

**THIS FORM MUST BE INCLUDED WITH ITB PACKAGE; PLEASE CHECK OFF EACH ITEM INCLUDED WITH ITB PACKAGE AND SIGN BELOW TO COMPLETE SUBMITTAL / CONFIRMATION OF EACH REQUIRED ITEM.**

**“Webb County Non-Surface Use Oil and Gas Lease”**

- Bid Form
  
- Survey of approximate 3.5 acres
  
- Conflict of Interest Form (CIQ)
  
- Certification regarding Debarment (Form H2048)
  
- Certification regarding Federal lobbying (Form 2049)
  
- Webb County Code of Ethics Affidavit
  
- House Bill 89 Form
  
- Senate Bill 252 Form
  
- Proof of No Delinquent Tax Owed to Webb County
  
- Addendum 1 added and submitted

  
\_\_\_\_\_  
Signature of Person Completing this Package

2-1-2024  
Date

**BID FORM**

**TERM: 2 Year**

**ROYALTY: 25%**

**DELAY RENTAL OF \$ N/A PER ACRE**

**OR**

**A TOTAL OF \$ N/A PER YEAR**

**BONUS: \$2,500.00 PER ACRE OR TOTAL OF \$8,750.00**

Proven Energy LLC

Print Name of Bidder (Individual or Company)

