

Request for Qualifications (RFQ)

Webb County Roadway Speed Study

RFQ: # 2024-010



Submitted to:
Webb County



Submitted By:
AC Group, LLC



March 06, 2024





5828 Sebastian Place Ste. 108
San Antonio, Texas 78249

Office (210) 535-3558
r-arredondo@acgroupllc.com

March 06, 2024

**Webb County Purchasing Department
1110 Washington Street, Ste. 101
Laredo, Texas 78040**

RE: Transmittal Letter RFQ # 2024-010

I am writing to submit our Statement of Qualifications for your review and consideration for the Webb County Roadway Speed Study (RFQ #2024-010). Enclosed please find the documents outlining our company's capabilities, experience and expertise in Traffic Engineering and Traffic Data Collection.

At AC Group, LLC, we pride ourselves on delivering exceptional quality and service to our clients. Our team is composed of highly skilled professionals who are dedicated to exceeding expectations and delivering results that make a difference. Through our commitment to excellence and innovation, we have successfully completed numerous projects, such as, On-Call Traffic Engineering Contract for Bexar County, On-Call Traffic Engineering Contract for City of San Antonio and Laredo Traffic Signal Synchronization Study to name a few.

We believe that our Statement of Qualifications accurately reflects our strengths and capabilities, and we are confident that we can add significant value to Webb County through our partnership.

Thank you for considering our submittal. We look forward to the opportunity to discuss how we can contribute to the success of Webb County.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Rene Arredondo'.

Rene Arredondo, P.E., PTOE

THIS FORM MUST BE INCLUDED WITH RFQ PACKAGE; PLEASE CHECK OFF EACH ITEM INCLUDED WITH RFQ PACKAGE AND SIGN BELOW TO COMPLETE SUBMITTAL / COMPLETION OF EACH REQUIRED ITEM.

RFQ 2024-010
"Webb County Roadway Speed Study"

- Statement of Qualifications
- References Form
- Conflict of Interest Form (CIQ)
- Certification regarding Debarment (Form H2048)
- Certification regarding Federal lobbying (Form 2049)
- Purchasing Code of Ethics Affidavit
- House Bill 89 Form
- Senate Bill 252 Form
- Proof of No Delinquent Tax Owed to Webb County

Karola Ordun

Authorized Offeror's Printed Name and Title

Karola Ordun

Authorized Offeror's Signature

3/26/24

Date



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Statement of Qualifications



**Request for Qualifications (RFQ)
Webb County Roadway Speed Study
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AC GROUP, LLC

**TBPE Firm Registration No. F-11727
5828 Sebastian Place, Ste. 108
San Antonio, Texas 78041
(210) 535-3558**

COMPANY PROFILE AND EXPERIENCE

AC Group, LLC was established in San Antonio, Texas on September 2000 as a traffic data collection firm. Since 2000, AC Group has specialized in collecting traffic data for transportation and traffic engineers, transportation planners, public works agencies, real estate firms, and commercial developers. In 2009, AC Group expanded its professional services to include traffic and transportation engineering. AC Group has experience in traffic engineering studies, minor roadway design, traffic impact analysis, traffic signal timing and optimization, traffic signal design, traffic control plans, and traffic simulation modeling. AC Group understands the importance of collecting accurate traffic data, and has experience in determining what data collection equipment can produce the most accurate traffic data. AC Group welcomes the opportunity to help clients determine what their needs are and what equipment would yield the most accurate traffic data.



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Civil Engineering Experience

TAB 1



**Request for Qualifications (RFQ)
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FIRM PROFESSIONAL SERVICES

TRAFFIC ENGINEERING

AC Group offers reliable and cost effective engineering solutions while providing technical expertise and knowledge in the area of traffic and transportation engineering. Since expanding its services in 2009, services in traffic engineering include, but are not limited to:

Traffic Operations and Engineering Studies

- Access Management Studies;
- Corridor and Freeway Analysis (i.e., capacity, level-of-service, weaving, etc.);
- Traffic Impact Analysis;
- Traffic Signal Warrant, Timing, and Optimization Studies; and
- Traffic Simulation

Traffic and Transportation Engineering Design

- Access Management and Driveway Improvements;
- Intersection Improvements;
- Minor Roadway Design
- Pedestrian Facilities;
- Signing, Pavement Markings and Channelization;
- Traffic Control Plans; and
- Traffic Signal Design.

TRAFFIC DATA COLLECTION

AC Group, LLC traffic surveyors have over 25 years of collective traffic data collection experience. Since its establishment in September of 2000, services provided by the AC Group, LLC have included, but not limited to:

- Average Daily Traffic (ADT) Volume Count Data;
- Turning Movement Count (TMC) Data;
- Vehicle Classification Count Data;
- Speed Classification Count Data;
- Travel Time Data; and
- Computer Drafting

AC Group, LLC has over 120 ITC Traffic A.C.E. automatic traffic recorders for collecting traffic volume, speed classification, and vehicle classification data. AC Group, LLC also has 30 Jamar electronic boards for conducting turning movement counts, 20 Jamar Black Cat II Radars for SPEED, Volume and Distance measurement instruments (DMI), GPS travel time equipment, digital video recorders, and ball-bank safe-curve indicators.



