



WEBB COUNTY, TEXAS

COMMISSIONERS COURT

SPECIAL MEETING

PUBLIC NOTICE
COMMISSIONERS COURT MEETING
VIDAL M. TREVINO SCHOOL OF COMMUNICATIONS
AND FINE ARTS
2102 EAST LYON STREET
LAREDO, TEXAS 78040
MONDAY, APRIL 22, 2024
9:00 a.m.

BY *Margie* DEPUTY

2024 APR 19 AM 8:26
WEBB COUNTY, TEXAS

MARGIE R IBARRA
COUNTY CLERK
FILED

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Human Resources, Risk Management, Tax Assessor-Collector; and any other Department reports); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. Auditor

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within grant funds to cover the balances under the program year 2023-Comprehensive Energy Assistance Program (CEAP). **[Requested by Community Action Agency]**

	Acct. Number	Acct. Name	Request	Current	End Bal.
From:	2362-5150-521-458000	Administrative Travel	\$814.40	\$3,314.40	\$2,500.00
	2362-5150-521-410000	Payroll Cost	\$29,491.15	\$107,346.15	\$77,855.00
	2362-5150-521-421000	Health Life Insurance	\$10,029.97	\$19,559.97	\$9,530.00
	2362-5150-521-422000	FICA County Share	\$4,832.96	\$9,746.96	\$4,914.00
	2362-5150-521-423000	Retirement County Share	\$4,905.60	\$11,397.60	\$6,492.00
	2362-5150-521-425000	Unemployment Tax	\$877.18	\$1,863.18	\$986.00
	2362-5150-521-426000	Worker Compensation	\$222.29	\$358.29	\$136.00
			\$51,173.55		
To:	2362-5360-521-463802	Household Crisis	\$7,663.12	\$9,886.65	\$17,549.77
	2362-5360-521-463804	Utility Assistance	\$42,315.28	\$109.86	\$42,425.14
	2362-5360-521-457900	Program Services Expenditures	\$1,195.15	\$13,714.72	\$14,909.87
			\$51,173.55		

Issue: Funds available in accounts will not cover costs needed to properly close out the contract through the end of the budget year.

Solution: Approve the line item transfer.

Result: There will be sufficient funds in the mentioned line items which will allow for the successful close out of the contract.

- b. Discussion and possible action to approve, by Order, the following budget amendment (line-item transfer) within Grant Funds. **[Requested By Community Action Agency Elderly Nutrition]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2025-5320-521-41000	Payroll	\$84,428	\$13,000	\$78,118.04	\$65,118.04
To:	2025-5320-521-463030	Bulk Food	\$36,450	\$13,000	\$2,255.24	\$15,255.24

Issue: Elderly Nutrition Requires Funds to be transferred to Bulk Food to cover the cost of the Community Center Delivery Meals

Solution: By Commissioners Court ratification of the approval, we will have funds to continue covering costs.

Result: With funds available, the department will be able to cover the cost of the congregate meals program.

- c. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Grant Funds. **[Requested By Community Action Agency Meals on Wheels]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2371-5260-521-410000	Payroll	\$273,603.20	\$45,000	\$141,219.51	96,219.51
	2371-5260-521-461000	Materials & Supplies	\$50,560.00	\$5,000	\$30,805.61	\$25,805.61
				\$50,000		
To:	2371-5260-521-463030	Bulk Food	\$121,400.29	\$50,000	\$610.86	\$50,610.86

Issue: Meals On Wheels Requires Funds to be transferred to Bulk Food to cover the cost of the Home Delivery Meals

Solution: By Commissioners Court approval, we will have funds to continue covering costs.

Result: With funds available, the department will be able to cover the cost for the home-delivered meals and congregate meals program.

- d. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Grant funds to cover the balances under the Community Service Block Grant (CSBG). **[Requested by Community Action Agency]**

	Acct. Number	Acct. Name	Request	Current	End Bal.
From:	2368-5170-521-457008-010	Contractual Skills Training	\$3,700	\$27,051.00	\$23,351.00
To:	2368-5170-521-461000	Materials & Supplies	\$3,000	\$379.38	\$3,379.38
	2368-5170-521-443000-035	Repairs & Maint. Equipment	\$200	\$0.00	\$200.00
	2368-5170-521-443000-075	Repairs & Maint. Vehicles	\$300	\$60.90	\$360.90
	2368-5170-521-456224	Meetings & Conferences	\$200	\$63.00	\$263.00
			\$3,700		

Issue: Funds were needed to cover costs associated with continuation of services.

Solution: Ministerial requested to continue program services.

Result: Funds available to continue program services.

- e. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Grant funds to cover the balances under the program year 2023-Comprehensive Energy Assistance Program (CEAP) and 2023-CEAP Emergency Supplemental. **[Requested by Community Action Agency]**

	Acct. Number	Acct. Name	Request	Current	End Bal.
From:	2362-5360-521-463804	Utility Assistance	\$243.38	\$353.24	\$109.86
	2365-5360-521-463804	Utility Assistance	\$3,868.33	\$126,074.68	\$122,206.35
			\$4,111.71		
To:	2362-5360-521-463802	Household Crisis	\$243.38	\$13,949.09	\$14,192.47
	2365-5360-521-463802	Household Crisis	\$3,868.33	\$39,811.67	\$43,680.00
			\$4,111.71		

Issue: Funds available in accounts will not cover costs needed to properly close out the contract through the end of the budget year.