Todd P. Schoeffler

Signature

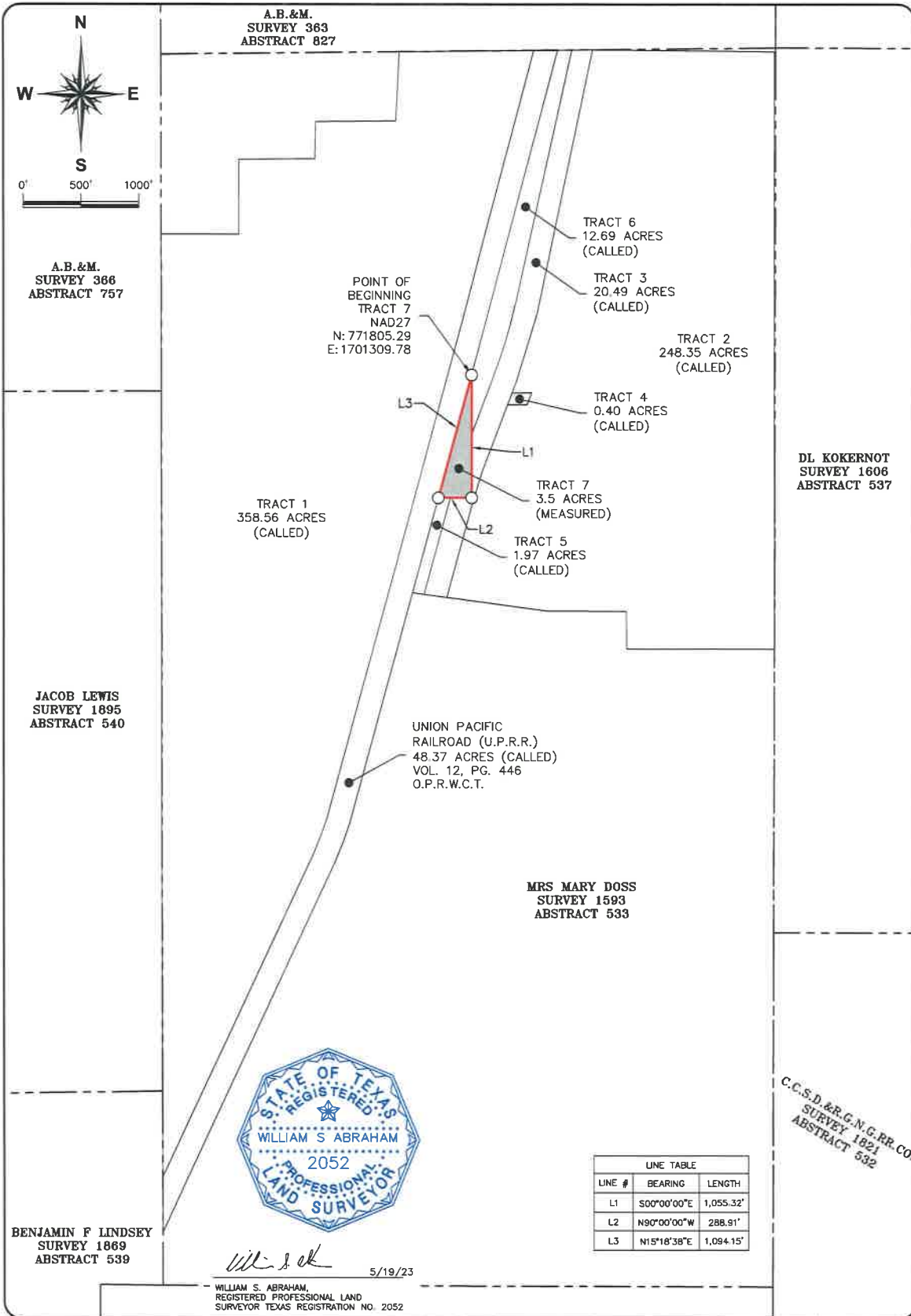


Address 224 Rue De Jean, Lafayette, LA. 70582

City/State, Zip Code

337-321-2402

Telephone Number



**WARNING: PLAT MAY NOT SHOW ALL CROSSINGS OF PIPELINES OR CABLES. USE TEXAS ONE CALL SYSTEM BEFORE EXCAVATION ON PROPERTY.**

**RIOJAS LEASE TRACT 3.5 ACRES (MEASURED) SITUATED IN MRS MARY DOSS, SURVEY 1593, ABSTRACT 533 WEBB COUNTY, TEXAS**

**LEGEND**

- SURVEY LINE
- OFFICIAL PUBLIC RECORDS OF WEBB COUNTY TEXAS
- O.P.R.W.C.T.
- BOUNDARY LINE

**ATWELL**  
866.850.4200 www.atwellgroup.com  
10100 Resurton Plaza, Suite 700  
San Antonio, Texas 78216  
TSPS 03/08 & 10/18/15

DRAWN	RS	DATE	5/15/23
CHECKED	JDD	DATE	5/15/23
APP'D		DATE	
SCALE	1"=1000'	PAGE	1 OF 2
REV#	INT.	DATE	DESC.
1	RS	5/19/23	REVISED ACREAGE
JOB NAME	RIOJAS LEASE M&B		
JOB NO.	E&P PROJECTS		

**NOTES:**

- SURVEY RECONSTRUCTION FILED IN THE OFFICE OF ATWELL, LLC.
- ALL BEARING AND COORDINATES SHOWN ARE BASED ON THE TEXAS COORDINATE SYSTEM OF 1927, SOUTH ZONE.
- THE ABOVE SKETCH REPRESENTS THE LOCATION AS STAKED ON THE GROUND AND IS FOR PERMIT PURPOSE ONLY.
- THIS DOES NOT CONSTITUTE A BOUNDARY SURVEY.
- LEASE DESCRIPTION PROVIDED BY CLIENT.



**METES AND BOUNDS DESCRIPTION OF  
RIOJAS LEASE TRACT 7**

Being 3.5 acres (measured) situated in Mrs. Mary Doss, Survey 1593, Abstract 533 in Webb County, Texas. Being more fully described as follows with all coordinates, bearings and distances shown herein being grid, based upon the Texas State Plane Coordinate System, Texas South Zone, North American Datum of 1927, U.S. Survey Feet:

- POINT OF BEGINNING:** At the north corner of said 3.5 (measured) acre tract, having coordinates of North: 771805.29 and East: 1701309.78, of said coordinate system.
- THENCE:** S 00°00'00" E, a distance of 1,055.32 feet, to the southeast corner of herein described tract;
- THENCE:** N 90°00'00" W, a distance of 288.91 feet, to the southwest corner of herein described tract;
- THENCE:** N 15°18'38" E, a distance of 1,094.15 feet to the Point of Beginning and containing 3.5 acres (measured) in Webb County, Texas. Said tract being described in an exhibit map prepared by Atwell LLC.

5/19/23

William S. Abraham  
Registered Professional Land Surveyor  
Registration No. 2052



## CONFLICT OF INTEREST QUESTIONNAIRE

### For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

**Local Government Code § 176.001(1-a):** "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

**Local Government Code § 176.003(a)(2)(A) and (B):**

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

\*\*\*

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

- (i) a contract between the local governmental entity and vendor has been executed;
- or
- (ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor.

**Local Government Code § 176.006(a) and (a-1)**

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

- (1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);
- (2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or
- (3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

- (A) begins discussions or negotiations to enter into a contract with the local governmental entity; or
- (B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

- (A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);
- (B) that the vendor has given one or more gifts described by Subsection (a); or
- (C) of a family relationship with a local government officer.