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Personnel Qualifications

TAB 2



**Request for Qualifications (RFQ)
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KEY PERSONNEL

Rene Arredondo, P.E., PTOE Principal, Director of Traffic Engineering

Mr. Arredondo is a Principal and serves as the Director of Traffic Engineering. Mr. Arredondo has a Bachelor of Science degree and a Masters degree in Civil Engineering and is licensed as a Professional Engineer in the State of Texas. Mr. Arredondo is also certified by the Institute of Transportation Engineers (ITE) as a Professional Traffic Operations Engineer. Mr. Arredondo has over 27 years of traffic engineering and data collection experience.

Robert Arredondo, E.I.T. Principal, Director of Transportation Engineering

Mr. Arredondo is a Principal and serves as the Director of Transportation Engineering. Mr. Arredondo has a Bachelor of Science degree in Civil Engineering and is certified as an Engineer-in-Training. Mr. Arredondo has over 19 years of traffic and transportation engineering and 23 years of data collection experience.

Karola Orduna Marketing / Traffic Data Collection Supervisor

Ms. Orduna serves as the Marketing Coordinator and is the San Antonio Area Field Supervisor responsible for the deployment and recovery of all field equipment as well as reviewing field safety procedures. Ms. Orduna has over 15 years of traffic surveying and field data collection experience.

EDUCATION

**Bachelor of Science,
Mechanical Engineering
Technology,**
Texas A&M University,
1994

**Bachelor of Science,
Civil Engineering,** University
of Texas at San Antonio,
1997

**Master of Science,
Civil Engineering,** University
of Texas at San Antonio,
2002

REGISTRATION

Professional Engineer, Texas
No. 91678

Professional Traffic
Operations Engineer,
Certification No. 1586

AFFILIATIONS

Texas ITE District
South Texas ITE Chapter
ASCE – San Antonio
TSPE – San Antonio

TxDOT PRE-CERTIFICATION**Sequence No. 12307**

- 7.1.1** Traffic Engineering
Studies
- 7.3.1** Traffic Signal Timing
- 7.4.1** Traffic Control Systems
Analysis, Design and
Implementation
- 7.5.1** Intelligent
Transportations
System
- 8.1.1** Signing, Pavement
Marking, &
Channelization
- 8.4.1** ITS Control Systems
Analysis, Design &
Implementation

PROFFESIONAL EXPERIENCE

Mr. Arredondo has 22 years of experience with traffic operations, transportation planning, access management, incident management, and traffic data collection. His traffic operations experience includes traffic signal design, traffic signal timing, highway and arterial capacity analysis, traffic impact analysis, traffic calming studies, freeway operations analysis, speed zone studies (including school reduced speed zones), travel time studies, and traffic simulation modeling. Mr. Arredondo has conducted traffic operations and transportation planning studies for the Corpus Christi, El Paso, Laredo, Pharr, and San Antonio TxDOT Districts.

TRAFFIC ENGINEERING PROJECT EXPERIENCE**On-Call Traffic Engineering Contract, City of San Antonio**

As a consultant to the City of San Antonio, Mr. Arredondo has performed several traffic engineering tasks related to roadway improvements, including the Huebner Road intersection improvement project which included the modification of single left-turn lane approaches to dual left-turn lane approaches. The project required that an additional left-turn lane be added to several intersections within the existing pavement widths of the intersection approaches. The final design was able to accommodate 11' left-turn lanes and required traffic signal adjustments.

Hausman Road Drainage Project Phase II (LC-10), Bexar County (Unintech Consulting)

As a subconsultant to Unintech Consulting Engineers, Mr. Arredondo conducted a traffic operations analysis for Hausman Road between Babcock Road and Roadrunner Way to determine intersection improvements in conjunction with roadway improvements developed for the Hausman Road Drainage Project Phase II (LC-10). The capacity and level-of-service analysis for Hausman Road included the intersections with Babcock Road, Jetlyn Drive and Roadrunner Way. The analysis was conducted using traffic simulation models developed with the Synchro Traffic Signal Software to evaluate operations with the existing (2011) and forecasted (2031) traffic volumes for the existing and proposed roadway geometrics. Traffic signal warrants were also conducted for each of the study intersections.

Ingram Road Low Water Crossing #58 (LC-8), Bexar County (HNTB Corporation)

As a subconsultant to Unintech Consulting Engineers, Mr. Arredondo conducted a traffic operations analysis for Ingram Road between Potranco Road and Northwestern Drive to determine intersection improvements in conjunction with roadway improvements developed for the Ingram Road Low Water Crossing #58 (LC-8). The capacity and level-of-service analysis for Ingram Road included the intersections with Potranco Road and Northwestern Drive. The analysis was conducted using traffic simulation models developed with the Synchro Traffic Signal Software to evaluate operations with the existing (2011) and forecasted (2012) traffic volumes for the existing and proposed roadway geometrics. A turn-lane analysis was also conducted for each of the two study intersections.

