



WEBB COUNTY, TEXAS

COMMISSIONERS COURT

PUBLIC NOTICE
COMMISSIONERS COURT MEETING
WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
MARCH 25, 2024
9:00 a.m.

MARGIE R IBARRA
COUNTY CLERK
FILED
2024 MAR 22 AM 8:21
WEBB COUNTY, TEXAS
BY J.M. DEPUTY

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Human Resources, Risk Management, Tax Assessor-Collector; and any other Department reports); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. Auditor

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Grant funds. **[Requested by Community Action Agency]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2529-6360-521-443058-035	Public Service Title Related Services	\$2,000	\$2,000	\$2,000	\$0
To:	2529-6360-521-443058-015	Public Service Solid Waste Removal	\$20,000	\$2,000	\$4,423.69	\$6,423.69

Issue: Title Related Services is a grant line item available for Self Help Center applicants that have property deed issues that need to be corrected. The need for these funds did not present itself, therefore a line item transfer is being requested in order to utilize funds in accordance with grant requirements.

Solution: Approve line item transfer so that funds can be utilized in accordance with grant requirements.

Result: Utilization of grant funds in compliance with grant requirements.

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Forfeiture funds. **[Requested by Martin Cuellar, Sheriff]**

	Acct. Number	Acct. Name	Request
From:	2153-259700	Fund Balance	\$98,000
	2152-259700	Fund Balance	\$20,000
			\$118,000
To:	2153-3010-001-470000	Capital Outlay	\$78,000
	2153-3010-001-455501	Drug Free Campaign	\$20,000

	2152-3010-001-470000	Capital Outlay	\$20,000
			\$118,000

Issue: Transfer of funds to purchase items for daily operations.

Solution: Transfer of funds to mentioned accounts.

Result: Funds will be in place and continue with daily operations.

6. Civil Legal Division

a. Discussion and possible action to enter into an Agreement between Webb County, for the benefit of the Webb County Public Health Services Department, and Quest Diagnostic and Clinical Laboratories, Inc ("Quest Diagnostics") to provide authorized laboratory tests to the public through the Public Health Department and any matters incident thereto; authorizing the County Judge to execute all relevant documents. **[Requested by Public Health, Account #5030-001-432063-025 (Lab/X-ray Services) and #5030-001-432063 (Medical Services)]**

b. Discussion and possible action to approve a First Amendment to the Solar Lease and Easement Agreement as well as to the Memorandum to said Lease with Grandsolar Texas Two, LLC by replacing Exhibit A of said Agreement which reflected the property description of the leased property (School Lands off Highway 59) based on an abstract of title description of ownership and now being replaced with an actual surveyed metes and bounds, and authorizing the County Judge to sign and execute all relevant documents; and any matters incident thereto. There is no impact on the General Fund.

Issue: On December 20, 2021, Webb County entered into a lease agreement with Grandsolar Texas Two, LLC regarding a solar development project on the Webb County School Lands off Highway 59; however, the original lease that was entered into reflected the property description of the Webb County School Lands off Highway 59 based on an abstract of title description of ownership which gives a more accurate measurement of the Webb County School Lands.

Solution: Grandsolar Texas Two, LLL has done an actual metes and bounds survey of the Webb County School Lands off Highway 59.

Result: Webb County now has a current survey of the Webb County school lands off Highway 59.

c. Discussion and possible action to enter into a Legal Services Contract with JCA Law PLLC to provide legal services in connection with preparation of contracts and labor and employment matters to be charged on an hourly basis; authorizing the County Judge to sign all relevant documents. **[Account #1001-1130-001-432001 (Professional Services)]**

d. Discussion and possible action to enter into an Amendment to the agreement dated March 27, 2023, (RFP) 2023-004 ARPA Project No. 21, between Webb County and Kofile Technologies, Inc., for the benefit of the District Clerks Office in compliance with Federal Regulations §200.318 - §200.327 (General Procurement Standards) in an amount not to exceed TWENTY-NINE THOUSAND TWO HUNDRED THIRTY-TWO AND FORTY-ONE CENTS (\$29,232.41); and authorizing the Webb County Judge to execute all relevant documents and any other matters incident thereto.**[Requested by Esther Degollado, District Clerk; Account #2034-2290-001-460105 (preservation funds)]**

Issue: The estimate to complete the original project was short by \$29,232.41 for additional preserved pages and ARPA funds are no longer available to cover the difference.

Solution: Authorize the addendum payable from preservation funds so that the District Clerk can pay

the remaining balance from their budget.