**CONFLICT OF INTEREST QUESTIONNAIRE**  
For vendor doing business with local governmental entity

**FORM CIQ**

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

**OFFICE USE ONLY**

Date Received

**1 Name of vendor who has a business relationship with local governmental entity.**

N/A

**2**  Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

**3 Name of local government officer about whom the information is being disclosed.**

N/A  
Name of Officer

**4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.**

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

Yes  No


B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

Yes  No

**5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.**

N/A

**6**  Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

**7**  
  
Signature of vendor doing business with the governmental entity

2-1-2024  
Date

**CERTIFICATION**  
REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY  
EXCLUSION FOR COVERED CONTRACTS

**PART A.**

Federal Executive Orders 12549 and 12689 require the Texas Department of Agriculture (TDA) to screen each covered potential contractor to determine whether each has a right to obtain a contract in accordance with federal regulations on debarment, suspension, ineligibility, and voluntary exclusion. Each covered contractor must also screen each of its covered subcontractors.

In this certification "contractor" refers to both contractor and subcontractor; "contract" refers to both contract and subcontract.

By signing and submitting this certification the potential contractor accepts the following terms:

1. The certification herein below is a material representation of fact upon which reliance was placed when this contract was entered into. If it is later determined that the potential contractor knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the Department of Health and Human Services, United States Department of Agriculture or other federal department or agency, or the TDA may pursue available remedies, including suspension and/or debarment.
2. The potential contractor will provide immediate written notice to the person to which this certification is submitted if at any time the potential contractor learns that the certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
3. The words "covered contract", "debarred", "suspended", "ineligible", "participant", "person", "principal", "proposal", and "voluntarily excluded", as used in this certification have meanings based upon materials in the Definitions and Coverage sections of federal rules implementing Executive Order 12549. Usage is as defined in the attachment.
4. The potential contractor agrees by submitting this certification that, should the proposed covered contract be entered into, it will not knowingly enter into any subcontract with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the Department of Health and Human Services, United States Department of Agriculture or other federal department or agency, and/or the TDA, as applicable.

Do you have or do you anticipate having subcontractors under this proposed contract?

Yes

No

5. The potential contractor further agrees by submitting this certification that it will include this certification titled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion for Covered Contracts" without modification, in all covered subcontracts and in solicitations for all covered subcontracts.
6. A contractor may rely upon a certification of a potential subcontractor that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered contract, unless it knows that the certification is erroneous. A contractor must, at a minimum, obtain certifications from its covered subcontractors upon each subcontract's initiation and upon each renewal.
7. Nothing contained in all the foregoing will be construed to require establishment of a system of records in order to render in good faith the certification required by this certification document. The knowledge and information of a contractor is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
8. Except for contracts authorized under paragraph 4 of these terms, if a contractor in a covered contract knowingly enters into a covered subcontract with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, Department of Health and Human Services, United States Department of Agriculture, or other federal department or agency, as applicable, and/or the TDA may pursue available remedies, including suspension and/or debarment.

**PART B. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION FOR COVERED CONTRACTS**

Indicate in the appropriate box which statement applies to the covered potential contractor:

- The potential contractor certifies, by submission of this certification, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this contract by any federal department or agency or by the State of Texas.
- The potential contractor is unable to certify to one or more of the terms in this certification. In this instance, the potential contractor must attach an explanation for each of the above terms to which he is unable to make certification. Attach the explanation(s) to this certification.

Name of Contractor	Vendor ID No. or Social Security No.	Program No.
Proven Energy LLC	86-2438268	N/A

  
Signature of Authorized Representative

2-1-2024  
Date

Todd P. Schoeffler President  
Printed/Typed Name and Title of  
Authorized Representative



**CERTIFICATION REGARDING FEDERAL LOBBYING**  
**(Certification for Contracts, Grants, Loans, and Cooperative Agreements)**

**PART A. PREAMBLE**

Federal legislation, Section 319 of Public Law 101-121 generally prohibits entities from using federally appropriated funds to lobby the executive or legislative branches of the federal government. Section 319 specifically requires disclosure of certain lobbying activities. A federal government-wide rule, "New Restrictions on Lobbying", published in the Federal Register, February 26, 1990, requires certification and disclosure in specific instances.

**PART B. CERTIFICATION**

This certification applies only to the instant federal action for which the certification is being obtained and is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
2. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with these federally funded contract, subcontract, subgrant, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions. (If needed, contact the Texas Department of Agriculture to obtain a copy of Standard Form-LLL.)

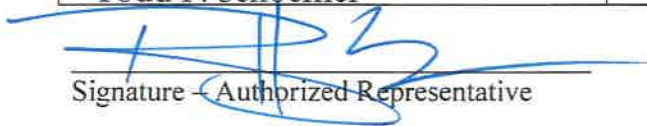
3. The undersigned shall require that the language of this certification be included in the award documents for all covered subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all covered subrecipients will certify and disclose accordingly.