Cacias Road LWC (SA-45) Project, Bexar County (Ford Engineering, Inc.)

As a subconsultant to Ford Engineering, Mr. Arredondo developed traffic control plans for the Cacias Road low-water crossing project. Cacias Road is a narrow two-lane roadway with two low-water crossings between Hildebrandt Road and Foster Road. The Ford Engineering team considered two traffic control plan alternatives, a full roadway closure and a two-phase construction requiring the use of temporary traffic control signals for maintaining one-lane open to traffic at all times. AC Group is in the process of developing traffic control plans for a full road closure as requested by Ford Engineering.

Education

Bachelor of Science, Microbiology,
University of Houston,
2002

Bachelor of Science, Civil Engineering,
University of Texas at
San Antonio,
2005

Registration

Engineer-in-Training (E.I.T.), Texas No. 37332
Licensed 2006

Affiliations

Texas ITE
ASCE – San Antonio

Traffic Count Equipment

- IRD Traffic ACE Recorders
- wayCOUNT Recorders
- JAMAR TDC Boards
- Miovision Video
- CountCam Video
- Black Cat II Radar

Traffic Count Software

- JAMAR PetraPro
- IRD Road Reporter
- COUNTpro
- Tru-Traffic
- STARNext

Firm Certifications

- SBE
- DBE
- MBE
- ESBE
- HABE
- HUB

Robert Arredondo, E.I.T. Principal / Graduate Engineer

PROFFESIONAL EXPERIENCE

Mr. Arredondo has 22 years of experience with traffic data collection and 17 years of transportation design. Prior to joining AC Group full-time in 2010, Mr. Arredondo was a consulting graduate engineer with Lockwood, Andrews & Newnam (2006 – 2010) where he worked on traffic studies, signal design, schematic design, roadway design and drainage projects.

His traffic data collection experience includes collecting average daily traffic (ADT) volume data, turning movement count (TMC) data, vehicle classification data, speed classification data, pedestrian data, travel time (using GPS equipment and software) data, and preparing intersection sketches.

TRAFFIC DATA COLLECTION PROJECT EXPERIENCE

City of San Antonio On-Call Traffic Engineering, Lockwood, Andrews & Newnam

As a sub-consultant to Lockwood, Andrews, & Newnam, Mr. Arredondo prepared traffic signal design plans for six intersections within the City of San Antonio. In addition to the traffic signal layouts, AC Group designed sidewalk and pedestrian facility improvements to accommodate the proposed traffic signal layout.

On-Call Traffic Engineering Contract, Bexar County 2015 - 2022

As a sub-consultant to Kimley-Horn and Associates, KCI, WSP Global and DEC Engineering, Mr. Arredondo coordinated the collection of traffic data for several Bexar County task authorizations including the collection of turning movement count (TMC) data and speed classification data for a county-wide traffic count project.

City of Laredo Pavement Management Study, City of Laredo 2016

As a sub-consultant to Civil Engineering Consultants, Mr. Arredondo coordinated the collection of traffic data for the updating of the City of Laredo Subdivision Ordinance Handbook, specifically the review of the Streets and Alleys Pavement Standards for establishing ESAL and ADT values related to existing pavement design standards. The traffic data collection efforts included the collection of average daily traffic (ADT) and vehicle classification data at ten city-wide residential study roadways.

On-Call Traffic Engineering Contract, TxDOT San Antonio District 2017

As a sub-consultant to DEC Engineering, Mr. Arredondo coordinated the collection of traffic data for several task authorizations including speed classification data for a district-wide strip map development project and turning movement count data for major interchange improvement projects. Other traffic data collection tasks included the collection of average daily traffic (ADT) volume data and intersection sketches.

Laredo Traffic Signal Synchronization Study, City of Laredo 2018

Mr. Arredondo has coordinated and collected traffic data for the City of Laredo Traffic Signal Synchronization Study which required the collection of average daily traffic (ADT) data and turning movement count (TMC) data at 80 major signalized intersections along seven study corridors. The study corridors included congested industrial park and urban arterial roadways within the City of Laredo.

PROFFESIONAL EXPERIENCE

Ms. Orduña has over 8 years of experience with traffic data collection and supervision of traffic data collection staff. Her traffic data collection experience includes collection of average daily traffic (ADT) volume data, speed classification data, vehicle classification data, turning movement count (TMC) data, and corridor travel time data, parking survey data, and preparing intersection geometric sketches. Ms. Orduña coordinates traffic data collection crews operating throughout the State of Texas.

TRAFFIC DATA COLLECTION PROJECT EXPERIENCE

On-Call Traffic Engineering Contract, City of San Antonio **2014**

As a prime-consultant to the City of San Antonio, Ms. Orduña coordinated the collection of traffic data during several task authorizations including traffic volume data for a city-wide traffic signal retiming study for the Traffic Management Department, parking data for a King William District parking study and traffic volume data for a charter school trip generation study for the Transportation Capital Improvements Department.