Solution: Approve the line item transfer.

Result: There will be sufficient funds in the mentioned line items which will allow for the successful close out of the contract.

6. Honorable Rosaura “Wawi” Tijerina, Webb County Commissioner Pct. 2

- a. Discussion and possible action to authorize the placement of a bust at the Webb County Criminal Justice Center, in honor of the late attorney Julio Garcia, Sr.; and any other matters incident thereto.

7. Commissioners Court Administrator

- a. Discussion and possible action to enter into Work Authorization #2 for geotechnical services pursuant to a Master Contract, approved by the Commissioners Court October 24, 2022, with Howland Engineering and Surveying Co. for the El Pico Road Improvement Project in an amount not to exceed Six Thousand Three Hundred Dollars (\$6,300.00) and any matters incident thereto, authorizing the County Judge to sign all relevant documents. **[Professional Services - General Operating Account #1001-1130-001-432001]**
- b. Discussion and possible action to enter into Work Authorization #2 for surveying services, pursuant to a Master Contract approved by the Commissioners Court October 24, 2022, with Top Site Civil Group, LLC for ALTA surveys for the Fesco property purchase in an amount not to exceed Twenty Four Thousand Seven Hundred Dollars (\$24,700.00) and any matters incident thereto; authorizing the County Judge to sign all relevant documents. **[Account #1001-1130-001-432001 (Professional services – General Operating)]**

- c. Discussion and possible action to enter into Amendment #1 to the Professional Services Contract for Waterline Extension Design with Ardurra Group, Inc. to provide for surveys (boundary survey map and metes and bounds description for waterline easement) for up to 20 parcels at a cost not to exceed Three Thousand Five Hundred Dollars (\$3,500.00) per parcel and any matters incident thereto, authorizing the County Judge to sign all relevant documents. **[ARPA funding]**

8. **Community Action Agency**

- a. Discussion and possible action to ratify the approval of contract term extension, and reclassification of fund allocation for Amendment No. 4 for the Comprehensive Energy Assistance Program (CEAP) Contract Number #58230003850 from the Texas Department of Housing and Community Affairs (TDHCA) FY-2023. Amendment will extend contract from March 31, 2024, to June 30, 2024, and reallocate funds from Administration into Direct Services authorizing the County Judge to sign all relevant documents for request and approval of contract amendment. This action will not have an impact on the General Fund. All required documents were sent for review through Economic Development and the solicitation is compliant with the Webb County single point of contact (SPOC) procedures. **[Account #2362-5360-521]**

Issue: Texas Department of Housing and Community Affairs (TDHCA) has awarded Amendment No. 4 to Contract Number #58230003850 under the (CEAP) Program.

Solution: The court approval will allow Webb County CAA to continue providing emergency assistance to low-income households in Webb County under the CEAP program.

Result: These funds are intended to assist eligible Webb County residents meet their immediate household energy needs.

- b. Discussion and possible action to ratify the approval of contract term extension for Amendment #3 to Contract #58930004003 for the Comprehensive Energy Assistance Program (CEAP) from Texas Department of Housing and Community Affairs (TDHCA) for the program year 2023. Extending contract from March 31, 2024, to June 30, 2024. Authorizing the County Judge to sign all relevant documents. This contract will not have an impact on the General Fund. All required documents were sent for review through Economic Development and the solicitation is compliant with the Webb County single point of contact (SPOC) procedures. **[Grant Account #2365-5360-521]**

Issue: Texas Department of Housing and Community Affairs (TDHCA) presented CAA Social Services with a three-month contract term extension through the CEAP Supplemental Contract Amendment No.3.

Solution: The Court approval will allow the Webb County Community Action Agency to continue providing direct services to eligible low-income residents of Webb County under the CEAP program.

Result: Approval of the amendment will ensure the continuation of services to qualifying low-income clients.

- c. Discussion and possible action to approve the extension of FY 22-23 Federal Rural Public Transportation Grant; 5339-R-2022-WEBB CO-00011 from Texas Department of Transportation. The extension is to May 31, 2025, to allow carryover of FIFTEEN THOUSAND FIFTY-THREE DOLLARS (\$15,053.00). No impact to General Fund. All required documentation has been submitted to the solicitation is compliant with Webb County (SPOC) Single Point Contract Procedures.

Issue: Rural Public Transportation is a grant-funded agency.

Solution: Through the carryover by Webb County, will allow the department to exhaust all funds.

Result: Approval of contract carryover will ensure continuation of transportation services to the rural areas of Webb County.

- d. Discussion and possible action to amend FY 2023 STATE-R-2023-WEBB CO-000145 for Webb County Community Action Agency - El Aguila Rural Transportation from the Texas Department of Transportation (TxDOT) in the amount of EIGHTY FIVE THOUSAND DOLLAR (\$85,000) from administration to operations. This grant does NOT require a County Match. All required documentation has been submitted to the solicitation to comply with Webb County (SPOC) Single Point Contact Procedures.

