAY OF FEBRUARY, 2024

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS





BY: [Signature]
For: Margie Ramirez-Ibarra, County Clerk
Oscar Romanos
Senior Deputy Clerk





Date: November 2015
 Revised: November 2021
 File: C:\GIS\11410\County\LocalCommissioner\Precinct Boundaries

COUNTY COMMISSIONERS

	Honorable Tano E. Tijerina	County Judge
	Commissioner Jesse Gonzalez	Precinct 1
	Commissioner Rosaura "Wawi" Tijerina	Precinct 2
	Commissioner John C. Galo	Precinct 3
	Commissioner Ricardo A. Jaime	Precinct 4

**Webb County, Texas
 Commissioner Precinct Boundaries**