On-Call Traffic Engineering Contract, Bexar County **2015**

As a sub-consultant to Kimley-Horn Associates and Dannenbaum Corporation, Ms. Orduña coordinated the collection of traffic data for several Bexar County task authorizations including the collection of turning movement count (TMC) data and speed classification data for a county-wide traffic count project.

City of Laredo Pavement Management Study, City of Laredo **2016**

As a sub-consultant to Civil Engineering Consultants, Ms. Orduña coordinated the collection of traffic data for the updating of the City of Laredo Subdivision Ordinance Handbook, specifically the review of the Streets and Alleys Pavement Standards for establishing ESAL and ADT values related to existing pavement design standards. The traffic data collection efforts included the collection of average daily traffic (ADT) and vehicle classification data at ten city-wide residential study roadways.

On-Call Traffic Engineering Contract, TxDOT San Antonio District **2017**

As a sub-consultant to Dannenbaum Corporation, Ms. Orduña coordinated the collection of traffic data for several task authorizations including speed classification data for a district-wide strip map development project and turning movement count data for major interchange improvement projects. Other traffic data collection tasks included the collection of average daily traffic (ADT) volume data and intersection sketches.

Laredo Traffic Signal Synchronization Study, City of Laredo **2018**

Ms. Orduña has coordinated and collected traffic data for the City of Laredo Traffic Signal Synchronization Study which required the collection of average daily traffic (ADT) data and turning movement count (TMC) data at 80 major signalized intersections along seven study corridors. The study corridors included congested industrial park and urban arterial roadways within the City of Laredo.

Traffic Impact Analysis, City of San Antonio

Ms. Orduña has supervised and coordinated traffic data collection efforts for various Traffic Impact Analysis (TIA) studies prepared by AC Group and other local traffic engineering firms. Traffic data required for traffic impact studies typically include average daily traffic (ADT) data and turning movement count (TMC) data at major intersections within the TIA study area. Ms. Orduña is also responsible for the preparation and delivery of the final traffic data reports.

Traffic Count Equipment:

- IRD Traffic ACE Recorders
- wayCOUNT Recorders
- JAMAR TDC Boards
- Miovision Video
- CountCam Video
- Black Cat II Radar

Traffic Count Software:

- JAMAR PetraPro
- IRD Road Reporter
- COUNTpro
- Tru-Traffic
- STARNext

Years with Firm:

- 8 Years

Firm Certifications:

- SBE
- DBE
- MBE
- ESBE
- HABE
- HUB



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References and Projects

TAB 3

References Form

Please list at minimum five (5) local governmental entities where similar scope of services were provided.

THIS FORM MUST BE RETURNED WITH YOUR OFFER.

REFERENCE ONE

Government/Company Name: City of Laredo

Address: 1110 Houston Street, Laredo, Texas 78042

Contact Person and Title: Mr. Robert Peña - Engineering Superintendent

Phone: 210-795-2550 (1284) Fax: _____

Email Address: rpena@ci.laredo.tx.us Contract Period: _____

Description of Professional Services Provided: Data Collection / Professional Engineering Services

REFERENCE TWO

Government/Company Name: City of San Antonio

Address: P.O. Box 839966, San Antonio, Texas 78283

Contact Person and Title: Marc Jacobson - Transportation Systems Management & Operations

Phone: 210-807-4574 Fax: _____

Email Address: marc.jacobson@sanantonio.gov Contract Period: _____

Description of Professional Services Provided: Data Collection

REFERENCE THREE

Government/Company Name: City of La Vernia

Address: 102 E. Chihuahua Street, La Vernia, Texas 78212

Contact Person and Title: Brittani Porter

Phone: 830-779-4541 Fax: _____

Email Address: bporter@lavernia-tx.gov Contract Period: _____

Description of Professional Services Provided: Data Collection

REFERENCE Four

Government/Company Name: Bexar County Public Works

Address: 101 W. Nueva, Ste. 800

Contact Person and Title: Jesse Garcia

Phone: 210-335-2301 Fax: _____

Email Address: jesse.garcia@bexar.org Contract Period: _____

Description of Professional Services Provided: Data Collection

REFERENCE Five

Government/Company Name: City of New Braunfels

Address: 550 Landa Street, New Braunfels, TX 78130

Contact Person and Title: Carly Farmer, P.E. CFM - Engineer / Transportation & Capital Improvements

Phone: 830-221-4023 Fax: _____

Email Address: cfarmer@newbraunfels.gov Contract Period: _____

Description of Professional Services Provided: Data Collection

- ****Additional pages are permitted if more space is required****

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FIRM EXPERIENCE – TRAFFIC ENGINEERING

Hausman Road Drainage Project Phase II (LC-10), Bexar County (Unintech Consulting Engineers)

As a subconsultant to Unintech Consulting Engineers, AC Group conducted a traffic operations analysis for Hausman Road between Babcock Road and Roadrunner Way to determine intersection improvements in conjunction with roadway improvements developed for the Hausman Road Drainage Project Phase II (LC-10). The capacity and level-of-service analysis for Hausman Road included the intersections with Babcock Road, Jetlyn Drive and Roadrunner Way. The analysis was conducted using traffic simulation models developed with the Synchro Traffic Signal Software to evaluate operations with the existing (2011) and forecasted (2031) traffic volumes for the existing and proposed roadway geometrics. Traffic signal warrants were also conducted for each of the study intersections.