Issue: Rural Public Transportation is a grant-funded agency.

Solution: Through this amendment, Webb County will allow the department to exhaust all operational funds.

Result: Approval of the contract amendment will ensure continuation of transportation services to the rural areas of Webb County.

- e. Discussion and possible action to appoint Roxanna Gaona to the Webb County Community Action Agency Advisory Board as Representative for Webb County Precinct 1 Commissioner Jessie Gonzalez.
- f. Discussion and possible action to authorize the renewal of the agreement between Webb County Community Action Agency and Reliant Energy Retail Services, Limited Liability Company (LLC) for Consumers Affordable Resource for Energy (C.A.R.E.) Program. The purpose of these contributions is to provide funding for energy assistance payments to Reliant customers under the CARE program. Webb County Community Action Agency will continue to utilize these funds to assist qualified Reliant Energy Retail Services clients and authorizing the County Judge to execute all relevant documents and any other matters incident thereto. All required documents were sent to the Economic Development Department and were found in compliance with the Single Point of Contact (SPOC) policy. This agreement will have no impact on the general fund. **[Account #2923-5170-521-441210]**

Issue: WCCAA has a remaining balance of \$1,003.00 under the Reliant Energy Retail LLC CARE program.

Solution: To approve the renewal of the agreement between WCCAA and Reliant Energy Retail LLC CARE program.

Result: Community Action Agency will continue to accept enrollment applications from potential clients and qualify Reliant Energy customers as eligible recipients in accordance with Reliant Energy Consumers Affordable Resource for Energy (CARE) program requirements, in order to expend remaining funds.

- g. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective April 22, 2024. Position is paid with Grant funds.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
3031	Food Transporter	\$10.50

Issue: The Employee that was in Slot #3031 resigned effective 04/26/2024.

Solution: Request to fill this vacant slot will allow the department to continue to operate effectively.

Result: The filling of the slot #3031 will allow the department to be fully staffed if the court grants approval.

- h. Discussion and possible action to authorize the renewal of the agreement between Webb County Community Action Agency and Direct Energy Neighbor-to-Neighbor (N2N) Bill Assistance Program. The purpose of these contributions is to provide funding for energy assistance payments to Direct Energy customers. Webb County Community Action Agency will continue to utilize these funds to assist qualified Direct Energy clients and authorizing the County Judge to execute all relevant documents and any other matters incident thereto. All required documents were sent to the Economic Development Department and were found in compliance with the Single Point of Contact (SPOC) policy. This agreement will have no impact on the general fund. **[Account #2924-5170-521-441205]**

Issue: WCCAA has a remaining balance of \$4,876.48 under the Neighbor-to-Neighbor program.

Solution: To approve the renewal of the agreement between WCCAA and Direct Energy Neighbor-to-Neighbor program.

Result: Community Action Agency will continue to accept program applications from qualifying customers as eligible recipients in accordance with the N2N program requirements, in order to expend remaining funds.

9. **Honorable Tano E. Tijerina, Webb County Judge**

- a. Discussion and possible action to authorize the donation of four (4) used Dell Opti-plex computers (Asset numbers 2081, 2233, 5212, and 7577) to Ruthe B. Cowl Rehabilitation Center pursuant to the Texas Local Government Code; §263.152. Disposition (a)(4) dispose of the property by donating it to a civic or charitable organization located in the county if the commissioners court determines that the donation services a public purpose and any other matters incident thereto.

Issue: Ruthe B. Cowl is in need of computers to be utilized for the non-profit's operation. The donation of County computers will provide the non-profit organization additional computer equipment to support their operation and the community in need of their services.

Solution: Consideration to authorize donation as per the Texas Local Government Code a total of four (4) reconditioned surplus computers to Ruthe B. Cowl Rehabilitation Center.

Result: If approved, the surplus computers will be donated to Ruthe B. Cowl Rehabilitation Center and donation will be reflected on the County's controlled asset records.

10. **Fire Marshal**

- a. Discussion and possible action authorizing the Purchasing Agent to add (5) new radio devices and phone lines including data service in accordance with the current approved AT&T FirstNet Plan for the Webb County Fire Marshal's Office pursuant to Sections 271.101 and 271.102 Texas Local Government Code cooperative purchasing program DIR Agreement TSO-3420 at a monthly rate of \$139.95 plus surcharges and other fees; and subject to annual budgetary appropriation. **[Account #1001-3130-001-441010 (Cell Phone Cost)]**

Issue: Lack of radio devices poses a potential risk to the operational efficiency and safety of the Webb County Fire Marshal's Office.

Solution: This action will ensure that the Fire Marshal's Office has adequate communication tools to effectively coordinate operations, respond to calls, and enhance overall safety measures.

Result: If approved, equipment will enhance department's operations.