7. Community Action Agency

- a. Discussion and possible action to approve Amendment No.1 for the Comprehensive Energy Assistance Program Emergency (CEAP) Contract Number #58240004040 from the Texas Department of Housing and Community Affairs (TDHCA) FY-2024. This amendment is a grant increase from \$1,217,627.00 to \$2,029,483.00, for a total increase of EIGHT HUNDRED ELEVEN THOUSAND EIGHT HUNDRED FIFTY SIX DOLLARS (\$811,856.00) and authorizing the County Judge to sign all relevant documents for request and approval of contract amendment. This action will not have an impact to the General Fund. All required documents were sent for review through Economic Development and the solicitation is compliant with the Webb County single point of contact (SPOC) procedures. **[Account #2362-5360-521]**

Issue: Texas Department of Housing and Community Affairs (TDHCA) has awarded Amendment No. 1 to Contract Number #58240004040 under the (CEAP) Program.

Solution: The court approval will allow Webb County CAA to continue providing emergency assistance to low-income households in Webb County under the CEAP program.

Result: These funds are intended to assist eligible Webb County residents meet their immediate household energy needs.

- b. Discussion and possible action to accept Contract Amendment No. 2 to Comprehensive Energy Assistance Program (CEAP) Contract #58930004003 from the Texas Department of Housing and Community Affairs (TDHCA) for FY-2023. This amendment will hereby delete and replace Exhibit A budget, of this Contract in its entirety with the attached Exhibit A, allowing for the transfer of FORTY SIX THOUSAND THREE HUNDRED TWENTY FOUR DOLLARS AND SIXTY THREE CENTS (\$46,324.63) from Administration to the Direct Services Utility Assistance Account. All the remaining terms of the Contract shall be and remain in full force and effect as therein set forth and shall continue to govern and authorizing the County judge to sign all relevant documents. This action will not have an impact to the General Fund. All required documents were sent for review through the Economic Development Department and the solicitation with Webb County Single Point of Contact (SPOC) procedures. **[Account #2365-5360-521]**

Issue: Texas Department of Housing and Community Affairs (TDHCA) presented CAA Social Services with amendment No.2 for the Comprehensive Energy Assistance Program (CEAP).

Solution: The Court approval will allow the Webb County Community Action Agency to continue providing direct services to eligible low-income residents of Webb County under the CEAP program.

Result: Approval of the amendment will ensure the continuation of services to qualifying low-income clients.

- c. Discussion and possible action to approve the posting and filling of the following (grant-funded) Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective March 25, 2024

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1220	Head Cook	\$13.19

Issue: Slot 1220 has recently been left vacant.

Solution: Approval of the posting and filling of the vacant slot.

Result: This action will allow the department to hire a Head Cook to continue servicing the Elderly with hot healthy meals under the Meals on Wheels and Elderly Nutrition Program.

8. Honorable Harold Devally, Constable Pct. 4

- a. Discussion and possible action to accept Constable Pct. 4 Racial Profiling Report to be in compliance with Texas Occupations Code 1701.164 and Code of Criminal Procedure Article 2.1031-2.138.

Issue: Chief administrators of law enforcement agencies that meet the criteria must submit racial profiling reports to their governing body, as well as TCOLE.

Solution: Record Constable Pct. 4 Racial Profiling Report. **Result:** Will be in compliance with Texas Occupations Code 1701.164 and Code of Criminal Procedure Article 2.1031-2.138.

Result: Will be in compliance with Texas Occupations Code 1701.164 and Code of Criminal Procedure Article 2.1031-2.138.

9. Honorable Tano E. Tijerina, Webb County Judge

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective March 25, 2024:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2282	Assistant to the Chief Executive Administrator	\$18.46 - 20.14 (16 A-H)

Issue: Request to fill slot which is currently vacant.

Solution: Approve the filling of slot.

Result: The filling of slot will allow department to operate efficiently.

10. Economic Development

- a. Discussion and possible action to authorize the Economic Development Department to submit a grant application and resolution for the Texas Community Development Block Grant – Colonia Fund Construction Program to the Texas Department of Agriculture for water and/or sewer infrastructure improvements in the colonias; and authorizing the County Judge to act as the County's Executive Officer and Authorized Signator in all matters pertaining to the County's participation in the Colonia Fund Construction Program. This grant application does not require a county cash/in-kind match. All required documents were submitted to the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) policy and procedures.

Issue: Water Infrastructure is needed in the colonias that require improvements for optimal drinking water and adequate sewer system.

Solution: Improve water quality by installation of new water infrastructure and adequate sewer system.

Result: The development and submission of a Texas Community Development Block Grant application to the Texas Department of Agriculture for the Colonia Fund Construction Program for water system improvements Economic Development Department will assure compliance with requirements from funding agency.

- b. Discussion and possible action to proclaim April 2024 as the 56th Anniversary of Fair Housing Month and April 8-12 as Fair Housing Week, and to designate the Webb County Community Action Agency to monitor Fair Housing in Webb County.

Issue: It is a federal requirement that Webb County promotes Fair Housing within its jurisdiction in order to continue to apply for grants.