Do you have or do you anticipate having covered subawards under this transaction?

- Yes
- No

Name of Contractor/Potential Contractor	Vendor ID No. or Social Security No.	Program No.
Proven Energy LLC	86-2438268	N/A

Name of Authorized Representative	Title
Todd P. Schoeffler	President

  
Signature - Authorized Representative

2-1-2024  
Date

**WEBB COUNTY PURCHASING DEPT.  
QUALIFIED PARTICIPATING VENDOR CODE OF ETHICS  
AFFIDAVIT FORM**

STATE OF TEXAS \*

KNOW ALL MEN BY THESE PRESENTS:

COUNTY OF WEBB \*

BEFORE ME the undersigned Notary Public, appeared Todd P. Schoeffler, the herein-named "Affiant", who is a resident of Lafayette Parish, State of Louisiana, and upon his/her respective oath, either individually and/or behalf of their respective company/entity, do hereby state that I have personal knowledge of the following facts, statements, matters, and/or other matters set forth herein are true and correct to the best of my knowledge.

*I personally, and/or in my respective authority/capacity on behalf of my company/entity do hereby confirm that I have reviewed and agree to fully comply with all the terms, duties, ethical policy obligations and/or conditions as required to be a qualified participating vendor with Webb County, Texas as set forth in the Webb County Purchasing Code of Ethics Policy posted at the following address: <http://www.webbcountytexas.gov/PurchasingAgent/PurchasingEthicsPolicy.pdf>*


*I personally, and/or in my respective authority/capacity on behalf of my company/entity do hereby further acknowledge, agree and understand that as a participating vendor with Webb County, Texas on any active solicitation/proposal/qualification that I and/or my company/entity failure to comply with the Code of Ethics policy may result in my and/or my company/entity disqualification, debarment or make void my contract awarded to me, my company/entity by Webb County. I agree to communicate with the Purchasing Agent or his designees should I have questions or concerns regarding this policy to ensure full compliance by contacting the Webb County Purchasing Dept. via telephone at (956) 523-4125 or e-mail to the Webb County Purchasing Agent to [joel@webbcountytexas.gov](mailto:joel@webbcountytexas.gov).*

Executed and dated this 1st day of February, 2024.

  
Signature of Affiant

Todd P. Schoeffler/ Proven Energy LLC/ President  
Printed Name of Affiant/Company/Entity

SWORN to and subscribed before me, this 1<sup>st</sup> day February, 2024

  
NOTARY PUBLIC, STATE OF  
LOUISIANA



**Offeror: Complete & Return this Form with Response Submission.**

**House Bill 89 Verification**

I, Todd P. Schoeffler, the undersigned representative of (company or business name) Proven Energy LLC  
(heretofore referred to as company) being an adult over the age of eighteen (18) years of age, after being duly sworn by the undersigned notary, do hereby depose and verify under oath that the company named above, under the provisions of Subtitle F, Title 10, Government Code Chapter 2270:

1. Does not boycott Israel currently; and
2. Will not boycott Israel during the term of the contract.

Pursuant to Section 2270.001, Texas Government Code:

1. "Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made ordinary business purposes; and
2. "Company" means a for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or an limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of those entities or business ~~association that exist to make a profit.~~

  
\_\_\_\_\_  
Signature of Company Representative

2-1-2024  
\_\_\_\_\_  
Date

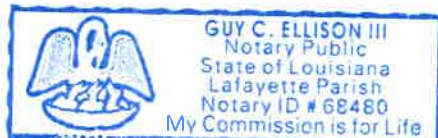
On this 1st day of February, 2024, personally appeared

Todd P. Schoeffler, the above named person, who after by me being duly sworn, did swear and confirm that the above is true and correct.