11. **Head Start**

Disclaimer: All Head Start monies are 100% Federal funds

- a. Discussion and possible action to approve the posting and filling of the following Slot:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
2566	Early Head Start Teacher	\$15.40	26

12. **Planning & Physical Development**

- a. Discussion and possible action to grant Preliminary and Final Plat Approval to a re-plat of Lot 1, Block 10, Unit 27, Killam Industrial Park Subdivision into Lot 1A, Block 10, Unit 27 Killam Industrial Park Subdivision being an 8.00 acre tract as described in Vol. 1333, Pg. 38 of the Webb County Deed Records. Planning staff recommends approval (ID 13112).
- b. Discussion and possible action to grant Preliminary and Final Plat Approval to a re-plat of Lot 2, Block 5, Gateway Unit 1 Subdivision into Lots 2A and 2B, Block 5, Gateway Unit 1 Subdivision as described in Vol. 40, Pg. 70-71 of the Webb County Plat Records. Planning staff recommends approval (ID 13392).

13. **Pre-Trial Services**

- a. Discussion and possible action to approve the posting and filling of the following slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective April 22, 2024:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
888855	Weekend Indigent Defense Coordinator - Part-time	\$15.00

Issue: This position became vacant on 4/8/2024. The previous employee was hired at the Bexar County Pre-Trial Services Department.

Solution: Fill the slot.

Result: Filling the slot will continue to help our office operate effectively.

14. **Purchasing**

- a. Discussion and possible action to purchase one (1) new 2024 John Deere 310 P-Tier Backhoe Loader to include an extended warranty JD Power Train & Hyd. – 60 months / 5,000 hours from RDO Equipment Co. (Source-well Contract #011723-JDC) in an amount not to exceed \$112,283.49 for the Webb County Road and Bridge Department and in accordance with the Texas Local Government Code, Sub-Chapter F. Cooperative Purchasing Program; Section 271.102 (Cooperative Purchasing Program Participation) and to further authorize the transfer of funds from the operational reserve Account #1001-1130-001-431007-010 to the Road and Bridge – Road Maintenance Capital Outlay Account 2007-7150-001-470000 and any other matters incident thereto. **[Account #2007-7150-001-470000 (Road & Bridge Fund - Road Maintenance General - Administration - Capital Outlay)]**

Issue: Road and Bridge is requesting new heavy equipment for general road maintenance.

Solution: Use a reputable vendor with a cooperative contract for heavy equipment purchase. Utilizing cooperative contracts will meet the competitive bidding requirements of the state.

Result: The new equipment will help improve general road maintenance and improvements to county roads and will eliminate manual labor, making day-to-day operations more efficient. ETA on delivery is April 30, 2024.

- b. Discussion and possible action to authorize the purchase of fourteen (14) APX6500 Enhanced VHF Mobile units and thirty-seven (37) APX N50 VHS Model 2 Portable radios including accessories and installation for a total not to exceed \$291,197.64 from Motorola (HGAC Contract No. RA05-21) for the Webb County Sheriff's Office and in accordance with the Texas Local Government Code; Sub-Chapter F. Cooperative Purchasing Program, §271.101, §271.102 (Cooperative Purchasing Program Participation) and any other matters incident thereto. **[Account #2716-3010-001-470000 (Capital Outlay – Rural Law Enforcement Grant Agreement-SB 22); #2716-3010-001-443000-035 (Repairs & Maintenance Equipment)]**

Issue: Senate Bill (SB) 22 establishes a grant program that provides financial assistance to sheriff's departments in eligible counties to ensure professional law enforcement and legal representation of the people's interests throughout the State of Texas. This purchase of equipment is supported through the Rural Law Enforcement Grant Fund.

Solution: Consideration to authorize grant funded equipment for law enforcement use. Motorola has a cooperative contract with HGAC, meeting all competitive bidding requirements of the State of Texas.

Result: If approved, proceed with placing the order. This equipment will enhance existing and continued efforts to protect citizens in Webb County.

15. **Risk Management**

- a. Discussion and possible action to authorize a request for a 2nd amendment to the Standard supplemental group life insurance ("Plan 2") so that a Webb County Employee, Spouse, and Dependent with group life insurance who reach the "Age Reductions" will be effective January 1 of each year rather than on their respective date to "Age Restrictions for Life and AD&D and Standalone AD&D will be effective January 1 of each year." This amendment will become effective January 1, 2024, through December 31, 2025; and authorize the Webb County Judge to sign all relevant documents and any other matters incident thereto. **[Account #6100-1090-001- 432057 (Cafeteria Administration)]**

Issue: The current amendment does not include AD&D and Standalone AD&D life insurance available to the Webb County Employees is subject to an Age Reduction when the employee reaches a specific age, making the amount of coverage and premium vary throughout the year.

Solution: Authorize the consultant to seek an amendment from the Insurance Provider to include to set a date of Jan 1st of every year.

Result: Both the rate band and age reduction will take place on January 1st. Anyone aged 64-69 who turns 70 during the year would not be age-reduced until Jan 1st of the following year.

16. **Honorable Martin Cuellar, Sheriff**

- a. Discussion and possible action to accept a donation from Attorney Michael Lezcano as per Local Government Code 81.032 (Acceptance of Donations) in the amount of Two Thousand Dollars (\$2,000.00), to be utilized in the purchase of materials and supplies (gym gear) and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. **[Account #2023-3010-001-461000 (Materials and Supplies)]**

17. **Webb County Fairgrounds**

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective April 22, 2024.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
4053	Maintenance Supervisor	\$19.40 - \$21.16 (17/A-H)

Issue: Slot #4053 became vacant April 11, 2024.