Traffic Signal Design, City of San Antonio (Lockwood, Andrews, & Newnam, Inc.)

As a subconsultant to Lockwood, Andrews, & Newnam (LAN) on a City of San Antonio On-Call Traffic Engineering Contract, AC Group assisted LAN with the preparation of traffic signal design plans for the intersections of:

- San Pedro Avenue and Adubon Drive
- Commerce Street and 19th Street
- Wilderness Oak and Settlers Valley
- Zarzamora and Brady Boulevard
- Zarzamora and Ceralvo Street
- Zarzamora and Guadalupe Street

AC Group traffic signal design plans included existing conditions layout, existing utility facilities layout, proposed traffic signal layout, conduit and electrical schedules, pole and mast arm elevations, existing and proposed pavement markings, proposed pedestrian ramp and sidewalk improvements, and relevant city and state standard sheets.

Traffic Impact Analysis, City of San Antonio (Various Developers)

AC Group has prepared Traffic Impact Analysis (TIA) studies for various land development projects within the City of San Antonio. AC Group traffic impact analysis studies include scoping meetings with the City of San Antonio, traffic data collection, trip generation and distribution, intersection capacity analysis, mitigation recommendations (as needed), turn lane analysis, threshold worksheet preparation, and rough proportionality worksheet preparation. AC Group also attends all meetings as required by the City of San Antonio, Bexar County, and the Texas Department of Transportation. A sample list of Traffic Impact Analysis studies prepared by AC Group include the following commercial, residential, and industrial developments:



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- Valencia Subdivision
- Golden Wok Restaurant
- Fuel Stop Convenience Store
- Hamilton Wolfe Commercial (General Office)
- Huebner Town Center (Commercial)
- Baker-Hughes – SA Joint Facility (Oil Field Services)
- Ellison Food Mart (Convenience Store)
- Popeye’s Fried Chicken Restaurants
- Bush’s Fried Chicken Restaurants
- Chase Bank
- Umbell Oaks Apartments
- Valero Corner Stores
- Halliburton – San Antonio Field Camp
- Lone Star National Bank
- IDEA Charter Schools
- Buc-ee’s Convenience Store

Ingram Road Low Water Crossing #58 (LC-8), Bexar County (Unintech Consulting Engineers)

As a subconsultant to Unintech Consulting Engineers, AC Group conducted a traffic operations analysis for Ingram Road between Potranco Road and Northwestern Drive to determine intersection improvements in conjunction with roadway improvements developed for the Ingram Road Low Water Crossing #58 (LC-8). The capacity and level-of-service analysis for Ingram Road included the intersections with Potranco Road and Northwestern Drive. The analysis was conducted using traffic simulation models developed with the Synchro Traffic Signal Software to evaluate operations with the existing (2011) and forecasted (2012) traffic volumes for the existing and proposed roadway geometrics. A turn-lane analysis was also conducted for each of the two study intersections.

Pavement Marking Layouts, Port San Antonio

AC Group prepared pavement marking layouts for General McMullen Boulevard and Tinker Drive as required for the opening of Building 171 within the Port San Antonio facility. Pavement markings layouts were prepared for approximately 1,300 feet along General McMullen Drive and 2,200 feet along Tinker Drive. AC Group also prepared preliminary signing for truck delivery routes.



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Additional Forms

TAB 4

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

FORM CIQ

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

AC Group LLC

2 Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

N/A

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

Yes No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

Yes No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

N/A

6 Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7



Signature of vendor doing business with the governmental entity

03/06/2024

Date

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

- (1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);
- (2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or
- (3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

- (A) begins discussions or negotiations to enter into a contract with the local governmental entity; or
- (B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

- (A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);
- (B) that the vendor has given one or more gifts described by Subsection (a); or
- (C) of a family relationship with a local government officer.

CERTIFICATION
REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY
EXCLUSION FOR COVERED CONTRACTS

PART A.

Federal Executive Orders 12549 and 12689 require the Texas Department of Agriculture (TDA) to screen each covered potential contractor to determine whether each has a right to obtain a contract in accordance with federal regulations on debarment, suspension, ineligibility, and voluntary exclusion. Each covered contractor must also screen each of its covered subcontractors.

In this certification "contractor" refers to both contractor and subcontractor; "contract" refers to both contract and subcontract.