Solution: The promotion of Fair Housing in Webb County and the designation for a week during April will help inform citizens of Webb County of their legal rights in housing discrimination.

Result: The federal requirement for Fair Housing will be met by promoting Fair Housing within Webb County's jurisdiction, thus allowing Webb County to continue applying for grants.

- c. Discussion and possible action to ratify the submission of a grant application to the Office of National Drug Control Policy for the continuation of a High Intensity Drug Trafficking Area (HIDTA) Grant estimated at \$530,150 over the term of the contract. This formal request shall authorize the County Judge to act as the County's Executive Officer and Authorized Representative in all matters pertaining to the County's participation in this grant. There is no cash match requirement for this grant; however, the District Attorney's Office requests additional funding in the form of cash match to cover expenditures in excess of the grant award. The cash match is in the amount of \$148,000 for the county's budget process. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. Contract Term: January 1, 2024 to December 31, 2025. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2592; Account #1001-1160-001-463903-025]**

Issue: There is evidence that trafficking in narcotics and dangerous drugs exists in Laredo, Texas and that such illegal activity has a substantial and detrimental effect on the health and welfare of the people of Texas.

Solution: Gather and report intelligence data relating to trafficking in narcotics and dangerous drugs. Conduct undercover operations and engage in other traditional methods of investigations.

Result: Disrupt the illicit drug traffic in Laredo by immobilizing targeted violators and trafficking organizations.

- d. Discussion and possible action to accept and enter into an agreement with the Texas Comptroller and accept the award in the amount of \$275,000 through the Rural Prosecutor's Office Salary Assistance Grant. All required documents were sent for review through Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. This grant does not require a cash match. There will be no impact to the County's General Fund. **[Requested by Isidro "Chilo" Alaniz, District Attorney]**

Issue: District Attorney's Offices all over Texas are having a hard time retaining and hiring employees due to the competitive salaries in the private sector and other government agencies.

Solution: Use the amount if awarded to pay higher salaries and be able to retain employees

Result: This will allow the District Attorney's Office to retain and recruit talented employees.

- e. Discussion and possible action to authorize the acceptance of a grant award for the Fiscal Year (FY) 2023 Operation Stonegarden (OPSG) from the Office of the Governor Homeland Security Grants Division in the amount of \$2,655,170 as prepared and submitted by the Webb County Sheriff's Office Grant Writer for overtime, associated fringe benefits, equipment, supplies, fuel, helicopter maintenance/fuel, vehicle/tire maintenance, data services, Management & Administration (M&A), and maintenance of OPSG-acquired assets for Webb County local law enforcement agencies, including the Sheriff's Office, the Offices of the Constable, Pct. 1-4, and the Webb County Attorney's Office Investigators; and any other matters incident thereto. There is no cash match; and, thus, no cost to Webb County. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Martin Cuellar, Webb County Sheriff]**

Issue: Complex and dynamic law enforcement challenges exist in the Southwest border area of the United States, including Laredo/Webb County. For example, transnational criminals seek to exploit existing law enforcement jurisdictional boundaries by conducting their illegal enterprises across traditional jurisdictional divisions. The 2014 Texas Gang Threat Assessment expounds, "Gang activity remains widespread throughout all regions of Texas...Gang activity is also prevalent in the Texas counties adjacent to Mexico and along the key smuggling corridors, since Texas-based gangs are used for cross-border smuggling and trafficking in the state. Many transnational gangs operating in Texas....engage in criminal activity in Mexico as well as in Texas and elsewhere" (Texas Department of Public Safety April 2014).

Solution: Grant application: (1) to ensure first responders are equipped with enhanced tools/equipment/resources needed to confront well-funded criminal organizations and (2) for the coordination of law enforcement efforts between various local and federal law enforcement agencies.

Result: Enhanced capabilities of local law enforcement responders; further coordination of response across local and federal jurisdictions.

11. Planning & Physical Development

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective March 25, 2024:

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
1746	Administrative Assistant	\$31,518.75 - \$33,124.48 12 A/E

Issue: Request to post and fill slot #1746 which is currently vacant.

Solution: Approval to post and fill slot #1746.

Result: Filling of the slot will allow the Planning Department to provide public services efficiently and effectively.