Solution: A request is being made to post and fill slot #4053.

Result: This action will allow our department to continue to function efficiently and effectively.

18. **Line Item Transfers**

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund. **[Requested by Jose Luis Castillo, Elections Administrator]**

	<u>Acct. Number</u>	<u>Acct. Name</u>	<u>Adopted</u>	<u>Request</u>	<u>Current</u>	<u>End Bal.</u>
From:	1001-1110-001-421201	General Fund Election Expense	\$402,000	\$20,300	\$117,964	\$97,664

To:	1001-1110-001-443000-110	Repairs and Maintenance Soft.	\$186,956	\$20,300	\$66,801	\$87,101
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Issue: The election Repairs and Maintenance-Software account currently has insufficient appropriation funds for the completion of VOTEC invoices in the amount of \$1,739.90 and the VEMACS 35% surcharge of \$18,542.85 giving a total of \$20,282.75

Solution: Budget amendment line item transfer to increase revenues and expenditure will address the condition.

Result: Election department fulfillment on pending invoices & 35% Surcharge will be complete

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund. **[Requested by Monica Notzon, 111th District Court Judge]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-2020-001-432001	Professional Services	\$5,000	\$5,000	\$5,000	\$0.00
To:	1001-2020-001-458000	Administrative Travel	\$15,000	\$5,000	\$4,083	\$9,083

Issue: Court staff is required to have yearly continuing education hours and this transfer will allow for all necessary employees to attain their required hours for the year.

Solution: Line item transfer within department funds.

Result: All court staff will be able to complete 16 hours of continuing education as required for the year.

- c. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund. **[Requested by Martin Cuellar, Sheriff]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3010-001-444500	Equipment Rental	\$45,000	\$20,000	\$31,101.94	\$10,992.94
	1001-3010-001-444400	Rent Expense	\$15,000	\$10,000	\$11,520	\$1,520
	1001-3010-001-455502	Narcotics Disposal	\$5,000	\$4,000	\$4,374.74	\$374.74
	1001-3190-001-460105	Minor Tools	\$10,000	\$10,000	\$10,000	\$0
				\$44,000		
To:	1001-3010-001-443000-075	Repair Maint. Vehicle	\$275,000	\$44,000	\$15,215.78	\$59,215.78

Issue: Current funds will not cover future expenses for daily operations.

Solution: Transfer funds to the mentioned account.

Result: Funds will be available, and we will continue with daily operations.

REGULAR AGENDA

Civil Legal Division

19. Discussion and possible action to enter into a contractual agreement with Midas Contractors, LLC for a renovation project of the Justice of the Peace Precinct 1, Place 2 Courtroom in an amount not to exceed SIXTY-NINE THOUSAND NINE HUNDRED FIFTY DOLLARS (\$69,950.00) and any other matters incident thereto; authorizing the County Judge to sign all relevant documents. **[Account #1001-2150-470000 (JP Pct. 1 Pl. 2 Capital Outlay)]**

Issue: Justice of the Peace Precinct 1, Place 2 courtroom is in need of renovations. The Commissioners Court authorized the Purchasing Agent to send out an Invitation to Bid (ITB) 2024-005 for such work.

Solution: At the Commissioners Court meeting of April 8, 2024, the court awarded ITB 2024-005 to Midas Contractors, LLC to do the renovation work.

Result: The Contractor will substantially complete the renovation work within sixty (60) calendar days from the issuance of the "Notice to Proceed" by the Engineering Department.

Community Action Agency

20. Discussion and possible action to approve an eight percent (8%) wage increase to the Webb County Community Action Agency for the following lines of business: Community Social Services Program, Self-Help Center Program, Rural Transit Program (El Aguila), and Meals-On-Wheels/Elderly Nutrition Program. The State funding Agencies have noted that approval of staff salary increase are subject to approval at the local level only and contingent that it does not include an increase request in state funding.

Issue: Webb County Community Action Agency staff are not under the Condrey Plan and not subject to the step increase approved on Commissioners Court meeting of 09/13/2022.

Solution: The Webb County Community Action Agency is proposing grant staff wage adjustment of 8%.

Result: The Webb County Community Action Agency staff wages be adjusted for the following programs, subject to the approval of the program funding agencies: The Community Social Services Program, Self-Help Center Program, Rural Transit Program (El Aguila), and Meals-On-Wheels Program.

Engineer

21. Discussion and possible action to approve additional Civil Engineering services in the amount of \$13,700.00 to Cavazos & Associates Architects PLLC, for the Southern Fire Station project; these services were necessary to address issues identified during the value engineering process and ensure the project aligned with the budget constraints. And have the County Judge sign any relevant documents, and any other matters incident thereto. **[Account # 2703-5205-001-432001-206 (Professional Services-Southern Fire Station)]**

Issue: During the value engineering process several aspects of the project's civil engineering required improvement to bring the project within budget. These include Dimensional Plan, Grading Plan, Utility Plan, Stormwater Pollution Prevention Plan, Lighting & Striping Plan, and Sidewalks/ADA Plan.