By signing and submitting this certification the potential contractor accepts the following terms:

1. The certification herein below is a material representation of fact upon which reliance was placed when this contract was entered into. If it is later determined that the potential contractor knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the Department of Health and Human Services, United States Department of Agriculture or other federal department or agency, or the TDA may pursue available remedies, including suspension and/or debarment.
2. The potential contractor will provide immediate written notice to the person to which this certification is submitted if at any time the potential contractor learns that the certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
3. The words "covered contract", "debarred", "suspended", "ineligible", "participant", "person", "principal", "proposal", and "voluntarily excluded", as used in this certification have meanings based upon materials in the Definitions and Coverage sections of federal rules implementing Executive Order 12549. Usage is as defined in the attachment.
4. The potential contractor agrees by submitting this certification that, should the proposed covered contract be entered into, it will not knowingly enter into any subcontract with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the Department of Health and Human Services, United States Department of Agriculture or other federal department or agency, and/or the TDA, as applicable.

Do you have or do you anticipate having subcontractors under this proposed contract?

Yes

No

5. The potential contractor further agrees by submitting this certification that it will include this certification titled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion for Covered Contracts" without modification, in all covered subcontracts and in solicitations for all covered subcontracts.
6. A contractor may rely upon a certification of a potential subcontractor that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered contract, unless it knows that the certification is erroneous. A contractor must, at a minimum, obtain certifications from its covered subcontractors upon each subcontract's initiation and upon each renewal.
7. Nothing contained in all the foregoing will be construed to require establishment of a system of records in order to render in good faith the certification required by this certification document. The knowledge and information of a contractor is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
8. Except for contracts authorized under paragraph 4 of these terms, if a contractor in a covered contract knowingly enters into a covered subcontract with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, Department of Health and Human Services, United States Department of Agriculture, or other federal department or agency, as applicable, and/or the TDA may pursue available remedies, including suspension and/or debarment.

PART B. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION FOR COVERED CONTRACTS

Indicate in the appropriate box which statement applies to the covered potential contractor:

- The potential contractor certifies, by submission of this certification, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this contract by any federal department or agency or by the State of Texas.
- The potential contractor is unable to certify to one or more of the terms in this certification. In this instance, the potential contractor must attach an explanation for each of the above terms to which he is unable to make certification. Attach the explanation(s) to this certification.

Name of Contractor	Vendor ID No. or Social Security No.	Program No.

Rene Arredondo

03/06/2024

Signature of Authorized Representative

Date

Rene Arredondo, P.E., PTOE

Printed/Typed Name and Title of
Authorized Representative

CERTIFICATION REGARDING FEDERAL LOBBYING
(Certification for Contracts, Grants, Loans, and Cooperative Agreements)

PART A. PREAMBLE

Federal legislation, Section 319 of Public Law 101-121 generally prohibits entities from using federally appropriated funds to lobby the executive or legislative branches of the federal government. Section 319 specifically requires disclosure of certain lobbying activities. A federal government-wide rule, "New Restrictions on Lobbying", published in the Federal Register, February 26, 1990, requires certification and disclosure in specific instances.

PART B. CERTIFICATION

This certification applies only to the instant federal action for which the certification is being obtained and is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
2. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with these federally funded contract, subcontract, subgrant, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions. (If needed, contact the Texas Department of Agriculture to obtain a copy of Standard Form-LLL.)

3. The undersigned shall require that the language of this certification be included in the award documents for all covered subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all covered subrecipients will certify and disclose accordingly.

Do you have or do you anticipate having covered subawards under this transaction?

Yes

No

Name of Contractor/Potential Contractor	Vendor ID No. or Social Security No.	Program No.

Name of Authorized Representative	Title
Rene Arredondo, P.E., PTOE	Partner



Signature – Authorized Representative

03/06/2024

Date

Offeror: Complete & Return this Form with Response Submission.

House Bill 89 Verification

I, Karola Orduna, the undersigned representative of (company or business name) _____ (heretofore referred to as company) being an adult over the age of eighteen (18) years of age, after being duly sworn by the undersigned notary, do hereby depose and verify under oath that the company named above, under the provisions of Subtitle F, Title 10, Government Code Chapter 2270:

1. Does not boycott Israel currently; and
2. Will not boycott Israel during the term of the contract.

Pursuant to Section 2270.001, Texas Government Code:

1. "Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made ordinary business purposes; and

2. "Company" means a for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or an limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of those entities or business association that exist to make a profit.


Signature of Company Representative

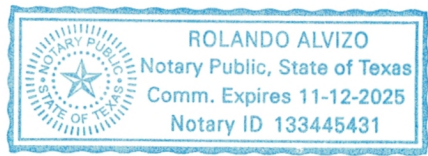
3/06/2024
Date

On this 6th day of March, 2024, personally appeared

Karola Orduna, the above named person, who after by me being duly sworn, did swear and confirm that the above is true and correct.

Notary Seal 
Notary Signature

RAH 03/06/2024
Date

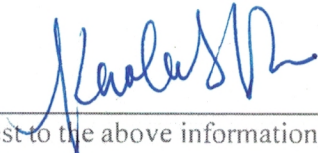


PROOF OF NO DELINQUENT TAXES OWED TO WEBB COUNTY

Name Rene Arredondo owes no delinquent property taxes to Webb County.