- b. Discussion and possible action to enter into four agreements with RGM Land Management, LLC for site evaluation, design, and installation of On-Site Sewage Facilities (Septic Systems) involving four Colonia properties for the following landowners: (1) Catarina Casares, 320 Don Antonio Road, Colorado Acres, (2) Jose Israel Garcia Lopez, 150 Los Fresno Road, Ranchitos Los Fresnos; (3) Nora Villarreal, 133 Los Fresnos Road, Ranchitos Los Fresnos, and (4) Lisa Gonzalez and Antonio Gonzalez, 190 N. Ranch Road 7132E, Las Lomas Section II, Tract 227 with said property owners being third-party beneficiaries to the installation contracts in an amount not to exceed ONE HUNDRED THIRTY-THREE THOUSAND DOLLARS (\$133,000.00), authorizing the County Judge to execute all relevant documents, and any other matters incident thereto. **[Account #2703-5205-001-474502-101 (Infrastructure in Progress-Septic Systems Assistance Program)]**

Issue: On September 25, 2023, the Webb County Commissioners Court approved the "First Time On-Site Sewer Facilities (OSSF) or Replacement Program" ("OSSF Program") for eligible Colonia residents to be able to have a septic system installed on their property.

Solution: At the February 26, 2024 Commissioners Court Meeting, the Court awarded Invitation to Bid (ITB) 2014-004 "ARPA Project No. 6" to RGM Land Management, LLC to do site evaluation, design, and septic system installation for four Colonia properties (two in Los Fresnos, one in Colorado Acres, and one in Ranchitos Las Lomas) that met the eligibility requirements under the county's OSSF Program. Under each contract, Contractor has 90 calendar days to complete the site evaluation, design and septic system installation on each of the properties.

Result: Four eligible county residents and landowners will receive a septic system in order for the property owners to be able to safely remove household wastewater.

12. Purchasing

- a. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code, Section 263.152 (Disposition) and to publish notice to the public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

Issue: Excess county property that is either by definition salvage or surplus property because of time, accident, or any other cause such as, wear and deterioration, damaged, or obsolete that has no value and/or usefulness for the intended purpose and is no longer needed by the department.

Solution: Authorize the Purchasing Agent to attempt to sell the County surplus or salvage property through public auction, dispose of or destroy property that cannot be sold through public auction because it has been deemed worthless or disposed of through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products and/or donate as permitted by state law.

Result: Generate auction revenue from sale of county property, reduce county expenditures by transferring surplus property to other departments and make room for future assets replacing salvage or surplus items no longer needed.

- b. Discussion and possible action to rescind the previous action on March 11, 2024, item 14c., due to a typo on dollar amount and to further authorize the purchase of two (2) VECTOR ALPR Rapid Deployment Trailer with a 20" mast and a Bosch PTZ Surveillance Camera to include 24V lithium batteries, delivery, installation, testing, TraffiData Software license and cloud services per camera for an amount not to exceed at the corrected amount of \$279,800.00 from Jenoptik-Smart Mobility Solutions for the Webb County Sheriff's Office pursuant to the local Government Code; 262.024 (7) (A) items for which competition is precluded because of the existence of patents, copyrights, secret processes, or monopolies and any other matters incident thereto. **[Account #2748-3010-001-470000 (Capital Outlay-Operation Lone Star)]**

Issue: The Sheriff's Office, with the support of Commissioners Court, continues to utilize Operation Lone Star funds for border security operations. The proposed purchase will enhance existing efforts in the collaboration between Webb County and the State of Texas Governor's office along with other participating border communities in protecting our Texas borders.

Solution: Consideration to authorize the purchase using Operation Lone Star Grant Funds awarded by the Texas Governor's Office and approved by the Webb County Commissioners Court.

Result: If approved, the original border security equipment can be redeployed along with the new equipment to the areas needed to enhance border security operations.

- c. Discussion and possible action to authorize the Purchasing Agent to secure competitive bids and/or pricing for the purchase of two (2) industrial-sized Crown GLT-100 Natural Gas Kettles, for the Webb County Jail Kitchen for an amount not to exceed \$85,000.00 and any other matters incident thereto. **[Account #1001-4070-001-470000 Capital Outlay]**

Issue: Currently the Jail kitchen operates with only one industrial-sized kettle. The purchase of additional kettle equipment will increase the efficiency of that operation and will provide kettle backup.

Solution: Authorize the Purchasing Agent to seek formal bids or cooperative pricing for the needed purchase. This equipment is budgeted under the Jails division capital outlay account.

Result: If approved, process to order jail kitchen equipment.

13. Risk Management

- a. Discussion and possible action to approve and accept the bond renewal for the following appointed official: "Webb County Auditor", in accordance with Texas Government Code Chapter 84.007. **[Account #1001-1180-001-452001-010 (Other Bonds)]**

Name	Department	Amount
Rafael Perez	Auditor's Office	\$50.00

Issue: Bond renewal must be issued in order for the County Auditor to execute required duties.

Solution: Approval and acceptance of bond renewal.

Result: Webb County will be in compliance with state statute.