Solution: By developing a series of geometric engineering analysis to improve the site's civil-related improvements, the Engineer helped reduce the overall cost and improve emergency vehicles maneuverability and accessibility on site.

Result: Submit 100% revised plans to the Architect for inclusion in the final project documents delivered to Webb County, Texas.

Information Technology

22. Discussion and possible action to approve the purchase of a Dell VX-Rail Server Solution and Microsoft Licenses from Insight and SHI pursuant to Sections 271.101 and 271.102, Texas Local Government Code, Cooperative Purchasing program DIR-TSO-3763 and DIR-CPO-5237 respectively in the amount of Five Hundred Fifty Thousand Two Hundred Ninety-Two Dollars and Fifty Cents (\$550,292.50), and to further authorize a budget amendment from the General Operational Fund #1001-1130-001-431007-010 (Operational Reserve) to the I.T.'s Department Capital Outlay Account #1001-1280-001-470000. The General Operational Reserve shall only be used after utilizing all of the remaining balances in the following mentioned funds. **[Fund #3015 (Contingency Reserve Fund), Fund 3864 (Bond Series 2016)]**

Issue: Existing equipment is reaching the end of support.

Solution: Purchasing the recommended replacement solution.

Result: Judicial, Jail Management, enterprise and other various applications will continue to be facilitated and supported.

Purchasing

23. Discussion and possible action to purchase one (1) new 2024 Freightliner M2-106 Truck with a Ledwell 4,000 Gallon Water Tank including a two (2) year unlimited mile warranty on chassis, transmission and axles and a three (3) year 250,000-mile warranty on the engine from Doggett Freightliner of South Texas (Buy-Board Contract #723-23) in an amount not to exceed \$178,185.00 for the Webb County Road and Bridge Department with optional extended warranty coverages listed below and in accordance with the Texas Local Government Code, Sub-Chapter F. Cooperative Purchasing Program; Section 271.102 (Cooperative Purchasing Program Participation) and to further authorize the transfer of funds from the operational reserve Account #1001-1130-001-431001-010 to the Road and Bridge - Road Maintenance Capital Outlay Account #2007-7150-001-470000 and any other matters incident thereto. **[Account #2007-7150-001-470000 (Road & Bridge Fund - Road Maintenance General - Administration - Capital Outlay)]**

Extended Warranty Package Options	Cost
Extended Truck Coverage: Freightliner TC4	
5 years/100,000 miles	\$1,405.00
7 years/100,000 miles	\$1,925.00
Engine Extended Coverage: Detroit EW4	
5 years/100,000 miles	\$1,700.00
6 years/100,000 miles	\$1,870.00
7 years/100,000 miles	\$2,040.00
Transmission Extended Coverage: Allison	

5 years/unlimited miles	\$612.00
7 years/unlimited miles	\$1,170.00
Towing Extended Warranty:	
5 years/unlimited miles	\$920.00
7 years/unlimited miles	\$1,265.00

Issue: Road and Bridge is requesting new heavy equipment for general road maintenance.

Solution: Use a reputable vendor with a cooperative contract for heavy equipment purchase. Utilizing cooperative contracts will meet the competitive bidding requirements of the state.

Result: The new equipment will help improve general road maintenance and improvements to county roads and will eliminate manual labor, making day-to-day operations more efficient. Equipment is ready for delivery after approval of purchase by Commissioners Court.

24. Discussion and possible action to approve a professional service agreement between Webb County and Steve Land Tillotson FAIA pursuant to the Texas Professional Services Act to provide architectural and engineering services to include representation and coordination with the Texas Historic Commission, preparation of design & schematics, preparation of construction documents for bidding process, and Construction administration to replace and restore the Casa Ortiz roof located at 915 Zaragoza Street in the amount of \$54,000.00 (Basic A/E Services), supplemental services of \$13,500.00 and not to exceed reimbursable expense of \$8,500.00 for a total contract sum of \$76,000.00 and to further authorize General Counsel to execute the professional service agreement and any other matters incident thereto. **[Account #1001-1130-001-432001 (General Fund-General Operating Exp-Administration-Professional Services)]**

Issue: Casa Ortiz has been a designated RTHL (Recorded Texas Historic Landmark) since 1963 and is listed as a Significant Property in the 1973 San Agustin de Laredo National Register Historic District. A portion of the building was constructed in 1830 which makes it one of the oldest historic structures in Webb County and in post-Spanish Colonial Texas. A recent roof inspection report dated 01/04/2024, concluded extensive wear & considerable deterioration throughout the roof structure, which includes the built-up roof system, metal roof panels, & gutters/downspouts.

Solution: Webb County, as the building owner, will be required to notify the THC within 60 days of any work planned for the building that may have an adverse effect on the historic integrity of the building. The Texas Historic Commission is required to comment on any perceived adverse effects relative to both the RTHL and NRHD designations. Therefore, roof replacement and repairs will need to be sufficiently investigated, documented and detailed to be in conformance with the US Secretary of the Interior Standards for Rehabilitation.

Result: If approved by Commissioners Court, finalize the execution of the professional service agreement and authorize Mr. Tillotson as a representative of Webb County to coordinate with the Texas Historic Commission to review and secure approval of all design plans and construction documents prior to formal advertisement for bids to repair roof.