AC Group LLC owes no property taxes as a business in Webb County. (Business Name)

Rene Arredondo owes no property taxes as a resident of Webb County. (Business Owner)

Karola Orduna 
Person who can attest to the above information

*** SIGNED NOTORIZED DOCUMENT AND PROOF OF NO DELINQUENT TAXES TO WEBB COUNTY.**

The State of Texas
County of Webb

Before me, a Notary Public, on this day personally appeared Karola Orduna, know to me (or proved to me on the oath of TX Drivers License) to be the person whose name is subscribed to the forgoing instrument and acknowledged to me that he executed the same for the purpose and consideration therein expressed.

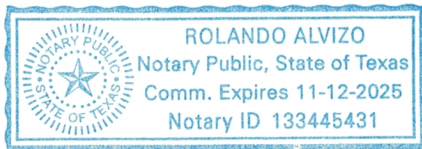
Given under my hand and seal of office this 6th day of March 2024.

Notary Public, State of Texas



(Print name of Notary Public here)

My commission expires the 11th day of December 2025.



**Offeror: Complete & Return this Form with Response Submission.
Senate Bill 252 Certification**

SB 252 CHAPTER 2252 CERTIFICATION I, Karola Orduna the undersigned representative of AC Group LLC. (Company or business name) being an adult over the age of eighteen (18) years of age, pursuant to Texas Government Code, Chapter 2252, Section 2252.152 and Section 2252.153, certify that the company named above is not listed on the website of the Comptroller of the State of Texas concerning the listing of companies that are identified under Section 806.051, Section 807.051 or Section 2253.153. I further certify that should the above-named company enter into a contract that is on said listing of companies on the website of the Comptroller of the State of Texas which do business with Iran, Sudan or any Foreign Terrorist Organization, I will immediately notify Mr. Jose Angel Lopez III, Webb County Purchasing Agent at (956) 523-4125 or via email at joel@webbcountytexas.gov

Karola Orduna

Name of Company Representative (Print)



Signature of Company Representative

03/06/2024

Date

**WEBB COUNTY PURCHASING DEPT.
QUALIFIED PARTICIPATING VENDOR CODE OF ETHICS
AFFIDAVIT FORM**

STATE OF TEXAS *

KNOW ALL MEN BY THESE PRESENTS:

COUNTY OF WEBB *

BEFORE ME the undersigned Notary Public, appeared Karola Ordena, the herein-named "Affiant", who is a resident of Bexar County, State of Texas, and upon his/her respective oath, either individually and/or behalf of their respective company/entity, do hereby state that I have personal knowledge of the following facts, statements, matters, and/or other matters set forth herein are true and correct to the best of my knowledge.

I personally, and/or in my respective authority/capacity on behalf of my company/entity do hereby confirm that I have reviewed and agree to fully comply with all the terms, duties, ethical policy obligations and/or conditions as required to be a qualified participating vendor with Webb County, Texas as set forth in the Webb County Purchasing Code of Ethics Policy posted at the following address: <http://www.webbcountvtx.gov/PurchasingAgent/PurchasingEthicsPolicy.pdf>

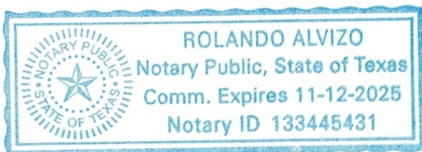
I personally, and/or in my respective authority/capacity on behalf of my company/entity do hereby further acknowledge, agree and understand that as a participating vendor with Webb County, Texas on any active solicitation/proposal/qualification that I and/or my company/entity failure to comply with the Code of Ethics policy may result in my and/or my company/entity disqualification, debarment or make void my contract awarded to me, my company/entity by Webb County. I agree to communicate with the Purchasing Agent or his designees should I have questions or concerns regarding this policy to ensure full compliance by contacting the Webb County Purchasing Dept. via telephone at (956) 523-4125 or e-mail to the Webb County Purchasing Agent to joel@webbcountvtx.gov.

Executed and dated this 6th day of March, 2024.

Karola Ordena
Signature of Affiant

Karola Ordena
Printed Name of Affiant/Company/Entity

SWORN to and subscribed before me, this 6th day March, 2024



Rolando Alvizo
NOTARY PUBLIC, STATE OF TEXAS

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
 Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY
 CERTIFICATION OF FILING**

Certificate Number:
 2024-1131580

Date Filed:
 03/05/2024

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
 AC GROUP LLC
 San Antonio , TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
 Webb County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
 RFQ 2024-010
 Webb County Roadway Speed Study

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	AC GROUP, LLC	San Antonio, TX United States	X	

5 Check only if there is NO Interested Party.

6 UNSWORN DECLARATION

My name is _____, and my date of birth is _____.