14. Honorable Martin Cuellar, Sheriff

- a. Discussion and possible action to authorize the purchase of a Comapact Rapid Deployable Device (CRD) for a total not to exceed \$77,995.00 from FIRSTNET (DIR Contract DIR-TELE-CTSA-002) for the Webb County Sheriff's Office and in accordance with the Texas Local Government Code; Sub-Chapter F. Cooperative Purchasing Program, §271.101, §271.102 (Cooperative Purchasing Program Participation) and any other matters incident thereto. **[Account #2153-3010-001-470000 (Federal Forfeiture Funds)]**

Issue: Critical communications are hindered during local emergencies, causing emergency responders to be unable to relay critical information to command posts and supervisors. Lack of communication during critical situations can be catastrophic. Civilian cellular phone use during emergency or critical incidents also congests the network (LTE/5G) which hinders our ability to communicate.

Solution: The Firstnet CRD (COW) will also provide cell service for local and rural areas during emergencies where no cell service exists.

Result: Webb County personnel will be able to communicate during critical incidents, natural disasters, or incidents where the cell network is down, enhancing public safety and security.

- b. Discussion and possible action to enter into a thirteen-year licensing agreement (March 25, 2024 through May 31, 2038) with the Mirando City Water Supply Corporation for the installation of two Omni radio antennae, two microwave dishes, and assorted cabling on the Water Supply Corporation's Water Tower located off the 100 Block of J. W. Edgar Street, Mirando City, Texas, as upgrades to the Webb County Sheriff's public safety radio system, authorizing the County Judge to execute all relevant document and any other matters incident thereto. **[No Financial Impact on the General Fund]**

Issue: In order to perform his constitutional duties to serve and protect the constituents of Webb County, the Sheriff is seeking to install radio communication equipment in Mirando City, Texas.

Solution: Approach the Mirando City Water Supply Corporation about using their water tower as a site for the installation of its radio communication equipment.

Result: Enter into a long term licensing agreement to use the Water Supply Corporation Water Tower in Mirando City to place its radio communication equipment on said water tower.

15. **Webb County Fairgrounds**

- a. Discussion and possible action to rescind action taken by Commissioners Court on January 8, 2024 item #18 to substitute Slay Architecture with JHS Architects and resume architectural scope at the existing fairgrounds facilities with Slay Architecture; and any other matters incident thereto.

REGULAR AGENDA

Honorable Rebecca Palomo, 341st District Court Judge

16. Discussion and possible action to authorize the budget amendment to transfer court reporter incentive authorized by order on the adoption of the budget in the amount not to exceed \$12,000 plus fringe (\$14,536 total). **[Funding source: Account #1001-1130-001-431007-005 (Payroll Reserve)]**

Issue: The following incentive monies were not allocated during the preparation of the budget since it was a vacant court reporter slot at the time. Incentives were only budgeted for filled slots.

Solution: Approve the proposed change to have funding for incentive.

Result: Ability for department to process incentive worksheet for the court reporter assigned.

Economic Development

17. Discussion and possible action to approve the closeout and release of 5% retainage in the amount of \$10,000.00 to PHT Enterprises, LLC for the construction of the Sacred Heart Children’s Home-Boy’s and Teenager’s Cottage Sewer Renovation Plus through the Non-Governmental Organizations ARPA Sub-Award and for the County Judge to sign any relevant documents and any other matter incident thereto. **[Account #2703-5205-001-463701-120]**

Issue: Five percent (5%) of the construction project amount is held in retainage from the contractor for 30 days from completion date of each project to ensure that any deficiencies which may arise are addressed by the contractor. The contract amount is \$20,000,00 and 5% retainer amount is \$10,000,00.

Solution: Commissioners Court authorizes the release of the retainer funds to the contractor.

Result: The contractor will be paid for services rendered.

Human Resources

18. Discussion with possible action to authorize the grade/step revisions for the below mentioned positions, and any other matters incident thereto. **[Requested by Wage Review Committee; Account #1001-1130-001-431007-015 (Wage Classification Study)]**

Position	From:	To:
Fairgrounds Director	Grade 25/J	Grade 26/J
Human Resources Director	Grade 26/L	Grade 28/J
Capital Projects-Infrastructure Director	Grade 27/J	Grade 28/J
Utilities System Director	Grade 26/R	Grade 28/J
Information Technology Director	Grade 27/S	Grade 28/O

Issue: These positions were reviewed by the Webb County classification and wage consulting services provider, Segal Waters Consulting, and it was determined that the positions required a grade and salary change based on a market analysis performed. These recommendations were reviewed and approved by the Wage Review Committee.

Solution: Approve the proposed changes discussed and approved by the Wage Review Committee.

Result: Positions will be classified appropriately per market analysis.

Civil Legal Division

PUBLIC HEARING

19. Public Hearing on establishing a Reinvestment Zone, to be known as the Webb County Cedro Hill Wind Reinvestment Zone Number 1. The Proposed Reinvestment Zone comprises approximately 24,600 acres and is located approximately 34 miles east of Laredo and north of the town of Oilton, Texas.