Notary Seal

  
\_\_\_\_\_  
Notary Signature

2-1-2024  
\_\_\_\_\_  
Date



**Offeror: Complete & Return this Form with Response Submission.**  
**Senate Bill 252 Certification**

SB 252 CHAPTER 2252 CERTIFICATION I, Todd P. Schoeffler, the undersigned representative of Proven Energy LLC (Company or business name) being an adult over the age of eighteen (18) years of age, pursuant to Texas Government Code, Chapter 2252, Section 2252.152 and Section 2252.153, certify that the company named above is not listed on the website of the Comptroller of the State of Texas concerning the listing of companies that are identified under Section 806.051, Section 807.051 or Section 2253.153. I further certify that should the above-named company enter into a contract that is on said listing of companies on the website of the Comptroller of the State of Texas which do business with Iran, Sudan or any Foreign Terrorist Organization, I will immediately notify Mr. Jose Angel Lopez III, Webb County Purchasing Agent at (956) 523-4125 or via email at [joel@webbcountytexas.gov](mailto:joel@webbcountytexas.gov)

Todd P. Schoeffler Name of Company Representative (Print)

 Signature of Company Representative

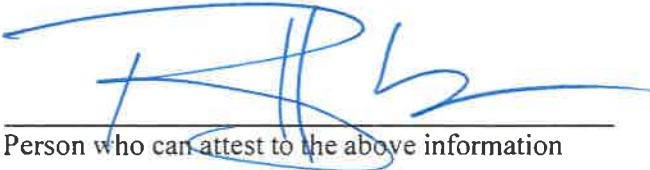
2-1-2024 Date

PROOF OF NO DELINQUENT TAXES OWED TO WEBB COUNTY

Name Todd P. Schoeffler owes no delinquent property taxes to Webb County.

Proven Energy LLC owes no property taxes as a business in Webb County.  
(Business Name)

Todd P. Schoeffler owes no property taxes as a resident of Webb County.  
(Business Owner)

  
Person who can attest to the above information

**\* SIGNED NOTORIZED DOCUMENT AND PROOF OF NO DELINQUENT TAXES TO WEBB COUNTY.**

The State of Louisiana  
Parish of Lafayette

Before me, a Notary Public, on this day personally appeared Todd P. Schoeffler, known to me (or proved to me on the oath of \_\_\_\_\_) to be the person whose name is subscribed to the forgoing instrument and acknowledged to me that he executed the same for the purpose and consideration therein expressed.

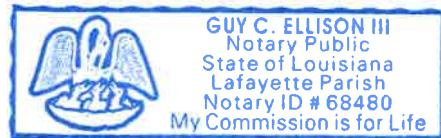
Given under my hand and seal of office this 1st day of February 2024

Notary Public, State of Louisiana



(Print name of Notary Public here)

My commission expires the \_\_\_\_\_ day of \_\_\_\_\_ 2024



**ADDENDUM NUMBER 1 TO THE ITB DOCUMENTS**

Addendum Date: January 22, 2024

ITB DOCUMENT NUMBER ITB 2024-002

“Webb County Non-Surface Oil and Gas Lease”

---

A. This Addendum shall be considered part of the ITB documents for the above-mentioned project as though it had been issued at the same time and shall be incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original bid documents, this Addendum shall govern and take precedence. **RESPONDENTS / BIDDERS MUST SIGN THE ADDENDUM AND SUBMIT IT WITH THEIR BIDS/PROPOSALS.**

B. Respondents/Bidders are hereby notified that they shall make any necessary adjustments in their estimates as a result of this Addendum. It will be construed that each Respondent/bidder's proposal is submitted with full knowledge of all modifications and supplemental data specified herein.

Except as described below, the original ITB/bid document remains unchanged. The ITB/Bid documents are modified and/or clarified, as follows:

**Section 1.41 ITB Schedule of Events Updated time/ Dates as follows:**

**Original** publication dates for Public Notice/Newspaper postings

✓ *Tuesday, January 23, 2024 and Wednesday, January 31, 2024.*

**Revised** publication dates for Public Notice/Newspaper postings

✓ *Tuesday, January 23, 2024, Tuesday, January 30, 2024 and Tuesday, February 06, 2024.*

**Original** Sealed Bids/Proposal due date and time

✓ *February 05, 2024 @ 4 pm (CT)*

**Revised** Sealed Bids/Proposal due date and time

✓ *February 12, 2024 @ 4 pm (CT)*

**RESPONDENT/BIDDER MUST ACKNOWLEDGE THIS ADDENDUM  
BY SIGNING BELOW AND ATTACHING THE SIGNED ADDENDUM  
TO THE PROPOSAL/BID FORM(s):**

Company Name

Proven Energy LLC

Contact Person

Todd P. Schoeffler

Signature



Date

February 1, 2024

**THIS CONCLUDES ADDENDUM NO. 1 IN ITS ENTIRETY.**

This Addendum is being transmitted electronically via our E-Bid site @  
<https://webbcountyebid.ionwave.net/Login.aspx>. If you have any questions, please direct them to;  
Juan Guerrero Jr. (956) 523-4149 or email at [juguerrero@webbcountytx.gov](mailto:juguerrero@webbcountytx.gov).