My address is _____, _____, _____, _____, _____.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in _____ County, State of _____, on the _____ day of _____, 20____.
(month) (year)

 Signature of authorized agent of contracting business entity
 (Declarant)



**Request for Qualifications (RFQ)
Webb County Roadway Speed Study
RFQ: # 2024-010**



Certifications

TAB 5

**South Central Texas Regional Certification Agency
of Bexar County, Texas hereby duly affirms that:**

AC Group, LLC

has successfully met the established requirements of DOT's Disadvantaged Business Enterprise Program to be certified as a

***ACDBE DBE**

Certified NAICS Codes:

**NAICS 541330: CIVIL ENGINEERING SERVICES
NAICS 541330: TRAFFIC ENGINEERING CONSULTING SERVICES**

**Certification Number: 223116013
Effective Date: November 22, 2023**



Sandra Ramos

**Sandra Ramos,
Executive Director**



Note: This certificate is the property of the SCTRCA's and may be revoked should the above named firm graduate from or fails to comply with Department of Transportation's Disadvantaged Business Enterprise Program. Pursuant to 49 CFR Part 26.83 (j) an Annual Update Affidavit must be provided to affirm that your firm continues to meet SBA business size criteria and the overall gross receipts cap of this part.

Texas Historically Underutilized Business (HUB) Certificate



Certificate/VID Number: 1742975168200
Approval Date: November 22, 2023
Scheduled Expiration Date: November 30, 2025

In accordance with the Memorandum of Agreement between the
SOUTH CENTRAL TEXAS REGIONAL CERTIFICATION AGENCY (SCTRCA)
and the Texas Comptroller of Public Accounts (CPA), the CPA hereby certifies that

AC Group, LLC

has successfully met the established requirements of the State of Texas Historically Underutilized Business (HUB) Program to be recognized as a HUB. This certificate printed **November 22, 2023**, supersedes any registration and certificate previously issued by the HUB Program. If there are any changes regarding the information (i.e., business structure, ownership, day-to-day management, operational control, addresses, phone and fax numbers or authorized signatures) provided in the submission of the business; application for registration/certification into SCTRCA's program, you must immediately (within 30 days of such changes) notify SCTRCA's program in writing. The CPA reserves the right to conduct a compliance review at any time to confirm HUB eligibility. HUB certification may be suspended or revoked upon findings of ineligibility. If your firm ceases to remain certified in SCTRCA's program, you must apply and become certified through the State of Texas HUB program to maintain your HUB certification.

*Statewide HUB Program
Statewide Procurement Division*

Note: In order for State agencies and institutions of higher education (universities) to be credited for utilizing this business as a HUB, they must award payment under the Certificate/VID Number identified above. Agencies, universities and prime contractors are encouraged to verify the company's HUB certification prior to issuing a notice of award by accessing the Internet (<https://mycpa.cpa.state.tx.us/tpasscmlsearch/index.jsp>) or by contacting the HUB Program at 512-463-5872 or toll-free in Texas at 1-888-863-5881.

South Central Texas Regional Certification Agency of
Bexar County, Texas hereby duly affirms that:

AC Group, LLC

has successfully met the established requirements of SCTRCA's Business Enterprise Certification Program to be certified as a

***ESBE HABE MBE SBE**

Certified NAICS Codes

NAICS 541330: TRAFFIC ENGINEERING CONSULTING SERVICES



Certification Number: 222046013

Effective Date: March 9, 2022

Expiration Date: April 30, 2024

A handwritten signature in black ink, appearing to read "Charles Johnson".

Charles Johnson
Executive Director

Note: This certificate is the property of the South Central Texas Regional Certification Agency and may be revoked should the above named firm graduate from or fails to comply with SCTRCA's Business Enterprise Program. A Certification Renewal Application is required every two years.

**Texas Board of Professional
Engineers and Land Surveyors**

CERTIFICATE OF REGISTRATION

This acknowledges that
AC Group, LLC

has fulfilled the requirements of the Texas Board of Professional Engineers
and Land Surveyors to offer and perform engineering services in the state of Texas.

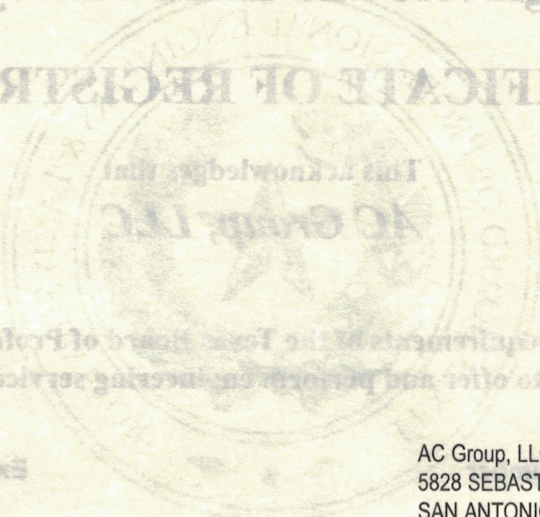
Registration Number
F-11727

Expiration Date
10/31/2024

Texas Board of Professional
Engineers and Land Surveyors
1917 IH 35 South
Austin, TX 78741

Texas Board of Professional
Engineers and Land Surveyors

CERTIFICATE OF REGISTRATION



has fulfilled the requirements of the Texas Board of Professional Engineers
and Land Surveyors to offer and perform engineering services in the state of Texas.

Expiration Date
10/31/2024

AC Group, LLC
5828 SEBASTIAN PLACE, SUITE 108
SAN ANTONIO, TX 78249