CLOSE PUBLIC HEARING

20. Discussion and possible action to establish, by Order of the Webb County Commissioners Court, a reinvestment zone to be known as the Webb County Cedro Hill Wind Reinvestment Zone Number 1. The Proposed Reinvestment Zone comprises approximately 24,600 acres and is located approximately 34 miles east of Laredo and north of the town of Oilton, Texas.; directing a proposed Tax Abatement agreement be prepared; authorizing the publication of all required notices as per statute and any other matters incident thereto. **[No effect on the budget]**

Community Action Agency

21. Discussion with possible action to modify the American Rescue Plan Act (ARPA) Contract #ARPA-0008 performance statement and budget for the Community Action Agency (CAA) Meals-on-Wheels Facility Project to include the Webb County Community Action Agency Administration and Community Social Services Program to the project and authorize the Webb County Judge to sign all relevant documentation. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) Procedures. **[Account #2703-5205-006]**

Issue: Webb County Community Action Agency Administration and Social Services require a long-term facility that suits the needs of the services they provide to the community.

Solution: Modify the Meals on Wheels Facility Project to include Webb County Community Action Agency Administration and Social Services into the facility.

Result: The new facility will be a unified location, with adequate space for the services provided for the Webb County Community Action Agency Administration, Social Services, and Meals on Wheels Program.

Planning

22. Discussion and possible action to pre-approve the qualifying applicants for Private On-Site Sewage Facility Assistance (OSSF) under ARPA Project No. 6 and authorize Planning Department staff and ARPA Project Manager to initiate the final scope of work and required specifications for the Purchasing Agent to solicit competitive bids for the installation of the septic systems for each qualifying applicant and any other matters incident thereto.

Issue: Applicants that meet the criteria of the grant Guidelines are required to be approved by the Commissioners Court prior to securing competitive bids for the installation of approved septic systems for those qualifying applicants. All applicants meet the residency and property criteria outlined in the adopted Guidelines and the Planning staff recommends pre-approval.

Solution: Court approval will allow staff to finalize the scope of work and required specifications of

septic systems for the solicitation of formal bids.

Result: Qualifying applicants will receive the OSSF installation services and Guideline requirements will be met.

Purchasing

23. Discussion and possible action to authorize the purchase of One (1) Kaufman 30 foot Flatbed Trailer including warranty for one year for an amount not to exceed \$26,590.00 from Kaufman Trailers, LLC for the Water Utilities Department and any other matters incident thereto. **[Account #7200-7050-001-470000 (Water Utility Administration-Capital Outlay)]**

Issue: Water Utilities was approved through the fiscal year 2024 budget for a one (1) flatbed trailer to be utilized to transport heavy-duty equipment for the department.

Solution: Consideration to award the purchase from Kaufman Trailers, LLC. Funding is available in the Utilities Department capital budget.

Result: If approved, the order will be initiated immediately after the Commissioners Court meeting. Estimated time of delivery is projected at 8 to 10 weeks.

24. Discussion and possible action to authorize the purchase of one (1) 2025 Peterbilt 548 14' Dump Truck from Rush Truck Center (Buy-Board Cooperative Contract No. 723-23) for an amount not to exceed \$218,319.92 pursuant to the Texas Local Government Code; Sections 271.101, 271.102, Sub-Chapter F. Cooperative Purchasing Programs and any other matters incident thereto. **[Account #7200-7050-001-470000 (Water Utility Administration-Capital Outlay)]**

Issue: The Water Utilities Department was approved to purchase one (1) dump truck for the fiscal year ending 2024.

Solution: Consideration to authorize the purchase with budgeted funds under Capital Outlay. The vendor has a cooperative contract meeting the competitive bidding requirements of the state.

Result: If approved, the order will be placed after court meeting. Build time to begin is approximately between November to December 2024 and final delivery ETA between December 2024 and January 2025.

25. Discussion and possible action to accept the rankings and award Request for Qualifications (RFQ) 2024-010 "Webb County Roadway Speed Study" for Civil Engineering services to the highest ranking firm, AC Group LLC, to include both the City of Oilton and Los Altos Colonia Area of Hwy. 59 pursuant to the Texas Government Code; Chapter 2254 (Professional Services Procurement Act) and to further authorize General Counsel to negotiate the terms, conditions and related fees of the professional service agreement and any other matters incident thereto. **[Account #1001-1130-001-432001 (General Fund-General Operating Exp-Administration-Professional Services)]**

Supplier	Rank	Score	Civil Engineering Experience	Personnel Qualifications	References and Projects
		100	45.00	30.00	25.00
AC Group LLC	1	86.25	40.50	27.00	18.75
Lee Engineering, LLC	2	82.00	40.50	24.00	17.50

Issue: Oilton City residents have voiced concerns regarding automobiles speeding in the area on all sides of the park along the following county roads: Mackin Avenue, Welhausen Road, Jim Neal Avenue and Torrecillas Road. On February 12, 2024, commissioners court authorized the purchasing agent to secure Statement of Qualifications (SOQ) from interested firms for Civil Engineering Services for a speed study to address these concerns.