25. Discussion and possible action to accept the rankings and award Competitive Sealed Proposal (CSP) 2024-001 "ARPA Project No. 1 – Rio Bravo Wastewater Treatment Facility Improvements" to the highest ranking company JMJ Contractors for an amount not to exceed \$10,699,365.00 for base bid with optional deducts for consideration totaling \$424,850.00 pursuant to the Texas Government Code; CSP Sec. 2269.155 (Selection of Offeror) and to further authorize General Counsel to proceed with the preparation of the construction contract for the awarded amount and any other matters incident thereto. **[Account #2703-5205-001 (ARPA Project No. 1)]**

Issue: Webb County Rio Bravo Waste Water Treatment Plant (WWTP) Upgrades are necessary to improve operations, ensure regulatory compliance and meet future demand for capacity.

Solution: Two competitive proposals were submitted by deadline. Proposals were evaluated by the Scoring Committee as per weighted criteria published. This project is funded through the American Rescue Plan Act – Federal funds.

Result: If approved, proceed with the execution of construction contract to include any applicable federal contract provisions, insurance and payment and performance bonds.

26. Discussion and possible action to award a seventeen (17) month Temporary Staffing Agency Service Agreement effective May 1, 2024, through September 30, 2025, to supply the Elections Office with quality, cost-effective employees on a temporary basis during each election cycle to the top two (2) recommended agencies providing the best value proposals for requested services and to further authorize the County Judge to sign all relevant documents and any other matters incident thereto. **[Account #1001-1110-001-451201-005 (General Fund - Election Administration - Administration - Election Expense - Webb County)]**

Issue: The Elections Department hires hundreds of temporary Election Workers for short periods of time throughout the year utilizing the Webb County employee hiring process. This process requires the processing of job applications for temporary workers, pre-employment screening, drug and alcohol testing and payroll process along with any liability borne on the County during the temporary employment period.

Solution: Outsourcing this process will expedite the process of hiring Election Judges and Election Clerks, reduce the liability, & outsource the administrative tasks. Consideration to award to the top two (2) ranking agencies as recommended by the Scoring Committee, in order to have a primary and secondary agency to service Webb County on an as needed basis during each election cycle.

Result: If approved by Commissioners Court, the Elections Office will have the ability to expedite their staffing needs for each election cycle for temporary election workers (Election Judges & Clerks) for each election site pursuant to the service agreement(s) being fully executed as authorized by Commissioners Court.

Commissioners Court Administrator

27. Discussion and possible action to enter into a Purchase and Sale Agreement with Fesco Ltd. for the purchase of four (4) tracts of land together with any improvements located in the Fesco Business Park Subdivision (Property ID Nos. 365118, 365119, 365114 & 207222) Laredo, Webb County, Texas in the amount of Eight Million One Hundred Twenty-Five Thousand Dollars (\$8,125,000.00), submission of Seventy-Five Thousand (\$75,0000.00) in earnest money to Laredo Title & Abstract to act as escrow agent to the transaction and any other matters incident thereto; authorizing the County Judge to execute all relevant documents. **[Closed Meeting/Executive Session may be requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.072 (Deliberations regarding purchase of Real Property)] [Funding Source #1001-1130-001-470000 (Capital Outlay)]**
28. Discussion and possible action, pursuant to Section 251.051 of the Texas Transportation Code entitled "General County Authority Relating to [County] Roads and Bridges," to authorize by Resolution and Order of the Webb County Commissioner's Court to grant, convey, assign, deed, or quitclaim any interest (beneficial or otherwise) that it may own, if any, in the property described as an approximately 1.4 acre tract along the Southern boundary of Wright Ranch subdivision, which tract is a portion of what had historically been referred to as "Wormser Road", to the record title owner of the property, Laredo Four Winds II, Inc.; and any other matters incident thereto.

Issue: Webb County relocated a 1.4 acre tract along the Southern boundary of Wright Ranch subdivision, located in Webb County, Texas which is referred to as Wormser Road. Said alteration, movement, and relocation of such road was in the best interest and benefit of the public and Webb County and done in order to facilitate traffic flow, provide for a better and more adequate road infrastructure.

Solution: Section 251.051 of the Texas Transportation Code allows the Court relocate and replace a road with a new road and is authorizing any interest in the property be convey, assigned, deeded, or quitclaimed to surface owner.

Result: Complete process of relocation of property.