Solution: Consideration to accept the rankings presented by the purchasing agent and award to the highest ranking firm in accordance with published criteria based solely on qualifications. Two firms submitted SOQ.

Result: If approved, authorize General Counsel to proceed with negotiations to finalize the term, conditions and related fees of the professional service agreement for Commissioners Court approval.

Honorable Adrian Cortez, Constable Pct. 3

26. Discussion and possible action to approve line item transfer to resolve the Webb County Constable Office Pct. 3 payroll overage in the amount of \$13,368.00 (Operation Stone Garden 2022 grant); and any other matters incident thereto. **[Account #1001-1130-001-431007-005 (Payroll Reserve)]**

	Account Number	Account Name	Amount
From:	1001-1130-001-431007-010	Operational Reserve	\$13,368.00
To:	2461-3160-001-413000	Overtime	\$10,840.94
	2461-3160-001-422000	FICA County Share	\$825.83
	2461-3160-001-423000	Retirement County Share	\$1,462.52
	2461-3160-001-425000	Unemployment Tax	\$14.61
	2461-3160-001-426000	Worker Compensation	\$224.10
			\$13,368.00

Issue: The Webb Constable Pct. 3 inadvertently exceeded the allotted funds of the 2022 OPSG grant in the amount of \$13,368.00. This occurred by a clerical mistake (internally) in budgeting the allotted funds at a deputy pay scale of \$20.90 and not taking into account adjustments necessary for ranking officers working the grant at a different rate of pay.

Solution: By seeking assistance from Commissioners Court to approve line item transfer from the Operational Reserve Account #1001-1130-001-431007-010 would circumvent any issues with employees regarding wages for hours worked.

Result: The administrative staff of the Webb County Constables Office PCT. 3 will work closely with the assigned internal project director for OPSG grant and implement internal audits/modules and have said budget reports checked with County Auditors to ensure that this incident is avoided in the future.

Budget Officer

27. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) for work authorizations #3 and #4 for GDJ Engineering for Magana Hein and Vallecillos road extension projects; and any other matters incident thereto.

	Acct. Number	Acct. Name	Request
From:	1001-1130-001-470000	Capital Outlay	\$1,275,000
To:	1001-1130-001-432001	Professional Services	\$1,275,000

Issue: Funding is needed to process work authorizations #3 and #4.

Solution: Transfer as above listed.

Result: Payments will be processed in timely manner.

28. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1130-001-431007-010	Operational Reserve		\$39,927		
To:	1001-1130-001-452001-035	Insurance Other Capital Murder Insurance	\$70,000	\$39,927	\$70,000	\$109,927

Issue: Updated contract with the Regional Public Defenders created an increase of \$39,927 for FY 2024. This increase was presented on October 2023 after the budget adoption.

Solution: Approve budget amendment to process pending invoice for interlocal allocation.

Result: Completed payment for fiscal year 2024.

Commissioners Court Administrator

29. Discussion and possible action to enter into Amendment #3 to the Agreement for ARPA Project Management Services with Brighton Group, LLC. to provide additional services in ROW Acquisition Services for ARPA Projects #4,5,6,10,13 & 14 as presented in Exhibits "A" and "B" and recommended by the Project Engineer and authorizing the County Judge to sign relevant documents. (Fees are to be paid as authorized by ARPA for Administration reimbursements) **[Requested by Joseph Palacios with Brighton Group]**

Honorable Jesse Gonzalez, Webb County Commissioner Pct. 1

30. Discussion and possible action to approve the following Clean-Up Campaign dates for the areas of Webb County Precinct One and to authorize the Road & Bridge Department to operate their equipment.

DATES:

Tuesday, March 26, 2024 - Mirando City
 Tuesday, April 2, 2024 - El Cenizo
 Tuesday, April 9, 2024 - Rio Bravo
 Tuesday, April 16 2024 - La Presa

Closed Session/Executive Session

31. Discussion and possible action to retain the services of Allison, Bass & Magee, L.L.P. for legal representation in Flor Maria Araceli Rodriguez vs Webb County, Texas 2024CVA000065D4 and any matters incident thereto; authorizing the County Judge to sign all relevant documents. **[Closed Session/Executive Session may be requested pursuant to Texas Government Code §551.071, Consultation with Attorney, pending or contemplated litigation]**

Presentations

32. Recognition and presentation of awards to the Martin High School Varsity Basketball team for being the 2023-2024 District 30-5A Champions; Martin High School point guard Jorge Martinez as Most Valuable Player and Hector "Hecky" Noyola, Jr. for being Coach of the Year. **[Requested by Ricardo Jaime, Commissioner Pct. 4]**
33. **Communications**
34. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 2nd DAY OF MARCH, 2024

By: Melinda Mata
Melinda Mata
Court Administrator

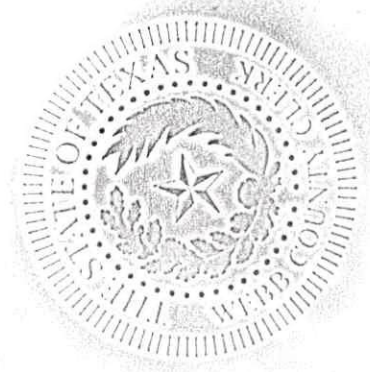
CERTIFICATION OF NOTICE AND POSTING

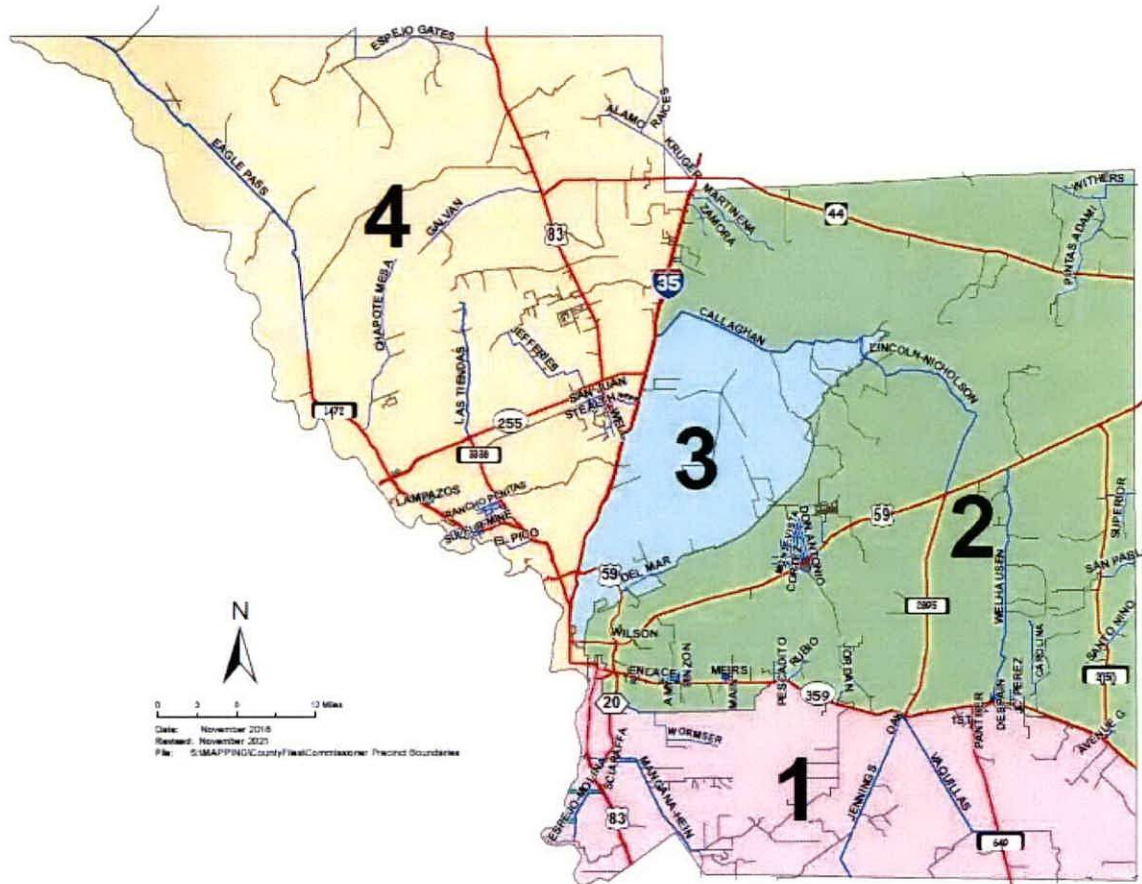
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 2nd day of March, 2024 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 2nd DAY OF MARCH, 2024

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: Jason Maya
For: Margie Ramirez-Ibarra, County Clerk
By: Jason Maya, Deputy Clerk





Date: November 2018
 Revised: November 2023
 File: 21MAP140CountyNewCommissioner Precinct Boundaries

COUNTY COMMISSIONERS

	Honorable Tano E. Tijerina	County Judge
	Commissioner Jesse Gonzalez	Precinct 1
	Commissioner Rosaura "Wawi" Tijerina	Precinct 2
	Commissioner John C. Galo	Precinct 3
	Commissioner Ricardo A. Jaime	Precinct 4

**Webb County, Texas
 Commissioner Precinct Boundaries**