Honorable Ricardo A. Jaime, Webb County Commissioner Pct. 4

29. Discussion and possible action to proclaim the Month of April as Financial Literacy Awareness Month and any matters incident thereto.
30. Discussion and possible action to direct the Chief Budget Officer, Mr. Adelaido "Lalo" Uribe, and the Commissioners Court Administrator, Mr. Leroy Medford, to develop an education and Peace Officer certification incentive pay program for Deputy Constables for consideration during the upcoming budget and any matters incident thereto. **[Co-sponsored by Judge Tano Tijerina]**

Honorable Tano E. Tijerina, Webb County Judge

31. Discussion and possible action to enter into a Non-Financial MOU between Webb County and Laredo Independent School District for an Internship program to promote quality public administration training and authorizing the County Judge to sign and execute all relevant documents; any other matters incident thereto.
32. Discussion and possible action to declare surplus one (1) modular office unit located at the county juvenile youth village and to authorize the transfer of the unit to Texas A&M International University for use by student athletes and at the University cost to move the unit; and any other matters incident thereto.
33. **Communications**
34. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 19th DAY OF APRIL, 2024

By: Melinda Mata
Melinda Mata
Court Administrator

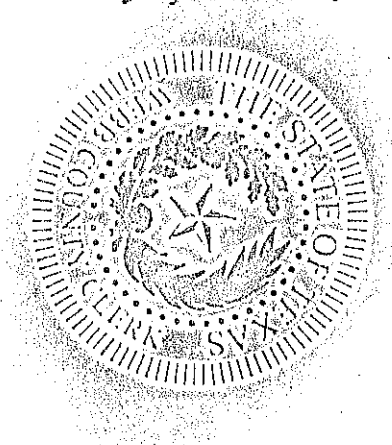
CERTIFICATION OF NOTICE AND POSTING

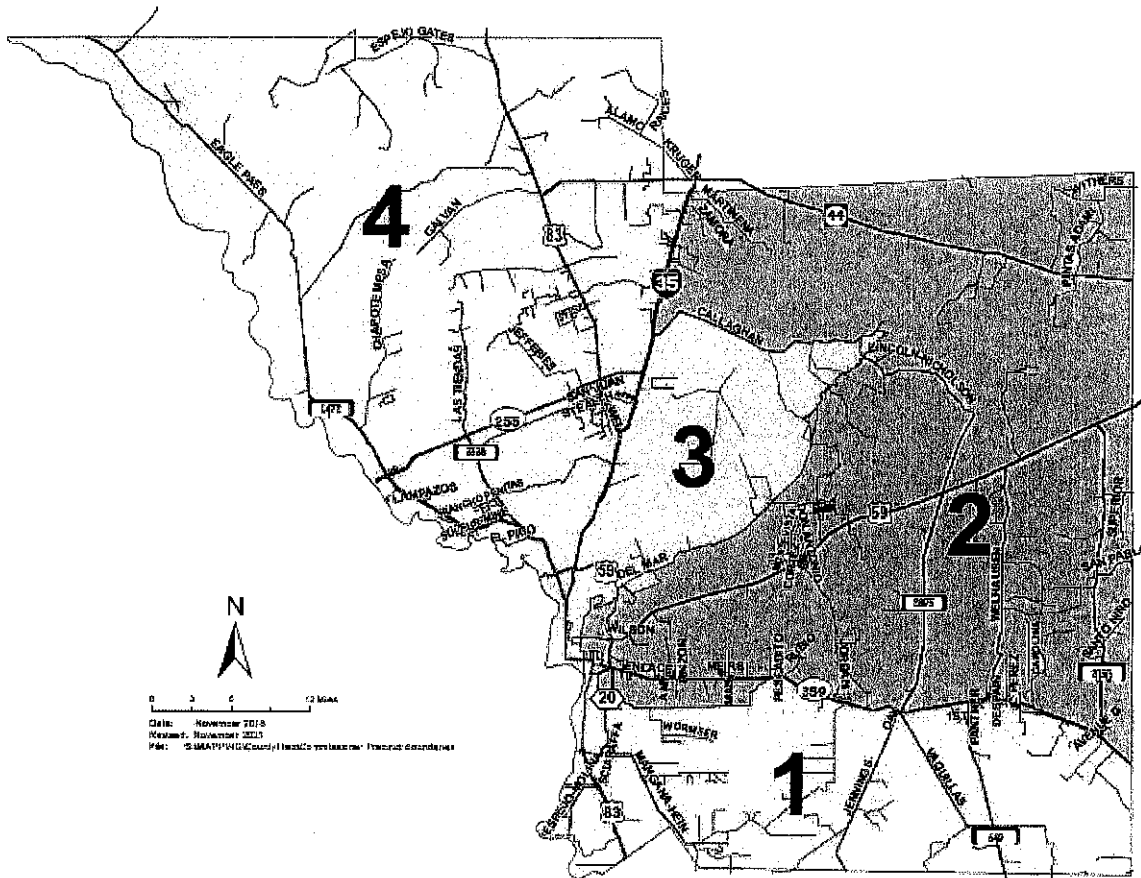
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 19th day of April, 2024 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 19th DAY OF APRIL, 2024

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS





By: Michelle Garcia
For: Margie Ramirez-Ibarra, County Clerk
By: Michelle Garcia, Deputy Clerk





Date: November 2018
 Revised: No/November 2023
 File: G:\MAYT\GIS\County\1\precincts\precincts.shp

COUNTY COMMISSIONERS

	Honorable Tano E. Tijerina	County Judge
	Commissioner Jesse Gonzalez	Precinct 1
	Commissioner Rosaura "Wawi" Tijerina	Precinct 2
	Commissioner John C. Galo	Precinct 3
	Commissioner Ricardo A. Jaime	Precinct 4

**Webb County, Texas
 Commissioner Precinct Boundaries**